



City of East Grand Rapids
Regular City Commission Meeting
Agenda

YouTube Livestream:
<https://bit.ly/3s8WgQY>

Begins at 6 pm.

May 6, 2024 – 6:00 p.m.
(EGR Community Center – 750 Lakeside Drive)

1. Call to Order.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Public Comment.
5. Report of Mayor, City Commissioners and City Manager, including committee liaison reports.

Regular Agenda Items

6. Consider the Permit for Fireworks submitted by Pyrotechnico Fireworks, Inc. on behalf of East Grand Rapids Public Schools. *(no hearing required; approval requested)*
7. Consider approval of a contract for fire hydrant sandblasting and painting services at \$138 per hydrant for 514 totaling \$70,932 with 10% contingency. *(no hearing required; approval requested)*
8. Consider discussing potential changes to the City’s parental leave policy. *(no hearing required; approval requested)*
9. Consider setting an additional budget work session date. *(no hearing required; approval requested)*
10. Consider approving a process to fill the current City Commission vacancy. *(no hearing required; approval requested)*
11. Consider approving the revised resolution placing the street & sidewalk millage renewal on the August 6, 2024, ballot at 2.0 mills for a ten-year period. *(no hearing required; approval requested)*

Consent Agenda Items *(no hearing required; approval requested unless noted).*

12. Minutes of the regular meeting held April 23, 2024.
13. Disbursement of funds: payroll disbursements of \$276,986.54; county and school disbursements of \$2,714.19, and total remaining disbursements of \$519,460.26.
14. Minutes of the Planning Commission meeting held on March 17, 2024.
15. Minutes of the Parks and Recreation meeting held on March 25, 2024.
16. Minutes of the Library Commission meeting held on January 22, 2024.

Work Session

17. Consider holding a work session at the end of the regular meeting to review the Capital Improvement Plan (CIP) and the Water & Sewer Fund future rates.

* * *

Public hearings will be held if noted in each agenda item. If no hearing is noted, comments should be made during “Public Comment” in Item 3.
The City will provide reasonable auxiliary aids for individuals requiring them for effective communication in programs and services of the City. Notice must be made to the City five (5) days prior to the program or service requesting the specific auxiliary aid.



CITY OF
EAST GRAND RAPIDS



750 LAKESIDE DRIVE SE • EAST GRAND RAPIDS, MICHIGAN 49506
(616) 949-2110 www.eastgr.org

DEREK MELVILLE
PARKS & RECREATION DIRECTOR

MEMORANDUM

TO: Honorable Mayor and City Commissioners
FROM: Derek Melville, Parks and Recreation Director
DATE: April 30, 2024

RE: EGRPS Graduation Firework Display

ACTION REQUESTED: That the City Commission consider the Permit for Fireworks submitted by Pyrotechnico Fireworks, Inc. on behalf of East Grand Rapids Public Schools.

BACKGROUND: Pyrotechnico Fireworks, Inc. has been contracted on behalf of EGRPS to provide a pyrotechnic display as part of the EGRPS High School graduation festivities on May 23, 2024. The Michigan Department of Licensing & Regulatory Affairs requires the local legislative body to approve a “Permit for Fireworks Other Than Consumer or Low Impact” allowing the vendor (Pyrotechnico Fireworks, Inc.) to transport, set up and display fireworks. If approved by the City Commission, the Mayor or designee will sign the permit and copies will be sent to Pyrotechnico Fireworks, Inc. for their file.

The plan is for the display to take place at EGRPS Graduation at Memorial Field at the end of the ceremony at approximately 8:30pm and is scheduled to last approximately 20 seconds. The display will be set up in the visitor bleachers of Memorial Field and will require temporary closure of the sidewalk behind the bleachers during the actual firework display taking place. Pyrotechnico Fireworks, Inc. staff will be responsible for securing the safety zone prior to the display starting.

A map of the setup and safety zone is attached to this email. EGRPS staff have been in coordination with the fireworks vendor related to permissions to use Memorial Field for the display and to ensure proper safety protocols are in place to protect the safety of graduation spectators and protection of property grounds. EGRPS have been satisfied this display will not damage the field and have permitted this display to move forward in the approval process. Additionally, if the weather is poor and graduation is moved indoors, the display will be cancelled, but if the weather is conducive to graduation being outdoors, it will allow for the firework display to be executed.

Additionally, East Grand Rapids Public Safety have reviewed the permit request and site map and are comfortable with the plan as it has been presented.

In addition to the State of Michigan requirements, the City has additional requirements for a Fireworks Permit, some of which can be met by this request, and some cannot. Listed below are the requirements and some reasoning for the lack of adherence to the policy for your review.

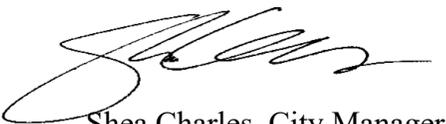
- **Requirement to hold a public hearing prior to approval.** This will be met at the May 6, 2024 City Commission meeting.
- **Requirement for all shells to be 4” or less and less than 750 shells in total-** This display will utilize 2” or smaller shells, and will be limited to 81 shells, so the criteria is met. This type of firework is designed for smaller displays and do not require traditional safety zones. The safety zone for this display is 70’ from the radius of the display (see attached map). By comparison, the safety zone for the 4th of July firework display is 400’.
- **Duration of the display may not exceed 20 minutes-** This display is expected to last less than 30 seconds, so the criteria is met.
- **Display may not take place on a school night.** This display will be held on a school night and does not meet the criteria. As noted previously, the display will be much shorter and will begin and end earlier in the evening as compared to a traditional fireworks display.
- **Permit application must be submitted 60 days in advance.** This timeline was not met.
- **Maximum of four permits can be granted each year.** This criterion is met as no other Fireworks permits have been issued this year except for the City 4th of July fireworks display.
- **No more than one private fireworks permit shall be granted in any given calendar month each year.** This criterion is met.

A video of the proposed display can be found at the link below:

https://drive.google.com/file/d/17YN01kjA_Evy6PuRVsAUsvVU7O3fNPg8/view?usp=sharing

The City Commission is requested to review the permit application and site map and consider approval of this firework display permit request.

REVIEWED & APPROVED FOR SUBMISSION:



Shea Charles, City Manager



FRED S. BUNN
DIRECTOR

**CITY OF
EAST GRAND RAPIDS, MICHIGAN
PARKS & RECREATION DEPARTMENT**

**PRIVATE FIREWORKS USE AND DISPLAY
PERMIT APPLICATION PROCESS**

The applicant **MUST** complete the online fireworks display permit application form electronically on the City's website. The information provided may require City staff to contact the Applicant throughout the permitting process. The Applicant must follow the steps listed below without exception. The Applicant may be given further direction after the form is reviewed and the applicable \$600 permit fees have been paid to the City of East Grand Rapids. The City reserves the right to deny any fireworks display permit application for any reason.

Fireworks Guidelines

- Size of shells must be four inches or less.
- Duration of the display may not exceed 20 minutes.
- Display may contain up to 750 total shells.
- A fireworks permit will not be granted for displays scheduled on a school night.
- A maximum of four permits can be granted each calendar year.
- No more than one private fireworks permit shall be granted in any given calendar month each year.

PERMIT APPLICATION PROCESS:

1. Applicants may apply for a fireworks display permit up to 11 months in advance of the month the requested fireworks display will take place. The City Commission reserves the right to use discretion when reviewing permit applications and how they align with other approved permits on the calendar.
2. Applicant must complete and submit the online Fireworks Display Permit Application and pay the \$600 permit fee at least 60 days in advance of the display date.
3. City staff will schedule and conduct an on-site inspection to best determine life safety issues and measures, property & exposure protection and any special resource needs that may be required.
4. After the inspection is completed, City staff will contact the Applicant and advise the Applicant of any required Fire Rescue apparatus and personnel requirements to facilitate the safe use and display of the fireworks. Associated apparatus and personnel costs will be billed directly to the applicant and must be paid at least 10 days in advance of the display date.

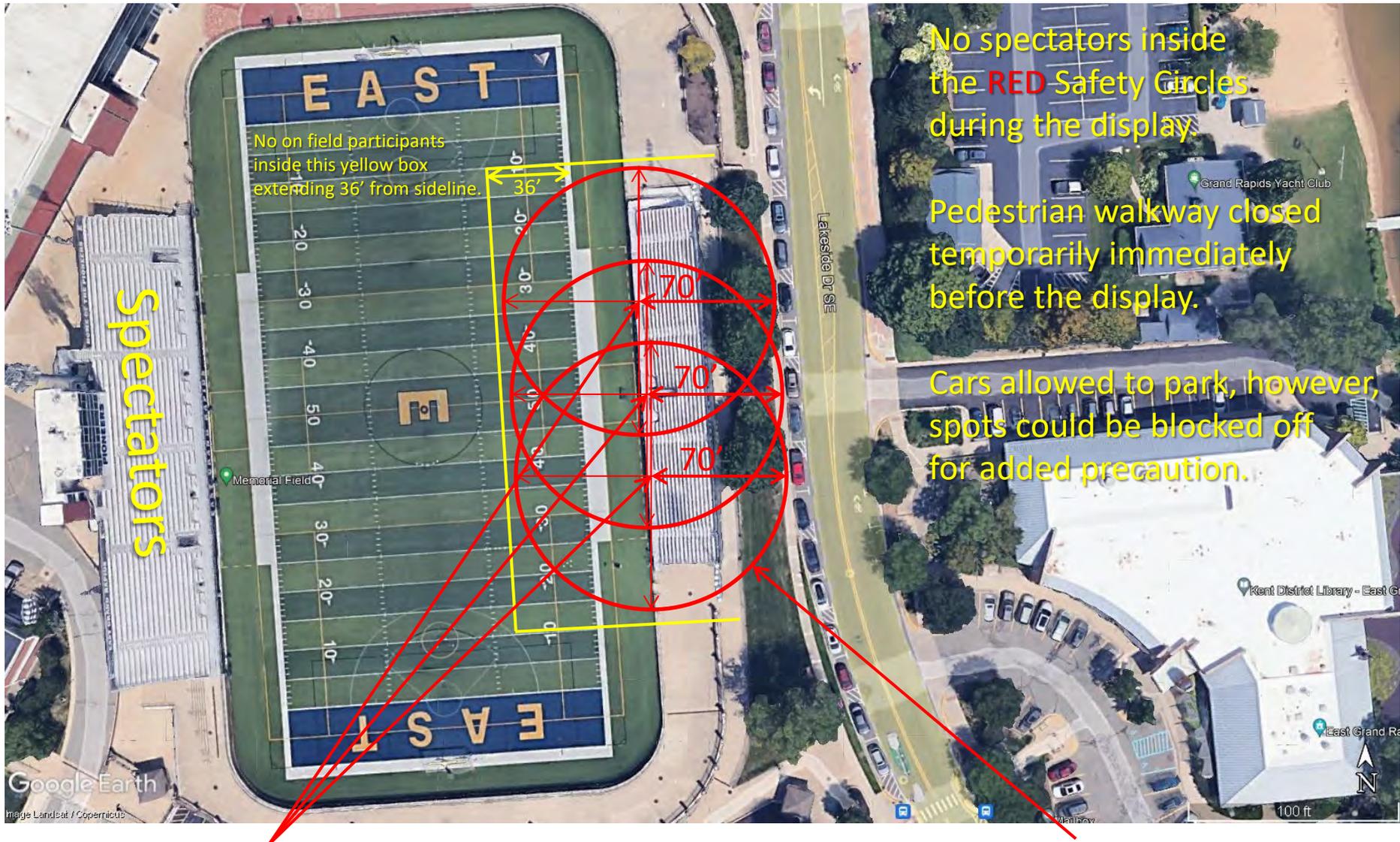
5. The online permit application and documents listed below must be submitted for review by City staff. The fireworks display permit application will not be processed until all documents have been submitted and received:
 - Copy of your Pyrotechnic Contract from the company firing the show
 - Completed “Application for Fireworks Other Than Consumer or Low Impact” Form
 - Completed “Permit for Fireworks Other Than Consumer or Low Impact” Form
 - Certificate of Insurance with City of East Grand Rapids listed in the ”Certificate Holder” box
 - Detailed site plan schematic visually illustrating event layout including firing zone, safety zones, spectator areas, and surrounding properties as potential exposures. Show site map scale and if not to scale, please show distances in estimated feet. Hand-drawn illustrations are permitted if cleanly drawn and they meet desirable expectations and the visual intent of use.
6. After receiving the completed online permit application form, **\$600 permit application fee** and the above required documents, City staff will contact the Applicant to confirm the status of their permit request.
7. If all information is found to be in order the permit application will be brought before the City Commission for approval or denial. A public hearing notice will be sent, at a minimum, to property owners within 300 feet the fireworks display site in advance of the City Commission meeting. This will provide community members the opportunity to give public comment. The City reserves the right to deny any fireworks display permit application for any reason.
8. Following the City Commission meeting the applicant will be contacted with the results of the permit application request. If the permit application is approved a legislative body representative will sign and date the permit. Copies of the signed “Permit for Fireworks Other Than Consumer or Low Impact” will be provided to the applicant and/or pyrotechnics company. If the permit application is denied the applicant will be informed and the \$600 permit application fee will NOT be refunded.
9. Approved permit requirements:
 - The permit holder agrees to send out a letter or postcard notification containing the details of the fireworks display to all property owners within a ½ mile radius of the fireworks display location. The permit holder will be responsible for preparing and sending the mailing. The applicant will be responsible for all costs associated with the mailing. A draft of the fireworks notification letter or postcard must be approved by the City prior to printing and mailing. An electronic file of addresses will be provided by the City to the Applicant for the mailing. The fireworks notification must be mailed or distributed no less than 10 days prior to the date of the display.
 - If the Applicant does not abide by all of the requirements of the Fireworks Permit Application Process the permit may be revoked and future requests denied.





East Grand Rapids Public High School
2211 Lake Dr SE, Grand Rapids MI 49506-3026

Pyrotecnico Fireworks Inc.
4/19/2024 Michael Falk



Launch Locations (x3)

Setup area: 4' X 4' (x3)

Radius from setup areas: 70'

Print

Private Fireworks Use and Display Permit Application - Submission #14045

Date Submitted: 4/23/2024

Permit Request Information

The applicant MUST complete the online fireworks display permit application form electronically. The information provided may require City staff to contact the Applicant throughout the permitting process. The Applicant must follow the steps listed below without exception. The Applicant may be given further direction after the form is reviewed and the applicable \$600 permit fee has been paid to the City of East Grand Rapids. The City reserves the right to deny any fireworks display permit application for any reason. Fireworks Guidelines • Size of shells must be four inches or less. • Duration of the display may not exceed 20 minutes. • Display may contain up to 750 total shells. • A fireworks permit will not be granted for displays scheduled on a school night. • A maximum of four permits can be granted each calendar year. • No more than one private fireworks permit shall be granted in any given calendar month each year.

Permit Application Process:

1. Applicants may apply for a fireworks display permit up to 11 months in advance of the month the requested fireworks display will take place. The City Commission reserves the right to use discretion when reviewing permit applications and how they align with other approved permits on the calendar.
2. Applicant must complete and submit the online Fireworks Display Permit Application and pay the \$600 permit fee at least 60 days in advance of the display date.
3. City staff will schedule and conduct an on-site inspection to best determine life safety issues and measures, property & exposure protection and any special resource needs that may be required.
4. After the inspection is completed, City staff will contact the Applicant and advise the Applicant of any required Fire Rescue apparatus and personnel requirements to facilitate the safe use and display of the fireworks. Associated apparatus and personnel costs will be billed directly to the applicant and must be paid at least 10 days in advance of the display date.
5. The online permit application and documents listed below must be submitted for review by City staff. The fireworks display permit application will not be processed until all documents have been submitted and received: • Copy of your Pyrotechnic Contract from the company firing the show • Completed "Application for Fireworks Other Than Consumer or Low Impact" Form • Completed "Permit for Fireworks Other Than Consumer or Low Impact" Form • Certificate of Insurance with City of East Grand Rapids listed in the "Certificate Holder" box • Detailed site plan schematic visually illustrating event layout including firing zone, safety zones, spectator areas, and surrounding properties as potential exposures. Show site map scale and if not to scale, please show distances in estimated feet. Hand-drawn illustrations are permitted if cleanly drawn and they meet desirable expectations and the visual intent of use.
6. After receiving the completed online permit application form, \$600 permit application fee and the above required documents, City staff will contact the Applicant to confirm the status of their permit request.
7. If all information is found to be in order the permit application will be brought before the City Commission for approval or denial. A public hearing notice will be sent, at a minimum, to property owners within 300 feet the fireworks display site in advance of the City Commission meeting. This will provide community members the opportunity to give public comment. The City reserves the right to deny any fireworks display permit application for any reason.

8. Following the City Commission meeting the applicant will be contacted with the results of the permit application request. If the permit application is approved a legislative body representative will sign and date the permit. Copies of the signed "Permit for Fireworks Other Than Consumer or Low Impact" will be provided to the applicant and/or pyrotechnics company. If the permit application is denied the applicant will be informed and the \$600 permit application fee will NOT be refunded.

Approved Permit Requirements:

- The permit holder agrees to send out a letter or postcard notification containing the details of the fireworks display to all property owners within a ½ mile radius of the fireworks display location. The permit holder will be responsible for preparing and sending the mailing. The applicant will be responsible for all costs associated with the mailing. A draft of the fireworks notification letter or postcard must be approved by the City prior to printing and mailing. An electronic file of addresses will be provided by the City to the Applicant for the mailing. The fireworks notification must be mailed or distributed no less than 10 days prior to the date of the display.
- If the Applicant does not abide by all of the requirements of the Fireworks Permit Application Process the permit may be revoked and future requests denied.

First Name*

Michael

Last Name*

Falk

Contact Phone:*

616-427-0377

Email address:*

mfalk@pyrotecnico.com

Organization or Company Name

East Grand Rapids Public Schools

Address1

2915 Hall Street SE

City

East Grand Rapids

State

MI

Zip

49506

Date and Time*

5/23/2024

08:30 PM

Back up Date and Time:

mm/dd/yy

hh:mm am

What is the date and time your display will take place?

Do you have a back up date in case of bad weahter or other circumstances?

Purpose of the fireworks display permit request:*

12 second 1.4G pyrotecnics to be shot during graduation cap toss

Why are you requesting a fireworks permit?

Fireworks Display Location:*

East Grand Rapids High School
2211 Lake Dr SE
East Grand Rapids MI 49506-3026
Visitor bleachers of the football field.

Where exactly will the fireworks display be shot from:

How many minutes will your fireworks display last?*

12 seconds

How many shells will be in the display?*

81

What is the largest size shell in your display?*

2

Total number of shells regardless of size

Size in inches

Map (can be uploaded or sent by email or mail)

No file chosen

- Detailed site plan schematic visually illustrating event layout including firing zone, safety zones, spectator areas, and surrounding properties as potential exposures. Show site map scale and if not to scale, please show distances in estimated feet. Hand-drawn illustrations are permitted if cleanly drawn and they meet desirable expectations and the visual intent of use.

Pyrotechnics (Fireworks) Company

Pyrotecnico Fireworks Inc.

What is the name and contact information for the pyrotechnics company who will be responsible for your display.

Reviewed by:

Derek Melville

Permit Fee

Fee paid

Bureau of Fire Services
P.O. Box 30700
Lansing, MI 48909
(517) 241-8847

| | |
|--|--|
| Authority: 1988 PA 358 Compliance: Voluntary Penalty: Permit will not be issued | The Department of Energy, Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, material status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the American with Disabilities Act, you may make your needs known to this agency. |
|--|--|

This permit is not transferable. It authorizes the resident wholesale dealer or jobber named below to have in his or her possession fireworks of any type, for sale only to holders of permits for public display or agriculture control.

PUBLIC DISPLAY

AGRICULTURAL PEST CONTROL

| | | |
|--|--------------------------------|--|
| Issued To Pyrotecnico Fireworks, Inc. | Age (18 or over) Yes | |
| Address 4369 E Summit Woods Dr NE, Rockford, MI 49341 | | |
| Name of Organization, Group, Firm, or Corporation East Grand Rapids Public Schools | | |
| Address 2915 Hall St SE, Grand Rapids MI 49506 | | |
| Number and Types of Fireworks Approximately 81 close proximity mines ranging in size from 1 ¼ inches to 2 inches in diameter. 1.4G only. No 1.3G. | | |
| Exact Location of Display East Grand Rapids High School, 2211 Lake Dr SE, East Grand Rapids MI 49506 – Visitor’s bleachers at football field | | |
| City, Village, Township City of East Grand Rapids, MI | Date May 23, 2024 | Time Post graduation – Approx. 8:30pm |
| Bond or Insurance Filed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | Amount \$10,000,000.00 |

Issued by action of: Council Commission Board of the

City Village Township of _____
(Name of City, Village, Township)

on the _____ day of _____,

(Signature and Title of Council/Commission/Board Representative)

Instructions for Application for Fireworks Other Than Consumer or Low Impact

Applications shall be submitted to the legislative body of a city, village or township board. A permit may be issued as a result of official action by the legislative body. A permit shall be valid only for use within the limits of the jurisdiction of the legislative body of a city, village or township board.

1. Type of Permit – check all boxes that may apply to the type of permit needed. You may select several permit types depending on your fireworks display. You may check with your legislative body of a city, village or township board for assistance when making your selection. Please review the following definitions to determine which type of permit to select:
 - Agricultural or Wildlife Fireworks – devices distributed to farmers, ranchers, and growers through a wildlife management program administered by the US Department of Interior or Michigan DNR.
 - Articles Pyrotechnic – 1.4G fireworks for professional use only that is classified as UN0431 or UN0432.
 - Display Fireworks – 1.3G fireworks for professional use only
 - Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes – devices with a combination of chemical elements or compounds capable of burning independently of the oxygen of the atmosphere and designed and intended to produce an audible, visual, mechanical or thermal effect for pest or animal control.
 - Public Display – a fireworks display that is open to all persons for viewing.
 - Private Display – a fireworks display that is not open to the general public for viewing.
2. Name of applicant – list the name of the applicant. The applicant may be a person representing an organization, group, firm or corporation, or self. If the applicant is also the operator, enter the same name in the operator's section.
3. Address of applicant – complete the address of the applicant; include the street address, city, state and zip code.
4. Name of person or resident agent representing corporation, LLC, DBA or other – list the name of the person or resident agent that represents the corporation, LLC, DBA or other.
5. Address of person or resident agent that represents the corporation, LLC, DBA or other – list the address of the person or resident agent representing the corporation, LLC, DBA or other.
6. Non-resident applicant – list the name of the non-resident applicant. A non-resident applicant shall appoint a Michigan attorney or Michigan resident agent in writing to be the applicant's legal representative upon whom all service of process in any action or proceeding may be served.
7. Name of pyrotechnic operator – list the name of the pyrotechnic operator. The pyrotechnic operator is the person in charge of the display. The legislative body of a city, village or township board shall rule on the competency and qualifications of the operator before granting a permit and may require an affidavit from the applicant as to the operator's experience, former pyrotechnic accidents, criminal record, sobriety, etc.
8. Address of pyrotechnic operator – list the address of the pyrotechnic operator; include the street address, city, state and zip code.
9. Age of the pyrotechnic operator – list the age of the pyrotechnic operator; the operator must be 18 years of age or older.
10. Name of assistant – list the name of the assistant to the pyrotechnic operator;
11. Address of assistant – list the address of the assistant; include the street address, city, state and zip code. If there is more than one assistant, please list additional assistants on a separate sheet and include the address and age of those additional assistants.
12. Age of assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
13. Name of other assistant – list the name of other assistant to the pyrotechnic operator.
14. Age of other assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
15. Exact location of proposed display – list the address of the exact location of the proposed fireworks display.
16. Date of proposed display – indicate the date of the proposed fireworks display; only one display date can be used per application.
17. Time of proposed display – indicate the time of the proposed fireworks display.
18. Manner and place of storage - indicate the manner and place of storage within the legislative body of a city, village or township board of fireworks that are ready for display, just prior to the display in the area of exhibition. The legislative body of a city, village or township board shall obtain approval from the local fire authorities of the manner and place of storage before any permit is issued.

19. Amount of bond or insurance - the issuing legislative body of a city, village or township board shall set the amount of and proof of bond or insurance for the protection of the public to satisfy claims for damages to property or personal injuries arising out of any act or omission on the part of the person, firm or corporation, or any agent or employee of the applicant. The applicant shall assure the bond or insurance required is provided.
20. Name of bonding corporation or insurance company – provide the name of the bonding corporation or insurance company for which the bond was issued through.
21. Address of bonding corporation or insurance company – list the address of the bonding corporation or insurance company; include the street address, city, state and zip code.
22. Number of fireworks and kind of fireworks to be displayed– indicate the total amount of fireworks proposed for the display or use and a description of the type of fireworks for display; such as 10 aerial bombs, 30 aerial rocket bursts, etc.
23. The application is valid for the calendar year in which the application was received and permit was issued.
24. Permit fees shall be established by the legislative body of a city, village or township board and shall be submitted to and retained by legislative body of a city, village or township board.
25. Permitting will be in compliance with the [Michigan Fireworks Safety Act, PA 256 of 2011, MCL 28.466, Section 16](#).
26. **Mail the application to the legislative body of a city, village or township board within the location jurisdiction of the display.** DO NOT mail the application to the Bureau of Fire Services (BFS). If mailed to the BFS, it will be returned to the sender.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/22/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|---|--|--|-------------------------------------|
| PRODUCER Acrisure, LLC dba Britton Gallagher & Associates 3737 Park East Dr. STE 204 Beachwood OH 44122 | CONTACT NAME: PHONE (A/C. No. Ext): 216-658-7100 | | FAX (A/C. No.): 216-658-7101 |
| | E-MAIL ADDRESS: info@brittongallagher.com | | |
| INSURER(S) AFFORDING COVERAGE | | | NAIC # |
| INSURED Pyrotecnico Fireworks Inc. P.O. Box 149 299 Wilson Road New Castle PA 16103 | INSURER A : Everest Indemnity Insurance Co. | | 10851 |
| | INSURER B : Everest Denali Insurance Company | | 16044 |
| | INSURER C : Arch Speciality Ins Co | | 21199 |
| | INSURER D : Continental Indemnity Company | | 28258 |
| | INSURER E : Ocean Underwriting Consortium | | |
| | INSURER F : | | |

COVERAGES

CERTIFICATE NUMBER: 409021052

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|----------|---|-----------|----------|------------------------------|--------------------------|--------------------------|---|--|
| A | GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | Y | Y | SI8ML00891-232 | 10/14/2023 | 10/14/2024 | EACH OCCURRENCE | \$ 1,000,000 |
| | | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ 500,000 |
| | | | | | | | MED EXP (Any one person) | \$ |
| | | | | | | | PERSONAL & ADV INJURY | \$ 1,000,000 |
| | | | | | | | GENERAL AGGREGATE | \$ 2,000,000 |
| | | | | | | | PRODUCTS - COMP/OP AGG | \$ 2,000,000 |
| | | | | | | | | \$ |
| B | AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS | Y | Y | SI8CA00141-232 | 10/14/2023 | 10/14/2024 | COMBINED SINGLE LIMIT (Ea accident) | \$ 1,000,000 |
| | | | | | | | BODILY INJURY (Per person) | \$ |
| | | | | | | | BODILY INJURY (Per accident) | \$ |
| | | | | | | | PROPERTY DAMAGE (Per accident) | \$ |
| | | | | | | | | \$ |
| C | UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/> | Y | Y | UXP1035252-04 | 10/14/2023 | 10/14/2024 | EACH OCCURRENCE | \$ 4,000,000 |
| | | | | | | | AGGREGATE | \$ 4,000,000 |
| | | | | | | | | \$ |
| D | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below | | Y | 82-872096-04-37 | 10/14/2023 | 10/14/2024 | <input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER | |
| | | | N/A | | | | E.L. EACH ACCIDENT | \$ 1,000,000 |
| | | | | | | | E.L. DISEASE - EA EMPLOYEE | \$ 1,000,000 |
| | | | | | | | E.L. DISEASE - POLICY LIMIT | \$ 1,000,000 |
| A E | Excess Liability #2 Stock Throughput | Y | Y | SI8EX01314-232 STP BINDER | 10/14/2023 10/14/2023 | 10/14/2024 10/14/2024 | Each Occ/ Aggregate Total Limits Stock Limit | \$5,000,000 \$10,000,000 \$3,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced liability policies where required by written agreement.

Display Date: May 23, 2024

Display Venue: East Grand Rapids High School Football Field 2211 Lake Dr SE

Grand Rapids, MI 49506-3026

Additional Insured: East Grand Rapids Public Schools, City of East Grand Rapids

CERTIFICATE HOLDER**CANCELLATION**

East Grand Rapids Public Schools
 2915 Hall St SE
 Grand Rapids MI 49506

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CITY OF
EAST GRAND RAPIDS

7

750 LAKESIDE DRIVE SE • EAST GRAND RAPIDS, MICHIGAN 49506

(616) 940-4817

www.eastgr.org

DOUG LAFAVE
DEPUTY CITY MANAGER

MEMORANDUM

TO: Honorable Mayor and City Commissioners
FROM: Doug La Fave, Deputy City Manager
DATE: April 30, 2024

RE: Fire Hydrant Sandblasting and Painting Services

Action Requested: That the City Commission consider approval of a contract with National Public Works Coating of East Dundee, IL at \$138 per hydrant for 514 totaling \$70,932 with 10% contingency.

Background: The City of East Grand Rapids water distribution system has 514 fire hydrants. The Department of Public Works maintains fire hydrants to make sure they are operational if needed by the Department of Public Safety for fire service operations. In addition to operational maintenance, maintaining appropriate exterior coatings provide for additional exterior protection hydrants as well as maintaining community aesthetic expectations.

The Department of Public Works worked with Kent County Purchasing to bid fire hydrant and sandblasting services. Two options were provided for given continued volatility related to inflation and contracted services. The first option was to sandblast, prime and paint all 514 city hydrants and the alternative option was to complete 257 hydrants over a two-year period if the estimated budget for FY 23-24 could not account for the contracted service expenditure. Twelve bids were submitted with the qualified low bid from National Public Works Coating of East Dundee, IL at \$138 per hydrant. The bid tab and associated submittals are included with materials. References have been checked with all respondents indicated excellent performance. The estimated timeframe is for completion this June over a two-week period.

The National Fire Protection Association (NFPA) recommends various national color standards for fire hydrants. From the 2019 edition of NFPA 291, all public fire hydrants should have yellow barrels and red barrels are recommended for private hydrants. This standard helps fire fighters and public works agencies quickly identify appropriate hydrants for various public safety/service needs. In addition, hydrant caps can be painted various colors to reflect fire hydrant flow rates.

From an asset management perspective, the more comprehensive maintenance approach of sandblasting, priming, and painting hydrants provides for a 7–10-year maintenance cycle versus the less comprehensive scrape and paint approach, which typically is 2–4 years.

The FY 23-24 budget has a funding allocation of \$80,000 for fire hydrant sandblasting and painting services.

