

PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS

Regular Meeting Held January 6, 1997

The meeting was called to order by Mayor Edison at 7:30 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, and Mayor Edison

Absent: None

Also Present: City Manager Donovan; City Attorney Huff; Public Safety Director Gallagher; Deputy Public Safety Director Spencer; City Services Director Baragar; Finance Director VanderWall; Engineering Services Supervisor Kadzban; City Assessor Woolford; City Clerk Brower

97-188. The minutes of the regular meeting held December 16, 1996 were received as submitted.

97-189. Williamson-Bartman. That payroll disbursements in the amount of \$127,550.35; county and schools disbursements in the amount of \$11,323.77; and total remaining disbursements in the amount of \$168,969.54, as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, Edison - 7

Nays: -0-

97-190. Consideration of a request to accept the donation of a car for use by the Community/School Liaison Officer.

97-190-A. Bartman-Mehney. That the request to approve the lease agreement with Imperial Leasing in the amount of \$1.00 per month for 12 months for the use of a vehicle by the Community/School Liaison Officer, be approved as set forth in Exhibit "A" attached hereto.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, Edison - 7

Nays: -0-

97-191. Consideration of a request to approve the purchase of police patrol vehicles.

97-191-A. Williamson-Bartman. That the request to purchase three 1996 Chevrolet Caprice sedans from Miles Chevrolet of Decatur, Illinois in the amount of \$60,588.00, be approved as recommended by the City Services Director in the memorandum attached as Exhibit "B".

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, Edison - 7

Nays: -0-

97-192. Mayor Edison announced that specific questions from citizens would be answered by the engineers and staff during a session following the regular meeting. Public comment will be received at a meeting of the City Commission held on January 20, 1997. Due to time constraints, the proposed Lake Drive projects will be considered for approval following the engineer's report so that bids can be sought and awarded prior to the start of the spring construction season.

Dean May, Chuck Olson and Bill Hadlock of OMM Engineering presented the final report on solutions for storm water flooding and sanitary sewer backups during heavy rainfalls.

Commissioner Mehney departed.

Dennis Benoit, 2731 Oakwood SE, questioned whether addressing the flooding in one neighborhood would create problems for another area of the city. Chuck Olson replied that great care had been taken to assure that storm water would be collected in the same areas in larger capacities until it could drain safely into the storm sewer system and out of the City thereby not affecting other neighborhoods.

Bill Wurst, 2239 Wilshire, asked if the City would require homeowners to disconnect footing drains from the sanitary sewer system. City Manager Donovan replied there had been a lot of resistance from homeowners because of the complexity and expense of requiring this to be done.

Erma Wilcox, 2310 Elmwood, stated that the City had passed an ordinance several years ago which required homeowners to disconnect from the footing drains and that the City should now enforce the ordinance. Mayor Edison replied this was an option that would be reviewed at a later time.

John Bergstrom, 2816 Hall, questioned the exact location of the Beechwood detention area. Dean May replied that detailed drawings would be available for review after the meeting.

Jeff Boylan, 501 Edgemere, asked if all of the storm sewers ended up in Reeds Lake. Chuck Olson explained the different drainage districts and their direction of flow.

Bob Scott, 2025 Wilshire, asked if the City of Grand Rapids had been contacted and what the cooperation was going to be between the two cities. Mayor Edison replied that the engineering department of the City of Grand Rapids has been involved in the discussions and will be asked for their approval of the design of portions affecting Grand Rapids when final drawings are available.

97-193. Consideration of a request to authorize OMM Engineering to prepare construction drawings, bid specifications, and solicit bids for sanitary and storm sewer improvements on Lake Drive and Ross Court.

Mayor Edison explained that these projects are being considered first because of the watermain project which is being constructed along Lake Drive later this year. Significant savings can be realized by completing these projects while the roads are already under consideration.

97-193-A. Williamson-Orlebeke. That OMM Engineering be authorized to prepare construction drawings, bid specifications, and solicit bids for sanitary and storm sewer improvements on Lake Drive and Ross Court and that the City staff be directed to submit formal requests for approval to the East Grand Rapids Board of Education for the construction involving the track and practice.

Yeas: Bartman, Frakie, Orlebeke, Walton, Williamson, Edison - 6

Nays: -0-

97-194. No other public comment was received.

97-195. Mayor Edison thanked Hoffman Jewelers for engraving names and dates on the medals awarded to officers involved in breaking up the attempted robbery at D & W in September. Hoffman Jewelers did the engraving at no cost to the City.

97-196. The regular meeting was adjourned at 8:49 p.m. subject to the call of the Mayor until January 20, 1997.

Karen K. Brower, City Clerk

Attachments: A - Lease Agreement for use of Liaison Officer vehicle
B - Memorandum regarding replacement of public safety vehicles.

Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS

Regular Meeting Held January 20, 1997

The meeting was called to order by Mayor Edison at 7:30 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Frakie, Orlebeke, Walton, Williamson, and Mayor Edison

Absent: Commissioner Mehney

Also Present: City Manager Donovan; City Attorney Huff; Public Safety Director Gallagher; City Services Director Baragar; Finance Director VanderWall; Engineering Services Supervisor Kadzban; Building Inspector Conley; City Clerk Brower

97-197. The minutes of the regular meeting held December 16, 1996 were received as submitted.

97-198. Mayor Edison advised of the following communications received at City Hall:

(A) Certificate of Appreciation presented by Mothers Against Drunk Driving to Sergeant Chuck Lark for keeping drunk drivers off the road.

97-199. Williamson-Orlebeke. That payroll disbursements in the amount of \$123,115.33; county and schools disbursements in the amount of \$305,221.15; and total remaining disbursements in the amount of \$292,751.47, as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Frakie, Orlebeke, Walton, Williamson, Edison - 6

Nays: -0-

97-200. A zoning variance hearing was held regarding the request of Mr. and Mrs. William Selberg of 2242 Audobon to allow the enlargement of a non-conforming structure by adding a second story, a family-room addition, an attached garage and a front porch.

Lynnae Selberg, 2242 Audobon, was present and spoke in favor of the variance request.

The following people were present and expressed their views concerning this variance request:

- David Bevins, 2247 Audobon In Favor

- Lois Larsen, 2259 Audobon In Favor

The following communications were received in addition to the list of signatures submitted by the Selbergs concerning this variance request:

- P. Walsh, 2223 Heather In Favor

Mayor Edison closed the public hearing.

97-200-A. Walton-Orlebeke. That the request of Mr. and Mrs. William Selberg of 2242 Audobon to allow the enlargement of a non-conforming structure by adding a second story, a family-room addition, an attached garage and a front porch, be approved.

Yeas: Bartman, Frakie, Orlebeke, Walton, Williamson, Edison - 6

Nays: -0-

97-201. Consideration of a request to approve projects for storm water flooding and sanitary sewer back-ups.

Mayor Edison reported that a letter had been received from Bill and Jan Lewis of 1063 San Lucia questioning the need to

enlarge the Silver Creek area at this time.

Gary Rowe of 1059 Santa Cruz was present and expressed concern about the removal of several large trees in the El Dorado right-of-way area and made suggestions for keeping the trees and the natural beauty of the area.

Geoff Hughes of 260 Hodenpyl was present and made suggestions for the location of two of the detention basins and asked that a citizen committee be formed to work with the engineers on these projects.

Mike Conway of 1064 San Lucia asked that every consideration be given to keeping the aesthetics of the natural area surrounding the detention basin along El Dorado.

Dean May and Chuck Olson of OMM Engineering answered questions from the City Commission.

97-201-A. Williamson-Bartman. That the OMM Engineering Sewer System Improvements Report and the pay-as-you-go funding schedule recommended by staff be approved but reserving the right to decide at a later date if the amount transferred from the General Fund will be a loan or a contribution, and that OMM Engineering be authorized to prepare construction drawings, bid specifications and solicit bids for the approved projects at a total estimated cost of \$3,043,750.

Commissioner Frakie spoke against making a decision about the funding of these projects at this point. He felt the projects were important and should proceed, but wanted more time to consider the funding options before making a decision.

Other commissioners felt that it was important to decide the funding of these projects before going ahead with them and that the pay-as-you-go option was the preferred means because it did not limit other necessary capital projects such as road construction and other improvements.

Yeas: Bartman, Orlebeke, Walton, Williamson, Edison - 5
Nays: Frakie - 1

97-202. Consideration of a request to approve an amendment to the contract with OMM Engineering.

97-202-A. Walton-Bartman. That the First Amendment to Professional Services Agreement between OMM Engineering, Inc. and the City of East Grand Rapids be approved as set forth in Exhibit "A" attached hereto.

Yeas: Bartman, Frakie, Orlebeke, Walton, Williamson, Edison - 6
Nays: -0-

97-203. Consideration of a request to purchase radios and accessories for the Public Safety Department.

97-203-A. Bartman-Orlebeke. That the purchase of six portable radios, six charging units, ten batteries, and reprogramming services for the reuse of existing radios for a total cost of \$3,987.00, be approved.

Yeas: Bartman, Frakie, Orlebeke, Walton, Williamson, Edison - 6
Nays: -0-

97-204. The preliminary minutes of the Joint Facilities Committee meeting held December 16, 1996 were received.

97-205. The preliminary minutes of the Planning Commission meeting held December 10, 1996 were received.

Commissioner Bartman reported on the meeting held on January 14, 1997 regarding the proposed review of the site plan approval ordinance with the Infrastructure Committee and members of the Planning Commission.

97-206. The preliminary minutes of the Parks & Recreation Commission meeting held December 9, 1996 were received.

97-207. The preliminary minutes of the Traffic Commission meeting held January 3, 1997 were received.

Commissioner Frakie asked that the Traffic Commission review the placement of "No Parking" signs along Reeds Lake Blvd along the north shore of Reeds Lake and consider removal of signs that are unnecessary and detract from the aesthetics of this wooded area.

97-208. The City Services Department report for the month of December 1996 was received.

Commissioner Williamson reported that the City Services crews had cleared the accumulation of snow from the sides of narrow streets like Briarwood and Gladstone and the residents were very happy this had been done.

Mayor Edison noted the dramatic increase in the number of hours worked by community service workers and commended the department for this increase.

97-209. No other public comment was received.

97-210. Commissioner Frakie reported that Commissioner Mehney was recuperating from surgery and wished him a speedy recovery.

Commissioner Walton commented on the recent changes made by TCI Cable and his wish that there would be more companies offering cable services in the future to give consumers more options.

Commissioner Orlebeke complimented the City Services employees for the exceptional job over the past few weeks with the inclement weather and the excellent condition of the local streets. Well done!

Mayor Edison asked that all commissioners submit their goals and objectives for 1997 to City Manager Donovan by the end of January as requested. The Mayor also praised the work of the employees who kept the streets and sidewalks clear and safe during the recent winter storms.

97-211. The regular meeting was adjourned at 8:45 p.m. subject to the call of the Mayor until February 3, 1997.

Karen K. Brower, City Clerk

Attachments: A - First Amendment to contract with OMM Engineering.

Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS

Regular Meeting Held February 3, 1997

The meeting was called to order by Mayor Edison at 7:30 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Frakie, Mehney, Walton, Williamson, and Mayor Edison

Absent: Commissioner Orlebeke

Also Present: City Manager Donovan; City Attorney Huff; Public Safety Director Gallagher; City Services Director Baragar;
Finance Director VanderWall; City Clerk Brower

97-212. The minutes of the regular meeting held January 20, 1997 were received as submitted.

97-213. The following communications were reported:

(A) Commissioner Frakie received a letter from Charles Fuller of 1125 Santa Cruz regarding several property owners who were not notified of the proposed projects in the Silver Creek area near their properties. The City Services Department has contacted these property owners and will set up individual sessions with them to explain the projects.

97-214. Bartman-Williamson. That payroll disbursements in the amount of \$158,322.71; county and schools disbursements in the amount of \$783,081.33; and total remaining disbursements in the amount of \$222,901.49, as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson, Edison - 6

Nays: -0-

97-215. Consideration of a request to adopt a resolution establishing a Section 457 Plan Trust.

97-215-A. Williamson-Bartman. That a resolution establishing a Section 457 Plan Trust with the City serving as trustee for the exclusive benefit of the plan participants and their beneficiaries be adopted.

Commissioner Walton asked that the City's insurance carriers be notified about this trust so that any errors and omissions coverage can be updated.

Commissioner Frakie asked who specifically was going to be the administrator of the trust and suggested that this be included in the resolution.

97-215-B. Frakie-Walton. Motion to table this matter until the resolution could be revised to include the appointment of a trustee for the Section 457 Plan Trust.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson, Edison - 6

Nays: -0-

97-216. Consideration of a request to approve a change to the street lighting contract with Consumers Power.

97-216-A. Williamson-Frakie. That the street lighting contract with Consumers Power be amended to include the installation of a street light at the corner of Boston and Breton and at 2724 Darby Avenue at a cost of \$100.00 each (total \$200.00) as set forth in Exhibit "A" attached hereto.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson, Edison - 6

Nays: -0-

97-217. Discussion of possible uses for the Woodcliff School Building.

City Manager Donovan reviewed the proposed options discussed by the committee to this point and asked the City Commission to contact himself or Mayor Edison with any suggestions.

Mayor Edison stated that options for both the Woodcliff School Building and the City Hall complex had been discussed and were being evaluated by the Committee. Mayor Edison will keep the City Commission updated on the progress of the Woodcliff Use Committee.

97-218. The Public Safety Department's 1996 Annual Report was received.

Commissioner Walton and Mayor Edison complimented Chief Gallagher on the format of the report and on the low crime rate in the City.

97-219. No other public comment was received.

97-220. Commissioner Bartman complimented the staff on the recent "Guide To Services" that was mailed to all residents explaining the City's services and programs.

Mayor Edison reported that he and Mayor Hardiman of Kentwood had worked together at a charity fundraiser over the weekend and had enjoyed the event.

97-221. Williamson-Bartman. To add to the agenda consideration of a request to enter into an Executive Session to discuss collective bargaining issues and pending litigation. A roll call vote was taken.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson, Edison - 6
Nays: -0-

96-222. Williamson-Mehney. To enter into executive session to discuss collective bargaining in accordance with Section 8(c) of the Open Meetings Act and pending litigation in accordance with Section 8(e) of the Open Meetings Act. A roll call vote was taken.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson, Edison - 6
Nays: -0-

97-223. The regular meeting was adjourned at 7:46 p.m. subject to the call of the Mayor until February 17, 1997.

Karen K. Brower, City Clerk

Attachments: A - Amendment to street lighting contract.

Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS

Regular Meeting Held February 17, 1997

The meeting was called to order by President Williamson at 7:31 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Frakie, Mehney, Orlebeke, Walton and Williamson

Absent: Mayor Edison

Also Present: City Manager Donovan; City Attorney Huff; Public Safety Director Gallagher; City Services Director Baragar; Recreation Director Rhodes; Finance Director VanderWall; Deputy Public Safety Director Spencer; Engineering Services Supervisor Kadzban; Lieutenant Radakovitz; Building Inspector Conley; City Clerk Brower

97-224. The minutes of the regular meeting held February 3, 1997 were received as submitted.

97-225. President Williamson advised of the following communications received at City Hall:

(A) Letter from the Schmidt's at 2258 Lake Drive thanking the Public Safety Department for their assistance during a sudden illness recently.

97-226. Orlebeke-Bartman. That payroll disbursements in the amount of \$116,655.35; county and schools disbursements in the amount of \$290,384.14; and total remaining disbursements in the amount of \$191,559.49, as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Williamson, - 5

Nays: -0-

97-227. Certificates of appreciation were presented to citizen firefighters in appreciation of their efforts on behalf of the East Grand Rapids Department of Public Safety as part-time, on-call firefighters. Recognized were Jeff Baker, William Rhodes IV, Thomas Bartlett, Michael Bush and Warren Hecker.

Public Safety Director Gallagher explained the on-call firefighter program and thanked the men for their assistance to the department. Each firefighter also received a sweatshirt with the Public Safety Department logo.

97-228. The zoning variance hearing at the request of Mr. and Mrs. Frederick Burkhart of 1145 Woodlawn was postponed until the regular meeting on March 3, 1997 due to the notices being sent with that date for the scheduled hearing.

97-229. Finance Director VanderWall presented the financial report for the quarter ended December 31, 1995 and answered questions from the Commission.

Commissioner Walton arrived.

97-230. Consideration of a request to approve an agreement with the East Grand Rapids Board of Education regarding pool maintenance and cleaning operations.

97-231-A. Mehney-Walton. That the agreement with the East Grand Rapids Board of Education regarding pool maintenance and cleaning operations be approved as set forth in Exhibit "A" attached hereto.

City Manager Donovan explained the proposed agreement and answered questions from the Commission on the timing of the budget, the effective and termination dates of the agreement, and the method of figuring costs for each entity.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, - 6

Nays: -0-

97-231. Consideration of a request to establish a trust for the Section 457 Deferred Compensation Plan.

97-231-A. Orlebeke-Mehney. That a resolution establishing a trust for the Section 457 Deferred Compensation Plan be adopted as set forth in Exhibit "B" attached hereto.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, - 6
Nays: -0-

97-232. Consideration of a request to adopt a resolution establishing a policy for credit card use.

97-232-A. Frakie-Mehney. That a resolution setting the policy of the City of East Grand Rapids on the use of credit cards be adopted as set forth in Exhibit "C" attached hereto.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, - 6
Nays: -0-

97-233. Consideration of a request to authorize the City Services Department to seek bids for road construction projects.

97-233-A. Orlebeke-Bartman. That the City Services Department be authorized to seek bids for the 1997 summer road construction projects.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, - 6
Nays: -0-

97-234. Consideration of a request to approve an application for Community Development Block Grant funds to install an elevator in City Hall.

97-234-A. Orlebeke-Walton. That the Mayor and Clerk be authorized to enter into an agreement with the Kent County Community Development Department for the Community Development Block Grant Funds as set forth in Exhibit "D" attached hereto.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, - 6
Nays: -0-

97-235. Consideration of a request to approve appointments to the Construction Board of Appeals.

97-235-A. Bartman-Orlebeke. That the appointments to the Construction Board of Appeals be approved as follows:

John Keelean Term Ending December 31, 2001
Thomas Skoog Term Ending December 31, 2000
Pete Keener Term Ending December 31, 1999
Rick Lewis (Alternate) Term Ending December 31, 2000

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, - 6
Nays: -0-

97-236. Consideration of a request to approve modifications to fire trucks.

97-236-A. Orlebeke-Bartman. That a contract be awarded to Appolo Fire Apparatus Repair, Inc. of Romeo, Michigan in the amount of \$5,411.00 for modifications to Engines 21 and 22.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, - 6
Nays: -0-

97-237. Consideration of a request to purchase video cameras and related equipment for the Public Safety Department.

97-237-A. Bartman-Orlebeke. That the purchase of one video camera, twenty-two microphones, one tape erasing machine,

one rewriter and 100 video tapes from Kustom Signals, Inc. in the amount of \$7,185.00 from the Drug Seizure Fund, be approved.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, - 6
Nays: -0-

97-238. The preliminary minutes of the Library Commission meeting held January 27, 1997 were received.

97-239. The preliminary minutes of the Planning Commission meeting held January 14, 1997 were received.

Commissioner Bartman reported that the City Attorney is drafting changes to the Site Plan Review Ordinance and the changes will be reviewed by both the Planning Commission and City Commission.

97-240. The preliminary minutes of the Parks & Recreation Commission meeting held January 13, 1997 were received.

97-241. The preliminary minutes of the Traffic Commission meeting held February 7, 1997 were received.

97-242. The City Services Department Report for the month of January 1997 was received.

97-243. The Public Safety Report for the month of January 1997 was received.

97-244. Dave VerMeulen of 725 Gladstone was present and asked about the procedure for renewing a variance that has expired. City Attorney Huff explained the procedure of applying to the Engineering Department for an extension of the variance.

