

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held January 3, 2022**

Mayor Favale called the meeting to order at 6:07 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Pachla, Schulz, Schwartz, Wessely and Mayor Favale

Absent: Commissioner Hamrick

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; Parks & Recreation Director Melville; Finance Director Seath

- 2022-01. The agenda was approved as published with the addition of Report of the Mayor and City Commissioners as Item #4.
- 2022-02. Tom Tilma, 1635 Hall, spoke on behalf of the EGR Sustainability Committee about future recycling events and asked the city to adopt a resolution committing to carbon neutrality and better environmental practices.
- 2022-03. Commissioners Arendshorst and Pachla thanked the city's public works crews for all their work clearing the streets during recent snow events.
- Commissioner Wessely reminded everyone that the Public Works Department would be collecting holiday greenery and Christmas trees during the first two weeks of January.
- City Manager Charles noted the Strategic Planning session would take place January 29. Mr. Charles congratulated front desk receptionist Jane Gray on her upcoming retirement, and thanked Communications Specialist Chiara Licari for all her work on the city's behalf over the last three years and wished her well in her new position.
- 2022-04. Mayor Favale presented a proclamation to Library Manager Dawn Lewis naming January 14, 2022 as "Dawn Lewis Day" in East Grand Rapids in recognition of her contributions to the community since 2005. The commission congratulated Mrs. Lewis on her many accomplishments and wished her well as she transitions to a part-time role within the Kent District Library system.
- 2022-05. Authorization to bid street maintenance projects for FY 2021-22.
- Deputy City Manager LaFave requested approval to seek bids and award contracts for street maintenance projects up to budgeted amounts to secure contractors and materials early in a very competitive bidding environment.
- 2022-05-A. Arendshorst-Schwartz. To approve the recommended mill and overlay street projects based on the qualified low bidder within the FY 21/22 street budgets, purchase of utility castings and covers from East Jordan Iron Works within FY 21/22 budgets, a budget amendment to address the joint mill and overlay project with the City of Grand Rapids for FY 21/22 and pavement preservation projects under the Kent County Road Commission bid contract subject to the programmed and approved FY 22/23 street budgets.

Yeas: Arendshorst, Pachla, Schulz, Schwartz, Wessely and Favale – 6

Nays: -0-

2022-06. Pachla-Wessely. To approve the consent agenda as follows:

- 2022-06-A. Minutes of the regular City Commission meeting held December 20, 2021.
- 2022-06-B. Payroll disbursements of \$260,935.15; county and school disbursements of \$434,751.27, and total remaining disbursements of \$505,383.08.
- 2022-06-C. Personnel realignments in the parks & Recreation Department to reinstate the Assistant Director of Parks & Recreation position and to promote Shannyn Fasbender to that role.
- 2022-06-D. Changes to the Finance Department to reclassify one part-time position to a full-time position and to add hours to a part-time position as outlined in the agenda materials.
- 2022-06-E. Preliminary minutes of the Joint Facilities Committee meeting held October 12, 2021.

Yeas: Arendshorst, Pachla, Schulz, Schwartz, Wessely and Favale – 6

Nays: -0-

2022-07. City Manager Charles and Parks & Recreation Director Melville outlined a proposed process and timeline to implement the first phases of the Parks Improvement Millage approved by voters in November. City staff will work with school officials to determine the timeline and best process to begin replacement of the playground equipment with projects likely starting in 2023 to allow time for public/parent input and ordering components. Mr. Charles recommended the Joint Facilities Committee oversee this process and make periodic reports to both the City Commission and School Board.

The various improvements proposed for Manhattan Park, including possible pickleball courts, are dependent on public input and whether the city applies for and/or receives a grant from the State for any components. Projects could begin as soon as 2023 or may be held until 2024 if a grant is received due to state timelines.

The commission discussed the addition of more nature trails through city properties and decided to focus attention first on improving and upgrading the existing trails with better drainage, structures/bridges, security, and other safety features like lighting, if possible.

Staff members have been discussing possible locations within Gaslight Village for added amenities or a small park or greenspace and will report on these options later.

The City Commission discussed whether to seek proposals for a bond attorney and financial advisor or continue utilizing the professionals used during the recent bond refinancing for the community center. Because it is a specialized field with only minor differences in the fees and services, the commission felt it would be more prudent to continue using the current relationships to hopefully avoid interest rate increases in the time it would take to seek proposals.

The meeting adjourned at 7:33 p.m., subject to the call of the Mayor until January 18, 2022.

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Karen K. Brower, City Clerk

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held January 18, 2022**

Mayor Favale called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Schulz, Schwartz, Wessely and Mayor Favale

Absent: Commissioner Pachla

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; Parks & Recreation Director Melville; Finance Director Seath; Public Safety Director Herald; Zoning Administrator Gianotti; City Clerk Brower

2022-08. The agenda was approved as published.

2022-09. No public comment was received.

2022-10. City Manager Charles noted the staff was working to put together capital and budget requests for the upcoming year and would be presenting these to the commission in April and May.

2022-11. Chief Herald presented a certificate of recognition to crossing guard Susan Maccardini for her quick thinking and calm assistance when reporting a house fire in November and then assisting with traffic control while the Public Safety Department fought the fire.

2022-12. Final Reading of an ordinance to amend Sections 5.103 and 5.104 of Chapter 50 of Title V of the City Code pertaining to procedures for the Zoning Board of Appeals

City Attorney Huff noted the proposed amendments clarified several points and standards that would be used by the Zoning Board of Appeals in their deliberations.

2022-012-A. Arendshorst-Hamrick. That an ordinance to amend Sections 5.103 and 5.104 of Chapter 50 of Title V of the City Code pertaining to procedures for the Zoning Board of Appeals be adopted as attached in Exhibit "A."

Yeas: Arendshorst, Hamrick, Schulz, Schwartz, Wessely and Favale – 6

Nays: -0-

2022-13. Schwartz-Schulz. To approve the consent agenda as follows:

2022-013-A. Minutes of the regular City Commission meeting held January 3, 2022.

2022-013-B. Payroll disbursements of \$403,073.90; county and school disbursements of \$1,137,864.02, and total remaining disbursements of \$195,630.60.

2022-013-C. Preliminary minutes of the Planning Commission meeting held November 9, 2021.

2022-013-D. Preliminary minutes of the Parks & Recreation Commission meeting held December 13, 2021.

Yeas: Arendshorst, Hamrick, Schulz, Schwartz, Wessely and Favale – 6

Nays: -0-

2022-14. City Manager Charles reviewed the agenda for the January 29 strategic planning session and went over some of the materials prepared by staff to be read before the session. Mr. Charles presented an update on several of the major goals and objectives being implemented this year and outlined a new financial forecast for the General Fund showing projections of revenue, expenses and fund balance for the next five years. The commission discussed the fund balance policy, deferred capital projects, current facility needs and the historical impacts of Proposal A and the Headlee Amendment on the city's millage rate.

The meeting adjourned at 6:50 p.m., subject to the call of the Mayor until February 7, 2022.

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Karen K. Brower, City Clerk

Attachments: A – Ordinance amendment to Sections 5.103, 5.104

Attachments listed above are available for inspection at the office of the City Clerk.

UNOFFICIAL  
Reference Only

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held February 7, 2022**

Commission President Hamrick called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schulz, Schwartz and Wessely

Absent: Mayor Favale

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; Parks & Recreation Director Melville; Finance Director Seath; Public Safety Director Herald; City Clerk Brower

2022-15. The agenda was approved as published.

2022-16. No public comment was received.

2022-17. City Manager Charles commended the Public Works Department for keeping the roads and sidewalks clear during the last several weeks of winter weather. He noted the streets bids had come in just under budget and would be under contract soon. Mr. Charles also reported the city's proposed financial advisor for the upcoming bond sale had recently changed firms; however the staff had done some research and was comfortable using the new firm to keep the bond sale moving forward.

2022-18. Chief Herald introduced Public Safety Officer Brian Duran who joined the department last month. City Clerk Brower administered the oath of office to PSO Duran and welcomed him to the City.

2022-19. Schedule public hearing for request to rename Franklin Street as Martin Luther King Jr. Street.

City Manager Charles requested the commission establish a public hearing date to formally consider the request to rename Franklin Street to Martin Luther King Jr. Street. He noted several community members were contacting the seven homes with Franklin addresses to explain the request prior to the public hearing.

2022-019-A. Arendshorst-Schwartz. That a public hearing be scheduled for Monday, February 21, 2022 to hear public comment on the request to rename Franklin Street to Martin Luther King Jr. Street and to use Franklin as the street's commemorative name.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz and Wessely – 6

Nays: -0-

2022-20. Chief Herald reviewed the Public Safety Department's quarterly report for the period ending December 31, 2021, and answered questions from the City Commission. He highlighted the department's community outreach programs and spoke about the ongoing data collection on traffic stops and traffic crashes.

Commissioner Arendshorst questioned whether the department could determine how many calls for service were from Blodgett Hospital. Chief Herald will look into this.

2022-21. Authorization to submit a grant application for "First Responder Training and Recruitment."

Chief Herald explained the State of Michigan is accepting grant applications for first responder training and his department would like to submit a request for fire skills training, interviewing techniques, crisis intervention, fire investigation and crime scene investigation, among others.

2022-021-A. Pachla-Arendshorst. That the Public Safety Department be authorized to submit a grant application to the State of Michigan for the First Responder Training and Recruitment grant program in an amount not to exceed \$100,000.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz and Wessely – 6  
Nays: -0-

2022-22. Fireworks permit for July 4 Celebration.

Parks & Recreation Director Melville reviewed the permit requirements and the recommendation to use the same vendor as the last few years due to their past performance and familiarity with our area.

2022-022-A. Pachla-Schwartz. That a fireworks permit for the July 4 Celebration be approved as attached in Exhibit “A.”

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz and Wessely – 6  
Nays: -0-

2022-23. Contract for fireworks for July 4 Celebration.

Parks & Recreation Director Melville reported inflationary price increases were likely this year, but asked the commission to approve the contract up to the budgeted amount and the staff will work with the vendor to determine the best show possible for the contracted price.

2022-023-A. Schulz-Arendshorst. That a one-year contract with Great Lakes Fireworks in the amount of \$25,000 for the July 4, 2022 fireworks show be approved as requested.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz and Wessely – 6  
Nays: -0-

2022-24. Arendshorst-Schulz. To approve the consent agenda as follows:

2022-024-A. Minutes of the regular City Commission meeting held January 18, 2022.

2022-024-B. Payroll disbursements of \$240,690.20; county and school disbursements of \$185,941.54, and total remaining disbursements of \$412,417.20.

2022-024-C. A contract with Good Earth Tree Care of Grand Rapids for tree maintenance services not to exceed \$20,000 with a three-year renewal option if the work is satisfactory.

2022-024-D. Preliminary minutes of the Library Commission meeting held September 27, 2021.

2022-024-E. Preliminary minutes of the Library Commission meeting held January 24, 2022.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz and Wessely – 6  
Nays: -0-

The meeting adjourned at 6:40 p.m., subject to the call of the Mayor until February 21, 2022.

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Karen K. Brower, City Clerk

Attachments: A – Fireworks permit

Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held February 21, 2022**

Mayor Favale the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Mayor Favale

Absent: None

Also Present: City Manager Charles; City Attorney Huff; Parks & Recreation Director Melville; Finance Director Seath; Zoning Administrator Gianotti; City Clerk Brower

2022-25. The agenda was approved as published.

2022-26. No public comment was received.

2022-27. Commissioner Pachla reminded everyone to assist the community by clearing ice and snow away from storm drains to lessen the ponding of water during rain and melting snow.

City Manager Charles noted the Public Works Department was prepared for the next wave of forecasted winter weather.

2022-28. Public Hearing and Decision on Request to Rename Franklin Street as Martin Luther King Jr. Street.

City Manager Charles explained the history of the request to rename Franklin Street between Plymouth and the west city limits. He noted there have been suggestions to rename San Lu Rae as well and suggested residents interested in extending the Martin Luther King Jr. street name contact his office to go over the process for requesting this.

Mayor Favale opened a public hearing. The following people were present to express their opinions:

- Gary Stark, 2637 Hampshire Supported the renaming as sending a positive message.

The following communications were received at City Hall concerning this variance request:

- Rachel Webster, 1623 Franklin	In favor (MARCH Committee Petition)
- Angela Pope, 1717 Franklin	In favor (MARCH Committee Petition)
- Polly Diven, 1727 Franklin	In favor (MARCH Committee Petition)
- Tina Murua, 1031 Lakeside	In favor of name change.
- Haley Raines, 2732 Albert	In favor of name change.
- Leigh Eicke, 1626 Sherman	In favor of name change.
- Angie Walters, non-EGR resident	In favor of name change.
- Leslie Matthews, 2431 Lake Drive	Opposed to name change.
- Kim Smith, 980 Plymouth	In favor of name change.
- Kim Crane, 960 Rosewood	In favor of name change.
- Lindsey Riker, 949 Rosewood	In favor of name change.
- Rachel Cooley, 1117 Eastwood	In favor of name change.
- James & Ashley Storms, 940 Rosewood	In favor of name change.
- Abbie Groff-Blaszak, 2360 Lake Drive	In favor of name change.

No other public comment was received. Mayor Favale closed the public hearing.

- 2022-028-A. Wessely-Arendshorst. That a resolution to rename Franklin Street as Martin Luther King Jr. Street and to retain Franklin as a commemorative designation be adopted as attached in Exhibit “A.”

Commissioner Wessely supported the name change and the chance to join Grand Rapids in celebrating all races.

Commissioner Arendshorst noted this shows solidarity and recognizes the influence of Dr. King on our society. He spoke in support of changing San Lu Rae to Martin Luther King Jr. Street as well. Commissioners Pachla and Schulz agreed.

Commissioner Schwartz suggested undertaking additional beautification efforts on the new Martin Luther King Jr. Street. Mayor Favale agreed this should be looked at.

Mayor Favale thanked the residents who supported this change with so much enthusiasm. She was proud of this action as a significant and intentional way to honor Dr. King and show our commitment to diversity and equity.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

- 2022-29. Agreement with East Grand Rapids Team Boosters for shared use of Crew Team Boathouse facility at John Collins Park.

Parks & Recreation Director Melville outlined the agreement with the Team Boosters for operating the newly renovated crew team boathouse in John Collins Park. The facility will be owned by the city, but operated by the crew team under the terms of the agreement that spells out permitted uses, utility and maintenance costs, and future provisions if the crew team disbands.

Commissioner Hamrick supported the new facility and the team’s ability to train in their own space and hoped the community would be able to tour the facility when it was finished later this year.

Mayor Favale opened the meeting for public comment. No public comment was received.

- 2022-029-A. Pachla-Schwartz. That a 20-year agreement with the East Grand Rapids Team Boosters d/b/a East Grand Rapids High School Crew Team for use of the boathouse facility within John Collins Park be adopted as attached in Exhibit “B.”

Commissioner Pachla reported the Joint Facilities Committee had reviewed this agreement. He applauded the cooperation between the city and crew team to allow this great program to expand in such a nice facility.

Commissioner Arendshorst noted the Parks & Recreation Commission had reviewed the agreement as well.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

- 2022-30. Agreement with Aquinas College for use of Community Pool.

Parks & Recreation Director Melville explained that Aquinas College had started a collegiate swimming team and approached the city about renting the High School/Community Pool for their programs. Staff has worked out an agreement to rent the high school pool facility during the times it is not being used for school, community or city uses. The three-year agreement sets lower rates for the first year and then increases over time as the Aquinas program grows. Costs will be monitored to ensure the rental rates are covering expenses. An additional benefit will be possibly hiring some of these college athletes as lifeguards for other programs. He noted Aquinas has been using the pool for a few months now and have been very responsive to working out scheduling issues, parking locations, building access, etc. Mr. Melville reported the Joint Facilities Committee and school staff have worked through the details and have approved of the agreement, scheduling policy which gives priority to school and community events, and the cost-sharing arrangements.