REVIEWED & APPROVED FOR SUBMISSION:

Shea Charles, City Manager

Kent County Purchasing Division

Bid 5640: Fire Hydrant Painting Services - City of East Grand Rapids

Due:4/26/24 at 2p.m.

| <u>Vendor</u> | <u>Qty</u> | <u>Description</u> | <u>Unit Price</u> | <u>Total</u> | <u>Comments</u> |
|--|------------|----------------------------------|-------------------|--------------|-----------------|
| D&S industrial painting services | 514 | 2024 Hydrant Painting - Option 1 | \$215.00 | \$110,510.00 | |
| D&S industrial painting services | 257 | 2024 Hydrant Painting - Option 2 | \$215.00 | \$55,255.00 | |
| D&S industrial painting services | 257 | 2025 Hydrant Painting - Option 2 | \$215.00 | \$55,255.00 | |
| | | | | | |
| Dave Cole Decorators | 514 | 2024 Hydrant Painting - Option 1 | \$278.00 | \$142,892.00 | |
| Dave Cole Decorators | 257 | 2024 Hydrant Painting - Option 2 | \$278.00 | \$71,446.00 | |
| Dave Cole Decorators | 257 | 2025 Hydrant Painting - Option 2 | \$283.00 | \$72,731.00 | |
| | | | | | |
| Do It All Painting LLC | 514 | 2024 Hydrant Painting - Option 1 | \$216.96 | \$111,517.44 | |
| Do It All Painting LLC | 257 | 2024 Hydrant Painting - Option 2 | \$218.96 | \$56,272.72 | |
| Do It All Painting LLC | 257 | 2025 Hydrant Painting - Option 2 | \$222.50 | \$57,182.50 | |
| | | | | | |
| JCJ Painting Company LLC | 514 | 2024 Hydrant Painting - Option 1 | \$750.00 | \$385,500.00 | |
| JCJ Painting Company LLC | 257 | 2024 Hydrant Painting - Option 2 | \$750.00 | \$192,750.00 | |
| JCJ Painting Company LLC | 257 | 2025 Hydrant Painting - Option 2 | \$790.00 | \$203,030.00 | |
| | | | | | |
| K & A Commercial and Industrial Painting | 514 | 2024 Hydrant Painting - Option 1 | \$280.00 | \$151,630.00 | |
| K & A Commercial and Industrial Painting | 257 | 2024 Hydrant Painting - Option 2 | \$280.00 | \$71,960.00 | |
| K & A Commercial and Industrial Painting | 257 | 2025 Hydrant Painting - Option 2 | \$320.00 | \$82,240.00 | |
| | | | | | |
| Markleys Precision Company | 514 | 2024 Hydrant Painting - Option 1 | \$325.00 | \$167,050.00 | |
| Markleys Precision Company | 257 | 2024 Hydrant Painting - Option 2 | \$325.00 | \$83,525.00 | |
| Markleys Precision Company | 257 | 2025 Hydrant Painting - Option 2 | \$357.50 | \$91,877.50 | |
| | | | | | |
| Michigan Tech Partners LLC | 514 | 2024 Hydrant Painting - Option 1 | \$415.00 | \$213,310.00 | |
| Michigan Tech Partners LLC | 257 | 2024 Hydrant Painting - Option 2 | \$450.00 | \$115,650.00 | |
| Michigan Tech Partners LLC | 257 | 2025 Hydrant Painting - Option 2 | \$480.00 | \$123,360.00 | |
| | | | | | |

Note: This document shall not be construed as a comment on the responsiveness and is subject to change during the review process. This information is not an indicator of award.

Kent County Purchasing Division

Bid 5640: Fire Hydrant Painting Services - City of East Grand Rapids

Due:4/26/24 at 2p.m.

| | | | | | | |
|--------------------------------------|-----|----------------------------------|----------|--------------|--|--|
| Mobile Blast Man North | 514 | 2024 Hydrant Painting - Option 1 | \$375.00 | \$192,750.00 | | |
| Mobile Blast Man North | 257 | 2024 Hydrant Painting - Option 2 | \$400.00 | \$102,800.00 | | |
| Mobile Blast Man North | 257 | 2025 Hydrant Painting - Option 2 | \$400.00 | \$102,800.00 | | |
| | | | | | | |
| Murray Professional Painting | 514 | 2024 Hydrant Painting - Option 1 | \$576.98 | \$296,567.72 | | |
| Murray Professional Painting | 257 | 2024 Hydrant Painting - Option 2 | | \$0.00 | | |
| Murray Professional Painting | 257 | 2025 Hydrant Painting - Option 2 | | \$0.00 | | |
| | | | | | | |
| National Public Works Coating | 514 | 2024 Hydrant Painting - Option 1 | \$138.00 | \$70,932.00 | | |
| National Public Works Coating | 257 | 2024 Hydrant Painting - Option 2 | \$149.00 | \$38,293.00 | | |
| National Public Works Coating | 257 | 2025 Hydrant Painting - Option 2 | \$152.00 | \$39,064.00 | | |
| | | | | | | |
| Olsen Contracting LLC | 514 | 2024 Hydrant Painting - Option 1 | \$150.00 | \$77,100.00 | | |
| Olsen Contracting LLC | 257 | 2024 Hydrant Painting - Option 2 | | \$0.00 | | |
| Olsen Contracting LLC | 257 | 2025 Hydrant Painting - Option 2 | | \$0.00 | | |
| | | | | | | |
| Quality Maintenance Contractors inc. | 514 | 2024 Hydrant Painting - Option 1 | \$523.00 | \$268,822.00 | | |
| Quality Maintenance Contractors inc. | 257 | 2024 Hydrant Painting - Option 2 | \$523.00 | \$134,411.00 | | |
| Quality Maintenance Contractors inc. | 257 | 2025 Hydrant Painting - Option 2 | \$523.00 | \$134,411.00 | | |

Note: This document shall not be construed as a comment on the responsiveness and is subject to change during the review process. This information is not an indicator of award.

BID 5640 Solicitation - Vendor Submission

Vendor Information

Company Name: National Public Works Coating
Contact Name: Regina Muscat
Contact Title:
Address: 555 Ashland Ave
City: East Dundee
State: IL
Zip Code: 60118
Other:
Email: regina@muscatco.com
Phone: 8473617475
Business Type:

Addenda

Attachments

 [National Public Works Coating_BID5640 1_Fri Apr 26 08:47:53 EDT 2024.pdf](#)

Additional Vendor Comments: bid submission #5640 fire hydrant painting National Public Works is a fully owned subsidiary of muscat co.

Bid Form

I/We hereby offer to provide hydrant painting services in complete accordance with the specifications, terms, and conditions of City of East Grand Rapids bid invitation.

Factors other than price may be taken into consideration when making a recommendation for award of contract.

The bidder hereby agrees to perform all work described in this bid invitation for the sum as described below.

Sandblast and Paint hydrant as outlined in specifications at locations identified on list attached to specifications. *Hydrant Map is Attached.*

Option 1: 2024 : \$ 138.00 per hydrant, totaling \$ 70,932.00 for 514 hydrants

Option 2: 2024 : \$ 149.00 per hydrant, totaling \$ 38,293.00 for 257 hydrants

2025 : \$ 152.00 per hydrant, totaling \$ 39,064.00 for 257 hydrants

By: Name and Title (please print) Regina Muscat President

Signature 

National Public Works

Vendor Address 555 Ashland Avenue, East Dundee, Illinois 60118

Contact (please print) Regina Muscat

Phone 847-361-7182

Fax na

E-mail regina@muscatco.com

References

Please list three (3) client references. The City reserves the right to contact the references set forth below and references other than, and/or in addition to, those being furnished below.

1. Company and Contact Name: see attached

Address: _____

Phone/E-Mail: _____

2. Company and Contact Name: _____

Address: _____

Phone/E-Mail: _____

3. Company and Contact Name: _____

Address: _____

Phone/E-Mail: _____



**~ = SINGLE YEAR OR MULTI YEAR CONTRACTS;
SANDBLAST HYDRANTS PRIME AND FINISH COAT**

CAROL STREAM ILLINOIS 630-871-6262 ~600

BARTLET HYDRANTS ILLINOIS 312-5505719 ~500

BLOOMINGDALE ILLINIOS HYDRANTS ~300

DOWNERS GROVE ILLINOIS HYDRANTS 630-434-5460 ~1400 HYDRANTS

WOODRIDGE ILLINOIS HYDRANTS 630-719-4758 ~400

GLEN ELLYN ILLINOIS HYDRANTS 630-742-2782 ~200

WINFIELD ILLINOIS HYDRANTS 630-461-2744 ~500

BURR RIDGE ILLINOIS HYDRANTS 630-280-5065 ~400

CARPENTERSVILLE ILLINOIS HYDRANTS 847-707-6426 ~1400

LAKE BARRINGTON SHORES ILLINOIS 847-382-1660 ~125

HENDEDNRSON KENTUCKY 270-454-4115 ~400

DUPAGE COUNTY ILLINOIS 630-207-6400 ~1400

ST CHARLES ILLINOIS 630-327-7012 ~3500

CITY OF UPPER ARLINGTON OHIO (614) 583-5286 ~900

VILLAGE OF OSWEGO ILLINOIS 630-330-6948 ~900

VILLAGE OF ADDISON ILLINOIS 630-620-2020 ~2100

CITY OF ANTIOCH ILLINOIS 847-219-8085 ~500

CORE & MAIN ILLINOIS 630-615-9493 ~500

WHEATON ILLINOIS 630-260-2092 ~500

CITY OF OMAHA, NEBRASKA 402-290-7689 ~5000

Traffic signal poles, street lights, fire hydrants across the country, Arizona, Florida, Ohio, Michigan Illinois, North Carolina, Virginia, Wisconsin, Nebraska, Texas, Georgia, Maryland, New Jersey



PURCHASING DIVISION

Joni Laming, Manager

(616) 632-7720

purchasing@kentcountymi.gov

SOLICITATION

| | |
|--|--|
| Solicitation Type | Bid |
| Solicitation Number | 5640 |
| Description | Fire Hydrant Painting Services - City of East Grand Rapids |
| Date of Issuance | 3/26/2024 |
| Inquiries Deadline Date & Time (local) | 4/22/2024, 2 PM |
| Due Date & Time (local) | 4/26/2024, 2 PM |
| Buyer Name | Underhill |

INTRODUCTION

The Kent County Purchasing Division is soliciting bids for fire hydrant painting for the City of East Grand Rapids.

BID OPENING

The sealed submissions will be publicly opened and read aloud by the Kent County Purchasing Division. Kent County Purchasing Division will conduct public openings via teleconference. Click [here](#) to join the public opening.

SOLICITATION DOCUMENTS

This Solicitation is distributed by Kent County for the benefit of the named local agency and County registered bidders through distribution of this request. The Kent County Purchasing Division will assist but does not authenticate the Solicitation documents or award processes for the Solicitation.

SCOPE

See attached East Grand Rapids Specification, Bid Form, and Map. The Bid Form must be submitted with the vendor's response.

The [Kent County Standard Submission Terms](#) posted on the Bid Opportunities page of the Kent County Purchasing Division website are incorporated by reference and shall be deemed to have the same force and effect as if fully set forth herein.

INQUIRIES

Any and all communication regarding this Solicitation shall be on the Kent County Purchasing Division Inquiry Blog via the [Bid Opportunities](#) page or during pre-proposal meetings. Kent County reserves the right to determine the response format or not respond, at its sole discretion.

INVITATION FOR BID/RFQ SUBMISSION

Complete submissions must be received in the Kent County Purchasing Division on or before the due date/time specified by the designated clock (local time). Late, faxed, or emailed responses will NOT be considered.

Submissions may be submitted electronically on the Bid Opportunities page of the Kent County Purchasing Division's website. Respondent must include a complete submission as 1 non-password protected PDF document.

Respondent shall submit the Submission Form ("Bid Form" "Response Form") posted on the [Bids Opportunities](#) page of the Kent County Purchasing Division's website. Click the Submit Online icon to submit electronically or to print the Submission Form. Respondent must submit the Bid Bond with Submission Form.

- Respondent must submit the attached **BID Form** as (1) PDF with response.

The time required to upload a submission may vary. Respondent assumes all risks associated with electronic submission, including all technological difficulties, and deems the County and its service provider harmless and without fault. Successful electronic submissions are confirmed via Respondent's email. Respondent shall view the link in the confirmation email to determine accuracy prior to due date/time.

Submissions may only be withdrawn by written request if the request is received before the due date/time. Withdrawals after opening shall be subject to [Kent County Fiscal Policy – Centralized Purchasing 5\(i\)\(2\)](#).

NO BID

Please provide [feedback](#) if you are electing not to participate in this Solicitation.



INVITATION TO BID

Fire Hydrant Painting Services

City of East Grand Rapids
750 Lakeside Drive
East Grand Rapids, MI 49506

NOTICE-INVITATION TO BID

Notice is hereby given that the City of East Grand Rapids, MI will be accepting proposals for fire hydrant painting services.

Bids will be received until 2:00 PM on Friday, April 26, 2024, via electronic submittal to Kent County Purchasing.

The City of East Grand Rapids reserves the right to reject or accept any proposal or to waive any irregularities in any proposal deemed to be in the best interest of the City of East Grand Rapids.

Bid Specifications

FIRE HYDRANT PAINTING.

1.0 INTRODUCTION:

The specifications provided guidelines and details for fire hydrant sandblasting, priming and painting. The specifications for this project are the General Conditions of the Contract. All relevant standards and codes as stated in section 1.5 of this document are made part of these documents by reference. In case of conflict between these specifications, the most restrictive requirement shall be binding.

All responders are required to review this document in detail and acknowledge their understanding of the technical aspects of this project in order to be considered a responsible bidder.

1.1 PROJECT OVERVIEW:

The City of East Grand Rapids is in search of an experienced contractor with a minimum of five (5) consecutive years of experience with industrial painting to fully sandblast (near white metal blast), prime and paint approximately all 514 fire hydrants for calendar year 2024 or 257 hydrants (half) in calendar year 2024 with the remaining 257 hydrants in 2025, whichever is selected by the City.

The City will select a contractor to furnish all labor, materials, tools and equipment required to complete the work indicated in the specifications contained in the bid.

1.2 CONTACT INFORMATION:

Doug La Fave, Deputy City Manager-Director of Public Works will be the primary contact from the City of East Grand Rapids and can be contacted at 616-940-4817 or email at dlafave@eastgr.org

1.3 SCOPE OF WORK:

The work included in this proposal shall be for fire hydrant sandblasting, priming and painting. All work must conform to the accepted practices for sandblasting, priming and painting of fire hydrants. Work shall include complete sandblasting of all old paint down to a near white metal, and spray coating of primer immediately after sandblasting. Final coat shall be sprayed between 4-72 hours after primer coat. Any sturtz caps or hydrant markers must be covered with a protective wrap when painting. Furthermore, the contractor is responsible for cleanup of excess material from sandblasting from sidewalks, grass, driveways, surrounding paved areas or landscaping. Contractor is also responsible for overspray on vehicles, sidewalks, landscape, houses, buildings etc.

1.4 MATERIAL SPECIFICATIONS:

The contractor shall use the following materials for priming and painting of the fire hydrants and shall follow all recommended application specifications, surface preparation standard SSPC-SP10/NACE 2, and procedures outlined by the product manufacturer:

PRIMER- Sherwin Williams Macropoxy 646 Fast cure epoxy part A mill White. Product number B58W00610.

HARDNER-Sherwin Williams Macropoxy 646 fast cure epoxy part B hardner. Product number B58V00600

PAINT- Sherwin Williams acrolon 218 HS polyurethane gloss part A Safety Yellow. Product number B65Y00600.

HARDNER-Sherwin Williams acrolon 218 HS polyurethane gloss part B hardner. Product number B65V00600

The contractor shall provide a minimum two (2) year warranty on labor and materials used. Upon inception and completion of the project, all painting/priming materials are to be visually inspected by the City.

1.5 GENERAL CONDITIONS:

A. Quality Control of Work

The City shall have the power to inspect all work for compliance with the specifications and the Contractor shall perform all of the work herein specified to the City's entire satisfaction, approval and acceptance.

The Contractor is responsible for furnishing all labor, materials and equipment to construct and complete the work in compliance with the specifications, and special provisions unless otherwise specified. All material to be incorporated into the work; all labor to be performed; and all equipment, tools and methods to be used shall be subject to the approval of the City. It is the Contractors responsibility to complete the work and deliver a final product which meets all requirements of the specifications.

If any authorized agent of the City shall discover and notify the Contractor of any neglect or disregard of the specifications, such defects shall at once be remedied and further defective work be at once discontinued; but the right of final acceptance or condemnation of the work will not be waived by reason thereof, nor by any act of the City, his / her officers or agents.

B. Suspension of Work

Should the Contractor, with the approval of the City, stop work or should the weather conditions, in the opinion of the City, be such that the work could not be properly and safely performed, then the City may suspend the work until such time as weather conditions shall permit proper application of product. In case of stoppage of work, the Contractor shall, at his / her own expense, store and be responsible for material and protection of the work and be responsible for all accidents as though the work was in progress. Should the work be delayed or suspended with the approval of the City, the time of delay or suspension may be added to the time set for completion of the work.

C. Partial and Final Acceptance of the Work

Work on this contract is not subject to partial inspection and acceptance. The entire work shall be made in a neat and workmanlike manner and all requirements shall be complied with in detail. The mere fact that some particular part or portion of the work may have been previously inspected, cleaned and set in order will not excuse the Contractor from again cleaning any and all portions so that the entire system of work shall be in proper condition and subject to final inspection by the City and complying with the use intended at the time of acceptance by the City. The date of final acceptance of work on this contract is the date that the Contractor is issued final payment by the City.

D. Applicable Regulations and Standards

All the latest and most recent of the standards, regulations, work rules, product specifications and workmanship practices listed will apply to this project unless otherwise approved by the City.

E. Contractors Employees

The Contractor shall employ skilled foreman and laborers and shall, if directed by the City discharge from the site of the work any incompetent, abusive or disorderly employees.

F. Existing Facilities

The Contractor shall protect from damage or overspray of paint on all existing facilities, fixtures, vehicles, houses, and equipment liable to injury by his / her operations and shall, at their own expense, make good all such damages to the satisfaction of the Owner and City.

The Contractor shall clean and maintain all work areas adjoining the project site free from all construction debris at all times. The Contractor is also responsible for the immediate removal of debris from adjacent work areas caused by construction foot traffic entering and leaving the project area.

G. Ordinances and Safety

The Contractor shall observe all laws and ordinances controlling or limiting those engaged in public work. Contractor shall provide and maintain such sanitary accommodations for the use of his / her employees as may be necessary to comply with the State and Local Board of Health requirements. Public nuisances will not be tolerated.

Work shall be conducted between the hours of **7:00 a.m. to 9:00 p.m.** under the noise ordinance. Monday through Friday.

Contractor shall abide by O.S.H.A. and M.I.O.S.H.A regulations in Sandblasting/ Painting and exposure to paint and cleaning solvents. Contractor shall provide all necessary signage for working in the Road Right of Way.

H. Payment for Completed Work

Progress payments will be determined by the executed contract with the City.

Bid Form

I/We hereby offer to provide hydrant painting services in complete accordance with the specifications, terms, and conditions of City of East Grand Rapids bid invitation.

Factors other than price may be taken into consideration when making a recommendation for award of contract.

The bidder hereby agrees to perform all work described in this bid invitation for the sum as described below.

Sandblast and Paint hydrant as outlined in specifications at locations identified on list attached to specifications.
Hydrant Map is Attached.

Option 1: 2024 : \$_____ per hydrant, totaling \$_____ for 514 hydrants

Option 2: 2024 : \$_____ per hydrant, totaling \$_____ for 257 hydrants

2025 : \$_____ per hydrant, totaling \$_____ for 257 hydrants

By: Name and Title (please print) _____

Signature _____

Vendor Address _____

Contact (please print) _____

Phone _____

Fax _____

E-mail _____

References

Please list three (3) client references. The City reserves the right to contact the references set forth below and references other than, and/or in addition to, those being furnished below.

1. Company and Contact Name: _____

Address: _____

Phone/E-Mail: _____

2. Company and Contact Name: _____

Address: _____

Phone/E-Mail: _____

3. Company and Contact Name: _____

Address: _____

Phone/E-Mail: _____

Independent Contractor

It is expressly understood that the Contractor is an independent contractor and not the agent, partner, or employee of the City. Contractor and Contractor's workers, if any, are not employees of the City and are not entitled to tax withholdings, Workers' Compensation, unemployment compensation, or any employee benefits, statutory or otherwise by the City. Contractor shall not have the authority to enter into any contract or agreement to bind the City and shall not represent to anyone that the Contractor has such authority. Contractor represents and warrants to the City that in performing the Services, Contractor will not be in breach of any agreement with a third party. Contractor agrees that he/she is subject to City ordinances and regulations, laws of the United States and of the State of Michigan, and that, in the event of violation of these, or behavior that is considered to be detrimental to the general public or the City, the City shall have the right to dismiss Contractor without prior notice.

Bid Bond

No Bid Bond is required if Respondent's offer is less than \$500,000.

Performance and Payment Bond

Each construction contract over \$50,000 must be accompanied by a Performance Bond and a Payment Bond, each payable to the Owner (City of East Grand Rapids) and each in the amount of 100% of the contract price with a corporate surety approved by the funding agency, for the faithful performance of the contract.

Insurance

The following requirements are applicable to all contracts entered into by the City:

The Contractor shall continuously maintain, during the life of the contract, insurance coverage of the type and amount specified below:

- **General Liability:** Comprehensive form, including premises/operations, independent contractors, and contractual liability insurance, and explosion and collapse, underground (only if excavation or tunneling involved), and products/completed operations hazards. Minimum Amounts: \$1,000,000 per occurrence bodily injury, \$1,000,000 per occurrence property damage.
- **Automobile:** Michigan "no-fault" coverage, residual automobile liability, comprehensive form, covering owned, hired and non-owned automobiles. Minimum

Amounts: "No-fault" coverage - statutory. Residual liability \$1,000,000 combined single limit.

- Worker's Compensation and Employer's Liability. Minimum Amounts: Worker's Compensation - statutory. Employer's Liability: \$100,000.

These coverages shall protect the Contractor, subcontractors, the City and its employees, agents and representatives against claims arising out of the work performed. Certificates evidencing the above coverage, with a 20-day cancellation clause, shall be filed with City Services for the City before the described work begins. New certificates must be supplied if the policy(ies) represented by a filed certificate are canceled, reduced, not renewed, or in any way allowed to lapse.

In case of cancellation of any required insurance during the term of the contract, the Contractor shall cease operations as of the date of termination and shall not resume operations until new insurance is in force.

All of the insurance specified above is to be furnished unless the reference thereto is deleted, and the deletion initialed by the City Liaison or authorized designee.

The Owner's Protective Liability policy as specified shall be written to include the City of East Grand Rapids, Michigan, as named insured.

EAST GRAND RAPIDS STANDARD SERVICE PROVIDER AGREEMENT

This Agreement is made by and between the City of East Grand Rapids, a constitutional body of the State of Michigan “City” and [REDACTED] “Contractor”.

For good and valuable consideration, the parties agree as follows:

1. General Purpose. The general purpose of this Agreement is to engage the professional services of Contractor for [REDACTED] “Services”. The Work, Scope, Timetable, Compensation, and list of Contractor’s Personnel are more fully set forth in the attached schedules A, B, C, and D, and incorporated herein. The City will assign a representative “City Liaison(s)”, as named here [REDACTED]. Only directives from the City Liaison shall be recognized by the Contractor.
2. General Duties of the Contractor. Contractor shall perform in conformance with the attached schedules, A, B, C and D incorporated herein and agrees to perform such professional services with the standard of professional care and skill customarily provided in the performance of such services. Contractor agrees to perform these services to the satisfaction of the City from time to time during the term of this Agreement.
3. Term. The term of this Agreement shall be from [REDACTED].
4. Timetable. The timetable set forth in the attached Schedule B shall be adhered to unless such period is otherwise extended by the City. Contractor shall be responsible to the City for any damage caused by the failure by Contractor to comply with the timetable. Time is of the essence in this Agreement.
5. Contractor’s Capacity and Responsibilities. It is expressly understood that the Contractor is an independent contractor and not the agent, partner, or employee of the City. Contractor and Contractor’s workers, if any, are not employees of the City and are not entitled to tax withholdings, Workers’ Compensation, unemployment compensation, or any employee benefits, statutory or otherwise by the City. Contractor shall not have the authority to enter into any contract or agreement to bind the City and shall not represent to anyone that the Contractor has such authority. Contractor represents and warrants to the City that in performing the Services, Contractor will not be in breach of any agreement with a third party. Contractor agrees that he/she is subject to City ordinances and regulations, laws of the United States and of the State of Michigan, and that, in the event of violation of these, or behavior that is considered to be detrimental to the general public or the City, the City shall have the right to dismiss Contractor without prior notice.
6. Confidentiality of Information. Contractor agrees to keep confidential and not to disclose to third parties any information provided by the City pursuant to this Agreement unless the Contractor has received prior written consent of the City to make such disclosure. This obligation of confidentiality does not extend to any information that: (1) Was in the possession of the Contractor at the time of disclosure by the City, directly or indirectly;

(2) Is or shall become, through no fault of the Contractor, available to the general public; or (3) Is independently developed and hereafter supplied to Contractor by a third party without restriction or disclosure. This provision shall survive expiration and termination of this Agreement.

7. Suspension or Termination of Contract. The City reserves the right to suspend indefinitely or terminate the contract and the Contract Services to be rendered by Contractor upon oral or written notice to Contractor for any reason within 30 days' notice. In the event of termination prior to completion of all Services described in section 1 and Schedule A, the amount of the total fee to be paid Contractor shall be determined by the City on the basis of portion of the total work actually completed up to the time of such termination.
8. Insurance. The following requirements are applicable to all contracts entered into by the City:

The Contractor shall continuously maintain, during the life of the contract, insurance coverage of the type and amount specified below:

- **General Liability:** Comprehensive form, including premises/operations, independent contractors, and contractual liability insurance, and explosion and collapse, underground (only if excavation or tunneling involved), and products/completed operations hazards. Minimum Amounts: \$1,000,000 per occurrence bodily injury, \$1,000,000 per occurrence property damage.
- **Automobile:** Michigan "no-fault" coverage, residual automobile liability, comprehensive form, covering owned, hired and non-owned automobiles. Minimum Amounts: "No-fault" coverage - statutory. Residual liability \$1,000,000 combined single limit.
- **Worker's Compensation and Employer's Liability.** Minimum Amounts: Worker's Compensation - statutory. Employer's Liability: \$100,000.

These coverages shall protect the Contractor, subcontractors, the City and its employees, agents and representatives against claims arising out of the work performed. Certificates evidencing the above coverage, with a 20-day cancellation clause, shall be filed with City Services for the City before the described work begins. New certificates must be supplied if the policy(ies) represented by a filed certificate are canceled, reduced, not renewed, or in any way allowed to lapse.

In case of cancellation of any required insurance during the term of the contract, the Contractor shall cease operations as of the date of termination and shall not resume operations until new insurance is in force.

All of the insurance specified above is to be furnished unless the reference thereto is deleted and the deletion initialed by the City Liaison or authorized designee.

The Owner's Protective Liability policy as specified shall be written to include the City of East Grand Rapids, Michigan, as named insured.

9. Bond Requirements: **Applicable: Yes/No.**

A bid bond in the amount of 5% payable to the City of East Grand Rapids is required as a guarantee of good faith. If the Contractor is the successful low bidder and fails to enter into a contract or to furnish satisfactory bonds and certificates of insurance to the City of East Grand Rapids within 7 days after being furnished with a contract, the said bond shall be forfeited to the City of East Grand Rapids as liquidated damages.

If this Agreement is for a public improvement construction project costing \$50,000 or more, performance and payment bonds in an amount equal to the Agreement amount are required and must be provided before starting any of the Services.

A payment bond is required for the project total noted in Schedule C shall be submitted utilizing American Institute of Architects AIA Document 312.

A performance bond is for the project total noted in Schedule C shall be submitted utilizing American Institute of Architects AIA Document 312.

10. Indemnification and Hold Harmless. Contractor agrees that any personal injury to Contractor or third parties or any property damage incurred in the course of performance of the Services shall be the responsibility of Contractor to the extent such damages are caused by Contractor. Contractor agrees to indemnify the City, its governing board, officers, employees and agents from and against all costs, losses, damages, liabilities, expenses, demands, and judgements, including court costs and attorney's fees, which may arise out of Contractor's performance of the Services, except to the extent such are caused by the sole fault or negligence of the City.

11. Notice. Any notice to either party hereunder must be in writing signed by the party giving it and shall be served either personally or by registered or certified mail addressed as follows:

To the City:
City of East Grand Rapids
750 Lakeside Dr. SE
East Grand Rapids, MI 49506

To the Contractor:

Or to such other addresses as may be hereafter designated by written notice. All such notices shall be effective only when received by the addressee.

12. Entire Agreement; Modification. This Agreement (and its attachments, if any) constitutes the entire understanding between the parties with respect to the subject matter

hereof and may not be amended except by and agreement signed by Contractor and an authorized representative of the City.

13. Severability. The terms of this Agreement are severable such that if any term or provision is declared by a court of competent jurisdiction to be illegal, void, or unenforceable the remainder of the provisions shall continue to be valid and enforceable.
14. Governing Law and Compliance. This Agreement shall be governed by and construed under the laws of the State of Michigan which shall be the forum for any lawsuits arising from or incident to this Agreement. Each party will be individually responsible for compliance with all laws, including anti-discrimination laws, which may be applicable to their respective activities under this Agreement.
15. Non-Waiver. The delay of failure of either party to exercise any of its rights under this Agreement for breach thereof shall not be deemed to be a waiver of such rights, nor shall the same be deemed to be a waiver of any subsequent breach, either of the same provision or otherwise.
16. Assignment. Contractor may not assign the rights of obligations under this Agreement without the City's prior written consent.
17. Authority. The parties warrant that they have the authority to enter in to this Agreement and that entering onto this Agreement is not restricted or prohibited by any existing agreement to which they are parties.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement on this ___ day of _____, 20__.