Mr. VerMuelen also related a story of a friend who was given a ticket for driving the wrong way down a one-way street when the road was blocked by construction equipment. He asked the City Commission to investigate whether such tickets were necessary and why his friend had been put in such a position.

97-245. Commissioner Bartman thanked the Public Safety Department for unlocking her vehicle recently after the keys were locked inside with the engine running.

Commissioner Walton stated that he would be talking with Mayor Edison about placing the issue of dugouts and fencing at the girls softball field at Manhattan on the next agenda for approval. The matter had been discussed by the Joint Facilities Committee but delayed until a complete study of fields could be made. Commissioners Frakie and Mehney explained that the project had not been denied, only delayed until recommendations could be made about the possible relocation of some of the fields.

President Williamson reported that the Gaslight Village Merchants Association has requested permission to place banners on the utility poles in Gaslight Village to announce events similar to the banners used by Blodgett Hospital, and that this may require an ordinance amendment. He requested that the Infrastructure Committee look into this matter. Any comments or input should be directed to City Attorney Huff.

97-246. The regular meeting was adjourned at 8:27 p.m. subject to the call of the Mayor until March 3, 1997.

Karen K. Brower, City Clerk

Attachments: A - Pool Cleaning and Maintenance Agreement with EGR Schools
B - Resolution establishing Section 457 Plan Trust
C - Resolution adopting credit card use policy.
D - Community Development Block Grant Agreement

Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS

Regular Meeting Held March 3, 1997

The meeting was called to order by Mayor Edison at 7:31 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Mayor Edison

Absent: None

Also Present: City Manager Donovan; City Attorney Huff; City Services Director Baragar; Recreation Director Rhodes; Finance Director VanderWall; Engineering Services Supervisor Kadzban; Streets & Utilities Sup't Keating; Building Inspector Conley; Sports Supervisor Reikow; Data Processing Manager Nickels; City Clerk Brower

97-247. The minutes of the regular meeting held February 17, 1997 were received as submitted.

97-248. Bartman-Orlebeke. That payroll disbursements in the amount of \$112,973.00; county and schools disbursements in the amount of \$87,625.22; and total remaining disbursements in the amount of \$250,051.52, as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, Edison - 7

Nays: -0-

97-249. Mayor Edison presented a plaque of appreciation to Innovative Financial Concepts for their sponsorship of the Recreation Department's fall programs. Other sponsors thanked for their contributions were Blodgett Hospital, 7-Eleven, Little Caesar's of West Michigan, D & W Food Stores, and the EGR Public Safety Department.

97-250. A zoning variance hearing was held regarding the request of Mr. and Mrs. Frederick Burkhart of 1145 Woodlawn to allow the construction of an attached two-story garage and breezeway creating a 7'-7" rear yard setback and an encroachment into the 25'-0" area adjoining the common lot line of the neighbor to the rear.

Kathleen Burkhart, 1435 Woodlawn, and Jim Karczewski, architect for the Burkharths, were present and spoke in favor of the variance request.

The following communications were received at City Hall concerning this variance request:

- C.R. Balkema, 1409 Woodlawn SE	In Favor
- Dan and Jo Wells, 2746 Maplewood SE	In Favor

Mayor Edison closed the public hearing.

97-250-A. Orlebeke-Mehney. That the request of Mr. and Mrs. Frederick Burkhart of 1145 Woodlawn to allow the construction of an attached two-story garage and breezeway creating a 7'-7" rear yard setback and an encroachment into the 25'-0" area adjoining the common lot line of the neighbor to the rear, be approved.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Edison - 6

Nays: Williamson - 1

97-251. Consideration of a request to adopt a resolution supporting the application of the Rotary Club East for a raffle license.

97-251-A. Williamson-Frakie. That a resolution recognizing the Rotary Club East as a non-profit organization for the purpose of holding a charity raffle be adopted as set forth in Exhibit "A" attached hereto.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, Edison - 7
Nays: -0-

97-252. Consideration of a request to approve an agreement with Cascade Township for inspection services.

97-252-A. Orlebeke-Bartman. That the agreement with Cascade Township for the performance of mechanical, plumbing and electrical inspections be approved as set forth in Exhibit "B" attached hereto.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, Edison - 7
Nays: -0-

97-253. Consideration of a request to adopt a resolution approving an amendment to the Articles of Incorporation of the Grand Valley Metropolitan Council.

97-253-A. Walton-Mehney. That a resolution approving the amendments to the Articles of Incorporation of the Grand Valley Metropolitan Council confirming the membership of the City of Newaygo, be adopted as set forth in Exhibit "C" attached hereto.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, Edison - 7
Nays: -0-

97-254. Consideration of a request to approve consulting services for the review and bidding of property, liability and workers compensation insurance coverages.

Ken Berres and Joel Grumm from Watson Wyatt & Company were present and answered questions from the City Commission.

97-254-A. Williamson-Orlebeke. That the request to hire Watson Wyatt & Company to review and bid the property, liability and workers compensation insurance coverages for the City of East Grand Rapids at a cost not to exceed \$12,000, be approved.

Yeas: Bartman, Frakie, Orlebeke, Walton, Williamson, Edison - 6
Nays: Mehney - 1

97-255. Consideration of a request to approve bids for the replacement of computers and related equipment.

97-255-A. Williamson-Mehney. That the following computer purchases be approved as requested: \$12,897 from Omega Systems for seven pentium 166 computers and network cards and \$7,384 from Gateway 2000 for two pentium 120 notebook computers with funding from the following sources: \$13,054 from General Fund Capital, \$3,667 from Drug Seizure Funds and \$3,560 from the Recreation Designated Fund.

There was some discussion about the laptop computer designated for the Assessor's Office. Mayor Edison stated that if the assessing services were contracted out to a private firm, the laptop computer could be used for the Mayor to do correspondence at his home office. If a full-time Assessor is hired, a computer will be placed in the budget for the next fiscal year for the Mayor.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, Edison - 7
Nays: -0-

97-256. Consideration of a request to award a contract for uniform services for the Streets & Utilities Department.

97-256-A. Williamson-Bartman. That a contract renewal with Cintas to provide the Streets & Utilities Department with uniforms and to provide all City buildings with mats and runners in the amount of \$134.25 per week be approved.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, Edison - 7
Nays: -0-

97-257. Consideration of a request to award a contract for pump replacement at Edgemere Sewer Lift Station.

97-257-A. Bartman-Orlebeke. That the request to award a contract in the amount of \$28,975.90 to GHC Mechanical Services of Belmont, Michigan, for the installation of two sewage lift pumps at the Edgemere Lift Station and the request to approve a related budget amendment of \$4,000 from the Water/Sewer ending balance to the capital account, be approved.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, Edison - 7
Nays: -0-

97-258. Consideration of a request to authorize the City Services Department to seek bids for roof repair at the Streets & Utilities Building.

97-258-A. Bartman-Orlebeke. That the City Services Department be authorized to seek bids for the necessary roofing repairs to the Streets & Utilities Building and the \$25,000 placed in contingency for the roof repair be transferred to the capital account as requested.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, Edison - 7
Nays: -0-

97-259. Consideration of a request to award a contract for grounds maintenance services for City-owned properties.

97-259-A. Orlebeke-Bartman. That the request to award a contract to Natural Lawns Inc. in the amount of \$42,920.00 for grounds maintenance services for city properties (A1, A2, A3 and A4), be approved.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, Edison - 7
Nays: -0-

97-260. Consideration of a request to approve softball field improvements at Manhattan Park.

Mayor Edison explained that the Joint Facilities Committee had decided to delay these improvements pending a study of the athletic fields and their locations throughout the community. However, at the request of Commissioner Walton, this item is before the City Commission for approval because the labor and materials for this project have been donated. Mayor Edison reported that the members of the Joint Facilities Committee, as well as the coaches and staff of the softball teams have been contacted and everyone is in favor of adding the dugouts at this time with the understanding that the field designated for softball may change at some point in the future and the dugouts may be torn down.

97-260-A. Mehney-Williamson. Motion to accept the donation of the labor and materials for dugouts for the softball field at Manhattan and to authorize staff to make alterations to the sod for the infield areas.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, Edison - 7
Nays: -0-

97-261. No other public comment was received.

97-262. Commissioner Walton reported receiving a phone call from a resident who was very distraught about the flooding recently caused by rain and melting snow.

Mayor Edison asked the Commission who planned to be in attendance at the meeting scheduled for April 7th which falls during spring break. Because Commissioners Frakie, Orlebeke and Mehney as well as City Manager Donovan will be out of town, the meeting was rescheduled for 7:30 a.m. on Thursday, April 3rd in conjunction with the regular Finance Committee meeting.

97-263. The regular meeting was adjourned at 8:13 p.m. subject to the call of the Mayor until March 17, 1997.

Karen K. Brower, City Clerk

Attachments: A - Resolution recognizing Rotary Club East
B - Agreement with Cascade Township for inspection services
C - Resolution approving change to GVMC Articles of Incorporation

Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS

Regular Meeting Held March 17, 1997

The meeting was called to order by Mayor Edison at 7:32 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Frakie, Mehney, Orlebeke, Walton and Mayor Edison

Absent: Commissioner Williamson

Also Present: City Manager Donovan; City Attorney Huff; City Services Director Baragar; Recreation Director Rhodes; Finance Director VanderWall; Engineering Services Supervisor Kadzban; Building Inspector Conley; Assistant Recreation Director Bunn; City Clerk Brower

97-264. The minutes of the regular meeting held March 3, 1997 were received as submitted.

97-265. Mayor Edison advised of the following communications received at City Hall:

(A) Letter from Mr. Sawdey thanking PSO Metternich for coming to the aid of his family after an accident.

(B) Letter from Dr. Horning expressing appreciation to PSOs Mull, Asher and Sgt. Bolen for their assistance after Mrs. Horning suffered a stroke.

(C) Letter from Mr. and Mrs. Becker thanking PSOs Asher and Schweitzer for their concern about a door left open while the family was on vacation.

97-266. Bartman-Orlebeke. That payroll disbursements in the amount of \$145,055.12; county and school disbursements in the amount of \$356,393.51; and total remaining disbursements in the amount of \$111,485.49, as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton and Edison - 6

Nays: -0-

97-267. A zoning variance was held regarding the request of Mr. and Mrs. Gregory Holwerda of 2916 Pioneer Club Road to allow the construction of a detached boat garage with a second floor enclosed porch and a covered deck with an overall height of 18'-10" instead of the allowable 12'-0".

Greg Holwerda, 2916 Pioneer Club Road, was present and spoke in favor of the variance request.

No other public comment was received. Mayor Edison closed the public hearing.

97-267-A. Frakie-Bartman. That the request of Mr. and Mrs. Gregory Holwerda of 2916 Pioneer Club Road to allow the construction of a detached boat garage with a second floor enclosed porch and a covered deck with an overall height of 18'-10" instead of the allowable 12'-0", be approved and the \$75.00 variance application fee be waived.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton and Edison - 6

Nays: -0-

97-268. Introduction of an ordinance amendment to Section 7.32 of Chapter 72 of Title VII of the City Code regarding the registration of electrical contractors.

97-268-A. Bartman-Orlebeke. That an ordinance amendment to Section 7.32 of Chapter 72 of Title VII of the City Code regarding the registration of electrical contractors be introduced as set forth in Exhibit "A" attached hereto.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton and Edison - 6

Nays: -0-

97-269. Consideration of a request to award a contract for banking services.

97-269-A. Orlebeke-Bartman. That the contract for banking services for city operations be awarded to First of America Bank for a period of three years as recommended by the Finance Director.

Commissioners Frakie and Walton abstained from the vote because both of their law firms represented local banks. Commissioner Mehney reported his role on an advisory board for Michigan National Bank which had no policy making authority. City Attorney Huff stated that the advisory board did not constitute a conflict of interest and Commissioner Mehney could participate in the vote on this issue.

Yeas: Bartman, Mehney, Orlebeke, and Edison - 4
Nays: -0-
Abstain: Frakie, Walton - 2

97-270. Consideration of a request to award a contract for physical examinations for Public Safety Department personnel.

97-270-A. Bartman-Frakie. That a contract for physical examinations for the Public Safety Department personnel be awarded to Blodgett Occupational Health Services in the amount of \$9,700.00.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton and Edison - 6
Nays: -0-

97-271. Consideration of a request to approve the purchase of a washer/extractor for the Public Safety Department.

97-271-A. Orlebeke-Bartman. That the request to purchase a washer/extractor from Gerritt's Appliance in the amount of \$2,844.00, plumbing and electrical work in the amount of \$1,400.00, and a related budget amendment of \$550 from the General Fund to the Capital Account, be approved.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton and Edison - 6
Nays: -0-

97-272. Consideration of a request to approve a change order for Diversco Construction project.

97-272-A. Bartman-Orlebeke. That the second contract change order in the amount of \$57,000 for the intermittent removal and replacement of concrete cubing, drive approaches and catch basins on Lake Drive between Elmwood and Wilshire be approved as set forth in Exhibit "B" attached hereto.

Yeas: Bartman, Frakie, Mehney, Orlebeke, and Edison - 6
Nays: -0-
Abstain: Walton - 1

97-273. Consideration of a request to approve televising contract for city sewer mains.

97-263-A. Mehney-Bartman. That the low bid of Plummers Environmental Services be accepted for the televising of sanitary sewer mains at a cost not to exceed \$7,000.00.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton and Edison - 6
Nays: -0-

97-274. Consideration of a request to award a contract for weed harvesting services.

97-274-A. Frakie-Orlebeke. That a contract be awarded to Professional Lake Management of Caledonia for aquatic weed harvesting on Reeds Lake during 1997 and 1998 in the amount of \$32,160.00.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton and Edison - 6
Nays: -0-

97-275. Consideration of a request to approve a change to the street lighting contract with Consumers Power/Energy.

97-275-A. Orlebeke-Bartman. That the request to approve a change to the standard street lighting contract with Consumers Power/Energy for the installation of a street light at 215 Rexford Drive at a cost of \$100.00 be approved as set forth in Exhibit "C" attached hereto.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton and Edison - 6
Nays: -0-

97-276. The preliminary minutes of the Library Commission meeting held February 24, 1997 were received.

97-277. The preliminary minutes of the Planning Commission meeting held February 11, 1997 were received.

97-278. The preliminary minutes of the Parks & Recreation Commission meeting held February 10, 1997 were received.

97-279. The preliminary minutes of the Joint Facilities Committee meeting held February 13, 1997 were received.

97-280. The City Services Department report for the month of February 1997 was received.

97-281. The City Services Department 1996 annual report was received.

The Commission complimented the City Services Department on the format and the helpful information it contained.

97-282. The Public Safety Report for the month of February 1997 was received.

97-283. No other public comment was received.

97-284. Commissioner Mehney asked about the schedule for the Grand Rapids 36" waterline construction and the road closings that would be coming soon.

Commissioner Bartman reported that a resident from El Centro was very complimentary of the Streets & Utilities Department for the work on a watermain break recently.

Commissioner Orlebeke reported receiving a call from a resident who had spoken with City Services Director Baragar and had their questions answered quickly and professionally.

Commissioner Walton reviewed a presentation made to the Recreation Commission that would be brought to the City Commission soon with regard to pictures/trading cards of the athletic teams and a reduced cost for athletic shoes.

Mayor Edison announced that EGR resident Judy Frey had been appointed as an at-large member of the Grand Valley Metro Council Board. The GVMC Board has also recently approved funding for a GIS study which may be advantageous for the City in the future. The Land Use Conference is scheduled for June 12.

Mayor Edison also stated that applications are being taken for the various advisory commissions and all interested residents are urged to apply. Mayor Edison also reported on a meeting held recently with neighbors in the area of the El Dorado/Silver Creek detention chamber and the options which are being explored to minimize disruption of this natural area.

Mayor Edison announced that because of Spring Break, the next regular meeting of the City Commission would be held on Thursday, April 3rd at 5:00 p.m. Anyone with a conflict for this date should contact Mayor Edison or City Manager Donovan.

97-285. The regular meeting was adjourned at 8:05 p.m. subject to the call of the Mayor until April 3, 1997.

Karen K. Brower, City Clerk

Attachments: A - Ordinance amendment regarding contractor registration
B - Change order with Diversco Construction
C - Streetlighting contract with Consumers Power/Energy
Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS

Rescheduled Regular Meeting Held April 3, 1997

The meeting was called to order by Mayor Edison at 5:02 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Frakie, Mehney, Orlebeke, Walton and Mayor Edison

Absent: Commissioner Williamson

Also Present: City Manager Donovan; City Attorney Huff; City Services Director Baragar; Finance Director VanderWall; Engineering Services Supervisor Kadzban; City Clerk Brower

97-286. The minutes of the regular meeting held March 17, 1997 were received as submitted.

97-287. Mayor Edison advised of the following communications received at City Hall:

(A) Letter from Bill Moore of Argentina Drive thanking PSOs Asher and Davis for their assistance at his home recently.

(B) Notice from the MML about the Region III meeting in Grand Haven on May 8, 1997. Anyone interested in attending should contact Mayor Edison or Karen Brower.

(C) Phone call from a resident thanking PSO Asher and City Manager Donovan for help recently picking up papers along the street.

97-288. Bartman-Walton. That payroll disbursements in the amount of \$184,554.41; county and school disbursements in the amount of \$36,579.05; and total remaining disbursements in the amount of \$337,032.17, as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Frakie, Walton, Edison - 4

Nays: -0-

97-289. Final Reading of an ordinance amendment to Section 7.32 of Chapter 72 of Title VII of the City Code regarding the registration of electrical contractors.

97-289-A. Walton-Bartman. That an ordinance amendment to Section 7.32 of Chapter 72 of Title VII of the City Code regarding the registration of electrical contractors be adopted as set forth in Exhibit "A" attached hereto.

Yeas: Bartman, Frakie, Walton, Edison - 4

Nays: -0-

Commissioner Orlebeke arrived.

97-290. Consideration of a request to award a contract for water/sewer construction projects along Lake Drive.

97-290-A. Walton-Bartman. That the contract be awarded to Wyoming Excavators, Inc. in the amount of \$438,870.50 for sanitary and storm sewer improvements and additional road improvements on Lake Drive and Ross Court funded from the Water/Sewer Fund and the Road Reconstruction Fund.

City Services Director Baragar and City Manager Donovan answered questions from the City Commission.

Commissioner Bartman expressed concern about proceeding with this projects if the other aspects of the water/sewer construction program were not going to be approved. She stated that increasing the holding capacity in this area would create

problems if the other projects are delayed or cancelled. Mayor Edison addressed this concern by reporting that the discussions with neighbors in the El Dorado street area were regarding the placement and the restoration of the area after construction and that the project would go ahead as scheduled.

Commissioner Mehney arrived.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Edison - 6
Nays: -0-

97-291. Consideration of a request to award a contract for hot-air crack repair projects.

97-291-A. Bartman-Orlebeke. That a contract for hot-air crack repair projects be awarded to Michigan Joint Sealing, Inc. in the amount of \$12,000.00 with a budget transfer of \$2,000.00 from the General Fund Undesignated to the Local Maintenance account.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Edison - 6
Nays: -0-

97-292. Consideration of a request to award a contract for overband crack repair projects.

97-292-A. Walton-Bartman. That a contract for overband crack repair projects be awarded to Scodeller Construction in the amount of \$17,950 with a budget transfer of \$5,500.00 from the General Fund Undesignated to the Major Maintenance account.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Edison - 6
Nays: -0-

97-293. No other public comment was received.

97-294. The regular meeting was adjourned at 5:21 p.m. subject to the call of the Mayor until April 21, 1997.