City Manager Charles noted there were termination clauses for both sides if the arrangement is not working out. He further noted Aquinas is not bumping any current programs from their time slots and were taking slots that were currently not being utilized while K-12 students were in school. Aquinas is paying more than other community programs. He stated lifeguard staffing shortages have affected many pool programs in recent months but hoped the proposed pay increase and the introduction of new athletes to the facility would result in some of them being hired as lifeguards.

Parks & Recreation Director Melville answered several questions about scheduling priorities and reiterated that Aquinas is renting unused timeslots and not causing other programs to be rescheduled, and would not be allowed to bump other programs in the future.

Mr. Charles noted the arrangement will not be a significant financial benefit in the first few years, but will cover expenses, and will provide more revenue in future years and is expected to ease staffing issues.

Commissioner Schulz supported the idea of assisting Aquinas while providing a development path for high school swimmers to advance into college swimming.

Mayor Favale and Commissioner Hamrick were happy the program would be using open time slots and would not affect current programs.

Commissioner Pachla highlighted the fact that more than one program can use the pool if either program is not utilizing all of the available lanes.

Mayor Favale opened the meeting for public comment. No public comment was received.

The following communications were received at City Hall concerning this agenda item:

- |                                |  |
|--------------------------------|--|
| - Adam Panter, 2820 Lake Drive | Opposed to Aquinas because of already limited availability |
| - Steve Metsker, 1416 Laurel   | Opposed to Aquinas because of already limited availability |
| - Julie Metsker, 1820 Lake Dr  | Opposed to Aquinas because of already limited availability |
| - Gwen Wallin, 2538 Beechwood  | Opposed to Aquinas because of already limited availability |

2022-030-A. Arendshorst-Schulz. That a three-year pool use agreement with Aquinas College Swim Team for annual use of the Community Pool be adopted as attached in Exhibit "C."

Commissioner Schwartz was generally supportive of the agreement, but asked that staff continue listening to other pool users and residents' concerns about pool use and adjust or terminate if needed. City Manager Charles invited any residents concerned to contact him to discuss the situation and work with staff to rectify any issues.

Commissioners Arendshorst and Pachla stated their initial concerns raised by resident emails over the weekend had been alleviated by the information provided by staff.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2022-31. Resolution Authorizing Sale of Bonds for Parks Improvement Millage Projects.

City Manager Charles explained the recommendation to sell \$5.180 million in bonds to finance the Manhattan Park projects, trail upgrades, waterfront park and the playgrounds identified in the Parks Improvement Millage. The sale would take place the end of March if the market is favorable. He also requested authority to execute agreements for bond counsel and financial advisor to complete the sale.

2022-031-A. Pachla-Arendshorst. That a resolution authorizing the issuance of up to \$5.180 million in bonds for the Parks Improvement Millage projects be adopted as attached in Exhibit "D" and that the City Manager be authorized to execute letters of engagement for bond counsel and financial advisor services as contained in the agenda materials.

Commissioner Pachla reported the Finance Committee had reviewed the materials in depth and were comfortable with the bond sale and the advisors recommended.

Commissioner Wessely stated he was happy to see the bond issuance and millage rate lower than proposed.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

2022-32. Resolution of Support for Michigan Natural Resources Trust Fund Grant for Manhattan Park Improvements.

Parks & Recreation Director Melville explained that as part of the Parks Improvement Millage package, the city had committed to seeking outside funding to reduce the millage amount levied to taxpayers. Staff has prepared a grant application for the Michigan Natural Resources Trust Fund seeking \$300,000 of the total \$1,300,000 for the Manhattan Park splash pad, park amenities, shade structures, restroom facility and site preparation. Mr. Melville reported a public hearing on the grant application had been held on February 14 at the Parks & Recreation Commission, but no public comment was received. If the resolution of support and commitment of \$600,000 in city funding is approved, the grant application will be submitted by the April 1 deadline.

Commissioner Hamrick questioned whether all of the items listed in the grant application would have to be constructed or if the city could decide against one or more items and still receive the grant. Mr. Melville stated that public input or funding shortages could adjust the size or specific amenities, but the DNR would require the items to be built to receive the funding or would require the city to withdraw from the grant and reapply under the new plans. Commissioner Hamrick asked if the city would have to include a splash pad in some form if it was in the application. Mr. Melville stated yes, the splash pad would have to be constructed or the city would have to refuse the grant.

Commissioner Pachla asked how important a splash pad was to the scoring of the application and whether any other possible locations had been identified. Mr. Melville stated splash pads usually have universal access for all ages and physical abilities, so they score well on the points scale when ranking the components of a grant application. He further noted he did not feel there were any other suitable or available locations for a splash pad.

Mayor Favale felt our grant application would be well received because the park and its structures were originally funded by a DNR grant.

Parks & Recreation Director Melville stated the funding decisions will be made in December 2022 or January 2023, and if we receive a grant, we will execute project agreements and begin construction later in 2023.

Mayor Favale opened the meeting for public comment. No public comment was received.

2022-032-A. Schulz-Wessely. That a resolution of support authorizing the submission of an application to the Michigan Natural Resources Trust Fund Grant for Manhattan Park Improvement Projects be adopted as attached in Exhibit "E."

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

2022-33. Zoning Administrator Gianotti presented the 2021 Planning Commission Annual Report. He highlighted an upcoming ordinance amendment proposal for changes to the multi-family residential zoning district that will be coming to the City Commission soon as well as continuing work on the Redevelopment Ready Certification and possible amendments to allow accessory dwelling units throughout the city.

2022-34. Discussion of spring break meeting.

2022-034-A. Shculz-Hamrick. That the city commission meeting of April 4, 2022 be rescheduled to Monday, March 28 at 6 p.m.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

2022-35. Arendshorst-Schwartz. To approve the consent agenda as follows:

2022-035-A. Minutes of the regular City Commission meeting held February 7, 2022.

2022-035-B. Payroll disbursements of \$240,690.20; county and school disbursements of \$235,358.12; county and school disbursements of \$241,270.88, and total remaining disbursements of \$298,377.40.

2022-035-C. The appointment of Lauren Jacoby of 1633 Amberley Court to the Parks & Recreation Commission for a partial term ending June 30, 2022.

2022-035-D. The establishment of June 6, 2022 as the date to hold public hearings for the budget and for delinquent accounts, and to hold a special meeting to adopt the budget.

2022-035-E. The proposed list of meeting dates for the City Commission, Planning Commission, Parks & Recreation Commission, Library Commission, Zoning Board of Appeals and Board of Review.

2022-035-F. A new wage scale for seasonal part-time positions effective March 1, 2022 as contained in the agenda materials.

2022-035-G. The purchase of desktop computers from Dell Technologies in the amount of \$12,129.30 and notebook computers with docking stations from Sehi Computer Products in the amount of \$5,516.00.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

The meeting adjourned at 7:55 p.m., subject to the call of the Mayor until March 7, 2022.

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Karen K. Brower, City Clerk

Attachments: A – Resolution renaming Franklin Street to Martin Luther King Jr. Street  
B – Agreement with Crew Team for boathouse at John Collins Park  
C – Agreement with Aquinas College for use of Community Pool  
D – Resolution authorizing sale of Parks Improvement Millage bonds  
E – Resolution of support for Michigan Natural Resources Trust Fund Grant

Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held March 7, 2022**

Mayor Favale the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Mayor Favale

Absent: None

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; Finance Director Seath; Parks & Recreation Director Melville; City Clerk Brower

2022-36. The agenda was approved as published.

2022-37. Dave Bulkowski, Kent County Commissioner, gave the commission an update on the project development agreement for the sustainable business park and offered to arrange a work session with the County public works personnel to talk about waste hauling and recycling fees.

Jennifer Clary, 337 Manhattan, expressed concern about the commission's approval of a DNR grant application that contains a splash pad when this has not been discussed in depth with the neighbors as promised during the Parks Improvement Millage campaign. She was also concerned the trail system at Manhattan Park seems to be moving forward without resident input. City Manager Charles stated the grant application had to be submitted this early due to the timelines involved, but that the city could revise or decline the funding later if it decides not to construct a splash pad. He further noted the proposed trails at Manhattan Park were being marked so that residents could walk the area and provide comment in April before final designs are approved.

2022-38. Commissioners Schulz and Pachla thanked the staff and facilitator for organizing and participating in the strategic planning session on Saturday and looked forward to seeing the final product.

Commissioner Wessely addressed Ms. Clary's concerns by stating that part of the millage campaign had been the assurance that the city would also seek outside funding such as grants to lessen the millage burden to taxpayers. He supported the grant application because it may help in the future, but pledged to listen to all residents who had input on all of the park projects.

City Manager Charles noted a public meeting would be held the week of April 11 for residents to give input on the Manhattan Trails design and the specific date would be publicized soon and a notice sent to residents around the park. Mr. Charles commended the Public Works Department for cleaning up after the wind damage over the weekend.

2022-39. Introduction of an ordinance to amend Sections 2.107 and 2.108 of Chapter 24 of title II of the City Code amending water/sewer billing collection procedures.

City Manager Charles explained the ordinance amendment added a hearing and appeal process to the current provisions. He also noted the current practice of adding unpaid utility bills to the July tax bills, so there is hardly ever a situation where the water needs to be turned off; however, the new ordinance can be used in extreme circumstances if needed.

2022-039-A. Pachla-Schulz. That an ordinance to amend Sections 2.107 and 2.108 of Chapter 24 of Title II of the City Code amending water/sewer billing collection procedures be introduced as attached in Exhibit "A."

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

2022-40. Arendshorst-Schulz. To approve the consent agenda as follows:

- 2022-040-A. Minutes of the regular City Commission meeting held February 21, 2022.
- 2022-040-B. Payroll disbursements of \$240,690.20; county and school disbursements of \$244,738.25; county and school disbursements of \$551,622.99, and total remaining disbursements of \$309,386.51.
- 2022-040-C. Quarterly financial statements for the period ending December 31, 2021.
- 2022-040-D. Resolution amending the FY 2021-22 budget for the quarter ending December 31, 2021 as attached in Exhibit "B."
- 2022-040-E. Resolution approving changes to ward and precinct boundaries as attached in Exhibit "C."
- 2022-040-F. Three-year contracts totaling \$14,397.12 with AT&T for telephone line services and with NexVortex for fax replacement services.
- 2022-040-G. A professional services agreement and related fee schedule with Prein & Newhof for engineering services for various city projects.
- 2022-040-H. Contract with Plummer's Disposal Service in the amount of \$33,276.00 for the supply and maintenance of portable restrooms for a three-year period through 2024.
- 2022-040-I. Purchase of turf repair and maintenance products from Harrell's at a cost of \$6,913.80.
- 2022-40-J. Preliminary minutes of the Joint Facilities Committee meeting held February 9, 2022.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

2022-41. City Commissioners and staff discussed spending priorities for excess fund balance and American Rescue Plan Act proceeds. City Manager Charles reviewed the restrictions on American Rescue Plan funds and suggested ways to compile and prioritize a list of possible projects. The commission asked staff to compile a list of possible projects, including projects that have been deferred in recent years and projects that meet the strategic priorities as identified in last weekend's planning session. The commission would like to see options ranging from necessary capital projects to innovative/transformational initiatives and wish list items for parks. The commission will review the staff's suggestions in upcoming work sessions.

The meeting adjourned at 6:50 p.m., subject to the call of the Mayor until March 21, 2022.

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Karen K. Brower, City Clerk

Attachments: A – Ordinance amendment to Sections 2.107 and 2.108  
B – Resolution adopting budget amendments ending December 31, 2021  
C – Resolution approving ward and precinct redistricting map

Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held March 21, 2022**

Mayor Favale the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Mayor Favale

Absent: None

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; City Clerk Brower; Parks & Recreation Director Melville

2022-42. The agenda was approved as published.

2022-43. No public comment was received.

2022-44. Commissioner Hamrick noted yard waste pick-up starts on April 4 and runs through early December.

Commissioner Pachla congratulated the Middle School and High School Science Olympiad Teams on their 7<sup>th</sup> and 4<sup>th</sup> place finishes in the recent regional competition. He also wished the High School Robotics team good luck in their tournament this weekend.

City Manager Charles reported that budget books would be delivered soon for the commissioner to review prior to the upcoming work sessions. He further reported that the Planning Commission's recommendations for changes to the Multi-Family Residential zoning district would be on The April 18 agenda. Mr. Charles congratulated the High School Boys swim team for their state championship over the weekend.

2022-45. Final Reading of an ordinance to amend Sections 2.107 and 2.108 of Chapter 24 of title II of the City Code amending water/sewer billing collection procedures.

2022-045-A. Arendshorst-Schulz. That an ordinance to amend Sections 2.107 and 2.108 of Chapter 24 of Title II of the City Code amending water/sewer billing collection procedures be adopted as attached in Exhibit "A."

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

2022-46. Public Safety Department 2021 Annual Report.

Public Safety Director Herald reviewed the various accomplishments and calls for service for the department during 2021. He updated the commission on the number of violent crimes, property crimes, criminal investigations, traffic crashes, fire calls, and medical assistance requests. He reminded everyone to lock their doors, windows and vehicles to prevent crimes of easy opportunity.

2022-47. Public Safety Department 2021 Annual Analysis & Response to Resistance and Pursuits.

Public Safety Director Herald reviewed the annual report that outlines the internal investigations completed in 2021. He explained the process of reviewing reports and complaints and highlighted a few of the investigations and outcomes contained in the report.

2022-48. Update on dog park location and cost estimate.

Parks & Recreation Director Melville reported that staff had identified an area along Reeds Lake Blvd near the Remington baseball field as being well-suited for a dog park area. There is adequate greenspace, access to parking, water and restrooms. Mr. Melville reviewed a sketch of the proposed layout and a preliminary cost

estimate that is lower than anticipated because the city already owns the property and would not have to purchase land. He noted the descendants of the family that donated the property are supportive of the dog park being added to this location. Renovations to the existing restroom building are included in the cost estimate. Additional options for heating the building could also be added to provide year-round access to the restrooms. He noted he is researching how other dog parks handle public access and answered questions from the commission on either an open access system or a membership-type system where citizens would have to register their pets and accept the terms of use before being issued a key fob or access code. Commissioners had various opinions on whether to have an open access or a registration system and agreed this would need to be discussed further after collecting more information. Other suggestions for future discussion include whether any grading is necessary to prevent water ponding and mud, the benefits of heating the restrooms to other trail and park users, using parts of the old playgrounds as they are replaced, and a dog wash station.

2022-49. Update on other components from the Parks Improvement Millage.

City Manager Charles reported six public open houses have been scheduled to educate and gather input on various parts of the parks projects, mobility bike action plan, possible changes in Gaslight Village and other topics. The sessions will be held 6-7 pm on April 11, April 18, May 9, May 23, June 13 and June 27.

Mr. Charles noted the staff continues to work on timelines and communication plans, and will have a recommendation for a consultant to assist with the playground replacement process at the next meeting. He stated the schools have already begun a process to involve the students and parents in generating interest and ideas for the upcoming input sessions planned specifically for the playgrounds.

2022-50. Discussion of draft report from Strategic Planning Session.

City Manager Charles explained the ideas generated at the planning session had been compiled into a report that the staff can use to begin drafting objectives for the commission's review over the next several months. He asked for any input on the draft plan before it is presented at the next meeting for approval.

Commissioner Hamrick made several suggestions for wording in the community development section.

Commissioner Schulz asked that environmental sustainability be added as an implementation consideration in all areas of the plan.

