



City of East Grand Rapids
Regular City Commission Meeting
Agenda

YouTube Livestream:
<https://bit.ly/3s8WgQY>

Begins at 6 pm.

February 17, 2026 – 6:00 p.m.
(EGR Community Center – 750 Lakeside Drive)

1. Call to Order.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Public Comment.
5. Report of Mayor, City Commissioners and City Manager, including committee liaison reports.

Regular Agenda Items

6. Financial reports for the three-month period ending December 31, 2025.
7. Consider approval of the resolution amending the FY 2025-26 budget.
8. Consider approval of water main rehabilitation, replacement, and improvements as noted and authorize the Deputy City Manager/Director of Public Works to award and implement noted projects.
9. Consider awarding the Lake Drive and Hall Street traffic signal project in the amount of \$290,524.69 with contingency of 10%.

Consent Agenda Items (no hearing required; approval requested unless noted).

10. Minutes of the regular meeting held January 20, 2026.
11. Disbursement of funds: payroll disbursements of \$321,882.16; county and school disbursements of \$299,343.72, and total remaining disbursements of \$239,981.12.
12. Minutes of the Parks and Recreation Commission meeting held on November 24, 2025.
13. Consider approval of the purchase of 6 – Cisco C1300-48P-4x switches for \$6,467.04 and installation services, transceivers and cables for \$4,319.34 for a total of \$10,786.38.
14. 2026-27 Meeting Schedule.
15. Communications.

Executive Session Request

16. An executive session is requested for attorney client communication in accordance with Section 8(h) of the Open Meetings Act.

* * *

The City will provide reasonable auxiliary aids for individuals requiring them for effective communication in programs and services of the City. Notice must be made to the City five (5) days prior to the program or service requesting the specific auxiliary aid.



CITY OF EAST GRAND RAPIDS

750 LAKESIDE DRIVE SE • EAST GRAND RAPIDS, MICHIGAN 49506

SHARLA SEATH
FINANCE DIRECTOR

MEMORANDUM

TO: Mayor and City Commissioners
FROM: Sharla Seath, Finance Director/Treasurer
DATE: February 9, 2026

RE: Financial reports for the three-month period ending December 31, 2025.

The following reports represent the City’s financial standing for the three-month period ending December 31, 2025. Refer to proceeding documents for detailed information.

GENERAL FUND

As presented, General Fund revenues are \$13,370,476 of the \$15,107,210 budget which equates to 89% of expected revenues for FY 25-26. The city has collected 99% of its budgeted tax roll, which is 77% of total revenue. The city is still currently collecting the winter tax levy (the smallest of the levies) which are due February 16, 2026. The city’s other main source of revenue is State revenue sharing, which is received in quarterly payments that start in October after the State’s fiscal year commences. Based on the current State’s calculation the city’s revenue sharing allocation will be approximately \$100k lower than budgeted. This is reflected in the budget adjustments for this quarter.

Expenditure for the 2nd quarter of the year should be approximately 50% of the budget. In total, expenditure in the general fund is 49% of expenditure budgeted, which is right in line with what is expected as well as being in line with past years percentage of expenditures spent to date. This 49% does reflect the full annual pension required contribution that was made in July in the amount of \$684,146.

MAJOR, LOCAL & MUNICIPAL STREET FUND

These funds are summarized in the following worksheets through December 31, 2025. Revenue in these funds has been received through the 2nd quarter as to be expected. Expenditures are also in line with past years at this time. Projects that are completed and allowable under Act 51 PA 1951, as amended, are transferred back into the Major/Local Streets for Act 51 reporting purposes.

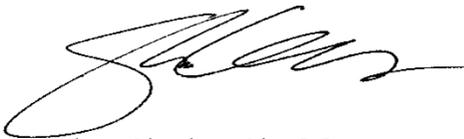
WATER AND SEWER FUND

Revenues for the three-month period ending December 31, 2025, are \$2,911,763 and are made up of billings for Water & Sewer through November 2025. Usage charges are a month behind throughout the year and are accrued back in June for year-end revenue recognition. The city has also received \$177,000 in reimbursement from the State for the LSL discovery grant. The city thus far has been reimbursed \$319,500 for this grant. Currently revenue is at 53% of the budgeted amount for the fiscal year.

Expenses through December 31, 2025, are at 42.2% of the budget. This is well in line with past years. The largest expenses include the billings from the City of Grand Rapids for water and sewer usage, which are billed in arrears and reflected in this report through November 2025. Capital expenditure in this fund is another large expenditure and is ongoing throughout the year.

Also included in this report is the 2nd Quarter Cash Summary by fund.

REVIEWED & APPROVED FOR SUBMISSION

A handwritten signature in black ink, appearing to read 'Shea Charles', with a large, stylized flourish at the end.

Shea Charles, City Manager

REVIEWED & APPROVED FOR SUBMISSION:

Shea Charles, City Manager

Cash and Investments by Fund Quarter Ending 12/31/2025

	Special Revenue					Debt Service			Capital Projects	Enterprise	Internal Service					TOTAL		
	General	Major Street	Local Street	Municipal Street	Public Safety	Drug Seizure	Parks Millage	Parks Millage 2025	Municipal Complex	Parks Captial Fund	Water and Sewer	Health Insurance	MERF	Retirement	OPEB		Special Assessment	
	101/701/099	202	203	204	205	265	308	309	372	408	592	677	692	731	736	810		
CHECKING ACCOUNTS																		
Fifth Third	\$ (5,431,132)	\$ (429,931)	\$ (818,222)	\$ 3,310,644	\$ 65,000	\$ 32,213	\$ 296,848	\$ 70,659	\$ 582,177	\$ 582,618	\$ 2,674,537	\$ 292,887	\$ 673,076	\$ (16,133)	\$ (650,196)	\$ 7,490	\$ 1,242,535	
Total Checking Accounts	\$ (5,431,132)	\$ (429,931)	\$ (818,222)	\$ 3,310,644	\$ 65,000	\$ 32,213	\$ 296,848	\$ 70,659	\$ 582,177	\$ 582,618	\$ 2,674,537	\$ 292,887	\$ 673,076	\$ (16,133)	\$ (650,196)	\$ 7,490	\$ 1,242,535	
INVESTMENTS																		
Michigan Class Invesment Pool	\$ 18,084,931									\$ 1,127,704								
Total Investments:	18,084,931	-	-	-	-	-	-	-	-	1,127,704	-	-	-	-	-	-	19,212,636	
Investment with Trustee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,874,465	\$ 2,115,304	\$ -	\$ 15,989,769	
Total Investments	\$ 18,084,931	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,127,704	\$ -	\$ -	\$ -	\$ 13,874,465	\$ 2,115,304	\$ -	\$ 35,202,405	
Total Checking and Investments	\$ 12,653,800	\$ (429,931)	\$ (818,222)	\$ 3,310,644	\$ 65,000	\$ 32,213	\$ 296,848	\$ 70,659	\$ 582,177	\$ 1,710,322	\$ 2,674,537	\$ 292,887	\$ 673,076	\$ 13,858,332	\$ 1,465,108	\$ 7,490	\$ 36,444,940	

CITY OF EAST GRAND RAPIDS
 2nd QUARTER REVENUE AND EXPENDITURE REPORT FY2025-2026 Thru 12/31/2025
 with comparison through 12/31/2024

	Original Budget 2025-2026	Amended Budget 2025-2026	YTD Thru 12/31/2025	% of Budget	Difference 2026 to 2025	Amended Budget 2024-2025	YTD Thru 12/31/2024	% of Budget
Revenue								
Taxes	11,505,520	11,505,520	11,426,082	99%	510,796	10,985,300	10,915,286	99%
Intergovernmental	1,456,890	1,516,890	560,814	37%	13,924	1,400,060	546,890	39%
Charges for Services	426,900	431,100	196,303	46%	(33,645)	485,600	229,948	47%
Parks & Recreation	1,162,800	1,156,800	707,186	61%	91,546	1,167,700	615,640	53%
Public Safety	18,000	18,000	11,167	62%	3,722	27,000	7,445	28%
Licenses & Permits	75,000	75,000	32,539	43%	(1,008)	90,000	33,546	37%
Interst	275,000	350,000	409,435	117%	(101,837)	275,000	511,273	186%
Other Revenue	53,900	53,900	26,950	50%	-	53,900	26,950	50%
Transfers In	-	-	-		-	-	-	
Total Revenue	14,974,010	15,107,210	13,370,476	89%	483,498	14,484,560	12,886,978	89%
Expenditures								
GENERAL GOVERNMENT								
City Commission	30,350	30,350	8,114	27%	(11,068)	30,300	19,182	63%
City Manager	464,280	464,280	233,097	50%	19,853	450,600	213,245	47%
Elections	55,500	55,500	9,364	17%	(27,996)	57,000	37,360	66%
Assessor	192,580	192,580	91,371	47%	6,069	175,740	85,302	49%
City Attorney	300,000	300,000	108,368	36%	2,713	300,000	105,654	35%
Finance	864,510	864,510	410,429	47%	25,285	765,610	385,144	50%
General Administration	1,275,000	1,278,150	841,484	66%	(414,126)	1,275,000	1,255,610	98%
TOTAL GENERAL GOVERNMENT	3,182,220	3,185,370	1,702,228		(399,269)	3,054,250	2,101,498	
CITY SERVICES								
City Buildings	1,937,380	2,108,880	600,277	28%	(291,598)	1,772,640	891,875	50%
Zoning Administration	176,720	176,720	77,979	44%	(1,632)	206,580	79,612	39%
City Engineering	66,800	66,800	57,739	86%	-	-	101,366	#DIV/0!
Street Lighting	118,200	118,200	56,179	48%	6,802	111,000	49,377	44%
Gaslight Village Busniess District	224,140	309,140	32,309	10%	(30,568)	324,260	62,877	19%
Waste Collection	543,520	543,520	309,387	57%	(24,167)	528,450	333,554	63%
Lake Treatment	25,000	25,000	22,981	92%	(18,985)	43,000	41,966	98%
Tree Manintenance & Removal	208,160	208,160	101,954	49%	21,036	185,900	80,918	44%
TOTAL CITY SERVICES	3,299,920	3,556,420	1,258,806		(339,112)	3,171,830	1,641,544	
PUBLIC SAFETY								
Public Safety	5,150,610	5,235,910	2,599,237	50%	512,948	5,061,020	2,086,289	41%
Public Safety State Programs	5,500	5,500	4,914	89%	3,097	5,500	1,817	33%
TOTAL PUBLIC SAFETY	5,156,110	5,241,410	2,604,150		516,044	5,066,520	2,088,106	
PARKS & RECREATION								
Recreation	964,260	964,260	409,747	42%	(175,019)	1,281,750	584,766	46%
Pool Programs	289,150	289,150	57,342	20%	1,271	291,000	56,070	19%
Special Events	168,110	168,110	93,725	56%	9,471	154,990	84,254	54%
Recreation Programming	111,870	111,870	49,442	44%	(5,727)	109,000	55,169	51%
Grounds Maintenance	534,360	534,360	266,248	50%	66,822	448,850	199,425	44%
Recreation Sports	248,350	283,350	142,267	50%	25,423	213,290	116,843	55%
Middle School Sports	81,450	81,450	50,602	62%	1,547	82,200	49,056	60%
Acquatic Club (Waves)	167,370	167,370	9,450	6%	(5,807)	154,380	15,257	10%
TOTAL PARKS & RECREATION	2,564,920	2,599,920	1,078,823		(82,018)	2,735,460	1,160,842	
TRANSFERS OUT	1,320,000	1,320,000	1,120,000	85%		1,280,000	120,000	9%
Total Expenditures	15,523,170	15,903,120	7,764,007	49%		15,308,060	7,111,989	46%
Total (Use) Gain of Fund Balance	(549,160)	(795,910)	5,606,469			(823,500)	5,774,989	

Major Street Fund

	Original Budget	Amended Budget	Actual	Percent of Budget
Revenues:				
State Funding	1,121,250	1,121,250	362,272	32.3%
Interest and rents	-	-	-	#DIV/0!
Other Revenue	-	-	1,337	0.0%
Transfers In	1,616,090	1,616,090	-	0.0%
Total Revenues	2,737,340	2,737,340	363,609	13.3%
Expenditures				
City Engineering	144,420	174,420	172,974	99.2%
Street Construction	1,300,000	1,200,000	205,719	17.1%
Routine Maintenance	432,970	502,970	388,785	77.3%
Traffic Services	457,960	461,560	348,449	75.5%
Winter Maintenance	257,420	253,820	116,595	45.9%
Street Administration	144,570	144,570	42,910	29.7%
Total Expenditures	2,737,340	2,737,340	1,275,432	46.6%
Total Gain (Use) of Fund Balance	-	-	(911,823)	

Municipal Street Fund

	Original Budget	Amended Budget	Actual	Percent of Budget
Revenues:				
Taxes & Penalties	2,031,810	2,031,810	2,011,939	99.0%
Interest and rents	2,000	2,000	1,310	65.5%
Transfers In	510,100	510,100	500,000	98.0%
Total Revenues	2,543,910	2,543,910	2,513,249	98.8%
Expenditures				
Sidewalks	250,000	492,900	113,037	22.9%
Storm Drains	20,000	20,000	30,361	151.8%
Routine Maintenance	5,000	5,000	-	0.0%
Transfers Out	2,803,480	2,803,480	-	0.0%
Total Expenditures	3,078,480	3,321,380	143,398	4.3%
Total Gain (Use) of Fund Balance	(534,570)	(777,470)	2,369,851	

Local Street Fund

	Original Budget	Amended Budget	Actual	Percent of Budget
Revenues:				
State Funding	421,040	421,040	136,236	32.4%
Interest and rents	-	-	-	#DIV/0!
Transfers In	1,687,390	1,687,390	500,000	29.6%
Total Revenues	2,108,430	2,108,430	636,236	30.2%
Expenditures				
City Engineering	101,220	101,220	58,393	57.7%
Street Construction	850,000	887,000	886,027	99.9%
Routine Maintenance	718,660	711,860	373,193	52.4%
Traffic Services	47,060	36,860	23,855	64.7%
Winter Maintenance	246,790	226,790	121,230	53.5%
Street Administration	144,700	144,700	42,905	29.7%
Total Expenditures	2,108,430	2,108,430	1,505,604	71.4%
Total Gain (Use) of Fund Balance	-	-	(869,368)	

Water and Sewer Fund

	Original Budget	Amended Budget	Actual	Percent of Budget
Revenues:				
Charges for services:				
Readiness-to-Serve	2,989,700	2,989,700	1,440,696	48.2%
Metered Water	912,000	912,000	568,314	62.3%
Sewage Disposal	1,356,770	1,356,770	689,303	50.8%
LSL State Grant	-	120,000	177,707	0.0%
Other	20,000	20,000	5,202	26.0%
Fines and forfeits	45,000	45,000	30,542	67.9%
Total Revenues	5,323,470	5,443,470	2,911,763	
Expenses:				
Supply and usage charges				
Water	1,007,930	1,007,930	529,258	52.5%
Sewer	1,329,850	1,329,850	401,559	30.2%
Operating expenses	3,724,990	3,724,990	1,882,401	50.5%
Depreciation	610,000	610,000	-	0.0%
Total Expenditures	6,672,770	6,672,770	2,813,218	42.2%
Total Gain (Use) of Fund Balance	(1,349,300)	(1,229,300)	98,544	



CITY OF
EAST GRAND RAPIDS

7

750 LAKESIDE DRIVE SE • EAST GRAND RAPIDS, MICHIGAN 49506

MEMORANDUM

TO: Mayor and City Commissioners
FROM: Sharla Seath, Finance Director
DATE: February 9, 2026
RE: FY 2025-26 Budget Amendments

Action Requested: That the City Commission approve the attached resolution amending the FY 2025-26 budget.

Background: The General Fund and Special Revenue Funds have been detailed by department/category on the worksheets attached to the resolution due to their budget level being approved by department subtotal. The main budget adjustment to note over all multiple funds was the health insurance adjustment.

General Fund: Some changes that were specific to the General Fund are listed below:

1. Revenue: State revenue sharing estimates dropped in the latest calculation in January 2026, adjustment made to revenue to reflect this
2. Revenue & Expenses: Insurance claim revenue and expense of \$10k.
3. Revenue: Increase interest to \$600,000 closer to current earnings of \$468k through January and estimates for the next 5 months
4. Revenue: Sale of airboat revenue
5. Expense: Health insurance adjust, total change to GF is \$200k
6. Expense: Lower pension payment from budgeted amount of \$1.1 million to actuarial requirement contribution of \$684,200
7. Expense: Removed \$200k budgeted transfer to MERF for funding of Vactor truck

The above changes change the original budgeted use of fund balance from \$795,910 down to a use of \$571,130 which is closer to the original use of \$549,160.

The only changes to 202 & 203 were related to some project realignment that did not change the budget and the health insurance adjustment that changed the fund balance usage in 202 to \$6,330 and in 203 to \$6,510. No budget changes for 204

Fund 408 notable changes were approved projects that rolled from 2024-2025 to this year and were completed. Manhattan Park, Woodcliff playground and other playground projects related to change orders that were approved and reimbursed by EGRPS. Also, the payment to EGRPS for the city's portion of Mehney turf replacement. The funding for this comes from the turf restricted fund balance.