City of East Grand Rapids:

Signature: _____

Title: Mayor _____

Signature: _____

Title: City Clerk _____

Contractor:

Signature: _____

Title: _____

SERVICE PROVIDER AGREEMENT SCHEDULE

Detail and Explanation of the Agreement between “City” and Contractor”

SCHEDULE A: WORK SCOPE

Project Description:

Initials City: _____ Initials Contractor: _____

SCHEDULE B: TIMETABLE

Start Date:

Completion Date:

Initials City: _____ Initials Contractor: _____

SCHEDULE C: COMPENSATION

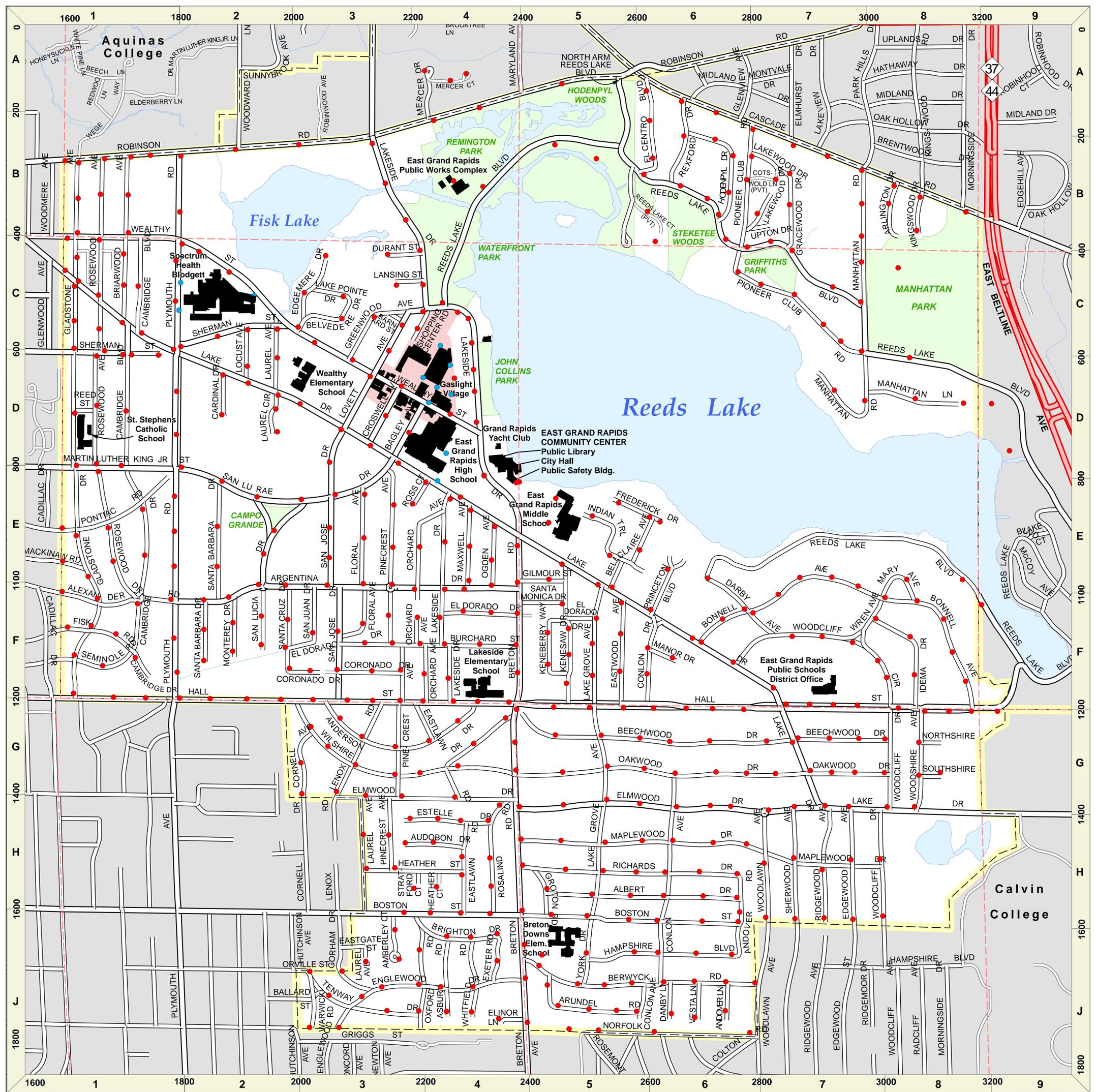
Payment Amount and Schedule:

Initials City: _____ Initials Contractor: _____

SCHEDULE D: CONTRACTOR’S PERSONNEL

List of Personnel:

Initials City: _____ Initials Contractor: _____



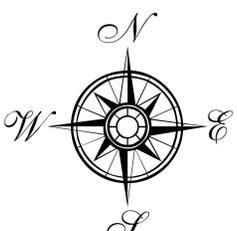
Hydrant Map 2023

CITY OF EAST GRAND RAPIDS

Legend

Hydrants

- City of EGR
- Private



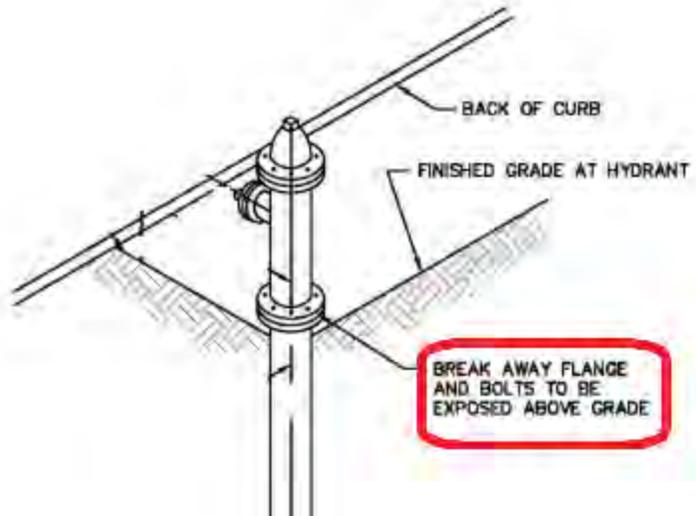
Date: 3/11/2024



ADDENDUM

| | |
|---------------------|--|
| Solicitation Type | Bid |
| Solicitation Number | 5640 |
| Description | Fire Hydrant Painting Services - City of East Grand Rapids |
| Addendum Date | 4/18/2024 |
| Addendum Number | 1 |

- 1) Sandblasting and painting is required from the breakaway flange connection up. If the break way flange and part of the hydrant is buried, the contractor will be required to remove and replace soil back to match grade.



- 2) East Grand Rapids Public Works will re-seed new grass.
- 3) All Local, State, and Federal Regulations must be followed.



PURCHASING DIVISION
Joni Laming, Manager
(616) 632-7720
purchasing@kentcountymi.gov

ADDENDUM

| | |
|---------------------|--|
| Solicitation Type | Bid |
| Solicitation Number | 5640 |
| Description | Fire Hydrant Painting Services - City of East Grand Rapids |
| Addendum Date | 4/23/2024 |
| Addendum Number | 2 |

For compliance with new Michigan VOC requirements, comparable substitutes for the coating Acrolon 218 will be accepted. An example would be Hi Solids Polyurethane 250 provided by Sherwin Williams.



SHEA CHARLES
CITY MANAGER

CITY OF
EAST GRAND RAPIDS

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MEMORANDUM

TO: Honorable Mayor and City Commissioners
FROM: Shea Charles, City Manager
DATE: May 1, 2024

RE: Parental Leave Policy Update

Action Requested: That the City Commission discuss potential changes to the City's parental leave policy.

Background: The City Commission approved a new parental leave policy during the January 17, 2024 meeting. Prior to adoption of the policy the City did not provide for paid parental leave for the birth of a child beyond its normal leave day policies and requirements under the Family Medical Leave Act (FMLA). The policy approved provides for eight weeks for the birth parent and non-birth parent. The birth parent must utilize the entire eight weeks after the birth of the child, while non-birth parent can take the time over the twelve months after the event.

Upon approval of the policy, the City Commission requested City staff explore expanding the benefit to twelve weeks for both parents. The Commission also discussed a tiered approach for difficult births extending from eight to up to twelve.

Upon review of extending the policy to twelve weeks, City staff have concerns given the relatively small size of the organization. There are some functions within the organization that only one or two employees perform. As discussed in the attached memorandum by Finance Director Sharla Seath, extended leave may adversely impact city operations.

The Finance Committee reviewed potential policy revisions at which point consensus was reached to elevate the discussion to the full City Commission.

Shea Charles, City Manager

City of East Grand Rapids

Parental Leave Policy

Updated April 8, 2024

The City of East Grand Rapids provides up to eight weeks of paid parental leave to an employee following the birth of an employee's child or the placement of a child with an employee in connection with adoption. The purpose of paid parental leave is to enable the employee to heal from childbirth and/or to care for and bond with a newborn or a newly adopted or newly placed child.

Eligibility

Employees designated as Regular Full-Time in accordance with the City of East Grand Rapids Employee Handbook definition are eligible for paid Parental Leave upon hire. In addition, employees must meet one of the following criteria:

- a. Have given birth to a child;
- b. Be a parent of a newly born child; or
- c. Have adopted a child or have had a child placed in their home for adoption. The adoption of a new spouse's child and the placement of a child through foster care are excluded from this policy.

Parental Leave is only available if both the employee and the City are expecting the employee to return to work for at least 30 calendar days following the leave. If it is known that the employee will not be returning to work following the leave, this leave benefit may be denied or discontinued. Failure to report for work at the conclusion of the employee's approved leave without requesting and receiving additional leave may be considered a resignation.

Parental Leave cannot be used to extend other medical leaves of absences that have started before an employee is eligible to begin Parental Leave. Eligible employees may use Parental Leave only to the extent their need for leave is consistent with the reason for the leave covered under this policy. For example, if an employee is on a leave of absence unrelated to the eligible reasons for Parental Leave and gives birth, becomes a parent of a newly born child, or adopts a child or has a child placed in their home for adoption during that leave, the employee is not eligible to use Paid Parental Leave to extend the former leave of absence.

Parental Leave for Childbirth

In recognition of the physical recovery from childbirth, an employee who gives birth is eligible for eight weeks of Parental Leave. The eight-week Parental Leave must begin on the first missed workday on or following the date of childbirth, whichever is sooner. This leave is to be taken on a continuous basis. While on approved Parental Leave, the employee will receive 100% of their base compensation. Upon termination of the individual's employment with the City, employees will not be paid for any unused Parental Leave for which they were eligible or any Parental Leave for which they were eligible to use but did not use.

Parental Leave for non-birth parent

A non-birth parent employee eligible for leave under this Policy will receive eight weeks of Parental Leave per eligible event. A multiple birth situation (e.g. twins) is considered one event. Adoption or placement of adoption of multiple children at the same time is considered one event. While on approved Paid Parental Leave, the employee will receive 100% of their base compensation. The leave scheduled by an employee for the first six months after the event is up to the discretion of the employee, notification given to supervisor prior to leave. Any leave scheduled after the first six months following the event must be approved by the employee's supervisor.

In no case will an employee receive more than eight weeks of Parental Leave in a rolling 12- month period,

regardless of whether more than one birth, adoption, or placement for adoption occurs within that 12-month time frame. Parental Leave is not intended to be added as additional paid time off to an employee's regular leave bank and is meant to be used to care for and bond with the newborn or newly adopted/placed child.

Eligibility for leave under this policy ceases on the effective date of separation from employment. Upon termination of the individual's employment with the City, employees will not be paid for any unused Parental Leave for which they were eligible or for any Parental Leave the employee was entitled to but did not use.

Coordination with Other Policies

Paid Parental Leave taken under this policy will run concurrently with leave under the Family and Medical Leave Act (FMLA); if the employee is eligible for FMLA; thus, any leave taken under this policy that falls under the definition of circumstances qualifying for leave due to the birth or placement of a child or adoption or placement for adoption, the leave will be counted toward the 12 weeks of available FMLA leave per a 12-month period. All other requirements and provisions under the FMLA will apply.

The base wages paid by the City during Parental Leave shall not be "pyramided" with any other paid leave provided by the City.

The employee may use their sick, vacation, personal, floating holiday, and/or compensatory hours at their discretion following the conclusion of the Parental Leave and through to the conclusion of 12 weeks total FMLA leave (if the employee is eligible for FMLA). For example, an employee who is eligible for both Parental Leave and FMLA who gives birth and takes a 12-week leave of absence under the FMLA, the leave would be paid as follows:

- 0-8 weeks: Parental Leave
- 9-12 weeks: Vacation, sick, personal, or unpaid time

The City will maintain all benefits for an employee during the Paid Parental Leave period just as if they were taking any other City paid leave such as paid vacation leave or paid sick leave. Benefits maintenance following Parental Leave and during any remaining approved leave of absence will follow the policy requirements for the type of leave of absence being used (e.g. FMLA leave or Non-FMLA Medical Leave, Personal Leave, etc.).

If a City-observed paid holiday occurs while the employee is on Paid Parental Leave, such a day will be charged to holiday pay; however, such holiday pay will not extend the total length of Paid Parental Leave entitlement.

Requests for Paid Parental Leave

Employees must request leave under this policy as soon as the need for leave is foreseeable. Employees must request leave in writing to the Human Resources benefit coordinator and their Department Director.

Policy Amendments & Interpretation

As with all City policies, this policy may be amended or discontinued at any time, with or without notice. The City has the exclusive right to interpret this policy.



CITY OF
EAST GRAND RAPIDS

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SHARLA SEATH
FINANCE DIRECTOR

MEMORANDUM

TO: Mayor and City Commissioners
FROM: Sharla Seath, Finance Director
DATE: April 18, 2024

RE: Updated Parental Leave Policy

Action Requested: To approve an updated version of the parental leave policy, changing the time off allowed for both parents to a length agreed on by the Commission.

Background: The Commission was presented with a new parental leave policy during the meeting on January 22, 2024. The parental leave policy presented recommended 8 weeks of leave for the birth mother and non-birth parent. Members of the Commission approved the policy as is but opted to have further discussion about the length for the birth mother and non-birth parent. Also wording in paragraph #4 was vetted by the City's labor attorney to reflect any confusion about stacking multiple medical leaves of absences.

REVIEWED & APPROVED FOR SUBMISSION:

Shea Charles
City Manager



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SHEA CHARLES
CITY MANAGER

MEMORANDUM

TO: Honorable Mayor and City Commissioners
FROM: Shea Charles, City Manager
DATE: May 1, 2024

RE: Budget Work Session Additional Dates

Action Requested: That the City Commission consider setting a date for an additional budget work session, if needed, to complete the review of the proposed FY 2024-25 budget.

Background: As part of the annual budget approval process the City Commission holds work sessions to review the proposed budget. In some years the review is completed in one work session and in others it takes additional sessions. The initial work session is scheduled for May 20th, but an additional date needs to be set. If the review is completed on May 20th, then the session will be cancelled.

Shea Charles
City Manager



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SHEA CHARLES
CITY MANAGER

MEMORANDUM

TO: Honorable Mayor and City Commissioners
FROM: Shea Charles, City Manager
DATE: May 1, 2024

RE: City Commission Vacancy Appointment Process

Action Requested: That the City Commission approve a process to fill the current City Commission vacancy.

Background: At the April 23, 2024, meeting City Commission accepted Ward 1 City Commissioner Marc Schulz's resignation as he and his family have moved outside the City.

Upon acceptance of Commissioner Schulz' resignation, the City has 90 days to fill the vacancy pursuant to City Charter.

(b) Filling of vacancies. Any vacancy in the Commission shall be filled by the concurring vote of at least four (4) remaining members of the Commission within ninety (90) days after the vacancy occurs. The appointee shall serve until the next regular city election following the appointment, at which election a successor shall be elected for the unexpired term or, if none, for a new term. If the Commission fails to fill the vacancy within ninety (90) days, the Election Commission shall call a special election to fill the vacancy, which election shall be held not sooner than ninety days and not later than one hundred twenty days following the occurrence of the vacancy.

The attached timeline follows the 2022 process of advertising the position, a Mayor appointed subcommittee reviewing and interviewing perspective applicants, and then the Commission interviewing the recommended candidates. The process may be abbreviated if there is a low number of applicants for the vacancy. The City Commission must make the appointment by July 22, 2024.

Whoever is appointed to fill the vacancy will serve through the remainder of the term and will have the option of running for election to the same seat in the November 2025 election.

Shea Charles, City Manager

New Commissioner Timeline

May 2024

May 7th – Start a series of Facebook Posts.

May 9th – Vacancy placed in East Express.

May 23rd – Vacancy placed in East Express

Week of June 3rd – Mayor appointed committee to review applications.

Week of June 17th – Mayor appointed committee to interview applicants and narrow field down.

July 1st – City Commission to interview applicants during regular meeting.

July 15th – City Commission to discuss applicants, take a vote for the new Commissioner and they will be sworn in to take their seat on the Commission immediately following.



SHEA CHARLES
CITY MANAGER

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MEMORANDUM

TO: Honorable Mayor and City Commissioners
FROM: Shea Charles, City Manager
DATE: May 1, 2024

RE: Revised Street Millage Language

Action Requested: That the City Commission considered an amended resolution of the proposed Street & Sidewalk Millage renewal for the August 6, 2024, election.

Background: City Commission approved placing the renewal of the City's 2015 Street & Sidewalk Millage on the August 6, 2024, ballot. Prior to approving the language, City Commission discussed potentially clarifying the proposed language. After the meeting, revised language was suggested and shared with special counsel, Mary Kay Shaver, for her review. Upon her review she has offered the attached amended language for consideration. The first paragraph has been revised to say the following,

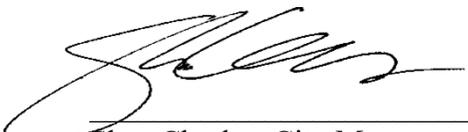
Revised Language

This millage will allow the City of East Grand Rapids to levy 2.00 mills to provide funds for the improvement, repair, maintenance and construction of public roads, streets, sidewalks, storm drains and right-of-ways. This millage will renew an expired millage approved by the voters at 2.00 mills in 2015 and reduced to 1.7307 mills a result of "Headlee" reductions.

Original Language

This millage will allow the City of East Grand Rapids to levy 2.00 mills to provide funds for the improvement, repair, maintenance and construction of public roads, streets, sidewalks, storm drains and right-of-ways and renews 1.7307 mills expiring with the 2024 tax levy and restores 0.2693 mill lost as a result of "Headlee" reductions.

The second paragraph remains unchanged. If the City Commission is comfortable with the revised language, then the attached amended resolution will need to be adopted. Also attached is the originally approved resolution from the April 22, 2024, meeting.



Shea Charles, City Manager

CITY OF EAST GRAND RAPIDS

**RESOLUTION AMENDING RESOLUTION AUTHORIZING
MILLAGE PROPOSAL FOR STREET IMPROVEMENTS**

At a meeting of the City Commission (the "Commission") of the City of East Grand Rapids (the "City") held on the 6th day of May, 2024, there were:

PRESENT: _____

ABSENT: _____

The following resolution was offered by Commissioner _____ and supported by Commissioner _____:

WHEREAS, the City Charter authorizes the City to levy up to 20 mills for general municipal purposes subject to reduction from time to time due to the Headlee tax rate limitations;

WHEREAS, in 2015, the qualified electors of the City approved an increase within the City Charter 20-mill limit of 2.00 mills for a period of ten (10) years for street and sidewalk improvements;

WHEREAS, the 2.00 mills has been reduced due to Headlee reductions and expires with the July 1, 2024 tax levy;

WHEREAS, the Commission desires to submit to the qualified electors of the City at an election to be held on Tuesday, August 6, 2024 a millage proposal to renew the expiring street and sidewalk millage and restore it to 2.00 mills for a period of ten (10) years (such millage being within the City Charter 20-mill limit);

WHEREAS, it is necessary to certify the ballot language on or before 4:00 p.m. on Tuesday, May 14, 2024;

WHEREAS, the Commission approved a millage proposal pursuant to a Resolution Authorizing Millage Proposal for Street Improvements approved at its meeting on April 23, 2024, but such Resolution has not been filed with the County Clerk of the County of Kent, Michigan; and

WHEREAS, the Commission seeks to amend the millage proposal by this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of East Grand Rapids:

1. The millage proposal set forth on the attached Exhibit A shall be submitted to a vote of the qualified electors of the City at a special election to be held on the regular election date of Tuesday, August 6, 2024.

2. The Commission hereby approves and certifies the millage proposal set forth on the attached Exhibit A for submission to the qualified electors of the City and inclusion on the ballot on August 6, 2024.

3. The City Clerk is hereby authorized and directed to file a copy of this resolution no later than 4:00 p.m. on Tuesday, May 14, 2024 with the County Clerk of the County of Kent, Michigan.

4. The City Clerk is authorized and directed to cause all notices for such election as are required by law to be published and to take all other action required by law in connection with such election.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Adopted this 6th day of May, 2024.

YEAS: _____

NAYS: _____

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of East Grand Rapids at a meeting held on May 6, 2024, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Michigan Public Acts of 1976, including in the case of a special or rescheduled meeting, notice by posting at least 18 hours prior to the time set for said meeting.

Dated: May __, 2024

Lori Parmenter
City Clerk

#22,871,554

EXHIBIT A

City of East Grand Rapids

Street and Sidewalk Millage Proposal

This millage will allow the City of East Grand Rapids to levy 2.00 mills to provide funds for the improvement, repair, maintenance and construction of public roads, streets, sidewalks, storm drains and right-of-ways. This millage will renew an expired millage approved by the voters at 2.00 mills in 2015 and reduced to 1.7307 mills a result of “Headlee” reductions.

Shall the limitation on the amount of taxes which may be levied against all taxable property in the City of East Grand Rapids, County of Kent, Michigan, be increased by 2.00 mills (\$2.00 per \$1,000 of taxable valuation) for a period of ten (10) years, 2025 through 2034, inclusive, to provide funds for the improvement, repair, maintenance and construction of public roads, streets, sidewalks, storm drains and right-of-ways within the City of East Grand Rapids (such new additional millage is estimated to provide revenues of approximately \$1,962,090 when first levied in 2025 and restores a portion of the City Charter millage lost as a result of "Headlee" reductions)?

Yes

No

CITY OF EAST GRAND RAPIDS

**RESOLUTION AUTHORIZING MILLAGE PROPOSAL
FOR STREET IMPROVEMENTS**

At a meeting of the City Commission (the "Commission") of the City of East Grand Rapids (the "City") held on the 23rd day of April, 2024, there were:

PRESENT: _____

ABSENT: _____

The following resolution was offered by Commissioner _____ and supported by Commissioner _____:

WHEREAS, the City Charter authorizes the City to levy up to 20 mills for general municipal purposes subject to reduction from time to time due to the Headlee tax rate limitations;

WHEREAS, in 2015, the qualified electors of the City approved an increase within the City Charter 20-mill limit of 2.00 mills for a period of ten (10) years for street and sidewalk improvements;

WHEREAS, the 2.00 mills has been reduced due to Headlee reductions and expires with the July 1, 2024 tax levy;

WHEREAS, the Commission desires to submit to the qualified electors of the City at an election to be held on Tuesday, August 6, 2024 a millage proposal to renew the expiring street and sidewalk millage and restore it to 2.00 mills for a period of ten (10) years (such millage being within the City Charter 20-mill limit); and

WHEREAS, it is necessary to certify the ballot language on or before 4:00 p.m. on Tuesday, May 14, 2024.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of East Grand Rapids:

1. The millage proposal set forth on the attached Exhibit A shall be submitted to a vote of the qualified electors of the City at a special election to be held on the regular election date of Tuesday, August 6, 2024.

2. The Commission hereby approves and certifies the millage proposal set forth on the attached Exhibit A for submission to the qualified electors of the City and inclusion on the ballot on August 6, 2024.

3. The City Clerk is hereby authorized and directed to file a copy of this resolution no later than 4:00 p.m. on Tuesday, May 14, 2024.

4. The City Clerk is authorized and directed to cause all notices for such election as are required by law to be published and to take all other action required by law in connection with such election.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Adopted this 23rd day of April, 2024.

YEAS: _____

NAYS: _____

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of East Grand Rapids at a meeting held on April 23, 2024, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Michigan Public Acts of 1976, including in the case of a special or rescheduled meeting, notice by posting at least 18 hours prior to the time set for said meeting.

Dated: April __, 2024

Lori Parmenter
City Clerk

#22,634,165

EXHIBIT A

City of East Grand Rapids

Street and Sidewalk Millage Proposal

This millage will allow the City of East Grand Rapids to levy 2.00 mills to provide funds for the improvement, repair, maintenance and construction of public roads, streets, sidewalks, storm drains and right-of-ways and renews 1.7307 mills expiring with the 2024 tax levy and restores 0.2693 mill lost as a result of “Headlee” reductions.

Shall the limitation on the amount of taxes which may be levied against all taxable property in the City of East Grand Rapids, County of Kent, Michigan, be increased by 2.00 mills (\$2.00 per \$1,000 of taxable valuation) for a period of ten (10) years, 2025 through 2034, inclusive, to provide funds for the improvement, repair, maintenance and construction of public roads, streets, sidewalks, storm drains and right-of-ways within the City of East Grand Rapids (such new additional millage is estimated to provide revenues of approximately \$1,962,090 when first levied in 2025 and restores a portion of the City Charter millage lost as a result of "Headlee" reductions)?

Yes

No

PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS

Regular Meeting Held April 23, 2024

Mayor Favale called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Burdick, Groff-Blaszak, Hunter, Schwartz, Wessely and Mayor Favale.

Absent: None.

Also Present: City Manager Charles; Deputy City Manager La Fave; City Attorney Huff; Parks and Recreation Director Melville; Public Safety Captain Ric Buikema; City Clerk Parmenter.

The agenda was amended by a motion by Schwartz and supported by Wessely to add Item 5A, considering the resignation of Marc Schulz from the City Commission with an effective date of April 23, 2024.

Roll call vote was taken.

Yeas: Burdick, Groff-Blaszak, Hunter, Schwartz, Wessely and Favale – 6
Nays: None.

2024-68. Public comment:

Brent Becker, 1123 Kenesaw Dr., is concerned about the school purchasing property to move the track. He stated that it would be inaccessible to the middle school students and would like alternatives looked at.

Greg Workman, 1130 Breton Rd., would like community dialog regarding moving the track and stated that it is a community treasure, and we have to find a way to preserve it.

Allie Schellhammer, 529 Gladstone Dr., is part of a women’s group that meets at the library at 5:30am. The track is a safe place and a great asset to the community.

Ryck Morales, SBA Disaster Assistance, gave a presentation regarding their services to small businesses that have faced weather related disasters in the last year.

2024-69. Mayor and City Commission comments, including committee liaison reports.

Commissioner Hunter thanked the public for their comments.

Mayor Favale noted that EGREEN will be doing a mustard garlic pull this Saturday and they are looking for volunteers and May 11 and 18 they will be hosting a gas leaf blower buyback. August 24, there will be an e-waste and foam packaging recycle event and reminded everyone about the Mayor's Reeds Lake Cleanup.

City Manager Charles thanked the residents for coming out to speak and stated that the City would continue to work with the schools, but noted that we are not obligated to partner with them regarding the land purchase. He reminded everyone that this is not a done deal, and it would be years down the road. He did note that there had already been discussions regarding transportation. He also suggested that residents should be directed to the Board of Education or Dr. Katula if they have questions regarding this. Construction is wrapping up on the playgrounds.

Mayor Favale asked about the Fred Bunn Trails. Parks and Recreation Director Melville stated that the trails are a few weeks away from being completed.

2024-69A Consider accepting the resignation of Marc Schulz from the City Commission effective April 23, 2024 with regrets.

2024-69A Wessely-Schwartz. To accept the resignation of Marc Schulz from the City Commission effective April 23, 2024.

Mayor Favale thanked Commissioner Schulz and his family for their service.

Yeas: Burdick, Groff-Blaszak, Hunter, Schwartz, Wessely and Favale - 6
Nays: None.

2024-70. Consider approving a resolution placing the street & sidewalk millage renewal on the August 6, 2024, ballot at 2.0 mills for a ten-year period.

City Manager Charles reviewed the information.

Commissioner Groff-Blaszak wondered if the first paragraph could be made to read clearer.

Commissioner Schwartz asked if there was a way to educate residents in the first paragraph.

City Manager Charles noted that a press release was going out in the morning that would have educational points.

Commissioner Wessely wondered about putting the second paragraph first and make it simpler with stating what happens if it does not pass.

City Manager Charles stated that part of the education piece is what happens if it does not pass and to please send him the language that you would like for the proposal.

2024-70-A. Wessely-Burdick. To approve a resolution placing the street & sidewalk millage renewal on the August 6, 2024, ballot at 2.0 mills for a ten-year period.

Yeas: Burdick, Groff-Blaszak, Hunter, Schwartz, Wessely and Favale – 6
Nays: None.

2024-71. Consider approval of a four-year contract (2024-2028) for yard waste transportation and composting services at \$6.25 per cubic yard with subsequent increases tied to the U.S. Bureau of Labor Statistics-Consumers Price Index (CPI) relative to the associated 12-month contract periods.

Deputy City Manager La Fave reviewed the request.

Commissioner Groff-Blaszak questioned why there was such a difference in cost. Deputy City Manager La Fave stated that it was related to subcontractors and locations of facilities.

2024-71-A. Groff-Blaszak-Hunter. To approve a four-year contract (2024-2028) for yard waste transportation and composting services with Cannonsburg Wood Products at \$6.25 per cubic yard with subsequent increases tied to the U.S. Bureau of Labor Statistics-Consumers Price Index (CPI) relative to the associated 12-month contract periods.

Yeas: Burdick, Groff-Blaszak, Hunter, Schwartz, Wessely and Favale – 6
Nays: None.

2024-72. Consider approving a permit agreement with DTE Energy for their natural gas renewal program.

City Manager Charles reviewed the request.

2024-72-A. Burdick-Schwartz. To approve a permit agreement with DTE Energy for their natural gas renewal program.

Yeas: Burdick, Groff-Blaszak, Hunter, Schwartz, Wessely and Favale – 6
Nays: None.

2024-73. Consider approval of a Performance Resolution, as required by MDOT, for issuance of an “Individual Permit for Use of State Highway Right of Way”.

Deputy City Manager La Fave reviewed the request and stated that this is more of a formality.

2024-73-A. Hunter-Groff-Blaszak. To approve a Performance Resolution, as required by MDOT, for issuance of an “Individual Permit for Use of State Highway Right of Way”.

Yeas: Burdick, Groff-Blaszak, Hunter, Schwartz, Wessely and Favale – 6
Nays: None.

2024-74. Consider authorization of funding for the Manhattan Park improvement project for the base contract amount of \$2,871,000 with a 5% project contingency of \$143,550 for a total of \$3,014,550.

Parks and Recreation Director Melville reviewed the information for the request.

Commissioner Schwartz wanted to look at general fund balance to make up for some of the inflation costs.

City Manager Charles said that if they were comfortable with the scope of the project, they could approve the contract with possible funding shifts.

Commissioner Hunter questioned parking. Parks and Recreation Director Melville noted that there was no parking lost or gained in the project.

2024-74-A. Schwartz-Wessely. To authorize funding for the Manhattan Park improvement project and award the bid to Katerberg VerHage for the base contract amount of \$2,871,000 with a 5% project contingency of \$143,550 for a total of \$3,014,550 with looking at different funding possibilities.

Yeas: Burdick, Groff-Blaszak, Hunter, Schwartz, Wessely and Favale – 6
Nays: None.

2024-75. Burdick-Wessely. To approve the consent agenda as follows:

2024-75-A. Minutes of the regular meeting held April 8, 2024.

2024-75-B. Disbursement of funds: payroll disbursements of \$ 272,521.08; county and school disbursements of \$0, and total remaining disbursements of \$481,528.58.

2024-75-C. Quarterly financials and budget adjustments.

2024-75-D. Consider adopting an updated procedure for handling grievances filed by community members under the Americans with Disabilities Act.

2024-75-E. Consider adopting an updated policy for the solicitation of legal advice from the City Attorney’s office.

2024-75-F. Consider approval of the renewal of the City’s membership with the Michigan Municipal League along with the Legal Defense Fund.

Yeas: Burdick, Groff-Blaszak, Hunter, Schwartz, Wessely and Favale – 6
Nays: None.

2024-76 Budget Overview.

City Manager Charles reviewed the information in the proposed budget.

The meeting adjourned at 8:28 p.m., subject to the call of the Mayor until May 6, 2024.