City Manager Charles will take all of the input, make updates to the draft report, and present a revised plan to the commission at a future meeting for adoption.

2022-51. Pachla-Schwartz. To approve the consent agenda as follows:

2022-051-A. Minutes of the regular City Commission meeting held March 7, 2022.

2022-051-B. Payroll disbursements of \$240,348.25; county and school disbursements of \$69,470.42, and total remaining disbursements of \$578,868.20.

2022-051-C. A three-year contract with Thornapple Inc for the years 2022 through 2025 totaling an amount not to exceed \$262,224.00 for lawn maintenance services.

2022-051-D. Preliminary minutes of the Planning Commission meeting held February 8, 2022.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

The meeting adjourned at 7:57 p.m., subject to the call of the Mayor until March 28, 2022.

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Karen K. Brower, City Clerk

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held March 28, 2022**

Mayor Favale the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schulz and Mayor Favale

Absent: Commissioners Schwartz and Wessely

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; Public Safety Director Herald; City Clerk Brower; Parks & Recreation Director Melville; Finance Director Seath

2022-52. Approval of the agenda.

2022-052-A. Schulz-Pachla. To amend the published agenda to add a waiver application request regarding the City's defined benefit pension system, to remove the consulting services contract from the agenda, and to remove the closed executive session from the end of the agenda. A roll call vote was taken.

Yeas: Arendshorst, Hamrick, Pachla, Schulz and Favale – 5

Nays: -0-

2022-53. Avery Rose, 1591 Wood Nymph, introduced himself as a candidate for the new probate judge position on the November election ballot.

2022-54. Commissioner Hamrick wished everyone safe travels for spring break and reminded residents to lock homes, garages and cars while they were out of town.

Commissioner Schulz noted the warmer weather means more kids out on bikes and reminded motorists to watch for bikes and pedestrians.

Mayor Favale announced the first of the scheduled open houses to gather input on a variety of projects would be held the week of April 11 and urged residents to attend as many sessions as they could to learn about and comment on the new initiatives.

City Manager Charles reported portions of Lake Drive would be closed on Tuesday, April 5 for water service repair. He also noted he would be organizing a special city commission meeting later in the week to approve consulting services for the playground replacement projects.

2022-55. Introduction of an ordinance to amend Chapter 28 of Title II of the City Code pertaining to storm water regulations.

Deputy City Manager LaFave noted the updated storm water ordinance was a collaborative effort between area agencies to ensure consistent regulations throughout the region.

2022-055-A. Pachla-Arendshorst. That an ordinance to amend Chapter 28 of Title II of the City Code pertaining to storm water regulations be introduced as attached in Exhibit "A."

Yeas: Arendshorst, Hamrick, Pachla, Schulz and Favale – 5

Nays: -0-

2022-56. Application for a waiver of pension system requirements to the Michigan Department of Treasury.

Finance Director Seath reported that due to a change in plan year ending dates with the new defined benefit pension system, eighteen months of payments were paid in only twelve months, generating a notice from the Department of Treasury for the expenditures. She noted the city will have to submit a waiver application explaining the reason for the expenditures over the normal limit to avoid having to file a corrective action plan.

2022-056-A. Arendshorst-Schulz. That a waiver application for FY 2021 for expenditures over the yearly limit be approved for submission to the Michigan Department of Treasury.

Yeas: Arendshorst, Hamrick, Pachla, Schulz and Favale – 5

Nays: -0-

Commissioner Arendshorst made a motion to remove the purchase of shotguns from the consent agenda for separate consideration as he felt these types of weapons could be viewed as an intimidation tactic and were not needed given the low level of violent crime in East Grand Rapids. The motion failed due to lack of a second.

2022-57. Schulz-Hamrick. To approve the consent agenda as follows:

2022-057-A. Minutes of the regular City Commission meeting held March 21, 2022.

2022-057-B. Payroll disbursements of \$240,057.05; county and school disbursements of \$-0-, and total remaining disbursements of \$290,039.04.

2022-057-C. The purchase of six patrol shotguns and accessories from ACME Sports in Seymour, Indiana at a cost of \$10,670.10.

2022-057-D. Contract with New Life Arboricultural Services in the amount of \$10,200.00 for tree trimming and removal on city properties.

Yeas: Arendshorst, Hamrick, Pachla, Schulz and Favale – 5

Nays: -0-

2022-58. Goals & Objectives Work Session.

City staff highlighted several of the goals contained in this year's Goals & Objectives document. City Manager Charles noted he would be overseeing the implementation of the goals of the individual departments and working to determine the best use of American Rescue Act funds allocated to the city.

Finance Director Seath outlined goals to update record cards, outsource open enrollment functions and cross train members within the department on essential tasks.

Parks & Recreation Director Melville reported his department would be focusing on planning, implementing and monitoring of several park improvement millage projects as well as researching ways to increase access to Reeds Lake as suggested by the commission during the recent strategic planning session.

Deputy City Manager LaFave outlined several focus areas for his department, including mobility plan demonstration projects, solar panel system upgrades, infrastructure projects, pedestrian safety initiatives and a residential composting program.

Public Safety Director Herald reported accreditation renewal would be a major undertaking for his department this year, as well as developing a larceny abatement program.

The City Commission discussed the purchase of shotguns approved earlier in the evening and asked Chief Herald to provide additional information on the history of the weapons, when they would be used, and the training required for their use. Commissioner Arendshorst reiterated his belief that shotguns were not necessary for the public safety department and would be seen as intimidating by the public.

The meeting adjourned at 7:06 p.m., subject to the call of the Mayor until April 18, 2022.

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Karen K. Brower, City Clerk

Attachments: A – Ordinance amendment to Chapter 28 regarding storm water regulations.  
Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Special Meeting Held March 31, 2022**

Mayor Favale the meeting to order at 5:35 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schulz and Mayor Favale

Absent: Commissioners Schwartz and Wessely

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; City Clerk Brower; Parks & Recreation Director Melville

2022-59. The agenda was approved as published.

2022-60. No public comment was received.

2022-61. Commissioners Hamrick, Pachla and Favale wished everyone safe travels and lots of fun on spring break.

2022-62. Contract for consulting services relating to elementary school playground replacements.

Parks & Recreation Director Melville explained the planned replacement of playground structures as approved in the Parks Improvement Millage. Proposals were solicited for consulting services to oversee the public engagement, design and bidding for the three elementary playgrounds that will be replaced in 2023. Seven proposals were received and three firms were interviewed. Staff has selected MCSA Group as the firm best understanding the scope and required services, public engagement experience and knowledge of East Grand Rapids parks and recreation offerings.

City Manager Charles reported a second interview was held with the MCSA Group principals to go over the entire process in more detail and he is confident the firm will do an excellent job on these projects.

2022-062-A. Pachla-Schulz. That a contract be awarded to MCSA Group, Inc. in the amount of not to exceed \$90,046.00 for consulting, design services, bidding and construction management of the elementary school playground replacement projects as provided in the Parks Improvement Millage.

Commissioner Schulz asked that reuse/recycling of old equipment and selecting eco-friendly materials be a consideration when planning and implementing the new playgrounds.

Commissioner Hamrick suggested the online survey be publicized extensively to gather input from residents who will be using the playgrounds during the initial design period.

Mayor Favale opened the meeting for public comment:

- John Matthews, 618 Crosswell

Questioned why the city did not select or work with the low bidder to adjust any incomplete items or estimates. He felt the low bid could be adjusted to meet the expectations and still be less than the firm selected. City Manager Charles noted staff felt MCSA had a better proposal and approach to engaging parents and school staff.

No other public comment was received. Mayor Favale closed public comment.

Commissioner Pachla felt the quality of the proposal and past work done by MCSA justified not using the low bid and noted the final contract cost may be less as it was a not-to-exceed amount.

Commissioners Arendshorst and Hamrick agreed they were impressed with MCSA's knowledge of the community during the Parks & Recreation Master Plan process and were comfortable with staff's recommendation.

Yeas: Arendshorst, Hamrick, Pachla, Schulz and Favale – 5

Nays: -0-

The meeting adjourned at 6:07 p.m., subject to the call of the Mayor until April 18, 2022.

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Karen K. Brower, City Clerk

UNOFFICIAL  
Reference Only

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held April 18, 2022**

Mayor Favale the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Mayor Favale

Absent: None

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; City Clerk Brower; Parks & Recreation Director Melville; Finance Director Seath; Public Safety Director Herald; Zoning Administrator Gianotti

2022-63. The agenda was approved as published.

2022-64. No public comment was received.

2022-65. Mayor Favale extended condolences to the family of Patrick Lyoya on behalf of the commission.

Commissioner Arendshorst asked the Public Safety Department to evaluate their policies to make sure this type of situation doesn't happen in East Grand Rapids.

Mayor Favale announced that former City Commissioner and Planning Commissioner Bill Graham had passed away over the weekend and expressed her sympathy to his family.

City Manager Charles commended the Public Safety Department for their quick and thorough response to a house fire on Robinson Road on Sunday and thanked the fire departments from Grand Rapids, Grand Rapids Township and Kentwood for their assistance at the scene.

Mayor Favale introduced Aaron Robert from SaboPR as the new communications specialist working with the city on the various communications efforts of the city.

2022-66. KDL Board Representative Chuck Myers, KDL Director Lance Werner and KDL Branch Manager Scott Ninemeier presented the Kent District Library 2021 Annual Report.

2022-67. Final Reading of an ordinance to amend Chapter 28 of Title II of the City Code pertaining to storm water regulations.

2022-067-A. Pachla-Schwartz. That an ordinance to amend Chapter 28 of Title II of the City Code pertaining to storm water regulations be adopted as attached in Exhibit "A."

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

2022-68. Introduction of an ordinance to amend Sections 5.26, 5.27, 5.28 and 5.30 of Chapter 50 of Title V of the City Code pertaining to the Multi-Family Residential Zoning District.

Zoning Administrator Gianotti reviewed proposed changes to the multi-family residential zoning district recommended by the Planning Commission. He noted the changes are in response to the master plan goal to expand the diversity of housing and offer more options for residents. The changes allow for more density,

height, and lot coverage while reducing setbacks to encourage new and converted multi-family housing. Mr. Gianotti further noted some sections of the C-1 commercial district were being changed to match the proposed multi-family district standards. He stated the Planning Commission will next look at expanding the multi-family residential district by rezoning several properties on Lovett and on Lake Drive.

Mayor Favale opened this issue for public comment. No public comment was received. Mayor Favale closed the public comment.

- 2022-068-A. Schulz-Arendshorst. That an ordinance to amend Sections 5.26, 5.27, 5.28 and 5.30 of Chapter 50 of Title V of the City Code pertaining to the Multi-Family Residential Zoning District be introduced as attached in Exhibit "B."

Commissioner Hamrick expressed support for these changes as she felt they were long overdue and the city needed additional diversity of housing stock.

Commissioner Arendshorst noted these changes were envisioned in the master plan and were discussed in depth by the Planning Commission.

Commissioner Pachla supported the changes as a good way to reduce existing non-conformities.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

- 2022-69. Introduction of an ordinance to amend Section 8.17 of Chapter 81 of Title VIII of the City Code pertaining to signage in the Multi-Family Residential Zoning District.

Zoning Administrator Gianotti explained the changes would reduce the signage sizes allowed for multi-family homes with under four units to keep the signs appropriate for smaller units in residential areas.

- 2022-069-A. Pachla-Schulz. That an ordinance to amend Section 8.17 of Chapter 81 of Title VIII of the City Code pertaining to signage in the Multi-Family Residential Zoning District be introduced as attached in Exhibit "C."

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

- 2022-70. Residential Composting Pilot Program.

Deputy City Manager LaFave outlined a new program to be piloted in East Grand Rapids to offer food-scrap composting for up to 100 homes and 3 commercial businesses. Staff would work with the vendor to develop rules and educate those who sign up to participate. He requested authorization to begin the program, to allow staff to develop procedures and regulations, and to expand the program up to \$7,000 in costs if necessary.

Mayor Favale opened this issue for public comment. The following people expressed their opinions:

- John Chronowski, 775 Bagley

Supported residential composting on behalf of the EGGreen Sustainability Initiative.

No other public comment was received. Mayor Favale closed the public comment.

- 2022-070-A. Hamrick-Schwartz. To award a contract for food scrap composting services with Organiccycle LLC of Grand Rapids at a cost of \$3,120 per year with optional renewals through December 31, 2025, and to authorize staff to negotiate additional capacity per year if needed up to \$7,000 and to create rules and regulations as needed to operate the site.

Mayor Favale thanked Mr. LaFave for the year of research that went into this pilot program.

Commissioner Schulz looked forward to getting a report on the first year's efforts.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2022-71. Demonstration Projects for Mobility-Bike Action Plan.

Deputy City Manager LaFave requested authorization to initiate demonstration projects this summer on York/Lake Grove and on Alexander illustrating how pavement markings and signage would be used to assist those commuting by bike through our network of local streets to surrounding areas.

2022-071-A. Arendshorst-Schwartz. To approve the temporary Mobility-Bike Action Plan demonstration projects on Alexander, York Drive and Lake Grove.

Commissioner Arendshorst asked that public safety officers be made aware of the safe passing distance regulations for vehicles and bicycles so they can help educate the public.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2022-72. Contract for replacement of lead water service lines.

Deputy City Manager LaFave explained the city has a plan to replace 5% of lead water service lines each year in accordance with Federal drinking water standards. In addition to the service line replacements undertaken by city staff during routine maintenance projects, this contract will allow the replacement of about 40 services.

2022-072-A. Pachla-Schulz. To award a contract to Groundhawk Excavating of Lowell for lead service line replacements in the amount not to exceed \$189,897 plus 15% contingencies for FY 2022-23.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2022-73. Schultz-Pachla. To approve the consent agenda as follows:

2022-073-A. Minutes of the regular City Commission meeting held March 28, 2022.

2022-073-B. Payroll disbursements of \$231,843.99; county and school disbursements of \$231.27, and total remaining disbursements of \$206,886.21.

2022-073-C. A Letter of Understanding with the Mary Dersch as the volunteer curator for the East Grand Rapids History Room for maintenance and expansion of the historical archives owned by the City as attached in Exhibit "D."

2022-073-D. A Letter of Understanding with the Kent District Library for the operation of the East Grand Rapids History Room within the space leased for the library as attached in Exhibit "E."

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2022-74. Budget Overview Work Session.

City staff presented highlights, trends and the timeline for reviewing and adopting the budget for fiscal year 2022-2023. City Manager Charles described the financial position and projects completed for FY 2021-22 and answered questions from the commission. He also reviewed forecasts for state-shared revenue, property assessments, and the capital investments scheduled for city properties and utility infrastructure. Mr. Charles reported staff is also working to begin implementation of several projects related to the Parks Improvement Millage, various road construction projects, and new programs throughout the departments. The details of the capital requests and budget line items will be discussed at work sessions in the upcoming weeks.

The meeting adjourned at 7:58 p.m., subject to the call of the Mayor until May 2, 2022.

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Karen K. Brower, City Clerk

Attachments: A – Ordinance amendment to Chapter 28 regarding storm water regulations  
B – Ordinance amendment to Chapter 50 regarding the multi-family zoning district  
C – Ordinance amendment to Chapter 81 regarding signs for multi-family housing  
D – Letter of Understanding with the Kent District Library for location of EGR History Room  
E – Letter of Understanding with EGR History Room Volunteer Curator

Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held May 2, 2022**

Mayor Favale the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Mayor Favale

Absent: None

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; City Clerk Brower; Parks & Recreation Director Melville; Finance Director Seath; Zoning Administrator Gianotti; Captain Buikema

2022-75. The agenda was approved as published.

2022-76. No public comment was received.