REVIEWED & APPROVED FOR SUBMISSION:

Shea Charles, City Manager

RESOLUTION 2026 - _____
 RESOLUTION AMENDING FY 2025-2026 FISCAL YEAR BUDGET

The following resolution was offered by Commissioner _____, and supported by Commissioner _____;

- WHEREAS, it is necessary to amend the appropriations of the City's budget by making the proper adjustments and transfers where necessary; and
- WHEREAS, that various funds may require a change in appropriations due to a change in unanticipated
- WHEREAS, departments have reviewed their budget and are proposing the adjustments to be made; and
- WHEREAS, the City Manager has reviewed the amendments and is recommending that the adjustments be
- WHEREAS, the Commission may adopt general funds* and special revenue funds* for FY 2025-2026 by departmental appropriation subtotal as presented in attached information; and
- WHEREAS, the Commission may adopt the non-general funds and non-special revenue funds for FY 2025-2026 by fund total; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of East Grand Rapids that the budget be amended as follows:

		Adopted Budget	Proposed Amendments	Proposed Budget
GENERAL FUND*	Revenues	15,107,210	228,760	15,335,970
	Expenditures	15,903,120	3,980	15,907,100
	Fund Balance Change	<u>(795,910)</u>	<u>224,780</u>	<u>(571,130)</u>
MAJOR STREET*	Revenues	2,737,340	-	2,737,340
	Expenditures	2,737,340	6,330	2,743,670
	Fund Balance Change	<u>-</u>	<u>(6,330)</u>	<u>(6,330)</u>
LOCAL STREET*	Revenues	2,108,430	-	2,108,430
	Expenditures	2,108,430	6,510	2,114,940
	Fund Balance Change	<u>-</u>	<u>(6,510)</u>	<u>(6,510)</u>
MUNICIPAL STREET*	Revenues	2,543,910	-	2,543,910
	Expenditures	3,321,380	-	3,321,380
	Fund Balance Change	<u>(777,470)</u>	<u>-</u>	<u>(777,470)</u>
PARKS CAPITAL PROJECT	Revenues	145,000	359,690	504,690
	Expenditures	525,000	1,176,200	1,701,200
	Fund Balance Change	<u>(380,000)</u>	<u>(816,510)</u>	<u>(1,196,510)</u>

- AYES:
 NAYS:
 ABSENT:

I, Lori Parmenter, the duly appointed Clerk of the City of East Grand Rapids, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City of East Grand Rapids at a Regular Meeting held February 17, 2026 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF EAST GRAND RAPIDS

BY: _____

Lori Parmenter, City Clerk

CITY OF EAST GRAND RAPIDS

GENERAL FUND PROPOSED AMENDMENTS

	Adopted Budget	Proposed Amendments	Proposed Budget
REVENUES			
CITY TAXES & PENALTIES	\$ 11,505,520	-	11,505,520
LICENSES AND PERMITS	75,000	-	75,000
INTERGOVERNMENTAL PROGRAMS	1,516,890	(81,810)	1,435,080 1
CHARGES FOR CURRENT SERVICES	324,200	24,800	349,000 2,3
RECREATION REVENUE	1,156,800	-	1,156,800 3
FINES & FORFEITS	18,000	-	18,000
INTEREST AND RENTS	403,900	250,000	653,900 4
OTHER REVENUES	106,900	35,770	142,670 5
TOTAL REVENUES	15,107,210	228,760	15,335,970

- 1). Decrease in estimated revenue sharing based on 1/2026 State report
- 2). Full insurance claim reimbursement for vehicle repair, offsetted by expense adj
- 3). Increase misc revenue to reflect closer to revenue received YTD
- 4). Increase interest closer to actual as of 1/2026 of \$468k
- 5). Sale of airboat for \$29,600. reimbursment from school for Remington field sidewalks

CITY OF EAST GRAND RAPIDS

GENERAL FUND PROPOSED AMENDMENTS

	Adopted Budget	Proposed Amendments	Proposed Budget	
EXPENDITURES				
GENERAL GOVERNMENT				
CITY COMMISSION	\$ 30,350	-	\$ 30,350	
CITY MANAGER	464,280	32,000	496,280	1,2
CITY ATTORNEY	300,000	-	300,000	
ELECTIONS	55,500	-	55,500	
ASSESSOR	192,580	6,500	199,080	2
FINANCE	864,510	19,700	884,210	2
GENERAL ADMIN	1,278,150	(417,980)	860,170	3,4
TOTAL GENERAL GOVERNMENT	3,185,370	(359,780)	2,825,590	
PUBLIC SAFETY				
PUBLIC SAFETY	\$ 5,235,910	500,710	\$ 5,736,620	2,5
STATE PROGRAMS	5,500	-	5,500	
TOTAL PUBLIC SAFETY	5,241,410	500,710	5,742,120	
CITY SERVICES				
CITY BUILDINGS	\$ 2,108,880	29,800	\$ 2,138,680	2
ZONING ADMINISTRATION	176,720	6,200	182,920	2
CITY ENGINEERING	66,800	(8,800)	58,000	6
STREET LIGHTING	118,200	5,000	123,200	7
GAS LIGHT VILLAGE BUSINESS DISTRICT	309,140	400	309,540	2
WASTE COLLECTION	543,520	9,700	553,220	2
LAKE RESTORATION	25,000	-	25,000	
TREE MAINTENANCE	208,160	2,700	210,860	2
TOTAL CITY SERVICES	3,556,420	45,000	3,601,420	
RECREATION				
RECREATION	\$ 964,260	\$ 650	\$ 964,910	2
POOL PROGRAMS	289,150	-	289,150	
SPECIAL EVENTS	168,110	3,000	171,110	8
RECREATION PROGRAMMING	111,870	-	111,870	
GROUNDS MAINTENANCE	534,360	11,700	546,060	2
RECREATION SPORTS	283,350	2,700	286,050	2
MIDDLE SCHOOL SPORTS	81,450	-	81,450	
AQUATIC CLUB (WAVES)	167,370	-	167,370	
TOTAL PARKS & RECREATION	2,599,920	18,050	2,617,970	
TOTAL EXPENDITURES	14,583,120	203,980	14,787,100	
TRANSFERS				
TRANSFERS TO OTHER FUNDS	1,320,000	(200,000)	1,120,000	9
TOTAL EXPENDITURES & TRANSFERS	\$ 15,903,120	\$ 3,980	\$ 15,907,100	

- 1). Wage Adjustments
- 2). Health Insurance Adjustment
- 3). Lower budgeted pension pmt from \$1.1 million to \$684,200 based on actuarial
- 4). Insurance claim payment, offsetted by revenue entry
- 5). Adj OT amount closer to actual, lower salaries. Total adj \$500k
- 6). DTE/HRC contracted complete. Adj budget to actuals
- 7). Adj electric budget in gaslight closer to actuals
- 8). Adj OT budget for special events closer to actuals
- 9). Removed transfer to MERF for funding of vactor truck

CITY OF EAST GRAND RAPIDS
MAJOR STREET FUND PROPOSED AMENDMENTS

	Adopted Budget	Proposed Amendments	Proposed Budget
REVENUES			
INTERGOVERNMENT PROGRAMS	1,121,250	-	1,121,250
MISCELLANEOUS REVENUE	-	-	-
INTEREST AND RENTS	-	-	-
TRANSFERS IN	1,616,090	-	1,616,090
TOTAL REVENUES	\$ 2,737,340	\$ -	\$ 2,737,340
EXPENDITURES			
ENGINEERING	174,420	2,410	176,830 1
STREET CONSTRUCTION	1,200,000	(200,000)	1,000,000 1
ROUTINE MAINTENANCE	502,970	196,430	699,400 1
TRAFFIC SERVICES	461,560	510	462,070 1
WINTER MAINTENANCE	253,820	3,080	256,900 1
STREET ADMINISTRATION	144,570	3,900	148,470 1
TOTAL EXPENDITURES	\$ 2,737,340	\$ 6,330	\$ 2,743,670
 NET CHANGE IN FUND BALANCE	 -	 (6,330)	 (6,330)

1.) Health Insurance adj

CITY OF EAST GRAND RAPIDS
LOCAL STREET FUND PROPOSED AMENDMENTS

	Adopted Budget	Proposed Amendments	Proposed Budget
REVENUES			
INTERGOVERNMENT PROGRAMS	421,040	-	421,040
MISCELLANEOUS REVENUE	-	-	-
INTEREST AND RENTS	-	-	-
TRANSFERS IN	1,687,390	-	1,687,390
TOTAL REVENUES	\$ 2,108,430	\$ -	\$ 2,108,430
EXPENDITURES			
ENGINEERING	101,220	2,410	103,630 1
STREET CONSTRUCTION	887,000	-	887,000
ROUTINE MAINTENANCE	711,860	(3,520)	708,340 1
TRAFFIC SERVICES	36,860	510	37,370 1
WINTER MAINTENANCE	226,790	3,210	230,000 1
STREET ADMINISTRATION	144,700	3,900	148,600 1
TOTAL EXPENDITURES	\$ 2,108,430	\$ 6,510	\$ 2,114,940
 NET CHANGE IN FUND BALANCE	 -	 (6,510)	 (6,510)

1.) Health Insurance adj

CITY OF EAST GRAND RAPIDS
MUNICIPAL STREET FUND PROPOSED AMENDMENTS

	Adopted Budget	Proposed Amendments	Proposed Budget
<u>REVENUES</u>			
PROPERTY TAX REVENUE	2,031,810	-	2,031,810
INTEREST AND RENTS	2,000	-	2,000
TRANSFERS IN	510,100	-	510,100
TOTAL REVENUES	<u>\$ 2,543,910</u>	<u>\$ -</u>	<u>\$ 2,543,910</u>
<u>EXPENDITURES</u>			
SIDEWALKS	492,900	-	492,900
STORM DRAINS	25,000	-	25,000
CAPITAL EXPENDITURE	-	-	-
TRANSFERS OUT	2,803,480	-	2,803,480
TOTAL EXPENDITURES	<u>\$ 3,321,380</u>	<u>\$ -</u>	<u>\$ 3,321,380</u>
NET CHANGE IN FUND BALANCE	(777,470)	-	(777,470)

No Changes in Budget Appropriations

CITY OF EAST GRAND RAPIDS
PARKS CAPITAL PROJECTS PROPOSED AMENDMENTS

	Adopted Budget	Proposed Amendments	Proposed Budget
REVENUES			
INTEREST AND RENTS	25,000	-	25,000
CONTRIBUTIONS FROM PRIV SOURCES	-	359,690	359,690 1
TRANSFER FROM GENERAL FUND	120,000	-	120,000
TOTAL REVENUES	\$ 145,000	\$ 359,690	\$ 504,690
EXPENDITURES			
CONTRACTED SERVICES	-	5,700	5,700 2,3
CAPITAL PROJECTS	525,000	1,170,500	1,695,500 2,3,4
EQUIPMENT	-	-	-
TOTAL EXPENDITURES	\$ 525,000	\$ 1,176,200	\$ 1,701,200
 NET CHANGE IN FUND BALANCE	 (380,000)	 (816,510)	 (1,196,510)

- 1.) EGRPS reimbursement for concrete and playground projects
- 2.) Roll over projects previously approved, playground & Manhattan park project completion
- 3.) Woodcliff playground project
- 4.) Mehney Field turf project, revenue in restricted fund balance account that will be moved to offset this expense



CITY OF
EAST GRAND RAPIDS

8

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DOUG LAFAVE
DEPUTY CITY MANAGER

MEMORANDUM

TO: Honorable Mayor and City Commissioners
FROM: Doug La Fave, Deputy City Manager
DATE: February 11, 2026

RE: Water Main Infrastructure Projects-FY 26/27

Action Requested: That the City Commission consider approval of water main rehabilitation, replacement, and improvements as noted and authorize the Deputy City Manager/Director of Public Works to award and implement noted projects:

- Authorization to award cured-in-place-pipe (CIPP) rehabilitation with Fer-Pal Construction USA, LLC of Taylor, MI in the amount of \$399,900 with associated HDPE directional boring at \$35,000 for Barnard Street easement between Shopping Center Road to Lovett Avenue, Boston Street from Breton Road to Laurel Avenue to Heather Street, and El Dorado Drive/Interurban Trail from Lakeside Drive to Pinecrest Avenue. This is a sole source proprietary infrastructure product, see included information.
- Authorization to award water main replacement project for Cambridge Boulevard between Martin Luther King Jr. Street and Lake Drive to the qualified low bid/best interest of the city bidding through Kent County Purchasing with an engineering estimate at \$365,000.
- Authorization to award transmission water main abandonment and reconnection project from the Municipal Complex/Lakeside Drive through easement location to Lake Drive, and Municipal Complex/Lakeside to Breton Road to the qualified low bid/best interest of the city bidding through Kent County Purchasing engineering estimate \$400,000 (including engineering).
- Authorization to purchase directly from existing supplier contracts, sole source to provide for in-house valves, hydrants, pipe, service line replacements, street restorations, rental items, and contingencies, within total authorized budgets for FY 26/27, estimated at \$80,000 for water related parts and \$50,00 related to streets restorations.
- Authorize contingency in the amount of 10% for all projects and associated amounts.

Background: Project areas/details include:

- Barnard Street easement between Shopping Center Road to Lovett Avenue, CIPP of 180 LF of 6-inch cast iron main installed in 1913.
- Boston Street from Breton Road to Laurel Avenue to Heather Street CIPP of 1,435 LF of 6-inch cast iron main installed in 1929 and directional boring 880 LF of 6-inch HDPE.
- El Dorado Drive/Interurban Trail from Lakeside Drive to Pinecrest Avenue CIPP of 600 LF of 6-inch cast iron main installed in 1920.
- Cambridge Boulevard between Martin Luther King Jr. Street and Lake Drive, open cut replacement of 1,600 LF of 6-inch cast iron main installed in 1914 with 8-inch ductile iron.
- Municipal Complex/Lakeside Drive through easement location to Lake Drive, west to San Lu Rae Drive, to Plymouth Road, abandonment of 4,100 LF of 24-inch steel main installed in 1964 and

Municipal Complex/Lakeside to Breton Road, abandonment 870 LF of 20-inch steel main installed in 1952.

The Department of Public Works utilizes asset management conditions and associated integrated strategy planning related to public infrastructure assets in the City. Water main throughout the city has an asset rating on a 1-5 scale where 1 is excellent and 5 is unserviceable (end of service life). The water distribution system consists of ~54 miles of water main. All of the CIPP, open cut, and abandonment projects have a 5 rating, with the exception of the 880 LF of HDPE looping Boston Street to Heather Street.

The investment in the CIPP rehabilitation, open cut replacement, and abandonment projects will improve the water distribution system by 1.6%, from asset management ratings 1 to 5 resetting assets for another 75 plus years of service life, combined with a liability reduction of 1.7% for a total system improvement of 3.3% in FY 26/27.

The CIPP method has been successfully utilized in the City of East Grand Rapids from 2016 through 2025 in conjunction with traditional open-cut replacement on various water main project areas and proved to be a cost-effective rehabilitation approach that also minimizes disruption to residents while also providing environmental benefits during the construction process and with respect to material reuse. To view information with respect to environmental sustainability of the CIPP process compared to the open cut method, please visit the following link: [Sustainability - FER-PAL Infrastructure \(ferpalinfrastructure.com\)](https://ferpalinfrastructure.com)

Water system related expenses include but are not limited to pipe, valves, hydrants, service lines, meters, misc. parts materials with installation and restorations for the CIPP rehabilitation process is ~\$250 per LF and ~\$531 per LF for traditional open cut replacement and associated restorations. Additional savings from the CIPP method are related to street construction costs for a full depth mill/overlay or pavement preservation with limited full reconstruction versus complete reconstruction for the entire pipe trench.

The project expenditures are within budget allocations for capital projects in the FY 26/27 budget, Total combined water main project expenditures are estimated at \$1,279,900, (\$1,407,890 with contingency) with \$50,000 programmed into capital streets/other for CIPP access pit pavement restorations.

Fer-Pal Construction USA, LLC is the only water main CIPP installer currently in the State of Michigan and is a sole source for this specific trenchless process and material. The city has successfully worked with Fer Pal in the past. Other projects will be competitively bid through Kent County Purchasing as noted.

CIPP Construction will commence with the Department of Public Works prepping access pits in May and June with CIPP lining in July with completion anticipated in August. Open cut replacement will take place this summer and be completed by the fall. Anticipated scheduling for transmission main abandonment is not known at this time but will be coordinated/completed without impacting the EGRPS school year to the greatest extent possible.

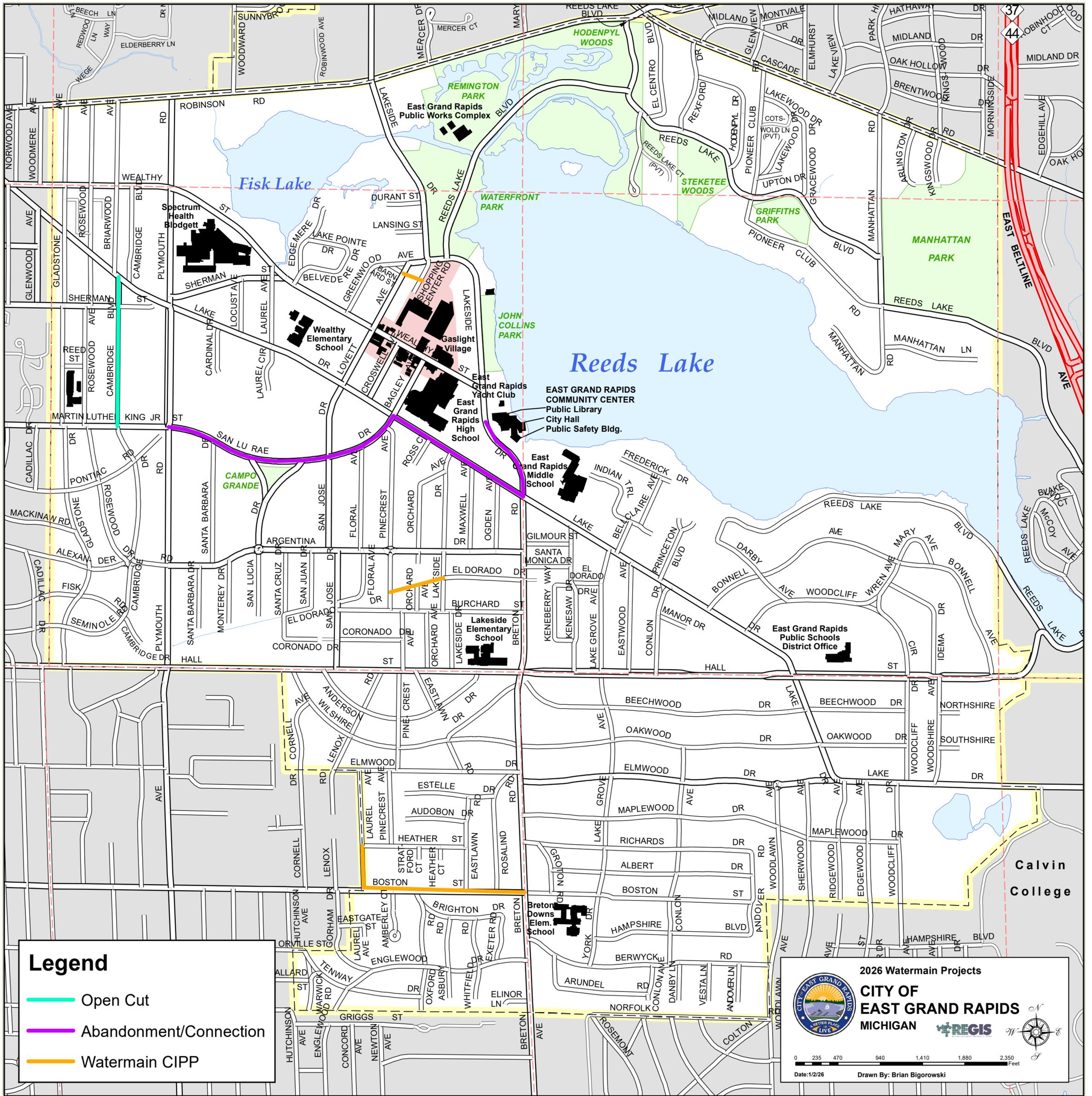
Street segments impacted by water main infrastructure improvements are coordinated to be paved at the conclusion of CIPP lining or in coordination with other infrastructure investments and associated conditions through capital improvement planning.