Lori A Parmenter, City Clerk

**City of East Grand Rapids
 Agenda of the City Commission
 Voucher Run Summary May 6, 2024
 CHECKS #138003-138047 ACH #708069-708118**

13

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|---------------------------------|----------------------------|------------------------------------|-----------------------------------|--------------|---------|
| Fund 101 GENERAL FUND | | | | | |
| Dept 000 | | | | | |
| 101-000-0380.00 | ACCOMMODATION PURCHASES | 62A DISTRICT COURT | CASH BOND/OLIVIA S LANGE/24-1776 | \$ 500.00 | 138028 |
| 101-000-1230.00 | PREPAID EXPENSES | GREAT LAKES FIREWORKS LLC | FIREWORKS DEP/4TH OF JULY | \$ 15,000.00 | 138010 |
| 101-000-2460.00 | FLOWER FUND PAYABLE | BUDS & BLOSSOMS FLORAL | FUNERAL FLOWERS/PINDER | \$ 65.80 | 708093 |
| 101-000-2465.00 | EMPLOYEE APPRECIATION FUND | ALPINE EVENTS | TABLE RENTALS/M HERALD RETIREMENT | \$ 288.66 | 708093 |
| 101-000-2465.00 | EMPLOYEE APPRECIATION FUND | DOLLAR TREE STORES | SUPPLIES/HERALD RETIREMENT | \$ 3.71 | 708093 |
| 101-000-2465.00 | EMPLOYEE APPRECIATION FUND | MEIJER/PARTY CITY/SAM'S CLUB | SUPPLIES/M HERALD RETIREMENT | \$ 36.35 | 708093 |
| 101-000-2465.00 | EMPLOYEE APPRECIATION FUND | SAM'S CLUB | CAKE/M HERALD RETIREMENT | \$ 40.98 | 708093 |
| 101-000-2465.00 | EMPLOYEE APPRECIATION FUND | SPARTAN STORES LLC | SUPPLIES/M HERALD RETIREMENT | \$ 17.47 | 708093 |
| | | Total For Dept 000 | | \$ 15,952.97 | |
| Dept 101 CITY COMMISSION | | | | | |
| 101-101-8010.24 | FOUNDATION AUDIT/EXPENSES | VREDEVELD HAEFNER LLC | FOUNDATION AUDIT | \$ 2,650.00 | 708092 |
| 101-101-9550.03 | FUNERAL FLOWERS | CRESCENT STREET FLORAL | FUNERAL PLANT/WESSELY | \$ 84.99 | 708093 |
| | | Total For Dept 101 CITY COMMISSION | | \$ 2,734.99 | |
| Dept 172 CITY MANAGER | | | | | |
| 101-172-9550.14 | MISCELLANEOUS | GRAND RAPIDS CITY TREASURER | PARKING/GVMC MEETING | \$ 8.00 | 708093 |
| 101-172-9550.14 | MISCELLANEOUS | LANSING PARKING | PARKING/MML/S CHARLES | \$ 15.00 | 708093 |
| 101-172-9560.11 | CLERKS ASSOCIATIONS | MI ASSOCIATION OF MUNICIPAL CL | MAMC CONFERENCE/L PARMENTER | \$ 575.00 | 708093 |
| | | Total For Dept 172 CITY MANAGER | | \$ 598.00 | |
| Dept 209 ASSESSOR | | | | | |
| 101-209-7400.00 | OPERATING SUPPLIES | MLIVE MEDIA GROUP | ASSESSING/PUBLIC NOTICES | \$ 138.10 | 708093 |
| 101-209-7400.00 | OPERATING SUPPLIES | OLIVES RESTAURANT | DINNER/BOARD OF REVIEW | \$ 58.08 | 708093 |
| 101-209-8010.00 | CONTRACTUAL SERVICES | TREETOPS ACQUISITION CO | FALL ASSESSING CONF DEPOSIT/HAYES | \$ 229.50 | 708093 |
| | | Total For Dept 209 ASSESSOR | | \$ 425.68 | |

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| Dept 210 CITY ATTORNEY | | | | | |
| 101-210-8180.00 | LABOR ATTORNEY FEES | MILLER JOHNSON | LEGAL SVC RENDERED-EMP MATTERS | \$ 319.25 | 138036 |
| | | Total For Dept 210 CITY ATTORNEY | | \$ 319.25 | |
| Dept 260 FINANCE | | | | | |
| 101-260-7400.00 | OPERATING SUPPLIES | AMAZON | CABINET/HR DOCS | \$ 189.99 | 708093 |
| 101-260-7400.00 | OPERATING SUPPLIES | KONICA MINOLTA BUSINESS SOLU | COPIER SUPPLIES/SVC | \$ 275.35 | 708093 |
| 101-260-7410.00 | POSTAGE | PITNEY BOWES PURCHASE POWER | POSTAGE | \$ 1,005.00 | 708084 |
| 101-260-7410.00 | POSTAGE | KENT COMMUNICATIONS INC | POSTAGE | \$ 71.99 | 138035 |
| 101-260-8010.00 | CONTRACTUAL SERVICES | VERIZON WIRELESS | CELL/MOBILE PHONE SVC | \$ 18.77 | 138026 |
| 101-260-8010.00 | CONTRACTUAL SERVICES | CIVICPLUS | HOSTING/SUPPORT/SMS SUBSCRIPTIONS | \$ 8,161.88 | 708072 |
| 101-260-8010.00 | CONTRACTUAL SERVICES | EVERSTREAM SOLUTIONS LLC | PRIMARY INTERNET SVC | \$ 600.00 | 708077 |
| 101-260-8010.00 | CONTRACTUAL SERVICES | KENT COMMUNICATIONS INC | PREPAY POSTAGE/STAX BILLS | \$ 2,044.22 | 138035 |
| 101-260-8010.00 | CONTRACTUAL SERVICES | CORPORATE TECHNOLOGIES LLC | PROTECT BACKUP SVC | \$ 550.00 | 708105 |
| 101-260-8010.00 | CONTRACTUAL SERVICES | AT&T MOBILITY | PUBLIC WIFI ACCESS POINTS | \$ 138.69 | 708093 |
| 101-260-8010.00 | CONTRACTUAL SERVICES | PDQ.COM CORP | REFUND SALES TAX | \$ (76.50) | 708093 |
| 101-260-8010.00 | CONTRACTUAL SERVICES | SPLASHTOP INC | REMOTE ACCESS/ANNUAL | \$ 475.20 | 708093 |
| 101-260-8010.00 | CONTRACTUAL SERVICES | VERIZON (3) | FIBER TO PW | \$ 504.34 | 708093 |
| 101-260-9000.00 | PRINTING & PUBLISHING | MLIVE MEDIA GROUP | PUB NOTICE/ORDINANCE | \$ 110.48 | 708093 |
| 101-260-9320.00 | COMPUTER REPAIR | CDW GOVERNMENT INC | HEADSET/REMOTE MEETINGS | \$ 44.88 | 708071 |
| 101-260-9320.00 | COMPUTER REPAIR | GMIS INTERNATIONAL | GMIS MEMBERSHIP/ANNUAL | \$ 125.00 | 138032 |
| 101-260-9570.00 | PROFESSIONAL DEVELOPMENT | MI ASSOCIATION OF MUNICIPAL CL | TRAINING/C BERG | \$ 50.00 | 708093 |
| 101-260-9700.00 | CAPITAL EXPENDITURES | SOUTHERN COMPUTER WAREHOU | COMPUTER REPL/ENG NOTEBOOK | \$ 2,082.40 | 138022 |
| 101-260-9700.00 | CAPITAL EXPENDITURES | SOUTHERN COMPUTER WAREHOU | ENGINEER NOTEBOOK WARRANTY | \$ 235.48 | 138042 |
| 101-260-9701.00 | SMALL CAPITAL | VERIZON WIRELESS | CELL/MOBILE PHONE SVC | \$ 18.78 | 138026 |
| | | Total For Dept 260 FINANCE | | \$ 16,625.95 | |
| Dept 265 CITY BUILDINGS | | | | | |
| 101-265-7400.00 | OPERATING SUPPLIES | AMAZON | BATTERIES/RADIOS | \$ 48.99 | 708093 |
| 101-265-7400.00 | OPERATING SUPPLIES | AMAZON | SUPPLIES | \$ 283.01 | 708093 |
| 101-265-7400.00 | OPERATING SUPPLIES | AMAZON | GOOSE CONTROL PROG | \$ 338.66 | 708093 |
| 101-265-7400.00 | OPERATING SUPPLIES | GREAT LAKES ACE | PAINT SUPPLIES | \$ 20.58 | 708093 |
| 101-265-7400.00 | OPERATING SUPPLIES | GREAT LAKES ACE | SUPPLIES | \$ 53.96 | 708093 |
| 101-265-7400.00 | OPERATING SUPPLIES | GREAT LAKES ACE | SUPPLIES/DRYWALL REPAIR | \$ 23.99 | 708093 |

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| 101-265-7400.00 | OPERATING SUPPLIES | GREAT LAKES ACE | SUPPLIES/DRILL BIT | \$ 15.18 | 708093 |
| 101-265-7400.00 | OPERATING SUPPLIES | GREAT LAKES ACE | SUPPLIES | \$ 29.99 | 708093 |
| 101-265-7400.00 | OPERATING SUPPLIES | GREAT LAKES ACE | SUPPLIES | \$ 1.29 | 708093 |
| 101-265-7400.00 | OPERATING SUPPLIES | GREAT LAKES ACE | PICTURE HANGING SUPPLIES | \$ 13.99 | 708093 |
| 101-265-7400.00 | OPERATING SUPPLIES | GREAT LAKES ACE | OIL FOR CHAINSAW | \$ 26.99 | 708093 |
| 101-265-7400.00 | OPERATING SUPPLIES | KONICA MINOLTA BUSINESS SOLU | COPIER SUPPLIES/SVC | \$ 73.42 | 708093 |
| 101-265-7400.00 | OPERATING SUPPLIES | KONICA MINOLTA BUSINESS SOLU | COPIER SUPPLIES/SVC | \$ 76.59 | 708093 |
| 101-265-7400.05 | CLEANING SUPPLIES | ACTION CHEMICAL INC | CLEANING/JANITORIAL SUPPLIES | \$ 730.60 | 708101 |
| 101-265-7400.06 | OFFICE SUPPLIES | STAPLES | SUPPLIES | \$ 46.78 | 708088 |
| 101-265-7400.06 | OFFICE SUPPLIES | AMAZON | NURSING CHAIR | \$ 159.00 | 708093 |
| 101-265-8010.00 | CONTRACTUAL SERVICES | COREWELL HEALTH OCCUPATION | EMP SCREEN/J MINUTH | \$ 48.00 | 708104 |
| 101-265-8010.04 | ELEVATOR SRV MAINT AGREEMENT | ELEVATOR SERVICE | ELEVATOR PREV MAINT | \$ 960.00 | 138007 |
| 101-265-8010.35 | GENERAL BUILDING/COM CENTER/LI | THE FLYING LOCKSMITHS - W MI | FRONT DOOR OPENER REPL/CC | \$ 2,634.72 | 138025 |
| 101-265-8010.35 | GENERAL BUILDING/COM CENTER/LI | PLEUNE SERVICE COMPANY INC | EXHAUST FAN MOTOR | \$ 1,700.71 | 708085 |
| 101-265-8010.35 | GENERAL BUILDING/COM CENTER/LI | ROSE PEST SOLUTIONS | PEST CONTROL CONTRACT | \$ 217.00 | 708087 |
| 101-265-8010.35 | GENERAL BUILDING/COM CENTER/LI | THE FLYING LOCKSMITHS - W MI | DOOR REPAIR | \$ 190.00 | 138045 |
| 101-265-8010.35 | GENERAL BUILDING/COM CENTER/LI | ADT COMMERCIAL | FIRE PANEL REPAIR | \$ 539.78 | 708102 |
| 101-265-8010.35 | GENERAL BUILDING/COM CENTER/LI | PLEUNE SERVICE COMPANY INC | WEALTHY BOILER REPAIR | \$ 2,722.72 | 708111 |
| 101-265-8010.35 | GENERAL BUILDING/COM CENTER/LI | ROSE PEST SOLUTIONS | PEST CONTROL CONTRACT | \$ 390.00 | 708113 |
| 101-265-8010.35 | GENERAL BUILDING/COM CENTER/LI | GREAT LAKES ACE | KEYS/FILE STORAGE | \$ 14.95 | 708093 |
| 101-265-8010.35 | GENERAL BUILDING/COM CENTER/LI | GREAT LAKES ACE | TILE GLUE/WEALTHY REPAIR | \$ 12.99 | 708093 |
| 101-265-8010.48 | FIRE MONITORING AND LOCK SYSTEM | ADT COMMERCIAL | FIRE MONITORING/PW | \$ 41.75 | 708069 |
| 101-265-8010.48 | FIRE MONITORING AND LOCK SYSTEM | ADT COMMERCIAL | FIRE MONITORING/PS | \$ 254.67 | 708069 |
| 101-265-8010.48 | FIRE MONITORING AND LOCK SYSTEM | ADT COMMERCIAL | FIRE MONITORING/CC | \$ 306.37 | 708069 |
| 101-265-8040.00 | JANITORIAL SERVICE | MODERNISTIC | TILE CLEANING/W POOL | \$ 3,385.00 | 138014 |
| 101-265-9230.00 | WATER SERVICE | CITY OF EAST GRAND RAPIDS/WTR | WATER BILLING/CITY | \$ 2,124.63 | 708118 |
| 101-265-9240.00 | TELEPHONE SERVICE + CELL | VERIZON WIRELESS | CELL/MOBILE PHONE SVC | \$ 85.91 | 138026 |
| 101-265-9240.00 | TELEPHONE SERVICE + CELL | AT&T | ELEVATOR EMERGENCY LINE | \$ 122.43 | 708093 |
| 101-265-9240.00 | TELEPHONE SERVICE + CELL | AT&T | ATT FIBER INTERNET | \$ 128.45 | 708093 |
| 101-265-9240.00 | TELEPHONE SERVICE + CELL | AT&T | PHONE LINES/W POOL | \$ 120.27 | 708093 |
| 101-265-9240.00 | TELEPHONE SERVICE + CELL | AT&T | ELEVATOR EMERGENCY LINE | \$ 149.50 | 708093 |
| 101-265-9700.00 | CAPITAL EXPENDITURES | TEKTON HOME IMPROVEMENTS LL | JOHN COLLINS BATHROOM FLOOR | \$ 4,960.00 | 138024 |
| 101-265-9700.00 | CAPITAL EXPENDITURES | GRAINGER INC | FAUCET TRIM PLATES/PARK BATHRMS | \$ 85.11 | 138033 |
| 101-265-9700.00 | CAPITAL EXPENDITURES | GRAINGER INC | HAND DRYERS/PARK BATHRMS | \$ 1,338.20 | 138033 |
| 101-265-9700.00 | CAPITAL EXPENDITURES | GRAINGER INC | FAUCET TRIM PLATE/PARK BATHRMS | \$ 28.37 | 138033 |

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| 101-265-9700.00 | CAPITAL EXPENDITURES | GRAINGER INC | DRINKING FOUNTAIN/PARKS | \$ 834.82 | 138033 |
| 101-265-9700.00 | CAPITAL EXPENDITURES | SHERWIN WILLIAMS CO | PAINT/PARK BATHRMS | \$ 51.99 | 138040 |
| 101-265-9700.00 | CAPITAL EXPENDITURES | TEKTON HOME IMPROVEMENTS LLC | REMINGTON/FLOOR REMODEL | \$ 3,680.00 | 138043 |
| 101-265-9700.00 | CAPITAL EXPENDITURES | VANDER KODDE CONSTRUCTION CO | REMINGTON BATHRM | \$ 2,750.00 | 138046 |
| 101-265-9700.00 | CAPITAL EXPENDITURES | VANDER KODDE CONSTRUCTION CO | MANHATTAN BATHRM | \$ 1,600.00 | 138046 |
| 101-265-9700.00 | CAPITAL EXPENDITURES | VANDER KODDE CONSTRUCTION CO | CJCP BATHRM SCREENS | \$ 3,300.00 | 138046 |
| | | Total For Dept 265 CITY BUILDINGS | | \$ 36,721.36 | |
| Dept 345 PUBLIC SAFETY | | | | | |
| 101-345-7400.01 | UNIFORMS | ON DUTY GEAR LLC | UNIFORMS | \$ 251.98 | 708081 |
| 101-345-7400.01 | UNIFORMS | ON DUTY GEAR LLC | UNIFORMS | \$ 2,973.70 | 708081 |
| 101-345-7400.01 | UNIFORMS | ON DUTY GEAR LLC | UNIFORMS | \$ 2,553.75 | 708081 |
| 101-345-7400.01 | UNIFORMS | ON DUTY GEAR LLC | UNIFORMS | \$ 175.00 | 708081 |
| 101-345-7400.01 | UNIFORMS | AMAZON | UNIFORM PIN | \$ 22.24 | 708093 |
| 101-345-7400.01 | UNIFORMS | AMAZON | UNIFORM PIN | \$ 11.89 | 708093 |
| 101-345-7400.01 | UNIFORMS | AMAZON | UNIFORM PINS | \$ 28.97 | 708093 |
| 101-345-7400.01 | UNIFORMS | AMAZON | UNIFORM PIN | \$ 19.94 | 708093 |
| 101-345-7400.01 | UNIFORMS | AMAZON | REFUND/RETURN | \$ (9.95) | 708093 |
| 101-345-7400.01 | UNIFORMS | AMAZON | UNIFORM PIN | \$ 17.98 | 708093 |
| 101-345-7400.01 | UNIFORMS | AMAZON | UNIFORM REPLACEMENTS | \$ 44.97 | 708093 |
| 101-345-7400.01 | UNIFORMS | AMAZON | TRAINING SHOES | \$ 159.95 | 708093 |
| 101-345-7400.01 | UNIFORMS | ANGEL ARMOR | GUN BELT SUPPLIES | \$ 80.95 | 708093 |
| 101-345-7400.01 | UNIFORMS | ATLANTIC TACTICAL | UNIFORM PIN | \$ 16.98 | 708093 |
| 101-345-7400.04 | MEDICAL SUPPLIES | AMAZON | MEDS | \$ 90.72 | 708093 |
| 101-345-7400.06 | OFFICE SUPPLIES | GRAPHICS HOUSE PRINTING | BUSINESS CARDS/LINDER | \$ 92.50 | 138034 |
| 101-345-7400.06 | OFFICE SUPPLIES | FIRST CHOICE COFFEE SERVICES | COFFEE ORDER | \$ 127.04 | 708106 |
| 101-345-7400.06 | OFFICE SUPPLIES | AMAZON | STAMP/OFFICE SUPPLIES | \$ 13.98 | 708093 |
| 101-345-7400.06 | OFFICE SUPPLIES | AMAZON | OFFICE SUPPLIES | \$ 13.98 | 708093 |
| 101-345-7400.06 | OFFICE SUPPLIES | AMAZON | OFFICE SUPPLIES | \$ 42.98 | 708093 |
| 101-345-7400.06 | OFFICE SUPPLIES | AMAZON | KITCHEN SUPPLIES | \$ 102.66 | 708093 |
| 101-345-7400.06 | OFFICE SUPPLIES | AMAZON | OFFICE & MED SUPPLIES | \$ 38.40 | 708093 |
| 101-345-7400.06 | OFFICE SUPPLIES | AMAZON | OFFICE SUPPLIES | \$ 39.91 | 708093 |
| 101-345-7400.06 | OFFICE SUPPLIES | AMAZON | OFFICE SUPPLIES | \$ 78.02 | 708093 |
| 101-345-7400.06 | OFFICE SUPPLIES | AMAZON | OFFICE SUPPLIES | \$ 114.93 | 708093 |
| 101-345-7400.07 | MISC. OPERATING | NICK PINDER | TRAINING EXP | \$ 53.04 | 708083 |

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| 101-345-7400.07 | MISC. OPERATING | AMAZON | KITCHEN SUPPLIES | \$ 52.47 | 708093 |
| 101-345-7400.07 | MISC. OPERATING | GREAT LAKES ACE | SUPPLIES | \$ 18.98 | 708093 |
| 101-345-7400.07 | MISC. OPERATING | LEVATA | TICKET PAPER | \$ 160.82 | 708093 |
| 101-345-7400.08 | FIRE & RESCUE SUPPLIES | AMAZON | WATER RESCUE SUPPLIES | \$ 159.96 | 708093 |
| 101-345-7400.09 | POLICE EQUIPMENT | BROWNELLS INC | GUN CLEANING EQUIP | \$ 428.71 | 708093 |
| 101-345-7400.09 | POLICE EQUIPMENT | DASCOMAMERICA.COM | PRINTER CABLES/CRUISERS | \$ 169.51 | 708093 |
| 101-345-7400.09 | POLICE EQUIPMENT | EARPIECES DIRECT | EAR PIECE/RADIO | \$ 99.99 | 708093 |
| 101-345-7400.09 | POLICE EQUIPMENT | GREAT LAKES ACE | OFFICE SUPPLIES | \$ 15.18 | 708093 |
| 101-345-7400.09 | POLICE EQUIPMENT | KENDALL/HUNT PUBLISHING COM | UPDATED CRIMINAL LAW/MI | \$ 68.06 | 708093 |
| 101-345-8010.00 | CONTRACTUAL SERVICES | SILENT OBSERVER | SILENT OBSERVER FEE/ANNUAL | \$ 1,000.00 | 138019 |
| 101-345-8010.00 | CONTRACTUAL SERVICES | VERIZON WIRELESS | CELL/MOBILE PHONE SVC | \$ 258.34 | 138026 |
| 101-345-8010.00 | CONTRACTUAL SERVICES | CAR WASH PARTNERS LLC | CAR WASHES/MARCH | \$ 193.60 | 708070 |
| 101-345-8010.00 | CONTRACTUAL SERVICES | LEXISNEXIS RISK SOLUTIONS | DET SFWE,MIN COMMITMENT BAL-MARCH | \$ 200.00 | 708109 |
| 101-345-8010.00 | CONTRACTUAL SERVICES | KONICA MINOLTA BUSINESS SOLU | COPIER SUPPLIES/SVC | \$ 87.23 | 708093 |
| 101-345-9550.00 | MISCELLANEOUS EXPENSE | RIC BUIKEMA | RECRUITMENT VISIT TO LSSU | \$ 200.70 | 708103 |
| 101-345-9570.00 | PROFESSIONAL DEVELOPMENT | EMILY SYMKO | LEIN TRAINING | \$ 235.69 | 708089 |
| 101-345-9570.00 | PROFESSIONAL DEVELOPMENT | NATIONAL FIRE PROTECTION ASSO | FIRE INSPECTOR TRAINING | \$ 91.00 | 708093 |
| 101-345-9570.00 | PROFESSIONAL DEVELOPMENT | NATIONAL FIRE PROTECTION ASSO | CERT EXAM/J BRADLEY | \$ 399.00 | 708093 |
| 101-345-9571.00 | INSERVICE TRAINING | BRIAN DURAN | TRAINING EXP | \$ 16.00 | 708075 |
| 101-345-9571.00 | INSERVICE TRAINING | BRIAN DURAN | TRAINING EXP | \$ 16.00 | 708075 |
| 101-345-9571.00 | INSERVICE TRAINING | ANTONIO PEREZ | TRAINING EXPENSES | \$ 16.00 | 708082 |
| 101-345-9571.00 | INSERVICE TRAINING | ANTONIO PEREZ | TRAINING EXPENSES | \$ 16.00 | 708082 |
| 101-345-9571.00 | INSERVICE TRAINING | NICK PINDER | TRAINING EXPENSES | \$ 16.00 | 708083 |
| 101-345-9701.00 | SMALL CAPITAL | ACME SPORTS INC | MAGAZINE | \$ 1,358.00 | 138029 |
| | | Total For Dept 345 PUBLIC SAFETY | | \$ 12,433.75 | |
| Dept 346 PUBLIC SAFETY STATE PROGRAMS | | | | | |
| 101-346-9580.00 | ST TRNG GRANT-POLICE / PA302 | WEST MI CRIMINAL JUSTICE TRAINI | TRAINING CONSORTIUM FEES | \$ 1,511.51 | 138047 |
| | | Total For Dept 346 PUBLIC SAFETY STATE PROGRAMS | | \$ 1,511.51 | |
| Dept 371 ZONING ADMINISTRATION | | | | | |
| 101-371-7400.00 | OPERATING SUPPLIES | MLIVE MEDIA GROUP | PUBLIC HEARING NOTICE | \$ 106.67 | 708093 |
| | | Total For Dept 371 ZONING ADMINISTRATION | | \$ 106.67 | |
| Dept 485 GASLIGHT VILLAGE BUSINESS DISTRICT | | | | | |

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| 101-485-7400.36 | REC/GROUND MAINT | WINTERGREEN CORPORATION | CHRISTMAS TREE BRANCHES | \$ 759.37 | 708093 |
| 101-485-9230.00 | WATER SERVICE | CITY OF EAST GRAND RAPIDS/WTR | WATER BILLING/CITY | \$ 62.81 | 708118 |
| | | Total For Dept 485 GASLIGHT VILLAGE BUSINESS DISTRICT | | \$ 822.18 | |
| Dept 528 YARD WASTE COLLECTION/REFUSE/COMPOST | | | | | |
| 101-528-8010.00 | CONTRACTUAL SERVICES | ARROWASTE INC | TRASH REMOVAL/CITY HALL | \$ 364.72 | 708093 |
| 101-528-8010.00 | CONTRACTUAL SERVICES | ARROWASTE INC | TRASH REMOVAL/DPW | \$ 406.25 | 708093 |
| 101-528-8010.00 | CONTRACTUAL SERVICES | ARROWASTE INC | TRASH REMOVAL/DPW | \$ 406.25 | 708093 |
| 101-528-8010.00 | CONTRACTUAL SERVICES | ARROWASTE INC | TRASH REMOVAL/CITY HALL | \$ 364.72 | 708093 |
| 101-528-8050.00 | YARD WASTE DISPOSAL | CANNONSBURG WOOD PRODUCT | YARD WASTE | \$ 450.00 | 138005 |
| 101-528-8050.00 | YARD WASTE DISPOSAL | CANNONSBURG WOOD PRODUCT | YARD WASTE | \$ 450.00 | 138031 |
| | | Total For Dept 528 YARD WASTE COLLECTION/REFUSE/COMPOST | | \$ 2,441.94 | |
| Dept 600 CHARGES FOR CURRENT SERVICES | | | | | |
| 101-600-6540.00 | MISCELLANEOUS REVENUE | KENT COUNTY ANIMAL SHELTER | DOG LICENSES/1.1.24-3.31.24 | \$ (8.00) | 138011 |
| | | Total For Dept 600 CHARGES FOR CURRENT SERVICES | | \$ (8.00) | |
| Dept 601 RECREATION REVENUE | | | | | |
| 101-601-6110.00 | RECREATION PROGRAMMING FEES | MATTSON FINANCIAL SERVICES | REFUND/PARKS CREDIT | \$ 243.00 | 708110 |
| | | Total For Dept 601 RECREATION REVENUE | | \$ 243.00 | |
| Dept 751 RECREATION | | | | | |
| 101-751-7400.00 | OPERATING SUPPLIES | FIRST CHOICE COFFEE SERVICES | COFFEE ORDER | \$ 38.00 | 708106 |
| 101-751-7400.00 | OPERATING SUPPLIES | AMAZON | MS WATER POLO BALLS | \$ 399.50 | 708093 |
| 101-751-7400.00 | OPERATING SUPPLIES | AMAZON | OFFICE SUPPLIES | \$ 48.96 | 708093 |
| 101-751-7400.00 | OPERATING SUPPLIES | AMAZON | SIGNS FOR PAVILIONS | \$ 25.97 | 708093 |
| 101-751-7400.00 | OPERATING SUPPLIES | AMAZON | SIGNS FOR PAVILIONS | \$ 36.90 | 708093 |
| 101-751-7400.00 | OPERATING SUPPLIES | DRI DESIGNS | SIGNAGE | \$ 80.42 | 708093 |
| 101-751-7400.00 | OPERATING SUPPLIES | GREAT LAKES ACE | POOL KEYS & OFFICE SUPPLIES | \$ 25.56 | 708093 |
| 101-751-7400.00 | OPERATING SUPPLIES | SWEETWATER | MICROPHONE | \$ 119.99 | 708093 |
| 101-751-8010.00 | CONTRACTUAL SERVICES | CIVICPLUS | HOSTING/SUPPORT/SMS SUBSCRIPTIONS | \$ 992.25 | 708072 |
| 101-751-8010.00 | CONTRACTUAL SERVICES | CIVICPLUS | REC 1 FEES/MONTHLY | \$ 337.54 | 708072 |
| 101-751-8010.00 | CONTRACTUAL SERVICES | KENT COMMUNICATIONS INC | SUMMER POSTCARDS/PARKS | \$ 2,328.51 | 138035 |
| 101-751-8010.00 | CONTRACTUAL SERVICES | ICHAT | BG CHECK/ME BRENNAN | \$ 10.00 | 708093 |
| 101-751-8010.00 | CONTRACTUAL SERVICES | WHEN I WORK | TIME CLOCK/POOLS | \$ 140.00 | 708093 |

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| 101-751-9300.00 | REPAIRS & MAINTENANCE | ASCAP | MUSIC LICENSE BALANCE OWING | \$ 11.00 | 138004 |
| 101-751-9300.00 | REPAIRS & MAINTENANCE | KONICA MINOLTA BUSINESS SOLU | COPIER SUPPLIES/SVC | \$ 208.39 | 708093 |
| 101-751-9760.00 | CAPITAL EXP - JOINT FACILITIES | EGR PUBLIC SCHOOLS | JOINT FACILITIES/2023-2024 | \$ 60,000.00 | 708076 |
| | | Total For Dept 751 RECREATION | | \$ 64,802.99 | |
| Dept 756 POOL PROGRAMS | | | | | |
| 101-756-7400.00 | OPERATING SUPPLIES | GREAT LAKES ACE | POOL KEYS & OFFICE SUPPLIES | \$ 21.15 | 708093 |
| 101-756-9230.00 | WATER SERVICE | CITY OF EAST GRAND RAPIDS/WTR | WATER BILLING/W POOL | \$ 767.90 | 708118 |
| | | Total For Dept 756 POOL PROGRAMS | | \$ 789.05 | |
| Dept 771 TREE MAINTENANCE AND REMOVAL | | | | | |
| 101-771-8010.00 | CONTRACTUAL SERVICES | DAVEY RESOURCE GROUP | FORESTRY SVC | \$ 210.00 | 708073 |
| | | Total For Dept 771 TREE MAINTENANCE AND REMOVAL | | \$ 210.00 | |
| Dept 777 RECREATION PROGRAMMING | | | | | |
| 101-777-7400.00 | OPERATING SUPPLIES | PAMELA E SLATER | REIMB/DANCE RECITAL SUPPLIES | \$ 12.39 | 708114 |
| 101-777-8010.00 | CONTRACTUAL SERVICES | PEACEFUL DRAGONS LLC | PEACEFUL DRAGONS Y SELF DEF CLASS | \$ 1,599.75 | 138016 |
| 101-777-8010.00 | CONTRACTUAL SERVICES | PIATT BRICKZ LLC | BRICKS FOR KIDZ/SPRING | \$ 1,466.25 | 138017 |
| 101-777-8010.00 | CONTRACTUAL SERVICES | ALEXANDRA DUNN | FEB 2024 CLASSES | \$ 1,005.00 | 708074 |
| 101-777-8010.00 | CONTRACTUAL SERVICES | ALEXANDRA DUNN | DOG OBED/MARCH CLASSES | \$ 975.00 | 708074 |
| 101-777-8010.00 | CONTRACTUAL SERVICES | SEVA YOGA | SEVA YOGA CLASSES | \$ 1,000.00 | 138039 |
| 101-777-8010.00 | CONTRACTUAL SERVICES | DELTA DIGITAL | IMPROV CLASS | \$ 350.00 | 708093 |
| | | Total For Dept 777 RECREATION PROGRAMMING | | \$ 6,408.39 | |
| Dept 778 GROUNDS MAINTENANCE | | | | | |
| 101-778-7400.00 | OPERATING SUPPLIES | NORTHERN SAFETY CO INC | MISC SUPPLIES | \$ 46.54 | 138015 |
| 101-778-7400.00 | OPERATING SUPPLIES | AMAZON | BASES/STAKES | \$ 86.19 | 708093 |
| 101-778-7400.00 | OPERATING SUPPLIES | AMAZON | SOLID WASTE SUPPLIES | \$ 479.96 | 708093 |
| 101-778-7400.00 | OPERATING SUPPLIES | AMAZON | BASEBALL SUPPLIES | \$ 258.89 | 708093 |
| 101-778-7400.00 | OPERATING SUPPLIES | AMAZON | EDGER | \$ 419.99 | 708093 |
| 101-778-7400.00 | OPERATING SUPPLIES | BEACON ATHLETICS | SKINNED FIELD SUPPLIES | \$ 264.12 | 708093 |
| 101-778-7400.00 | OPERATING SUPPLIES | GREAT LAKES ACE | CLOTHING | \$ 124.98 | 708093 |
| 101-778-8080.00 | GROUNDS MAINTENANCE | TIETEMA PAINTING CO | PAINTING/CC RAILING | \$ 2,360.00 | 708116 |
| 101-778-8080.00 | GROUNDS MAINTENANCE | EASTERN FLORAL | PLANTSCAPE-MONTHLY | \$ 105.00 | 708093 |
| 101-778-9300.00 | REPAIRS & MAINTENANCE | SITEONE LANDSCAPE SUPPLY LLC | DRAINAGE REPAIR | \$ 21.36 | 138020 |

