

©PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held March 6, 2023**

Mayor Favale called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Mayor Favale.

Absent: None.

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; City Clerk Parmenter; Finance Director Seath, Parks & Recreation Director Melville, Zoning Administrator Gianotti and Public Safety Chief Herald.

2023-10. Ryan Burdick was sworn in as new First Ward Commissioner.

2023-11. The agenda was approved as submitted.

2023-12. Public comment: None.

2023-13. Mayor and City Commission comments, including committee liaison reports.

Commissioner Schulz said that the Yule Ball had great participation and congratulated the EGR Boys Swim Team and Hockey Team.

Commissioner Burdick thanked the Commission for putting trust in him and he looks forward to working with everyone. He also thanked his family.

Commissioner Wessely received a request from a citizen to extend parking limits on Vesta Lane. Request to be passed on to staff for review.

City Manager Charles reminded everyone about the Strategic Planning Retreat this Saturday.

2023-14. Consider authorization of funding for the playground improvement project.

Parks and Recreation Director Melville highlighted the request and noted that the Board of Education would be voting on this next.

City Manager Charles noted that Joint Facilities had met and did recommend approval and the City would hold the contracts. He also mentioned that we are looking at using ARPA funds and that this does not impact other projects.

Commissioner Hamrick asked for a review of what ARPA funds were. City Manager Charles said that the City received 1.2 million and it can be considered general fund dollars. He also noted that it had to be incurred by 2024 and spent by 2026.

Anthony Morey, EGR Public Schools, thanked City staff and commission for their work with this project. The project has been student focused. The school is committed to funding the project.

Mayor Favale spoke regarding the funding going on now for the replacement of equipment years down the road.

Commissioner Hamrick supports the project.

- 2023-14-A. Arendshorst-Schulz. To authorize funding for the playground improvement project in the amount of \$4.445 Million, including awarding the bid for playground site work to Katerberg VerHage of Grand Rapids, MI for the base contract of \$3,221,155.11 with a project contingency of \$297,314 and the site furniture contract award to Anova Furnishings for \$113,722.70.

Commissioners Arendshorst and Schwartz both agree that it has been a long project, but it is going to be great.

Mayor Favale thanked everyone for their time and effort that was put into making this happen.

Commissioner Wessely said that we are very fortunate to be able to do this project and said that it would not be possible without the work of staff.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

- 2023-15. Consider first reading for amendments to various sections of Chapter 50 of Title V of the Code of Ordinances.

Zoning Administrator Gianotti highlighted the amendments.

Commissioner Arendshorst asked if it restricted the number of employees allowed. Zoning Administrator Gianotti said that it allowed all family member in the household plus one employee.

City Manager Charles stated that this is a work in progress. This was brought to light during the pandemic. It will be changed and modified as time goes on.

- 2023-15-A. Hamrick-Schwartz. To accept the first reading for amendments to various sections of Chapter 50 of Title V of the Code of Ordinances.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

- 2023-16. Consider carpet and vinyl flooring improvements in the amount of \$53,679 plus \$1,321 for contingency.

Deputy City Manager LaFave highlighted the request.

- 2023-16-A. Schulz-Arendshorst. To approve a contract with Seelye Group LTD for carpet and vinyl flooring improvements in the amount of \$53,679 plus \$1,321 for contingency.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

- 2023-17. Consider floor reconditioning of the Department of Public Safety Apparatus Bay floor in the amount of \$15,225 plus 10% contingency.

Deputy City Manager LaFave highlighted the request.

- 2023-17-A. Schulz-Schwartz. To approve a contract with Tekton Home Improvements for floor reconditioning of the Department of Public Safety Apparatus Bay floor in the amount of \$15,250 plus 10% contingency.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

- 2023-18. Consider approving the purchase of IT Incident Response/Disaster Recover Planning consulting services.

Finance Director Seath highlighted the request.

City Manager Charles noted that it would tell us what is critical and what is not.

- 2023-18-A. Schwartz-Arendshorst. To approve the purchase of IT Incident Response/Disaster Recover Planning consulting services from i3 Business Solutions in the amount of \$14,500.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

- 2023-19. Consider approving the purchase of a plotter, installation and training services and a 4-year extended warranty.

Finance Director Seath highlighted the request and noted that the purchase is through the same company that we currently use for repairs.

Commissioner Arendshorst questioned the cost of the extended warranty. City Manager Charles said that this was a highly used piece of equipment and was highly technical.

Commissioner Schulz asked how old our previous plotter was. Deputy City Manager LaFave said it was purchased in 2008.

- 2023-19-A. Arendshorst -Wessely. To approve the purchase of a plotter, installation and training services and a 4-year extended warranty from Engineering Supply in the amount of \$9,005.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2023-20. Consider roof replacements and associated budget amendments from the General Fund ending balance in the amount of \$241,917 plus 10% for contingency.

Deputy City Manager LaFave highlighted the request.

2023-20-A. Wessely-Hamrick. To approve roof replacements and associated budget amendments in the amount of \$241,917 plus 10% contingency from Weather Shield Roofing Systems.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2023-21. Wessely-Schwartz. To approve the consent agenda as follows:

2023-21-A. Minutes of the regular meeting held February 20, 2023.

2023-21-B. Disbursement of funds: payroll disbursements of \$248,687.81; county and school disbursements of \$618,820.12, and total remaining disbursements of \$1,245,895.31.

2023-21-C. Meeting calendar for FY 2023/2024.

2023-21-D. Minutes of the July 25, 2022 Parks & Recreation Commission meeting.

2023-21-E. Minutes of the August 22, 2022 Parks & Recreation Commission meeting.

2023-21-F. Minutes of the September 26, 2022 Parks & Recreation Commission meeting.

2023-21-G. Minutes of the October 24, 2022 Parks & Recreation Commission meeting.

2023-21-H. Minutes of the November 28, 2022 Parks & Recreation Commission meeting.

2023-21-I. Minutes of the September 28, 2022 Zoning Board of Appeals meeting.

2023-21-J. Minutes of the October 11, 2022 Planning Commission meeting.

2023-21-K. Minutes of the December 13, 2022 Planning Commission meeting.

2023-21-L. Minutes of the January 10, 2022 Planning Commission meeting.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 5  
Nays: -0-

2023-22. Consider authorizing the Commission to enter into closed session under 15.268(c) for strategy and negotiations relating to a collective bargaining agreement.

2023-22-A. Arendshorst-Hamrick. To authorize the commission to enter into a closed session at 6:58 p.m. under 15.268(c) of the open meetings act.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

The meeting adjourned at 6:58 p.m., subject to the call of the Mayor until March 20, 2023.

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Lori A Parmenter, City Clerk