These projects are in alignment with the City Strategic Plan and Department of Public Works Goals and Objectives.

REVIEWED & APPROVED FOR SUBMISSION:



Shea Charles
City Manager



Legend

- Open Cut
- Abandonment/Connection
- Watermain CIPP

2026 Watermain Projects

CITY OF EAST GRAND RAPIDS
MICHIGAN

REGIS

0 235 470 940 1,410 1,880 2,350 Feet

Date: 1/2/26 Drawn By: Brian Bigorowski

FER-PAL CONSTRUCTION USA, LLC CIPP UPDATED QUOTE

JANUARY 28, 2026

Customer:	City of East Grand Rapids
Attention:	Department of Public Works - Brian Bigorowski, Engineering Technician
Project	CIPP Water Main Lining - Barnard St., El Dorado Dr. & Boston St.

Respectfully Submitted by: Chris Reynolds, Estimator & Project Manager, Fer-Pal Construction USA LLC

ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED TOTAL PRICE
1	Mobilization	1	EA	\$ 30,000.00	\$ 30,000.00
2	CIPP Water Main Lining - Barnard St. - 6"	180	LF	\$ 115.00	\$ 20,700.00
3	Temp Bypass - Supply, Install & Maintain - Barnard St.	1	LS	\$ 2,500.00	\$ 2,500.00
4	CIPP Water Main Lining - El Dorado Dr. - 6"	600	LF	\$ 115.00	\$ 69,000.00
5	Temp Bypass - Supply, Install & Maintain - El Dorado Dr.	1	LS	\$ 21,800.00	\$ 21,800.00
6	CIPP Water Main Lining - Boston Ave. 6"	1,450	LF	\$ 115.00	\$ 166,750.00
7	Temp Bypass - Supply, Install & Maintain - Boston St.	1	LS	\$ 76,300.00	\$ 76,300.00
8	Consultant Fee for MDEQ Permit	1	LS	\$ 4,100.00	\$ 4,100.00
9	Payment & Performance Bond	1	LS	\$ 4,200.00	\$ 4,200.00
10	GPS As-Builts	1	LS	\$ 4,450.00	\$ 4,450.00

TOTAL \$ 399,800.00

INCLUSIONS AND EXCLUSIONS	INCLUDED	EXCLUDED
Materials and Installation Method	x	
Potable water certification : NSF 61	x	
Lining Reports, DVD Inspection Videos	x	
GPS As Builts	x	
Laser Profile of inside the water main to determine the sizing of the water main	x	
Temporary Water By-Pass System to Service Residents or Commercial Industrial Buildings	x	
Site permit, IEPA permit, DNR permit, parking permit, fire hydrants permit		x
Traffic control supply or handling, flagpersons, signage and barrels		x
Excavation, backfill and all surface restoration of access pits		x
Free use at all times of the closet fire hydrant or other adequate source of water (water tank truck)		x
Cutting of the water main to gain access to water main to be lined		x
Dewatering	x	
Shoring, shoring systems, engineered drawings for shoring system		x
Supply and/or handling of Jersey Barriers, Steel Plates and the like		x
Cleaning residues disposal if required		x
Flushing, disinfection, water sampling and water main commissioning		x
Pressure Testing of CIPP-Lined pipe per ASTM F1216-16-8.3 Standards	x	
Roads cleaning and landscaping		x
Pipe mechanical work		x
Tie-ins, connections		x
Bonds		x



FER-PAL CONSTRUCTION USA, LLC • 26187 NORTHLINE RD. • TAYLOR, MI. 48180 • (734) 946-2034

General Water Main CIPP Process:

Step 1: EGR Department of Public Works staff starts the process by excavating access pits to the water main at valve, tee, cross and hydrant locations. Access pits will have shoring/excavation boxes in them for safety and be secured with barricades at the surface.



Step 2: The contractor will arrive on site and install an above ground temporary water system which includes above ground main, and service leads to homes. The system is disinfected/chlorinated and tested before residents are switched from the existing water main to the temporary system.



Step 3: The contractor will make appointments with residents/property owners to remove water meters. Meters will be removed for the duration of the project. Water and sewer monthly usage will be estimated and billed based off the annual average for each property.

Step 4: Residents will be transitioned to the above ground temporary water system so the existing water system can be taken out of service for rehabilitation.

Step 5: The contractor will cut into the out-of-service water main at the existing access pit locations.

At these sites, the contractor cleans the water main with a metal chain reamer and inspects the pipe with closed-circuit television to map water service locations. After this is completed, plugs are inserted at water service locations by specialized robotic equipment.



Step 6: After the main has been cleaned and inspected, the new liner is inserted, epoxy resin is injected, and hot water is circulated to cure the liner into the new structural pipe within the existing pipe.



Step 7: EGR Department of Public Works staff will reconnect the rehabilitated water main at access pit locations by installing new valves, tees, crosses, and small segments of water main while the contractor reinstates water services with specialized robotic cutting equipment. Throughout the project EGR Department of Public Works staff will also be replacing any lead water service lines in the project areas in advance of bringing the rehabilitated water main back into service.

Step 8: The city then fills the rehabilitated water main, hydrostatic pressure testing is conducted and the new pipe is disinfected, flushed, and tested.

Step 9: The contractor or City contacts residents/property owners to reinstall water meters and residents/property owners are transitioned from the above ground temporary water system to the rehabilitated water main.

Step 10: The contractor removes the above ground temporary water system and East Grand Rapids Department of Public Works completes right-of-way restorations and paving access pit locations to complete the projects.

WHAT COMMUNITIES SAY ABOUT US



Lindsay, resident

"The employees who have been working out in front of my house have been great. Very polite, respectful and most pleasant."

Robert, Waterloo resident

"The FER-PAL employees have been extremely polite and working nonstop to try and complete this work. Whatever you guys are doing keep it up. Good Job!"

Roland, Building Commissioner

"FER-PAL was extremely polite and professional when working in our neighbourhood."

FER-PAL INFRASTRUCTURE HEAD OFFICE
171 Fenmar Drive, Toronto, Ontario M9L 1M7
Phone: 416-742-3713



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Reliable, Sustainable, and Practical.

Clean Drinking Water Solutions



ferpalinfrastructure.com

THE BENEFITS OF ALTRA CIPP

**REDUCED COST VERSUS TRADITIONAL
OPEN CUT CONSTRUCTION**

GIVES WATERMAINS A NEW LIFE

**MINIMIZES IMPACT TO TRAFFIC,
BUSINESSES AND RESIDENTS**

LOWERS GREENHOUSE GASES



Message from the CEO
Shaun McKaigue

At FER-PAL we think about how each project affects the true end user of a municipal drinking water system, the resident. We strive to look past conventional construction techniques in order to provide solutions that maximize the funding provided through taxes and fees while minimizing the impact to the surrounding environment.



Watch our videos at
ferpalinfrastructure.com

WHY YOU SHOULD CHOOSE FER-PAL



WHY USE ALTRA CIPP OVER TRADITIONAL CONSTRUCTION?

- Minimal excavation required
- Reduces physical and audible disruption to residents
- Ensures accessibility to businesses and properties
- Lower construction costs allowing utilities to rehab more with same budget
- Creates “superpipe” but by utilizing the remaining strength of the existing watermain
- Improves water quality by stopping rust build-up and preventing contact with lead
- Decreases operating costs by increasing flows

THE ALTRA CIPP ADVANTAGE



- Stops watermain breaks and leaks
- Pulled-in-place system with wet-out of liner occurring on-site
- Ability to line multiple 45-degree bends
- Install new services via hot-tap with standard tapping tools
- Reassemble with standard fittings

ECO FRIENDLY AND COMMUNITY CONSCIOUS

FER-PAL is dedicated to providing towns with safe and clean drinking water.

Municipalities lead with innovation. Think rehabilitation before open cut.



THREE STEPS TO GOING TRENCHLESS



STEP 1: PREPARATION

We excavate an access hole to the existing watermain then clean and flush out the dirty and damaged watermain.



STEP 2: REHABILITATION

We pull a liner into the existing watermain and cure it in place.



STEP 3: RETURN TO SERVICE

We robotically reinstate each service from inside the newly rehabilitated watermain.

Follow us online.



Watch our videos to learn more at ferpalinfrastructure.com

NSF International

RECOGNIZES

SANEXEN ENVIRONMENTAL SERVICES INC.
VARENNES, QUEBEC, CANADA

AS COMPLYING WITH NSF/ANSI 61.
PRODUCTS APPEARING IN THE NSF OFFICIAL LISTING ARE
AUTHORIZED TO BEAR THE NSF MARK.



ANSI Accredited Program
PRODUCT CERTIFICATION
Certification Program
Accredited by the
American National
Standards Institute



Certification Program
Accredited by the
Standards Council
of Canada

This certificate is the property of NSF International and must be returned upon request. For the most current and complete information, please access NSF's website (www.nsf.org).

April 13, 2005
Certificate# 0L190 - 01

David Purkiss, General Manager
Water Distribution Systems

Technical Data Sheet

ALTRA Proven Water Technology

Revision date: 04-03-2023



DESCRIPTION

ALTRA Proven Water Technology is designed and installed according to ASTM F1216 and ASTM F1743 standards, respectively. It is designated as a class IV fully structural lining according to the AWWA M28 structural classification. This means that ALTRA Proven Water Technology is a standalone structural pipe that can withstand all dead and live external loads and internal pressure without the help of the residual strength of the existing pipe. If the host pipe is depressurized, ALTRA Proven Water Technology will resist the external dead and live loads.

The proprietary 100% solid epoxy resin used has no effect on water quality and contains no VOCs. There is no styrene in the epoxy resin.

PHYSICAL PROPERTIES

DESCRIPTION	TEST METHOD	ASTM F 1216
Flexural Strength	ASTM D790	10,000 psi
Flexural Modulus	ASTM D790	290,000 psi
Tensile Strength	ASTM D638	12,000 psi

- Operating pressures: up to 150 psi;
- Short term burst pressure > 400 psi;
- Elongation: 20% at maximum deformation.

DESIGN PARAMETERS

The following ASTM F1216 design parameters are typically used when evaluating the pipe liner, in addition to the manufacturer's standards.

1. Ovality of existing pipe:	2% minimum
2. Existing pipe condition:	Fully deteriorated
3. Modulus of soil reaction:	700 psi minimum
4. Factor of safety:	2 minimum
5. Live Load:	AASHTO HS20-44 Loading under roadways Cooper E-80 Loading under railroads
6. Soil unit weight:	120 pcf minimum (If no Boring Data is available in vicinity)
7. Creep reduction factor:	50% maximum
8. Internal pressure:	System working pressure
9. Depth of cover:	Actual pipe depth, as indicated in bid documents
10. Hazen-Williams coefficient:	Minimum of 120
11. Expected life span:	75 years



CITY OF
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DOUG LA FAVE
DEPUTY CITY MANAGER

MEMORANDUM

TO: Honorable Mayor and City Commissioners
FROM: Doug La Fave, Deputy City Manager
DATE: February 11, 2026

RE: Lake Drive and Hall Street Traffic Signal Replacement Project

Action Requested: That the City Commission consider awarding the Lake Drive and Hall Street traffic signal project to Strain Electric Co. of Grand Rapids, MI in the amount of \$290,524.69 with contingency of 10%.

Background: The Streets and Sidewalks Millage provides funding to address traffic signal upgrades as needed. The City of East Grand Rapids partners with the City of Grand Rapids Mobility Department-Traffic Signals Division to maintain, program and operate traffic signals in East Grand Rapids.

The City of East Grand Rapids has seven traffic signals and two traffic signals that are shared with neighboring road transportation jurisdictions, the City of Grand Rapids and Kent County Road Commission. Each traffic signal is evaluated by the City of Grand Rapids Mobility Department-Traffic Signals Division for capital maintenance/repairs/upgrades and replacements. Traffic signal investments since the 2015/2024 Streets and Sidewalks Millages are noted as follows:

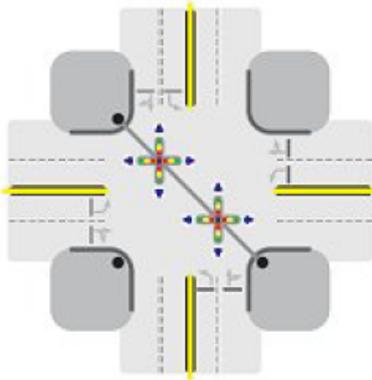
- Lead Pedestrian Interval (LPI) all signals: \$50,000 2016-2020
- Breton/Lake/Lakeside Signal Replacement: \$135,000 (EGR share) 2016
\$274,000 (Federal Funds/grant)
- Plymouth Rd-Midblock Warning Flasher: \$22,000
- Hall/Lake Signal Capital Upgrade: \$15,000 2017
- Lakeside/Robinson Signal Replacement: \$54,000 (EGR share) 2018
\$54,000 (KCRC share)
- Breton/Hall Capital Maintenance/Upgrade: \$10,000 2018
- Breton/Boston Signal Replacement \$215,000 2024
- Breton/Hall Signal Replacement \$252,000 2025
- Lake/Hall Signal Replacement \$300,000 (Budget) 2026

Traffic signal layouts are upgraded to modern box span layout with new signal heads to enhance visibility and safety for the public as well as maintenance crews. The signal will have upgraded pedestrian lighting added by the Department of Public Works at the conclusion of this project. Pedestrian crosswalk signals have and will continue to be programmed with lead pedestrian interval (LPI) timing prioritizing pedestrian movements, pedestrian push button signal timing priority capability, and audio.

Traffic Signal Designs:

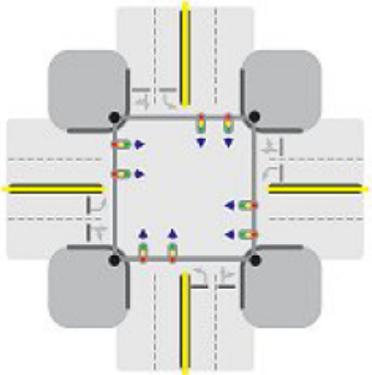
The New Box Span Traffic Signal

Box span signal design is a new method for positioning traffic signals in an intersection. In the course of projects that require upgrading an intersection and/or signal, MDOT will be replacing the traditional signal configuration with the box span design.



Traditional signal design

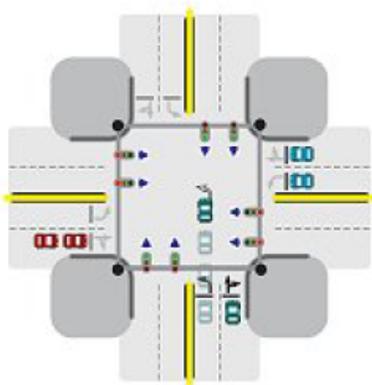
With the traditional signal design, two traffic signals are located in the middle of an intersection. They are suspended on wires secured to two poles placed opposite each other in the intersection.



New box span signal configuration

With the new box span configuration, signals are located near each corner of the intersection (thus, the “box” design).

Advantages of this design include increased safety for maintenance workers who no longer need to be stationed in the middle of a busy intersection to make repairs, and placement of the signal head over each lane which makes it easier for drivers to see the signals.



How a box span signal works

This diagram shows how the new signal configuration works. Motorists will continue to pull up to the stop line and proceed according to the signal directly opposite them at the far side of the intersection. Once this signal turns green, a motorist could go straight or turn, depending on their lane of travel. Motorists turning left need to follow through with the left-turn regardless of what the other traffic signals show; drivers should NOT stop in an intersection for any reason.

The traffic signal project was issued for bidding on December 10, with bids due on January 7. Bid results are as follows:

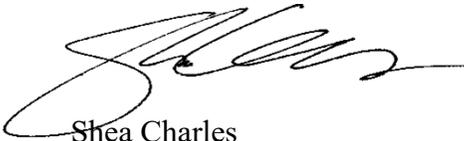
- Strain Electric Co. of Grand Rapids, MI: \$290,524.69
- J. Ranck Electric, Inc of Mt. Pleasant, MI: \$366,656.36

After reviewing bids for accuracy, the recommendation for award is Strain Electric Co. of Grand Rapids, MI.

If approved, underground work related to the project will commence during winter/spring depending on weather with substantial completion estimated during the summer of 2026. The project will be taking place adjacent to the Woodcliff Early Childhood Center/EGRPS Administration Building and Canepa Tennis Courts. The city will communicate the progress schedule to EGRPS, when finalized. Construction will have minimal impacts with traffic being maintained and the existing signal remaining operational until the new signal construction is complete for startup.