Karen K. Brower, City Clerk

Attachments: A - Ordinance amendment regarding contractor registration

Attachments listed above are available for inspection at the office of the City Clerk.

of a 12'-0" x 24'-0" 1 □ story addition to the rear of the home on an existing foundation, be approved.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison - 6
Nays: -0-

97-299. Consideration of a request to award contracts for road construction projects.

97-299-A. Williamson-Bartman. That a contract with Diversco Construction of Grandville, Michigan, in the amount of \$294,586.35 for road construction projects during 1997 be approved.

Yeas: Bartman, Frakie, Mehney, Williamson and Edison - 5
Nays: -0-
Abstain: Walton - 1

Commissioner Frakie requested that city staff investigate the use of high performance concrete for future road construction projects. This concrete is reported to have a much longer life span without a dramatic cost increase.

Mayor Edison asked that city staff schedule these projects very carefully so that the areas around Breton Downs school are not all closed at the same time cutting off access to parents bringing children to and from school.

97-300. Consideration of a request to approve the purchase of a tractor for the grounds maintenance program.

97-300-A. Williamson-Mehney. That the purchase of a John Deere tractor in the amount of \$14,207.00 for the grounds maintenance program be approved.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison - 6
Nays: -0-

97-301. Consideration of a request to award a contract for laundry and dry cleaning services for the Public Safety Department.

97-301-A. Williamson-Bartman. Motion to table this matter until more information can be obtained concerning the bidders on these services.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison - 6
Nays: -0-

97-302. Consideration of a request to award to approve a change to the FY 1996-97 Joint Facilities Budget for track resurfacing.

97-302-A. Frakie-Mehney. That the change to the FY 1996-97 Joint Facilities Budget for the resurfacing of the track be approved.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison - 6
Nays: -0-

Commissioner Orlebeke arrived.

97-303. Introduction of an ordinance amendment to Sections 9.14 and 9.403 of Chapter 91 of Title IX of the City Code regarding noise ordinances.

97-303-A. Williamson-Orlebeke. That an ordinance amendment to Sections 9.14 and 9.403 of Chapter 91 of Title IX of the City Code regarding noise ordinances be introduced as set forth in Exhibit "A" attached hereto.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-304. Introduction of an ordinance amendment to Sections 5.401 and 5.403 of Chapter 54 of Title V of the City Code

regarding the Michigan Subdivision Control Act.

97-304-A. Bartman-Orlebeke. That an ordinance amendment to Sections 5.401 and 5.403 of Chapter 54 of Title V of the City Code regarding the Michigan Subdivision Control Act be introduced as set forth in Exhibit "B" attached hereto.

Commissioner Frakie asked City Attorney Huff to develop some criteria for approving the lot splits addressed in this ordinance amendment. City Attorney Huff will have these for the next meeting.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7

Nays: -0-

97-305. The preliminary minutes of the Library Commission meeting held March 24, 1997 were received.

97-306. The preliminary minutes of the Planning Commission meeting held March 11, 1997 were received.

97-307. The preliminary minutes of the Parks & Recreation Commission meeting held March 10, 1997 were received.

97-308. The preliminary minutes of the Traffic Commission meeting held April 4, 1997 were received.

97-309. The preliminary minutes of the Joint Facilities Committee meeting held March 27, 1997 were received.

97-310. The following people were present and expressed their concerns about the proposed detention chamber scheduled to be constructed beneath the El Dorado Right-Of-Way:

Chris VandenBerg, 1910 El Dorado SE - Asked City Commission for more time to hire a second engineer to study alternatives to proposed location.

Sara Smolenski, 1111 Monterey Drive SE - Concerned about the timing and moving ahead without all residents being notified. Asked for the opportunity to have an expert study alternate sites or types.

Steve Schultz, 1120 Plymouth SE - Wanted to see final design drawings from the engineering firm before this project is approved.

Bryce Hoff, 1061 Santa Barbara SE - Feels these projects are not the correct solution for the flooding problems and wants more engineering study done on this area. Also concerned about the cost of maintenance on these underground chambers once constructed. Asked why EGR residents are not required by ordinance to unhook footing and roof drains from sanitary sewer.

Russ Burpee, 1030 San Lucia - Had flooding problems only after other sewer work was done in area. Asked whether engineering study had been done on this area and asked for more detailed data.

Mark Cornillie, 1022 San Lucia - Asked why easement at Grace Church was not pursued and about the needed capacity for these chambers.

The City Commission questioned the residents about how much more time would be needed to have their engineer review the plans and develop alternatives and questioned OMM Engineering about the timelines for developing specifications and bidding the El Dorado project. There was concern about delaying the bidding process for too long because the project needed to be completed this fiscal year because of the other projects which tied in with it.

Dean May of OMM Engineering answered questions concerning the timelines and stated that the design of this component could be altered without effecting the other projects such as Lake Drive/Ross Court or Berwyck/York/Breton Downs areas, but that the engineering and construction costs could be higher if new designs are required.

Commissioners Frakie, Williamson, and Mehney stated they were willing to allow the residents until the next City Commission meeting to present alternatives to the proposal but felt that the OMM designs had been researched thoroughly and

were the best alternatives.

There was discussion about the possibility of contamination on the Grace Church site and the increased cost and/or liability involved in using that site even if the church were willing to allow the use.

97-311. Mehney-Frakie. Motion to add to the agenda consideration of the residents request for a delay in the bidding of this project.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-312. Consideration of a request by residents to delay the bidding of the El Dorado underground detention chamber until residents can consult with an engineer for alternative sites or designs.

97-312-A. Mehney-Frakie. Motion to allow residents until May 5, 1997 to research alternatives and present any other proposals to the City Commission for a decision on the location and design of the El Dorado detention chambers.

97-312-B. Walton-Mehney. Motion to amend 97-312-A. to require a written proposal be submitted to City Manager Donovan by 12:00 noon on Friday, May 2, 1997 for distribution to the City Commission to allow them time to review the proposal prior to the meeting on May 5th.

Vote on 97-312-B:

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

Vote on 97-312-A. as amended:

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-313. Commissioner Walton urged everyone to visit Manhattan Park to see the dugouts at the softball field which were recently completed and thanked the following people for their donations to this project: Burggrave Masonry, Inc; John and Anne Cameron; Linda and Jon Damon, Chris and Susan Seitz, Kathleen and Patrick Smith; Tolley, VandenBosch & Walton, P.C.; Nancy and Mike Walton; and the East Grand Rapids Team Boosters.

Commissioner Bartman reported that compliance rates for children wearing bicycle helmets were observed at 85% at the middle school and 90% at the elementary schools. The national average is around 5%.

97-314. Bartman-Orlebeke. To enter into executive session to discuss pending litigation in accordance with Section 8(e) of the Open Meetings Act and to discuss an attorney's opinion in accordance with Section 8(h) of the Open Meetings Act. A roll call vote was taken.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-315. The meeting was adjourned at 8:57 p.m. for the executive session.

97-316. The meeting resumed at 10:06 p.m. following the Executive Session.

97-317. Williamson-Bartman. Motion to authorize the City Attorney to present a final offer to the property owner at 2020 Wilshire Drive for the sanitary sewer line easement on that property with an expiration of 5:00 p.m. on Friday, April 25, 1997 and to direct the City Attorney to commence legal action if the easement is not signed by that time.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-318. The regular meeting was adjourned at 10:10 p.m. subject to the call of the Mayor until May 5, 1997.

Karen K. Brower, City Clerk

Attachments: A - Ordinance amendment regarding noise ordinances
B - Ordinance amendment regarding Michigan Subdivision Control Act.

Attachments listed above are available for inspection at the office of the City Clerk.

UNOFFICIAL
Reference Only

PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS

Regular Meeting Held May 5, 1997

The meeting was called to order by Mayor Edison at 7:32 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Frakie, Mehney, Orlebeke, Walton, Williamson and Mayor Edison

Absent: Commissioner Bartman

Also Present: City Manager Donovan; City Attorney Huff; City Services Director Baragar; Public Safety Director Gallagher; Finance Director VanderWall; Asst Recreation Director Bunn; Deputy Public Safety Director Spencer; Engineering Services Supervisor Kadzban; Building Inspector Conley; City Clerk Brower

97-319. The minutes of the regular meeting held April 21, 1997 were received as submitted.

97-320. Williamson-Orlebeke. That payroll disbursements in the amount of \$122,317.58; and total remaining disbursements in the amount of \$253,058.00; as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 6
Nays: -0-

97-321. A zoning variance hearing was held regarding the request of Mr. Robert DeJong of 529 Gladstone Avenue to allow the construction of a detached garage approximately 1'-0" from the side lot line instead of the required 3'-0".

Robert DeJong, 529 Gladstone, was not present. Commissioner Williamson offered to answer any questions on this variance request.

The following communications were received at City Hall concerning this variance request:

- Petition signed by 18 residents on Gladstone and Lake Drive In Favor
- Kent Williamson, 525 Gladstone In Favor
- Mr. and Mrs. Berry, 540 Gladstone In Favor

Mayor Edison closed the public hearing.

97-321-A. Williamson-Frakie. That the request of Mr. Robert DeJong of 529 Gladstone Avenue to allow the construction of a detached garage approximately 1'-0" from the side lot line instead of the required 3'-0", be approved.

97-321-B. Mehney-Orlebeke. Motion to amend 97-321-A. to waive the \$75.00 application fee for this variance request.

Vote on 97-321-B.

Yeas: Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 6
Nays: -0-

Vote on 97-321-A. as amended.

Yeas: Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 6
Nays: -0-

97-322. A zoning variance hearing was held regarding the request of Mr. Charles Leonard of 1603 Franklin Street to allow the installation of a 7'-4" wood privacy fence along the side and rear property lines instead of the maximum allowable height of 6'-0".

Mr. Charles Leonard, 1603 Franklin, was present and spoke in favor of the variance request.

No other public comment was received. Mayor Edison closed the public hearing.

97-322-A. Williamson-Walton. That the request of Mr. Charles Leonard of 1603 Franklin Street to allow the installation of a 7'-4" wood privacy fence along the side and rear property lines instead of the maximum allowable height of 6'-0", be approved.

Yeas: Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 6

Nays: -0-

97-323. Consideration of El Dorado detention chamber options presented by residents.

Mayor Edison announced that a letter had been received from the El Dorado neighborhood group concerning the proposed underground detention chambers in that area. The letter was distributed to the City Commission on Friday, May 2nd. Mayor Edison opened the meeting for public comment to let the residents offer additional comments. The following people were present and expressed their opinions concerning this matter:

Sara Smolenski, 1111 Monterey, asked that the letter be entered into the public record and that the questions and concerns raised in the letter be addressed in writing by the City Commission.

Loretta Konecki, 1044 Santa Barbara, stated that she has spoken with the Dept. of Environmental Quality and feels that there are questions about drainage, odor, flood plain, etc. that need to be addressed. She will put additional questions in writing and submit them to the City Manager.

Ms. Smolenski asked if the project is not stopped at this meeting if there would be any further opportunity for review by the residents. Mayor Edison replied that the bids will have to be approved by the City Commission when received.

Chuck Olson of OMM Engineering answered questions from the residents regarding how the calculations on capacity of the tanks were reached.

Betsy Newberg, 1910 El Dorado, asked if the workpapers regarding these calculations were available for review by the residents.

Geoff Hughes, 260 Hodenpyl, felt the stormwater should be stored in other areas such as Lakeside School, the Wealthy School area or at Remington Field. Mr. Hughes also requested that a City Engineer be hired for the staff to review these types of projects.

Ms. Konecki questioned what had been done about the footing drains connected to the sanitary sewers. Mayor Edison explained the attempt during the 1970's to implement a disconnection program for those homes thought to have footing drains connected to the sanitary sewer system. The program was unsuccessful because there is no reliable way to determine which houses are connected without digging up the front yard and because of the public outcry from residents unwilling to have their homes and landscaping disrupted at a substantial cost.

Chuck Zimmerman, 1044 San Lucia, suggested that a survey be sent to all homes asking if the drains were connected to the sanitary sewer. Mayor Edison stated that most residents would have no knowledge of this since the homes were built so long ago and had changed hands so many times.

Bob Daverman, 1112 Santa Barbara, asked that this project be delayed for a year until all other options had been studied and every consideration given to preserving one of the few natural areas remaining in East Grand Rapids. He stated that flooding and back-ups have been a problem for 30 years and one more year will not matter. He also asked that resident feedback be solicited at every phase of the design and construction.

Steve Schultz, 1120 Plymouth, stated that based on the calculations of the residents, only 300 homes needed to have the footing drains disconnected to alleviate the flooding.

Dan Terpsma, 1043 Monterey, suggested that this issue may need to be bonded and more money spent developing the correct solutions to these problems.

Chris Vandenberg, 1910 El Dorado, stated that other options had never been pursued and that Grace Church was never approached about the possibility of placing the chambers under that parking lot. Mr. Vandenberg stated that this project had been mishandled by staff and the engineers from the very beginning and that the residents now have no confidence in the proposed solutions because of these oversights.

Ms. Smolenski and Mr. Vandenberg questioned whether the north or south side of the creek was the best place for the chambers and the presence of existing sewer lines.

Mayor Edison closed the public hearing and turned the discussion to the City Commission.

Commissioner Mehney stated that he had researched other projects designed by OMM Engineering and felt confident about the reputation and expertise of the firm. Commissioner Mehney also stated that the footing drain disconnection program was not a practical option because of the cost and the disruption to so many homes. He also felt that the statements made by residents about the failure of the Commission and staff to do this project properly were unfounded.

Commissioner Walton stated that he would not have voted in favor of this project if he felt the projects were not researched thoroughly or would not address the problems. He felt the residents had been given time to present other options, but nothing concrete or detailed had been presented.

Commissioner Frakie expressed his offense at the criticism by these residents that the City Commission was failing to do their duty properly in this situation. The City Commission has spent more than a year gathering information and learning about this problem and is now ready to move forward to solve these problems. Residents can be involved in the feedback of the designs at each stage, but this needs to move forward.

Commissioner Orlebeke questioned Chuck Olson about the solutions which were considered prior to choosing the El Dorado area for the detention area. Chuck Olson replied that locations were researched under Hall Street, the Grace Church lot, downstream past Plymouth and other areas. The other locations were discarded because of various reasons.

Commissioner Orlebeke stated his conviction that this project was in the best possible location and needed to be moved ahead. He reiterated the need to keep residents informed and allow them to make suggestions to minimize the intrusion in this area and to restore it to the natural beauty that it now contains.

Mayor Edison stated that the concerns raised in the letter will be addressed in writing and the residents will be kept informed of the progress of the bidding and construction and encouraged to ask questions or make suggestions. The bids will be brought to the City Commission for final approval later this summer.

Mr. Vandenberg apologized to Chuck Olson for his previous comments and thanked the City Commission for listening to the concerns of the residents.

Bid documents and plans will be made available to residents when they are completed.

97-324. Consideration of a request to approve amendments to Grand Valley Metro Council Articles of Incorporation.

97-324-A. Orlebeke-Walton. That a resolution approving the amendment to the Articles of Incorporation of the Grand Valley Metropolitan Council confirming the membership of the City of Plainwell, be adopted as set forth in Exhibit "A" attached hereto.

Yeas: Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 6

Nays: -0-

97-325. Consideration of a request to award a contract for lake sampling services.

97-325-A. Williamson-Orlebeke. That a contract with Ecosystems Management of Lowell, Michigan, in the amount of \$4,360.00 for lake sampling services be approved.

Yeas: Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 6

Nays: -0-

97-326. Presentation of FY 1997-98 City Manager Recommended Budget.

City Manager Donovan presented the recommended budget and went over the schedule for reviewing the budget and the public hearings required.

97-327. Finance Director VanderWall presented the financial report for the quarter ended March 31, 1997.

97-328. Introduction of an ordinance amendment to Article XIII B of Chapter 50 of Title V of the City Code regarding site plan reviews.

97-328-A. Williamson-Orlebeke. That an ordinance amendment to Article XIII B of Chapter 50 of Title V of the City Code regarding site plan reviews be introduced as set forth in Exhibit "B" attached hereto.

Yeas: Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 6
Nays: -0-

97-329. Introduction of an ordinance amendment to Section 8.17 of Chapter 81 of Title VIII of the City Code regarding the placement of banners and signs.

97-329-A. Williamson-Orlebeke. That an ordinance amendment to Section 8.17 of Chapter 81 of Title VIII of the City Code regarding the placement of banners and signs be introduced as set forth in Exhibit "C" attached hereto.

Commissioner Frakie asked that the language of the ordinance amendment be clarified to include the word "general" when addressing the types of merchant association activity that could be advertised on banners.

Yeas: Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 6
Nays: -0-

97-330. Final Reading of an ordinance amendment to Sections 9.14 and 9.403 of Chapter 91 of Title IX of the City Code regarding noise ordinances.

97-330-A. Orlebeke-Walton. That an ordinance amendment to Sections 9.14 and 9.403 of Chapter 91 of Title IX of the City Code regarding noise ordinances be adopted as set forth in Exhibit "D" attached hereto.

Yeas: Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 6
Nays: -0-

97-331. Final Reading of an ordinance amendment to Sections 5.401 and 5.403 of Chapter 54 of Title V of the City Code regarding the Michigan Subdivision Control Act.

97-331-A. Walton-Williamson. That an ordinance amendment to Sections 5.401 and 5.403 of Chapter 54 of Title V of the City Code regarding the Michigan Subdivision Control Act be adopted as set forth in Exhibit "E" attached hereto.

Yeas: Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 6
Nays: -0-

97-332. The City Services Department report for the month of March, 1997 was received.

97-333. The Public Safety Department report for the month of March, 1997 was received.

97-334. No other Public Comment was received.

97-335. Mayor Edison reported that a new representative to the GRATA Board was needed because Mr. Shane Hansen would be moving from East Grand Rapids in the fall and would no longer be able to serve. Anyone interested is asked to contact Mayor Edison.

Mayor Edison also invited the City Commissioners to participate in the annual Mayor's Exchange activities in June. Officials from the City of Lapeer will be visiting East Grand Rapids on June 13-14, and Mayor Edison will be traveling to Lapeer on June

18-19. Anyone interested in the exchange should contact Mayor Edison, Brian Donovan or Karen Brower.

97-336. Williamson-Frskie. To enter into executive session to discuss a collective bargaining agreement in accordance with Section 8(c) of the Open Meetings Act. A roll call vote was taken.

Yeas: Frskie, Mehney, Orlebeke, Walton, Williamson and Edison - 6

Nays: -0-

97-337. The regular meeting was adjourned at 9:28 p.m. subject to the call of the Mayor until May 19, 1997.

Karen K. Brower, City Clerk

Attachments: A - Amendments to Grand Valley Metro Council Articles of Incorporation
B - Ordinance amendment regarding site plan review
C - Ordinance amendment regarding placement of banners/signs
D - Ordinance amendment regarding noise ordinances
E - Ordinance amendment regarding Michigan Subdivision Control Act

Attachments listed above are available for inspection at the office of the City Clerk.

UNOFFICIAL
Reference Only

PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS

Regular Meeting Held May 19, 1997

The meeting was called to order by Mayor Edison at 7:32 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Mayor Edison

Absent: None

Also Present: City Manager Donovan; City Attorney Huff; City Services Director Baragar; Public Safety Director Gallagher;
Finance Director VanderWall; City Clerk Brower

97-338. The minutes of the regular meeting held May 5, 1997 were received as submitted.

97-339. Mayor Edison advised of the following communications received at City Hall:

(A) Invitation from Alpine Township for ceremonies on June 2nd for the 150th anniversary of Alpine Township.

97-340. Bartman-Walton. That payroll disbursements in the amount of \$150,379.37; and total remaining disbursements in the amount of \$121,246.78; as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Frakie, Orlebeke, Walton, and Edison - 5

Nays: -0-

97-341. Mayor Edison presented Streets & Utilities Foreman Ken Lucht with a gold watch honoring his 25 years of service to the City of East Grand Rapids.