2022-77. Commissioner Pachla congratulated the “We The People” team for their performance at the national tournament, and congratulated the Science Olympiad team for their 10<sup>th</sup> place finish in the state championships.

Mayor Favale thanked the Public Works Department for their assistance with the Earth Day events at Manhattan Park last weekend.

City Manager Charles announced the Public Safety Department had identified an error in the method used to report racial data for their quarterly report, so the report has been withdrawn from the agenda until the error can be fixed and the reports recalculated. Mr. Charles also noted several playground input sessions have been scheduled at the elementary schools for the new playground equipment projects.

2022-78. Final Reading of an ordinance to amend Sections 5.26, 5.27, 5.28, 5.30, 5.37, 5.59 and 5.77 of Chapter 50 of Title V of the City Code pertaining to the Multi-Family Residential Zoning District.

Zoning Administrator Gianotti explained the amended ordinance contains several provisions to encourage multi-family residential development within the MFR zoning district. He noted the next step will be to discuss whether to expand the existing MFR district to properties on surrounding streets.

Mayor Favale opened the meeting for public comment about this issue. No public comment was received.

2022-078-A. Pachla-Arendshorst. That an ordinance to amend Sections 5.26, 5.27, 5.28, 5.30, 5.37, 5.59 and 5.77 of Chapter 50 of Title V of the City Code pertaining to the Multi-Family Residential Zoning District be adopted as attached in Exhibit “A.”

Commissioner Pachla looked forward to discussions on whether to expand the MFR zoning district.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

2022-79. Final Reading of an ordinance to amend Section 8.17 of Chapter 81 of Title VIII of the City Code pertaining to signage in the Multi-Family Residential Zoning District.

Zoning Administrator Gianotti stated this ordinance amendment provides separate signage regulations for multi-family housing units depending on the number of units in the building.

Mayor Favale opened the meeting for public comment about this issue. No public comment was received.

2022-079-A. Arendshorst-Schwartz. That an ordinance to amend Section 8.17 of Chapter 81 of Title VIII of the City Code pertaining to signage in the Multi-Family Residential Zoning District be adopted as attached in Exhibit "B."

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2022-80. Pachla-Schulz. To approve the consent agenda as follows:

2022-080-A. Minutes of the special City Commission meeting held March 31, 2022.

2022-080-B. Minutes of the regular City Commission meeting held April 18, 2022.

2022-080-C. Payroll disbursements of \$231,828.76; county and school disbursements of \$-0-, and total remaining disbursements of \$500,411.95.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2022-81. City Manager Charles presented the departmental budget and capital requests and answered questions from the City Commission. Comprising twelve separate funds totaling \$32.5 million, the consolidated budget contains several capital projects to maintain city facilities, upgrade the city's infrastructure, and add amenities to several city parks.

Separate discussions will follow in the coming weeks regarding water and sewer rates, fees for licenses and permits, and how to address equipment replacement needs in the coming years. The budget will be adopted on June 6<sup>th</sup> following the required public hearings.

The meeting adjourned at 7:52 p.m., subject to the call of the Mayor until May 16, 2022.

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Karen K. Brower, City Clerk

Attachments: A – Ordinance amendment to Chapter 50 regarding the multi-family zoning district  
B – Ordinance amendment to Chapter 81 regarding signs for multi-family housing

Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held May 16, 2022**

Mayor Favale the meeting to order at 5:30 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schulz and Mayor Favale

Absent: Commissioners Schwartz and Wessely

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; City Clerk Brower; Parks & Recreation Director Melville; Finance Director Seath; Public Safety Director Herald

2022-82. The agenda was approved as published.

2022-83. Mike Karolle, 1320 Woodshire, opposed the splash pad and other changes to Manhattan Park.

Laurel Abraham, 1108 Lakeside, asked more time be taken to make sure residents know what's going on. Requested an environmental impact study for the new trails and a full budget for ongoing operation and maintenance of the splash pad.

Mike Lewis, 361 Manhattan, opposed messing up Manhattan Park by adding a splash pad with the related noise, parking and speeding problems. Asked commissioners to protect the neighborhood.

Bob Mann, 671 Manhattan, was concerned about potential injuries to children from the trails, splash pad and congestion along the road.

Brenda Pratt, 3039 Manhattan Lane, opposed trails because of the environmental damage to trees and nests. Spoke against the noise and trash associated with splash pads.

James Detamore, 451 Cambridge, stated trails will harm the natural area and be unsafe to walkers. Asked for an environmental study and a risk assessment for lawsuits to be presented to the citizens.

Linda Kristensen, 2958 Reeds Lake Blvd, stated she felt the decisions had already been made and commission is only going through the motions to ask residents what they want for the park. She felt there would be many accidents on the trails and with increased traffic on the streets. Stated the city needs to do more work to collect information and listen to resident concerns.

Charlotte McElravy, 451 Cambridge, suggested some type of pass for residents to use the park and amenities as she didn't want her tax dollars spent on operating a park for people outside the area.

Mary Kay Schumar, 322 Manhattan, supported upgrading the park amenities and cleaning up the trails, but was adamantly opposed to a splash pad due to the costs involved and the increases in traffic and noise that will make an already congested area worse.

Phil Skaggs, 2615 Hall, invited residents and commissioners to the Kent County Commission's upcoming discussions on how to spend \$128 million in American Rescue Plan Act funding. The county plans to spend the funds on projects to improve community health, infrastructure and county facilities.

Sara Buck, 308 Manhattan, cited survey results from the recreation master plan showing that only 27% of residents taking the survey wanted a water park and that more people wanted to maintain and upgrade the existing amenities. She stated that only 11 residents asked for a splash pad. A splash pad should not be prioritized over the objections of residents who have to live in this area when so few people asked for it. Asked that existing speeding and parking problems be addressed as requested by constituents. Felt the commissioners were putting their personal wants ahead of resident objections.

Christina Martin, 2861 Pioneer Club, asked that donated property adjacent to Manhattan Park be kept as greenspace as intended when her family donated the land.

Jennifer Clary, 337 Manhattan, stated no one has listened to residents in the three years that they have been expressing opposition to these projects and the commission is moving forward with the projects as though decisions have already been made without really listening.

Margaret O'Byrne, 2721 Reeds Lake Blvd, wanted a detailed project budget for construction of the splash pad and a 5-10 year forecast of operating and maintenance costs, including where the operating funds will come from once bond funds for construction are gone.

Benjamin Lam, 345 Manhattan, does not support the splash pad, but wants to see improvements to drainage and the play structures.

Julie Murray, 509 Manhattan, sees many dangerous pedestrian and vehicle problems outside the park each day and feels bringing more people to the park will make it worse. Felt trails would also damage the environment.

James Karhos, 655 Manhattan, did not feel that multi-use trails would be safe and would increase the city's liability exposure. Supported fixing the current amenities but did not want additional things added to the park.

2022-84. Commissioner Schulz wished the water polo team good luck in their upcoming matches.

Commissioner Pachla thanked those in attendance who spoke about the plans for Manhattan Park. He pledged several meetings about each of the components of the proposed projects.

Commissioner Arendshorst agreed that no final decisions have been made and that all viewpoints would be considered.

Commissioner Hamrick reminded everyone of the upcoming playground planning sessions at 6:30 pm on May 17 at Lakeside Elementary, May 19 at Wealthy Elementary, and May 24 at Breton Downs Elementary.

City Manager Charles announced the Touch-A-Truck event to celebrate National Public Works Week would be held Thursday, May 19 from 10:30 am until noon. He also noted construction season is underway with many local streets being upgraded or maintained.

2022-85. Public Safety Director Herald reviewed the Public Safety Department's quarterly report for the period ending March 31, 2022 and answered questions from the city commission.

2022-86. Contract for addition of a sidewalk on the south side of Robinson Road near Aquinas College.

Deputy City Manager LaFave outlined the proposal add 545' of sidewalk and crosswalk on Robinson Road between Briarwood and Plymouth to facilitate pedestrian traffic and crossings to the Aquinas College area. Because Blodgett Hospital employees utilize offsite parking at Aquinas, the hospital has agreed to pay the costs of the pedestrian crossing beacon and the 20% of sidewalk costs usually assessed to property owners.

2022-086-A. Arendshorst-Pachla. To approve a contract addendum with Groundhewg Excavating of Lowell in the amount of \$33,050 plus 20% contingencies for the construction of a five-foot wide sidewalk on the south side of Robinson Road between Briarwood and Plymouth, and to approve the installation of a Rectangular Rapid Flashing Beacon pedestrian crossing device.

Yeas: Arendshorst, Hamrick, Pachla, Schulz and Favale – 5

Nays: -0-

2022-87. Proposed water and sewer rates for FY 2022-23.

City Manager Charles stated staff recommends the proposed increases to cover increased costs to operate the water and sewer systems.

2022-087-A. Schulz-Arendshorst. That a resolution adopting water and sewer rates effective July 1, 2022 be adopted as attached in Exhibit "A."

Yeas: Arendshorst, Hamrick, Pachla, Schulz and Favale – 5  
Nays: -0-

2022-88. Pachla-Hamrick. To approve the consent agenda as follows:

2022-088-A. Minutes of the regular City Commission meeting held May 2, 2022.

2022-088-B. Receipt of five email communications on various topics.

2022-088-C. Payroll disbursements of \$257,335.38; county and school disbursements of \$-0-, and total remaining disbursements of \$369,318.98.

2022-088-D. The appointment of City Manager Charles to the Kent County Emergency Medical Services Consortium.

2022-088-E. A Social Media Policy for the City's interactions on social media as attached in Exhibit "B."

2022-088-F. Fee schedule effective July 1, 2022 as attached in Exhibit "C."

2022-088-G. Resolution adopting budget amendments for the quarter ending March 31, 2022 as attached in Exhibit "D."

2022-088-H. Quarterly financial statements for the period ending March 31, 2022.

2022-088-I. Joint Facilities Committee budget for FY 2022-23.

2022-88-J. Authorization to bid vehicle and equipment replacements and purchases for FY 2022-23 for budgeted amounts.

2022-88-K. Authorization for utility system parts and supply purchases up to budget approved amounts.

2022-88-L. Purchase of storage area network equipment in the amount of \$20,512.14 from CDWG and consulting and installation services from i3 Business Solutions in the amount of \$4,500.00.

2022-88-M. Minutes of the Zoning Board of Appeals meeting held January 13, 2022.

2022-88-N. Minutes of the Zoning Board of Appeals meeting held February 2, 2022.

2022-88-O. Minutes of the Parks & Recreation Commission meeting held January 13, 2022.

2022-88-P. Minutes of the Planning Commission meeting held March 8, 2022.

2022-88-Q. Minutes of the Parks & Recreation Commission meeting held March 14, 2022.

Yeas: Arendshorst, Hamrick, Pachla, Schulz and Favale – 5  
Nays: -0-

The meeting adjourned at 6:48 p.m., subject to the call of the Mayor until June 6, 2022.

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Karen K. Brower, City Clerk

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held June 6, 2022**

Mayor Favale the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schwartz, Wessely and Mayor Favale

Absent: Commissioner Schulz

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; City Clerk Brower; Parks & Recreation Director Melville; Finance Director Seath; Public Safety Director Herald; Lori Parmenter

2022-89. The agenda was approved as published.

2022-90. James Detamore, 451 Cambridge, gave several examples of injuries and lawsuits relating to splash pads from around the country and urged the city commission to reconsider the risks and liabilities associated with installing a splash pad at Manhattan Park.

2022-91. Commissioner Hamrick highlighted an email from a resident near Manhattan Park in favor of the improvements planned for the trails and playground area, including the splash pad.

Commissioner Pachla congratulated the girls track team on their first state championship.

Commissioner Wessely thanked City Manager Charles, Public Safety Director Herald, Sergeant Smith and Public Safety Officer Hollis for the time spent recently explaining city policies and hosting a patrol ride-a-long.

City Manager Charles reminded everyone about the June 13 and June 27 open houses to gather input on various city initiatives. He noted the Manhattan Park improvement page on the website has been updated with new FAQ documents. Mr. Charles also commended the Public Safety Department for assisting boaters in a canoe that had tipped over near Collins Park earlier in the day.

2022-92. A public hearing was held pertaining to the General Fund budget and the property tax levy for Fiscal Year 2022-23. No public comment was received. Mayor Favale closed the public hearing.

2022-93. A public hearing was held on the special assessment roll of delinquent accounts for placement on the July 1, 2022 tax roll. No public comment was received. Mayor Favale closed the public hearing.

2022-093-A. Pachla-Arendshorst. That the special assessment roll of delinquent accounts totaling \$50,827.93 be certified and placed on the July 1, 2022 tax roll.

Yeas: Arendshorst, Hamrick, Pachla, Schwartz, Wessely and Favale – 6

Nays: -0-

2022-94. Introduction of an ordinance to amend Section 3.130 of Chapter 35 of Title III of the City Code pertaining to the Parks & Recreation Commission.

City Manager Charles explained the amendment would add a residency requirement for members of the Parks & Recreation Commission that was somehow omitted when the ordinance was originally adopted.

2022-094-A. Arendshorst-Pachla. That an ordinance to amend Section 3.130 of Chapter 35 of Title III of the City Code clarifying membership requirements for the Parks & Recreation Commission be introduced as attached in Exhibit "A."

Yeas: Arendshorst, Hamrick, Pachla, Schwartz, Wessely and Favale – 6

Nays: -0-

2022-95. Resolution regarding Climate Action Goals.

City Manager Charles explained the EGR Sustainability Initiative has requested the City Commission adopt a resolution committing to carbon neutrality by 2035 and the development of a plan to achieve neutrality by the end of next year.

John Chronowski of the EGR Sustainability Initiative reviewed the history of the group and the recycling events they've hosted for the community.

Brad Hunter, 2252 Hall, stated this was an opportunity for the city to continue the work done by staff and prior officials in protecting the environment and promoting sustainable practices.

Tom Tilma, 1635 Hall, noted 15 other Michigan municipalities have adopted similar pledges and supported East Grand Rapids doing the same. He suggested applying for grants and hiring a consultant to help develop an implementation plan.

2022-095-A. Wessely-Arendshorst. That the request to adopt a resolution setting climate action goals be referred to the Finance Committee and Infrastructure Committee for consideration and review.

Commissioners Wessely, Arendshorst and Schultz supported the concept and looked forward to discussing further after being reviewed by staff and subcommittees.

Commissioner Pachla thanked the Sustainability Initiative for the events they've hosted to date and for looking at long-term goals for the community. He noted the commission had included prioritizing sustainable practices in the strategic plan developed early this year.

Yeas: Arendshorst, Hamrick, Pachla, Schwartz, Wessely and Favale – 6

Nays: -0-

2022-96. Radar Speed Feedback Sign pilot project for Plymouth Road.

Deputy City Manager LaFave outlined the proposal to place a sign showing vehicle speeds on Plymouth Road to assist with traffic control during the remainder of the hospital's current construction project. After construction is completed, new traffic studies will be conducted to determine if additional traffic calming or control measures are needed.

2022-096-A. Wessely-Schwartz. That a pilot project with a radar speed feedback sign on Plymouth Road between Robinson Road and wealthy Street through completion of the Blodgett Hospital construction project be approved as outlined in the agenda materials.

Yeas: Arendshorst, Hamrick, Pachla, Schwartz, Wessely and Favale – 6

Nays: -0-

2022-97. Appointment of a new City Clerk.

City Manager Charles introduced Lori Parmenter who would be assuming the duties of the city clerk upon the retirement of City Clerk Brower in July. Commissioners welcomed Ms. Parmenter and looked forward to working with her in the future.

2022-097-A. Arendshorst-Pachla. That Lori Parmenter be appointed as City Clerk effective July 8, 2022.