The FY 25/26 budget has funds programmed for this project.

REVIEWED & APPROVED FOR SUBMISSION:

A handwritten signature in black ink, appearing to read 'Shea Charles', written over a horizontal line.

Shea Charles
City Manager



February 5, 2026

Doug La Fave
Deputy City Manager
City of East Grand Rapids
750 Lakeside Drive SE
East Grand Rapids, MI 49506

Re: Improvements of Traffic Signals at Hall and Lake (City of East Grand Rapids)
Recommendation for Award

Dear Doug,

We are pleased to share with you:

On Wednesday, February 4, 2026, bids for the Improvements of Traffic Signals at Hall and Lake were received at 11:00 a.m. Two (2) bids were received by email and as-read base bid amounts are as follows:

<u>BASE BID</u>	<u>COMPANY NAME</u>	<u>BID</u>
Low Bid	Strain Electric Co.	\$290,524.69
Second Low Bid	J. Ranck Electric, Inc.	\$366,656.36
Engineer's Estimate		\$315,888.50

Both Strain Electric Co. and J. Ranck Electric, Inc. do work regularly for improvements to traffic signals and both companies are familiar with this type of construction project and standards.

Progressive Companies contacted the low bidder, Strain Electric Co., and spoke with Cole Dochod to review the bid with him. After speaking with Cole, we are confident that Strain Electric Co. has the equipment and experience to complete this project by the Substantial Completion date of October 1, 2026 and Final Completion of this project by October 31, 2026.

Based on pricing and qualifications, Progressive Companies supports award of this project to the low bidder, Strain Electric Co.

To accept Strain Electric Co.'s bid, please sign the attached 00 5100 Notice of Award and return. Please contact me if you have any questions.

Sincerely,

Joseph Eberle 
Digitally signed by Joseph Eberle
DN: C=US,
E=j.eberle@weareprogressive.com,
O=Progressive AE, CN=Joseph Eberle
Date: 2026.02.09 13:57:46-05'00'

Joseph P. Eberle, PE
Transportation Engineer

Enclosures – Bid Tabulation; Notice of Award Form; Received Bids from Strain Electric Co. and J. Ranck Electric, Inc.

JPE/ecy
\\dms1\projects\77510015\05 CAIE1 BIDDING NEGOTIATION\Bids\2026 02 06 Improvements to Traffic Signals at Hall & Lake
ROA Letter.docx

PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS

Regular Meeting Held February 2, 2026

Mayor Favale called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Burdick, Groff-Blaszak, Hunter, Schwartz, Skaggs and Mayor Favale.

Absent: Commissioner Wessely.

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; Finance Director Seath; Parks & Recreation Director Melville; Public Safety Director Buikema; City Clerk Parmenter.

2026-17. Commissioner Groff-Blaszak made a motion to add a resolution to establish policies to protect the safety of the community to the agenda. Supported by Commissioner Hunter.

A motion was made by Commissioner Schwartz to amend the previous motion to postpone discussion of the resolution until no later than the first meeting in March. Supported by Commissioner Burdick.

Commissioner Schwartz said that the resolution is a strong document and she would like documentation on current polices and how this would fit in.

Commissioner Burdick agrees and wants more time to review the resolution.

Commissioner Skaggs concurs and wants the resolution to go through the normal vetting process.

Commissioner Groff-Blaszak is not opposed to conversation at the next meeting and would like to work from this resolution.

Commissioner Hunter echoes what the others said.

Vote on motion to amend original motion to postpone the discussion on the resolution until no later than the first meeting in March

Yeas: Burdick, Groff-Blaszak, Hunter, Schwartz, Skaggs and Favale – 6
Nays: None.

Vote on original motion as amended.

Yeas: Burdick, Groff-Blaszak, Hunter, Schwartz, Skaggs and Favale – 6

Nays: None.

2026-18. Public comment:

Nancy Pattison, 2104 Gorham, spoke about flock cameras.

Tina Murua, 1031 Lakeside, spoke about the proposed resolution and Brownfield.

Chris TerHarmsel, 2615 Boston, spoke about policies he would like to see implemented.

Lauren, 520 Cambridge, would like urgency on the proposed resolution.

Tonya DeOliveria, 1851 Hall, spoke about her family regarding ICE.

Robert Blaszak, spoke about the protest outside of his house.

Marc Armstead, 2202 Elmwood, spoke about the Brownfield.

2026-19. Mayor and City Commission comments, including committee liaison reports.

Commissioner Hunter thanked staff for clearing the snow and the We the People group he has been working with took second place in competition.

Commissioner Groff-Blaszak thanked residents that came out for the protest.

Commissioner Schwartz thanked everyone for coming to the meeting and speaking and noted that residents like the sidewalk clearing equipment.

Commissioner Burdick noted that previously he gave out information regarding flock cameras and mentioned that Ben Smith was the new Parks and Recreation School Board member.

Commissioner Skaggs spoke about the ICE activities in Minneapolis.

Mayor Favale wants to make sure we do the right thing relating to ICE and mentioned how good the roads have been compared to other communities. She also thanked Public Safety for the way in which they responded to unhoused individuals at the Community Center.

City Manager Charles said that East is blessed with resources that neighboring communities don't have regarding snow removal, the previous Rite-Aid building is being refreshed while vacant, reminded everyone about Strategic Planning on Saturday and February 10th the Planning Commission is holding a public hearing for the Master Plan.

2026-20. Public Safety annual report.

Public Safety Chief Buikema reviewed the information.

Commissioner Skaggs asked about what would happen if ICE showed up in East. Public Safety Chief Buikema said that the city has no authority to enforce immigration issues.

Mayor Favale asked about FAQ's for the website. Chief Buikema said that he is working on that and policies relating to ICE.

Commissioner Burdick recognized the crossing guards and other personnel that were working out in the frigid weather.

Commissioner Groff-Blaszak gave a kudos to public safety for the reduction of property crimes and asked what the cameras were at the intersections. Deputy City Manager La Fave said that they were detecting traffic cameras, and some were sensors that gave the temperature of the roads.

Commissioner Schwartz asked if most of the traffic stops ended in a warning. Chief Buikema said that they did.

Commissioner Skaggs asked if traffic crashes were categorized with mobility devices. Chief Buikema said that it was difficult at this time due to the form only having vehicle or pedestrian options for accidents.

Commissioner Hunter asked about the staffing at public safety. Chief Buikema said that it takes about one and a half years to get a new recruit fully trained in all the areas.

Mayor Favale asked about additional staffing needed to handle FOIA requests. Chief Buikema said that it was not needed at this time.

2026-21. Strategic Area Update 2026.

City Manager Charles reviewed the information.

2026-22. Schwartz-Skaggs. To approve the consent agenda as follows:

2026-22-A. Minutes of the regular meeting held January 20, 2026.

2026-22-B. Disbursement of funds: payroll disbursements of \$324,192.29; county and school disbursements of \$680,679.72, and total remaining disbursements of \$627,374.39.

Yeas: Burdick, Groff-Blaszak, Hunter, Schwartz, Skaggs and Favale – 6

Nays: None.

The meeting adjourned at 7:12 p.m., subject to the call of the Mayor until February 17, 2026.

Lori A Parmenter, City Clerk

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-0380.00	ACCOMMODATION PURCHASES	CASCADE CHARTER TWP	RENTAL INSPECTIONS 2025	\$ 3,780.00	139973
101-000-2465.00	EMPLOYEE APPRECIATION FUND	MEIJER	EMP APPRECIATION	\$ 63.60	710817
101-000-2465.00	EMPLOYEE APPRECIATION FUND	SAM'S CLUB	EMP APPRECIATION	\$ 148.90	710817
		Total For Dept 000		\$ 3,992.50	
Dept 172 CITY MANAGER					
101-172-8010.42	COMMUNICATIONS	SABO PR	COMMUNICATIONS/JAN	\$ 6,393.33	710848
101-172-9550.00	MISCELLANEOUS EXPENSE	AMAZON	OFFICE SUPPLIES	\$ 93.35	710817
101-172-9560.00	DUES & SUBSCRIPTIONS	INTL INSTITUTE OF MUNICIPAL CLERKS	IIMC ANNUAL/PARMENTER	\$ 195.00	710817
101-172-9560.00	DUES & SUBSCRIPTIONS	MI ASSOCIATION OF MUNICIPAL CLERKS	MAMC/ANNUAL/PARMENTER	\$ 100.00	710817
101-172-9560.00	DUES & SUBSCRIPTIONS	KENT COUNTY CLERKS ASSN	KCCA DUES/ANNUAL	\$ 25.00	139978
101-172-9560.15	MISCELLANEOUS DUES & SUBSCRIPTIONS	SOCIETY FOR HUMAN RESOURCES	SHRM/ANNUAL/L PARMENTER	\$ 235.00	710817
101-172-9570.00	PROFESSIONAL DEVELOPMENT	REID S CHARLES II	MME WINTER CONF	\$ 776.00	710797
101-172-9570.00	PROFESSIONAL DEVELOPMENT	FAIRFIELD BY MARRIOTT	CLERK MASTER ACAD/PARMENTER	\$ 308.70	710817
101-172-9570.00	PROFESSIONAL DEVELOPMENT	MICHIGAN MUNICIPAL LEAGUE	MME WINTER INSTITUTE/CHARLES	\$ 460.00	710817
		Total For Dept 172 CITY MANAGER		\$ 8,586.38	
Dept 210 CITY ATTORNEY					
101-210-7080.00	CONTRACTUAL WAGES	VARNUM LLP	LEGAL SVCS/MONTHLY	\$ 17,000.00	710852
101-210-8180.00	LABOR ATTORNEY FEES	VARNUM LLP	LEGAL SVCS/BALLOT ISSUES	\$ 8,230.50	710812
		Total For Dept 210 CITY ATTORNEY		\$ 25,230.50	
Dept 260 FINANCE					
101-260-7400.00	OPERATING SUPPLIES	AMAZON	OFFICE SUPPLIES	\$ 54.74	710817
101-260-7400.00	OPERATING SUPPLIES	AMAZON	HOLIDAY CARDS/EMP GIFTS	\$ 63.63	710817
101-260-7400.00	OPERATING SUPPLIES	KONICA MINOLTA BUSINESS SOLUTIONS	COPIER SUPPLIES/SVC	\$ 104.51	710817

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
101-260-7400.00	OPERATING SUPPLIES	PITNEY BOWES INC - SUPPLIES	POSTAGE METER TAPES	\$ 66.39	710817
101-260-7400.00	OPERATING SUPPLIES	QUILL	W-2 FORMS/ENVELOPES	\$ 287.34	710817
101-260-8010.00	CONTRACTUAL SERVICES	BS&A SOFTWARE	ANNUAL SYSTEM SVC/SUPPORT	\$ 1,932.00	139964
101-260-8010.00	CONTRACTUAL SERVICES	I3 BUSINESS SOLUTIONS LLC	IT MONITORING	\$ 1,332.00	710806
101-260-8010.00	CONTRACTUAL SERVICES	I3 BUSINESS SOLUTIONS LLC	SERVER HARDWARE MAINT	\$ 230.00	710806
101-260-8010.00	CONTRACTUAL SERVICES	AT&T	PUBLIC WIFI HOTSPOT	\$ 138.69	710817
101-260-8010.00	CONTRACTUAL SERVICES	AT&T	SECONDARY INTERNET SVC	\$ 128.45	710817
101-260-8010.00	CONTRACTUAL SERVICES	MICROSOFT CORPORATION	0365 BUS PREMIUM	\$ 27.98	710817
101-260-8010.00	CONTRACTUAL SERVICES	VERIZON WIRELESS	CELLULAR DEVICES/SVC	\$ 37.60	710817
101-260-9320.00	COMPUTER REPAIR	NETWORK SOLUTIONS LLC	WEBSITE FOWARDING	\$ 17.99	710817
101-260-9550.00	MISCELLANEOUS EXPENSE	SPARTAN STORES LLC	EMP APPRECIATION GC	\$ 1,000.00	710817
101-260-9550.00	MISCELLANEOUS EXPENSE	SPARTAN STORES LLC	EMP APPRECIATION GC	\$ 800.00	710817
101-260-9550.00	MISCELLANEOUS EXPENSE	SPARTAN STORES LLC	EMP APPRECIATION GC	\$ 1,800.00	710817
101-260-9550.00	MISCELLANEOUS EXPENSE	SPARTAN STORES LLC	EMP APPRECIATION GC	\$ 200.00	710817
101-260-9560.00	DUES & SUBSCRIPTIONS	GOVERNMENT FINANCE OFFICERS	GFOA/ANNUAL/S SEATH	\$ 500.00	710817
101-260-9560.00	DUES & SUBSCRIPTIONS	KENT COUNTY TREASURER'S ASSO	KCTA DUES/ANNUAL	\$ 50.00	139979
		Total For Dept 260 FINANCE		\$ 8,771.32	
Dept 265 CITY BUILDINGS					
101-265-7400.00	OPERATING SUPPLIES	GRAINGER INC	DOOR TRIM	\$ 36.33	710804
101-265-7400.00	OPERATING SUPPLIES	GRAINGER INC	THERMOSTAT/DPW	\$ 68.70	710804
101-265-7400.00	OPERATING SUPPLIES	AMAZON	OPERATING SUPPLIES	\$ 238.00	710817
101-265-7400.00	OPERATING SUPPLIES	AMAZON	BATTERIES/CHARGER	\$ 65.99	710817
101-265-7400.00	OPERATING SUPPLIES	AMAZON	BRACKETS/MONITORS/TV	\$ 92.91	710817
101-265-7400.00	OPERATING SUPPLIES	KONICA MINOLTA BUSINESS SOLU	COPIER SUPPLIES/SVC	\$ 152.06	710817
101-265-7400.00	OPERATING SUPPLIES	KONICA MINOLTA BUSINESS SOLU	COPIER SUPPLIES/SVC	\$ 22.26	710817
101-265-7400.00	OPERATING SUPPLIES	STAPLES	OFFICE SUPPLIES	\$ 72.86	139982
101-265-7400.04	MEDICAL SUPPLIES	AMAZON	AED BATTERY REPL	\$ 129.99	710817
101-265-7400.04	MEDICAL SUPPLIES	AMERICAN SAFETY & FIRST AID	MEDICAL SUPPLIES	\$ 65.00	139971

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
101-265-7400.05	CLEANING SUPPLIES	ACTION CHEMICAL INC	CLEANING/JANITORIAL SUPPLIES	\$ 658.27	710824
101-265-7400.06	OFFICE SUPPLIES	AMAZON	CARD READER USB	\$ 52.11	710817
101-265-7400.06	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLIES	\$ 88.67	139982
101-265-7400.11	EMPLOYEE SAFETY GEAR	FULL SOURCE LLC	SAFETY VESTS	\$ 62.68	710817
101-265-8010.04	ELEVATOR SRV MAINT AGREEMENT	ELEVATOR SERVICE	ELEVATOR MAINT	\$ 960.00	710800
101-265-8010.05	HVAC PM AGREEMENT	SEAMAN'S MECHANICAL	PM HVAC	\$ 347.50	710849
101-265-8010.33	WEALTHY POOL	SEAMAN'S MECHANICAL	AIR HANDLER/W POOL	\$ 361.20	710849
101-265-8010.35	GENERAL BUILDING/COM CENTER/LIB	ROSE PEST SOLUTIONS	PEST CONTROL CONTRACT	\$ 232.00	710817
101-265-8010.35	GENERAL BUILDING/COM CENTER/LIB	FIRE PROS INC	FIRE EXTINGUISHER CK/REPL	\$ 216.65	710831
101-265-8010.35	GENERAL BUILDING/COM CENTER/LIB	FIRE PROS INC	FIRE EXTINGUISHER CK/REPL	\$ 348.15	710831
101-265-8010.35	GENERAL BUILDING/COM CENTER/LIB	KERKSTRA SEPTIC TANK CLEANING	GREASE TRAP CLEANING	\$ 250.00	710841
101-265-9210.00	GAS SERVICE	DTE ENERGY	GAS BILLING-12.20.25-1.21.26	\$ 8,597.98	139974
101-265-9220.00	ELECTRIC SERVICE	CONSUMERS ENERGY	ELECTRIC SERVICE-12.19-1.31	\$ 8,908.56	710827
101-265-9230.00	WATER SERVICE	CITY OF EAST GRAND RAPIDS/WTR	WATER BILLING/CITY	\$ 2,388.81	710815
101-265-9240.00	TELEPHONE SERVICE + CELL	AT&T	WEALTHY POOL LINE	\$ 123.24	710817
101-265-9240.00	TELEPHONE SERVICE + CELL	COMCAST BUSINESS	PS FAX LINE	\$ 107.41	710817
101-265-9240.00	TELEPHONE SERVICE	VERIZON (3)	PHONES/LOCAL LINES	\$ 519.13	710817
101-265-9240.00	TELEPHONE SERVICE + CELL	VERIZON WIRELESS	CELLULAR DEVICES/SVC	\$ 85.76	710817
101-265-9240.00	TELEPHONE SERVICE + CELL	BCM ONE	MSIP PHONE SERVICE	\$ 602.49	710825
		Total For Dept 265 CITY BUILDINGS		\$ 25,854.71	
Dept 345 PUBLIC SAFETY					
101-345-7400.00	OPERATING SUPPLIES	SCHUIL COFFEE	COFFEE ORDER	\$ 151.34	710817
101-345-7400.04	MEDICAL SUPPLIES	AMAZON	TOURNIQUET HOLDERS	\$ 17.49	710817
101-345-7400.04	MEDICAL SUPPLIES	AMAZON	MED STOCK	\$ 45.73	710817
101-345-7400.04	MEDICAL SUPPLIES	AMAZON	MED SUPPLIES	\$ 36.06	710817
101-345-7400.06	OFFICE SUPPLIES	ABBY'S PRINTING	CALENDAR/PS SHIFT SCH	\$ 148.40	710817
101-345-7400.06	OFFICE SUPPLIES	AMAZON	OFFICE SUPPLIES	\$ 46.99	710817
101-345-7400.06	OFFICE SUPPLIES	AMAZON	OFFICE SUPPLIES	\$ 42.19	710817