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| 101-778-9300.00 | REPAIRS & MAINTENANCE | AMAZON | GENERAL REPAIRS | \$ 74.91 | 708093 |
| | | Total For Dept 778 GROUNDS MAINTENANCE | | \$ 4,241.94 | |
| Dept 779 RECREATION SPORTS | | | | | |
| 101-779-7080.00 | CONTRACTUAL WAGES | EDVIN R RODAS LOPEZ | SOCCER OFFICIAL | \$ 100.00 | 138038 |
| 101-779-7080.00 | CONTRACTUAL WAGES | GENOVEVO RANGEL | SOCCER OFFICIAL | \$ 100.00 | 708112 |
| | | Total For Dept 779 RECREATION SPORTS | | \$ 200.00 | |
| Dept 781 MIDDLE SCHOOL SPORTS | | | | | |
| 101-781-7400.00 | OPERATING SUPPLIES | TEAM GAZELLE | MS TRACK SHIRTS | \$ 725.50 | 138023 |
| 101-781-7400.00 | OPERATING SUPPLIES | TH BRANDS | MS GIRLS SOCCER SHIRTS | \$ 389.50 | 138044 |
| 101-781-7400.00 | OPERATING SUPPLIES | AMAZON | MS TENNIS SUPPLIES | \$ 39.96 | 708093 |
| 101-781-7400.00 | OPERATING SUPPLIES | AMAZON | MS TENNIS BALLS | \$ 53.29 | 708093 |
| | | Total For Dept 781 MIDDLE SCHOOL SPORTS | | \$ 1,208.25 | |
| Dept 783 AQUATIC CLUB (WAVES) | | | | | |
| 101-783-9230.00 | WATER SERVICE | CITY OF EAST GRAND RAPIDS/WTR | WATER BILLING/W POOL | \$ 298.62 | 708118 |
| | | Total For Dept 783 AQUATIC CLUB (WAVES) | | \$ 298.62 | |
| | | Total For Fund 101 GENERAL FUND | | \$ 169,088.49 | |
| Fund 202 MAJOR STREET FUND | | | | | |
| Dept 447 CITY ENGINEERING | | | | | |
| 202-447-7400.00 | OPERATING SUPPLIES | VERIZON WIRELESS | CELL/MOBILE PHONE SVC | \$ 27.02 | 138026 |
| | | Total For Dept 447 CITY ENGINEERING | | \$ 27.02 | |
| Dept 463 ROUTINE MAINTENANCE | | | | | |
| 202-463-7400.12 | ASPHALT | RIETH-RILEY CONSTRUCTION CO IN | ASPHALT/POTHOLE PATCHING | \$ 245.38 | 138037 |
| 202-463-7400.12 | ASPHALT | SUPERIOR ASPHALT INC | ASPHALT/ | \$ 465.00 | 708115 |
| 202-463-7400.12 | ASPHALT | SUPERIOR ASPHALT INC | ASPHALT | \$ 310.00 | 708115 |
| 202-463-7400.12 | ASPHALT | SUPERIOR ASPHALT INC | ASPHALT/PATCHING & STREET RESTOR | \$ 155.00 | 708115 |
| 202-463-7400.12 | ASPHALT | SUPERIOR ASPHALT INC | ASPHALT/PATCHING | \$ 387.50 | 708115 |
| | | Total For Dept 463 ROUTINE MAINTENANCE | | \$ 1,562.88 | |
| Dept 474 TRAFFIC SERVICES | | | | | |

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| 202-474-7400.00 | OPERATING SUPPLIES | AMAZON | PROJ SITE INFO STATIONS | \$ 99.48 | 708093 |
| 202-474-8010.12 | GR, KENT CNTY, CONSUMERS, SIGNA | GRAND RAPIDS CITY TREASURER | TRAFFIC SIGNAL MAINT/QTRLY | \$ 528.09 | 138009 |
| 202-474-8010.12 | GR, KENT CNTY, CONSUMERS, SIGNA | KENT COUNTY ROAD COMMISSION | TRAFFIC SIGNAL MAINT-ELECTRIC | \$ 14.75 | 138012 |
| 202-474-8010.39 | TRAFFIC STUDY | PROGRESSIVE AE INC | TRAFFIC ENGINEERING SERVICES | \$ 600.00 | 708086 |
| 202-474-8010.39 | TRAFFIC STUDY | PROGRESSIVE AE INC | TRAFFIC ENGINEERING SVC | \$ 295.00 | 708086 |
| | | Total For Dept 474 TRAFFIC SERVICES | | \$ 1,537.32 | |
| Dept 478 WINTER MAINTENANCE | | | | | |
| 202-478-7400.28 | MISC PARTS/SUPPLIES | MASON LAWN & SNOW | REPL CONTROLLER/SALT TRUCK | \$ 275.00 | 138013 |
| | | Total For Dept 478 WINTER MAINTENANCE | | \$ 275.00 | |
| | | Total For Fund 202 MAJOR STREET FUND | | \$ 3,402.22 | |
| Fund 203 LOCAL STREET FUND | | | | | |
| Dept 447 CITY ENGINEERING | | | | | |
| 203-447-7400.00 | OPERATING SUPPLIES | VERIZON WIRELESS | CELL/MOBILE PHONE SVC | \$ 27.01 | 138026 |
| 203-447-8010.00 | CONTRACTUAL SERVICES | HALVERSON ENGINEERING LLC | ENGINEERING SVCS | \$ 2,782.50 | 708108 |
| | | Total For Dept 447 CITY ENGINEERING | | \$ 2,809.51 | |
| Dept 451 STREET CONSTRUCTION | | | | | |
| 203-451-9730.02 | OTHER STREET EXPENDITURES | SUPERIOR ASPHALT INC | ASPHALT/PATCHING & STREET RESTOR | \$ 3,100.00 | 708115 |
| | | Total For Dept 451 STREET CONSTRUCTION | | \$ 3,100.00 | |
| Dept 463 ROUTINE MAINTENANCE | | | | | |
| 203-463-7400.00 | OPERATING SUPPLIES | ETNA SUPPLY COMPANY | BLIND STORM SEWER TIE IN PTS | \$ 1,748.40 | 138008 |
| 203-463-7400.12 | ASPHALT | RIETH-RILEY CONSTRUCTION CO IN | ASPHALT/POTHOLE PATCHING | \$ 245.38 | 138037 |
| 203-463-7400.12 | ASPHALT | SUPERIOR ASPHALT INC | ASPHALT/PATCHING & STREET RESTOR | \$ 542.50 | 708115 |
| 203-463-7400.12 | ASPHALT | SUPERIOR ASPHALT INC | ASPHALT/PATCHING | \$ 387.50 | 708115 |
| 203-463-8010.00 | CONTRACTUAL SERVICES | CHAVEZ CONCRETE, LLC | SIDEWALK REPL/3040 WOODCLIFF CIR | \$ 500.00 | 138006 |
| 203-463-9700.00 | CAPITAL EXPENDITURES | GROUNDHAWG EXCAVATING & LAN | LSL'S/WATER SERVICES | \$ 17,596.34 | 708079 |
| | | Total For Dept 463 ROUTINE MAINTENANCE | | \$ 21,020.12 | |
| Dept 474 TRAFFIC SERVICES | | | | | |
| 203-474-7400.14 | SIGNS, POSTS, BARRICADES | DORNBOS SIGN & SAFETY INC | TRAFFIC SIGNS | \$ 298.35 | 708093 |
| | | Total For Dept 474 TRAFFIC SERVICES | | \$ 298.35 | |

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| Dept 478 WINTER MAINTENANCE | | | | | |
| 203-478-7400.28 | MISC PARTS/SUPPLIES | MASON LAWN & SNOW | REPL CONTROLLER/SALT TRUCK | \$ 275.00 | 138013 |
| | | Total For Dept 478 WINTER MAINTENANCE | | \$ 275.00 | |
| | | | | | |
| | | Total For Fund 203 LOCAL STREET FUND | | \$ 27,502.98 | |
| Fund 204 MUNICIPAL STREET FUND | | | | | |
| Dept 444 SIDEWALKS | | | | | |
| 204-444-9350.04 | SIDEWALK REPAIR PROGRAM | GROUNDHAWG EXCAVATING & LAND | SIDEWALK CONTRACT | \$ 67,295.00 | 708079 |
| | | Total For Dept 444 SIDEWALKS | | \$ 67,295.00 | |
| | | | | | |
| | | Total For Fund 204 MUNICIPAL STREET FUND | | \$ 67,295.00 | |
| Fund 408 PARKS CAPITAL PROJECT FUND | | | | | |
| Dept 785 PARKS PLAYGROUND PROJECTS | | | | | |
| 408-785-9700.00 | CAPITAL EXPENDITURES | TIETEMA PAINTING CO | PAINTING/PLAYGROUND PROJ | \$ 4,850.00 | 708090 |
| | | Total For Dept 785 PARKS PLAYGROUND PROJECTS | | \$ 4,850.00 | |
| | | | | | |
| Dept 788 PARKS MANHATTAN PROJECT MILLAGE | | | | | |
| 408-788-8010.00 | CONTRACTUAL SERVICES | VIRIDIS DESIGN GROUP | MANHATTAN PK DESIGN | \$ 27,775.00 | 138027 |
| | | Total For Dept 788 PARKS MANHATTAN PROJECT MILLAGE | | \$ 27,775.00 | |
| | | | | | |
| | | Total For Fund 408 PARKS CAPITAL PROJECT FUND | | \$ 32,625.00 | |
| Fund 592 WATER & SEWER FUND | | | | | |
| Dept 447 CITY ENGINEERING | | | | | |
| 592-447-7400.00 | OPERATING SUPPLIES | AMAZON | PROJ SITE INFO STATIONS | \$ 99.47 | 708093 |
| | | Total For Dept 447 CITY ENGINEERING | | \$ 99.47 | |
| | | | | | |
| Dept 542 MAINS AND HYDRANTS | | | | | |
| 592-542-7400.00 | OPERATING SUPPLIES | VERIZON WIRELESS | CELL/MOBILE PHONE SVC | \$ 27.00 | 138026 |
| 592-542-7400.18 | WATER MAIN MTRL AND ACCES | ETNA SUPPLY COMPANY | WATER SUPPLIES | \$ 3,900.00 | 138008 |
| 592-542-7400.18 | WATER MAIN MTRL AND ACCES | CANNON MACHINE INC | WATER PARTS | \$ 4,320.00 | 138030 |
| 592-542-7400.18 | WATER MAIN MTRL AND ACCES | GASKETWHOLESALE.COM | GASKET WATER PARTS | \$ 38.44 | 708093 |

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| 592-542-7400.18 | WATER MAIN MTRL AND ACCES | GREAT LAKES ACE | WATER PARTS | \$ 14.99 | 708093 |
| 592-542-7400.18 | WATER MAIN MTRL AND ACCES | GREAT LAKES ACE | WATER PARTS INVENTORY | \$ 54.54 | 708093 |
| 592-542-7400.18 | WATER MAIN MTRL AND ACCES | GREAT LAKES ACE | WATER PARTS | \$ 4.74 | 708093 |
| 592-542-7400.23 | STAKING, SAMPLES, SMALL EQUIP, M | GREAT LAKES ACE | MISC TOOLS/WATER REPAIRS | \$ 16.99 | 708093 |
| 592-542-8010.00 | CONTRACTUAL SERVICES | VERIZON WIRELESS | CELL/MOBILE PHONE SVC | \$ 185.34 | 138026 |
| 592-542-8170.00 | BULK SUPPLY - WATER | GRAND RAPIDS CITY TREASURER | W/S SERVICES-2/22/24-3/22/24 | \$ 51,316.39 | 708078 |
| 592-542-9700.36 | LEAD SERVICE LINE (LSL) | GROUNDHAWG EXCAVATING & LAN | LSL'S/WATER SERVICES | \$ 52,788.00 | 708079 |
| | | Total For Dept 542 MAINS AND HYDRANTS | | \$ 112,666.43 | |
| Dept 545 METER READING AND COLLECTING | | | | | |
| 592-545-7400.00 | OPERATING SUPPLIES | KENT COMMUNICATIONS INC | WATER BILLS/MONTHLY | \$ 728.51 | 138035 |
| 592-545-7400.00 | OPERATING SUPPLIES | KENT COMMUNICATIONS INC | POSTAGE/WATER BILLS | \$ 1,200.00 | 138035 |
| | | Total For Dept 545 METER READING AND COLLECTING | | \$ 1,928.51 | |
| Dept 550 SEWER EXPENDITURES | | | | | |
| 592-550-7400.00 | OPERATING SUPPLIES | VERIZON WIRELESS | CELL/MOBILE PHONE SVC | \$ 27.00 | 138026 |
| 592-550-8010.00 | CONTRACTUAL SERVICES | VERIZON WIRELESS | CELL/MOBILE PHONE SVC | \$ 185.32 | 138026 |
| 592-550-8010.53 | SEWER TELEVISIONING | PLUMMER'S ENVIRONMENTAL SER | TELEVISE STORM SEWER/MAPLEWOOD | \$ 561.00 | 138018 |
| 592-550-8175.00 | BULK SUPPLY - SEWER | GRAND RAPIDS CITY TREASURER | W/S SERVICES-2/22/24-3/22/24 | \$ 94,717.85 | 708078 |
| 592-550-9300.11 | LIFT STATION REPAIRS | AMAZON | PARTS FOR SEWER LIFTS | \$ 726.95 | 708093 |
| | | Total For Dept 550 SEWER EXPENDITURES | | \$ 96,218.12 | |
| | | Total For Fund 592 WATER & SEWER FUND | | \$ 210,912.53 | |
| Fund 692 MOTOR EQUIPMENT REVOLVING FUND | | | | | |
| Fund 692 MOTOR EQUIPMENT REVOLVING FUND | | | | | |
| 692-570-7540.00 | OP. SUP - PARTS | AMAZON | LIGHTS/#274 | \$ 259.98 | 708093 |
| 692-570-7540.00 | OP. SUP - PARTS | GREAT LAKES ACE | MISC PART FOR GENERATOR | \$ 27.99 | 708093 |
| 692-570-7560.00 | OP. SUP - SM. TOOLS | SNAP-ON INDUSTRIAL | MECHANIC TOOLS | \$ 260.23 | 138021 |
| 692-570-7560.00 | OP. SUP - SM. TOOLS | SNAP-ON INDUSTRIAL | MECHANIC TOOLS | \$ 135.09 | 138021 |
| 692-570-7560.00 | OP. SUP - SM. TOOLS | SNAP-ON INDUSTRIAL | MECHANIC TOOLS | \$ 373.80 | 138021 |
| 692-570-7560.00 | OP. SUP - SM. TOOLS | SNAP-ON INDUSTRIAL | MECH TOOLS | \$ 192.89 | 138021 |
| 692-570-7560.00 | OP. SUP - SM. TOOLS | SNAP-ON INDUSTRIAL | MECH TOOLS | \$ 29.15 | 138041 |
| 692-570-7560.00 | OP. SUP - SM. TOOLS | SNAP-ON INDUSTRIAL | MECH TOOLS | \$ 31.28 | 138041 |
| 692-570-7560.00 | OP. SUP - SM. TOOLS | SNAP-ON INDUSTRIAL | MECH TOOLS | \$ 386.32 | 138041 |

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| 692-570-7560.00 | OP. SUP - SM. TOOLS | SNAP-ON INDUSTRIAL | MECH TOOLS | \$ 24.38 | 138041 |
| 692-570-7560.00 | OP. SUP - SM. TOOLS | SNAP-ON INDUSTRIAL | MECH TOOLS | \$ 465.50 | 138041 |
| 692-570-7590.00 | OP. SUP - GARAGE | LAWSON PRODUCTS INC | MISC SHOP SUPPLIES | \$ 178.96 | 708080 |
| 692-570-7590.00 | OP. SUP - GARAGE | FIRST CHOICE COFFEE SERVICES | COFFEE ORDER | \$ 170.18 | 708106 |
| 692-570-7590.00 | OP. SUP - GARAGE | CUTRATE BATTERIES | BATTERY FOR RADIO | \$ 43.10 | 708093 |
| 692-570-7590.00 | OP. SUP - GARAGE | GREAT LAKES ACE | MISC TOOLS/GAR SUPPLIES | \$ 49.99 | 708093 |
| 692-570-7590.00 | OP. SUP - GARAGE | GREAT LAKES ACE | GARAGE SUPPLIES | \$ 203.94 | 708093 |
| 692-570-7620.00 | OP. SUP - UL GAS | VAN MANEN PETROLEUM GROUP | FUEL/CITY VEHICLES | \$ 37.50 | 708091 |
| 692-570-7620.00 | OP. SUP - UL GAS | FLYERS ENERGY LLC | FUEL PURCHASE/PS | \$ 121.20 | 708107 |
| 692-570-7620.00 | OP. SUP - UL GAS | VAN MANEN PETROLEUM GROUP | FUEL/CITY VEHICLES | \$ 1,547.05 | 708117 |
| 692-570-7630.00 | OP. SUP - DIESEL FUEL | VAN MANEN PETROLEUM GROUP | FUEL/CITY VEHICLES | \$ 37.50 | 708091 |
| 692-570-7630.00 | OP. SUP - DIESEL FUEL | VAN MANEN PETROLEUM GROUP | FUEL/CITY VEHICLES | \$ 1,238.82 | 708117 |
| 692-570-8010.00 | CONTRACTUAL SERVICES | SMART PLANET SOFTWARE LLC | GPS TRACKING/MONTHLY | \$ 105.00 | 708093 |
| | | Total For Dept 570 MOTOR EQUIPMENT EXPENDITURES | | \$ 5,919.85 | |
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| | | Total For Fund 692 MOTOR EQUIPMENT REVOLVING FUND | | \$ 5,919.85 | |
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| Fund 701 TAX FUND | | | | | |
| Dept 000 | | | | | |
| 701-000-2750.00 | DUE TO TAXPAYERS | CORELOGIC CENTRALIZED REFUND | 2023 Win Tax Refund 41-14-33-107-016 | \$ 507.25 | 138003 |
| 701-000-2750.00 | DUE TO TAXPAYERS | CORELOGIC CENTRALIZED REFUND | 2023 Win Tax Refund 41-18-03-203-011 | \$ 421.15 | 138003 |
| 701-000-2750.00 | DUE TO TAXPAYERS | CORELOGIC CENTRALIZED REFUND | 2023 Win Tax Refund 41-18-03-327-015 | \$ 653.55 | 138003 |
| 701-000-2750.00 | DUE TO TAXPAYERS | CORELOGIC CENTRALIZED REFUND | 2023 Win Tax Refund 41-14-34-301-021 | \$ 859.24 | 138003 |
| 701-000-2890.00 | DOG LICENSES PAYABLE | KENT COUNTY ANIMAL SHELTER | DOG LICENSES/1.1.24-3.31.24 | \$ 273.00 | 138011 |
| | | Total For Dept 000 | | \$ 2,714.19 | |
| | | | | | |
| | | Total For Fund 701 TAX FUND | | \$ 2,714.19 | |
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| | | Fund Totals: | | | |
| | | | Fund 101 GENERAL FUND | \$ 169,088.49 | |
| | | | Fund 202 MAJOR STREET FUND | \$ 3,402.22 | |
| | | | Fund 203 LOCAL STREET FUND | \$ 27,502.98 | |
| | | | Fund 204 MUNICIPAL STREET FUND | \$ 67,295.00 | |
| | | | Fund 408 PARKS CAPITAL PROJECT FUND | \$ 32,625.00 | |

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| | | | Fund 592 WATER & SEWER FUND | \$ 210,912.53 | |
| | | | Fund 692 MOTOR EQUIPMENT REVOLVING FUND | \$ 5,919.85 | |
| | | | Fund 701 TAX FUND | \$ 2,714.19 | |
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| | | | Total For All Funds: | \$ 519,460.26 | |

City of East Grand Rapids
Agenda of the City Commission
Voucher Run Summary May 6, 2024
CHECKS #138003-138047 ACH #708069-708118

| Finance Cmte Date | Commission Member | Voucher Total | Approval Signatures: | | |
|-------------------|-------------------|---------------|----------------------|--|--|
| 5/6/2024 | Laura Schwartz | \$519,460.26 | | | |
| | Brad Hunter | | | | |
| Alternate: | | | | | |
| Alternate: | | | | | |

PROCEEDINGS OF THE PLANNING COMMISSION
CITY OF EAST GRAND RAPIDS

March 12, 2024
East Grand Rapids Community Center – Commission Chambers

Present: Chairman Mary Mapes, Commissioners Steve Achram, Matt Feyen, Greg Metz, Peter Michell, Laura Schwartz, and Tom Tilma.

Absent: Commissioners Brian Miller and Chris Rosmarin

Also Present: City Manager Shea Charles, Deputy City Manager Doug LaFave, Zoning Administrator Jay Gianotti, City Attorney John Huff, City Planner Paul LeBlanc of PLB Planning and Recording Secretary Lynda Taylor

1. CALL TO ORDER

Chairman Mapes called the meeting to order at 5:30 PM.

2. APPROVAL OF AGENDA

A motion was made by Commissioner Feyen and supported by Commissioner Schwartz to approve the agenda as presented.

Yeas: Commissioners Achram, Feyen, Mapes, Metz, Michell, Rosmarin and Schwartz - 7

Nays: -0-

3. APPROVAL OF MINUTES – January 9, 2024

A motion was made by Commissioner Michell and supported by Commissioner Tilma to approve the minutes as written.

Yeas: Commissioners Achram, Feyen, Mapes, Metz, Michell, Rosmarin and Schwartz - 7

Nays: -0-

4. PUBLIC COMMENT ON NON-AGENDA ITEMS

No public comment was given.

5. OVERVIEW OF CONDITIONAL ZONING

City Planner Paul Le Blanc stated that the City has never had a conditional zoning. When the zoning law was changed in 2006 it specifically provided for conditional zoning at the option of the property owner. Prior to 2006 a rezoning was a yes or no decision and conditions couldn't be attached. If property was rezoned, every use that was allowed in that zoning district had to be permitted. He added that the law says that the applicant may voluntarily offer conditions to put limits on how the property can be used. The upcoming case is that kind where the applicant is aware that if the property is zoned C-1 Commercial, there is a whole range of uses that would be permitted on the property that would probably not be appropriate in that location, i.e., retail uses, doctor's offices, personal service establishments. The applicant has said they don't want any of these uses; they want to put a professional office on the ground floor of the building. Their proposal limits the days and hours of operation to make the use as compatible with the surrounding residential uses. Even though it's a conditional use, the recommendation to the City Commission is still going to be a yes or no. The Planning Commission can't add conditions to the request. Any change to conditions has to come from the applicant. If the rezoning is approved by the City Commission, it becomes a deed restriction on

the property so that it is fixed to that property. It would also carry a notation on the zoning map indicating that there are some conditions attached to the use of the property.

6. INTRODUCTION AND PUBLIC HEARING – CONDITIONAL REZONING OF 469 GREENWOOD/505 LAKESIDE

- CONDITIONAL REZONING FROM R-3 TO C-1

Zoning Administrator Jay Gianotti explained that the 469 Greenwood address is for the residential unit on the site and the 505 Lakeside address refers to the retail commercial use that is on the lower level. The site is at the northwest corner of Greenwood and Lakeside just north of the Gaslight Village district. There is a mix of uses in the area – single family, multi-family and commercial.

The conditional rezoning request is rezoning from R-3 Residential to C1 Commercial with the following conditions. Professional office services, i.e., insurance, real estate, legal, non-profit and similar professions on the ground floor and a residential dwelling on the second floor. The ground floor office would be open to the public only between 8:00 AM and 5:30 PM on weekdays, Monday through Friday inclusive.

Mr. Gianotti gave a brief history of the property. The antique shop originally came about with a use variance that was granted in 1964 which applied only to the property owner. The property was sold twice since then with each successive property owner required to seek a new use variance because at the time, use variances were only given to the property owner. This was rectified in 1996 when a use variance was granted that applied to the property. In 2004 an additional use variance added a one-chair salon to the retail space in conjunction with the antique shop in use.

In 2023 the applicant, Katherine Stein, purchased the property. Her intent to discontinue the antique shop, but to establish her real estate office in that space. For that reason, it effectively nullified any use variance that was applied in the past. In discussions with the City, the applicant is looking to conditionally rezone the property in deference to the history of the site and based on the condition that allowing all types of uses would not be appropriate in this location but allowing a limited set of office-type spaces.

Mr. Gianotti went through the standards of review and the criteria that must be met for a zoning map amendment to be approved.

Mr. Gianotti said he had received some concerns about parking. He presented pictures from the past showing cars parked at the site. The pictures were from 2011, 2016, 2017, 2021 and 2022. It appears there is ample parking without intruding on the sidewalk or the public right of way.

The commissioners were asked to share any questions or comments they might have.

- Commissioner Achram: Where would the resident park? Mr. Gianotti: It didn't need to be a designated space for residential parking as long as there were sufficient spaces available.
- Commissioner Achram: Is anything changing regarding trash and recycling or is a dumpster being added? Mr. Gianotti: Nothing has been suggested on that subject.
- Commissioner Feyen: Should the former Ramona Medical Center be considered in regard to the rezoning? Mr. Gianotti : It shouldn't be considered and the rezoning should be judged on its own merit without considering the Gaslight Investors site.
- Commissioner Schwartz: How big is the residential dwelling? Mr. Gianotti said he didn't have the exact number, but the building footprint is about 1200 sq. ft. and is 1-1/2 stories.
- Commissioner Schwartz: Do the number of bedrooms go into the calculations of how many parking spots are required? Mr. Gianotti: The only requirement is that there is a parking spot for the resident.
- Commissioner Schwartz: Was the traffic study done based on average retail establishment or based on the amount of traffic at the exact antique shop function over the past five years? Deputy City

Manager La Fave: There is a manual reference based on the size and type of use so you can get an idea of what to expect for traffic.

- Commissioner Tilma: Not concerned about traffic given the analysis done by Progressive.
- Chairman Mapes: The traffic study referenced five parking spots. Are they referring to the gravel area? Mr. Gianotti: Our ordinance states that any legal parking spot needs to be paved. It is possible that they are counting that. There is a paved parking space that is oddly shaped. The opinion is that the four parking spaces would be enough to satisfy the parking requirements of the proposal.

Chairman Mapes opened the public hearing.

Tim Dudley with Rhodes McKee – 2319 El Dorado Drive, S.E.: Represents Baxter-Stein LLC, the applicant. There seems to be some public misunderstanding about the request. It is not a straight rezoning to C-1. There isn't going to be any retail space. This is strictly a professional office use on the ground floor and residential on upper floor. Ms. Stein intends to have a real estate office with the restrictions on public visitation only during the hours of 8:00 AM to 5:30 PM on weekdays. It is a limited use, consistent with the neighborhood. There are five parking spaces with one being gravel.

Katie Stein (applicant) – 55 Park Hills Drive, Grand Rapids joined Mr. Dudley at the podium to respond to questions.

Commissioner Metz: Is it correct if the conditional rezoning is granted, as written, it is only for the ground floor. Mr. Dudley: The office use would only be on the ground floor, but the conditional rezoning request applies to the entire building so the upper floor would be residential use.

Commissioner Achram: What would it take to change the first floor to residential? Ms. Stein: It would be very hard because there are windows on one side and the rest is concrete. At one time it was a basement and a garage.

Commissioner Schwartz: How many bedrooms are in the residential unit. Ms. Stein: Two

Commissioner Schwartz: Regarding kids walking to school at 8:00 – 8:30 AM, would the applicant be willing to change the hours of operations to 9:00 AM – 5:00 PM? Mr. Dudley: The preference would be to keep the hours as the normal business hours. Ms. Stein added that most of their work is done off-site. They are only in the office for paperwork or meeting with clients. It isn't a very heavily used office. Commissioner Schwartz said she was more concerned with future uses because this stays with the land.

Chairman Mapes: How many people do you have on your team? Ms. Stein: Two

Chairman Mapes: How much business might come in between 8:00 and 8:30 AM. Ms. Stein: It would be very light use. She doesn't have administrative employees. She added that she bought the building because of its unique history.

Chairman Mapes opened public comment.

Diane Lange – 2150 Lansing Street:

- Concerned with backing out into Lakeside Drive.
- Lakeside and Greenwood intersection is a designated walkway for the students heading to Wealthy Elementary.
- Doesn't agree with the C-1 designation because it is permanent. Concerned that the building could be torn down and that a three-story office building could be put there.
- Prefers a variance because it can be reviewed every time it changes use.
- Keep commercial property in the commercial district.

Stephanie O'Laughlin – 323 Gracewood Drive:

- Concerned with changes to the neighborhood especially with the proximity to the elementary school.

- Ms. Stein could continue to operate as an antique shop and a salon.
- Passes the house on a daily basis and wonders why this property is so unkempt.
- The building is now being cleaned up by the new owner.
- The investment by the new owner is a huge benefit to the community.
- Would prefer to see the building turned into a high-end office as opposed to a forgotten-about, unkempt antique shop.

Bob Kirchgessner – 1900 El Dorado, S.E.

- Agrees with Ms. Laughlin.
- The suggested use makes sense and it seems like an excellent answer. He is a strong proponent for what has been proposed.
- Would love for the Planning Commission to look for ways to say yes without bringing on lawsuits on this project or others.

Chairman Mapes closed the public hearing and asked for Planning Commission discussion.

