

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held August 7, 2023**

Mayor Favale called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Mayor Favale.

Absent: None.

Also Present: City Manager Charles; Deputy City Manager LaFave; Assistant City Attorney Roth; Finance Director Seath; Parks & Recreation Director Melville; Public Safety Chief Herald; City Clerk Parmenter

2023-145. The agenda was approved as submitted.

2023-146. Public comment:

Rachel Blair, 2110 Hall St., stated that she is running for Third Ward Commissioner in the November election.

2023-147. Mayor and City Commission comments, including committee liaison reports.

Commissioner Hamrick noted the Planning Commission meeting Tuesday at 5:30 and said that there would be another workshop regarding accessory dwelling units.

Commissioner Schulz said that the Community Foundation in partnership with the GVBA hosted an Artisan Market and it was well received and reminded everyone about the Second Saturday event this Saturday and the bike recycle event.

Commissioner Burdick stated that he attended one of the Manhattan Park outreach sessions and that the information was easy to digest and there was a lot of positive feedback.

Commissioner Wessely mentioned the Community Foundation meeting this week and feedback from public is welcome as they are working on their strategic planning.

Mayor Favale also attended a Manhattan Park outreach session and complimented the Parks and Recreation department for putting on a great event.

City Manager Charles noted Taste of East next Thursday, and the work session at the end of the Commission meeting on August 21<sup>st</sup> regarding the Master Plan.

2023-148. Consider the introduction of an Ordinance Amendment to Section 5.406 of Chapter 54 of Title V of the City Code to amend the procedures for approving land division requests.

Deputy City Manager La Fave reviewed the ordinance amendment and noted that this would be in alignment with the best practices.

2023-0148-A. Hamrick-Arendshorst. To accept the introduction of an Ordinance Amendment to Section 5.406 of Chapter 54 of Title V of the City Code to amend the procedures for approving land division requests.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2023-149. Consider approval of a Policy and Guidelines for the Installation of RRFB devices for uncontrolled sidewalks.

Deputy City Manager La Fave highlighted the request.

2023-0149-A. Arendshorst-Schwartz. To approve a Policy and Guidelines for the Installation of RRFB devices for uncontrolled sidewalks.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2023-150. Consider replacement of the Remington Park restroom facility roof in the amount of \$11,400 plus 15% contingency.

Deputy City Manager La Fave highlighted the request.

Commissioner Wessely asked about the possibility of solar panels for the facility. Deputy City Manager La Fave noted that usage is very low due to the utilization of natural light and LED lights.

2023-0150-A. Burdick-Schulz. To approve the replacement of the Remington Park restroom facility roof in the amount of \$11,400 plus 15% contingency with Moroney Roofing.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2023-151. Consider authorizing the purchase of a sewer crawler inspection camera in the amount of \$72,085 with a 5% contingency.

Deputy City Manager La Fave highlighted the request and stated that initial training and support was included in the cost.

2023-0151-A. Schulz-Schwartz. To authorize the purchase of a sewer crawler inspection camera in the amount of \$72,085 with a 5% contingency from MTech Company.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2023-152. Consider awarding the Breton Road and Boston Street traffic signal project in the amount of \$194,385.92 with a contingency of 10%.

Deputy City Manager La Fave highlighted the request.

2023-0152-A. Schwartz-Arendshorst. To award the Breton Road and Boston Street traffic signal project in the amount of \$194,385.92 with a contingency of 10% to Strain Electric.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2023-153. Consider a proposal in the amount of \$24,300 for resurfacing of 4 courts at the Canepa Tennis Center.

Parks and Recreation Director Melville highlighted the request.

2023-0153-A. Arendshorst-Schulz. To approve the proposal submitted by Racquet Sports in the amount of \$24,300 for resurfacing of 4 courts at the Canepa Tennis Center.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2023-154. Consider authorizing the purchase of Reeds Lake Trail mile marker posts and panels in the amount of \$5,523.00.

Parks and Recreation Director Melville highlighted the request.

2023-0154-A. Schulz-Burdick. To authorize the purchase of Reeds Lake Trail mile marker posts and panels in the amount of \$5,523.00 from Vacker Signs.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2023-155. Consider approving facility HVAC equipment in the amount of \$153,986 with a 10% contingency.

Deputy City Manager La Fave highlighted the request and noted that it was a carry-over from last fiscal year.

2023-0155-A. Burdick-Wessely. To approve facility HVAC equipment in the amount of \$153,986 with a 10% contingency from Northwest Kent Mechanical.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2023-156. Consider authorizing staff to partner with EGRPS to complete facility assessments at Wealthy Elementary in the amount of \$80,349.00 with costs to be split 50/50 between the City and EGRPS.

Parks and Recreation Director Melville highlighted the request and noted the discount if both proposals were completed together.

Commissioner Burdick questioned the timing of the work. Parks and Recreation Director Melville stated that it would begin the week of August 24<sup>th</sup> and be completed before Labor Day but not open back up until September 11<sup>th</sup>.

Commissioner Schulz asked about the disruption to swim classes. It was noted that it was minimal.

Commissioner Hamrick asked if this was in the Joint Facility's budget for this year. City Manager Charles noted that it was not.

2023-0156-A. Schulz-Schwartz. To authorize staff to partner with EGRPS to complete facility assessments at Wealthy Elementary in the amount of \$80,349.00 with costs to be split 50/50 between the City and EGRPS.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2023-157. Designate a delegate and alternate for the Annual Michigan Municipal League Business meeting held during the annual convention.

City Manager Charles highlighted the request.

2023-0157-A. Hamrick-Arendshorst. To designate City Manager Charles as delegate and Commissioner Burdick as alternate for the Annual Michigan Municipal League Business meeting held during the annual convention.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2023-158. Consider participating in the National Opioid Settlement Agreement with Walgreens and authorize the City Manager to execute any documents necessary on behalf of the City of East Grand Rapids.

City Manager Charles highlighted the request.

2023-0158-A. Arendshorst-Schulz. To approve participating in the National Opioid Settlement Agreement with Walgreens and authorize the City Manager to execute any documents necessary on behalf of the City of East Grand Rapids.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2023-159. Consider accepting a \$1.96 Million grant for the City’s closed defined benefit pension fund.

City Manager Charles highlighted the request.

2023-0159-A. Burdick-Arendshorst. To accept a \$1.96 Million grant for the City’s closed defined benefit pension fund.

Yeas: Arendshorst, Burdick, Hamrick, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2023-160. Arendshorst-Hamrick. To approve the consent agenda as follows:

2023-0160-A. Minutes of the regular meeting held July 17, 2023.

2023-0160-B. Disbursement of funds: payroll disbursements of \$299,984.68; county and school disbursements of \$2,225,579.40 and total remaining disbursements of \$924,487.80.

2023-0160-C. Parks and Recreation Committee minutes of the May 22, 2023 meeting.

2023-0160-D. Consider casting a vote for six candidates for the Michigan Municipal League Workers’ Compensation Fund.

2023-0160-E. Consider the purchase of winter maintenance road salt in the amount of \$68.40 per ton.

2023-0160-F. Consider authorizing an agreement for the placement of a 4-unit kayak kiosk in the amount of \$8,000.

2023-0160-G. Consider a resolution to adopt the Support Emergency Operations Plan.

2023-0160-H. Consider approving moving the Administrative Clerk I position from part-time to full-time.

2023-0160-I. Consider authorizing staff to purchase Middle School football jerseys from League Outfitters in the amount of \$7,600.00.

The meeting adjourned at 6:51 p.m., subject to the call of the Mayor until August 21, 2023.

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Lori A Parmenter, City Clerk