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101-345-7400.06	OFFICE SUPPLIES	PROSECUTING ATTORNEYS ASSOC	LAW BOOK UPDATES	\$ 100.00	710817
101-345-7400.07	MISC. OPERATING	AMAZON	PACKAGING MAT	\$ 50.51	710817
101-345-7400.07	MISC. OPERATING	AMAZON	BINS	\$ 14.04	710817
101-345-7400.07	MISC. OPERATING	AMAZON	OFFICE SUPPLIES	\$ 98.92	710817
101-345-7400.07	MISC. OPERATING	AMAZON	KITCHEN SUPPLIES	\$ 71.19	710817
101-345-7400.07	MISC. OPERATING	AMAZON	KITCHEN SUPPLIES	\$ 44.22	710817
101-345-7400.07	MISC. OPERATING	AMAZON	KITCHEN SUPPLIES	\$ 81.52	710817
101-345-7400.07	MISC. OPERATING	AMAZON	VEH DRYING TOWEL	\$ 88.95	710817
101-345-7400.07	MISC. OPERATING	AMAZON	PRIVACY SCREEN	\$ 53.30	710817
101-345-7400.07	MISC. OPERATING	SCHUIL COFFEE	COFFEE ORDER/PS	\$ 154.56	710817
101-345-7400.09	POLICE EQUIPMENT	AMAZON	POLICE EQUIPMENT	\$ 284.34	710817
101-345-7400.09	POLICE EQUIPMENT	AMAZON	TRAINING EQUIP	\$ 33.98	710817
101-345-7400.09	POLICE EQUIPMENT	AMAZON	DB CAMERA SUPPLIES	\$ 216.79	710817
101-345-7400.09	POLICE EQUIPMENT	AMAZON	HANDCUFF KEYS	\$ 28.78	710817
101-345-7400.09	POLICE EQUIPMENT	ZERO9 HOLSTERS	POLICE EQUIPMENT	\$ 34.99	710817
101-345-7400.09	POLICE EQUIPMENT	ZERO9 HOLSTERS	POLICE HOLSTERS	\$ 94.97	710817
101-345-7400.09	POLICE EQUIPMENT	TH BRANDS	STATION HOODIES	\$ 1,916.00	710851
101-345-8010.00	CONTRACTUAL SERVICES	COMCAST CABLE	CABLE	\$ 119.36	139968
101-345-8010.00	CONTRACTUAL SERVICES	AXON ENTERPRISE, INC	AXON ADD-ON CAMERA	\$ 3,853.58	710795
101-345-8010.00	CONTRACTUAL SERVICES	CAR WASH PARTNERS LLC	CAR WASHES/NOV	\$ 176.00	710817
101-345-8010.00	CONTRACTUAL SERVICES	CAR WASH PARTNERS LLC	CAR WASHES/OCT	\$ 334.40	710817
101-345-8010.00	CONTRACTUAL SERVICES	CAR WASH PARTNERS LLC	CAR WASHES/JULY	\$ 440.00	710817
101-345-8010.00	CONTRACTUAL SERVICES	COMCAST CABLE	CABLE	\$ 102.48	710817
101-345-8010.00	CONTRACTUAL SERVICES	KONICA MINOLTA BUSINESS SOLU	COPIER SUPPLIES/SVC	\$ 40.32	710817
101-345-8010.00	CONTRACTUAL SERVICES	VERIZON WIRELESS	CELLULAR DEVICES/SVC	\$ 312.14	710817
101-345-9560.00	DUES & SUBSCRIPTIONS	LERMA INC	LERMA DUES/ANNUAL/C FORD	\$ 150.00	710817
101-345-9560.00	DUES & SUBSCRIPTIONS	LERMA INC	CREDIT/DUPLICATE PYMT	\$ (150.00)	710817
		Total For Dept 345 PUBLIC SAFETY		\$ 9,233.54	

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Dept 371 ZONING ADMINISTRATION					
101-371-7400.00	OPERATING SUPPLIES	AMAZON	PARKING LIT	\$ 141.94	710817
101-371-8010.00	CONTRACTUAL SERVICES	AMERICAN PLANNING ASSOCIATIO	APA/ANNUAL/J GIANOTTI	\$ 621.75	710817
		Total For Dept 371 ZONING ADMINISTRATION		\$ 763.69	
Dept 448 STREET LIGHTING					
101-448-9220.00	ELECTRIC SERVICE	CONSUMERS ENERGY	ELECTRIC SERVICE-12.19-1.31	\$ 7,696.67	710827
		Total For Dept 448 STREET LIGHTING		\$ 7,696.67	
Dept 485 GASLIGHT VILLAGE BUSINESS DISTRICT					
101-485-8010.00	CONTRACTUAL SERVICES	NORTHWEST KENT MECHANICAL C	SNOW MELT MAINT	\$ 630.00	710810
101-485-9210.00	GAS SERVICE	DTE ENERGY	GAS BILLING-12.20.25-1.21.26	\$ 19,369.02	139974
101-485-9220.00	ELECTRIC SERVICE	CONSUMERS ENERGY	ELECTRIC SERVICE-12.19-1.31	\$ 1,079.28	710827
101-485-9230.00	WATER SERVICE	CITY OF EAST GRAND RAPIDS/WTR	WATER BILLING/CITY	\$ 64.69	710815
101-485-9300.00	REPAIRS & MAINTENANCE	GR ELECTRIC INC	STREET LIGHT REPAIRS	\$ 1,800.75	710803
		Total For Dept 485 GASLIGHT VILLAGE BUSINESS DISTRICT		\$ 22,943.74	
Dept 528 YARD WASTE COLLECTION/REFUSE/COMPOST					
101-528-8010.00	CONTRACTUAL SERVICES	ARROWASTE INC	TRASH REMOVAL/CITY HALL	\$ 383.72	710817
101-528-8010.00	CONTRACTUAL SERVICES	ARROWASTE INC	TRASH REMOVAL/DPW	\$ 426.25	710817
		Total For Dept 528 YARD WASTE COLLECTION/REFUSE/COMPOST		\$ 809.97	
Dept 751 RECREATION					
101-751-7400.00	OPERATING SUPPLIES	GRAPHICS HOUSE PRINTING	BUSINESS CARDS/E VLASSIS	\$ 107.50	139966
101-751-7400.00	OPERATING SUPPLIES	AMAZON	OFFICE SUPPLIES	\$ 94.47	710817
101-751-7400.00	OPERATING SUPPLIES	INTEGRITY BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$ 273.09	139976
101-751-8010.00	CONTRACTUAL SERVICES	WHEN I WORK	TIME CLOCK/POOLS	\$ 147.00	710817
101-751-9300.00	REPAIRS & MAINTENANCE	KONICA MINOLTA BUSINESS SOLU	COPIER SUPPLIES/SVC	\$ 97.22	710817
101-751-9560.00	DUES & SUBSCRIPTIONS	MICHIGAN REC & PARK ASSOCIATIO	MPARKS RENEWAL	\$ 1,770.00	710817

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		Total For Dept 751 RECREATION		\$ 2,489.28	
Dept 756 POOL PROGRAMS					
101-756-7400.00	OPERATING SUPPLIES	AMAZON	POOL SUPPLIES	\$ 106.44	710817
101-756-7400.00	OPERATING SUPPLIES	AMAZON	SUPPLIES	\$ 96.42	710817
101-756-8010.00	CONTRACTUAL SERVICES	COREWELL HEALTH OCCUPATIONA	EMPSCREENING/C WHIPPLE	\$ 50.00	710798
101-756-8010.00	CONTRACTUAL SERVICES	COREWELL HEALTH OCCUPATIONA	DOT TESTING/EMP BG CK	\$ 50.00	710828
101-756-8010.00	CONTRACTUAL SERVICES	COREWELL HEALTH OCCUPATIONA	EMPLOYEE SCREEN/CAVADAS	\$ 50.00	710828
101-756-9210.00	GAS SERVICE	DTE ENERGY	GAS BILLING-W POOL	\$ 1,489.82	139974
101-756-9230.00	WATER SERVICE	CITY OF EAST GRAND RAPIDS/WTR	WATER BILLING/WPOOL	\$ 895.71	710815
		Total For Dept 756 POOL PROGRAMS		\$ 2,738.39	
Dept 771 TREE MAINTENANCE AND REMOVAL					
101-771-7400.00	OPERATING SUPPLIES	AMAZON	TREE TRIMMING SUPPLIES	\$ 297.36	710817
101-771-8010.00	CONTRACTUAL SERVICES	DAVEY RESOURCE GROUP	FORESTRY SVCS	\$ 525.00	710817
		Total For Dept 771 TREE MAINTENANCE AND REMOVAL		\$ 822.36	
Dept 775 SPECIAL EVENTS					
101-775-7400.00	OPERATING SUPPLIES	GORDON FOOD SERVICE INC	SPORTS NT OUT SUPPLIES	\$ 61.95	139975
		Total For Dept 775 SPECIAL EVENTS		\$ 61.95	
Dept 777 RECREATION PROGRAMMING					
101-777-7400.00	OPERATING SUPPLIES	PAMELA E SLATER	ART SUPPLIES/REIMB	\$ 15.90	710850
		Total For Dept 777 RECREATION PROGRAMMING		\$ 15.90	
Dept 778 GROUNDS MAINTENANCE					
101-778-7400.00	OPERATING SUPPLIES	AMAZON	MISC SUPPLIES	\$ 32.98	710817
101-778-7400.00	OPERATING SUPPLIES	AMAZON	MISC SUPPLIES	\$ 19.98	710817
101-778-8010.00	CONTRACTUAL SERVICES	PLUMMERS DISPOSAL	RESTROOM/MAN PARK	\$ 149.00	139980

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101-778-8010.00	CONTRACTUAL SERVICES	PLUMMERS DISPOSAL	RESTROOM/MAN PK	\$ 149.00	139980
101-778-8010.00	CONTRACTUAL SERVICES	PLUMMERS DISPOSAL	RESTROOM/REM PK	\$ 220.00	139980
101-778-8080.00	GROUNDS MAINTENANCE	BARTLETT TREE EXPERTS	MP TREE TREATMENT #2	\$ 310.00	710817
101-778-9570.00	PROFESSIONAL DEVELOPMENT	MICHIGAN TURFGRASS FOUNDATION	MI TURFGRASS CONF/CHAD & CODY	\$ 680.00	710817
101-778-9570.00	PROFESSIONAL DEVELOPMENT	CODY BROWNEYE	CONFERENCE EXPENSES	\$ 128.00	710826
101-778-9570.00	PROFESSIONAL DEVELOPMENT	CHAD MAZIE	CONFERENCE EXPENSES	\$ 252.62	710847
		Total For Dept 778 GROUND MAINTENANCE		\$ 1,941.58	
Dept 779 RECREATION SPORTS					
101-779-7080.00	CONTRACTUAL WAGES	BENJAMIN S IVY	BASKETBALL OFFICIAL	\$ 160.00	710807
101-779-7080.00	CONTRACTUAL WAGES	KARL L MARSHALL	BASKETBALL OFFICIAL	\$ 160.00	710809
101-779-7080.00	CONTRACTUAL WAGES	BENJAMIN S IVY	BASKETBALL OFFICIAL	\$ 160.00	710837
101-779-7080.00	CONTRACTUAL WAGES	KARL L MARSHALL	BASKETBALL OFFICIAL	\$ 160.00	710846
101-779-7400.00	OPERATING SUPPLIES	AMAZON	VOLLEYBALL SUPPLIES	\$ 131.28	710817
101-779-7400.00	OPERATING SUPPLIES	THE COURTHOUSE	EBC TOURNAMENT	\$ 257.50	710817
101-779-7400.00	OPERATING SUPPLIES	THE COURTHOUSE	EBC FEES	\$ 1,236.00	710817
101-779-7400.00	OPERATING SUPPLIES	THE COURTHOUSE	EBC FEES	\$ 103.00	710817
101-779-7400.00	OPERATING SUPPLIES	ADAM LUBE	EAST BB CLUB TOURN FEE REIMB	\$ 200.00	139969
101-779-7400.00	OPERATING SUPPLIES	TH BRANDS	YOUTH VOLLEYBALL SHIRTS	\$ 1,035.00	710851
101-779-7400.00	OPERATING SUPPLIES	TH BRANDS	BASKETBALL JERSEYS	\$ 3,118.50	710851
101-779-7400.00	OPERATING SUPPLIES	ELIJAH VLASSIS	GATE FEES/COURTHOUSE BB LEAGUE	\$ 31.00	710854
101-779-8010.00	CONTRACTUAL SERVICES	LIFE EMS INC	MS FOOTBALL MED STANDBY	\$ 250.00	710817
		Total For Dept 779 RECREATION SPORTS		\$ 7,002.28	
Dept 781 MIDDLE SCHOOL SPORTS					
101-781-7080.00	CONTRACTUAL WAGES	GLENN INGRAM	BASKETBALL OFFICIAL	\$ 116.00	710835
101-781-7080.00	CONTRACTUAL WAGES	MELISSA KOON	BASKETBALL OFFICIAL	\$ 116.00	710842
101-781-7080.00	CONTRACTUAL WAGES	STEVEN D LEE	BASKETBALL OFFICIAL	\$ 116.00	710843
101-781-7080.00	CONTRACTUAL WAGES	GREGORY LUCAS SR	BASKETBALL OFFICIAL	\$ 116.00	710844

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 Voucher Run Summary February 16, 2026
 CHECKS #139960-139982 ACH# 710795-710855**

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
101-781-7400.00	OPERATING SUPPLIES	AMELIA EDENS	CPR CERT/REIMBURSEMENT	\$ 37.74	710799
101-781-7400.00	OPERATING SUPPLIES	REYNOLDS & SONS INC	MS GIRLS BBALL JERSEYS	\$ 365.55	139981
		Total For Dept 781 MIDDLE SCHOOL SPORTS		\$ 867.29	
Dept 783 AQUATIC CLUB (WAVES)					
101-783-9210.00	GAS SERVICE	DTE ENERGY	GAS BILLING-W POOL	\$ 349.49	139974
101-783-9230.00	WATER SERVICE	CITY OF EAST GRAND RAPIDS/WTR	WATER BILLING/WPOOL	\$ 210.13	710815
		Total For Dept 783 AQUATIC CLUB (WAVES)		\$ 559.62	
		Total For Fund 101 GENERAL FUND		\$ 130,381.67	
Fund 202 MAJOR STREET FUND					
Dept 447 CITY ENGINEERING					
202-447-7400.00	OPERATING SUPPLIES	VERIZON WIRELESS	CELLULAR DEVICES/SVC	\$ 27.02	710817
		Total For Dept 447 CITY ENGINEERING		\$ 27.02	
Dept 463 ROUTINE MAINTENANCE					
202-463-7400.11	EMPLOYEE SAFETY GEAR	FULL SOURCE LLC	SAFETY VESTS	\$ 62.68	710817
		Total For Dept 463 ROUTINE MAINTENANCE		\$ 62.68	
Dept 474 TRAFFIC SERVICES					
202-474-8010.12	GR, KENT CNTY, CONSUMERS, SIGNAL	CONSUMERS ENERGY	ELECTRIC SERVICE-12.19-1.31	\$ 1,169.37	710827
		Total For Dept 474 TRAFFIC SERVICES		\$ 1,169.37	
Dept 478 WINTER MAINTENANCE					
202-478-7400.28	MISC PARTS/SUPPLIES	EMEDCO	WINTER PLOWING DELINEATORS	\$ 342.26	710817
		Total For Dept 478 WINTER MAINTENANCE		\$ 342.26	
		Total For Fund 202 MAJOR STREET FUND		\$ 1,601.33	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL STREET FUND					
Dept 447 CITY ENGINEERING					
203-447-7400.00	OPERATING SUPPLIES	VERIZON WIRELESS	CELLULAR DEVICES/SVC	\$ 27.01	710817
		Total For Dept 447 CITY ENGINEERING		\$ 27.01	
Dept 463 ROUTINE MAINTENANCE					
203-463-7400.00	OPERATING SUPPLIES	CANNONSBURG WOOD PRODUCTS	YARD WASTE	\$ 327.00	139965
203-463-7400.00	OPERATING SUPPLIES	CANNONSBURG WOOD PRODUCTS	TOP SOIL	\$ 327.00	139965
203-463-7400.11	EMPLOYEE SAFETY GEAR	FULL SOURCE LLC	SAFETY VESTS	\$ 62.67	710817
203-463-9700.00	CAPITAL EXPENDITURES	GROUNDHAWG EXCAVATING & LAND	LSL PROJECT	\$ 15,571.12	710805
		Total For Dept 463 ROUTINE MAINTENANCE		\$ 16,287.79	
Dept 478 WINTER MAINTENANCE					
203-478-7400.00	OPERATING SUPPLIES	EMEDCO	WINTER PLOWING DELINEATORS	\$ 342.25	710817
		Total For Dept 478 WINTER MAINTENANCE		\$ 342.25	
		Total For Fund 203 LOCAL STREET FUND		\$ 16,657.05	
Fund 204 MUNICIPAL STREET FUND					
Dept 444 SIDEWALKS					
204-444-9350.04	SIDEWALK REPAIR PROGRAM	STATE OF MICHIGAN/DEPT OF TRAN	ROBINSON/CASCADE RD SIDEPATH PROJ	\$ 13,809.49	139967
		Total For Dept 444 SIDEWALKS		\$ 13,809.49	
		Total For Fund 204 MUNICIPAL STREET FUND		\$ 13,809.49	
Fund 592 WATER & SEWER FUND					
Dept 000					
592-000-0180.00	Water, Residential	KENNEDY, JOHN	UB refund for account: ROSE-000330-0000-	\$ 22.08	139960