Yeas: Arendshorst, Hamrick, Pachla, Schwartz, Wessely and Favale – 6

Nays: -0-

2022-98. Pachla-Schwartz. To approve the consent agenda as follows:

- 2022-098-A. Minutes of the regular City Commission meeting held May 16, 2022.
- 2022-098-B. Receipt of 58 letters and emails on various topics.
- 2022-098-C. Payroll disbursements of \$492,823.39; county and school disbursements of \$-0-, and total remaining disbursements of \$570,207.82.
- 2022-098-D. The purchase of t-shirts for Parks & Recreation programs and events from Grand rapids Graphix in the amount of \$69,439.83.
- 2022-098-E. A contract with Fer-Pal Construction USA LLC of Taylor, Michigan in the amount of \$470,600.00 plus material purchases up to the budget of \$653,000 for water main cured-in-place pipe rehabilitation projects.
- 2022-098-F. A contract with B&V Mechanical of Grand Rapids not to exceed \$32,800.00 plus 10% contingencies for heating, ventilation and air condition projects for the Community Center, Public Safety building and Wealthy Pool.
- 2022-098-G. The quarterly report from the Blodgett Hospital construction project.
- 2022-098-H. Minutes of the Library Commission meeting held April 25, 2022.

Yeas: Arendshorst, Hamrick, Pachla, Schwartz, Wessely and Favale – 6  
Nays: -0-

2022-99. Wessely-Pachla. Motion to enter into an executive session following the subsequent special meeting to discuss an attorney's opinion in accordance with Section 8(h) of the Open Meetings Act. A roll call vote was taken.

Yeas: Arendshorst, Hamrick, Pachla, Schwartz, Wessely and Favale – 6  
Nays: -0-

The meeting adjourned at 6:57 p.m., subject to the call of the Mayor until June 20, 2022.

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Karen K. Brower, City Clerk

Attachments: A – Ordinance Amendment to Section 3.130 regarding the Parks & Recreation Commission

Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Special Meeting Held June 6, 2022**

Mayor Favale the meeting to order at 6:58 p.m. in the City Commission Chambers at the East Grand Rapids Community Center.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schwartz, Wessely and Mayor Favale

Absent: Commissioner Schulz

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; City Clerk Brower; Parks & Recreation Director Melville; Finance Director Seath; Public Safety Director Herald

2022-100. Resolution adopting the FY 2022-23 budget and setting millage rates for FY 2022-23.

Finance Director Seath reviewed the millage rates recommended by staff for the operating, debt and street millages and answered questions from the city commission.

2022-0100-A. Pachla-Arendshorst. That a resolution adopting the FY 2022-23 budget and setting the millage rates for FY 2022-23 be adopted as attached in Exhibit "A."

Yeas: Arendshorst, Hamrick, Pachla, Schwartz, Wessely and Favale – 6

Nays: -0-

The meeting adjourned at 7:02 p.m., subject to the call of the Mayor until June 20, 2022.

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Karen K. Brower, City Clerk

Attachments: A – Resolution adopting the budget and setting millage rates

Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held June 20, 2022**

Mayor Favale called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Hamrick, Pachla, Schwartz, Schulz, Wessely and Mayor Favale

Absent: Commissioner Arendshorst

Also Present: City Manager Charles; Deputy City Manager LaFave; Assistant City Attorney Roth; City Clerk Brower; Parks & Recreation Director Melville; Finance Director Seath; Public Safety Director Herald; Lori Parmenter

2022-101. The agenda was amended as follows:

2022-0101-A. Pachla-Schulz. Motion to move the budget amendment resolution from the consent agenda to the end of the regular agenda and to use the materials from the Finance Committee agenda instead of those contained in the City Commission materials. A roll call vote was taken.

Yeas: Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 6  
Nays: -0-

2022-102. Ellen Fix, 1405 Pinecrest SE, spoke in support of the changes proposed for Manhattan Park and the Fred Bunn Trails. She would like to see them move forward.

2022-103. Mayor Favale, Commissioner Pachla and Commissioner Hamrick commented on the meaning of today's Juneteenth holiday and encouraged others to learn about the day.

City Manager Charles gave a recap of the Planning Commission meeting and street construction.

2022-104. Final Reading of an ordinance to amend Section 3.130 of Chapter 35 of Title III of the City Code pertaining to the Parks & Recreation Commission.

City Manager Charles noted this amendment added a residency requirement that was overlooked in the previous ordinance.

2022-0104-A. Hamrick - Schwartz. That an ordinance to amend Section 3.130 of Chapter 35 of Title III of the City Code clarifying membership requirements for the Parks & Recreation Commission be adopted as attached in Exhibit "A."

Yeas: Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 6  
Nays: -0-

2022-105. Resolution amending the FY 2021-22 millage rate approval.

City Manager Charles noted that while the correct millage rate was listed on the paperwork submitted to the state and on resident tax bills, the resolution adopting the FY 2021-22 budget last year contained an incorrect millage rate. This new resolution restates the budget approval with the corrected millage rate of 11.7975.

2022-0105-A. Pachla-Wessely. To adopt a resolution amending the FY 2021-22 millage rate approval from June 7, 2021 as attached in Exhibit "B."

Yeas: Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 6  
Nays: -0-

2022-106. Advisory Board Appointments.

City Clerk Brower outlined the process for appointing new members to the city's advisory boards and presented the Personnel Committee's recommendations.

2022-0106-A. Schulz-Schwartz. That advisory board appointments for FY 2022-23 be approved as follows:

Parks and Recreation Commission (3-year appointment ending June 30, 2025)

1. Lauren Jacoby, 1633 Amberley Ct.
2. Bill Saxton, 1637 Pontiac Rd.
3. Nicholas Abraham, 1108 Lakeside Dr.

Planning Commission (3-year appointment ending June 30, 2025)

1. Mary Mapes, 2405 Elmwood Dr.
2. Thomas Tilma, 1635 Hall St.
3. Christopher Rosmarin, 549 Lovett Ave.

Zoning Board of Appeals (3-year appointment ending June 30, 2025)

1. Jonathan Paasch, 2639 Hall St.

Board of Review (2-year appointment ending June 30, 2024)

1. Marilee Fisher, 565 Lakeside Dr., Apt. E
2. David Rynties, 964 Kennesaw Dr.

Library Commission (3-year appointment ending June 30, 2025)

1. Mary O'Kelly, 1700 Whitfield Rd.
2. David Westphal, 2630 Maplewood Dr.

Yeas: Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 6

Nays: -0-

2022-107. Public Safety Department quarterly reports 2021-2022.

Public Safety Director Herald noted the corrections were made to show the information of only the driver and not everyone in each vehicle involved in traffic accidents.

2022-108. Resolution adopting budget amendments for period ending June 30, 2022.

2022-0108-A. Pachla-Hamrick. That a resolution approving budget amendments for the period ending June 30, 2022 be adopted as attached in Exhibit "C."

Yeas: Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 6

Nays: -0-

2022-109. Schwartz-Schulz. To approve the consent agenda as follows:

2022-0109-A. Minutes of the regular City Commission meeting held June 6, 2022.

2022-0109-B. Minutes of the special City Commission meeting held June 6, 2022.

2022-0109-C. Receipt of 5 letters and emails on various topics.

2022-0109-D. Payroll disbursements of \$253,165.72; county and school disbursements of \$-0-, and total remaining disbursements of \$89,854.91.

2022-0109-E. Repairs to Public Safety Fire Engine 21 in the amount not to exceed \$7,000.00 plus 15% contingency with Kleyn Mobile Repair LLC of Jenison, Michigan.

Yeas: Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 6  
Nays: -0-

The meeting adjourned at 6:20 p.m., subject to the call of the Mayor until July 5, 2022.

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Karen K. Brower, City Clerk

Attachments: A – Ordinance Amendment to Section 3.130 regarding the Parks & Recreation Commission  
B – Resolution amending the original budget adoption from June 2021  
C – Resolution adopting budget amendments for June 30, 2022

Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held July 5, 2022**

Mayor Favale called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schwartz, Schulz, and Mayor Favale

Absent: Commissioner Wessely

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; City Clerk Brower; Parks & Recreation Director Melville; Finance Director Seath; Zoning Administrator Gianotti; Engineering Consultant Halverson; Lori Parmenter

2022-110. The agenda was approved as submitted.

2022-111. Public comment: None

2022-112. Mayor and Commission comment:

Mayor Favale, Commissioner Schwartz, Commissioner Arendshorst, Commissioner Hamrick, Commissioner Schulz and Commissioner Pachla congratulated and recognized City Clerk Brower for her 28 years of service to the City.

Commissioner Schulz commended Public Works for a great job over the holiday weekend with the festivities.

Commissioner Pachla spoke about the Farm to Fork food market on Fridays from 8:00 a.m. to 1:00 p.m.

City Manager Charles gave a kudos to Department of Public Works and Public Safety, City Clerk Brower and Parmenter for the work with the holiday weekend festivities and the Trail Blazer event and DPW for making time at the last minute getting things ready for ramp replacement of sidewalks.

2022-113. Election of President for FY 2022-23.

City Manager Charles noted that this is a yearly election, and this person would fill in for the Mayor in her absence.

2022-0113-A. Pachla-Arendshorst. To elect Commissioner Hamrick as President for FY 2022-23.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz and Favale – 6

Nays: -0-

2022-114. Introduction of an ordinance for amendments to Section 8.51 of Chapter 80 of Title VIII of the City Code regarding fences around swimming pools.

Deputy City Manager LaFave gave a recap of the ordinance with the changes. Pool covers are allowed behind fencing but not by themselves. Residents are more likely to close a fence gate in a hurry than replace the pool cover. There is no height difference in the fencing requirements than previously stated.

2022-0114-A. Schulz-Schwartz. That an ordinance amendment to Section 8.51 of Chapter 80 of Title VIII of the City Code regarding fences around swimming pools be introduced as attached in Exhibit A.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz and Favale – 6

Nays: -0-

- 2022-115. Introduction of an ordinance for amendment to Sections 5.111 and 5.116 of Chapter 50 of Title V regarding nonconforming lots, uses and structures.

City Attorney Huff highlighted several changes to the ordinance.

- 2022-0115-A. Arendshorst -Hamrick. That an ordinance amendment to Sections 5.111 and 5.116 of Chapter 50 of Title V regarding nonconforming lots, uses and structures be introduced as attached in Exhibit B.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz and Favale – 6  
Nays: -0-

- 2022-116. Consider approval of the implementation of the Mobility-Bike Action Plan.

Deputy City Manager LaFave introduced the plan and spoke about the process and the number of years and public input sessions that were involved in getting to this point.

- 2022-0116-A. Pachla-Schulz. That the implementation plan for the Mobility-Bike Action Plan be approved as presented with contracts with M&M Pavement Marking and Michigan Pavement Markings not to exceed \$60,000 plus 15% contingency, and to authorize the Deputy City Manager to make minor adjustments and improvements to the plan during the implementation process.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz and Favale – 6  
Nays: -0-

- 2022-117. Approval of Kent County American Rescue Plan Act funding request.

City Manager Charles reviewed the three projects that funds were being requested for which are the elementary school playground improvements, lead service water line replacement and the Robinson/Cascade Trail Project. These projects were chosen due to impacting the community as a whole. The projects will be highlighted in multiple categories in the application process. There will be multiple communities in the County applying for the funding as well. While there is no cap to what can be requested, we want to keep it reasonable in the request.

- 2022-0117-A. Schulz-Schwartz. That an application to Kent County for American Rescue Plan Act funding in the amount of \$1,100,000 be approved as outlined in the agenda materials.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz and Favale – 6  
Nays: -0-

- 2022-118. Pachla-Arendshorst. To approve the consent agenda as follows:

2022-0118-A. Minutes of the regular meeting held June 20, 2022.

2022-0118-B. Receipt of 7 letters and emails on various topics.

2022-0118-C. Disbursement of funds: payroll disbursements of \$269,938.96; county and school disbursements of \$-0-, and total remaining disbursements of \$803,431.79.

2022-0118-D. Updated FY 2022-23 meeting date list.

2022-0118-E. Consider contract for pavement preservation applications.

2022-0118-F. Consider approval for the national Pollutant Discharge Elimination System Permit Compliance.

2022-0118-G. Preliminary minutes of the Joint Facilities Committee meeting held April 19, 2022

2022-0118-H. Preliminary minutes of the Parks & Recreation Commission meeting held May 9, 2022.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz and Favale – 6

Nays: -0-

The meeting adjourned at 6:40 p.m., subject to the call of the Mayor until July 18, 2022.

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Karen K. Brower, City Clerk

Attachments: A – Ordinance amendments to Section 8.51 regarding fences

B – Ordinance amendments to Section 5.111/5.116 regarding nonconforming lots, uses and structures

Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held July 18, 2022**

Mayor Favale called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Schwartz, Schulz, Wessely and Mayor Favale

Absent: Commissioners Hamrick and Pachla

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; City Clerk Parmenter, Parks & Recreation Director Melville; Finance Director Seath.

2022-119. The agenda was amended as follows.

2022-119-A. Arendshorst-Wessely. Motion to add to the agenda item 8A regarding the 2022 election Security Grant Request. A roll call vote was taken.

Yeas: Arendshorst, Schulz, Schwartz, Wessely and Favale – 5

Nays: -0-

2022-120. Public comment: None.

2022-121. Mayor and Commission comment:

City Manager Charles commended Deputy City Manager LaFave and his team on this year's construction accomplishments. He noted that the playground survey would be going out and be active until August 3.

2022-122. City Clerk Oath of Office.

Mayor Favale gave the Oath of Office to Lori Parmenter.

2022-123. Final reading of an ordinance for amendments to Section 8.51 of Chapter 80 of Title VIII of the City Code regarding fences around swimming pools.

Deputy City Manager LaFave gave a quick recap of the ordinance.

2022-123-A. Schulz-Schwartz. That an ordinance amendment to Section 8.51 of Chapter 80 of Title VIII of the City Code regarding fences around swimming pools be adopted as attached in Exhibit A.

Yeas: Arendshorst, Schulz, Schwartz, Wessely and Favale – 5

Nays: -0-

2022-124. Final reading of an ordinance for amendment to Sections 5.111 and 5.116 of Chapter 50 of Title V regarding nonconforming lots, uses and structures.

City Attorney Huff noted the revision was adding terms to make the ordinance complete.

2022-124-A. Wessely -Arendshorst That an ordinance amendment to Sections 5.111 and 5.116 of Chapter 50 of Title V regarding nonconforming lots, uses and structures be adopted as attached in Exhibit B.

Yeas: Arendshorst, Schulz, Schwartz, Wessely and Favale – 5

Nays: -0-

- 2022-125. Consider approving a pilot art project for the Storm Water Drain Adoption Program with all artwork subject to approval before installation.

City Manager Charles introduced the program and noted that there have been five sights identified and that there are three that are city controlled. The other ones are with the hospital and school.

Mayor Favale inquired on how long the art lasts and how does it keep going if it is well liked by the community.

Commissioner Schulz asked if it is possible to do themes.

Commissioner Arendshorst asked about the art approval process.

Commissioner Schulz asked if this is something that could happen yet before school started.

Hannah Berry with Lions & Rabbits Center for the Arts spoke about the process and answered questions.

- 2022-125-A. Arendshorst-Wessely. That the Storm Water Drain Adoption Program be approved with all artwork subject to approval before installation.

Yeas: Arendshorst, Schulz, Schwartz and Favale – 5

Nays: -0-

- 2022-126. Authorization of the purchase of six election laptop computers for an amount of \$6,147 with costs to be reimbursed by the State of Michigan.

City Manager Charles reviewed the request.

Commissioner Schwartz asked if there was anything else that was needed since we were not using the full amount of the grant.