Commissioner Mehney arrived.

97-342. The consultant report on liability and workers' compensation insurance was presented to the City Commission. Finance Director VanderWall answered questions. The bid documents for these coverages will be prepared and the final proposals brought back to the Commission for approval.

Commissioner Williamson arrived.

97-343. Consideration of a request to approve bills for engineering services.

97-343-A. Walton-Bartman. That invoices totalling \$10,377 for the following engineering services be approved: \$4,344 for meetings with the City of Grand Rapids regarding the 36" watermain; \$3,595 for changes to the Lake Drive project; and \$2,438 for soil borings.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7

Nays: -0-

97-343-B. Walton-Williamson. That invoices for hydraulic studies regarding the Kreiser Detention pond be paid up to a maximum of \$5,000.

Yeas: Bartman, Mehney, Walton, Williamson and Edison - 5

Nays: Frakie - 1

Abstain: Orlebeke - 1

97-344. Consideration of a request to award a contract for the Richards Drive sewer project.

97-344-A. Walton-Bartman. That the request to approve a contract in the amount of \$85,093.90 and contingencies in the amount of \$8,980.00 to Northern Construction Co of Rockford, Michigan for sanitary improvements and road reconstruction on Richards between Breton and Lake Grove be approved.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Williamson and Edison - 6
Nays: -0-
Abstain: Walton - 1

97-345. Final Reading of an ordinance amendment to Section 8.17 of Chapter 81 of Title VIII of the City Code regarding the placement of banners and signs.

97-345-A. Williamson-Walton. That an ordinance amendment to Section 8.17 of Chapter 81 of Title VIII of the City Code regarding the placement of banners and signs be adopted as set forth in Exhibit "A" attached hereto.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-346. Consideration of a request to set a hearing date for delinquent accounts for placement on the 1997 tax roll.

97-346-A. Frakie-Orlebeke. That a hearing date of June 2, 1997 be set to review the list of accounts delinquent more than 60 days for placement on the summer tax roll.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-347. Consideration of a request to approve trading card program for Public Safety Department.

97-347-A. Walton-Bartman. That the request to approve a trading card program for the Public Safety Department from Specialty Cards, Inc. of Greenwood, Missouri in the amount of \$3,320.00 from the Drug Seizure account be approved.

The City Commission thanked Blodgett Hospital for their donation of \$1,000 to help offset the cost of these cards.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-348. Consideration of a request to approve the re-roofing of the Streets & Utilities Building.

97-348-A. Williamson-Bartman. That the request to award a contract to Thermal-Tec/Michigan of Cedar Springs in the amount of \$31,740 for the re-roofing of the Streets & Utilities Building and a related budget amendment of \$6,740 from the non-designed general fund balance be approved.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-349. Consideration of a request to approve the purchase of water meter reading and billing software.

97-349-A. Bartman-Orlebeke. That the purchase of water meter reading and billing software in the amount of \$12,739 from Sensus Technologies of Uniontown, Pennsylvania, be approved as requested.

97-350. The preliminary minutes of the Library Commission meeting held April 28, 1997 were received.

97-351. The preliminary minutes of the Planning Commission meeting held April 8, 1997 were received.

97-352. The preliminary minutes of the Parks & Recreation Commission meeting held April 15, 1997 were received.

97-353. The City Services Department report for the month of April, 1997 was received.

97-354. No other Public Comment was received.

97-355. Commissioner Bartman announced that this week was Public Works Week and thanked the City Services Department for their dedication to East Grand Rapids throughout the year. Commissioner Bartman also thanked the Public Safety Department for their excellent service as last week was National Police Week.

Commissioner Bartman congratulated Commissioner Walton on his finish in the Old Kent River Bank Run on May 10th.

Commissioner Walton reported that he had met his goal during the River Bank Run and congratulated Fred Bunn on his 7th place overall finish in that race. Commissioner Walton also thanked Fred Bunn and Bill Rhodes for all their efforts to finish the dugouts, fencing and turf on the softball fields at Manhattan.

Commissioner Walton announced that he would not be running for re-election in November.

Mayor Edison thanked the City Commission and staff for the flowers sent after his recent shoulder surgery.

97-356. Orlebeke-Williamson. To add to the agenda an executive session to discuss pending litigation in accordance with Section 8(e) of the Open Meetings Act. A roll call vote was taken.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7

Nays: -0-

97-357. To enter into executive session to discuss pending litigation in accordance with Section 8(e) of the Open Meetings Act. A roll call vote was taken.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7

Nays: -0-

97-358. The regular meeting was adjourned at 8:05 p.m. subject to the call of the Mayor until June 2, 1997.

Karen K. Brower, City Clerk

Attachments: A - Ordinance amendment regarding placement of banners/signs

Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS

Regular Meeting Held June 2, 1997

The meeting was called to order by Mayor Edison at 7:30 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Mayor Edison

Absent: None

Also Present: City Manager Donovan; City Attorney Huff; City Services Director Baragar; Public Safety Director Gallagher; Recreation Director Rhodes; Finance Director VanderWall; Deputy Public Safety Director Spencer; Building Inspector Conley; Account Clerk Ritzke; Data Processing Assistant Rathbun; City Clerk Brower

97-359. The minutes of the regular meeting held May 19, 1997 were received as submitted.

97-360. Mayor Edison advised of the following communications received at City Hall:

(A) Letter from Bill Moore thanking PSO's Davis and Asher for assistance following an incident recently.

(B) Letter from Rick Chapla announcing the Growing Communities Conference sponsored by the Grand Valley Metro Council on June 12, 1997.

(C) Memo from Grounds Maintenance Supervisor Dan DeLooff thanking the following cub scout troops for their assistance cleaning up parks, roads, vacant lots and nature trails recently: Jim Rathbun's Pack #3301 from Breton Elementary; Bill Lewis's Pack #3300 from Lakeside Elementary; and Ken Colby's Pack #3218 from Wealthy Elementary. The Gaslight Village D&W donated the trash bags for the clean-up.

97-361. Williamson-Walton. That payroll disbursements in the amount of \$118,733.30; county and school disbursements in the amount of \$4,708.48; and total remaining disbursements in the amount of \$287,347.68; as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-362. A zoning variance hearing was held regarding the request of Mr. and Mrs. John Shimko of 1051 Santa Cruz to allow the construction of a new detached garage with an average height of 14'-0" instead of the allowable 12'-0" and the addition of a covered walkway between the home and garage eliminating the 10'-0" separation between the home and the garage.

Jack Shimko, 1051 Santa Cruz, and Jim Karczewski, architect for the Shimkos, were present and spoke in favor of the variance request.

The following communications were received at City Hall concerning this variance request:

- Mr. and Mrs. William Heisler, 1042 Santa Cruz In Favor

No other public comment was received. Mayor Edison closed the public hearing.

97-362-A. Mehney-Walton. That the request of Mr. and Mrs. John Shimko of 1051 Santa Cruz to allow the construction of a new detached garage with an average height of 14'-0" instead of the allowable 12'-0" and the addition of a covered walkway between the home and garage eliminating the 10'-0" separation between the home and the garage, be approved.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, Edison - 7
Nays: -0-

97-363. A zoning variance hearing was held regarding the request of Mr. Eric Krautwurst of 1530 Woodcliff Drive to allow the construction of an addition to the attached garage creating a 2'-0" side yard instead of the required 5'-0".

Eric Krautwurst, 1530 Woodcliff Drive, was present and spoke in favor of the variance request.

No other public comment was received. Mayor Edison closed the public hearing.

97-363-A. Bartman-Orlebeke. That the request of Mr. Eric Krautwurst of 1530 Woodcliff Drive to allow the construction of an addition to the attached garage creating a 2'-0" side yard instead of the required 5'-0", be approved.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, Edison - 7

Nays: -0-

97-364. Consideration of a request to approve the division of property located at 3040 Bonnell.

David Stocking of 3040 Bonnell was present and explained the request to the City Commission.

Norm Palm of 3030 Bonnell was present and spoke against the division because of severe drainage problems that exist in that area currently that would be passed along to the new property's owners or to the surrounding homes if a house is built on that property.

Steve Williams of 1038 Wren was present and questioned the procedure for approving a lot split. Mayor Edison explained the process and the new ordinance recently adopted that requires City Commission approval of these lot splits.

Jan Palm of 3030 Bonnell was present and spoke against the request because of the impact on surrounding properties.

John Huff answered questions from the City Commission on the procedures and the new ordinance which went into effect May 16, 1997.

97-364-A. Walton-Williamson. That the division of the lot owned by Mr. and Mrs. David Stocking located at 3040 Bonnell be approved as requested with the condition that the split complies with the surveys and the relevant deed or land contract be recorded with the Kent County Registrar of Deeds within 90 days of approval.

The City Commission discussed the request and reviewed maps of the area and the position of homes on the surrounding streets.

The consensus of the Commission was that because this new lot met all of the requirements of that zoning district and because there were ordinance provisions in the City Code addressing drainage from new homes, there was no compelling reason to deny the request.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7

Nays: -0-

97-365. Consideration of a request to approve design changes for the storm sewer project on Wilshire and Elmwood.

Chuck Olson of OMM Engineering explained the design changes and answered questions from the Commission.

97-365-A. Williamson-Walton. That the design changes for the Elmwood/Woodshire storm sewer and discharge into the Kreiser detention basin be approved as recommended by staff and OMM Engineering.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7

Nays: -0-

97-366. A public hearing was held on the special assessment roll of delinquent accounts for placement on the July 1, 1997 tax roll. No public comment was made.

97-366-A. Walton-Bartman. That the special assessment roll of delinquent accounts totalling \$62,838.69 be certified and that these accounts be placed on the July 1, 1997 tax roll.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-367. A public hearing was held pertaining to the General Fund budget and the property tax levy for Fiscal Year 1997-98. No public comment was made.

97-368. A public hearing was held regarding the proposed zoning ordinance amendment to Article XIII B of Chapter 50 of Title V of the City Code pertaining to site plan reviews.

No public comment was received. Mayor Edison closed the public hearing.

97-368-A. Bartman-Williamson. That an ordinance amendment to Article XIII B of Chapter 50 of Title V of the City Code pertaining to site plan reviews be adopted with an amendment on page 4, letter "i" inserting the words "being changed or modified" following the word "sides" and set forth in Exhibit "A" attached hereto.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-369. Consideration of a request to approve the placement of banners on utility poles in Gaslight Village.

97-369-A. Bartman-Orlebeke. That the banner designs and the request to place banners on utility poles submitted by the Gaslight Village Merchants Association be approved as requested.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-370. Consideration of a request to approve the purchase of computer network equipment.

97-370-A. Williamson-Walton. That the purchase of computer network hardware and software from Omega Systems in the amount of \$30,337.00 and cabling services from Universal Cabling in the amount of \$2,645.00 be approved with funding of \$13,837.00 from the General Fund and \$19,145 from Drug Seizure.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-371. Consideration of a request to approve a contract for 4th of July fireworks.

97-371-A. Walton-Williamson. That the request to approve a contract with Melrose Pyrotechnics, Inc. in the amount of \$7,958.37 for the fireworks show on the 4th of July be approved.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-372. The Public Safety Report for the month of April, 1997, was received.

97-373. Geoff Hughes, 260 Hodenpyl, was present and asked the City Commission to support increased funding for GRATA and the future of public transportation in this area.

97-374. Commissioner Frakie announced that he would not be running for re-election in November. He stated that his tenure on the City Commission had been very rewarding and a great learning experience.

96-375. The regular meeting was adjourned at 8:30 p.m. to hold a budget worksession.

Karen K. Brower, City Clerk

Attachments: A - Ordinance amendment regarding site plan reviews.
Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS

Special Meeting Held June 2, 1997

The meeting was called to order by Mayor Edison at 9:20 p.m. in the City Commission Chambers at City Hall following the budget worksession.

Present: Commissioners Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Mayor Edison

Absent: None

Also Present: City Manager Donovan; Finance Director VanderWall; City Clerk Brower

97-376. Resolution adopting the FY 1997-98 budget and setting a millage rate for the coming year.

97-376-A. Mehney-Frakie. That a resolution adopting the FY 1997-98 budget and setting the millage rate at 15.056 for FY 1997-98, be adopted as set forth in Exhibit "A" attached hereto.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7

Nays: -0-

97-377. Resolution establishing water/sewer rates for FY 1997-98.

97-377-A. Williamson-Bartman. That a resolution setting water/sewer rates for the upcoming fiscal year be adopted as set forth in Exhibit "B" attached hereto.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7

Nays: -0-

97-378. The special meeting was adjourned at 9:24 p.m. subject to the call of the Mayor until June 16, 1997.

Karen K. Brower, City Clerk

Attachments: A - Resolution adopting the FY 1997-98 budget and setting millage rate

B - Resolution establishing water/sewer rates for FY 1997-98.

Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS

Regular Meeting Held June 16, 1997

The meeting was called to order by Mayor Edison at 7:30 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Mayor Edison

Absent: None

Also Present: City Manager Donovan; City Attorney Huff; City Services Director Baragar; Public Safety Director Gallagher; Recreation Director Rhodes; Finance Director VanderWall; Streets & Utilities Sup't Keating; Building Inspector Conley; City Clerk Brower

97-379. The minutes of the regular and special meetings held June 2, 1997 were received as submitted.

97-380. Orlebeke-Bartman. To add to the agenda as item 8.5 consideration of a request to confirm the appointment of an Assessor. A roll call vote was taken.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7

Nays: -0-

97-381. Mayor Edison advised of the following communications received at City Hall:

(A) Letter from High School Principal Cwayna thanking Dan DeLooff for the excellent shape of the grounds for the graduation ceremonies.

(B) Letter from Larry Whipple of 739 Plymouth thanking Sgt. Lark and PSO Brown for their handling of noise complaints from a graduation party at his home recently.

97-382. Orlebeke-Walton. That payroll disbursements in the amount of \$121,735.45; county and school disbursements in the amount of \$132.50; and total remaining disbursements in the amount of \$223,072.23; as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7

Nays: -0-

97-383. Chief Gallagher presented the Traffic Safety Award from the State of Michigan Highway Safety Committee for the bicycle helmet program and ordinance to the City Commission and thanked them for enacting the ordinance that made the program possible.

97-384. Mayor Edison presented home improvement certificates to the following homeowners in appreciation of their work in improving the appearance of their homes and the subsequent improvement to the neighborhoods of East Grand Rapids:

Daniel and Marcia Olsen of 1220 Woodshire Avenue
Steve and Merry Beth Duffy of 1839 Lake Drive
Ms. Chantel Westdale of 317 Rosewood Avenue
Brian and Sherri Donovan of 2512 Beechwood Drive

97-385. A zoning variance hearing was held regarding the request of Mr. and Mrs. Steve Twinney of 1724 Sherman to allow the construction of an attached garage approximately 2'-0" from the side lot line instead of the required 7'-0."

Chuck Posthumus, architect for Mr. and Mrs. Twinney, was present and spoke in favor of the variance request.

Mayor Edison closed the public hearing.

97-385-A. Williamson-Bartman. That the request of Mr. and Mrs. Steve Twinney of 1724 Sherman to allow the construction of an attached garage approximately 2'-0" from the side lot line instead of the required 7'-0", be approved.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, Edison - 7
Nays: -0-

97-386. A zoning variance hearing was held regarding the request of Mr. and Mrs. James Lambrix of 1128 Idema to allow the construction of an attached garage to be 4'-6" from the existing detached garage instead of the required 10'-0" separation.

Jim Lambrix, 1128 Idema, was present and spoke in favor of the variance request.

The following communications were received at City Hall concerning this variance request:

- Michelle Condon, 1129 Idema In Favor

Mayor Edison closed the public hearing.

97-386-A. Mehney-Bartman. That the request of Mr. and Mrs. James Lambrix of 1128 Idema to allow the construction of an attached garage to be 4'-6" from the existing detached garage instead of the required 10'-0" separation, be approved.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, Edison - 7
Nays: -0-

97-387. Consideration of a request to approve the division of property located at 2861 Bonnell.

Nyal Deems was present to answer questions for the owner, Dr. Mohammad Riahi.

97-387-A. Williamson-Bartman. That the division of the lot owned by Dr. Mohammad Riahi located at 2861 Bonnell be approved as requested with the condition that the split complies with the surveys and the relevant deed or land contract be recorded with the Kent County Registrar of Deeds within 90 days of approval.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-388. Consideration of a request to confirm the appointment of Vicki Proctor as the City Assessor.

City Manager Donovan introduced Vicki Proctor to the members of the City Commission.

97-388-A. Bartman-Mehney. That Vicki Proctor be confirmed as City Assessor for the City of East Grand Rapids.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-389. Consideration of a request to approve replacement of chimney behind City Hall.

97-389-A. Walton-Bartman. That the demolition and reconstruction of the chimney at the municipal complex be approved as recommended by staff: Courtade Wrecking in the amount of \$3,500.00, ARTEC Interiors in the amount of \$9,280.00, GHC Mechanical in the amount of \$19,800.00.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-390. Consideration of a request to approve a change order for resurfacing project on Boston and Lake Grove.

97-390-A. Bartman-Orlebeke. That the change order with Diversco Construction in the amount of \$7,575.00 for the construction of catch basins at the intersection of Lake Grove and Boston Street be approved.

Yeas: Bartman, Frakie, Mehney, Orlebeke and Edison - 5
Nays: Williamson - 1
Abstain: Walton - 1

97-391. Consideration of a request to approve commission appointments.

97-391-A. Walton-Mehney. That the appointments recommended by Mayor Edison for FY 1997-98 be approved as follows:

Bob Bonofiglo Planning Commission
Mark Davis Planning Commission
Sue Walters Swain Planning Commission
Shawn Gotch Library Commission
Mary Mapes Library Commission
Carol Paine-McGovern Library Commission
Robbi Osipoff Traffic Commission
Jack Stuhlreyer Traffic Commission
Tim Orlebeke GRATA Board of Directors

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-392. The schedule of City Commission meeting dates for FY 1997-98 was received.

97-393. Consideration of a request to approve a joint venture between the Parks & Recreation Department and the East Grand Rapids Amateur Hockey Association.

97-393-A. Bartman-Mehney. That a joint venture between the Parks & Recreation Department and the East Grand Rapids Amateur Hockey Association with the City providing brochure space, registration, labels and final reports for a \$15 administrative fee per registrant and the EGRAHA providing the operation, scheduling and staffing of the program be approved as requested.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-394. Consideration of a request to approve a contract for t-shirts for the Recreation Department programs.

97-394-A. Williamson-Bartman. That the 1997-98 Recreation t-shirt bid be awarded to Kel Graphics of Cadillac for the not-to-exceed amount of \$24,242.50.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-395. Consideration of a request to approve a contract for lane markings on City streets.

97-395-A. Williamson-Walton. That a contract in the amount of \$6,155.30 to Clark Highway Services of Lake City, Michigan, be awarded for the painting of traffic control lines and other pavement markings throughout the City.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

97-396. Consideration of a request to approve vehicle purchases.

97-396-A. Bartman-Williamson. That the following vehicle purchases be approved as requested: 3/4 ton pickup from Orson E. Coe Pontiac in the amount of \$19,394.00; 3/4 ton pickup from Varsity Ford of Ann Arbor in the amount of \$15,507.30; 1/2 ton extended cab pickup from Sneathkamps Lansing Dodge in the amount of \$20,178.91; and a tractor/loader from Filmore Equipment of Hastings, Michigan in the amount of \$36,169.00.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Williamson and Edison - 6
Nays: Walton - 1

97-397. The request to approve grass and fertilizer bids was withdrawn from the agenda pending further investigation.

97-398. The preliminary minutes of the Library Commission meeting held May 19, 1997 were received.

97-399. The preliminary minutes of the Parks & Recreation Commission meeting held May 12, 1997 were received.