Commissioner Feyen: The neighbors expressed concerns about pedestrians. He noticed that the dumpster on the site appeared to be infringing on the sidewalk. He asked if there were rules about vehicles blocking the sidewalk. Mr. La Fave: There are rules that state if someone is impeding on the sidewalk, Public Safety will contact the resident to move the vehicle. If they don't move it, Public Safety has the authority to issue a citation for blocking a public walkway.

Commissioner Tilma: Stated that while it would be a C-1 it would be a conditional use designated C-1. Chairman Mapes said yes, with a deed restriction on the property.

Commissioner Schwartz asked if they were to tear down the house at some point, how do the conditions apply to a new structure? Mr. Le Blanc: The conditions would still apply. The conditional rezoning permits office on the ground floor. It permits residential on the upper floor. To address an earlier comment, the building could be torn down. The zoning district allows a 35' building but they would be required to meet all other applicable requirements of the district including parking. Putting up a three-story office building, while feasible on the property, they could not accommodate the parking requirements. They are limited to what they've proposed.

Commissioner Schwartz: Would the new residential be limited to the same size? Mr. Le Blanc said that it wouldn't be limited to the size it is now. It could be a larger unit, but the concern is the office and the office would be limited to the ground floor. If they wanted to do two units instead of one, the limitation would be meeting the parking requirements.

Mr. Gianotti added that in the case of the C-1 district, any kind of development is required to go through a more formal site plan review procedures. There would be additional opportunities to review any plans, whether it involves the existing site or a complete rebuild of the site.

City Attorney Huff stated that because there is a deed restriction in the title, it puts the City in a stronger position to insist that maybe something larger in size, but still containing those uses at those levels, would have to be complied with.

Commissioner Michell added that the deed restriction wouldn't allow two floors of residential. Mr. Huff said that was correct and only could happen with some kind of relief and parking requirements would have to be figured out.

Commissioner Feyen asked if approving the conditional zoning would set a precedent with neighboring properties. Mr. Huff responded that the conditional rezoning has been available since 2006 and there hasn't been anyone else coming to the community and suggest they were interested in doing this type of use. This property has had a commercial use for sixty years which has some impact on people's thoughts about this is not a new invasion or expansion of something the community hasn't already going on.

Commissioner Metz commented that there are three commercial properties to the west on Greenwood and they could all go for conditional rezoning if they wanted to. What changes it is that this property is at the edge of the residential district which changes the character of the properties as opposed to being embedded in the residential district. And being adjacent to the old Ramona Medical Center makes a difference between this and the other properties. Mr. Huff added that those distinctions could be made if someone wanted to do the same because the Commission has shown an interest in this particular site because of where it is and because of its previous use. It will be hard to duplicate both factors. Commissioner Tilma commented that those considerations designated as commercial in the future land use, so some of the properties immediately to the west between the two are single family residential in the Master Plan.

Mr. Dudley pointed out that the parcel is designated in the future land use map as commercial and they wouldn't have come forward with the request if that weren't the case. The future zoning map in the Master Plan, is imbedded in a discussion of the Gaslight Village District and not city-wide.

Commissioner Schwartz asked what type of signage would be allowed for the property in C-1. Mr. Gianotti responded that there are a variety of signs. Historically there has been a wall sign and an identification sign at the corner. Previous use variances had limited the type and number of signs allowed. That condition has not been proposed. If approved, they could seek to develop any permitted C-1 sign which could be a wall sign, a ground sign, or window signs. The area of the building limits the size of signs permitted.

A motion was made by Commissioner Michell and supported by Commissioner Metz to recommend approval of the conditional rezoning of 469 Greenwood Avenue, S.E./505 Lakeside Drive, S.E. from R-3 Single Family Residential to C-1 Commercial Conditional.

Yeas: Commissioners Achram, Feyen, Mapes, Metz, Michell, and Rosmarin – 6

Nays: Commissioner Schwartz – 1

7. INFORMATION ON THE EGR MASTER PLAN UPDATE

City Planner Paul Le Blanc reported that since last talking about the Master Plan Update, the City Commission approved the scope of work (attached) and the budget. Preliminary work has started.

8. 2023 PLANNING COMMISSION ANNUAL REPORT

Zoning Administrator Jay Gianotti reported that this report is an annual requirement of the Michigan Planning and Enabling Act of 2008 (MPEA) to present to both the Planning and City Commissions. The year had very little turnover in Planning Commission membership. The only change was Laura Schwartz becoming the new City Commission Liasson.

- The year was dominated by ADU discussion.
- At the beginning of the year, discussion of home occupations continued and was moved to the City Commission for approval.
- Minor adjustments were made to the animal control regulations, moving some provisions into the zoning ordinance.
- Rezoning of several properties on the north part of Lovett, Wealthy and Barnard was done in October.
- After a few years of work and changes in requirements, the city achieved Redevelopment Ready Community Certification with the Michigan Economic Corporation.
- An amendment to change the site plan special use approval procedures was approved, transferring that authority from the City Commission to the Planning Commission.
- Site plan and other development reviews:
 - Lot line adjustment at 325 and 333 Lakeside
 - Blodgett Hospital exterior fuel tanks to be used in the event of an emergency.

- ZBA and Zoning Variances: Four properties and nine requests were heard by the ZBA and all were denied.
- Legislation passed by the City Commission:
 - Amendments to the City's floodplain regulations to align with updated maps and standards from FEMA.
 - Establishment of the Social District in Gaslight Village.
 - Amendment to change procedures for reviewing and approving land divisions and lot line adjustments. Anything that does not require site plan review can be approved administratively.

Chairman Mapes thanked Mr. Gianotti for his work on the report and for preparing the Commission for all the meetings.

9. REPORT OF THE CITY COMMISSION

Commissioner Schwartz reported that the ADU ordinance was passed.

City Manager Shea Charles reported that the street and sidewalk millage approved in 2015 is expiring. The City Commission discussed what kind of renewal to ask for and language is being drafted to be on the August ballot. This will renew and restore the millage. The original approval was for 2.0 Mills. It has been rolled down to 1.703 Mills. The City Commission is considering a request to restore it back to the 2 Mills. Language will be the City Commission's first meeting in April.

10. NEXT REGULAR PLANNING COMMISSION MEETING – April 9, 2024

11. ADJOURNMENT

A motion was made by Commissioner Schwartz and supported by Commissioner Achram to adjourn the meeting at 7:13 PM.

Yeas: Commissioners Achram, Feyen, Mapes, Metz, Michell, Rosmarin and Schwartz - 7
Nays: -0-

Respectfully submitted,

Lynda Taylor
Recording Secretary

Attachment

City of East Grand Rapids Master Plan Update

Project Understanding

Under the Michigan Planning Enabling Act, local governments must review their master plans every five years. East Grand Rapids prepared and adopted a new Master Plan five years ago. While many of the plan's recommendations and goals have been achieved, its vision remains relevant. However, planning is never intended to provide a crystal ball look into the future. Conditions change; new opportunities arise; and unforeseen challenges may present themselves. When such things occur, adjustments to goals and community direction may be warranted.

Some unforeseen conditions now face East Grand Rapids. Housing diversity poses challenges to the built-out community; a long-standing parochial school in the midst of a neighborhood has closed; and redevelopment of a prominent downtown site has been continually impacted by impediments ranging from a pandemic to spiking inflation and construction costs. But challenges can be viewed as opportunities. By delving deeper into localized planning issues, the updated Master Plan will address these challenges to devise specific and detailed strategies for improvement.

Approach

The intent of this project is to update the 2018 Master Plan, focusing in greater detail on the future development and redevelopment of defined subareas. Of primary importance in this effort is an evaluation of housing needs and solutions. While housing isn't the only issue of importance to the City, related topics such as transit, climate, infrastructure, and parks are being or have been addressed in other plans and studies which will be considered in formulating recommendations in the subarea plans.

Scope

With respect to the scope of work, the proposed update will refine community goals, analyze recent demographic/housing data, and prepare specific plans for four planning subareas including:

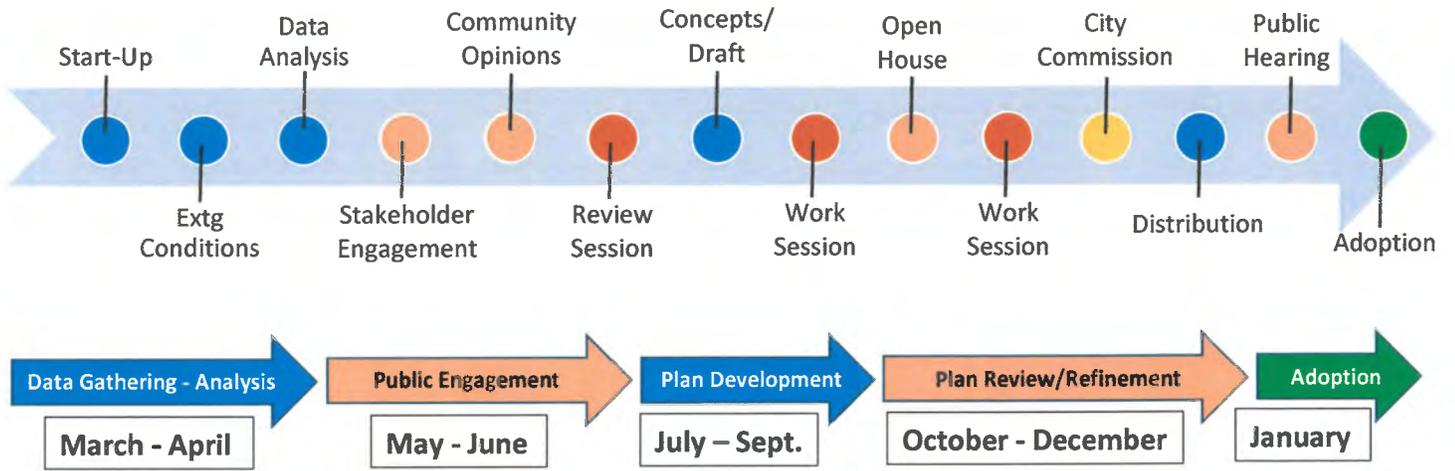
- Gaslight Investors PUD site/ Gaslight Village Plaza
 - Greenwood/Lakeside neighborhood
 - St. Stephen's church/school site
 - Eastown neighborhood
1. **Start-Up** – During this task, the 2018 plan will be reviewed to obtain an understanding of the strengths, challenges, and issues that were relevant in the past and may still be relevant currently. At the outset, a *Notice of Intent to Plan* will be sent to adjoining communities and other agencies, as required by the Michigan Planning Enabling Act.
 2. **Existing Conditions** – The planning team will inventory existing land use and physical conditions within the selected subareas. Maps, photographs, and other media will be used to identify and analyze the conditions.
 3. **Data Analysis** – Gaining insight into the City's past is essential to plotting a course for its future. Demographics have certainly changed. The 2020 Census and more recent estimates of demographic (population, age, income, persons/household) and housing (age, value, monthly payment, owner/renter occupancy, yearly sales) data will be reviewed, analyzed, and compared with historic data for the City and comparable communities. Trends, changes, and projections will be noted.

4. **Stakeholder Engagement** – Key person interviews and small group discussions will be initiated to identify issues, long-range plans, etc. People to be interviewed may include: city manager, business owners, major property owners, neighborhood residents, and others to be identified by the city. The outcome of this task will be a foundation for a defined vision for each focus area.
5. **Community Opinions** – This task will involve seeking broad input from the community and specific segments of the community. A survey instrument will be prepared and posted on the City’s website to elicit public input regarding various planning issues identified by the data analysis and stakeholder input. This may be part of an interactive website to elicit on-going input from the public regarding issues of concern, neighborhood strengths, and planning alternatives. Other efforts such as displays at community events and targeted efforts to engage students will also be explored.
6. **Review Session** – A joint work session will be conducted with the Planning Commission and City Commission to discuss the assessment of existing conditions and the stakeholder/community input. This step will afford a reality check so the planning team can proceed on solid footing with a correct understanding of local conditions and a vision for the future of each area.
7. **Land Use Concepts** – Up to three alternative concepts will be prepared for each subarea, consistent with the identified vision, illustrating land use options, connectivity, scale, and other development details. Maps, photos, and other media will be used to illustrate the options and summarize salient points regarding each.
8. **Joint Work Session** – The draft vision statements, goals, and alternative concepts will be presented at a joint meeting of the Planning Commission and City Commission for review and discussion. Refinements will be made, as needed.
9. **Open House Forum** – The progress-to-date will be presented at open house forums within each subarea to receive additional input and answer questions. During the course of the project, at least two neighborhood or stakeholder meetings will be conducted in each subarea.
10. **Joint Work Session** – The planning team will, again, meet with the Planning Commission and City Commission to present the results of the open houses and select a final concept for each of the focus areas. It may be advisable to invite the City Commission to this meeting to resolve any questions regarding the subarea plans, prior to the next step in the process. Following this meeting, the planning team will refine the visions, goals, and concepts, if needed, and prepare an accompanying narrative for the plan, including specific recommendations for zoning amendments, policies, and capital improvements.
11. **City Commission Authorization** – The refined draft subarea plan will be forwarded to the Commission for review and authorization to distribute, per the Michigan Planning Enabling Act.
12. **Distribution** – An invitation to review and comment on the subarea plan will be distributed, as required by law, to those jurisdictions that requested to receive the draft.
13. **Public Hearing** – Following expiration of the required 42-day review period, the planning team will attend the Planning Commission public hearing, present the draft plan, and address comments and questions, as appropriate.
14. **Adoption** – If required by the Planning Commission, the planning team will make needed refinements to the plan; prepare it in final form; and submit it to the Planning Commission for adoption. Following adoption by the commission, the plan will be forwarded to the City Commission for its approval. The required resolutions will be provided for both bodies.

Professional Fees

Given the variables inherent in this project, in particular the number of meetings, specific public engagement efforts, and extent of City staff assistance, fees are estimated to be between \$45,000 and \$60,000, plus expenses.

Tentative Schedule



**EAST GRAND RAPIDS
PARKS & RECREATION COMMISSION MEETING
EGR COMMUNITY CENTER
COMMISSION CHAMBERS
6:00 PM
Monday, March 25, 2024**

The regular meeting of the Parks and Recreation Commission was held in the City Commission Chambers in the East Grand Rapids Community Center.

Kate Skaggs called the meeting to order at 6:01 pm.

Present in Person: Michelle Brown, Larry Fisher, Brad Hunter, Lauren Jacoby, Patrick Parkes, Matt Richenthal, and Kate Skaggs

Absent: Nick Abraham, Ryan Burdick and Bill Saxton

Also Present: Parks and Recreation Director, Derek Melville and Sara Coffey

Guests: Dyerga Boeringa

Public Comment:

None

Report of Commissioners:

Larry Fisher – Is excited for all sports starting on all the different levels.

Brad Hunter – Filling in for Ryan Burdick from the City Commission. Heard good things about the Irish Jig. Will be filling for another month or so.

Matt Richenthal – The school board approved work to Remington Park field, and Woodcliff school project will be underway this summer.

Lauren Jacoby – Heard positive things about the Remington Park field work. People are saying how grateful they are for the work.

Michelle Brown – Gives kudos to the Wealthy School landscaping team; the astroturf is great and she is happy to have cleaner kids coming home.

Patrick Parkes and Kate Skaggs – Nothing.

Review of minutes:

Minutes of the February 26, 2024, Parks and Recreation Commission meeting were presented for approval.

MOTION to approve: Richenthal

SUPPORT: Parkes

YES: Brown, Fisher, Hunter, Jacoby, Parkes, Richenthal and Skaggs (7)

NO: (0)

MINUTES APPROVED

Special Event Calendar – FYI

Consider request to amend Special Events Permits:

2024 Gaslight Village Business Association After Dark Party. The proposed event is new this year; the GVBA is working with Lions and Rabbits and is requesting to do this in June. Creston and Ada already have these types of events. There are requested road closures similar to Taste of East. This type of event provides opportunities for great sales at the Social District, bringing other communities to our city. The Community Foundation will determine what is done with the funds raised by the event.

Parkes: Will this be in place of the Artisan Market?

Melville: This event will take the place of the Artisan Market spot, but it does not prevent the Artisan Market from returning, if the GVBA chooses to do this.

Parkes: What's the goal of Lions and Rabbits? Do they get proceeds?

Melville: Their goal is to generate steam for the arts; this event could provide future work. The cost to have an event of this type is \$30-\$40,000; East Grand Rapids Community Foundation is committing some funds. Lions and Rabbits also seek out sponsors to help fund the series of After Dark events.

Hunter: This is a great way for local business and arts to get visibility. Wondered if Public Safety will have additional training pertaining to dispersing crowds, watching for underage drinking and people being over-served?

Melville: Unable to speak to that; there is quite a bit of planning to do still. Will make this a talking point between GVBA, Lions and Rabbits and Public Safety.

Fisher: Feels this event is a great way for the Community Foundation to get their name out there. They are hoping it will help identify them as a separate entity from the School Foundation.

Jacoby: Wondered if this will be an adult-only event?

Melville: No, youth will be allowed to participate in some activities.

Skaggs: Questioned if this was really on a Thursday night, going to 11 PM. Asked if the neighbors will be notified and about the noise ordinance. Will neighbors be notified of an event like this?

Melville: Will clarify the day and determine noise ordinance as part of the planning. The GVBA has a process of letting neighbors in close proximity to the location know.

Brown: Where will the road blockages be? Recalled from the November Parks and Recreation Commission meeting there was talk about GVBA having more leeway. Also requests the Special Events Calendar have a more visible indication of an event needing road closures.

Melville: Road closure from D&W to the east, leaving the parking lot open. Public safety helps to determine where the actual closure is. The conversation in November was preemptive; we are waiting to hear if GVBA will be pursuing.

MOTION to approve: Parkes

SUPPORT: Fisher

YES: Brown, Fisher, Hunter, Jacoby, Parkes, Richenthal and Skaggs (7)

NO: (0)

2024 Gaslight Village Business Association After Dark Party APPROVED

Manhattan Park Improvement Project Update:

Renderings of Manhattan Park were shown; the City Commission approved sending out the designs for bidding. There will be a pre-bid meeting this week. The design team has been in contact with contractors. Bids are due April 16; if the bids are clear then a request for approval will be proposed to the City Commission 4/23 (the day after the Parks and Recreation meeting). Construction timeline will be determined after the approval of a bid. Providing open timelines gives flexibility to the contractors and helps reduce the cost.

Item of note:

- No colors of equipment have been decided
- Acoustic panels (of some sort) will be needed on the north and west pickleball courts
- Bids for post tension and asphalt have been requested
- Fencing for tennis and pickleball courts: keeping future options open for adding panels later, if needed
- Block on restroom will be textured and split-face block
- New trees, vegetation and drought tolerant plants will be used
- All splashpad features will come up from the ground to keep the area multi-use when the splashpad is not in use

Brown: Is excited about the transformational feel. Could the pickleball sound from the tennis courts be abated with panels? Noted that pickleball courts in the community are basically in people's backyards, are used regularly and with no complaints.

Melville: Waiting to get the full sound study results, relying on the experts' opinion.

Parkes: Will the pre-bid meeting be virtual or in-person?

Melville: They will be in-person at Manhattan Park. Any contractors that want to meet with City staff or see the area can come; the design team will be there as well. Bid information will be posted to area sites which provides a direct connection to the project.

Hunter: Appreciates attention to this project and working to stay in the budget. How many work items are on this project?

Melville: Just in concrete alone there could be 8-10 bid items; there could be 60-70 total.

Skaggs: “Viridis has done such a great job!”

Farmers Market Program:

St. Stephens was the location of the farmers market; the person running it would like to step back. The north parking lot of the Community Center has been identified as a centralized location to relocate it to. Parks and Recreation would hire a part-time seasonal worker to organize and run it. Thursdays are a good day for the community and vendors.

Richenthal: Thinks that the Community Center is a great location and likes the idea of hiring for this position.

Parke: Didn’t know that there was a farmers market in the area. Agrees with Matt, bringing it closer to Gaslight Village provides opportunities for the city, community and vendors.

Jacoby: Also thinks this is a great idea. Suggested the Middle School parking lot as an alternative location when school is not in session.

Fisher: Wondered where vendors would park?

Melville: The produce vendors will need to have close parking. Other vendors would need to park further away. The Middle School was considered as well.

Richenthal: What is the next step?

Melville: Bring it before the City Commission for final approval.

Hunter: What is the compensation for this position?

Melville: This summer would be hourly, approximately 200 hours for this season and looking at \$18-\$20 per hour.

Skaggs: Suggests the city invest in solid signage around town letting people know where it is.

Parke: Would like to bring awareness to the community and vendors.

Melville: Has been actively learning this process. Thankfully the current volunteer is willing to help direct and guide us.

Report of Director:

The Irish Jig had a new course with a start and finish at the Community Center. There was only one complaint, and this was about trying to get out of the course. More information needs to be communicated from Corewell Health to the community about timeline of when specific roads will be closed. The post-race debriefing will happen soon. The level of detail and coordination was great.

Soccer just keeps growing; there were 36 teams last year and there are 44 this year. Rusty Swaney field renovations were approved by the City Commission. Plans for the work will begin after the season is finished. It is estimated to cost \$300,000; this cost will be shared between the schools and the city. If the project gets delayed it may need to be pushed to the following year. Work will be done at Lakeside over

spring break and may need to wait for school to be out. The project is 95% complete. Restoration of greenspace needs to be done as well.

Skaggs: Pavilion rentals are happening at the schools as well; please review the memo from Derek.

The meeting was adjourned at 7:01 pm

Next Meeting: April 22, 2024

East Grand Rapids Library Commission Minutes

16

January 22, 2024

Present: Salina Bishop (**Chairperson**) Ryan Duffield Michelle Grinnell (**Vice Chairperson**)
Ashten Vanderploeg (**mrg**) Michael Meyers Mary O'Kelly
David Westphal (**Secretary**) Scott Ninemeier (**mrg**)

Absent: Lori Johnson

- **Call to Order:**
 - Salina Bishop called the meeting to order at 7:02 p.m.
- **Approval of September 25, 2023 Meeting Minutes:**
 - Mary O'Kelly (?) made a motion to approve; second by David Westphal (?)
- **Friends of the Library Report (FOTL):**
 - David Westphal spoke briefly about the January FOTL meeting. He shared about the success of the November 3,4,5 2023 sale. FOTL is prepping for the upcoming **May 3,4,5 2024 sale.**
 - Much of the Friend's efforts fall into three categories:
 - Supporting the community through events and donations.
 - Supporting the Library facility and KDL programming and outreach needs.
 - Fundraising through the ongoing book sale and semiannual book sales.
 - *David asked anyone that wants to get more involved to reach out to him or to contact the Friends of the Library website www.friendsoftheegrlibrary.org.*
- **Branch Manager's Report:**
 - Scott gave a thorough reporting of the data from his managers' report. The library is exceeding targets set for visitor counts and program attendance.
 - The programming calendar at the EGR library has shifted and there is now something going on 4 mornings a week. This may be what attributed to the great satisfaction scores for the library.
 - Scott Ninemeier also introduced Ashton Vanderploeg who will be sitting in for him at both the commission meetings and the Friends of the Library meetings. She is the acting Regional Manager through May.
 - Scott also mentioned the Pinewood Derby track that is being installed in the library.
 - Scott shared that the EGR library was recently ranked the best kids library in Kent County.
- **New Business**
 - **Discussion of the recommendation to reduce committee meetings from four to three. The commission members discussed the bylaws (which call for four meetings) and the fact that we have been meeting less frequently since Covid. We agree to keep the bylaws in place and move our September meeting to October. The dates for the next meetings will be as follows: April 22nd, July 22nd, October 28th. This is the 4th Monday of the month following each quarter. Scott said he would check with the library**

Submitted by David Westphal on January 22, 2024

commission to assure no conflicts and shared that we would have no problem finding another space to meet if necessary.

- **Public Comment**
 - No public comments.

- **Adjournment**
 - Meeting was adjourned at 7:25 p.m.



CITY OF
EAST GRAND RAPIDS

17

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SHEA CHARLES
CITY MANAGER

MEMORANDUM

TO: Honorable Mayor and City Commissioners
FROM: Shea Charles, City Manager
DATE: May 1, 2024

RE: CIP Work Session

Action Requested: That the City Commission consider holding a work session at the end of the regular meeting to review the Capital Improvement Plan (CIP) and the Water & Sewer Fund future rates.

Background: As part of the annual budget approval process the City Commission holds a work session to review the proposed Capital Improvement Plan (CIP). In addition to reviewing the CIP staff would also like to review the current and future Water & Sewer Fund funding.

Shea Charles
City Manager



SHEA CHARLES
CITY MANAGER

CITY OF EAST GRAND RAPIDS

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MEMORANDUM

TO: Fina Honorable Mayor and City Commissioners
FROM: Shea Charles, City Manager
DATE: May 1, 2024

RE: Water & Sewer Fund Discussion

Action Requested: That the City Commission discuss the City's Water & Sewer Fund and Rates

Background: As part of the City Commission's review of the 2024-2025 Proposed Budget I and the staff would like to provide a more comprehensive discussion of the Water/Sewer Fund for 2024-2025 and beyond. The Proposed Budget recommends maintaining current rates though future adjustments will need to be considered.

FUND OVERVIEW

The Water & Sewer Fund is an enterprise fund because of the fees charged to external users for water and sewer service, is designed to recover the costs of providing the service. Fund revenues can only be used for water & sewer purposes. General Fund revenues can be used for water & sewer purposes, but not visa versa. An example is Water & Sewer Funds cannot fund things such as parks and public safety.

The system is funded by user fees billed monthly based on usage. These fees are broken out into two categories, readiness to serve (RTS) and a commodity charge. As East Grand Rapids partners for its water and sanitary sewer treatment with Grand Rapids our approach is that commodity charges cover these costs while RTS funds all other aspects of the system. RTS fees fund the following:

- City staff & equipment to maintain the distribution (water) and collection (sanitary sewer).
- Capital improvements for the systems including water & sewer pipes, sewer lift stations, etc.
- Meter reading, billing, accounting, and administration.

Rates are set by the Mayor & City Commission, generally during the budget process but can be adjusted at any time. An overall rate adjustment of 10% was approved as part of the 2023-2024 Budget. The chart below shows rate adjustments from 2008 to 2023.

| City of East Grand Rapids Water Sewer Rate History – Assumes 7,000 gallons usage | | | | | |
|---|---------|----------|------|---------|----------|
| Year | Amount | % Change | Year | Amount | % Change |
| 2008 | \$43.27 | | 2016 | \$76.60 | 14.9% |
| 2009 | \$45.02 | 4.0% | 2017 | \$76.60 | 0.0% |
| 2010 | \$52.27 | 16.1% | 2018 | \$78.70 | 2.7% |
| 2011 | \$56.67 | 8.4% | 2019 | \$85.50 | 8.6% |
| 2012 | \$66.67 | 17.6% | 2020 | \$85.50 | 0.0% |
| 2013 | \$66.67 | 0.0% | 2021 | \$85.50 | 0.0% |
| 2014 | \$66.67 | 0.0% | 2022 | \$88.10 | 3.0% |
| 2015 | \$66.67 | 0.0% | 2023 | \$97.05 | 10.2% |

In 2013 the State of Michigan provided grant funding through the Stormwater, Asset Management, and Wastewater (SAW) Program municipal sewer systems to undertake, which helped the City refine its asset management plan. Since the plan’s development the City has dedicated roughly \$1 million towards water & sewer system improvements. These investments are reflected in the improved system ratings.

GRAND RAPIDS TREATMENT CHARGES

As noted, the water & sewer commodity rates are designed to cover the pass-through treatment costs from Grand Rapids. Each year Grand Rapids provides a comprehensive rate study to assure each partner is being charged appropriately for usage, this includes treatment, collection systems, and actual administration charges (<https://www.grandrapidsmi.gov/Government/Departments/Water-System/Water-and-Sewer-Rate-Studies/Water-and-Sewer-Rate-Study>). Deputy City Manager Doug La Fave serves as the East Grand Rapids representative to the Utility Advisory Board and he finds Grand Rapids rate methodology to be appropriate.

Over the last few years, the Grand Rapids treatment charges have changed, while our structure has stayed the same requiring a realignment of our commodity structure. Grand Rapids meters the amount of water sent to us, and sewage received by them to determine our charges. This usage provides an annual anticipated revenue estimate, which we use to determine our commodity rates. The formula is anticipated Grand Rapids costs divided by the total amounts we bill our users.

Formula

$$(\text{Revenue Requirement}/\text{Billed Usage}) = \text{Rate per 1,000 gallons}$$

Water

$$(\$885,600/390,000) = \$2.27 \text{ per 1,000 gallons}$$

Sewer

$$(1,318,000/290,000) = \$4.55 \text{ per 1,000 gallons}$$

Current 2023-2024 Rates

The 2023-2024 rate structure realigned water and sewer commodity charges to properly reflect the City of Grand Rapids rate structure.

LEAD SERVICE LINES

The Flint Water Crisis led to revised State of Michigan Lead & Copper Rules (LCR) which include new testing standards, procedures, and a requirement to remove all lead service lines (LSLs) by 2041.

The City of Grand Rapids Water Department has been adding orthophosphate providing a protective inner coating to all water lines since 1994. This coating significantly reduces the risk of lead exposure in municipal water, allowing the City time to replace these lines.

Starting in 2021, East Grand Rapids initiated a program to physically inventory all water service lines by the end of 2025. Information on this effort can be found at <https://www.eastgr.org/242/WaterSewer-Systems>.

Current March 2024 Inventory Assessment:

- 3,935 total water service lines in the city
- 2,144 known
- **1,791 remain to physically verify (per the TMF LSLR grant for reimbursement period and going forward)**
- 412 verified LSLs
- 1,146 assumed LSLs remain
- LSL breakdown: known full LSLs=37, plus known partial LSLs=375, plus presumed partial LSLs=937, plus presumed full LSLs=209, total LSLs=1,558
- LSL removals underway in FY 23/24, 200 per contract and DPW 20 =220
- From overall known and presumed of 1,558 minus 220 currently underway =1,338 potential LSLs

The City Commission has set a goal of removing & replacing approximately 200 LSLs each year with the program being complete in five to eight years. The 2023-2024 Budget funded the replacement of at least 200 LSL's for \$1 million. Funding comes from three sources 1) \$500,000 Water & Sewer Fund, 2) \$250,000 American Rescue Plan Act (ARPA) funds, and 3) \$250,000 from the General Fund (via transfer to the streets funds). The 2024-2025 proposed budget includes LSL replacement funding of almost \$1 million 1) \$500,000 Water & Sewer Fund, 2) \$194,222, and 3) \$250,000 from the General Fund (via transfer to the streets funds). Once the City has firm pricing for 2025 LSL replacements any funding shortfall will come from water & sewer cash reserves as part of a budget amendment.

FUTURE FUNDING

The 2024-2025 Budget is the last year of ARPA and funding strategy will need to be set for future years. Total revenues for the fund averages about \$5 million annually, with expenses generally equaling revenues. At the end of Fiscal Year 2023-2024 projected cash reserves are \$1.6 million, cash reserves are the equivalent of the General Fund's fund balance. The City has not set a policy for the fund's cash reserves as it has for other funds. Best practices from the Government Finance Officers Association (GFOA) recommends 45-day operating expenses be held in reserve, which equals about \$500,000 for the City. GFOA also recommends reserves for any unexpected major issues. As the City's water and sewer treatment services are provided by Grand Rapids, we do not have the exposure of treatment plant. Given our direct system responsibility is distribution and collection an additional amount of \$500,000 for major issues if recommended, for a total target reserve of \$1 million.