- 2022-126-A. Schwartz-Wessely. To authorize the purchase of six election laptop computers for an amount of \$6,147 with costs to be reimbursed by the State of Michigan.

Yeas: Arendshorst, Schulz, Schwartz, Wessely and Favale – 5

Nays: -0-

- 2022-127. Arendshorst-Schulz. To approve the consent agenda as follows:

2022-127-A. Minutes of the regular meeting held July 5, 2022.

2022-127-B. Disbursement of funds: payroll disbursements of \$263,866.96; county and school disbursements of \$0-, and total remaining disbursements of \$256,906.69.

The meeting adjourned at 6:20 p.m., subject to the call of the Mayor until August 1, 2022.

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Lori A Parmenter, City Clerk

Attachments: A – Ordinance amendments to Section 8.51 regarding fences  
B – Ordinance amendments to Section 5.111/5.116 regarding nonconforming lots, uses and structures

Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held August 1, 2022**

Mayor Favale called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schwartz, Schulz, Wessely and Mayor Favale

Absent: None.

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; City Clerk Parmenter; Zoning Administrator Gianotti; Parks & Recreation Director Melville; Finance Director Seath.

2022-128. The agenda was approved as submitted.

2022-129. Public comment: None.

2022-130. Mayor and Commission comment:

Commissioner Schwartz, Commissioner Arendshorst, Commissioner Hamrick and Commissioner Schulz encouraged citizens to get out and vote Tuesday.

Commissioner Pachala mentioned the absentee ballot process and the great job that is done by staff to keep everything secure.

Mayor Favale thanked staff for the work they do for the elections.

City Manager Charles mentioned the election tomorrow, the Hall Street project, reminded everyone that about the playground survey that ends August 3<sup>rd</sup> and spoke about the criminal activity in the area reminding everyone to lock their doors.

2022-131. Site Plan approval request of Valentino Designs for 1761 & 1779 Breton Road.

Paul LaBlanc reviewed the project. The project is being done under the Michigan Site Condo Act. He stated that they would be single family homes. There were three site plans submitted during the review process to accommodate revisions and requirements.

Commissioner Schulz questioned if there would be an HOA associated with this project. The response was that there would be.

Zoning Administrator Gianotti stated that it would be a normal subdivision. He reviewed the process the project has been through. All the lots would conform to the zoning ordinance. It is a modest number of lots, but it is also the greatest number of lots feasible for the site.

Commissioner Pachla asked about pedestrian safety and where Elinor is relative to a crosswalk. Also wanted to know if Lot 7 was conforming with the required setbacks.

Commissioners questioned the increased traffic in the area.

Deputy City Manager LaFave noted that the area is currently in a que for improvements and it would be coordinated with Grand Rapids.

2022-131-A Arendshorst-Schulz. Motion to approve the site plan as presented

Michael Valentino, Valentino Designs, Inc., spoke to changes that had made to the plans throughout the process. He has spoke to individuals regarding their concerns. He noted that 1029 Pinecrest will be one of the models going in the development and that it was a parade home. He encouraged everyone to take a look at it.

William Andrus, 1779 Asbury Rd, asked if East Grand Rapids will have any say as to the aesthetics of the property. He would like a committee consisting of citizens and an architect to review aesthetics.

Randy Flood, 1764 Whitfield, is concerned with the traffic congestion that already exists.

Kevin Brandt, 2960 Oakwood, is in support of the development although he did have concerns about traffic.

David Neuhaus, 1771 Whitfield Rd, noted that the plans looked great and he is sure the homes will be beautiful. He is concerned about the traffic with five lanes going down to two lanes.

Jennifer Steiner, 1749 Breton Rd, spoke about the crosswalk at Englewood and putting more pressure on it.

Kris Andrus, 1779 Asbury Rd, asked about placing a traffic light in the area of concern.

Mike Prange, 1757 Breton, noted he is one of the closest neighbors to the development. He was very stressed after hearing about it but he feels much better after speaking to his Commissioner, Zoning Administrator Gionatti and Michael Valentino. He is concerned about security lights in backyards that shine in windows.

William Andrus, 1779 Andrus, noted that seven acres of trees were taken down. He would like a schedule of events and timelines for the project.

Commissioner Pachla asked about lighting.

Zoning Administrator Gionatti noted that lighting is limited, mercury vapor lights were prohibited, and lights must point downward.

Commissioner Schulz asked if there had been discussions about a traffic light in the area.

Deputy City Manager LaFave noted that the area has to meet certain criteria to have a light installed. This area has not met this yet.

Mayor Favale asked about talks with Grand Rapids regarding traffic.

Commissioner Hamrick questioned the lighting ordinance.

Commissioner Wessely questioned the traffic impact of this project. It was noted that it was a minimal impact.

Commissioner Arendshorst noted that it was a good way to turn a nonconforming structure into multiple conforming lots.

Commission Hamrick asked if there was a crossing guard at the Englewood cross walk during the school year. It was noted that there was.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2022-132. Consider installation of speed cushions for traffic calming on Woodlawn Avenue.

Deputy City Manager LaFave gave a recap of the request.

Commissioner Arendshorst asked at what speeds you can go over the cushions.

Mayor Favale asked about the timeline once the request was approved and what if the process does not work.

City Manager LaFave noted that it would take a couple weeks to implement once the request is approved.

2022-132-A. Pachla-Wessely. That the installation of speed cushions for traffic calming on Woodlawn Avenue be approved as presented.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

2022-133. Public Safety quarterly report for period ending June 30, 2022.

Public Safety Director Herald highlighted his report going over the statistics.

Commissioner Schulz encouraged students not to park in business district.

Commissioner Arendshorst likes the increased foot patrols.

Mayor Favale noted the increased patrols in the evenings and early mornings.

2022-134. Preliminary quarterly financials.

City Manager Charles spoke regarding the financials. He noted that the city is ending stronger than projected. He noted, that along with Finance Director Seath, they would be taking a deeper dive into the budget to find where the savings came from.

2022-135. Public Safety server room relocation.

Finance Director Seath recapped the request and the reason for the relocation being a water leak issue.

2022-135-A. Arendshorst-Pachla. To approve the relocation of the Public Safety server room as presented.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

2022-136. Wessely-Hamrick. To approve the consent agenda as follows:

2022-136-A. Minutes of the regular meeting held July 18, 2022.

2022-136-B. Receipt of communications.

2022-136-C. Disbursement of funds: payroll disbursements of \$262,595.83; county and school disbursements of \$2,496,354.18, and total remaining disbursements of \$237,564.75.

2022-136-D. Preliminary minutes of the Zoning Board of Appeals meeting held on May 25, 2022.

The meeting adjourned at 7:53 p.m., subject to the call of the Mayor until August 15, 2022.

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Lori A Parmenter, City Clerk

Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held August 15, 2022**

Mayor Favale called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Pachla, Schwartz, Schulz, Wessely and Mayor Favale

Absent: Hamrick.

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; City Clerk Parmenter; Zoning Administrator Gianotti; Parks & Recreation Director Melville; Finance Director Seath.

2022-128. The agenda was approved as submitted.

2022-129. Public comment:

Melanie Glenn, 2925 Reeds Lake Blvd., spoke about her experiences at other splash pads and parks.

Bill Doyle, 539 Manhattan Rd., he is not sure where the process is with the Manhattan Park improvements, but he does not see the need for enhancement. He is concerned it will bring more traffic

Jackie Educato, 2930 Reeds Lake Blvd., lives close to Manhattan Park. She is opposed to the bike trails. A previous race tore up the lawns and trash was left behind. She is concerned about accidents with walkers and bikers. She is a rare disease specialist and is concerned with the splash pad. She stated not to recirculate the water but to use only fresh clean water.

2022-130. Mayor and Commission comment:

Commissioner Schulz reminded everyone to keep their eyes open with school starting.

Commissioner Pachla reminded everyone to check the times of their sprinklers with school starting back up as there will be more walkers in the morning. Stated that there were no decisions on the splash pad yet.

Commissioner Wessely appreciated the feedback on the splash pad and said that it was impactful.

City Manager Charles noted the playground input sessions this week. There will be a public engagement session soon and it will be going to the Commission on September 19<sup>th</sup> for approval.

Mayor Favale thanked everyone for their opinions and discussion. She congratulated Commissioner Pachla for winning the August primary for the County Commission seat.

2022-131. Consider approval of the transfer of an existing liquor license.

City Manager Charles highlighted the information and noted that city ordinance required the application to come to the commission. Staff found everything to be in order.

Commissioner Arendshorst asked about any proposed changes. City Manager Charles responded that there were no changes at this time.

Commission Pachla asked if there were any red flags from the state. City Manager Charles responded that if we hear something it wouldn't be until after the fact.

2022-131-A Arendshorst-Schwartz Motion to approve the liquor license application as presented

Yeas: Arendshorst, Pachla, Schulz, Schwartz, Wessely and Favale – 6

Nays: -0-

- 2022-132. Consider adoption of a Climate Action Goal Resolution establishing a target date of 2040 for city operations to be carbon neutral.

City Manager Charles highlighted the resolution.

Commissioner Pachla inquired about what are some other communities' goals.

Commissioner Arendshorst noted that the goal date is behind the request, but it is subject or revision every year.

John Chronowski, 775 Bagley, commend commission on a goal to combat climate change.

Colleen Downey, 2072 Coronado Dr., thanked the commission for the resolution and appreciated the review now. Stated it is better to start sooner rather than later.

Tom Tilma, 1635 Hall St., thanked the commission for being leaders and spoke about grant funding being available.

- 2022-132-A. Schulz-Wessely. That the resolution be approved as presented.

Commissioner Wessely feels it is our duty to be leaders in this department and the resolution would be reviewed yearly.

Commissioner Pachla noted that EGR is a great space with community resources and residents focused on climate change.

Yeas: Arendshorst, Pachla, Schulz, Schwartz, Wessely and Favale – 6

Nays: -0-

- 2022-133. Pachla-Arendshorst. To approve the consent agenda as follows:

2022-133-A. Minutes of the regular meeting held August 1, 2022.

2022-133-B. Receipt of communications.

2022-133-C. Disbursement of funds: payroll disbursements of \$304,510.00; county and school disbursements of \$6,963,123.03, and total remaining disbursements of \$565,871.46.

2022-133-D. Minutes of the Parks and Recreation Commission held on April 11, 2022.

2022-133-E. Minutes of the Parks and Recreation Commission held on May 9, 2022

2022-133-F. Minutes of the Parks and Recreation Commission held on June 13, 2022

2022-133-G. Minutes of the Planning Commission Meeting held on May 10, 2022

2022-133-H. Preliminary minutes of the Planning Commission Meeting held on June 14, 2022

2022-133-I. Results of the State Primary Election held on August 2, 2022

Yeas: Arendshorst, Pachla, Schulz, Schwartz, Wessely and Favale – 6

Nays: -0-

The meeting adjourned at 6:37 p.m., subject to the call of the Mayor until September 6, 2022.

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Lori A Parmenter, City Clerk

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held September 6, 2022**

Mayor Favale called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schwartz, Schulz, Wessely and Mayor Favale

Absent: None.

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; City Clerk Parmenter; Parks & Recreation Director Melville; Finance Director Seath.

2022-134. The agenda was approved as submitted.

2022-135. Public comment: None.

2022-136. Mayor and Commission comment:

Commissioner Schulz noted that Park and Recreation Director Melville did an excellent job at the Manhattan Trail input session.

Commissioner Pachla wished everyone good luck that was competing in the triathlon this Saturday.

Commissioner Wessely has spoken to citizens regarding taxes and the Headlee Rollback and is wondering how we can share information regarding this to help citizens understand it better.

Mayor Favale noted that Park and Recreation Director Melville did a wonderful and informative job at the Manhattan Trail input session, gave an overview of the Mayor's Grand River Cleanup, the Reeds Lake Cleanup and thanked Deputy City Manager LaFave for his help with the events.

City Manager Charles noted that the Manhattan Trail won't be back in front of the commission until October and noted that he would be open for conversations regarding getting information out on taxes.

2022-137. Consider approval of a resolution to amend the retirement plan.

Finance Director Seath highlighted the request.

Commissioner Schulz asked for clarification that the plan was not changing.

2022-137-A Pachla-Schulz Motion to adopt the resolution to amend the retirement plan as presented

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

2022-138. Consider approval to award the contract for agent of benefit insurance management

Finance Director Seath highlighted the request.

2022-138-A. Arendshorst-Schwartz. That the contract be awarded to Michigan Planners, Inc. as presented.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

2022-139 Consider traffic calming radar speed feedback signs on Boston Street between Breton Road and West City Limit.

Deputy City Manager LaFave highlighted the request and noted that the bike mobility markings are in place. He mentioned other areas where this has been done previously.

Commissioner Wessely asked about speed humps vs. feedback signs. LaFave noted the differences between local and major streets.

2022-139-A Hamrick-Pachla. That the traffic calming radar feedback signs be placed as presented.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2022-140 Consider authorizing staff to initiate a competitive bidding process for the community dog park.

Parks and Recreation Director Melville highlighted the request, park layout and the public input session on Monday, September 12<sup>th</sup>.

Commissioner Arendshorst questioned if there would be a fresh water dog bowl. Melville said that there would be and a hose and nozzle also.

Commissioner Pachla asked if irrigation would be installed and if the cement would be poured with the playgrounds. Melville said that there would be irrigation and the cement would not be poured in conjunction with the playgrounds.

Mayor Favale asked if irrigation would be enough to keep the grass nice, if grounds maintenance would maintain the park, if the bathrooms would be upgraded and thanked Deputy City Manager LaFave for finding the space for the dog park. Melville sated that they would reseed the grass in the spring and fall and the bathrooms would be a separate bid package.

Commissioner Pachla appreciated it coming in under budget.

2022-140-A Schulz-Wessely. That the competitive bid process be approved as presented.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2022-141 Consider adoption of a resolution for a charitable gaming license.

City Manager Charles highlighted the request.

Commissioner Pachla questioned if other PTO's may also need this.

Commissioner Wessely asked if this had been done before.

2022-141-A Pachla-Arendshorst. That the resolution be adopted as presented.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2022-142. Schwartz-Pachla. To approve the consent agenda as follows:

2022-142-A. Minutes of the regular meeting held August 15, 2022.

2022-142-B. Receipt of communications.

2022-142-C. Disbursement of funds: payroll disbursements of \$250,092.93; county and school disbursements of \$16,891,377.64, and total remaining disbursements of \$1,565,845.69.

2022-142-D. Consider purchase of winter maintenance road salt.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2022-143 Use of American Rescue Plan & Fund Balance discussion.

City Manager Charles outlined the details of the funding. He noted that the city would be receiving funds for underfunded pensions also.

Mayor Favale asked about the lead service line replacement and asked Chief Herald what was top on his list. Chief Herald responded that fire fighting skills training, license plate reader and recruitment.

Commissioner Arendshorst thought that rerouting Lakeside Street was a great idea, and it was the only project that could be done with this funding.

Commissioner Schwartz said that it would open up a lot of possibilities by closing the street and if it would increase safety.

Attorney Huff stated that the Master Plan may have to be updated if rezoning is needed and we will have to check to see if there are restrictions due to previous grants.

Commissioner Schulz thought we should keep the size of the lake in mind and questioned if we wanted to make it more accessible which would invite more people to come use the lake and parking.

City Manager Charles said that staff would go back and gather more information on the park.

Commissioner Hamrick stated that the solar rooftop jumps out at her. Mayor Favale agreed.

Commissioner Pachla asked if we had infrastructure for the electric vehicles and asked about updating the community pool.

Mayor Favale asked about the John Collins Park restrooms.

Commissioner Schulz favors the solar panels and public safety investment.