97-400. Wendy Clegg of 3425 Canal SW thanked the City Commission for their past support of the GRATA organization and asked for the continued support of public transportation so that she could continue using the bus to go to her job.

Barb Kuiper of 8187 Mellowood Drive submitted petitions with 3,300 signatures in support of the continuation of GRATA transportation services. Ms. Kuiper handed out yellow ribbons to be tied around car keys in reminder of how fortunate most people are to be able to use a car for transportation at any time of the day or night.

97-401. Commissioner Bartman reported that the Michigan legislature is considering a bill to require bicycle helmets for children under four years of age and asked everyone to write or call their lawmakers in support of HB 4518. Chief Gallagher testified before a committee on the importance of helmets and the success of the helmet ordinance in East Grand Rapids.

Mayor Edison reported that the Mayor and several City Commissioners from Lapeer had visited East Grand Rapids on June 13th for the MML Mayor's Exchange and were very impressed with the homes, schools and staff here. Mayor Edison thanked Blodgett Hospital for the use of a shuttle bus and driver to show the visitors around in comfort. Mayor Edison and City Manager Donovan will be travelling to Lapeer on June 18th.

Mayor Edison also provided an update on the discussions surrounding the GRATA issue. There will be a new funding proposal and an Act 196 authority coming before the City Commission soon..

As a reminder, petitions for the City's general election are due by 4:00 p.m. on Tuesday, June 17th. There is one seat open in each ward.

97-402. Williamson-Bartman. To enter into executive session to discuss an attorney's opinion and pending litigation in accordance with Sections 8(h) and 8(e) of the Open Meetings Act. A roll call vote was taken.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7

Nays: -0-

97-403. The regular meeting was adjourned at 8:28 p.m. subject to the call of the Mayor until July 7, 1997.

Karen K. Brower, City Clerk

**PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS**

Regular Meeting Held July 7, 1997

The meeting was called to order by Mayor Edison at 7:30 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Walton, Williamson and Mayor Edison

Absent: Commissioners Frakie, Mehney and Orlebeke

Also Present: City Manager Donovan, City Attorney Huff, City Services Director Baragar; Deputy Public Safety Director Spencer, Recreation Director Rhodes; Grounds Maintenance Supervisor DeLooff; City Clerk Brower

98-1. The minutes of the regular meeting held June 16, 1997 were received as submitted.

98-2. Williamson-Walton. That payroll disbursements in the amount of \$122,879.80; county and school disbursements in the amount of \$64.26; and total remaining disbursements in the amount of \$298,778.71; as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Walton, Williamson and Edison – 4

Nays: -0-

98-3. Election of a President of the City Commission for FY 1997-98.

98-3-A. Bartman-Walton. Motion to elect Commissioner Williamson as President of the City Commission for the fiscal year of July 1, 1997 through June 30, 1998.

Yeas: Bartman, Walton and Edison – 3

Nays: -0-

Abstain: Williamson - 1

98-4. Consideration of a request to approve arrangement with East Grand Rapids Aquatic Club.

98-4-A. Williamson-Bartman. That the Parks & Recreation Department be authorized to continue the present working relationship with the East Grand Rapids Aquatic Club (Waves) as outlined in the staff memorandum.

Commissioner Walton reviewed the funding of the Waves program which is subsidized by the City.

Yeas: Bartman, Walton, Williamson and Edison – 4

Nays: -0-

98-5. Consideration of a request to approve amendments to Grand Valley Metro Council Articles of Incorporation.

98-5-A. Bartman-Williamson. That a resolution approving the amendment to the Articles of Incorporation of the Grand Valley Metropolitan Council confirming the membership of the City of Hastings, be approved as set forth in Exhibit "A" attached hereto.

Yeas: Bartman, Walton, Williamson and Edison – 4

Nays: -0-

98-6. Consideration of a request to approve a change order to the contract with Wyoming Excavating for the Lake Drive/Ross Court project.

98-6-A. Walton-Bartman. That a change order in the amount of \$8,340.00 to Wyoming Excavators Inc. for a new manhole, pipe and placement of sod on the high school practice field be approved, and the contract price be adjusted to \$451,397.50.

Yeas: Bartman, Walton and Edison – 3
Nays: Williamson - 1

- 98-7. Consideration of a request to approve a contract for storm water detention area at Breton Downs school.
98-7-A. Walton-Bartman. That a contract for the storm sewer improvements in York Drive and Breton Downs school be awarded to Northern Construction of Rockford, Michigan in the amount of \$57,096 with contingencies of \$5,710 for a total of \$62,806 be approved, and that a change order be approved in the amount of \$5,410 to be deducted from the total contract for manhole work done previously by another company in conjunction with the Boston/Lake Grove resurfacing project.

Yeas: Bartman, Walton, Williamson and Edison – 4
Nays: -0-

- 98-8. Consideration of a request to approve the purchase of additional video equipment for the Public Safety Department.
98-8-A. Williamson-Bartman. That the purchase of additional video equipment and supplies for the Public Safety Department from Kustom Signal Inc. in the amount of \$23,810, funded from the Drug Seizure account, be approved.

Yeas: Bartman, Walton, Williamson and Edison – 4
Nays: -0-

- 98-9. Consideration of a request to approve the purchase of materials to construct a storage building at Manhattan Recreation Area.
98-9-A. Bartman-Williamson. That the purchase of materials from Standale Lumber in the amount of \$3,100 for a storage building at Manhattan Recreation Area be approved.

Yeas: Bartman, Walton, Williamson and Edison – 4
Nays: -0-

- 98-10. Consideration of a request to approve the installation and wiring of a watering well at Manhattan Recreation Area.
98-10-A. Williamson-Walton. That a contract for the installation of a well at the Manhattan Recreation Area be awarded to Raymer Water Supply Contractors of Marne, Michigan in the amount of \$8,200 and funding of up to \$4,000 be approved for the electrical wiring of the well.

Yeas: Bartman, Walton, Williamson and Edison – 4
Nays: -0-

- 98-11. Williamson-Bartman. To add to the agenda consideration of a request to approve a change to the streetlighting contract with Consumer's Energy. A roll call vote was taken.

Yeas: Bartman, Walton, Williamson and Edison – 4
Nays: -0-

- 98-12. Consideration of a request to change the streetlighting contract with Consumer's Energy.
98-12-A. Williamson-Walton. That the streetlighting contract with Consumers Energy be changed to include the installation of a streetlight at 1661 Franklin Street SE at a cost of \$100.00 for the installation.

Yeas: Bartman, Walton, Williamson and Edison – 4
Nays: -0-

98-13. The City Services Department report for the month of May 1997 was received.

98-14. No other public comment was received.

98-15. Commissioner Walton complimented Commissioners Bartman and Williamson on their appearance in the 4th of July Parade recently where they handed out candy.

Commissioner Bartman thanked the members of the Recreation, Public Safety and City Services Departments for the outstanding work that went into producing quality family events for the Reeds Lake Run and the 4th of July celebration. Everyone did a fantastic job.

Mayor Edison also complimented the city staff on the well-organized events that took place over the weekend.

Mayor Edison introduced Sheila McGraff as the new reporter from the Cadence Newspaper.

98-16. The regular meeting was adjourned at 7:48 p.m. subject to the call of the Mayor until July 21, 1997.

Karen K. Brower, City Clerk

Attachments: A -- Amendment to GVMC Articles of Incorporation

**PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS**

Regular Meeting Held July 21, 1997

The meeting was called to order by Mayor Edison at 7:30 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Mayor Edison

Absent: None

Also Present: City Manager Donovan, Assistant City Attorney Bloom, City Services Director Baragar; Public Safety Director Gallagher; Recreation Director Rhodes; Building Inspector Conley; Recreation Supervisor Reikow; Grounds Maintenance Supervisor DeLooff; City Clerk Brower

98-17. The minutes of the regular meeting held July 7, 1997 were received as submitted.

98-18. Orlebeke-Walton. That payroll disbursements in the amount of \$140,717.81; county and school disbursements in the amount of \$-0-; and total remaining disbursements in the amount of \$228,868.28; as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton and Edison – 6

Nays: -0-

98-19. Mayor Edison presented plaques of appreciation to sponsors of the Parks & Recreation Department's spring programs. Awards were presented to:

Blodgett Hospital – Fall 1996 programs

Casey Bartman, M.D. – 78'ers baseball and softball

Dilley Dilley Murkowski & Goller PLLC – 4th/5th/6th grade softball

NBD BretonVillage – Youth baseball and softball

Tolley VandenBosch & Walton – Youth softball

98-20. Mayor Edison announced that the three variances hearings originally scheduled for consideration at this meeting have been rescheduled to the meeting on August 4, 1997 because of an error on the notices that were sent to neighboring residents.

98-21. Walton-Frakie. Motion to add to the agenda as item #11.5 the consideration of a request to approve the placement of sod on the high school practice field. A roll call vote was taken.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton and Edison – 6

Nays: -0-

98-22. Consideration of a request to approve payment of GRATA contribution.

98-22-A. Orlebeke-Walton. That the request to transfer amounts in contingency for GRATA contributions be approved from contingency accounts to the public transportation account and that payments to GRATA of \$15,919.25 for the fourth quarter payment and \$4,589.79 for the FY 1995-96 deficit payment be approved.

Yeas: Bartman, Mehney, Orlebeke, Walton and Edison – 5

Nays: Frakie – 1

Commissioner Williamson arrived.

98-23. Consideration of a request to adopt a resolution supporting the creation of a regional transportation system.

98-23-A. Orlebeke-Walton. That a resolution supporting the creation of a regional transportation system be adopted as set forth in Exhibit "A" attached hereto.

Yeas: Frakie, Mehney, Orlebeke, Walton, and Edison – 5

Nays: Bartman, Williamson – 2

98-24. Consideration of a request to approve the hiring of a consultant to oversee the lieutenant promotion process at the Public Safety Department

98-24-A. Bartman-Williamson. That the request to approve the hiring of Management and Behavior Consultants of Traverse City in the amount of \$3,200.00 to oversee the lieutenant promotion process at the Public Safety Department be approved.

Yeas: Bartman, Orlebeke, Williamson and Edison – 4

Nays: Frakie, Mehney, Walton – 3

98-25. Consideration of a request to appoint officer delegates for Municipal Employees' Retirement System.

98-25-A. Williamson-Orlebeke. That Laura VanderWall be appointed as the Officer Delegate and Bill Rhodes be appointed as the Alternate Officer Delegate for the Municipal Employees' Retirement System annual meetings.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7

Nays: -0-

98-26. Consideration of a request to approve the purchase and placement of sod on the center of the high school practice field at a cost not-to-exceed \$6,000.00.

98-26-A. Orlebeke-Bartman. That the request to approve the purchase and placement of sod on the center section of the high school practice field at a cost not-to-exceed \$6,000.00 be approved.

City Manager Donovan explained the problem with the construction and the delays which caused the sprinkling system to be inoperable for several weeks. Recreation Director Rhodes and Grounds Maintenance Supervisor DeLooff answered questions from the City Commission.

A vendor has not yet been determined because of the wide range of quoted prices. References on the low bidder are being checked, as this company has not done work for the City before.

Yeas: Bartman, Mehney, Orlebeke, Williamson and Edison – 5

Nays: Frakie, Walton – 2

98-27. The preliminary minutes of the Joint Facilities Committee meeting held June 25, 1997 were received.

98-28. The preliminary minutes of the Parks & Recreation Commission meeting held June 9, 1997 were received.

98-29. The Public Safety Report for the month of May 1997 was received.

98-30. The Public Safety Report for the month of June 1997 was received.

98-31. Mr. Art DeBruyn of 1106 Lake Grove was present and explained that because of vacation plans he would be unable to attend the City Commission meeting on August 4th to present the variance he requested. He briefly explained the request to the City Commission and submitted signatures from several neighbors supporting the request.

98-32. Commissioner Williamson reminded the other commission members to fill out the forms for the City Manager's evaluation and return the forms to him by July 25, 1997.

98-33. The regular meeting was adjourned at 8:51 p.m. subject to the call of the Mayor until August 4, 1997.

Karen K. Brower, City Clerk

Attachments: A -- Resolution supporting creation of regional transportation authority.

UNOFFICIAL
Reference Only

**PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS**

Regular Meeting Held August 4, 1997

The meeting was called to order by Mayor Edison at 7:32 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Mayor Edison

Absent: None

Also Present: City Manager Donovan, City Attorney Huff, Public Safety Director Gallagher; Deputy Public Safety Director Spencer; Engineering Services Supervisor Kadzban; Building Inspector Conley; City Clerk Brower

98-34. The minutes of the regular meeting held July 21, 1997 were amended to reflect the fact that Commissioner Williamson was not present for the vote on the first two items on the agenda. The minutes of the July 21st meeting were received as amended.

98-35. Mayor Edison reported that the following communications had been received at City Hall:

(A) Letter from Michigan Municipal League announcing their new web site and that the East Grand Rapids animal control ordinance would be featured as part of the information available on that site.

98-36. Williamson-Orlebeke. That payroll disbursements in the amount of \$140,064.15; county and school disbursements in the amount of \$-0-; and total remaining disbursements in the amount of \$508,377.45; as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Frakie, Orlebeke, Williamson and Edison – 5

Nays: -0-

98-37. Mayor Edison presented a framed proclamation to Terry Stiemann of Jersey Junction honoring his donation of ice cream cones to the Bicycle Helmet Enforcement Program. Officer Brian Davis presented Mr. Stiemann with a shirt embroidered with the Public Safety Department logo.

98-38. A zoning variance hearing was held regarding the request of Mr. David Bok of 520 Cambridge Blvd to allow the construction of a detached garage with an average height of 15'-0' instead of the allowable 12'-0".

David Bok, 520 Cambridge, was present and spoke in favor of the variance request.

No other public comment was received. Mayor Edison closed the public hearing.

98-38-A. Frakie-Bartman. That the request of Mr. David Bok of 520 Cambridge Blvd to allow the construction of a detached garage with an average height of 15'-0' instead of the allowable 12'-0," be approved.

Commissioner Walton arrived.

Yeas: Bartman, Frakie, Orlebeke, Walton, Williamson and Edison – 6

Nays: -0-

98-39. A zoning variance hearing was held regarding the request of Mr. and Mrs. Arthur DeBruyn of 1106 Lake Grove to allow the construction of a detached garage approximately 1'-6" from the side and rear lot line instead of the required 3'-0."

No other public comment was received. Mayor Edison closed the public hearing.

98-39-A. Orlebeke-Walton. That the request of Mr. and Mrs. Arthur DeBruyn of 1106 Lake Grove to allow the construction of a detached garage approximately 1'-6" from the side and rear lot line instead of the required 3'-0," be approved.

Yeas: Bartman, Frakie, Orlebeke, Walton, Williamson and Edison – 6
Nays: -0-

98-40. A zoning variance hearing was held regarding the request of Ms. Sarah Winters of 1857 Lake Drive to allow a storage shed to be located 5'-0" from the existing detached garage instead of the required 6'-0" separation.

Sarah Winters and Adrian Winters of 1857 Lake Drive were present and spoke in favor of the variance request.

No other public comment was received. Mayor Edison closed the public hearing.

98-40-A. Williamson-Frakie. That the request of Ms. Sarah Winters of 1857 Lake Drive to allow a storage shed to be located 5'-0" from the existing detached garage instead of the required 6'-0" separation, be approved with the condition that a firewall be installed on the front wall of the shed and a building permit obtained.

Yeas: Bartman, Frakie, Orlebeke, Walton, Williamson and Edison – 6
Nays: -0-

Commissioner Williamson asked the City Attorney and the City Services Department to review the requirement for accessory buildings to be 6'-0" from other buildings.

98-41. Consideration of a request to approve the division of property located at 240 Gracewood Drive.

98-41-A. Bartman-Frakie. That the request to divide the property located at 240 Gracewood Drive be approved with the condition that the split as approved be recorded with the Kent County Registrar of Deeds within 90 days.

Yeas: Bartman, Frakie, Orlebeke, Walton, Williamson and Edison – 6
Nays: -0-

98-42. The preliminary minutes of the Traffic Commission meeting held June 6, 1997 and July 11, 1997 were received.

Jan Cornelius of 2256 Elmwood was present and restated her request that stop signs be placed at the corner of Elmwood/Pinecrest because of unsafe conditions for children playing in the area.

Commissioner Williamson and Public Safety Director Gallagher answered questions from Mrs. Cornelius about the Traffic Commission's denial of this request and the standards used to determine the necessity for stop signs.

Mrs. Cornelius asked that the Public Safety Department continue to monitor this area with directed patrols when possible to insure the traffic was travelling at posted speeds. Mrs. Cornelius also asked for a written explanation of why stop signs were placed at various Elmwood intersections east of Breton Road where traffic standards did not warrant the installation, but the intersections west of Breton Road were being denied.

Bill Boorstein, 2646 Reeds Lake Blvd., was present and spoke against the "No Parking" signs that were placed on the curve in front of his home. If it is not possible to remove the signs, he asked that they be spaced as far apart as possible to preserve the natural beauty of the wooded setting along this street.

Commissioner Frakie stated his objection to placing signs along this street because there have been no accidents to date because of the parking along the curves. He also objected to placing signs that detracted from the aesthetics of this area.

- 98-42-A. Frakie-Bartman. Motion to overturn the decision of the Traffic Commission to place "No Parking" signs on the three curves of Reeds Lake Blvd. and to revisit the placement of existing signs on the curve in front of Mr. Boorstein's property.

Commissioner Williamson explained that the decision to place signs in front of Mr. Boorstein's home was made because cars are forced to cross a double yellow line into oncoming traffic if there are vehicles parked on the inside of this curve. The road is too narrow to allow parking on the side and the safe passage around parked vehicles. After further research, it was determined that there were three other curves along Reeds Lake Blvd. that did not meet sight distance requirements when there were parked vehicles. The Uniform Traffic Code mandates that no parking signs be placed when these conditions exist.

Commissioner Mehney arrived.

Vote on 98-42-A:

Yeas: Bartman, Frakie - 2
Nays: Mehney, Orlebeke, Walton, Williamson and Edison - 5

Because the Traffic Commission's motion to place "No Parking" signs on Reeds Lake Boulevard was not modified by the City Commission, the motion will now take effect.

- 98-43. Consideration of a request to approve a change to the Grand Valley Metro Council Articles of Incorporation.

98-43-A. Bartman-Williamson. That a resolution approving the membership of Tallmadge Township and the Village of Middleville in the Grand Valley Metro Council be adopted as set forth in Exhibit "A" attached hereto.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

- 98-44. The City Services Department report for the month of June 1997 was received.

98-45. No other Public Comment was received.

- 98-46. Commissioner Bartman reported that she had received several positive comments on the bicycle patrol implemented by the Public Safety Department for the summer months.

Mayor Edison reminded everyone that the MML's Annual Convention would be held in Muskegon on September 24-28. Anyone interested in attending should contact City Manager Donovan.

- 98-47. Mehney-Williamson. To enter into executive session to conduct a periodic personnel evaluation in accordance with Section 8(a) of the Open Meetings Act. A roll call vote was taken.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison - 7
Nays: -0-

- 98-48. The regular meeting was adjourned at 8:15 p.m. subject to the call of the Mayor until August 18, 1997.

Karen K. Brower, City Clerk

Attachments: A -- Resolution approving change to GVMC Articles of Incorporation.

**PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS**

Regular Meeting Held August 18, 1997

The meeting was called to order by Mayor Edison at 5:15 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Frakie, Mehney, Walton, Williamson and Mayor Edison

Absent: Commissioners Bartman and Orlebeke

Also Present: City Manager Donovan; City Attorney Huff; City Services Director Baragar; City Clerk Brower

98-49. The minutes of the regular meeting held August 4, 1997 were amended to reflect Commissioner Walton arriving prior to the vote on item 98-38-A. and voting yes on the issue. The vote will be revised to 6-0. The minutes were received as amended.