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
		Total For Dept 000		\$ 22.08	
Dept 542 MAINS AND HYDRANTS					
592-542-7400.00	OPERATING SUPPLIES	EBAY	BATTERIES/CHARGER/WATER	\$ 102.28	710817
592-542-7400.00	OPERATING SUPPLIES	EBERLESTOCK	TEMP CONTROL PACK/WATER SAMPLES	\$ 237.30	710817
592-542-7400.00	OPERATING SUPPLIES	VERIZON WIRELESS	CELLULAR DEVICES/SVC	\$ 27.00	710817
592-542-7400.11	EMPLOYEE SAFETY GEAR	FULL SOURCE LLC	SAFETY VESTS	\$ 62.67	710817
592-542-8010.00	CONTRACTUAL SERVICES	VERIZON WIRELESS	CELLULAR DEVICES/SVC	\$ 195.97	710817
592-542-8010.00	CONTRACTUAL SERVICES	HYDROCORP LLC	CCP/JAN 2026	\$ 395.20	710834
592-542-9570.00	PROFESSIONAL DEVELOPMENT	MICHIGAN WATER ENVIRONMENT	WATER LICENSE TRAINING	\$ 1,500.00	710817
592-542-9700.36	LEAD SERVICE LINE (LSL)	GROUNDHAWG EXCAVATING & LAND	LSL PROJECT	\$ 46,713.33	710805
		Total For Dept 542 MAINS AND HYDRANTS		\$ 49,233.75	
Dept 543 METERS					
592-543-7400.00	OPERATING SUPPLIES	AMAZON	METER OPERATING SUPPLIES	\$ 88.28	710817
		Total For Dept 543 METERS		\$ 88.28	
Dept 545 METER READING AND COLLECTING					
592-545-7400.00	OPERATING SUPPLIES	AMAZON	CASE/METER READ CELL PHONE	\$ 12.38	710817
592-545-7400.00	OPERATING SUPPLIES	KENT COMMUNICATIONS INC	WATER BILLS/MONTHLY	\$ 718.12	139977
592-545-7400.00	OPERATING SUPPLIES	KENT COMMUNICATIONS INC	WATER BILLING/PREPAY POSTAGE	\$ 1,200.00	139977
		Total For Dept 545 METER READING AND COLLECTING		\$ 1,930.50	
Dept 550 SEWER EXPENDITURES					
592-550-7400.11	EMPLOYEE SAFETY GEAR	FULL SOURCE LLC	SAFETY VESTS	\$ 62.67	710817
592-550-8010.00	CONTRACTUAL SERVICES	VERIZON WIRELESS	CELLULAR DEVICES/SVC	\$ 222.93	710817
592-550-9210.00	GAS SERVICE	DTE ENERGY	GAS BILLING-12.20.25-1.21.26	\$ 67.98	139974
		Total For Dept 550 SEWER EXPENDITURES		\$ 353.58	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
		Total For Fund 592 WATER & SEWER FUND		\$ 51,628.19	
Fund 677 HEALTH CARE FUND					
Dept 852 HEALTH CARE ADMINISTRATION					
677-852-8310.00	LIFE AND AD&D INS. PREMIUM	MADISON NATIONAL LIFE INS CO IN	LTD & LIFE INS PREMIUMS-FEB	\$ 2,016.39	710845
677-852-8340.01	HRA CLAIMS	TIMOTHY CRAPSER	FSA REIMBURSEMENT	\$ 136.92	710829
677-852-8370.00	LTD INSURANCE PREMIUMS	MADISON NATIONAL LIFE INS CO IN	LTD & LIFE INS PREMIUMS-FEB	\$ 1,620.49	710845
		Total For Dept 852 HEALTH CARE ADMINISTRATION		\$ 3,773.80	
		Total For Fund 677 HEALTH CARE FUND		\$ 3,773.80	
Fund 692 MOTOR EQUIPMENT REVOLVING FUND					
Dept 570 MOTOR EQUIPMENT EXPENDITURES					
692-570-7510.00	OP. SUP - TIRES	ALMA TIRE SVC INC	TIRES/#209	\$ 552.00	139961
692-570-7510.00	OP. SUP - TIRES	ALMA TIRE SVC INC	TIRES/#118	\$ 630.40	139961
692-570-7510.00	OP. SUP - TIRES	ALMA TIRE SVC INC	SPARE TIRE/DUMP TRUCKS	\$ 553.84	139970
692-570-7510.00	OP. SUP - TIRES	ALMA TIRE SVC INC	TOOLCAT TIRES	\$ 1,105.86	139970
692-570-7540.00	OP. SUP - PARTS	BORGMAN FORD SALES INC	#295	\$ 293.95	139963
692-570-7540.00	OP. SUP - PARTS	CARLETON EQUIPMENT COMPANY	#145	\$ 136.06	710796
692-570-7540.00	OP. SUP - PARTS	CARLETON EQUIPMENT COMPANY	PARTS/#136	\$ 861.62	710796
692-570-7540.00	OP. SUP - PARTS	CARLETON EQUIPMENT COMPANY	TOOLCAT PARTS	\$ 559.74	710796
692-570-7540.00	OP. SUP - PARTS	CARLETON EQUIPMENT COMPANY	TOOLCATS PARTS/#123	\$ 177.18	710796
692-570-7540.00	OP. SUP - PARTS	CARLETON EQUIPMENT COMPANY	TOOLCAT PARTS	\$ 805.93	710796
692-570-7540.00	OP. SUP - PARTS	WEST MICHIGAN INTERNATIONAL	#141 PARTS	\$ 760.33	710814
692-570-7540.00	OP. SUP - PARTS	WEST MICHIGAN INTERNATIONAL	#164 PARTS	\$ 385.58	710814
692-570-7540.00	OP. SUP - PARTS	WEST MICHIGAN INTERNATIONAL	BATTERY CORE CREDIT	\$ (450.00)	710814
692-570-7540.00	OP. SUP - PARTS	AMAZON	LED LIGHTS/PLOW TRUCKS	\$ 48.83	710817
692-570-7540.00	OP. SUP - PARTS	MICHIGAN CAT	PIN FOR #120	\$ 132.68	710817
692-570-7540.00	OP. SUP - PARTS	MICHIGAN CAT	LOCKNUT FOR #120	\$ 8.04	710817

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
692-570-7540.00	OP. SUP - PARTS	MICHIGAN CAT	PIN SPRING #120	\$ 18.48	710817
692-570-7540.00	OP. SUP - PARTS	MICHIGAN CAT	PIN FOR #120	\$ 9.45	710817
692-570-7540.00	OP. SUP - PARTS	BORGMAN FORD SALES INC	#295.1718	\$ 396.03	139972
692-570-7540.00	OP. SUP - PARTS	BORGMAN FORD SALES INC	SEAT CUSHION/#118	\$ 181.42	139972
692-570-7560.00	OP. SUP - SM. TOOLS	CARLETON EQUIPMENT COMPANY	STOCK LATCHES	\$ 141.34	710796
692-570-7590.00	OP. SUP - GARAGE	BATTERIES PLUS	BATTERIES	\$ 58.24	139962
692-570-7590.00	OP. SUP - GARAGE	FIRST CHOICE COFFEE SERVICES	COFFEE ORDER	\$ 79.22	710801
692-570-7590.00	OP. SUP - GARAGE	LAWSON PRODUCTS INC	SHOP SUPPLIES	\$ 36.27	710808
692-570-7590.00	OP. SUP - GARAGE	LAWSON PRODUCTS INC	SHOP SUPPLIES	\$ 238.83	710808
692-570-7590.00	OP. SUP - GARAGE	COREWELL HEALTH OCCUPATIONA	DOT TESTING/EMP BG CK	\$ 213.00	710828
692-570-7620.00	OP. SUP - UL GAS	FLYERS ENERGY LLC	FUEL PURCHASE/PS	\$ 117.04	710802
692-570-7620.00	OP. SUP - UL GAS	VMJH, LLC	FUEL/CITY VEHICLES	\$ 913.51	710813
692-570-7620.00	OP. SUP - UL GAS	VMJH, LLC	FUEL/CITY VEHICLES	\$ 1,259.61	710813
692-570-7620.00	OP. SUP - UL GAS	VMJH, LLC	FUEL/CITY VEHICLES	\$ 670.47	710855
692-570-7630.00	OP. SUP - DIESEL FUEL	VMJH, LLC	FUEL/CITY VEHICLES	\$ 1,913.33	710813
692-570-7630.00	OP. SUP - DIESEL FUEL	VMJH, LLC	FUEL/CITY VEHICLES	\$ 1,259.62	710813
692-570-7630.00	OP. SUP - DIESEL FUEL	VMJH, LLC	FUEL/CITY VEHICLES	\$ 1,610.99	710855
692-570-8010.00	CONTRACTUAL SERVICES	FLEETPATHS	SNOW PATHS/MONTHLY	\$ 420.00	710811
692-570-8010.00	CONTRACTUAL SERVICES	SMART PLANET SOFTWARE LLC	SNOWPATHS	\$ 385.00	710817
692-570-8010.00	CONTRACTUAL SERVICES	SMART PLANET SOFTWARE LLC	SNOWPATHS	\$ 70.00	710817
692-570-8010.00	CONTRACTUAL SERVICES	FLEETPATHS	SNOWPATHS/JAN 2026	\$ 315.00	710832
692-570-8010.00	CONTRACTUAL SERVICES	VERIZON CONNECT	GPS UNITS/ACCT#100000161949	\$ 230.97	710853
692-570-9300.00	REPAIRS & MAINTENANCE	BOB'S COLLISION SERVICE OF WES	COLLISION REPAIR/#209	\$ 416.33	710817
692-570-9300.00	REPAIRS & MAINTENANCE	BORGMAN FORD SALES INC	295.1718	\$ 4,613.40	139972
		Total For Dept 570 MOTOR EQUIPMENT EXPENDITURES		\$ 22,129.59	
		Total For Fund 692 MOTOR EQUIPMENT REVOLVING FUND		\$ 22,129.59	
Fund 701 TAX FUND					

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Dept 000					
701-000-2181.00	DUE TO SET	KENT COUNTY TREASURER	CUR TAX 1.16.26-1.31.26	\$ 2,987.17	710838
701-000-2183.00	TAX PENALTIES DUE TO SET	KENT COUNTY TREASURER	CUR TAX 1.16.26-1.31.26	\$ 191.68	710838
701-000-2191.00	DUE TO ITP	INTERURBAN TRANSIT PARTNERS	CUR TAX 1.16.26-1.31.26	\$ 687.88	710836
701-000-2193.00	TAX PENALTIES DUE TO ITP	INTERURBAN TRANSIT PARTNERS	CUR TAX 1.16.26-1.31.26	\$ 44.15	710836
701-000-2221.00	DUE TO COUNTY	KENT COUNTY TREASURER	CUR TAX 1.16.26-1.31.26	\$ 183,928.76	710838
701-000-2223.00	TAX PENALTIES DUE TO COUNTY	KENT COUNTY TREASURER	CUR TAX 1.16.26-1.31.26	\$ 129.73	710838
701-000-2231.00	DUE TO KENT DISTRICT LIBRARY	KENT DISTRICT LIBRARY	CUR TAX 1.16.26-1.31.26	\$ 101,403.26	710839
701-000-2251.00	DUE TO EGR PUBLIC SCHOOLS	EGR PUBLIC SCHOOLS	CUR TAX 1.16.26-1.31.26	\$ 5,869.50	710830
701-000-2253.00	TAX PENALTIES DUE TO EGRPS	EGR PUBLIC SCHOOLS	CUR TAX 1.16.26-1.31.26	\$ 376.61	710830
701-000-2341.00	DUE TO KISD	KENT INTERMEDIATE SCHOOL DIST	CUR TAX 1.16.26-1.31.26	\$ 2,664.30	710840
701-000-2343.00	TAX PENALTIES DUE TO KISD	KENT INTERMEDIATE SCHOOL DIST	CUR TAX 1.16.26-1.31.26	\$ 170.96	710840
701-000-2351.00	DUE TO GRCC	GRAND RAPIDS COMMUNITY COLL	CUR TAX 1.16.26-1.31.26	\$ 836.06	710833
701-000-2353.00	TAX PENALTIES DUE TO GRCC	GRAND RAPIDS COMMUNITY COLL	CUR TAX 1.16.26-1.31.26	\$ 53.66	710833
		Total For Dept 000		\$ 299,343.72	
		Total For Fund 701 TAX FUND		\$ 299,343.72	
		Fund Totals:			
			Fund 101 GENERAL FUND	\$ 130,381.67	
			Fund 202 MAJOR STREET FUND	\$ 1,601.33	
			Fund 203 LOCAL STREET FUND	\$ 16,657.05	
			Fund 204 MUNICIPAL STREET FUND	\$ 13,809.49	
			Fund 592 WATER & SEWER FUND	\$ 51,628.19	
			Fund 677 HEALTH CARE FUND	\$ 3,773.80	
			Fund 692 MOTOR EQUIPMENT REVOLVING FU	\$ 22,129.59	
			Fund 701 TAX FUND	\$ 299,343.72	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
			Total For All Funds:	\$ 539,324.84	

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Finance Cmte Date	Commission Member	Voucher Total	Approval Signatures:		
2/16/2026	Laura Schwartz	\$539,324.84			
	Brad Hunter				
	Ryan Burdick				
Alternate:					
Alternate:					

**EAST GRAND RAPIDS
PARKS & RECREATION COMMISSION MEETING
EGR COMMUNITY CENTER
COMMISSION CHAMBERS
6:00 PM
Monday, November 24, 2025**

The regular meeting of the Parks and Recreation Commission was held in the City Commission Chambers in the East Grand Rapids Community Center.

Patrick Parkes called the meeting to order at 6:00 pm.

Present in Person: Paul Bratt, Michelle Brown, Ryan Burdick, Larry Fisher, Lauren Jacoby, Steve Krogman, Layla Kuhl, Lan Le and Patrick Parkes

Absent: None.

Also Present: Parks and Recreation Director, Derek Melville and Sara Coffey

Guests: Ryan Schmeling

Public Comment:

None

Report of Commissioners:

Michelle Brown – Pleased to see the completed sidewalk entry from Cascade Road into Manhattan Park.

Steve Krogman – Likes that the lights are working at Manhattan Park.

Lan Le – Appreciates that the city makes Gaslight look magical.

Ryan Burdick – Would like to know what can be done about lighting at the dog park. Since sunset is so early, people are there in the dark. 10 pm is the typical end time to use the park and it is quite dark.

Patrick Parkes – Stated that it is nice to see the sidewalk upgrade at Remington Park.

Lauren Jacoby – The previous mud issue at the dog park is much improved and she is very appreciative.

Paul Bratt – Reported that his daughter just finished Tiny Toes dance class. Would like to thank the city for having activities for even their littlest residents. He is looking forward to Gobble Wobble and the Tree Lighting; these are always great events.

Layla Kuhl – Nothing.

Larry Fisher – Thinks the new lacrosse field looks amazing! The swim team are state champions, the football team had a good run, cross country did great as did crew, sailing, volleyball, field hockey and soccer.

Review of minutes:

Minutes of September 22, 2025, Parks and Recreation Commission meeting were presented for approval.

MOTION to approve: Jacoby

SUPPORT: Parkes

YES: Bratt, Brown, Burdick, Fisher, Jacoby, Krogman, Kuhl, Le and Parkes (9)

NO: (0)

MINUTES APPROVED

Special Event Calendar – FYI

Consider request to approve Special Events Permits:

a. 2026 EGRPS Middle School Regatta:

Director Melville presented this Special Event request. It is a returning event that takes place at John Collins Park. It is a busy day for the middle school staff, students and parents. Due to algae the 2025 regatta was moved to the high school pool, but they are looking forward to being back on the lake in 2026.

Fisher: “Great event!”

Parkes: Noted that this is a long-standing event.

MOTION to approve: Brown

SUPPORT: Fisher

YES: Bratt, Brown, Burdick, Fisher, Jacoby, Krogman, Kuhl, Le and Parkes (9)

NO: (0)

2026 EGRPS Middle School Regatta Approved

b. 2026 Gaslight Village Criterium

This event came back to EGR in 2025, they came here prior to 2020. It was a well-organized event. The coordinators did a great job informing the neighbors. Some improvements for safety will be implemented in 2026 including harder road closures and more volunteers, keeping safety at the forefront.

Fisher: Wondered if numbers were down from previous years? In years past, it was a must go-to event.

Event representative Ryan Schmeling: There were about 175 participants this year, which is most likely down from the last time this event was held in EGR. A handcycle event was added this year as well.

Le: Will the school construction impact this event in the coming year(s)?

Melville: Yes, construction is set to begin as soon as school is out in June, which will impact this event.

Schmeling: The event will be moved up from the end of August in 2025 and is requesting the beginning of August for 2026.

Jacoby: Asked if the Yacht Club entrance is blocked for the event.

Melville: Yes, and volunteers were able to accommodate people coming and going. That corner has VERY experienced volunteers.

Bratt: Argentina was heavily used and many people were speeding, wondered if temporary speed bump could be added for the weekend of this event next year.

MOTION to approve: Fisher

SUPPORT: Burdick

YES: Bratt, Brown, Burdick, Fisher, Jacoby, Krogman, Kuhl, Le and Parkes (9)

NO: (0)

2026 Gaslight Village Criterium Approved

c. 2026 East Grand Rapids Fine Art Fair

Director Melville presented an overview of the previous art fair that came to EGR, over 50 years. They stopped coming in 2020. 2 years ago, the city established a partnership with Lions and Rabbits that provided art to the city by painting some storm drains, they also collaborated with the After Dark Party. The coordinator of Lions and Rabbits mentioned that EGR could benefit from a big multiday art fair.

A few weeks ago, the Ann Arbor Guild of Artisans reached out for a tour and submitted a Special Event application to hold a 3-day art fair in June of 2026. Typical Special Event requests are only for one day. Wealthy Street would be shut down for Friday, Saturday and Sunday with a similar footprint to the Harvest Festival. They are willing to collaborate with the Lions and Rabbits group as well.

The application provided a conservative spectator count of 5,000, this group has a big following. Director Melville has contacted the GVBA to let them know this Special Event request was received, and as of the meeting only one person responded to the email, so as of now, nobody is for or against.