The meeting adjourned at 7:48 p.m., subject to the call of the Mayor until September 19, 2022.

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Lori A Parmenter, City Clerk

Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held September 19, 2022**

Mayor Favale called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schulz, Wessely and Mayor Favale

Absent: Schwartz.

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; City Clerk Parmenter; Parks & Recreation Director Melville; Finance Director Seath.

2022-144. The agenda was approved as submitted.

2022-145. Public comment: None.

2022-146. Mayor and Commission comment:

Commissioner Hamrick gave an update from the Planning Commission meeting and introduced Mary Mapes as the new chair.

Commissioner Schulz noted the great job that Derek and Betsy did on the Reeds Lake Triathlon.

Commissioner Pachla and Wessely wished Commissioner Schulz a happy birthday.

Mayor Favale thanked Doug for his help with the triathlon and thanked everyone for the Reeds Lake Clean-up. She noted that they pulled 200 pounds of garbage out of the lake.

City Manager Charles noted that crews were finishing up street lines, new pavement preservation on Breton, and Kent County denied two of the ARPA grants that had been applied for.

2022-147. Consider approval of a three-year contract for our annual streetscape planting program for a total of \$31,374.30.

Parks and Recreation Director Melville highlighted the request. He stated that the references had been checked and previous work had been looked at.

Commissioner Pachla wondered about the amount of interaction with the vendor after the plantings were done. Melville stated that there was not much interaction at all.

Commissioner Wessely asked about a warranty on the flowers. Melville noted that there was no warranty for seasonal items.

2022-147-A Pachla- Wessely. Motion to approve the contract as presented

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Wessely and Favale – 6

Nays: -0-

2022-148 Consider approval of the recommended playground designs as presented and authorize the city staff to initiate a competitive bidding process for the playground equipment.

Parks and Recreation Director Melville highlighted the request. He noted that Tiffany Smith and Melinda Whitten with MCSA Group were there to go over the plans.

Ms. Whitten described each playground and the updates to each, spoke about the process from meeting with the kids at the schools, engagement sessions, input, emails with feedback and the number of renderings that were done based on that feedback.

Breton Downs Elementary School

Commissioner Schulz asked about still utilizing the soccer field. Melville responded that they are still utilized.

Commissioner Hamrick liked the tot play area and it being available for the community during the school day.

Mayor Favale asked about the condition of the remaining tot area equipment. Ms. Whitten commented that the repairs have already begun.

Commissioner Arendshorst asked if the tennis/pickleball court could be utilized during the school day by the community. Melville and Ms. Whitten are not sure if they can be utilized during the school day.

Lakeside Elementary School

Commissioner Pachla questioned the size of the green space how it was previously and asked if there had been interest in the basketball community on using the court. Melville mentioned that the green space is a little smaller and that he had not had requests yet to use the court.

Mayor Favale and Commissioner Hamrick like the drop off for the students.

Wealthy Elementary School

Commissioner Hamrick asked about the artificial grass. Ms. Whitten noted that it was because of the slope of the hill where the slides were located and the number of students that will be walking on it.

Commissioner Wessely asked about the possibility of losing trees and if the material used would make a difference. Ms. Whitten stated that the material would not matter. They have to limit the damage to the roots when removing previous concrete.

Melville stated the cost for the playgrounds would be 3.4 million.

City Manager Charles noted that at a Joint Facilities meeting it was noted that the savings from the dog park could be applied to this as well as additional from the general fund.

Commissioner Pachla asked about the variety of equipment if we use the same company. Ms. Whitten said that the colors could be different, and styles will be different.

Commissioner Wessely wondered if losing the ARPA funds would affect this project. Charles stated that the funds were a bonus and not a necessity.

Commissioner Pachla asked what we should expect the timeline to be. Ms. Whitten said the bids would go out October 11 and would be due back October 25.

2022-148-A Arendshorst-Pachla. To approve the recommended playground designs as presented and authorize city staff to initiate the bidding process for playground equipment.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Wessely and Favale – 6

Nays: -0-

2022-149 Consider authorizing the sale of equipment with compensation inclusive of all auction services deducted from the total gross sales of equipment at 5%.

Deputy City Manager LaFave highlighted the request and noted that the vehicles would not be put out to bid until the replacements are in.

Commissioner Pachla asked if he knew when the replacements would come in. LaFave said he was not sure.

Mayor Favale asked if 5% was typical for this service. LaFave stated it was and some charge fees on top of that.

2022-149-A Schulz-Arendshorst. To authorize the sale of equipment.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Wessely and Favale – 6  
Nays: -0-

2022-150. Pachla-Wessely. To approve the consent agenda as follows:

2022-150-A. Minutes of the regular meeting held September 6, 2022.

2022-150-B. Receipt of communications.

2022-150-C. Disbursement of funds: payroll disbursements of \$242,095.65; county and school disbursements of \$407,996.32, and total remaining disbursements of \$701,928.32.

Yeas: Arendshorst, Hamrick, Pachla, Wessely and Favale – 6  
Nays: -0-

The meeting adjourned at 7:24 p.m., subject to the call of the Mayor until October 3, 2022.

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Lori A Parmenter, City Clerk

Attachments listed above are available for inspection at the office of the City Clerk.

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held October 3, 2022**

Mayor Favale called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schulz, Wessely and Mayor Favale

Absent: Commissioner Schwartz

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; City Clerk Parmenter; Finance Director Seath; Zoning Administrator Gianotti and Public Safety Chief Herald.

2022-151. The agenda was approved as submitted.

2022-152. Public comment: None.

2022-153. City Commission Liaison reports.

Commissioner Arendshorst provided an update from the Parks and Recreation meeting. They went over the playground renovation plans and were happy to see the accessibility of the equipment. The rules for the dog park were discussed along with the age limits for the dog handlers. An update was given on the Manhattan Park Trails also.

Commissioner Wessely gave an update from the Community Foundation meeting. He noted various items that the Foundation had been able to provide from the fundraising activities. He gave a recap of the Trail Blazer and some changes that would be made, and he also noted that there were no emergencies during the race.

2022-154. Mayor and Commission comments:

Commissioner Schulz reminded everyone about Homecoming week and Frightful Friday.

City Manager Charles reminded everyone about the ribbon cutting on Friday, the Dog Park bid opening on Tuesday, and we are still waiting for the wetland assessment on the Manhattan Park Trails.

2022-155. Consider approval of the purchase of fiber internet services in the amount of \$600.00/ for Everstream/Rehmann Group month and \$110.00 per month for AT &T.

Finance Director Seath highlighted the request and noted that the AT&T contract was coming up for renewal and that this was a savings monthly for both services.

2022-156. Arendshorst-Pachla. To approve the purchase of primary fiber internet services in the amount of \$600.00/ from Everstream/Rehmann Group month and secondary circuit in the amount of \$110.00 per month from AT &T as presented.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Wessely and Favale – 6

Nays: -0-

2022-157. Consider approval of the recommended maintenance to Meheney Field in the amount of \$5,800.00.

City Manager Charles highlighted the request.

2022-157-A. Pachla-Arendshorst. To approve the recommended maintenance by Turfix as presented.  
Pachla stated that it is important to do what we can to maintain facilities.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Wessely and Favale – 6  
Nays: -0-

2022-158. Consider introduction of a rezoning request at 726 Crowell Ave. from R-2 Single Family Residential to MFR Multi-Family Residential.

Zoning Administrator Gianotti highlighted the request and the process that has taken place to this point.

Commissioner Hamrick clarified that the property is currently non-conforming.

Commissioner Schulz asked for clarification that it was not going to be a multi-family home construction.

Matt Gerard, architect for the project, stated that it was the intent to build a single-family residence with a height of thirty-five feet.

Commissioner Hamrick asked if it was going to be three stories. Mr. Gerard stated it was two stories with a stair tower.

Commissioner Schulz asked about the size of the home. Mr. Gerard noted it was 868 sq. ft on the main floor and 1169 sq. ft. on the second floor.

Commissioner Arendshorst stated that while he is not opposed to this project, it seems like a hole in our reasoning for this rezoning. He thinks we are taking a step back.

Commissioners Hamrick, Wessely and Pachla feel we need to take another look at the ordinance.

2022-158-A. Schulz-Hamrick. To approve the introduction of the ordinance rezoning request at 726 Crowell Ave.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Wessely and Favale – 6  
Nays: -0-

2022-159. Consider casting the ballot for the Michigan Municipal League's Liability and Property Pool Board of Directors.

City Manager Charles highlighted this request.

2022-159-A. Pachla-Schulz. To cast the vote for the two candidates listed.

Commissioner Pachla stated that this is a great opportunity.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Wessely and Favale – 6  
Nays: -0-

2022-160. Continuation of the discussion of the American Rescue Plan funds and General Fund Fund Balance towards potential facility roof replacement to coordinate a solar panel project.

City Manager Charles reviewed the funds and the possible project.

Deputy City Manager LaFave reviewed the roof replacement and solar panel project and the costs related to each with the benefits of doing them together.

Commissioner Arendshorst noted that this is good timing with the climate proclamation that was just approved and the benefits of everything lining up outweighs the little bit of useful life left of the current roof.

Commissioner Schulz, Wessely, Pachla are comfortable with moving forward.

Mayor Favale agrees with lining the project up.

Commissioner Hamrick asked about an “out” clause.

Commissioner Wessely asked if this agreement was standard.

2022-161. Arendshorst-Schulz. To approve the consent agenda as follows:

2022-161-A. Minutes of the regular meeting held September 19, 2022.

2022-161-B. Disbursement of funds: payroll disbursements of \$272,041.54; county and school disbursements of \$252,314.43-, and total remaining disbursements of \$389,560.69.

2022-161-C. Minutes of the Zoning Board of Appeals meeting held of July 27, 2022.

2022-161-D. Minutes of the Zoning Board of Appeals meeting held on August 23, 2022.

Yeas: Arendshorst, Hamrick, Pachla, Wessely and Favale – 6

Nays: -0-

The meeting adjourned at 6:57 p.m., subject to the call of the Mayor until October 17, 2022.

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Lori A Parmenter, City Clerk

Attachments listed above are available for inspection at the office of the City Clerk.

©PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held October 17, 2022**

Mayor Favale called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schulz and Mayor Favale

Absent: Commissioner Schwartz and Wessely

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; City Clerk Parmenter; Finance Director Seath; Zoning Administrator Gianotti and Parks and Recreation Director Melville.

2022-162. The agenda was approved as submitted.

2022-163. Public comment: None.

2022-164. Mayor and City Commission comments, including committee liaison reports.

Commissioner Schulz gave an update on the Gaslight Village Association meeting.

Commissioner Hamrick gave an update on the items the Planning Commission are working on.

Mayor Favale congratulated Commissioner Schwartz and family on the birth of their daughter.

City Manager Charles noted that the playground equipment bid is out.

2022-165. Consider final reading of a rezoning request at 726 Crowell Ave. from R-2 Single Family Residential to MFR Multi-Family Residential.

Zoning Administrator Gianotti highlighted the request and noted that there was no change in use and only a change in the zoning map. The zoning change would go into effect on October 28<sup>th</sup>.

Commissioner Hamrick asked if there was a sense of how many lots in the MFR could house a duplex. Zoning Administrator Gianotti said that most of them would.

2022-165-A. Hamrick-Arendshorst. To approve the ordinance rezoning request at 726 Crowell Ave.

Commissioner Hamrick stated that we need to think about things that we can do to get more multi-family units.

Yeas: Arendshorst, Hamrick, Pachla, Schulz and Favale – 5

Nays: -0-

2022-166. Consider approval of a construction agreement for construction of the Dog Park.

Parks and Recreation Director Melville highlighted the request, process, and the cost options.

Commissioner Pachla asked about other options for shade. Parks and Recreation Director Melville spoke about different types of temporary structures and sunshades all of which are significantly less expensive.

Mayor Favale questioned how many picnic tables in total and the cost of the tables and cement to place them. Parks and Recreation Director Melville responded with four tables in the park and two under the pavilion, but he would have to run the numbers to get the exact cost per table.

Commissioner Pachla asked if there would still be a contingency fund and if the fireworks would be affected.

Commissioner Arendshorst said that it would be prudent to keep the costs down since this is the first park project from the millage and to remove the pavilion at this time.

2022-166-A. Schulz-Hamrick. To approve the construction agreement for construction of the Dog Park with the removal of the pavilion, picnic tables that were to be under it and the trees.

Mayor Favale read a statement from Commissioner Schwartz regarding the dog park.

Commissioners Arendshorst and Pachla agree that the pavilion may not be utilized much because

Yeas: Arendshorst, Hamrick, Pachla, Schulz and Favale – 5

Nays: -0-

2022-167. Quarterly financial reports.

Finance Director Seath highlighted the reports.

Commissioner Pachla asked if the revenue sharing from the state was expected to be the same.

2022-167-A. Pension Plan Update.

City Manager Charles gave an update.

2022-167-B. Arendshorst-Schulz. To accept as presented.

Yeas: Arendshorst, Hamrick, Pachla, Schulz and Favale – 5

Nays: -0-

2022-168. Consider adopting a Resolution to amend the FY 2022-23 budget.

Finance Director Seath explained the request.

2022-168-A. Pachla-Hamrick. To adopt the Resolution as presented.

Yeas: Arendshorst, Hamrick, Pachla, Schulz and Favale – 5

Nays: -0-

2022-169. Discussion of potentially amending the Zoning Ordinance to transfer site plan review approval authority to the Planning commission for achieving Redevelopment Ready status.

Zoning Administrator Gianotti highlighted the information and the reasoning.

Commissioner Pachla spoke about the Blodgett site plan revision and asked if it was common for conditions to be set after something has been to the Planning Commission.

Commissioner Schulz questioned how the Planning Commission members were set.

Commissioner Hamrick asked about Commissioners communicating their wishes to Planning Commission.

City Manager Charles reminded the Commission that they do have the authority to change Planning Commission members if they feel that they are going in a wrong direction.

Mayor Favale stated that site plans have need looked over and basically approved by the time they get to the Commission.

Mayor Favale, Commissioner Pachla and Commissioner Hamrick are in favor of streamlining the process.

City Attorney Huff mentioned that Commission members can comment during the public comment time at the Planning Commission meetings and that they are interpreting the ordinances that the Commission has set.

2022-170. Pachla-Schulz. To approve the consent agenda as follows:

2022-170-A. Minutes of the regular meeting held October 3, 2022.

2022-170-B. Disbursement of funds: payroll disbursements of \$245,731.50; county and school disbursements of \$64,580.41, and total remaining disbursements of \$398,438.89.

2022-170-C. Minutes of the Planning Commission meeting held on September 13, 2022.

Yeas: Arendshorst, Hamrick, Pachla and Favale – 5

Nays: -0-

The meeting adjourned at 7:10 p.m., subject to the call of the Mayor until November 7, 2022.

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Lori A Parmenter, City Clerk

Attachments listed above are available for inspection at the office of the City Clerk.

©PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held November 7, 2022**

Mayor Favale called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schulz, Schwartz and Mayor Favale.

Absent: Commissioner Wessely.

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; City Clerk Parmenter; Finance Director Seath; Zoning Administrator Gianotti and Parks, Recreation Director Melville and Public Safety Captain Buikema.

2022-171. The agenda was approved as submitted.

2022-172. Public comment: None.

2022-173. Mayor and City Commission comments, including committee liaison reports.

Mayor Favale congratulated and welcomed back Commissioner Schwartz, congratulated Commissioner Wessely on opening his new restaurant, congratulated the High School Cross Country Team, wished Commissioner Pachla good luck in tomorrow's election and reminded everyone about Coffee Talk at Bagel at 10:00am.

Commissioner Hamrick reminded everyone to vote tomorrow and that the polls are open from 7:00am until 8:00pm and reported on the MML Convention.