Looking at future budgets and capital improvements, annual LSL replacements of approximately 200 lines will be about \$1 million each year and the City also invests \$1 million annually in overall system improvements. The City was recently awarded a State of Michigan grant that is up to \$536,440 to complete its LSL inventory. These funds, which reimburse the City for past and future work, could be utilized to offset the expiring ARPA funds for LSL replacements.

The Water & Sewer Fund, as are all City Funds, continues to experience inflationary pressures with increases in the cost of materials and supplies. What the City was able to complete with \$1 million in 2018 is not the same in 2024.

As City staff evaluates future system improvements recommendations we are seeking initial feedback from City Commission. Specific areas of focus are:

- 1) What level of cash reserves?
- 2) Does the City continue to leverage General Fund revenues for future LSL replacements?
- 3) Does the City adjust the \$1 million capital improvement target on a periodic basis?

Some unknowns that impact this discussion are 1) how many LSL does the City actually have, and 2) what will be future rate adjustments from Grand Rapids? Staff anticipates being able to answer the first question within approximately 18 months. The Grand Rapids question is a bit tougher as it is not our system, though we are very pleased with the overall communication from them about their plans.

A handwritten signature in black ink, appearing to read 'Shea Charles', written in a cursive style.

Shea Charles, City Manager

City of East Grand Rapids, MI
PROJECT REQUESTED BY DEPT
 2025 thru 2030

PROJECTS BY DEPARTMENT

| Department | # | Priority | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | Total |
|---|------------|----------|------------------|----------------|----------------|----------------|------------------|---------------|------------------|
| 1 City Manager | | | | | | | | | |
| Equipment Replacement Fund | 2021-CM-99 | 2 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 60,000 |
| 1 City Manager Total | | | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 60,000 |
| 2 Finance | | | | | | | | | |
| Update City Switch Infrastructure | 2020-FD-04 | 2 | | 30,000 | | | | | 30,000 |
| Computer Replacements | 2021-FD-01 | 2 | 21,500 | 18,900 | 9,900 | 20,500 | | | 70,800 |
| Storage Area Network (SAN) | 2021-FD-02 | 2 | | | 20,000 | | | | 20,000 |
| New UPS (Universal Power Supply) | 2022-FD-02 | 2 | | 9,500 | | | | | 9,500 |
| New Phone System | 2024-FD-02 | 3 | | | | 45,000 | | | 45,000 |
| VMWare Host Servers (2) | 2025-FD-02 | 2 | | 16,000 | | | | | 16,000 |
| Public Safety Network Attached Storage | 2026-FD-01 | 3 | 6,500 | | | | | | 6,500 |
| 2 Finance Total | | | 28,000 | 74,400 | 29,900 | 65,500 | | | 197,800 |
| 3 Public Safety | | | | | | | | | |
| Turn Out Gear | 2021-PS-01 | 1 | 17,600 | 18,200 | | | | | 35,800 |
| Mobile Computer Terminals | 2021-PS-05 | 1 | | 24,000 | | | | | 24,000 |
| Console Mounted Mobile Printers | 2021-PS-10 | 2 | | 6,000 | | | | | 6,000 |
| TASER Program | 2023-PS-5 | 2 | | | | 24,000 | | | 24,000 |
| 3 Public Safety Total | | | 17,600 | 48,200 | | 24,000 | | | 89,800 |
| 4 Parks and Recreation | | | | | | | | | |
| Manhattan Park Improvement Project | 2025-PR-01 | 2 | 2,900,000 | | | | | | 2,900,000 |
| Manhattan Park Sign | 2025-PR-02 | 4 | 6,500 | | | | | | 6,500 |
| Remington Baseball Field Improvement | 2025-PR-03 | 3 | 300,000 | | | | | | 300,000 |
| Woodcliff Playground Replacement | 2025-PR-04 | 2 | 400,000 | | | | | | 400,000 |
| Remington & Hodenpyl Trail Improvements | 2026-PR-01 | 3 | | 300,000 | | | | | 300,000 |
| San Lu Rae Updates | 2026-PR-02 | 4 | | 62,000 | | | | | 62,000 |
| Waterfront Park Phase 2 | 2027-PR-01 | 3 | | | 350,000 | | | | 350,000 |
| Schroeder Property Improvements | 2028-PR-01 | 5 | | | | 300,000 | | | 300,000 |
| Community Track Resurfacing | 2028-PR-03 | 3 | | | | 125,000 | | | 125,000 |
| Mehney Field Turf Replacement | 2028-PR-04 | 3 | | | | 445,000 | | | 445,000 |
| Steketee Woods Trails | 2029-PR-01 | 5 | | | | | 560,000 | | 560,000 |
| Memorial Field Turf Replacement | 2029-PR-02 | 3 | | | | | 440,000 | | 440,000 |
| Gaslight Village Pop-up Park | 2030-PR-01 | 3 | | | | | | 50,000 | 50,000 |
| 4 Parks and Recreation Total | | | 3,606,500 | 362,000 | 350,000 | 870,000 | 1,000,000 | 50,000 | 6,238,500 |
| 5 Public Works-Buildings | | | | | | | | | |
| Community Center Carpet Replacement | 2021-BD-01 | 3 | 10,000 | 5,000 | 5,000 | 6,000 | | | 26,000 |
| Facility Roof Repairs | 2021-BD-02 | 3 | 5,000 | 5,000 | 5,000 | 6,000 | | | 21,000 |
| Community Center Air Handling Unit 1 | 2022-BD-05 | 3 | | 40,000 | | | | | 40,000 |

| Department | # | Priority | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | Total |
|---|--------------|----------|---------|---------|---------|--------|-------|--------|---------|
| Community Center Air Handling Unit 2 | 2022-BD-06 | 3 | | 52,000 | | | | | 52,000 |
| Wealthy Pool Mixed Air Unit 1 | 2022-BD-15 | 3 | | | 150,000 | | | | 150,000 |
| Community Center Unit Controllers | 2022-BD-20 | 3 | 5,000 | 5,000 | | | | | 10,000 |
| Boiler 2-Gaslight Snowmelt System | 2022-BD-3a | 3 | | 115,000 | | | | | 115,000 |
| Boiler 3-Gaslight snowmelt system | 2022-BD-3B | n/a | 115,000 | | | | | | 115,000 |
| Community Center BC Air Handling Unit 1 | 2025-BD-01 | 3 | 25,000 | | | | | | 25,000 |
| Community Center BC Air Handling Unit 2 | 2025-BD-02 | 3 | | 18,000 | | | | | 18,000 |
| Community Center BC Air Handling Unit 3 | 2025-BD-03 | 3 | | 18,000 | | | | | 18,000 |
| Community Center BC Air Handling Unit 5 | 2025-BD-05 | 3 | | 18,000 | | | | | 18,000 |
| Community Center BC Air Handling Unit 6 | 2025-BD-06 | 3 | 25,000 | | | | | | 25,000 |
| Community Center BC Air Handling Unit 7 | 2025-BD-07 | 3 | | | 18,000 | | | | 18,000 |
| Community Center BD Air Handling Unit 8 | 2025-BD-08 | 3 | | 80,000 | | | | | 80,000 |
| Community Center BC Air Handling Unit 9 | 2025-BD-09 | 3 | 25,000 | | | | | | 25,000 |
| Community Center FC Air Handling Unit 1 | 2025-BD-10 | 3 | 10,000 | | | | | | 10,000 |
| Community Center Dom Hot Water Tank | 2025-BD-11 | 3 | 9,500 | | | | | | 9,500 |
| Community Center 41 VAV Boxes | 2025-BD-12 | 3 | 5,000 | | | | | | 5,000 |
| Flooring Replacements | 2025-BD15 | n/a | 100,000 | | | | | | 100,000 |
| Commission Chambers Mini Splits | 2025-BD16 | n/a | 24,000 | | | | | | 24,000 |
| Community Complex Lighting Control Systems | 2025-BD17 | n/a | 75,000 | | | | | | 75,000 |
| Salt and Storage Facility Improvement Project | 2025-BD18 | n/a | 350,000 | | | | | | 350,000 |
| Furniture-Chair Replacements | 2025-BD-19 | 3 | 20,000 | 20,900 | | | | | 40,900 |
| Community Center Air Handling Unit 3 | 2025-BD-AHU3 | 3 | 40,000 | | | | | | 40,000 |
| Community Center Air Handling Unit 4 | 2025-BD-AHU4 | 3 | 40,000 | | | | | | 40,000 |
| Community Center Air Handling Unit 5 | 2026-BD-AHU5 | 3 | | 18,000 | | | | | 18,000 |
| Wealthy Pool Exhaust Fan 1 | 2027-BD-01 | 3 | | | | 6,000 | | | 6,000 |
| Community Center Boiler 1 | 2028-BD-01 | 3 | | | | 80,000 | | | 80,000 |
| Wealthy Pool LED lighting | 2028-BD-03 | 3 | | | | 25,000 | | | 25,000 |
| Community Center Heating Pump 1 | 2028-BD-04 | 3 | | | | 8,000 | | | 8,000 |
| Community Center Chiller Pump 4 | 2029-BD-02 | 3 | | | | | 5,000 | | 5,000 |
| Community Center Exhaust Fan 1 | 2030-BD-01 | 3 | | | | | | 9,200 | 9,200 |
| Community Center Exhaust Fan 2 | 2030-BD-02 | 3 | | | | | | 10,300 | 10,300 |
| Community Center Exhaust Fan 3 | 2030-BD-03 | 3 | | | | | | 3,000 | 3,000 |
| Community Center Exhaust Fan 4 | 2030-BD-04 | 3 | | | | | | 3,000 | 3,000 |
| Community Center Exhaust Fan 6 | 2030-BD-05 | 3 | | | | | | 2,000 | 2,000 |
| Community Center Exhaust Fan 9 | 2030-BD-06 | 3 | | | | | | 1,200 | 1,200 |
| Community Center Exhaust Fan 10 | 2030-BD-07 | 3 | | | | | | 1,500 | 1,500 |
| Community Center Exhaust Fan 11 | 2030-BD-08 | 3 | | | | | | 1,400 | 1,400 |
| Community Center Exhaust Fan 12 | 2030-BD-09 | 3 | | | | | | 1,200 | 1,200 |

5 Public Works-Buildings Total

| | | | | | | |
|----------------|----------------|----------------|----------------|--------------|---------------|------------------|
| 883,500 | 394,900 | 178,000 | 131,000 | 5,000 | 32,800 | 1,625,200 |
|----------------|----------------|----------------|----------------|--------------|---------------|------------------|

5 Public Works-Infrastructure

| | | | | | | | | | |
|--|------------|---|-----------|---------|---------|---------|---------|---------|-----------|
| Street Project-Major and Local Streets | 2021-PW-01 | 2 | 1,964,000 | | | | | | 1,964,000 |
| Sidewalk Repair Program/New Sidewalks | 2021-PW-02 | 2 | 700,000 | | | | | | 700,000 |
| Storm Sewer Repairs and Replacement | 2021-PW-03 | 2 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | | 500,000 |
| Manhole Casting Adjustment & Spray Rehab Program | 2021-PW-04 | 2 | 200,000 | 200,000 | 100,000 | | | | 500,000 |
| Traffic Signal Upgrade | 2021-PW-06 | 2 | 230,000 | | | | | | 230,000 |
| Watermain Projects | 2021-PW-10 | 2 | 828,000 | 730,000 | 735,000 | 745,000 | 755,000 | 770,000 | 4,563,000 |
| Hydrant Update Program | 2021-PW-11 | 2 | 20,000 | 20,000 | 20,000 | 20,000 | 25,000 | 25,000 | 130,000 |
| Valve Replacement Program | 2021-PW-12 | 2 | 20,000 | 20,000 | 20,000 | 20,000 | 25,000 | 25,000 | 130,000 |
| Replacement of Water Meters | 2021-PW-13 | 2 | 51,000 | 53,000 | 55,000 | 57,000 | 60,000 | 62,000 | 338,000 |
| Sanitary Sewer CIPP | 2021-PW-20 | 2 | 300,000 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 1,550,000 |
| Improvements to Gravel Roads | 2022-PW-01 | 4 | 5,000 | 5,000 | 5,000 | 5,000 | | | 20,000 |
| City Hall Storm Sewer Separator | 2024-PW-01 | 4 | | | | | | 350,000 | 350,000 |
| LSL Replacements | 2024-PW-32 | 1 | 930,000 | 750,000 | 750,000 | 750,000 | 750,000 | 750,000 | 4,680,000 |

| Department | # | Priority | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | Total |
|--|--------------|----------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| 5 Public Works-Infrastructure Total | | | 5,348,000 | 2,128,000 | 2,035,000 | 1,947,000 | 1,965,000 | 2,232,000 | 15,655,000 |
| 5 Public Works-Other | | | | | | | | | |
| Replacement Street Lights | 2021-PW-30 | 3 | 8,000 | 5,000 | | | | | 13,000 |
| Wealthy Streetscape Maintenance | 2022-PW-30 | 3 | | 100,000 | | | | | 100,000 |
| 5 Public Works-Other Total | | | 8,000 | 105,000 | | | | | 113,000 |
| 6 Public Works-MERF | | | | | | | | | |
| PS Patrol Vehicle #202 replaced by #207 in 2022/23 | 2023-MP-202 | 3 | | | | 70,000 | | | 70,000 |
| Ford Explorer E-Unit#203 | 2024-MP-203 | 1 | | | 55,600 | | | | 55,600 |
| Ford Escape PS Patrol Hybrid #290 replaced by #209 | 2024-MP-290 | 3 | | | | | 70,000 | | 70,000 |
| 2012 International 7000 Series Dump/Plow | 2025-MP-126 | 3 | 220,000 | | | | | | 220,000 |
| 2012 International 7000 Series #127 | 2025-MP-127 | 3 | 220,000 | | | | | | 220,000 |
| Public Safety Hovercraft - replace airboat | 2025-MP-276 | 3 | 100,000 | | | | | | 100,000 |
| 1997 Swenson Salter #515 Installed in #127) | 2025-MP-515 | 3 | 20,000 | | | | | | 20,000 |
| 2017 Caterpillar Mini Loader #120 | 2026-MP-120 | 4 | | 130,000 | | | | | 130,000 |
| 2019 Bobcat Toolcat #123 | 2026-MP-123 | 3 | | 65,000 | | | | | 65,000 |
| 2013 GMC Sierra 3500 Pickup 1 ton #132 | 2026-MP-132 | 3 | | 55,000 | | | | | 55,000 |
| 2013 GMC Sierra 3500 1 ton #133 | 2026-MP-133 | 3 | | 55,000 | | | | | 55,000 |
| 2015 Vactor 211-824PL Mounted on Int. Chassis #137 | 2026-MP-137 | 3 | | 650,000 | | | | | 650,000 |
| 2018 Ford Explorer (Capitan Vehicle) #295 | 2026-MP-295 | 3 | | 40,000 | | | | | 40,000 |
| 2008 Mini Excavator Bobcat #577 | 2026-MP-577 | 3 | | 50,000 | | | | | 50,000 |
| Bobcat Toolcat Angle Boom #586 | 2026-MP-586 | 4 | | 6,500 | | | | | 6,500 |
| 2013 Claw Bucket - Tink C520 # 704 | 2026-MP-704 | 4 | | 20,000 | | | | | 20,000 |
| Claw Bucket - Tink C520 #705 | 2026-MP-705 | 3 | | 20,000 | | | | | 20,000 |
| 2012 GMC Sierra 2500 Pickup #129 | 2027-MP-129 | 3 | | | 35,000 | | | | 35,000 |
| Caterpillar Backhoe #130 | 2027-MP-130 | 1 | | | 190,000 | | | | 190,000 |
| 2017 Chevy Silverado 2500 | 2027-MP-142 | 3 | | | 44,000 | | | | 44,000 |
| 2017 Chevy Silverado 2500 | 2027-MP-143 | 4 | | | 44,000 | | | | 44,000 |
| PS Patrol Vehicle #201 replaced by #205 in 22/23 | 2027-MP-205 | 3 | | | 60,000 | | | | 60,000 |
| Ferrara Aerial Infemo #274 | 2027-MP-274 | 3 | | | 1,600,000 | | | | 1,600,000 |
| 1999 Claw Tink Bucket #512 | 2027-MP-512 | 3 | | | 19,000 | | | | 19,000 |
| Enclosed Trailer-Saw #574 | 2027-MP-574 | 3 | | | 8,000 | | | | 8,000 |
| 2015 Monroe Salt Spreader #711 | 2027-MP-711 | 4 | | | 15,286 | | | | 15,286 |
| 2018 Chevy Silverado-parks and rec #300 | 2028-MP-#300 | 3 | | | | 50,000 | | | 50,000 |
| 2006 Nissan Forklift #122 | 2028-MP-122 | 4 | | | | 24,500 | | | 24,500 |
| Bobcat Tool Cat #136 | 2028-MP-136 | 3 | | | | 62,100 | | | 62,100 |
| 2016 International Packer #139 | 2028-MP-139 | 3 | | | | 130,000 | | | 130,000 |
| 2008 F250 Ford Pickup #288 | 2028-MP-288 | 3 | | | | 55,000 | | | 55,000 |
| 2018 Ground Maint Truck/Silverado #300 | 2028-MP-300 | 3 | | | | 34,000 | | | 34,000 |
| 1997 John Deere Tractor #510 Parks and Rec | 2028-MP-510 | 3 | | | | 45,000 | | | 45,000 |
| Hydraulic Hammer #520 | 2028-MP-520 | 4 | | | | 26,500 | | | 26,500 |
| 2008 Wolverine Power 50 KW Generator-Trailer #578 | 2028-MP-578 | 3 | | | | 50,000 | | | 50,000 |
| 5G 60 Stump Grinder (Tool cat) #714 | 2028-MP-714 | 3 | | | | 9,000 | | | 9,000 |
| 2019 ford transit van #118 for miss digs-utilities | 2029 MP 118 | 2 | | | | | 45,000 | | 45,000 |
| Junior Wing Plow (Attachment to #102) | 2029-MP-102b | 3 | | | | | 14,000 | | 14,000 |
| #117 DPW Facilities Truck-2019 Chevy | 2029-MP-117 | 3 | | | | | 40,000 | | 40,000 |
| #144 Ford F350 1 ton | 2029-MP-144 | n/a | | | | | 55,000 | | 55,000 |
| PS Explorer Patrol Vehicle #208 | 2029-MP-208 | 3 | | | | | 62,300 | | 62,300 |
| 2006 Pierce Velocity Fire Truck | 2029-MP-289 | 3 | | | | | 783,000 | | 783,000 |

| Department | # | Priority | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | Total |
|--|-------------|----------|-------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| 1998 Turf Roller #536 Parks and Rec | 2029-MP-536 | 3 | | | | | 8,000 | | 8,000 |
| MCL-310 Hole Hammer-Missle #538 | 2029-MP-538 | 4 | | | | | 8,500 | | 8,500 |
| 1997 Top Dresser #533(or 553) Parks and Recreation | 2029-MP-553 | 3 | | | | | 10,000 | | 10,000 |
| 60" Snow Blower for Tool cat #581 | 2029-MP-581 | 3 | | | | | 9,000 | | 9,000 |
| Cement Mixer Toolcat #585 | 2029-MP-585 | 4 | | | | | 8,500 | | 8,500 |
| 2020 Chevy Silverado PickupTruck#116 with liftgate | 2030-MP-116 | 3 | | | | | | 45,000 | 45,000 |
| 2020 Chevy Silverado #117 Facilities Truck | 2030-MP-117 | 3 | | | | | | 50,000 | 50,000 |
| International 7300 4x2 Bucket Truck | 2030-MP-138 | 3 | | | | | | 223,100 | 223,100 |
| 2018 International 7000 Dump Truck #196.1718 | 2030-MP-196 | 3 | | | | | | 150,000 | 150,000 |
| 2008 Chevy Suburban to Van (NEED TO UPDATE) | 2030-MP-287 | 3 | | | | | | 25,000 | 25,000 |
| 1997 Brush Bandit Chipper #507 | 2030-MP-507 | 4 | | | | | | 66,168 | 66,168 |
| Roller #508 (NEED TO UPDATE) | 2030-MP-508 | 3 | | | | | | 30,000 | 30,000 |
| 30 KW Generator #560 Trailer Unit | 2030-MP-560 | 3 | | | | | | 25,000 | 25,000 |
| 30 KW Coleman Generator #561 trailer unit | 2030-MP-561 | 3 | | | | | | 25,000 | 25,000 |
| 2000 Turf Aerator #566 Parks and Rec | 2030-MP-566 | 4 | | | | | | 15,000 | 15,000 |
| 4000 Striper Machine #576 Parking Lot-Yellow Curb | 2030-MP-576 | 3 | | | | | | 5,000 | 5,000 |
| Front Reversible Snow plow #588 | 2030-MP-588 | 4 | | | | | | 18,500 | 18,500 |
| Root 11' Power Reverse Snow Plow #592 front plow | 2030-MP-592 | 3 | | | | | | 17,000 | 17,000 |
| 60" Brushcat Rotary Cutter #700 Part# 7114296 | 2030-MP-700 | 3 | | | | | | 8,000 | 8,000 |
| Tilt Trailer | 2030-MP-708 | 4 | | | | | | 5,000 | 5,000 |
| Bobcat 54" Blade plow for Tool cat #710 | 2030-MP-710 | 4 | | | | | | 4,700 | 4,700 |
| Concrete Saw Replacement 715 | 2030-MP-715 | 4 | | | | | | 9,700 | 9,700 |
| 2016 Concrete Mixer (Stand Alone) Truck Pull #724 | 2030-MP-724 | 4 | | | | | | 7,500 | 7,500 |
| 6 Public Works-MERF Total | | | 560,000 | 1,091,500 | 2,070,886 | 556,100 | 1,113,300 | 729,668 | 6,121,454 |
| GRAND TOTAL | | | 10,461,600 | 4,214,000 | 4,673,786 | 3,603,600 | 4,093,300 | 3,054,468 | 30,100,754 |

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 1 City Manager
Contact City Manager
Type Replacement
Useful Life Varies
Category Other Equipment
Priority 2 Very Important
Status Active

Project # 2021-CM-99
Project Name Equipment Replacement Fund

Description

This funding will be used to replace essential office equipment in the administrative offices during the course of the year.

Justification

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|---------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 101-875-9700 City Manager | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 50,000 |
| Total | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 50,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 101 General Fund | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 50,000 |
| Total | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 50,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 2 Finance
Contact Gary Veldhof
Type Replacement
Useful Life 4 Years
Category Computer and Equipment
Priority 2 Very Important
Status Active

Project # 2021-FD-01
Project Name Computer Replacements

Description

Request is for computer and operating system.
 Cty Manager 2
 Finance 1
 Public Works 3
 Parks & Rec 4
 Public Safety 5

Justification

Replacement computers for all departments in accordance with the information technology computer replacement schedule and annual evaluation.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|----------------------|---------------|---------------|--------------|---------------|-------------|---------------|
| 101-260-9700 Finance | 21,500 | 18,900 | 9,900 | 20,500 | | 70,800 |
| Total | 21,500 | 18,900 | 9,900 | 20,500 | | 70,800 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|---------------|---------------|--------------|---------------|-------------|---------------|
| 101 General Fund | 21,500 | 18,900 | 9,900 | 20,500 | | 70,800 |
| Total | 21,500 | 18,900 | 9,900 | 20,500 | | 70,800 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

City of East Grand Rapids, MI

Department 2 Finance

Contact Gary Veldhof

Type Replacement

Useful Life 5 years

Category Computer and Equipment

Priority 3 Important

Status Active

Project # 2026-FD-01
Project Name Public Safety Network Attached Storage

Total Project Cost: \$6,500

Description

The Public Safety NAS (Network Attached Storage) provides network file storage for Public Safety Personnel. Due to LEIN requirements the department's files have to be stored in the Public Safety facility separate from the City's servers.

Justification

The current NAS device was purchased in 2017 and will be 7 years old this year.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|----------------------|--------------|-------------|-------------|-------------|-------------|--------------|
| 101-260-9700 Finance | 6,500 | | | | | 6,500 |
| Total | 6,500 | | | | | 6,500 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|--------------|-------------|-------------|-------------|-------------|--------------|
| 101 General Fund | 6,500 | | | | | 6,500 |
| Total | 6,500 | | | | | 6,500 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 3 Public Safety
Contact Ric Buikema
Type Equipment
Useful Life 5 years
Category Fire Equipment
Priority 1 Critical
Status Active

Project # 2021-PS-01
Project Name Turn Out Gear

Description

Turnout gear can be defined as the basic firefighter personal protective equipment (PPE) worn by an EGRDPS public safety officer at a fire scene. For our purposes, one set of turnout gear consists of 1 pair of bunker pants and 1 coat. The Department needs to replace 5 sets of turnout gear per fiscal year for the next five fiscal years to replace expired or expiring turnout gear.

Justification

National Fire Protection Agency (NFPA) Standard 1851, Chapter 10, Section 10.12 states "Structural fire fighting ensembles and ensemble elements shall be retired no more than 10 years from the date the ensembles or ensemble elements were manufactured."

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|----------------------------|---------------|---------------|-------------|-------------|-------------|---------------|
| 101-345-9700 Public Safety | 17,600 | 18,200 | | | | 35,800 |
| Total | 17,600 | 18,200 | | | | 35,800 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|---------------|---------------|-------------|-------------|-------------|---------------|
| 101 General Fund | 17,600 | 18,200 | | | | 35,800 |
| Total | 17,600 | 18,200 | | | | 35,800 |

Budget Impact/Other

This is an annual recurring cost that will occur according to the NFPA recommended replacement schedule and the Department's rotating replacement schedule.

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 4 Parks and Recreation
Contact Derek Melville
Type Replacement
Useful Life 25 Years
Category Park Improvements
Priority 2 Very Important
Status Active

Project # 2025-PR-01
Project Name Manhattan Park Improvement Project

Description

New playground with ramp access, poured in place surfacing, splashpad, concrete surfacing, restroom facility, picnic tables, shade shelter with seating, picnic shelters and grills and landscaping. Renovation to existing tennis courts and volleyball courts and construction of dedicated pickleball courts.

Justification

Proposed improvements at Manhattan Park include the construction of a new playground, splash pad and associated restroom facility in response to community needs and desires. The playground, which is the only one owned by the City, is outdated and consequently has limited play value. The City currently lacks outdoor water play opportunities and a splashpad would provide high value recreation opportunity. Proposed support facilities include a large group picnic shelter and other smaller shade shelters. Existing tennis courts require for surface to be replaced due to cracking, and new dedicated pickleball will address requests from residents during Master Plan Process.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-------------------------------------|------------------|-------------|-------------|-------------|-------------|------------------|
| 408-787-9700 Parks Captial Projects | 2,900,000 | | | | | 2,900,000 |
| Total | 2,900,000 | | | | | 2,900,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|----------------------------|------------------|-------------|-------------|-------------|-------------|------------------|
| 408 Parks Capital Projects | 2,900,000 | | | | | 2,900,000 |
| Total | 2,900,000 | | | | | 2,900,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 4 Parks and Recreation
Contact Derek Melville
Type Replacement
Useful Life 20 Years
Category Park Improvements
Priority 4 Less Important
Status Active

Project # 2025-PR-02
Project Name Manhattan Park Sign

Description

Replace the current High Density Urethane foam park entry sign located off Manhattan Road. The new sign will match the current park signs located at; John Collins Park, Manhattan Park (Cascade entrance), Waterfront Park and Remington Park. The sign will have painted aluminum posts with clear coat finish. This will be a one sided sign.

Justification

The current entry sign off Manhattan road is 20 years old.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-------------------------------------|--------------|-------------|-------------|-------------|-------------|--------------|
| 408-787-9700 Parks Captial Projects | 6,500 | | | | | 6,500 |
| Total | 6,500 | | | | | 6,500 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|----------------------------|--------------|-------------|-------------|-------------|-------------|--------------|
| 408 Parks Capital Projects | 6,500 | | | | | 6,500 |
| Total | 6,500 | | | | | 6,500 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 4 Parks and Recreation

Contact Derek Melville

Type Improvement

Useful Life 20 Years

Category Park Improvements

Priority 3 Important

Status Active

Project # 2025-PR-03
Project Name Remington Baseball Field Improvement

Total Project Cost: \$300,000

Description

The Rusty Swaney Field at Remington Park is built in proximity to the wetlands in that area and as a result, there are drainage and water related issues that impact field playability during some times of the year, depending on weather cycles. The proposed plan is still in development, but would include drainage solutions to mitigate the impact of water on the field. Exact costs of the project are currently in development.

Justification

Due to the impact of water/drainage on the field, improvements are needed to sustain baseball field use during most periods of the year.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-------------------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| 408-787-9700 Parks Captial Projects | 300,000 | | | | | 300,000 |
| Total | 300,000 | | | | | 300,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|----------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| 408 Parks Capital Projects | 300,000 | | | | | 300,000 |
| Total | 300,000 | | | | | 300,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

City of East Grand Rapids, MI

Department 4 Parks and Recreation

Contact Derek Melville

Type Replacement

Useful Life 25

Category Park Improvements

Priority 2 Very Important

Status Active

Total Project Cost: \$400,000

Project # 2025-PR-04
Project Name Woodcliff Playground Replacement

Description

The City of East Grand Rapids and EGRPS partner on the placement and maintenance of playgrounds on school property. Funding for the replacement of the Woodcliff early Childhood Center playground was included on the 2021 Parks Improvement Millage.

Justification

The existing structure is 20+ years old and is in need of full replacement.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-------------------------------------|----------------|------|------|------|------|----------------|
| 408-787-9700 Parks Captial Projects | 400,000 | | | | | 400,000 |
| Total | 400,000 | | | | | 400,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|----------------------------|----------------|------|------|------|------|----------------|
| 408 Parks Capital Projects | 400,000 | | | | | 400,000 |
| Total | 400,000 | | | | | 400,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

City of East Grand Rapids, MI

Department 5 Public Works-Buildings

Contact Ryan Russell

Type Replacement

Useful Life 10 Years

Category Building Improvements

Priority 3 Important

Status Active

Total Project Cost: \$56,000

Project # 2021-BD-01

Project Name Community Center Carpet Replacement

Description

Replacement/repair of various areas of carpet for city facilities. Areas that are worn or seams that are frayed are identified through inspection for repair or replacement.