98-50. Williamson-Walton. That payroll disbursements in the amount of \$129,190.57; county and school disbursements in the amount of \$1,172,971.41; and total remaining disbursements in the amount of \$75,447.63; as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Frakie, Mehney, Walton, Williamson and Edison – 5

Nays: -0-

98-51. Consideration of a request to authorize staff to seek proposals for landscape design at the El Dorado detention basin project.

98-51-A. Frakie-Walton. That City staff be authorized to seek proposals for landscape design at the El Dorado detention basin project and bring bids back to the City Commission for approval.

Commissioner Williamson expressed his opposition to spending money to re-landscape an area to a “natural” condition.

Yeas: Frakie, Mehney, Walton and Edison – 4

Nays: Williamson - 1

98-52. No other Public Comment was received.

98-53. Commissioner Frakie wished Commissioner Bartman a happy anniversary.

Mayor Edison announced that the proposals for City Attorney services were due this week and asked if a committee should be appointed to review the proposals before submission to the City Commission. A subcommittee of Commissioner Walton, Commissioner Frakie, and Mayor Edison was established to review the proposals and make a recommendation to the City Commission.

98-54. The regular meeting was adjourned at 5:21 p.m. subject to the call of the Mayor until September 2, 1997.

Karen K. Brower, City Clerk

**PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS**

Regular Meeting Held September 2, 1997

The meeting was called to order by Mayor Edison at 7:30 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Mayor Edison

Absent: None

Also Present: City Manager Donovan; City Attorney Huff; City Services Director Baragar; Public Safety Director Gallagher; Deputy Public Safety Director Spencer; Lt. Lark; Finance Director VanderWall; Building Inspector Conley; City Clerk Brower; PSO Beno; PSO DeJonge; PSO Gruizen; PSO Olney.

98-55. The minutes of the regular meeting held August 18, 1997 were received as submitted.

98-56. Williamson-Bartman. That payroll disbursements in the amount of \$150,919.74; county and school disbursements in the amount of \$1,462,663.33; and total remaining disbursements in the amount of \$203,589.65; as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison – 6

Nays: -0-

Commissioner Orlebeke arrived.

98-57. Jeffrey DeJonge, Peter Gruizen, Joy Beno and Daniel Olney were sworn in as Public Safety Officers for the City of East Grand Rapids. Lt. Charles Lark was introduced to the City Commission. Mr. Lark was promoted to the office of lieutenant to replace retiring Lt. Gary Bowman.

98-58. A zoning variance hearing was held regarding the request of Mr. Larry Frazier of 2511 Elmwood to allow the construction of an addition to an attached garage creating a 1'-0" side yard instead of the required 7'-0".

Larry and Connie Frazier, 2511 Elmwood, were present and spoke in favor of the variance request.

Nelson McBride, 2501 Elmwood, was present and spoke of his concern for a tree located on his property that may be damaged by the footings for the new garage. He asked that the Fraziers consider a different type of footing that will minimize the damage to the tree's roots. Mr. and Mrs. Frazier had not had a chance to speak with their builder or the city's building inspector about this type of footing.

The following communications were received at City Hall concerning this variance request:

- Jim & Mary Kay Schumar, 2500 Elmwood

Opposed

Mayor Edison closed the public hearing.

Commissioner Williamson asked Mr. and Mrs. Frazier if a delay of two weeks to obtain more information would hinder their project. Mr. and Mrs. Frazier indicated that the variance request could be delayed until the next meeting.

98-58-A. Williamson-Frakie. That the request of Mr. and Mrs. Frazier be tabled until the next meeting on September 15, 1997 to allow the applicant to research the type of footing requested by Mr. McBride.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Williamson and Edison – 6

Nays: Walton - 1

- 98-59. A zoning variance hearing was held regarding the request of Mr. and Mrs. Gary Hopkins of 959 San Lucia to allow the construction of an attached garden trellis creating a side yard setback of approximately 0'-6" instead of the required 10'-0"

Gary Hopkins, 959 San Lucia, was present and spoke in favor of the variance request.

Mayor Edison closed the public hearing.

- 98-59-A. Frakie-Bartman. That the request of Mr. and Mrs. Gary Hopkins of 959 San Lucia to allow the construction of an attached garden trellis creating a side yard setback of approximately 0'-6" instead of the required 10'-0" be approved.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7

Nays: -0-

- 98-60. Consideration of a request to approve a change to the prescription drug card program for employee health insurance.

- 98-60-A. Williamson-Bartman. That the prescription drug program for employee health insurance be awarded to Claimspro and the contracts with Paid Prescriptions and Meijers' be terminated.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7

Nays: -0-

- 98-61. Consideration of a request to approve a change order for the Breton Downs detention project.

- 98-61-A. Williamson-Walton. That the change order in the amount of \$1,500.96 to OMM Engineering for additional engineering work connected with the Breton Downs detention project be approved as requested.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7

Nays: -0-

- 98-62. The City Services Department Report for the month of July 1997 was received.

- 98-63. The Public Safety Department Report for the month of July 1997 was received.

- 98-64. Jack Swain, 2630 Reeds Lake Blvd., was present and expressed concern over a housing development on the east side of the East Beltline in Grand Rapids Township that would affect the Reeds Lake watershed. He asked the City Commission to take measures to ensure that the quality of Reeds Lake is not harmed by the storm water runoff from this new housing development. Commissioner Bartman shared her findings from contact with the Department of Environmental Quality (D.E.Q.) who has been overseeing this project. It is not anticipated that this development will cause any harm to Reeds Lake.

Mayor Edison stated that he would send a letter to the D.E.Q. asking them to continue monitoring this development and informing them that East Grand Rapids would also be monitoring the quality of lake water through our own testing. Mr. Swain urged the City to return to a yearly testing of the lake rather than every other year.

Commissioner Frakie asked City Attorney Huff to investigate what kind of authority the City of East Grand Rapids has over development in other municipalities that impacts Reeds Lake and what recourse the city has if lake levels rise or pollution is evident.

- 98-65. Commissioner Bartman thanked the City Services Department and the City Manager for their efforts to bring the construction on Lake Drive to completion by the start of school. Although there is still work to be finished on Lake Drive, the road was open for the first day of school and this would not have been the case without their diligence.

- 98-66. Bartman-Williamson. Motion to add to the agenda consideration of a request to enter into an executive session to discuss an attorney's opinion in accordance with Section 8(h) of the Open Meetings Act. A roll call vote was taken.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7

Nays: -0-

98-67. Consideration of a request to enter into an executive session.

98-67-A. Williamson-Bartman. To enter into an executive session to discuss an attorney's opinion in accordance with Section 8(h) of the Open Meetings Act. A roll call vote was taken.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7

Nays: -0-

98-68. The meeting was adjourned at 8:26 p.m. to conduct the executive session.

98-69. The meeting reconvened at 9:00 p.m. following the executive session.

98-70. Bartman-Orlebeke. To add to the agenda the matter of a change order with Diversco Construction Company for resurfacing projects. A roll call vote was taken.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7

Nays: -0-

98-71. Bartman-Orlebeke. Motion to approve a change order to the existing street resurfacing contract with Diversco Construction Company to add the grinding and resurfacing of Breton Road between Lake Drive and Hall Street at a cost of \$56,258 and to change the terms of the existing contract as outlined in Exhibit "A" attached hereto.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Williamson and Edison – 6

Nays: -0-

Abstain: Walton - 1

98-72. The regular meeting was adjourned at 9:05 p.m. subject to the call of the Mayor until September 15, 1997.

Karen K. Brower, City Clerk

**PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS**

Regular Meeting Held September 15, 1997

The meeting was called to order by Mayor Edison at 7:33 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Frakie, Mehney, Walton, Williamson and Mayor Edison

Absent: Commissioner Orlebeke

Also Present: City Attorney Huff; City Services Director Baragar; Public Safety Director Gallagher; Finance Director VanderWall; Streets & Utilities Superintendent Keating; City Clerk Brower

98-73. The minutes of the regular meeting held September 2, 1997 were received as submitted.

98-74. Bartman-Walton. That payroll disbursements in the amount of \$126,052.45; county and school disbursements in the amount of \$3,014,886.97; and total remaining disbursements in the amount of \$360,366.64; as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Frakie, Walton, Williamson and Edison – 5

Nays: -0-

98-75. The zoning variance request of Mr. Larry Frazier of 2511 Elmwood to allow the construction of an addition to an attached garage creating a 1'-0" side yard instead of the required 7'-0" was considered. This item had been considered at the previous meeting but was delayed until a new style of footing could be researched. The public comment was received at the prior meeting.

Commissioner Mehney arrived.

Connie Frazier, 2511 Elmwood, was present and reported that Poortenga Tree Service had been consulted about the tree roots that may be damaged when the garage is constructed. It was the determination of Poortenga Tree Service that only one root needed to be cut for the foundation to be built and that the tree would suffer no permanent damage if properly fertilized and cared for in the future. Mr. and Mrs. Frazier have agreed to split the cost of the needed fertilizer with Mr. McBride.

The following communications were received at City Hall concerning this variance request:

- Jim & Mary Kay Schumar, 2500 Elmwood Opposed

98-75-A. Walton-Bartman. That the request of Mr. and Mrs. Frazier to allow the construction of an addition to an attached garage creating a 1'-0" side yard instead of the required 7'-0" be approved.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison – 6

Nays: -0-

98-76. A zoning variance hearing was held regarding the request of Mr. David Teppo of 1063 Eastwood to allow the construction of a two-stall detached garage to be placed 1'-0" from the side yard lot line and 2'-0" from the rear lot line instead of the required 3'-0" for each.

Dave Teppo, 1063 Eastwood, was present and spoke in favor of the variance request.

Linda Best, 1058 Lake Grove, was present and expressed her opposition to this request because she feared it would increase already poor drainage in this area.

Mr. Teppo explained that he was aware of the poor drainage and planned to lower the elevation of the garage so that water

did not run onto other properties. His plans also include taking out some of the existing concrete which will decrease runoff and allow water to be absorbed on his property.

The following communications were received at City Hall concerning this variance request:

Petition letter from:

Linda Best, 1058 Lake Grove	Opposed
Christine Cameron, 1046 Lake Grove	Opposed
Halli Berkowitz, 1052 Lake Grove	Opposed
Dorothy Billinger Estate, 1062 Lake Grove	Opposed

Mayor Edison closed the public hearing.

98-76-A. Mehney-Bartman. That the request of Mr. David Teppo of 1063 Eastwood to allow the construction of a two-stall detached garage to be placed 1'-0" from the side yard lot line and 2'-0" from the rear lot line instead of the required 3'-0" for each be approved.

Yeas: Bartman, Frakie, Mehney, Williamson and Edison – 5
Nays: Walton - 1

98-77. A zoning variance hearing was held regarding the request of Mr. and Mrs. Chris Muller of 2445 Lake Drive to allow the construction of a covered front porch creating a front yard setback of 52'-0" instead of the required 58'-0" and creating a 5'-0" side yard setback instead of the required 7'-0".

Chris Muller, 2445 Lake Drive, was present and spoke in favor of the variance request.

No other public comment was received. Mayor Edison closed the public hearing.

98-77-A. Frakie-Bartman. That the request of Mr. and Mrs. Chris Muller of 2445 Lake Drive to allow the construction of a covered front porch creating a front yard setback of 52'-0" instead of the required 58'-0" and creating a 5'-0" side yard setback instead of the required 7'-0" be approved.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison – 6
Nays: -0-

98-78. A zoning variance hearing was held regarding the request of Mr. Todd Wolfiss of 2630 Hampshire Blvd to allow a storage shed to remain in its current location approximately 17'-0" from the side street line instead of the required 60'-0".

Todd Wolfiss, 2630 Hampshire, was present and spoke in favor of the variance request. Mr. Wolfiss showed photographs of other sheds on corner lots in his neighborhood and explained the layout of his property with drawings.

The following people were present and expressed their views concerning this variance request:

* Norm Sevensma, 2612 Hampshire	In Favor
* Bob Post, 2635 Berwyck	Opposed
* Kevin Flood, 2615 Hampshire	In Favor
* Stephen Zain, 2610 Berwyck	In Favor
* David Feder, 2663 Hampshire	In Favor
* Bobbie Stanton, 2627 Hampshire	Opposed
* Oakley Sovereign, 2663 Berwyck	Opposed

The following communications were received at City Hall concerning this variance request:

* Kevin Flood, 2615 Hampshire	In Favor
* Jim & Kristie Smalligan, 2657 Hampshire	In Favor

- * Wade Abraham, 2648 Boston
- * Jerome Subar, 2605 Hampshire
- * Oakley Sovereign, 2663 Berwyck Rd
- * Beverly VonWees, 2716 Hampshire
- * Carol Welt, 2656 Berwyck

In Favor
Opposed
Opposed
Opposed
Should be hidden by
landscaping
Opposed
(see notebook)

Mayor Edison closed the public hearing.

98-78-A. Walton-Frkie. That the request of Mr. Todd Wolffis of 2630 Hampshire Blvd to allow a storage shed to remain in its current location approximately 17'-0" from the side street line instead of the required 60'-0" be denied. A roll call vote was taken.

Yeas: Frakie, Walton, Williamson – 3
Nays: Bartman, Mehney, Edison - 3

The motion failed.

98-78-B. Walton-Bartman. That the request of Mr. Todd Wolffis of 2630 Hampshire Blvd to allow a storage shed to remain in its current location approximately 17'-0" from the side street line instead of the required 60'-0" be tabled until October 20, 1997 when the full City Commission can consider this request.

Yeas: Bartman, Frakie, Walton, Edison – 4
Nays: Mehney, Williamson - 2

98-79. Consideration of a request to approve a Municipal Complex Master Plan for the design of the HVAC system.

Bob Olson of Cox, Medendorp and Olson was present and briefly explained the need for a comprehensive plan for the entire complex before embarking on a replacement for the current system.

98-79-A. Walton-Bartman. That the Municipal Complex Master Plan from Cox, Medendorp and Olson for the design of the HVAC system at a cost not-to-exceed \$7,000.00 be approved.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison – 6
Nays: -0-

98-80. Consideration of a request to appoint a Freedom of Information Act Request Coordinator and to approve a cost schedule for copying requests.

98-80-A. Williamson-Frkie. That the City Manager be appointed as the Freedom of Information Act Request Coordinator, and that the recommended schedule of charges for researching and copying requests be adopted.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison – 6
Nays: -0-

98-81. Consideration of a request to approve the purchase of a woodchipper for the Streets & Utilities Department.

98-81-A. Bartman-Williamson. That the request to purchase a woodchipper from Bandit Industries of Remus, Michigan, in the amount of \$25,573.65 be approved.

Yeas: Bartman, Mehney, Walton, Williamson and Edison – 5
Nays: Frakie – 1

98-82. Consideration of a request to approve the purchase of flashlights for the Public Safety Department.

98-82-A. Williamson-Mehney. That the request to purchase 26 Stinger Flashlights and accessories from Michigan Police Equipment in the amount of \$2,759.90 be approved.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison – 6

Nays: -0-

98-83. The minutes of the Parks & Recreation Commission meeting held August 11, 1997 were received.

98-84. Carolyn Falarski, 2324 Estelle, was present and asked the City Commission to address the problem of storm water flooding in the rear of her property caused by runoff from homes built on Rosalind and Eastlawn in the 1950's. There is a small drain in her back yard, but the water volume is too great during heavy rains to relieve the water. Mayor Edison stated that the City staff is investigating this matter and will prepare a recommendation for the next meeting.

98-85. Commissioner Mehney commended the girls basketball team for their outstanding season so far.

Commissioner Bartman reported that the Public Safety Department had held training session at the Jacobson's parking ramp recently.

Commissioner Walton expressed his congratulations to Commissioner Mehney for the Varsity football team for their recent wins and reported to everyone that East Grand Rapids is fortunate to have a coach as committed to the community as Commissioner Mehney.

Commissioner Walton also complimented Juanita Westaby of The Grand Rapids Press on two articles in the paper on Saturday, September 13—one on the labyrinth at a local church and one remembering a meeting with Mother Theresa.

Commissioner Frakie commented on the football team's season so far and felt another trip to the Silver Dome was imminent.

Mayor Edison updated everyone on the efforts to create a regional transportation authority. Twenty-two communities are involved so far and the committee is continuing to work on this issue. Mayor Edison will keep everyone informed.

Mayor Edison also reported that the Superintendent's Advisory Council would like a representative from the City Commission. Anyone interested should contact Mayor Edison or City Manager Donovan.

98-86. The regular meeting was adjourned at 9:13 p.m. subject to the call of the Mayor until October 6, 1997.

Karen K. Brower, City Clerk

**PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS**

Regular Meeting Held October 6, 1997

The meeting was called to order by Mayor Edison at 7:31 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Mayor Edison

Absent: None

Also Present: City Manager Donovan; City Attorney Huff; City Services Director Baragar; Finance Director VanderWall; Streets & Utilities Superintendent Keating; Building Inspector Conley; City Clerk Brower

98-87. The minutes of the regular meeting held September 15, 1997 were received as submitted.

98-88. Mayor Edison advised of the following communications received at City Hall:

- A. The American Water Works Association has honored Streets & Utilities Foreman Ken Lucht with an award for 25 years of service in the water industry.
- B. A letter was received from Mr. Kotwick thanking Streets & Utilities personnel Joel VanKlombenberg and Marty Kroes for their professional manner while installing a new water meter in his home.

98-89. Williamson-Bartman. That payroll disbursements in the amount of \$123,883.80; county and school disbursements in the amount of \$157,145.56; and total remaining disbursements in the amount of \$342,322.55; as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7
Nays: -0-

98-90. Walton-Orlebeke. Motion to take from the table the zoning variance request of Mr. Todd Wolffis of 2630 Hampshire Blvd to allow a storage shed to remain in its current location approximately 17'-0" from the side street line instead of the required 60'-0" which was tabled at the last City Commission meeting.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7
Nays: -0-

Mark Daneman, attorney for Ms. Bobbie Stanton of 2627 Berwyck, reviewed the pertinent sections of the City ordinance and requested that this request be denied. Mr. Daneman presented drawings and photographs supporting Ms. Stanton's opposition to the placement of the shed.

Bobbie Stanton, 2627 Berwyck, was present and spoke against the variance request stating that the shed is visible from all areas of her home and should be moved to another location. Ms. Stanton presented statistics showing that corner lots have a higher value and should not be viewed as a disadvantage because of the setback requirements for placing a shed in the rear yard. She feels the shed is a detriment to her property value and to the reputation of East Grand Rapids.

The following people were also present and expressed their views concerning this variance request:

* Adrian Clahassey-Flood, 2615 Hampshire	In Favor
* Norman Sevensma, 2612 Hampshire	In Favor
* Steve Zain, 2610 Berwyck	In Favor
* Linda Burba, 1955 Argentina	Opposed

The following communications were received at City Hall prior to the last City Commission meeting concerning this variance request:

* Kevin Flood, 2615 Hampshire	In Favor
* Jim & Kristie Smalligan, 2657 Hampshire	In Favor
* Wade Abraham, 2648 Boston	In Favor
* Jerome Subar, 2605 Hampshire	Opposed
* Oakley Sovereign, 2663 Berwyck Rd	Opposed
* Beverly VonWees, 2716 Hampshire	Opposed
* Carol Welt, 2656 Berwyck	Should be hidden by landscaping
* Bobbie Stanton, 2627 Berwyck	Opposed

Mayor Edison closed the public hearing.

City Services Director Baragar answered questions from the City Commission concerning the possibilities for placement of the shed elsewhere on the Wolffis property. The Commission reviewed and discussed the standards for a variance.

98-90-A. Mehney-_____. That the request of Mr. Todd Wolffis of 2630 Hampshire Blvd to allow a storage shed to remain in its current location approximately 17'-0" from the side street line instead of the required 60'-0" be approved.