Fisher: Years ago EGR was packed with people for the art fair. That event used Wealthy Street from around Chase Bank to Lakeside, on both sides of the road.

Burdick: Wondered if there was consideration to move the vendors to the middle of the road, like the Harvest Festival.

Melville: The 2025 setup of the Harvest Festival changed from vendors being in the middle of the road to the outside, which was beneficial. In the future another setup could be looked at.

Parke: Said this sounds like they have a good following and wondered if the school lots will be recommended parking for the event?

Melville: Let the Commission know that a parking plan is required. Other events have used a specific map for private and paid parking. Streets will be available for parking. After the first year, consideration will be made for adding a shuttle.

Fisher: Asked where vendor parking would be located.

Melville: This will be established as part of the parking plan. Once the Commission votes on this event the group can reach out to the owners of Regatta Plaza.

Fisher: Wanted to clarify that Wealthy Street would be closed from Crazy Charlies to Lakeside?

Jacoby: Asked if the Bagley lot would be closed for this event?

Burdick: Do businesses want this event?

Melville: The GVBA is generally supportive. With this being a 3-day event, it will be different. The businesses have been willing to try new things. Art fair patrons typically come for the day to shop and eat, which would benefit the businesses in Gaslight.

Le: Will the event planners be talking to Public Safety? How will the booths be secured overnight? Will the city hold any liability for stolen or vandalized items?

Melville: The city department heads meet weekly, and the other departments are aware of this application. The event coordinators are responsible for providing security. This fair uses a private firm that is familiar with this type of event. Public Safety will work with them as requested.

Fisher: Gerken Plaza would be a great area to use, which would give more space.

Jacoby: Could we pilot this? Are we required to let them come back? What if this event is just too big for EGR?

Melville: There is no guarantee that an event can return to EGR. Stipulations can be required. Event coordinators must work with city staff to make adjustments necessary for the future.

Fisher: The Community Foundation worked with Lions and Rabbits, that provide volunteers. Who will obtain volunteers for this event? The Community Foundation is not able to do it.

Melville: Street performers, dance area and kids' activities are not a component of the art fair, Lions and Rabbits could bring this.

Parke: Will the After Dark Party be replaced? Has a joint collaboration been solidified between the 2 entities?

Melville: A connection was made between the art fair and Lions and Rabbits. Lions and Rabbits feels that the art fair is what the community is looking for and are willing to partner. No formal commitment has been made yet.

Parke: Would the Artisans coordinate this on their own?

Melville: A partnership will be introduced; the Art fair will be the lead and make arrangements with Lions and Rabbits.

Brown: Would like to get more information and feedback from the business owners. Wondered if this approval could be tabled to revisit next month? Would we miss out on this opportunity if we waited a month?

Melville: The Artisan Guild didn't seem like they would pull away.

Brown: Is reluctant to vote yes because of it being a 3-day event.

Parke: Feels that it would be wise to get additional feedback from the GVBA. Does the Parks and Recreation Commission meet again before the end of the year? Can Special Events be approved over email? The January meeting would be late January.

Melville: No, but the Parks and Recreation Commission could have a special meeting.

Burdick: EGR looks it's best with big events happening. He would hate for this event to go somewhere else by waiting to approve it. He is in support of approving this event even without hearing back from more businesses.

Kuhl: How many years did the previous art fair come to EGR?

Melville: 54 years! They were a different group and only had a one-day event.

Bratt: Has been to the Ann Arbor Art Fair, and they run a wonderful event.

Fisher: The Community Foundation won't have another event, such as the After Dark Party the weekend following this event.

Brown: How open/supportive has the GVBA been of new events?

Melville: The GVBA meetings have been well attended and all information available at that time was provided to them, as is done with new or returning events. Believes the business are contemplating how this art fair would affect them. Businesses would love the visitors to return in the future.

Brown: Asked how long the GVBA has been aware?

Melville: A week.

Jacoby: Supports giving the art fair a shot, knowing that it wouldn't be forever if it doesn't go well.

Parke: Would like to give it a try, especially since the previous art fairs were so good.

Brown: Because this event would be in Gaslight Village, would it count towards the road closure cap?

Melville: No, it is one event even though it is over 3 days.

MOTION to approve: Brown

SUPPORT: Bratt

YES: Bratt, Brown, Burdick, Fisher, Jacoby, Krogman, Kuhl, Le and Parke (9)

NO: (0)

2026 East Grand Rapids Fine Art Fair Approved

Manhattan Park 2025 Pickleball Court Usage Statistics: Director Melville reviewed the court rental policy with the commission. Before the park opened the Parks and Recreation Commission talked about renting the pickleball courts versus first come, first served. At that time they chose to finish 2025 with the ability to rent the courts, when not rented people could use the courts without charge.

The Parks and Recreation Department had approximately 9 calls from people voicing their opinions regarding the pickleball courts, these people would like to see one court completely open for use without reservations. 2026 is anticipated to have significantly higher reservations because it will be a full summer as opposed to only half in 2025.

Parke: Wondered if all the courts could stay reservable, but require rentals to be made no less than 24 hours before?

Melville: All reservations can be made online and by calling the Parks and Recreation Department. The system is currently set up to make reservations anytime. Changing to 24 hours or more in advance could be a challenge for weekends.

Le: Asked if there is an app that could do reservations.

Melville: There may be, but our current software tracks the reservations and takes the payments.

Kuhl: Wanted to clarify that people could currently look online to see if the courts are open, but by the time they get there they could be reserved by someone else?

Melville: People are just hoping to play on a court. They don't check to see open availability. In 2026 the public could be educated on where to look for this information.

Fisher: Is the city counting on this income? Is a specific amount needed?

Melville: As part of the budget, we calculated rental income but drastically underestimated the amount pickleball alone would bring in, so currently nothing is dependent specifically on this income.

Krogman: Noted that there seems to have been minimal complaints from the structure of 2025 and supports staying the same in 2026.

Melville: People have said the court fees are too high, while others say it is too low.

Burdick: Suspects people are experiencing growing pains as they learn the process.

Melville: The people that have learned the process are using it. As noted, there is a small percentage of complaints based on usage.

Kuhl: Asked if more information can be added to the website, including peak hours and alternatives places to play?

Melville: Yes, now that we have this data.

Brown: A perk for people using our reservation system is that people might stumble upon other opportunities. I also wanted to mention that the sound barrier around the pickleball court is phenomenal!

Melville: The sound barrier is working as intended. Noted that the consensus of the group is that the current reservation system should stay in place. The policy will be reevaluated prior to 2027 reservation opening.

Memorial Viewfinder Donation: There are several ways to memorialize someone in EGR; Benches, trees, table sets and buildings. There currently is a wait list for memorial benches.

A family would like to share their memory of their family member with a viewfinder at Waterfront Park. It would be non-coin operated, secured in a location with the ability to only view open areas of nature. The cost is around \$4,500 and the family is willing to pay for it, to have a memorial plaque on it.

Parke: How is it mounted? How easy would it be to move?

Melville: It could be affixed to concrete or a deck board, which would be the easiest.

Jacoby: This sounds like a great opportunity!

Brown: Could people look in houses with it?

Melville: The alignment can be set so it can't be turned towards the houses. The primary use of the viewfinder will be for birds. It will have a lower viewing distance.

Bratt: Noted that people would get more of a view from a boat.

Parke: Asked if the location of the viewfinder would be out of the way of others wanting to sit on the benches?

Melville: There are a couple of options for placement that won't disrupt people.

Brown: Thinks this is a great memorial.

Burdick: The viewfinder will need a step for children.

Report of Director: Remington Park sidewalk is complete. This was a joint facilities project with the schools. The dog park sod project was successful, and the small dog side will be completed next year. Manhattan Park had a water main project, which is now complete. Sod was used there as well. Sod has been worth the cost, especially for high traffic areas.

The Tree Lighting will be this Friday starting at 5:00pm. Characters will be walking around the event.

Brown: The Nutcracker performers will be there as well.

Larry: The Community Foundation could use more people on their committee.

The meeting was adjourned at 7:34 pm

Next Meeting: December 22, 2025

City of East Grand Rapids, Michigan

13



MEMORANDUM

TO: Mayor and City Commissioners
FROM: Gary Veldhof, IT Specialist
DATE: February 9, 2026
RE: Switch Infrastructure Replacement

Action Requested: The City Commission approve the purchase of 6 – Cisco C1300-48P-4x switches from CDWG for \$6,467.04 and installation services, transceivers and cables from i3 Business Solutions for \$4,319.34. The total cost of the purchase will be \$10,786.38.

Background: The 2025/26 budget includes \$20,000 for the purchase of updated switches, installation services and additional hardware for City Hall and Public Safety buildings. The current units were purchased in the 20/21 fiscal year and are at the end of their expected useful life. The switches are used by all City departments.

Quotes for the specified switches were received from 4 vendors and the results are attached. CDWG was the lowest price and the recommended vendor. CDWG's price is based on the MiDEAL contract. A copy of the CDWG quote is also attached.

I3 Business Solutions is the recommended vendor for installation services. Their hourly rate of \$185 is lower than other local options. Their technicians are also familiar with our environment and LEIN certified, which will make the work more efficient.

The City has purchased Cisco switches in the past. There have been no problems with the switches. The City has also purchased from CDWG with no major issues. I3 Business Solutions has been a long-time vendor for the City with no major issues in the service or hardware provided.

Shea Charles, City Manager

MUNICIPAL OFFICES

750 Lakeside Drive SE • East Grand Rapids, Michigan 49506
Telephone (616)-949-1750 Fax (616)-831-6144 www.eastgr.org

Partners with



2026 Switch Updates

Item	Price	Qty	Extended				
Services	185.00	18	3,330.00	i3	Rehmann	Elevate	
					243.00	195.00	
Cisco C1300-48P-4X Switches	1,077.84	6	6,467.04	CDWG	i3	Sehi	SCW
					1,979.93	1,469.00	1,414.57
					11,879.58	8,814.00	8,487.42
LC/UPC MMF Tranceivers	33.33	18	599.94	i3			
LC/UPS SMF Tranceivers	45.33	6	271.98	i3			
.2m Fiber Optic Patch Cables	9.20	5	46.00	i3			
.5m Fiber Optic Patch Cables	7.47	2	14.94	i3			
1m Fiber Optic Patch Cables	7.87	4	31.48	i3			
Shipping			25.00	i3			
Total			<u>10,786.38</u>				

Services	3,330.00
Hardware	7,456.38
Total	<u>10,786.38</u>

CDWG	6,467.04
i3	4,319.34
Total	<u>10,786.38</u>

Budget 20,000.00

**WE HAVE
PREPARED
A PROPOSAL
FOR YOU**

East Grand Rapids, City Of
2026 Switch Updates (revised 2/5/26)

Quote #027209
Version 1

Created: February 5, 2026

Updated: February 5, 2026

i3 Business Solutions
560 Fifth Street NW
Suite 404
(616) 719-4100
www.i3bus.com



i3 Project Discovery or Summary

This proposal represents our recommended technology to improve your business results.

i3 Business Solutions has completed a fundamental discovery of your business requirements to align your technology improvements. The first phase of your implementation or project plan includes further discovery which may uncover unknown variables.

We will disclose these variables as they become known. They may affect the project plan or deliverable and will be conveyed as 'out of scope.'

This project and its change to your technology infrastructure may have ramifications on your monthly Reliability R3 services or Office 365 bill.

Based on your business requirements, the project or service deliverable includes:

Business Objective:

The City of East Grand Rapids is looking to update their existing HPE/Aruba switches to allow for additional redundancy and unify the network equipment hardware models.

Existing Environment:

- Public Safety
 - 2, HP2540-48G not stacked
 - 2 Fiber Links to Public Works
 - 2 Fiber Links to City Hall
- City Hall – Two Stacks
 - HP2930M-48G and HP2930M-24G
 - 2, HP2930M-48G
 - 2 Fiber Links to Public Safety
 - 2 Copper links to Server room stack

Scope of Work & Plan:

1. Receive hardware (East GR purchased through another vendor)
2. Review configuration of existing switches
3. Configure new switches to match existing configuration
4. Schedule time with Gary to replace Public Safety
5. Swap switches after-hours
6. Monitor for issues for the next week
7. Schedule time to Gary to replace City Hall switches
8. Swap switches after-hours
9. Monitor for issues for the next week
10. Update documentation
11. Recycle old hardware if required

Hardware:

- Switches:

- 6 x Cisco Catalyst 1300 48-port PoE switches (purchased through another vendor)
- Fiber SFPs:
 - 18 x 10G Multimode Fiber SFP
 - 6 x 10G Single mode Fiber SFP
- Fiber Patch cables:
 - 5 x 0.2M Multimode Patch cable
 - 2 x 0.5M Multimode Patch cable
 - 4 x 1M Multimode Patch cable

Timeline of initiation & completion date:

The project is expected to take 4 - 6 weeks to complete, depending on scheduling for after-hours switch work.

Criteria for Completion:

- Network is functioning normally after switch replacements.

Billing Type: Project Hourly

- Total hours estimated: 18 hours
 - 2 hours - Review existing switch configuration
 - 4 hours - Prep switches
 - 5 hours - Replace Public Safety switches
 - 5 hours - Replace City Hall switches
 - 2 hours - Project management and documentation updates

2026 Switch Updates (revised 2/5/26)



PREPARED FOR

East Grand Rapids, City Of
 750 Lakeside Dr SE
 Grand Rapids, MI 49506-3029
 Gary Veldhof
 (616) 949-2110
 gveldhof@eastgr.org

PREPARED BY

i3 Business Solutions
 Jillian Cobb
 616-719-4138
 jcobb@i3bus.com

QUOTE INFORMATION

Quote #: 027209
 Version: 1
 Delivery Date: 02/05/2026
 Expiration Date: 03/07/2026

Services - Hourly

DESCRIPTION	PRICE / RATE	QTY	EXTENDED
Services - Proj: Hourly Estimated hourly labor to replace 6 switches. See Project Discovery or Summary (pages 2-3) for details.	\$185.00	18	\$3,330.00
Subtotal:			\$3,330.00

Products

DESCRIPTION	PRICE / RATE	QTY	EXTENDED
10GBASE-SR SFP+ 850nm 300m DOM Duplex LC/UPC MMF Optical Tra 10GBASE-SR SFP+ 850nm 300m DOM Duplex LC/UPC MMF Optical Transceiver Module	\$33.33	18	\$599.94
10GBASE-LR SFP+ 1310nm 10km DOM Duplex LC/UPC SMF Optical Tr 10GBASE-LR SFP+ 1310nm 10km DOM Duplex LC/UPC SMF Optical Transceiver Module	\$45.33	6	\$271.98
50/125µm OM4 Multimode Bend Insensitive Fiber Optic Cable 0.2m (0.65ft) Fiber Patch Cable, 2 Fibers, LC UPC Duplex to LC UPC Duplex, Multimode (OM4), Riser (OFNR), 2.0mm, Tight-Buffered	\$9.20	5	\$46.00
0.5m (1.6ft) Fiber Patch Cable, 2 Fibers, LC UPC Duplex to L 0.5m (1.6ft) Fiber Patch Cable, 2 Fibers, LC UPC Duplex to LC UPC Duplex, Multimode (OM4), Riser (OFNR), 2.0mm, Tight-Buffered	\$7.47	2	\$14.94
1m (3ft) Fiber Patch Cable, 2 Fibers, LC UPC Duplex to LC UP 1m (3ft) Fiber Patch Cable, 2 Fibers, LC UPC Duplex to LC UPC Duplex, Multimode (OM4), Riser (OFNR), 2.0mm, Tight-Buffered	\$7.87	4	\$31.48
Subtotal:			\$964.34



i3 Business Solutions
560 Fifth Street NW
Suite 404
(616) 719-4100
www.i3bus.com

Shipping & Handling

DESCRIPTION	PRICE / RATE	QTY	EXTENDED
Shipping & Handling Charge i3 Shipping & Handling Charge	\$25.00	1	\$25.00
Subtotal:			\$25.00

Summary: One Time

DESCRIPTION	Recommended part of	AMOUNT
Services - Hourly		
Products		
	Subtotal:	\$4,294.34
	Shipping:	\$25.00
	Total:	\$4,319.34

i3 Master Services Agreement - i3**MASTER SERVICES AGREEMENT –
Projects, Time and Material, Placement Services and Products**

This Master Service Agreement (“MSA”) is in conjunction with the Terms and Conditions (“Terms”). This MSA does not replace the Terms but incorporates all the provisions and obligations set forth in the Terms. Should any provision of the Terms and this MSA conflict, the MSA shall take precedence. **i3 Business Solutions, LLC** provides the Services described below to the standards stated in the Terms. The Terms and Conditions with its provisions and obligations incorporated into this MSA can be accessed at: <https://www.i3businesssolutions.com/terms>.

This MSA dated as shown on the respective quote or proposal (“**MSA Effective Date**”) supplements the Terms by and between i3 Business Solutions, LLC (“we” or “us”) and you named on the respective quote or proposal (“you” or “your”). This MSA consists of the additional terms below, the signature page, and any unique attachments to this MSA.

Requested Services will be provided and limited as indicated in any accepted quote or proposal, or Statement of Work (“SOW”). Each such quote, proposal or SOW shall always be issued pursuant to, and subject to the terms of this MSA. Optional sections are considered declined if not specifically accepted. Further service offerings may only be secured via subsequent SOW’s.

Capitalized terms used herein, unless otherwise defined, will have the meanings given to them in the MSA.

Project and Time and Material and Placement Service Offerings. Requested Services will be provided directly by us as selected or as indicated in the SOW, Proposal, or Quote. Items Not selected have been OPTED OUT by YOU.

Each is defined in the separate SOW, Proposal, or Quote. Additional available services not covered under one of the above billed services shall be separately billed as T&M or Project:

Examples of Project and Time and Materials Services:

Any “on demand” work outside the normal course of operations and performed beyond scheduled on-site time included in i3 Reliability™ R3 not specifically covered in the SOW.

Services performed at remote locations (including residence) other than official addresses on file.