Justification

Replacing carpet that is worn maintains the aesthetics and image of community facilities and also prevents liability issues that can be present from worn/frayed carpet.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|---------------|--------------|--------------|--------------|-------------|---------------|
| 101-265-9700 City Buildings | 10,000 | 5,000 | 5,000 | 6,000 | | 26,000 |
| Total | 10,000 | 5,000 | 5,000 | 6,000 | | 26,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|---------------|--------------|--------------|--------------|-------------|---------------|
| 101 General Fund | 10,000 | 5,000 | 5,000 | 6,000 | | 26,000 |
| Total | 10,000 | 5,000 | 5,000 | 6,000 | | 26,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Buildings
Contact Ryan Russell
Type Replacement
Useful Life 10 Years
Category Building Improvements
Priority 3 Important
Status Active

| | |
|---------------------|------------------------------|
| Project # | 2021-BD-02 |
| Project Name | Facility Roof Repairs |

Total Project Cost: \$41,000

| |
|---|
| Description |
| Facility roof repairs based on annual roof inspections. |

| |
|--|
| Justification |
| Maintaining facility roofs extends the life of the asset and prevents damage and more extensive repairs. |

| Prior | Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|--------------|-----------------------------|--------------|--------------|--------------|--------------|------|---------------|
| 20,000 | 101-265-9700 City Buildings | 5,000 | 5,000 | 5,000 | 6,000 | | 21,000 |
| Total | Total | 5,000 | 5,000 | 5,000 | 6,000 | | 21,000 |

| Prior | Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|--------------|------------------|--------------|--------------|--------------|--------------|------|---------------|
| 20,000 | 101 General Fund | 5,000 | 5,000 | 5,000 | 6,000 | | 21,000 |
| Total | Total | 5,000 | 5,000 | 5,000 | 6,000 | | 21,000 |

| |
|----------------------------|
| Budget Impact/Other |
| |

| Prior | Budget Items | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|--------------|--------------------|--------------|--------------|--------------|--------------|------|---------------|
| 20,000 | 101.4 PUBLIC WORKS | 5,000 | 5,000 | 5,000 | 6,000 | | 21,000 |
| Total | Total | 5,000 | 5,000 | 5,000 | 6,000 | | 21,000 |

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Buildings
Contact Doug LaFave
Type Replacement
Useful Life 16 Years
Category Building Improvements
Priority 3 Important
Status Active

Project # 2022-BD-20
Project Name Community Center Unit Controllers

Description
 Replace automated thermostat room controllers in phases each year.

Justification

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|--------------|--------------|-------------|-------------|-------------|---------------|
| 101-265-9701 City Buildings | 5,000 | 5,000 | | | | 10,000 |
| Total | 5,000 | 5,000 | | | | 10,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|--------------|--------------|-------------|-------------|-------------|---------------|
| 101 General Fund | 5,000 | 5,000 | | | | 10,000 |
| Total | 5,000 | 5,000 | | | | 10,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Buildings
Contact Doug LaFave
Type Replacement
Useful Life
Category Unassigned
Priority n/a
Status Active
Total Project Cost: \$115,000

Project # 2022-BD-3B
Project Name Boiler 3-Gaslight snowmelt system

Description

Boiler that provides heat for business district sidewalk snowmelt system

Justification

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|----------------|------|------|------|------|----------------|
| 101-265-9700 City Buildings | 115,000 | | | | | 115,000 |
| Total | 115,000 | | | | | 115,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------|----------------|------|------|------|------|----------------|
| 101 General Fund | 115,000 | | | | | 115,000 |
| Total | 115,000 | | | | | 115,000 |

Budget Impact/Other

| Budget Items | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|--------------------|----------------|------|------|------|------|----------------|
| 101.4 PUBLIC WORKS | 115,000 | | | | | 115,000 |
| Total | 115,000 | | | | | 115,000 |

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Buildings
Contact Ryan Russell
Type Replacement
Useful Life 20 Years
Category Building Improvements
Priority 3 Important
Status Active

Project # 2025-BD-01
Project Name Community Center BC Air Handling Unit 1

Total Project Cost: \$25,000

Description

Justification

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 101-265-9700 City Buildings | 25,000 | | | | | 25,000 |
| Total | 25,000 | | | | | 25,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 101 General Fund | 25,000 | | | | | 25,000 |
| Total | 25,000 | | | | | 25,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Buildings
Contact Ryan Russell
Type Replacement
Useful Life 20 Years
Category Building Improvements
Priority 3 Important
Status Active

Project # 2025-BD-06
Project Name Community Center BC Air Handling Unit 6

Total Project Cost: \$25,000

Description

McQuay No Model# No Serial # Location Storage 119
 Filters/Belts
 3-24x24x2 MX 3-24x24x12 3-A30 belts

Justification

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 101-265-9700 City Buildings | 25,000 | | | | | 25,000 |
| Total | 25,000 | | | | | 25,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 101 General Fund | 25,000 | | | | | 25,000 |
| Total | 25,000 | | | | | 25,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Buildings
Contact Ryan Russell
Type Replacement
Useful Life 20 Years
Category Building Improvements
Priority 3 Important
Status Active

Project # 2025-BD-09
Project Name Community Center BC Air Handling Unit 9

Total Project Cost: \$25,000

Description

McQuay No Model# No Serial# Location Rm 201 Entry
 Filters/Belts
 2-24x24x2 MX 2-24x24x12 1-A34 belt

Justification

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 101-265-9700 City Buildings | 25,000 | | | | | 25,000 |
| Total | 25,000 | | | | | 25,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 101 General Fund | 25,000 | | | | | 25,000 |
| Total | 25,000 | | | | | 25,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Buildings
Contact Ryan Russell
Type Replacement
Useful Life 20 Years
Category Building Improvements
Priority 3 Important
Status Active

Project # 2025-BD-10
Project Name Community Center FC Air Handling Unit 1

Total Project Cost: \$10,000

Description

McQuay Model# F.TSH.2.506.AA.70.A.00AX.17.G.Z.B.1 Serial# AUPU51000837 Location Rm 202 Condition Very Good 2005
 Filters/Belts
 1-8.75x26.75x1 MX

Justification

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 101-265-9700 City Buildings | 10,000 | | | | | 10,000 |
| Total | 10,000 | | | | | 10,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 101 General Fund | 10,000 | | | | | 10,000 |
| Total | 10,000 | | | | | 10,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Buildings
Contact Ryan Russell
Type Replacement
Useful Life 20 Years
Category Building Improvements
Priority 3 Important
Status Active

Project # 2025-BD-11
Project Name Community Center Dom Hot Water Tank

Total Project Cost: \$9,500

Description
 Riverside Hydronics Model# V225A-P1 No Serial# Location Mech Rm 173 Condition Very Good 2005

Justification

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|--------------|-------------|-------------|-------------|-------------|--------------|
| 101-265-9700 City Buildings | 9,500 | | | | | 9,500 |
| Total | 9,500 | | | | | 9,500 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|--------------|-------------|-------------|-------------|-------------|--------------|
| 101 General Fund | 9,500 | | | | | 9,500 |
| Total | 9,500 | | | | | 9,500 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

City of East Grand Rapids, MI

Department 5 Public Works-Buildings

Contact Ryan Russell

Type Replacement

Useful Life 20 Years

Category Building Improvements

Priority 3 Important

Status Active

Project # 2025-BD-12

Project Name Community Center 41 VAV Boxes

Total Project Cost: \$5,000

Description

Carnes No Model# No Serial# No Location Condition Very Good 2005

Justification

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|--------------|-------------|-------------|-------------|-------------|--------------|
| 101-265-9700 City Buildings | 5,000 | | | | | 5,000 |
| Total | 5,000 | | | | | 5,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|--------------|-------------|-------------|-------------|-------------|--------------|
| 101 General Fund | 5,000 | | | | | 5,000 |
| Total | 5,000 | | | | | 5,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Buildings
Contact Doug LaFave
Type Unassigned
Useful Life
Category Building Improvements
Priority n/a
Status Active

Project # 2025-BD15
Project Name Flooring Replacements

Total Project Cost: \$100,000

Description

FLOORING REPLACEMENTS
 Library upper level (carpet)
 Parks entry and stairs (LVT)
 Finance (carpet)
 City Commission (carpet)
 P.S. remaining offices (carpet)
 Dispatch (carpet)
 P.S. Men's Shower (tile)

Justification

Based on condition assessments.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| 101-265-9700 City Buildings | 100,000 | | | | | 100,000 |
| Total | 100,000 | | | | | 100,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| 101 General Fund | 100,000 | | | | | 100,000 |
| Total | 100,000 | | | | | 100,000 |

Budget Impact/Other

| Budget Items | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|---------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| 101.4 PUBLIC WORKS | 100,000 | | | | | 100,000 |
| Total | 100,000 | | | | | 100,000 |

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Buildings
Contact Doug LaFave
Type Unassigned
Useful Life
Category Building Improvements
Priority n/a
Status Active

Project # 2025-BD16
Project Name Commission Chambers Mini Splits

Total Project Cost: \$24,000

Description

Two mini split units.

Justification

Balancing HVAC system needs and facility energy efficiency.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 101-265-9700 City Buildings | 24,000 | | | | | 24,000 |
| Total | 24,000 | | | | | 24,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 101 General Fund | 24,000 | | | | | 24,000 |
| Total | 24,000 | | | | | 24,000 |

Budget Impact/Other

Prior

24,000

Total

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Buildings

Contact

Type Unassigned

Useful Life

Category Building Improvements

Priority n/a

Status Active

Total Project Cost: \$75,000

Project # 2025-BD17
Project Name Community Complex Lighting Control Systems

Description

Update all lighting control boxes with new watt stopper controls and software.
 Install new communication wires for lighting control system.

Justification

Current software can no longer be supported. Parts are also no longer available so system issues would impact city operations as repairs would likely be challenging.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 101-265-9700 City Buildings | 75,000 | | | | | 75,000 |
| Total | 75,000 | | | | | 75,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 101 General Fund | 75,000 | | | | | 75,000 |
| Total | 75,000 | | | | | 75,000 |

Budget Impact/Other

| Budget Items | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|---------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 101.4 PUBLIC WORKS | 75,000 | | | | | 75,000 |
| Total | 75,000 | | | | | 75,000 |

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Buildings
Contact Doug LaFave
Type Unassigned
Useful Life 30 Years
Category Building Improvements
Priority n/a
Status Active

Project # 2025-BD18
Project Name Salt and Storage Facility Improvement Project

Total Project Cost: \$350,000

Description

Redevelop the Department of Public Works salt and materials storage building, with a new facility to provide for enhanced strategic space utilization of the site in conjunction with construction, materials and protection to enhance protection of the surrounding natural environment.

Objectives:

- 1.) Work with Public Works operations staff on needs and environmental assessment.
- 2.) Develop/design options.
- 3.) Work through the city review and approval process.
- 4.) Implement.

Justification

The existing building was constructed in 1989. Due to site conditions and use it is in need of replacement.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| 101-265-9700 City Buildings | 350,000 | | | | | 350,000 |
| Total | 350,000 | | | | | 350,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| 101 General Fund | 350,000 | | | | | 350,000 |
| Total | 350,000 | | | | | 350,000 |

Budget Impact/Other

| Budget Items | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|---------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| 101.4 PUBLIC WORKS | 350,000 | | | | | 350,000 |
| Total | 350,000 | | | | | 350,000 |

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Buildings
Contact Ryan Russell
Type Unassigned
Useful Life 15 Years
Category Building Improvements
Priority 3 Important
Status Active

Project # 2025-BD-19
Project Name Furniture-Chair Replacements

Total Project Cost: \$40,900

Description

Replacement and refurbishment of office chairs at between 20-30 chairs per year via MiDeal contracts.

Justification

Office furniture original to the 2006 community center project have been on repair cycles and are now in need of phasing replacements as needed based on condition assessments.

Chair replacements for Finance and City Commission Chambers.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|---------------|---------------|-------------|-------------|-------------|---------------|
| 101-265-9700 City Buildings | 20,000 | 20,900 | | | | 40,900 |
| Total | 20,000 | 20,900 | | | | 40,900 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|---------------|---------------|-------------|-------------|-------------|---------------|
| 101 General Fund | 20,000 | 20,900 | | | | 40,900 |
| Total | 20,000 | 20,900 | | | | 40,900 |

Budget Impact/Other

| Budget Items | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|---------------------|---------------|---------------|-------------|-------------|-------------|---------------|
| 101.4 PUBLIC WORKS | 20,000 | 20,900 | | | | 40,900 |
| Total | 20,000 | 20,900 | | | | 40,900 |

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Buildings
Contact Ryan Russell
Type Replacement
Useful Life 15 Years
Category Building Improvements
Priority 3 Important
Status Active

Project # 2025-BD-AHU3
Project Name Community Center Air Handling Unit 3

Description

York Model# XTI-036X048-FAJA046A Serial# AMPM XT0061 Location Mech Rm 168 Condition Very Good 2005
 Filters/Belts 2-24x24x2MX 2-12x24x2MX 2-24x24x12 2-12x24x12 1 A60 Belt

Justification

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 101-265-9700 City Buildings | 40,000 | | | | | 40,000 |
| Total | 40,000 | | | | | 40,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 101 General Fund | 40,000 | | | | | 40,000 |
| Total | 40,000 | | | | | 40,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Buildings
Contact Ryan Russell
Type Replacement
Useful Life 15 Years
Category Building Improvements
Priority 3 Important
Status Active

Project # 2025-BD-AHU4
Project Name Community Center Air Handling Unit 4

Description

York Model# XTI-036X048-FAJA046A Serial# AMPM XT0063 Location Mech Rm 168 Condition Very Good 2005
 Filters/Belts
 2-24x24x2 MX 2-12x24x2 MX 2-24-24x12 1-B60 belt

Justification

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 101-265-9700 City Buildings | 40,000 | | | | | 40,000 |
| Total | 40,000 | | | | | 40,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 101 General Fund | 40,000 | | | | | 40,000 |
| Total | 40,000 | | | | | 40,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Infrastructure
Contact Doug LaFave
Type Improvement
Useful Life 15 Years
Category Street Improvement
Priority 2 Very Important
Status Active

| | |
|---------------------|---|
| Project # | 2021-PW-01 |
| Project Name | Street Project-Major and Local Streets |

Description

Street reconstruction, mill and overlay and pavement preservation applications are capital project treatments for major and local streets and funded by the 2015 streets and sidewalks millage.

Street projects are projected by City engineering staff and coordinated to the extent possible with other infrastructure improvements through coordinated asset management ratings/principles.

Justification

The City conducts annual asset management ratings of all City streets through "PASER" ratings. PASER is an acronym for Pavement Surface Evaluation and Rating System. It is a system for rating surface condition of a pavement from a scale of 1 to 10, with 1 being a pavement in a failed condition and 10 being a pavement in excellent condition. Guidelines for rating the pavement surface using the PASER system have been developed by the Michigan Transportation Asset Management Council.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|---------------------------|------------------|-------------|-------------|-------------|-------------|------------------|
| 202-451-9730 Street Const | 364,000 | | | | | 364,000 |
| 203-451-9730 Street Const | 1,600,000 | | | | | 1,600,000 |
| Total | 1,964,000 | | | | | 1,964,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|---------------------------|------------------|-------------|-------------|-------------|-------------|------------------|
| 204 Municipal Street Fund | 1,964,000 | | | | | 1,964,000 |
| Total | 1,964,000 | | | | | 1,964,000 |

Budget Impact/Other

Funding is shown from projected millage funds, general fund transfer per a funding policy in coordination with the 2015 millage and Act 51 funds (state fuel tax).

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Infrastructure
Contact Doug LaFave
Type Improvement
Useful Life 25 Years
Category Sidewalks
Priority 2 Very Important
Status Active

Project # 2021-PW-02
Project Name Sidewalk Repair Program/New Sidewalks

Description
 Sidewalk program consists of targeted areas within the City where sidewalks are ground and/or replaced rotating counterclockwise around the City.
 SAD budgeted funds are for new sidewalk requests where they currently do not exist.

Justification
 Streets and sidewalks millage.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|---------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| 204-444-9350 Sidewalks | 650,000 | | | | | 650,000 |
| 204-444-9350 New Sidewalk | 50,000 | | | | | 50,000 |
| Total | 700,000 | | | | | 700,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|---------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| 204 Municipal Street Fund | 700,000 | | | | | 700,000 |
| Total | 700,000 | | | | | 700,000 |

Budget Impact/Other
 \$150,000 per year for sidewalk rehab and replacement program
 \$50,000 per year available for SAD for new sidewalk
 \$500,000, \$360,407 match and associated engineering services \$139,593 for 24/25

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Infrastructure
Contact Doug LaFave
Type Improvement
Useful Life 30 Years
Category Storm Sewer/Drainage
Priority 2 Very Important
Status Active

Project # 2021-PW-03
Project Name Storm Sewer Repairs and Replacement

Description

Storm sewer repair and replacement funds are set aside to address repairs and lining (CIPP) of existing storm sewers, the addition of new storm sewers, and drywells for streets that are identified as having storm water drainage issues capacity problems.

Justification

Improve drainage infrastructure to ensure adequate storm water drainage.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|--------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 204-445-9700 Storm Sewer | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| Total | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|---------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 204 Municipal Street Fund | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| Total | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

City of East Grand Rapids, MI

Department 5 Public Works-Infrastructure

Contact Doug LaFave

Type Improvement

Useful Life 20 Years

Category Other Improvement

Priority 2 Very Important

Status Active

Project # 2021-PW-04
Project Name Manhole Casting Adjustment & Spray Rehab Program

Description

Repair of sinking and uneven manhole castings throughout the City. These repairs are coordinated with planned street projects as well as inspected-prioritized structures.

The City has 1263 catch basins, 795 storm manholes and 1,121 sanitary manholes.

Funding increased for 2021.

Justification

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|----------------------------|----------------|----------------|----------------|-------------|-------------|----------------|
| 202-463-9700 Routine Maint | 100,000 | 100,000 | | | | 200,000 |
| 203-463-9700 Routine Maint | 100,000 | 100,000 | 100,000 | | | 300,000 |
| Total | 200,000 | 200,000 | 100,000 | | | 500,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|----------------|----------------|----------------|-------------|-------------|----------------|
| 202 Major Street Fund | 100,000 | 100,000 | | | | 200,000 |
| 203 Local Street Fund | 100,000 | 100,000 | 100,000 | | | 300,000 |
| Total | 200,000 | 200,000 | 100,000 | | | 500,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Infrastructure
Contact Doug LaFave
Type Replacement
Useful Life 20 Years
Category Other Improvement
Priority 2 Very Important
Status Active

Project # 2021-PW-06
Project Name Traffic Signal Upgrade

Description

Traffic signal replacement is important to make sure that signals operate properly to regulate the flow of traffic in the City. Older signals require more maintenance and become more prone to outages.

Justification

Updating traffic signals to current MMUTCD standards provides for enhanced pedestrian safety as well as improved traffic movement.
 FY 25/26 \$230,000 for Breton/Hall

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|---------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| 202-474-9700 Traffic Serv | 230,000 | | | | | 230,000 |
| Total | 230,000 | | | | | 230,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| 202 Major Street Fund | 230,000 | | | | | 230,000 |
| Total | 230,000 | | | | | 230,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Infrastructure
Contact Doug LaFave
Type Improvement
Useful Life 60 Years
Category Water Improvement
Priority 2 Very Important
Status Active

Project # 2021-PW-10
Project Name Watermain Projects

Description

Water main rehabilitation and replacement projects based on asset management condition ratings, maintenance and available estimated budget.

Justification

Asset management plan condition rating in coordination with future street infrastructure projects.

FY 24/25

Mains: Gladstone-Wealthy to Robinson, Manhattan Rd-End to Manhattan Ln, Princeton-Lake to End: \$592,000 with \$66,000 from local streets, totaling \$658,000.

Interconnect-GR: \$170,000

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| 203-463-9700 Routine Maint | 66,000 | 100,000 | 100,000 | 100,000 | 100,000 | 466,000 |
| 592-542-9700 Mains and Hyd | 762,000 | 630,000 | | 645,000 | 655,000 | 2,692,000 |
| 592-542-9701 Mains and Hydr | | | 635,000 | | | 635,000 |
| Total | 828,000 | 730,000 | 735,000 | 745,000 | 755,000 | 3,793,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|--------------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| 203 Local Street Fund | 66,000 | 100,000 | 100,000 | 100,000 | 100,000 | 466,000 |
| 592 Water and Sewer Fund | 762,000 | 630,000 | 635,000 | 645,000 | 655,000 | 3,327,000 |
| Total | 828,000 | 730,000 | 735,000 | 745,000 | 755,000 | 3,793,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Infrastructure
Contact Doug LaFave
Type Improvement
Useful Life 60 Years
Category Water Improvement
Priority 2 Very Important
Status Active

Project # 2021-PW-11
Project Name Hydrant Update Program

Description

Public Works replaces hydrants exceeding 40 years in age. Many of these older hydrants leak and are irreparable due to their age and lack of available parts. These old hydrants tend to freeze during cold weather reducing fire fighting capabilities. These funds (material only) allow for replacing 12 of the cities 514 hydrants per year. Hydrants are also replaced as part of water main replacement projects as well increasing the total replacement number annually.

Justification

Replacement of critical infrastructure is imperative to ensure the city can efficiently respond to emergency fire related incidents.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|----------------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 592-542-9700 Mains and Hyd | 20,000 | 20,000 | 20,000 | 20,000 | 25,000 | 105,000 |
| Total | 20,000 | 20,000 | 20,000 | 20,000 | 25,000 | 105,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|--------------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 592 Water and Sewer Fund | 20,000 | 20,000 | 20,000 | 20,000 | 25,000 | 105,000 |
| Total | 20,000 | 20,000 | 20,000 | 20,000 | 25,000 | 105,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Infrastructure
Contact Doug LaFave
Type Improvement
Useful Life 60 Years
Category Water Improvement
Priority 2 Very Important
Status Active

Project # 2021-PW-12
Project Name Valve Replacement Program

Description

The water valve replacement program funds the replacement of valves that are no longer functional. Each year the DPW staff targets valves that need to be replaced so that appropriate areas within the distribution system can be isolated when needed.

There are 1,468 valves in the water distribution system.

Justification

Valves that no longer work make it difficult for DPW staff to isolate certain areas for maintenance or repairs.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|----------------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 592-542-9700 Mains and Hyd | 20,000 | 20,000 | 20,000 | 20,000 | 25,000 | 105,000 |
| Total | 20,000 | 20,000 | 20,000 | 20,000 | 25,000 | 105,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|--------------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 592 Water and Sewer Fund | 20,000 | 20,000 | 20,000 | 20,000 | 25,000 | 105,000 |
| Total | 20,000 | 20,000 | 20,000 | 20,000 | 25,000 | 105,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Infrastructure
Contact Doug LaFave
Type Improvement
Useful Life 30 Years
Category Water Improvement
Priority 2 Very Important
Status Active

Project # 2021-PW-13
Project Name Replacement of Water Meters

Description

Water meters are used to bill actual usage of metered water. The City has 3,892 active accounts. In 2018 the city enacted an active meter replacement program. Depending on a variety of variables including staffing and vendor availability, the city has completed between 150-200 per year.

Justification

Water meters have an expected service life of 25-30 years. As meters age, they slow down, compromising their accuracy. It is important to make sure that the water utility is receiving accurate and adequate revenues to fund the operations and capital needs for the system.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|---------------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 592-543-9700 Water Meters | 51,000 | 53,000 | 55,000 | 57,000 | 60,000 | 276,000 |
| Total | 51,000 | 53,000 | 55,000 | 57,000 | 60,000 | 276,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|--------------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 592 Water and Sewer Fund | 51,000 | 53,000 | 55,000 | 57,000 | 60,000 | 276,000 |
| Total | 51,000 | 53,000 | 55,000 | 57,000 | 60,000 | 276,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Infrastructure
Contact Doug LaFave
Type Improvement
Useful Life 40 Years
Category Sewer Improvement
Priority 2 Very Important
Status Active

Project # 2021-PW-20
Project Name Sanitary Sewer CIPP

Description

Sanitary sewer repair and replacement funds are set aside to address repairs and lining (CIPP) of existing sanitary sewers. Also the addition of new sanitary sewers for streets that are identified as having sanitary water drainage issues, and for addressing sanitary water from sump pump discharges

Justification

Rehabilitating sanitary sewer infrastructure resets the asset life reducing the liability of sanitary sewer backups.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| 592-550-9700 Sanitary Sewer | 300,000 | 250,000 | 250,000 | 250,000 | 250,000 | 1,300,000 |
| Total | 300,000 | 250,000 | 250,000 | 250,000 | 250,000 | 1,300,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|--------------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| 592 Water and Sewer Fund | 300,000 | 250,000 | 250,000 | 250,000 | 250,000 | 1,300,000 |
| Total | 300,000 | 250,000 | 250,000 | 250,000 | 250,000 | 1,300,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Infrastructure
Contact Doug LaFave
Type Improvement
Useful Life 5 years
Category Street Improvement
Priority 4 Less Important
Status Active

Project # 2022-PW-01
Project Name Improvements to Gravel Roads

Description

Kent County Road Commission regrades EGR gravel roads each spring.

Justification

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|---------------------------|--------------|--------------|--------------|--------------|-------------|---------------|
| 204-451-9730 Street Const | 5,000 | 5,000 | 5,000 | 5,000 | | 20,000 |
| Total | 5,000 | 5,000 | 5,000 | 5,000 | | 20,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|---------------------------|--------------|--------------|--------------|--------------|-------------|---------------|
| 204 Municipal Street Fund | 5,000 | 5,000 | 5,000 | 5,000 | | 20,000 |
| Total | 5,000 | 5,000 | 5,000 | 5,000 | | 20,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Infrastructure

Contact Doug LaFave

Type Replacement

Useful Life 60 Years

Category Water Improvement

Priority 1 Critical

Status Active

Project # 2024-PW-32
Project Name LSL Replacements

Total Project Cost: \$6,180,000

Description

LSL replacement program.

Justification

The city is required to replace all lead service lines within 20 years. See LSL program memo.
 \$500,000 from water sewer fund
 \$180,000 ARPA (revenue to water sewer fund) to total \$680,000 with \$250,000 from general fund to local streets in 203-463-9700 to total \$930,000 investment in FY 25.

| Prior | Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total | Future |
|--------------|----------------------------|----------------|----------------|----------------|----------------|----------------|------------------|--------------|
| 750,000 | 203-463-9700 Routine Maint | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 1,250,000 | 1,500,000 |
| | 592-542-9700 Mains and Hyd | 680,000 | 500,000 | 500,000 | 500,000 | 500,000 | 2,680,000 | |
| Total | Total | 930,000 | 750,000 | 750,000 | 750,000 | 750,000 | 3,930,000 | Total |

| Prior | Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total | Future |
|--------------|--------------------------|----------------|----------------|----------------|----------------|----------------|------------------|--------------|
| 750,000 | 203 Local Street Fund | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 1,250,000 | 3,750,000 |
| | 592 Water and Sewer Fund | 680,000 | 500,000 | 500,000 | 500,000 | 500,000 | 2,680,000 | |
| Total | Total | 930,000 | 750,000 | 750,000 | 750,000 | 750,000 | 3,930,000 | Total |

Budget Impact/Other

| Prior | Budget Items | 2025 | 2026 | 2027 | 2028 | 2029 | Total | Future |
|--------------|--------------------------|----------------|----------------|----------------|----------------|----------------|------------------|--------------|
| 750,000 | 203 LOCAL STREETS | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 1,250,000 | 1,500,000 |
| | 592.1 WATER EXPENDITURES | 680,000 | 500,000 | 500,000 | 500,000 | 500,000 | 2,680,000 | |
| Total | Total | 930,000 | 750,000 | 750,000 | 750,000 | 750,000 | 3,930,000 | Total |

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 5 Public Works-Other
Contact Doug LaFave
Type Improvement
Useful Life 5 years
Category Other Improvement
Priority 3 Important
Status Active

Project # 2021-PW-30
Project Name Replacement Street Lights

Description

This item is for various replacement lights on the Wealthy Streetscape and other City owned lights outside of the Wealthy Streetscape.

Justification

Replacing damaged or end of life streetlights maintain community lighting for pedestrian safety and community aesthetics.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------------|--------------|--------------|-------------|-------------|-------------|---------------|
| 101-448-9700 Street Lighting | 4,000 | 2,500 | | | | 6,500 |
| 101-485-9700 GLV District | 4,000 | 2,500 | | | | 6,500 |
| Total | 8,000 | 5,000 | | | | 13,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|--------------|--------------|-------------|-------------|-------------|---------------|
| 101 General Fund | 8,000 | 5,000 | | | | 13,000 |
| Total | 8,000 | 5,000 | | | | 13,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 6 Public Works-MERF
Contact Doug LaFave
Type Replacement
Useful Life 12 Years
Category MERF Replacement - PW
Priority 3 Important
Status Active

Project # 2025-MP-126
Project Name 2012 International 7000 Series Dump/Plow

Total Project Cost: \$1,225,817

Description
 2012 International 7000 Series - This equipment is mostly used for salting and plowing roads and general hauling of materials to and from excavation sites.

Justification
 Based on age, hours and miles 126 needs to be replaced as it has reached the end of its useful life.
 Recommended to replace in 2025.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-------------------|----------------|------|------|------|------|----------------|
| 692-570-9700 MERF | 220,000 | | | | | 220,000 |
| Total | 220,000 | | | | | 220,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|----------------|------|------|------|------|----------------|
| 692 Motor Pool Replace Fund | 220,000 | | | | | 220,000 |
| Total | 220,000 | | | | | 220,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 6 Public Works-MERF
Contact Doug LaFave
Type Replacement
Useful Life 12 Years
Category MERF Replacement - PW
Priority 3 Important
Status Active

Project # 2025-MP-127
Project Name 2012 International 7000 Series #127

Total Project Cost: \$1,225,817

Description

2012 International 7400 this vehicle has mainly been use for winter operations salting roads.
 This vehicle was replaced by vehicle 150 and was to go to auction. This vehicle has been reassessed and it is recommended that 124 be sold in auction and keep 127.

Justification

#127 has reached the end of its useful life based on age, hours, and miles.
 Plan to replace in 2025

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|---------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| 692-570-9700 MERF | 220,000 | | | | | 220,000 |
| Total | 220,000 | | | | | 220,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| 692 Motor Pool Replace Fund | 220,000 | | | | | 220,000 |
| Total | 220,000 | | | | | 220,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 6 Public Works-MERF
Contact Doug LaFave
Type Replacement
Useful Life 20 Years
Category MERF Replacement - PS
Priority 3 Important
Status Active

Project # 2025-MP-276
Project Name Public Safety Hovercraft - replace airboat

Total Project Cost: \$263,997

Description

The airboat is used for water rescues on Reeds Lake and Fisk Lake. It is also used for mutual aid in responding to other communities. Low usage, good shape, runs approximatley 7-18 hours per year.

Justification

The replacement of this vehicle will be based on the mechanical evaluation at the time.
 Based on age and department operations it is recommended this vehicle be replaced in 2025.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|---------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| 692-570-9700 MERF | 100,000 | | | | | 100,000 |
| Total | 100,000 | | | | | 100,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| 101 General Fund | 100,000 | | | | | 100,000 |
| Total | 100,000 | | | | | 100,000 |

Budget Impact/Other

PROJECT REQUESTED BY DEPT
City of East Grand Rapids, MI

Data in Year 2025

Department 6 Public Works-MERF
Contact Doug LaFave
Type Replacement
Useful Life 25 Years
Category MERF Replacement - PW
Priority 3 Important
Status Active

Project # 2025-MP-515
Project Name 1997 Swenson Salter #515 Installed in #127)

Description

#519 has older wire harness which connects to #127 only. Must be sold together when #127 is replaced.

Justification

Salter has outlived its useful life. It is the only Swenson Salter and only hooks to 127. 127 is being replaced this year as well. It will be replaced with a Monroe Spreader which matches the rest of the fleet.
 Recommend for replacement 2025 with Truck 127.

| Expenditures | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|---------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 692-570-9700 MERF | 20,000 | | | | | 20,000 |
| Total | 20,000 | | | | | 20,000 |

| Funding Sources | 2025 | 2026 | 2027 | 2028 | 2029 | Total |
|-----------------------------|---------------|-------------|-------------|-------------|-------------|---------------|
| 692 Motor Pool Replace Fund | 20,000 | | | | | 20,000 |
| Total | 20,000 | | | | | 20,000 |

Budget Impact/Other