Motion failed due to lack of a second.

98-90-B. Frakie-Williamson. That the request of Mr. Todd Wolffis of 2630 Hampshire Blvd to allow a storage shed to remain in its current location approximately 17'-0" from the side street line instead of the required 60'-0" be denied. A roll call vote was taken.

Yeas: Frakie, Walton, Williamson – 3
Nays: Bartman, Edison, Mehney, Orlebeke – 4

98-90-C. Orlebeke-Bartman. That the request of Mr. Todd Wolffis of 2630 Hampshire Blvd to allow a storage shed to remain in its current location approximately 17'-0" from the side street line instead of the required 60'-0" be approved. A roll call vote was taken.

Yeas: Bartman, Edison, Mehney, Orlebeke – 4
Nays: Frakie, Walton, Williamson - 3

98-91. Consideration of a request to award a contract for the El Dorado detention basin project.

Sara Smolenski, 1111 Monterey, was present and addressed concerns on behalf of the neighborhood group regarding the mechanism for flushing the chamber, the trees to be taken down, the staging areas and the time schedule of the project. Mayor Edison and City Manager Donovan addressed these concerns.

Chris VandenBerg, 1910 El Dorado, was present and questioned the Commission about the placement of landscaping and the restoration of side yards affected by the construction.

Bob Daverman, 1112 Santa Barbara, was present and asked that every consideration be given to saving the tall, mature trees in the area.

Chuck Zimmerman, 1044 San Lucia, asked if the area would be fenced for safety. City Manager Donovan responded that the creek bed would be a very gently sloping grade and was not judged to be a safety hazard.

Steve Schultz, 1120 Plymouth, expressed concern about the access to the area and making sure that the equipment did not damage lawns or homes in getting to the construction site.

Loretta Konecki, 1044 Santa Barbara, was also concerned about the access by equipment.

- 98-91-A. Williamson-Mehney. That a contract be awarded to Diversco Construction of Grandville in the amount of \$471,000.00 for the construction of a detention basin within the El Dorado right-of-way.

City Manager Donovan and City Services Director Baragar answered questions from the City Commission about whether an automatic flushing system could be designed prior to construction or could be added later. Questions concerning the staging areas, project schedule, the low bid price and penalties for late completion were also addressed. Commissioner Frakie asked staff to investigate putting incentives for early completion into the contract that will be drawn up by the City.

City staff will investigate the flushing system and the incentives for early completion.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Williamson and Edison – 6
Nays: -0-
Abstain: Walton – 1

- 98-92. Consideration of a request to award a contract for the design of landscaping of the El Dorado detention basin project.

- 98-92-A. Frakie-Orlebeke. That a contract in the amount of \$400.00 be award to Grand Rapids Landscape, Inc. of Grand Rapids for the design and layout of landscaping surrounding the El Dorado detention basin project.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7
Nays: -0-

- 98-93. Consideration of a request to award contracts for liability and property pool insurance coverages.

Ken Beres of Watson, Wyatt & Company was present and reviewed the proposals and his company's recommendation for the City's insurance coverages.

Jim Zarafonetis, 1427 Breton Road, was present and questioned the details of the recommended bid. Mr. Beres answered these questions.

- 98-93-A. Williamson-Mehney. That the property and liability insurance be awarded to Michigan Municipal Alliance at a cost of \$93,765 annually for a three-year period from November 1, 1997 through October 31, 2000 and that the worker's compensation coverage be awarded to Michigan Municipal League Worker's Compensation Pool at a cost of \$86,346 less any dividend received for the period July 1, 1998 to June 30, 1999.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison – 6
Nays: -0-
Abstain: Orlebeke – 1

- 98-94. Consideration of a request to approve the placement of a cellular antenna on City property.

David Newton of Nextel Communications was present and answered questions from the City Commission.

City Manager Donovan outlined two changes to the draft lease agreement: Nextel had agreed to pay the City \$2,000 towards landscaping the new equipment storage building and to replace the City's existing radio equipment storage shed.

- 98-94-A. Williamson-Mehney. That a lease agreement with Nextel Communications for the placement of a cellular communications antenna on top of the City water tower be approved as set forth in Exhibit "A" attached hereto, as amended pursuant to the City Manager's comments.

Commissioner Walton asked that Nextel indemnify the City against any claims made because of interference or medical conditions that result from the antenna. Mr. Newton stated that the federal government governed the operating frequency of the tower and the tower operation had been proven to be safe for residential neighborhoods.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Williamson and Edison – 6

Nays: Walton – 1

98-95. Consideration of a request to award a contract for city attorney services.

98-95-A. Frakie-Walton. That the proposal of Law Weathers & Richardson for City Attorney services be approved as recommended by the City Manager with the itemized accounting of time spent on city projects as billed through the retainer to be reviewed after one year.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7
Nays: -0-

98-96. Finance Director VanderWall presented the quarterly financial report for the period ending June 30, 1997.

98-97. Consideration of a request to approve an amendment to the FY 97-98 Joint Facilities budget.

98-97-A. Mehney-Frakie. That the amendment to the Joint Facilities FY 97-98 budget be approved as requested with the addition of \$5,000 for the Manhattan storage building and \$60,000 for the track resurfacing.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7
Nays: -0-

98-98. Consideration of a request to award a contract for the replacement of two salt-spreaders.

98-98-A. Williamson-Bartman. That the request to purchase two salt spreaders from Schults Equipment of Ithaca, Michigan, in the amount of \$16,010.00 be approved.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7
Nays: -0-

98-99. Consideration of a request to approve the purchase of a sidewalk plow.

98-99-A. Williamson-Bartman. That the request to purchase a sidewalk plow from Gregware Equipment of Grand Rapids in the amount of \$56,187.00 be approved.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7
Nays: -0-

98-100. The Public Safety Report for the month of August 1997 was received.

City Services Director Baragar reported that earlier in the day, a seal had burst on one of the pumps in the water plant that flooded the water plant and drained the water reservoir. The City of Grand Rapids quickly switched the system over to their pumps and the repairs were underway.

98-101. The City Services Department Report for the month of August 1997 was received.

98-102. No other public comment was received.

98-103. Commissioner Walton asked the city staff to consult Jack Vos about the purple loosestrife problem and the beetle being recommended to eradicate the plant. Commissioner Walton also asked that the GRATA quarterly budget payment be placed on an upcoming agenda for consideration.

Mayor Edison reported that the area transportation issue is moving forward and he should have an update soon. Mayor Edison thanked the senior class for inviting him to ride in the homecoming parade last weekend. He also wished the

snowplow roadeo team good luck in the upcoming competition. Commissioner Orlebeke and Commissioner Bartman will be representing the City in the celebrity division.

Mayor Edison also reported that there is an opening on the Superintendent's Advisory Council if anyone commissioner is interested and that Kent County has several openings on various boards for any commissioner or citizen who is interested. Contact Karen Brower for more information.

98-104. The regular meeting was adjourned at 9:52 p.m. subject to the call of the Mayor until October 20, 1997.

Karen K. Brower, City Clerk

Attachments: A – Lease Agreement with Nextel Communications

UNOFFICIAL
Reference Only

**PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS**

Regular Meeting Held October 20, 1997

The meeting was called to order by Mayor Edison at 7:32 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Mayor Edison

Absent: None

Also Present: City Manager Donovan; Assistant City Attorney Bloom; City Services Director Baragar; Finance Director VanderWall; Parks & Recreation Director Rhodes; Asst. Parks & Recreation Director Bunn; Building Inspector Conley; City Clerk Brower

98-105. The minutes of the regular meeting held October 6, 1997 were received as submitted.

98-106. Mayor Edison advised of the following communications received at City Hall:

- A. Commendation from Chief Gallagher to PSO Asher and PSO Doxtader for their handling of a situation involving a motorist with a loaded handgun in the vehicle.
- B. Commendation from Chief Gallagher to Sgt. Bolen, Sgt. Smith, Sgt. Williams, PSO Asher, PSO Doxtader, PSO Metternich, PSO Schweitzer, Lt. Lark and Lt. Radakovitz for their quick action in extinguishing the fire at 1632 Wealthy on October 5, 1997.

98-107. Williamson-Orlebeke. That payroll disbursements in the amount of \$152,638.65; county and school disbursements in the amount of \$39,040.67; and total remaining disbursements in the amount of \$567,531.81; as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7

Nays: -0-

98-108. A zoning variance hearing was held regarding the request of Mr. and Mrs. Tom Doyal of 943 Floral to allow the construction of an attached garage creating a side yard setback of 4'-0" instead of the required 7'-0" and creating a rear yard setback of 10'-0" instead of the required 25'-0".

Greg Metz, architect for Mr. and Mrs. Doyal, was present and spoke in favor of the variance request.

The following communications were received at City Hall concerning this variance request:

§ Gary and Mary Petertyl, 933 Floral	In Favor
§ Janet Korn, 949 Floral	In Favor
§ Owner, 940 Floral	In Favor
§ Peggy Reed, 955 Floral	In Favor

Mayor Edison closed the public hearing.

98-108-A. Williamson-Mehney. That the request of Mr. and Mrs. Tom Doyal of 943 Floral to allow the construction of an attached garage creating a side yard setback of 4'-0" instead of the required 7'-0" and creating a rear yard setback of 10'-0" instead of the required 25'-0" be approved providing the project meets the BOCA code requirements.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7

Nays: -0-

98-109. A zoning variance hearing was held regarding the request of Mr. David Bok of 520 Cambridge to allow the completion of a third story of a new addition to the home.

David Bok, 520 Cambridge, was present and spoke in favor of the variance request.

No other public comment was received. Mayor Edison closed the public hearing.

98-109-A. Williamson-Bartman. That the request of Mr. David Bok of 520 Cambridge to allow the completion of a third story of a new addition to the home be approved.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7

Nays: -0-

98-110. Presentation of FY 1996-97 audited financial statements.

Doug Plamondon and Randy Novotny of Hoffman, Steensma & Plamondon, PLC, were present to review the audited financial statements and answer questions from the City Commission.

98-111. Introduction of an ordinance to amend Section 2.6 of Chapter 21 of Title II of the City Code pertaining to waste hauling regulations.

98-111-A. Williamson-Bartman. That an ordinance amendment to Section 2.6 of Chapter 21 of Title II of the City Code pertaining to waste hauling regulations be introduced as set forth in Exhibit "A" attached hereto.

Commissioner Walton asked that the City Attorney investigate the Supreme Court decision that necessitated this ordinance amendment to insure that the amendment meets all of the requirements of the decision. The City Attorney will report on this matter at the next City Commission meeting.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7

Nays: -0-

98-112. Consideration of a request to approve the reclassification of the Deputy Director of Public Safety.

98-112-A. Mehney-Bartman. That the salary range of the Deputy Director of Public Safety position be reclassified to a range of \$55,931 to \$58,896 and that this range be tied to the merit pay system.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7

Nays: -0-

98-113. Consideration of a request to approve a Scholarship Program for the Parks & Recreation Department's programs.

Assistant Parks & Recreation Director Bunn presented the recommended financial assistance program and answered questions from the City Commission.

The City Commission questioned the need for a specific action to be taken on the program. Some Commissioners felt that the City Commission could support the concept of the program and allow staff to work out details and to be flexible on the administration of program as circumstances warranted for individual situations.

No formal action was taken by the City Commission; however staff was directed to proceed with this worthwhile program to benefit the citizens of the community.

98-114. Consideration of a request to award a contract for the annual tree planting program.

98-114-A. Bartman-Orlebeke. That a contract for the annual tree-planting program be awarded to Tepper Nursery in the amount of \$10,323.90.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7
Nays: -0-

98-115. Consideration of a request to award a contract for janitorial services for City buildings.

98-115-A. Bartman-Orlebeke. That an 18-month contract for janitorial services for the City buildings be awarded to Aromatics Chemical, Inc. of Grand Rapids in the amount of \$1,750 per month for a total of \$31,500.00.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7
Nays: -0-

98-116. Consideration of a request to appoint a representative to the Regional Geographic Information System (REGIS) Agency.

98-116-A. Bartman-Orlebeke. That the City Manager be appointed as the East Grand Rapids representative to the Regional Geographic Information System (REGIS) Agency.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7
Nays: -0-

98-117. The preliminary minutes of the Joint Facilities Committee meeting held September 18, 1997 were received.

Assistant Parks & Recreation Director Bunn reported that the high school track was reopened today following the renovations.

98-118. The preliminary minutes of the Parks & Recreation Commission meeting held September 8, 1997 were received.

98-119. The preliminary minutes of the Planning Commission meeting held September 9, 1997 were received.

98-120. The preliminary minutes of the Traffic Commission meeting held October 3, 1997 were received.

98-121. The City Services Department Report for the month of September 1997 was received.

98-122. No other public comment was received.

98-123. Commissioner Orlebeke thanked Equipment Operator Mike Ferris from the Streets & Utilities Department for his “noble but in vain” efforts to instruct him on driving a snowplow. [Commissioner Orlebeke placed fourth in the celebrity competition at the Wyoming Snowplow Rodeo on October 8th.]

Commissioner Walton asked staff to notify the residents surrounding the El Dorado detention basin project about the decision regarding placing an automatic flushing system in the detention chamber.

Commissioner Frakie congratulated Commissioner Bartman on her first place finish in the Wyoming Snowplow Rodeo’s Celebrity Division on October 8th.

Mayor Edison reported that a subcommittee had been established to study the possible scenarios for the Blodgett Hospital property in the future if the property is not used after the merger. The committee is made up of members from the Infrastructure Committee and the Planning Commission and will probably begin meetings in the next six months.

98-124. The regular meeting was adjourned at 8:15 p.m. subject to the call of the Mayor until November 3, 1997.

Karen K. Brower, City Clerk

Attachments: A – Ordinance Amendment regarding waste hauling regulations

Attachments listed above are available for inspection at the office of the City Clerk.

UNOFFICIAL
Reference Only

**PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS**

Regular Meeting Held November 3, 1997

The meeting was called to order by Mayor Edison at 7:33 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Mayor Edison

Absent: None

Also Present: City Manager Donovan; City Attorney Huff; Asst. Parks & Recreation Director Bunn; Streets & Utilities Superintendent Keating; Grounds Maintenance Supervisor DeLooff; City Clerk Brower

98-125. The minutes of the regular meeting held October 20, 1997 were received as submitted.

98-126. Bartman-Orlebeke. That payroll disbursements in the amount of \$130,687.82; and total remaining disbursements in the amount of \$60,413.51; as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7
Nays: -0-

98-127. Mehney-Frakie. Motion to add to the agenda as item 10.5 consideration of a request to approve repairs to the football field. A roll call vote was taken.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Edison – 6
Nays: Williamson - 1

98-128. Introduction of an ordinance to amend Sections 5.41, 5.42 and 5.43 of Chapter 50 of Title V of the City Code regarding non-conforming uses or structures.

98-128-A. Walton-Orlebeke. That an ordinance amendment to Sections 5.41, 5.42 and 5.43 of Chapter 50 of Title V of the City Code regarding non-conforming uses or structures be introduced as set forth in Exhibit "A" attached hereto.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7
Nays: -0-

98-129. Final Reading of an ordinance to amend Section 2.6 of Chapter 21 of Title II of the City Code pertaining to waste hauling regulations.

98-129-A. Williamson-Walton. That an ordinance amendment to Section 2.6 of Chapter 21 of Title II of the City Code pertaining to waste hauling regulations be adopted as set forth in Exhibit "B" attached hereto.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7
Nays: -0-

98-130. Consideration of a request to review a revised cancellation policy for Parks & Recreation Department events.

98-130-A. Walton-Mehney. That the revised cancellation policy for Parks & Recreation Department events be approved as recommended by the Parks & Recreation commission.

Assistant Parks & Recreation Director Bunn answered questions from the City Commission about the

policy.

The City Commission discussed whether it was necessary for the Commission to formally approve policies set by the Parks & Recreation Commission or whether these policies could go into effect without approval of the City Commission. City Attorney Huff will investigate this question and report at a future meeting.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison – 6
Nays: Orlebeke – 1

98-131. Consideration of a request to approve bids for transportation services for the Parks & Recreation Department's Ski Club.

98-131-A. Bartman-Walton. That a contract be awarded to Great Lakes Motor Coach, Inc. of Grand Rapids for the not-to-exceed amount of \$6,000.00 for bus service for the Ski Club season.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7
Nays: -0-

98-132. Consideration of a request to approve the purchase of road salt.

98-132-A. Bartman-Orlebeke. That a three-year contract for the purchase of road salt be awarded to North American Salt Company of Overland Park, Kansas in the amount of \$27.50 per ton for the first two years and \$27.80 for the third year.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7
Nays: -0-

98-133. Consideration of a request to approve the payment of GRATA budget payment currently in contingency account.

98-133-A. Walton-Orlebeke. That the GRATA funding in the amount of \$46,314 be moved from the contingency account to the general administration—transportation account for payment of the current first quarter invoice.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7
Nays: -0-

98-134. Consideration of a request to approve a merit increase for the City Manager.

98-134-A. Frakie-Mehney. That the salary of the City Manager be increased to \$79,000 retroactive to July 1, 1997.

Yeas: Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 6
Nays: Bartman – 1

98-135. Consideration of a request to approve repairs to the football field.

City Manager Donovan outlined the need to place sod on the center portion of the football field because of the heavy use during the season. The sod can be placed quickly and will continue to grow until the ground freezes this year and will have a head start over re-seeding the field next year. The cost has been quoted as \$7,800 for the section between the 20-yard lines and the hash marks; and \$13,800 for the section from goal line to goal line between the hash marks. Commissioner Mehney felt the field should be repaired from goal line to goal line and that there was a possibility of costs being shared by a donor and the athletic boosters. The cost split three ways would be \$4,600 and split four ways would be \$3,450 for the City's portion.

98-135-A. Mehney-Orlebeke. That the requested repairs to the football field be approved for the maximum amount of \$4,600 with Katerberg-VerHage Landscaping for re-grading and placement of sod in a portion of the field. The exact location of the sod will be determined by the City Manager.

Yeas: Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson and Edison – 7
Nays: -0-

98-136. The Public Safety Report for the month of September 1997 was received.

98-137. No other public comment was received.

98-138. Commissioner Walton encouraged everyone to vote in the election on November 6th.

Commissioner Bartman thanked Officer Brian Davis for his assistance unlocking her vehicle at City Hall recently. Commissioner Bartman also complimented Building Inspector Sharon Conley for the article that she was featured in for the Grand Rapids Press on November 3rd.

Mayor Edison wished “good luck” to all four of the candidates in the upcoming election.

98-139. The regular meeting was adjourned at 8:37 p.m. subject to the call of the Mayor until November 17, 1997.

Karen K. Brower, City Clerk

Attachments: A – Ordinance Amendment regarding non-conforming uses or structures
B – Ordinance Amendment regarding waste hauling regulations

Attachments listed above are available for inspection at the office of the City Clerk.

**PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS**

Regular Meeting Held November 17, 1997

The meeting was called to order by Mayor Edison at 7:30 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Frakie, Mehney, Walton, Williamson and Mayor Edison

Absent: Commissioner Orlebeke

Also Present: City Manager Donovan; City Attorney Huff; City Services Director Baragar; Finance Director VanderWall; Public Safety Director Gallagher; Deputy Public Safety Director Spencer; Asst. Parks & Recreation Director Bunn; Building Inspector Conley; City Clerk Brower

98-140. The minutes of the regular meeting held November 3, 1997 were received as submitted.

98-141. Bartman-Williamson. That payroll disbursements in the amount of \$166,224.10; county and school disbursements in the amount of \$42,438.94; and total remaining disbursements in the amount of \$300,241.89; as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison – 6

Nays: -0-

98-142. A zoning variance hearing was held regarding the request of Mr. and Mrs. Richard Kay of 1155 Idema to allow the construction of a mudroom which would connect the house and garage creating a side yard setback of 3'-6" instead of the required 10'-0" and a 23'-0" rear yard setback instead of the required 25'-0".