Office moves, opening of new locations or expansions into new space, as well as cabling (install of drops, patching, termination, cable cleanup and labeling), and emergency projects.

Services performed to help integrate new data connections (T1, cable etc), phone connections, new networking equipment or services.

Parts, equipment or assistance with LOB software or any hardware not covered by vendor / manufacturer warranty, maintenance, or support.

The cost of any Software Licensing or Renewal, 3rd Party Vendor or Manufacturer Support or Incident Fees of any kind.

Custom programming or software development (modification or creation of software code), data entry, and application software maintenance, upgrades, configuration, fixes, and PTF installation unless specified in the DCS or TCS service agreement.

Software consulting and implementation, business process reengineering and consulting.

The cost of parts, equipment, or shipping charges of any kind except our C3 – Complete Client Care services.

Audio/Visual (TVs, Projectors) and security systems installations (cameras, PVR units).

Any costs quoted to bring your environment up to the minimum standards required for Services, initially.

Failure due to acts of God, building modifications, power failures or other adverse environmental conditions or factors.

Service and repair made necessary by the alteration or modification of equipment/network or introduction of other devices in network, such as copiers, pbx, security cameras etc. that are not authorized by us, including alterations, software installations or modifications of

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equipment made by your employees or anyone other than us.

Training Services not related to standard support.

Renewals and maintenance of client owned subscriptions or registrations - examples may include: domain name registration, software subscriptions or maintenance, SSL certificate renewals, SaaS (cloud) software subscriptions.

You will CONFIRM THE EXISTENCE of all software and hardware support on all of your systems via the manufacturer or software provider to facilitate on-site repair and/or telephone support as needed to maintain proper system function.

We grant you a non-exclusive, royalty free license in any of our existing software tools which we install on your systems pursuant to any SOW, proposal, or quote. Our existing (not developed by us for you) software tools shall be removed from your system(s) at the termination of this Agreement. Further, we grant you a non-exclusive, royalty free, irrevocable, and perpetual license in all software tools developed by us under any SOW, proposal, or quote.

2.0 Advice; Instructions. From time to time, we may provide you with specific advice and directions related to our provision of the Requested Services or the maintenance or administration of the System. Should these services be declined, you hereby acknowledge that this is against our advice, and you agree to hold us harmless from any business interruption, data loss, system recovery costs, or other adverse consequences due to your decision. If your failure to follow or implement our advice renders part or all of the Requested Services economically or technically unreasonable to provide in our discretion, then we may terminate the applicable SOW for cause by providing notice of termination to you.

2.1 Response. We warrant and represent that we will provide the Requested Services, and respond to any notification received by us of any error, outage, alarm or alert pertaining to the System, in the manner defined in the applicable MSA or subsequent SOW except for (i) periods of delay caused by Client Downtime (defined below), Vendor-Side Downtime (defined below) or (ii) periods in which we are required to suspend the Services to protect the security or integrity of Client System or our equipment or network, or (iii) delays caused by a force majeure event.

2.2 Client Downtime. We will not be responsible under any circumstances for any delays or deficiencies in the provision of, or access to, the Requested Services to the extent that such delays or deficiencies are caused by your actions or omissions ("Client Downtime").

2.3 Vendor-Side Downtime. We will not be responsible under any circumstances for any delays or deficiencies in the provision of, or access to, the Requested Services to the extent that such delays or deficiencies are caused by third-party service providers, third-party licensors, or "upstream" service or product vendors.

You and us expressly agree that this paragraph is intended to be as broad as permitted by the laws of the State of Michigan and that this paragraph shall be governed by and interpreted in accordance with the laws of the State of Michigan.

Availability & Hours of Operation

Day	Time	Availability
Monday – Friday	7:00 AM – 6:00 P.M.	Unlimited remote service. Unlimited onsite support.

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Monday – Friday	6:01 PM – 6:59 A.M.	After Hours Unlimited remote support. Onsite deducted from monthly allotted hours as per SLA.
Saturday – Sunday	All Day	After Hours Unlimited remote support at off shift rates. Onsite Hours for emergencies at emergency rates.
Holidays	Office is Closed	After-Hours Remote / Onsite Support billed at Holiday Labor Rate as per SLA.

4.0 Billing. You have the option of billing by credit card or automatic withdrawal from checking. Credit card processing fees of 3% apply.

Taxes – You are responsible for all local, state, or federal sales, use, value-added or other taxes based on work or Requested Services provided under this Agreement. You will pay all such taxes as may be imposed upon us or you, except income withholding taxes imposed on us. You are liable for any new or altered taxes, duties or charges imposed after the Commencement Date in respect of the supply of products or Requested Services.

Automatic Fee Increases – All SOW’s have an automatic 3% price increase yearly and we reserve the right to revise fees at any time. Out of scope services will be billed at the applicable rate for the type of work requested plus the appropriate trip charge. All trip time required for one direction travel plus round-trip mileage is defined specifically to you in each SOW, Proposal, or Quote. The On-Site and Remote Pricing Rate list is updated annually and available on demand.

Regular Consulting/Project Hours. Regular Consulting/Project Hours shall consist of any time we work for you during regular business hours exclusive of Trip Charge to your site. Regular business hours are defined as 7:00 am to 6:00 pm Monday through Friday, excluding national and holidays that we recognize.

Emergency, Weekend and Holiday Consulting/Project Hours. Extended Consulting/Project Hours shall consist of any hours worked by us outside regular business hours. Trip Charge to your site are applicable as well.

Other Services. All delivery, training or consulting services will be billed at our published rates for each respective activity unless overridden by a specific Statement of Work (approved Quote). Follow this link for our most current standard rates <https://www.i3businessolutions.com/servicefees/>.

Restocking. We will charge you a minimum 25% restocking fee with original packaging for hardware returned within 30 days of purchase and no returns thereafter. Software cannot be returned once ordered. It’s specific to products (hardware/software/misc.).

Third-Party Providers - Billing will be inclusive of Third-Party Charges incurred in the provision of the services. You will be notified by us with 30-day advanced notice of price changes by the Third-Party Providers and the invoicing will be modified to reflect the change.

Note: If the 3rd Party Provider T & C’s require that the payment for the services exceeds beyond the termination of this MSA or any related SOW then you are obligated for the full payment. Such obligations will be identified in the Provider list and/or SOW.

5.0 Payment Terms. Payment of the total purchase price for equipment & services shown on any SOW, proposal, or quote shall be made by one of the following methods:

Cash, or check, ACH or Credit Card upon execution of the SOW, proposal, or quote.

50% of hardware/software price listed on the SOW, proposal, or quote. The balance (50%) of the total purchase price shall be paid upon delivery of all equipment (hardware, software, maintenance, services) to your premises.

i3 Master Services Agreement - i3

100% of all Services listed on the SOW, proposal, or quote billed as services are delivered (progress billing at least 2X monthly).
Execution of an acceptable lease agreement within five (5) days of the execution of any SOW, proposal, or quote.

6.0 Service Billing Modifications. Taxes, shipping, handling, and other fees may apply. We reserve the right to cancel orders or revise pricing arising from pricing or other errors.
?

With the current state of technology supply chain fluctuations, pricing, and availability of your order may change from day to day. Pricing and availability of anything quoted in a SOW or proposal or quote may be adjusted by us based upon a review of pricing and availability at the time of your order delivery. Pricing and availability are updated from our distribution vendors often. We do our best to provide accurate and up to date information on your quote, which is why we may shorten our normal 30-day quote approval window. SOW's or proposals or quotes may expire after 24 hours on items that are known to have limited pricing or availability. We may also re-quote the SOW or proposal or quote to provide accurate pricing at the time of your delivery and approval.

7.0 Hiring. During the term of this Agreement, and for a period of one (1) year thereafter, each party agrees not to hire, solicit, nor attempt to solicit, the services of any employee or subcontractor (or former employee who was an employee of the party in the previous 12 months) without the prior written consent of the other party. Violation of this section shall entitle the non-hiring party to assert liquidated damages against the hiring party equal to thirty-five percent (35%) of the solicited employee's annual compensation.

8.0 Third Party Provider(s). To enhance the Requested Service Offerings provided by us to you, we may utilize third-party providers for certain services. In addition to us, you MAY BE legally bound by the third-party provider's Terms and Conditions. The third-party provider link is available at our web site at <https://www.i3businessolutions.com/terms/>. You may also be subject to any other agreements and documents presented by the third-party provider that are required to provide the services, each as amended by the third-party provider from time to time.-

9.0 Limitation of Liability. Our aggregate liability arising from or out of or relating to Requested Services rendered under this MSA and subsequent SOW's shall be limited to the fees paid for the project, hardware, software, or time and material services performed.

10.0 Term of this MSA. This MSA is effective only upon either electronic or physical execution by us and you. Each party hereto warrants and represents that this MSA, and the Terms and Conditions constitute the legal, valid, and binding obligation of such party as of the MSA Effective Date.

11.0 Early Termination of this MSA or SOW or Order. We may: (a) terminate a specific SOW or Order if you fail to pay any applicable fees due for that SOW or Order within 30 days after receipt of written notice from us of non-payment; and/or (b) terminate this MSA or an Order if you commit any other material breach of this MSA and fail to cure such breach within fifteen (15) days after receipt of written notice from us. If this MSA or a SOW or an Order for Services is terminated, you will promptly pay us for Requested Services rendered, and expenses incurred through the termination date.

You may: (a) terminate a specific SOW or Order if we fail to perform any services due for that SOW or Order within 30 days after receipt of written notice from you; and/or (b) terminate this MSA or an Order if we commit any other material breach of this MSA and fail to cure such breach within fifteen (15) days after receipt of written notice from you.

This MSA cannot be terminated while an active SOW or Order is in the process of actively being worked on by us. Further, some of our Third-Party Vendors including Microsoft have begun to charge annual Licensing Fees. The services and products offered by these third-party vendors may require us to purchase certain "per seat" licenses from these third parties to provide you with these applications (i.e. Microsoft 365, Office 365). As per their requirements, the licenses cannot be canceled once they are purchased and cannot be transferred to any other customer. If we purchase a license for you on an order, then those licenses will require a one (1) year term, or you may be assessed additional

i3 Master Services Agreement - i3

monthly fees for purchasing month-to-month licensing instead of committing to the one (1) year term. For that reason, you understand and agree that regardless of the reason for termination of the Services, you are required to pay for all applicable licenses in full for the entire term of those licenses. It is our understanding that once the license is paid in full, you will be permitted to use the applicable applications until the expiration of the license terms, even if you move to a different technology service.

Electronic approval below or online indicates your acceptance of both the Terms and Conditions and MSA and we do the same.

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

i3 Business Solutions**East Grand Rapids, City Of**

Signature: _____

Name: Jillian Cobb

Title: _____

Date: 02/05/2026

Signature: _____

Name: Gary Veldhof

Date: _____



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

GARY VELDHOF,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
1CJNXJM	1/27/2026	CISCO1300SWITCHES	8651126	\$6,467.04

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Cisco Catalyst 1300-48P-4X - switch - 48 ports - managed - rack-mountable	6	8118489	\$1,077.84	\$6,467.04
Mfg. Part#: C1300-48P-4X Contract: Michigan Master Computing-MiDEAL Cisco (071B6600110)				

SUBTOTAL	\$6,467.04
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$6,467.04

PURCHASER BILLING INFO	DELIVER TO
Billing Address: CITY OF EAST GRAND RAPIDS ACCOUNTS PAYABL 750 LAKESIDE DR SE EAST GRAND RAPIDS, MI 49506-3029 Phone: (616) 949-2110 Payment Terms:	Shipping Address: CITY OF EAST GRAND RAPIDS ATTN:GARY VELDHOF 750 LAKESIDE DRIVE EAST GRAND RAPIDS, MI 49506 Phone: (616) 949-2110 Shipping Method: DROP SHIP-GROUND
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Alley Van Nieuwenhuyse | (877) 325-7299 | alley.vannieuwenhuyse@cdwg.com

Need Help?



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Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

<http://www.cdw.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

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CITY OF EAST GRAND RAPIDS COMMISSION MEETING DATES

FY 2026-27



CITY COMMISSION	FINANCE COMMITTEE	PLANNING COMMISSION	PARKS & REC. COMMISSION	ZONING BOARD OF APPEALS	BOARD OF REVIEW	LIBRARY COMMISSION
6:00 p.m.	5:00 p.m.	5:30 p.m.	6:00 p.m.	5:30 p.m.	<i>(see office for times)</i>	7:00 p.m.
07/06/2026	07/06/2026	07/14/2026	07/27/2026	07/22/2026	07/21/2026	07/27/2026
07/20/2026	07/20/2026	08/11/2026	08/24/2026	09/23/2026	12/15/2026	09/28/2026
08/03/2026	08/03/2026	09/15/2026	09/28/2026	11/18/2026*	03/09/2027	01/25/2027
08/17/2026	08/17/2026	10/13/2026	10/26/2026	01/27/2027	03/09/2027	04/26/2027
09/08/2026*	09/08/2026*	11/10/2026	11/23/2026	03/24/2027		
09/21/2026	09/21/2026	12/08/2026	12/28/2026	05/26/2027		
10/05/2026	10/05/2026	01/12/2027	01/25/2027			
10/19/2026	10/19/2026	02/09/2027	02/22/2027			
11/02/2026	11/02/2026	03/09/2027	03/22/2027			
11/16/2026	11/16/2026	04/13/2027	04/26/2027			
12/07/2026	12/07/2026	05/11/2027	05/24/2027			
12/21/2026	12/21/2026	06/08/2027	06/28/2027			
01/04/2027	01/04/2027					
1/19/2027*	1/19/2027*					
02/01/2027	02/01/2027					
02/16/2027*	02/16/2027*					
03/01/2027	03/01/2027					
03/15/2027	03/15/2027					
03/29/2027#	03/29/2027#					
04/12/2027	04/12/2027					
05/03/2027	05/03/2027					
05/17/2027	05/17/2027					
06/07/2027	06/07/2027					
06/21/2027	06/21/2027					

* Rescheduled due to holiday
Rescheduled due to Spring Break

 Outlook

Resolution 2026-1

From Jeannie Hosey <jeannieh48@gmail.com>

Date Fri 2/6/2026 4:22 PM

To Public Input <input@eastgr.org>

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I am a 1st Ward EGR resident for 40+ years. I am writing in support of Resolution 2026-1, proposed by Commissioners Groff-Blaszak and Hunter. I attended the Town Hall meeting today facilitated by Commissioner Groff-Blaszak, who made an impressive case for the proposal.

As the Commissioner pointed out, this resolution does not change practice; in fact, it simply clarifies and codifies current practice regarding East Grand Rapids' relationship with the federal immigration and customs enforcement. As a citizen of East Grand Rapids, I appreciate the transparency this proposed policy provides, as numerous neighbors and residents I know have inquired, concerned that they did not know what our community's policy is. This resolution makes it perfectly clear what our policy is.

I am not surprised that you have received some blowback about this proposal; these are the times we live in. I would suggest that there is nothing radical or "performative" about clarifying for the public what the policy and practice of the city is.

I am also concerned about the potential for our city to enter into an agreement with a federal agency that requires our public safety officers to be taken off the job for specialized ICE training (with taxpayers picking up the cost of their salaries while they are training) -- and even the possibility of officers being called off their city responsibilities to assist ICE activities. Some Michigan communities that have initially entered into such agreements have since nullified them, once they learned of the financial and resource costs of such practices.

I urge you to vote in support of Resolution 2026-1 when it comes before the full commission.

Respectfully,

Regina (Jeannie) Hosey
2948 Beechwood Dr. SE

Please vote NO for sanctuary city

From Rob Koenen <robertjkoenen@gmail.com>

Date Thu 2/5/2026 4:31 PM

To Chris Wessely <cwessely@eastgrmi.gov>; Ryan Burdick <rburdick@eastgrmi.gov>; Kate Skaggs <kskaggs@eastgrmi.gov>; Bradley Hunter <bhunter@eastgrmi.gov>; Abbie Groff-Blaszak <agroff-blaszak@eastgrmi.gov>; Laura Schwartz <lschwartz@eastgrmi.gov>; Public Input <input@eastgr.org>

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Hello,

I won't be able to attend the town hall meeting, but I would implore you to vote no on East becoming a sanctuary city. I believe we should cooperate with the federal government in order to reduce the chaos and avoid more incidents. Over 250,000 illegal immigrants (76% of them with criminal records) have been deported nationally; making our streets safer. The only areas that have seen terrible violence are those sanctuary cities that don't turn over their criminals. This forces ICE to increase their presence. Even now, Minneapolis is changing their direction and will be turning over the immigrants in custody to ICE.

You have the power to keep peace in our streets and make them safer. Please cooperate with the Federal government in returning illegal immigrants to their home countries. It also sends a strong message to our LEGAL immigrants who are entering this country in the appropriate manner; rewarding their patience for following the law.

Thanks for your time.....and I do appreciate your service to our community.

Rob

Rob Koenen
616.856.0558
www.linkedin.com/in/rob-koenen-6550017/

 Outlook

Resolution to limit local (EGR) cooperation with Federal Immigration Force/ICE

From Diane St. Claire <dianestclaire@gmail.com>

Date Mon 2/9/2026 5:10 PM

To Lori Parmenter <lparmenter@eastgrmi.gov>

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please distribute to all members of the City Commission:

My husband Thomas Northway, and I very strongly support any resolution that limits EGR cooperation with the Federal immigration Force/ICE.

Thank you.

Diane St. Claire
1923 Wealthy St SE
EGR

616-901-9482



Outlook

East Grand Rapids considers resolution limiting immigration enforcement cooperation

From Grace Stancil <stancilp@sbcglobal.net>

Date Wed 2/4/2026 12:19 PM

To Public Input <input@eastgr.org>

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To every commissioner,

I urge you to take up this resolution SOONER rather than later. Please don't wait an entire month.

As a longtime registered voter in east grand rapids I fully support limiting cooperation with federal immigration enforcement.

Its NOT our job.

Grace Stancil
546 Greenwood Avenjue
East Grand Rapids, MI 49506