Patrick Thompson, representative for Mr. and Mrs. Kay, was present and spoke in favor of the variance request.

No other public comment was received. Mayor Edison closed the public hearing.

98-142-A. Mehney-Bartman. That the request of Mr. and Mrs. Richard Kay of 1155 Idema to allow the construction of a mudroom which would connect the house and garage creating a side yard setback of 3'-6" instead of the required 10'-0" and a 23'-0" rear yard setback instead of the required 25'-0" be approved.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison – 6

Nays: -0-

98-143. A zoning variance hearing was held regarding the request of Mr. and Mrs. Brendan Kelly of 2110 San Lu Rae to allow the construction of a covered porch to the rear of the house creating a 19'-0" rear yard setback instead of the required 25'-0".

Rob Sears, architect for Mr. and Mrs. Kelly, was present and spoke in favor of the variance request.

The following communications were received at City Hall concerning this variance request:

* Julie and Charles Harrett, 2107 San Lu Rae

In Favor

Mayor Edison closed the public hearing.

98-143-A. Williamson-Mehney. That the request of Mr. and Mrs. Brendan Kelly of 2110 San Lu Rae to allow the construction of a covered porch to the rear of the house creating a 19'-0" rear yard setback instead of the required 25'-0" be approved.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison – 6
Nays: -0-

- 98-144. A zoning variance hearing was held regarding the request of Mr. Michael Salhaney of 2326 Brighton Drive to allow the division of the parcel located at 2326 Brighton Drive to create two non-conforming lots and to allow the second lot to be a buildable lot.

Michael Salhaney, 2326 Brighton Drive, was present and spoke in favor of the variance request.

Mayor Edison closed the public hearing.

The City Commission found no change in circumstance from the time the original variance was granted in 1991 which was not acted upon by Mr. Salhaney.

- 98-144-A. Mehney-Bartman. That the request of Mr. Michael Salhaney of 2326 Brighton Drive to allow the division of the parcel located at 2326 Brighton Drive to create two non-conforming lots and to allow the second lot to be a buildable lot be approved.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison – 6
Nays: -0-

- 98-145. Consideration of a request to award a contract for the Parks & Recreation Master Plan.

Parks & Recreation Director Rhodes outlined the need for an updated master plan to apply for federal and state funding of parks projects and the process of advertising, reviewing and interviewing the firms that submitted proposals. The recommendation to hire MC Smith Associates was reached by the staff involved, the selection panel who interviewed the candidates and the Parks & Recreation Commission.

Commissioner Frakie questioned whether all of the proposals were for the same services. City Manager Donovan replied that the interview panel had reviewed the proposals in detail and asked many questions of the firms submitting proposals. Though there are many factors involved, the committee felt all firms had adequate knowledge of the areas important to the City.

Commissioner Williamson stated that he was uncomfortable approving the high bid on a project when he had not had the opportunity to review all of the proposals submitted. City Manager Donovan informed the commission that the other proposals are available for review.

Mayor Edison reported that the panel had recommended MC Smith Associates because of their experience in applying for grants, specifically the help they provided to the City on the grants for Manhattan Recreation Area.

Commissioner Walton outlined the representations made by Mike Smith of MC Smith Associates at the Parks & Recreation Commission meeting. Commissioner Walton felt these issues should be included in the motion to approve the contract for the master plan and should be written into the contract as well:

- Mike Smith and James DeWilde will be the primary staff assigned to the East Grand Rapids Parks & Recreation Master Plan. The project will not be passed along to associates;
- The cost of \$9,800.00 is a not-to-exceed amount with the reimbursable expenses being the only variable amount in this contract;
- Although the plans and designs are only preliminary, these drawings will become the property of the City of East Grand Rapids and will be held by the City and not by MC Smith Associates.

Commissioner Bartman informed the City Commission that she had looked at the proposals submitted by other firms and was impressed with the quality of their proposals as well as the proposal by MC Smith. Commissioner Bartman also checked the references of all of the firms who submitted proposals and found

all references to be satisfactory. She also contacted the State of Michigan and was told that the other firms had successfully applied for grant monies.

- 98-145-A. Mehney-_____. That the recommendation of the Parks & Recreation Commission to hire M.C. Smith & Associates Architectural Group to update the parks and recreation master plan with the conditions set forth above at a cost of \$9,860.00 plus reimbursable expenses be approved.

Motion failed due to lack of a second.

Commissioner Williamson questioned the phrase in the MC Smith proposal which quoted the price of \$9,800 "if both portions of the plan are awarded" and inquired if there was a change in price since the athletic portion of the plan was not awarded to MC Smith. Commissioner Williamson also asked for an estimate of the types and charges that would be reimbursable for MC Smith Associates and for the other vendors.

Commissioner Mehney felt that the interview panel and the Parks & Recreation Commission had reviewed all of the proposals and that their recommendation should be accepted.

Mayor Edison stated that this matter would be brought back to the City Commission at a future meeting with more information and asked the commissioners to contact City Manager Donovan with specific questions to be answered for the next meeting.

- 98-146. A public hearing was held regarding the ordinance amendment to Sections 5.41, 5.42 and 5.43 of Chapter 50 of Title V of the City Code regarding non-conforming uses or structures.

No public comment was offered. Mayor Edison closed the public hearing.

- 98-146-A. Williamson-Frakie. That an ordinance amendment to Sections 5.41, 5.42 and 5.43 of Chapter 50 of Title V of the City Code regarding non-conforming uses or structures be adopted as set forth in Exhibit "A" attached hereto.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison – 6
Nays: -0-

- 98-147. Consideration of a request to award a contract for the renewal of health, life and disability insurance coverage.

- 98-147-A. Walton-Bartman. Motion to waive the competitive bidding process for the upcoming fiscal year and to accept renewal proposals for life insurance with American United Life, disability coverage with Fortis Benefits, flexible benefit administration with ASR and stop loss coverage with First Allmerica with ASR being the administrator as recommended by the Finance Director.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison – 6
Nays: -0-

- 98-148. Consideration of a request to accept vehicles from the drug seizure program

- 98-148-A. Williamson-Bartman. That the request to accept three vehicles and a boat that are available through the drug seizure program at a projected cost of \$9,200.00.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison – 6
Nays: -0-

98-149. Consideration of a request to approve emergency repairs made to pumping equipment.

98-149-A. Bartman-Williamson. To authorize payment to the following contractors for emergency repairs made to pumping equipment on October 6, 1997 from the Water/Sewer Fund: GHC Mechanical in the amount of \$1,708.89, River City Electronics in the amount of \$7,208.97, Advanced Emergency Power Systems in the amount of \$1,554.25, and Omega Systems in the amount of \$65.00; and to approve a transfer of an additional \$5,000 from the undesignated fund balance to this account to cover anticipated maintenance costs for the remainder of the year.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison – 6

Nays: -0-

98-150. The City Attorney's report on policies and procedures set by the Parks & Recreation Commission was received. Since the resolution that established the Parks & Recreation Commission on January 18, 1993 designated this body as an advisory board to the City Commission, the City Commission must ultimately approve the decisions made by the Parks & Recreation Commission.

98-151. The preliminary minutes of the Planning Commission meeting held October 14, 1997 were received.

98-152. The preliminary minutes of the Parks & Recreation Commission meeting held October 13, 1997 were received.

98-153. No other public comment was received.

98-154. Commissioner Mehney told Commissioners Frakie and Walton that serving on the commission with them for the past eight years had been a pleasure and the two of them would be missed.

Commissioner Bartman reported that the banners that had been placed on utility poles in Gaslight Village looked great. She also expressed her thanks to Commissioner Williamson for his assistance in opening her locked vehicle. Commissioner Bartman also reported on a meeting she had attended on the stormwater runoff from the Windmere development across the East Beltline and its effect on Reeds Lake—there are handouts available from Commissioner Bartman if anyone is interested. Commissioner Bartman also stated that Commissioners Frakie and Walton will be missed.

Commissioner Williamson commented on the vacuum created on his end of the commission table when Commissioners Frakie and Walton retire next month and felt their shoes would be difficult ones to fill.

Commissioner Frakie thanked the other commissioners for a wonderful learning experience serving on the City Commission for the last eight years. He felt he was leaving the City in good hands with the other commissioners.

Commissioner Walton thanked everyone under the sun for their contributions—especially the department heads and staff for their service and his fellow commissioners for their dedication to the residents of East Grand Rapids and to the city itself. Commissioner Walton also thanked former mayor Nyal Deems for encouraging him to run for office in the first place. He expressed his congratulations to new commissioners Don Lawless and Jack Shimko and wished them luck in their new positions. He stated that it would be hard to leave the commission, but that it had been a totally rewarding experience that he had enjoyed very much.

Mayor Edison expressed his appreciation for Commissioners Frakie and Walton and their commitment to the good of the City over the past years. It has been a privilege serving with them—their insight and humor will be missed.

98-155. Williamson-Bartman. Motion to enter into an executive session to discuss collective bargaining, an

attorney's opinion and pending litigation in accordance with Sections 8(c), 8(h) and 8(e) of the Open Meetings Act. A roll call vote was taken.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison – 6

Nays: -0-

98-156. The meeting adjourned at 8:24 p.m. to hold the executive session. The meeting resumed at 9:20 p.m. following the executive session.

98-157. Consideration of a request to approve a two-year contract with the POLC Lieutenant's Union.

98-157-A. Williamson-Bartman. That the two-year agreement with the Lieutenant's Union be approved as recommended by the City Manager.

Yeas: Bartman, Frakie, Mehney, Walton, Williamson and Edison – 6

Nays: -0-

98-158. The regular meeting was adjourned at 9:21p.m. subject to the call of the Mayor until December 1, 1997.

Karen K. Brower, City Clerk

Attachments: A – Ordinance Amendment regarding non-conforming uses or structures

Attachments listed above are available for inspection at the office of the City Clerk.

**PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS**

Regular Meeting Held December 1, 1997

The meeting was called to order by President Williamson at 7:30 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Frakie, Mehney, Orlebeke, Walton, Williamson, Shimko and Lawless

Absent: Mayor Edison

Also Present: City Manager Donovan; City Attorney Huff; City Services Director Baragar; Finance Director VanderWall; Public Safety Director Gallagher; City Clerk Brower

98-159. The minutes of the regular meeting held November 17, 1997 were received as submitted.

98-160. Commission President Williamson presented gifts and proclamations to Commissioners Frakie and Walton in appreciation for their years of service to the City Commission.

98-161. City Clerk Brower administered the oath of office to Second Ward Commissioner Don Lawless, Third Ward Commissioner Jack Shimko, and First Ward Commissioner Cindy Bartman. The two new commissioners were seated at the commission table.

98-162. Commission President Williamson advised of the following communication received at City Hall:

A) Letter from a resident thanking the Public Safety Department for their quick action following an electrical fire at her home recently.

98-163. Bartman-Orlebeke. That payroll disbursements in the amount of \$153,359.24; and total remaining disbursements in the amount of \$272,643.39; as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Lawless, Mehney, Orlebeke, Shimko and Williamson – 6

Nays: -0-

98-164. Consideration of a request to award a contract for carpeting of several areas within city buildings.

98-164-A. Bartman-Orlebeke. That the request to award a contract to Johnson Commercial Flooring in the amount of \$8,349.13 to replace carpeting in the multi-purpose room in the lower level of city hall, the office area of the Streets & Utilities Building and to install rubber stair treads on the interior stairway at city hall be approved.

Yeas: Bartman, Lawless, Mehney, Orlebeke, Shimko and Williamson – 6

Nays: -0-

98-165. The City Services Department Report for the month of October 1997 was received.

98-166. The Public Safety Department Report for the month of October 1997 was received.

98-167. No other public comment was received.

98-168. Commissioner Mehney reported that he had received a call from a resident of Frederick Drive about paving their street. Commissioner Mehney asked that the City Commission review this issue again and improve any remaining streets that are still gravel. Commission President Williamson asked the City Manager to

develop a plan to bring this matter before the Infrastructure Committee and the City Commission.

Commissioners Bartman and Orlebeke welcomed Jack Shimko and Don Lawless to the City Commission.

Commissioner Lawless thanked everyone for their good wishes and stated he was looking forward to working with everyone.

Commissioner Shimko thanked the city staff for the orientation and tour of city operations and wished good luck to Mike Walton and Jim Frakie.

Commission President Williamson thanked the Parks & Recreation Department for their work putting on the tree lighting ceremony in Gaslight Village over the Thanksgiving weekend.

98-169. The regular meeting was adjourned at 7:45 p.m. subject to the call of the Mayor until December 15, 1997.

Karen K. Brower, City Clerk

**PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS**

Regular Meeting Held December 15, 1997

The meeting was called to order by Mayor Edison at 7:30 p.m. in the City Commission Chambers at City Hall.

Present: Commissioners Bartman, Lawless, Mehney, Orlebeke, Shimko, Williamson, and Mayor Edison

Absent: None

Also Present: City Manager Donovan; City Attorney Huff; Parks & Recreation Director Rhodes; City Clerk Brower

98-170. The minutes of the regular meeting held December 1, 1997 were received as submitted.

98-171. Mayor Edison advised of the following communications received at City Hall:

A) Letter from Mr. Rautio thanking the City Manager and City Commission for implementing the water and sewer construction programs to alleviate flooding during heavy rains.

98-172. Williamson-Orlebeke. That payroll disbursements in the amount of \$127,707.02; county and school disbursements in the amount of \$39,759.55; and total remaining disbursements in the amount of \$109,554.97; as approved by the Finance Committee, be allowed and the Clerk be authorized to draw an order on the Treasurer for the respective amounts.

Yeas: Bartman, Lawless, Mehney, Orlebeke, Shimko, Williamson and Edison – 7
Nays: -0-

98-173. Consideration of a request to add to the agenda an executive session to discuss a personnel matter in accordance with Section 8(a) of the Open Meetings Act.

98-173-A. Williamson-Bartman. Motion to add to the agenda an executive session to discuss a personnel matter in accordance with Section 8(a) of the Open Meetings Act. A roll call vote was taken.

Yeas: Bartman, Lawless, Mehney, Orlebeke, Shimko, Williamson and Edison – 7
Nays: -0-

98-174. Williamson-Bartman. Motion to enter into an executive session to discuss a personnel matter in accordance with Section 8(a) of the Open Meetings Act. A roll call vote was taken.

Yeas: Bartman, Lawless, Mehney, Orlebeke, Shimko, Williamson and Edison – 7
Nays: -0-

98-175. The meeting adjourned at 7:34 p.m. to hold the executive session.

98-176. The meeting resumed at 7:51 following the executive session.

98-177. Approval of City Commission Committee assignments.

98-177-A. Orlebeke-Lawless. That the following committee assignments for commission members be approved as recommended by Mayor Edison:

Blodgett Facility Study Committee - Cindy Bartman, Tim Orlebeke, Steve Edison
Finance Committee - Tim Orlebeke, Don Lawless, Kent Williamson

Infrastructure Committee - Cindy Bartman, Tim Orlebeke, Jack Shimko
Personnel Committee - Dave Mehney, Cindy Bartman, Don Lawless
Superintendent's Advisory Council - Steve Edison
Board of Review - Dave Mehney, Don Lawless
GRATA Board - Tim Orlebeke
Joint Facilities Committee - Dave Mehney, Don Lawless, Steve Edison
Library Commission - Steve Edison
Metro Council - Steve Edison
Planning Commission - Jack Shimko
Parks & Recreation Commission - Jack Shimko
Traffic Commission - Kent Williamson
Waste-To-Energy - Kent Williamson

Yeas: Bartman, Lawless, Mehney, Orlebeke, Shimko, Williamson and Edison – 7
Nays: -0-

98-178. Consideration of a request to award a contract for the Parks & Recreation Master Plan.

98-178-A. Mehney-Shimko. That a contract for the Parks & Recreation Master Plan be awarded to M.C. Smith & Associates and Architectural Group with the following understandings:

- the cost for the project will not exceed \$9,860.00 for the study plus the final report costs of \$25.00 per copy;
- the primary work will be done by Mike Smith and James DeWilde;
- the final drawings and concepts will become the property of the City of East Grand Rapids.

Commissioner Williamson questioned why the three bids which were lower than M.C. Smith were rejected and why the M.C. Smith proposal was changed to include the miscellaneous costs which had previously been extras to the quoted cost.

P.K. Mason, a member of the Selection Committee and the Parks & Recreation Commission, was present and explained that one of the firms interviewed very poorly and did not portray the firm well. The other two firms were lacking in the experience specifically related to lakefront and nature areas that the committee felt was extremely important. In addition, two of the firms were from outside the metropolitan area which meant they were not familiar with the community feel of East Grand Rapids and which would mean increased travel expenses.

City Manager Donovan reported that references were checked on all the firms interviewed and all clients reported satisfaction with the respective firms. All firms were also contacted to clarify the quoted price and any extra charges. When contacted, M.C. Smith indicated they would include the miscellaneous costs except for the final reports in their proposed price.

Mike Smith of M.C. Smith Associates was present and answered questions concerning the process of applying for grants and the services and documents which would be provided to East Grand Rapids.

Commissioner Williamson expressed his confidence in M.C. Smith to perform the work requested, but reiterated his conviction that the City's bid process be adhered to and that the lowest bidders be given every consideration in cases where the quality of work was the same.

98-178-B. Lawless-Orlebeke. Motion to amend 98-178-A. to include the requirement that the final drawings and diskettes containing the drawings would become the property of the City of East Grand Rapids, and to direct the City Attorney to review the final contract between M.C. Smith Associates and the city to insure that all of the items discussed by the City Commission and recommended by the City Manager were included in the contract.

Vote on 98-178-B.

Yeas: Bartman, Lawless, Mehney, Orlebeke, Shimko, Williamson and Edison – 7
Nays: -0-

Vote on 98-178-A. as amended.

Yeas: Lawless, Mehney, Orlebeke, Shimko, Williamson and Edison – 6
Nays: Bartman - 1

98-179. Introduction of an ordinance amendment to Section 2.11 of Chapter 21 of Title II of the City Code pertaining to regulations for waste haulers.

98-179-A. Williamson-Orlebeke. That an ordinance amendment to Section 2.11 of Chapter 21 of Title II of the City Code pertaining to waste hauling regulations be introduced as set forth in Exhibit "A" attached hereto.

Yeas: Bartman, Lawless, Mehney, Orlebeke, Shimko, Williamson and Edison – 7
Nays: -0-

98-180. The preliminary minutes of the Library Commission meeting held October 27, 1997 were received.

98-181. The preliminary minutes of the Library Commission meeting held November 24, 1997 were received.

98-182. The preliminary minutes of the Parks & Recreation Commission meeting held November 10, 1997 were received.

98-183. The preliminary minutes of the Planning Commission meeting held November 12, 1997 were received.

98-184. The City Services Department Report for the month of November 1997 was received.

98-185. No other public comment was received.

98-186. Commissioner Bartman congratulated Reeds Lake Inn on their re-opening in their new location in Gaslight Village. Commissioner Bartman also wished everyone a happy holiday season.

Commissioner Lawless welcomed the high school government class which was attending the meeting. Commissioner Lawless also thanked the Streets & Utilities division for the excellent lunch they put on recently to raise money for a needy family.

Mayor Edison thanked Commissioner Williamson for filling in for him at the City Commission meeting and the tree lighting ceremony while he was on vacation.

98-187. The regular meeting was adjourned at 8:20 p.m. subject to the call of the Mayor until January 5, 1998.

Karen K. Brower, City Clerk

Attachments: A – Ordinance Amendment to Section 2.11 regarding waste hauling regulations

Attachments listed above are available for inspection at the office of the City Clerk.