Commissioner Schulz noted that voting is important and is thankful for the work that was put in with the businesses for Frightful Friday.

Commissioner Pachla thanked DPW for the leaf pickup and reminded everyone to clear out storm drains.

2022-174. Public Safety Quarterly Report.

Captain Buikema reviewed the report.

Commissioner Pachla questioned the disparity in racial demographics in traffic stops and crashes.

Commissioner Arendshorst questioned when the numbers would be high enough to do a racial study.

Commissioner Schulz asked if they know who is a resident and who is not before being pulled over and asked about the huge drop in parking citations and if it was not being enforced.

Captain Buikema replied that the bike patrol had hit the parking hard earlier in the year.

- 2022-175. Consider authorizing City staff to execute a Notice of Award for the purchase of \$726,216 of playground equipment.

Parks and Recreation Director Melville highlighted the request and the process to this point.

Commissioner Pachla asked if we had committed any finances yet. Melville responded no.

City Manager Charles noted that the numbers are within the budget expectations.

Commissioner Pachla noted the general contractor bids are due December 13. He would normally be hesitant, but there has been so much comment and feedback and there is no financial loss if we back out.

Mayor Favale feels very confident in the process and noted that the school would see the same information that was presented to them.

- 2022-175-A. Pachla-Schulz. To authorize City staff to execute a Notice of Award for the purchase of playground equipment.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz and Favale – 6

Nays: -0-

- 2022-176. Consider a modification to traffic signage on Conlon Avenue between Elmwood Drive to Berwyck Road to align with Traffic Engineering standards and best practices as noted in the Traffic Engineering report from Progressive AE.

Deputy City Manager LaFave highlighted the request.

Commissioner Hamrick asked about speeding complaints and how this will impact that.

Deputy City Manager spoke about the process for speeding issues.

Commissioner Pachla asked if the process would start immediately. LaFave responded it would be worked into the schedule so about two to three weeks.

Mayor Favale asked if it would be implemented in pieces or all at once. LaFave responded all in one day.

- 2022-176-A. Hamrick-Arendshorst. To modify traffic signage on Conlon Avenue between Elmwood Drive to Berwyck Road to align with Traffic Engineering standards and best practices as noted in the Traffic Engineering report from Progressive AE.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz and Favale – 6

Nays: -0-

2022-177. Consider introduction of amendments to Section 8.19 of Chapter 81 of Title VIII of the City Code to amend standards for signs in the C-1 Commercial District.

Zoning Administrator Gianotti highlighted the proposed amendments.

Commissioner Schulz asked if any current signs were affected. Gianotti responded no.

Commissioner Pachla asked what an awning sign was. Gianotti showed pictures.

2022-177-A. Arendshorst-Schwartz. To introduce amendments to Section 8.19 of Chapter 81 of Title VIII of the City Code to amend standards for signs in the C-1 Commercial District as presented.

Commissioner Schulz likes the idea of simplifying things.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz and Favale – 6

Nays: -0-

2022-178. Consider introduction of proposed amendments to Section 5.103B, 5.103C and 5.103D of the Zoning Ordinance related to the variance review standards used by the Zoning Board of Appeals.

Zoning Administrator Gianotti highlighted the amendments.

Attorney Huff stated that the proposed language will make the ordinance clearer.

Commissioner Schulz asked for an explanation of the substantial detriment law. Huff responded that there is not a definition for this.

There was much conversation regarding the term substantial detriment.

Commissioner Hamrick is concerned that without that language it does not give neighbors the ability to show how they could be affected.

Attorney Huff noted that decisions should be factual and not personal.

2022-178-A. Pachla-Schulz. To introduce amendments to Section 8.19 of Chapter 81 of Title VIII of the City Code to amend standards for signs in the C-1 Commercial District with modifying to remove the “substantial detriment” language.

Commissioner Schulz thanked Gianotti for the work on cleaning the language up.

Commissioner Schwartz noted that it would be much easier for residents to understand.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz and Favale – 6

Nays: -0-

2022-179. Consider authorizing general and insurance claim related repairs for #274/Ladder 23 in an amount of \$26,950.96 with a 20% contingency for general repairs and \$42,906.29 related to insurance claim repairs with additional authorization above the estimate subject to insurance coverage.

Deputy City Manager LaFave highlighted the request.

Commissioner Arendshorst questioned why we chose this particular vendor. LaFave responded that the level of effort was higher than the others.

2022-179-A. Schulz-Hamrick. To authorize general and insurance claim related repairs for #274/Ladder 23 in an amount of \$26,950.96 with a 20% contingency for general repairs and \$42,906.29 related to insurance claim repairs with additional authorization above the estimate subject to insurance coverage

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz and Favale – 6  
Nays: -0-

2022-180. Consider authorizing a voluntary Health Savings Account for the 2023 Plan Year.

City Manager Charles highlighted the request.

2022-180-A. Arendshorst-Pachla. To authorize a voluntary Health Savings Account for the 2023 Plan Year.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz and Favale – 6  
Nays: -0-

2022-181. Pachla-Schulz. To approve the consent agenda as follows:

2022-181-A. Minutes of the regular meeting held October 17, 2022.

2022-181-B. Disbursement of funds: payroll disbursements of \$269,228.92; county and school disbursements of \$46,460.55, and total remaining disbursements of \$548,530.01.

2022-181-C. Minutes of the Planning Commission meeting held on September 13, 2022.

2022-181-D. Consider authorizing replacement of Community Center Boiler #2, Gaslight Village Snowmelt Boiler #3 and Wealthy Pool Holding Tank in the amount of \$184,522 with a contingency up to \$196,000.

2022-181-E. Consider approving funding for the placement of seasonal holiday lights on street trees within Gaslight Village in the amount up to \$10,500.

Yeas: Arendshorst, Hamrick, Pachla, Schulz Schwartz and Favale – 6  
Nays: -0-

The meeting adjourned at 7:44 p.m., subject to the call of the Mayor until December 5, 2022.

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Lori A Parmenter, City Clerk

Attachments listed above are available for inspection at the office of the City Clerk.

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©PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held November 21, 2022**

Mayor Favale called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schwartz, Wessely and Mayor Favale.

Absent: Commissioner Schulz.

Also Present: Deputy City Manager LaFave; City Attorney Huff; City Clerk Parmenter; Finance Director Seath; Zoning Administrator Gianotti and Parks, Recreation Director Melville, Public Safety Chief Herald, and Staff Sargent Tim Schweitzer.

2022-182. The agenda was approved as submitted.

2022-183. Public comment: None.

2022-184. Mayor and City Commission comments, including committee liaison reports.

Commissioner Schwartz reminded everyone about the tree lighting.

Commissioner Hamrick wished everyone a safe, happy and healthy holiday and reminded about the tree lighting.

Commissioner Pachla thanked DPS crews for the snow and leaf removal.

Commissioner Wessely wished everyone a Happy Thanksgiving.

Mayor Favale said that crews did a great job with the sidewalks and roads during the snow event and the tree lights in Gaslight Village. She congratulated Commissioner Pachla on being elected to the County Board and wished everyone a safe and happy holiday.

Deputy City Manager LaFave reminded everyone about the Gobble Wobble and ongoing construction on Wealthy.

Commissioner Hamrick asked Commissioner Pachla about his time remaining on the Commission.

Commissioner Pachla responded that he would tender his resignation to the Mayor. He will be sworn in on the County Board on January 3, 2023.

2022-185. Consider authorizing the purchase of five (5) Taser Cam Less Lethal Weapon Systems in the amount of \$19,899.40.

Public Safety Chief Herald reviewed the request.

Commissioner Arendshorst asked about the policy of using a taser.

Chief Herald handed out a Taser Overview.

Commissioner Wessely questioned display vs. discharge, their effectiveness and if they were worth it.

Chief Herald said that discharge is when the trigger is pulled, and display is just pulling it out of the holster and it gave officers another option.

Staff Sargent Sweitzer said that they can be a good deterrent when dealing with a suspect.

Commissioner Schwartz wondered if they would be used more often being new.

Commissioner Pachla asked if the life span is the same for the new ones. Response was that it was the same.

2022-185-A. Pachla- Schwartz. To authorize the purchase of five Taser Cam Less Lethal Weapon Systems as presented.

Commissioner Pachla supports the request and appreciates the conversation and questions.

Commissioner Arendshorst wondered if it only works half the time, is it worth the investment.

Commissioner Hamrick asked if they give a warning prior to the taser being used.

Staff Sargent Schweitzer responded that only if there was time. He also noted that two probes have to hit the suspect for the taser to work.

Commissioner Wessely understands the hesitation, but he sees it as an insurance policy.

Yeas: Hamrick, Pachla, Schwartz, Wessely and Favale – 5

Nays: Arendshorst - 1

2022-186. Consider authorizing the purchase of one gear dryer in the amount of \$9,800.91.

Public Safety Chief Herald reviewed the request.

2022-186-A. Arendshorst-Schwartz. To authorize the purchase of one gear dryer as presented.

Yeas: Arendshorst, Hamrick, Pachla, Schwartz, Wessely and Favale – 6

Nays: -0-

2022-187. Consider authorizing the purchase of one Sergeant Examination Process in the estimated amount of \$13,710.00 - \$15,910.00 and a transfer from the General Fund ending balance to cover this expense.

Public Safety Chief Herald reviewed the request.

Commissioner Pachla asked for clarification on what the list was.

Mayor Favale asked how broad the list was.

Chief Herald responded that the list was a list of sergeants throughout Michigan.

2022-187-A. Pachla-Arendshorst. To authorize the purchase of one Sergeant Examination Process as presented.

Yeas: Arendshorst, Hamrick, Pachla, Schwartz, Wessely and Favale – 6

Nays: -0-

2022-188. Consider final reading and approving amendments to Section 8.19 of Chapter 81 of Title VIII of the City Code to amend standards for signs in the C-1 Commercial District.

Zoning Administrator Gianotti highlighted the proposed amendments.

Commissioner Pachla asked if any current signs were affected and if anyone was reaching out to businesses regarding the change.

Zoning Administrator Gianotti stated that no current signs were affected and that they could reach out to current businesses.

2022-188-A. Pachla-Arendshorst. To approve the amendments to Section 8.19 of Chapter 81 of Title VIII of the City Code to amend standards for signs in the C-1 Commercial District.

Yeas: Arendshorst, Hamrick, Pachla, Schwartz, Wessely and Favale – 6

Nays: -0-

2022-189. Consider final reading and approving amendments to Section 5.103B, 5.103C and 5.103D of the Zoning Ordinance related to the variance review standards used by the Zoning Board of Appeals.

Zoning Administrator Gianotti highlighted the amendments.

Commissioner Hamrick requested that they variance materials include an explanation of the role of public input.

2022-189-A. Hamrick-Schwartz. To approve amendments to Sections 5.103B, 5.103C and 5.103D of the Zoning Ordinance related to the variance review standards used by the Zoning Board of Appeals as modified to remove the “substantial detriment” language and to amend the variance materials include an explanation of the role of public input.

Yeas: Arendshorst, Hamrick, Pachla, Schwartz, Wessely and Favale – 6

Nays: -0-

2022-190. Consider approving a resolution of support for the Manhattan Park Improvement Project which includes a financial commitment of \$150,000 towards the cost of the project.

Parks and Recreation Director Melville highlighted the request.

Commissioner Pachla asked if there was any sense of how much universal accessibility plays into funding and if one grant disqualifies us for future grants.

Director Melville said that there is nothing yet on accessibility and one grant does not disqualify us from future ones.

Mayor Favale thanked Director Melville for looking for opportunities such as this.

2022-190-A. Wessely-Arendshorst. To approve a resolution of support for the Manhattan Park Improvement Project which includes a financial commitment of \$150,000 towards the cost of the project.

Commissioner Pachla encouraged us to apply for all three rounds.

Commissioner Wessely thanked Director Melville for looking for options.

Yeas: Arendshorst, Hamrick, Pachla, Schwartz, Wessely and Favale – 6  
Nays: -0-

2022-191. Consider approving meter reading services in the amount of \$62,400.00.

Finance Director Seath highlighted the request.

2022-191-A. Pachla-Wessely. To approve meter reading services as presented.

Yeas: Arendshorst, Hamrick, Pachla, Schwartz, Wessely and Favale – 6  
Nays: -0-

2022-192. Hamrick-Schwartz. To approve the consent agenda as follows:

2022-192-A. Minutes of the regular meeting held November 7, 2022.

2022-192-B. Disbursement of funds: payroll disbursements of \$258,408.92; county and school disbursements of \$13,834.66, and total remaining disbursements of \$180,401.25.

Yeas: Arendshorst, Hamrick, Pachla, Schwartz, Wessely and Favale – 6  
Nays: -0-

The meeting adjourned at 7:09 p.m., subject to the call of the Mayor until December 5, 2022.

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Lori A Parmenter, City Clerk

©PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held December 5, 2022**

Mayor Favale called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Mayor Favale.

Absent: None.

Also Present: City Manager Charles; City Attorney Huff; City Clerk Parmenter; Finance Director Seath; Parks, Recreation Director Melville; Public Safety Chief Herald.

2022-193. Motion by Commissioner Pachla to amend the agenda by adding his resignation letter to the agenda as Item 8.A. Support was given by Commissioner Arendshorst to amend the agenda.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

2022-194. Public comment: None.

2022-195. Mayor and City Commission comments, including committee liaison reports.

Commissioners Arendshorst, Hamrick and Mayor Favale stated they were saddened by the resignation of Commissioner Pachla.

Commissioner Schulz appreciated being on the Commission with Commissioner Pachla and reminded everyone about the Sip and Shop event.

Commissioner Pachla spoke about the Joint Facilities meeting where the final playground drawings were shown. He was very impressed.

Commissioner Wessely will miss serving with Commissioner Pachla. He made the onboarding process easier.

Mayor Favale mentioned that the tree lighting was wonderful and reminded everyone about the Sip and Shop event.

City Manager Charles thanked staff for keeping things running while he was out, thanked Public Works for the snow removal efforts, updated everyone on the winter tax bill, and congratulated the girl's cross country and swim teams on their wins.

Mayor Favale mentioned moving the next Commission meeting to December 20, 2022.

Motion was made by Commissioner Schulz and was supported by Commissioner Pachla to move the Commission meeting to December 20, 2022.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2022-196. Consider equity premium pay compensation to all current city employees who served the East Grand Rapids community during the COVID-19 pandemic who did not receive CARES Act funds.

City Manager Charles reviewed the request.

Commissioner Pachla wondered what the timing was for this. City Manager Charles noted the checks would go out next week.

2022-196-A. Arendshorst-Schulz. To authorize equity premium pay compensation to all current city employees who served the East Grand Rapids community during the COVID-19 pandemic who did not receive CARES Act funds.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2022-197. Consider approval for replacing fire alarm monitoring equipment/software in the amount of \$5,656.80 plus and \$125.25 and facility access control equipment/software in the amount of \$14,797.46 and \$444.54 per month for a 60-month monitoring service contract for city facilities at an overall amount over the 60-month period totaling \$54,641.66.

City Manager Charles reviewed the request.

2022-197-A. Pachla-Arendshorst. To authorize replacing fire alarm monitoring equipment/software.

Commissioner Pachla noted that the lifespan is typically five years for this equipment.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2022-198. Discussion about process to fill pending City Commission vacancy.

City Manager Charles led the discussion based on the information in the agenda packet.

Mayor Favale asked how quickly the notice will get out. City Manager Charles stated tomorrow or Wednesday.

Commissioner Hamrick asked if there would be a social media post also. City Manager Charles stated there would be.

2022-198-A. Pachla-Schwartz. To approve the process as presented.

Yeas: Arendshorst, Hamrick, Pachla, Schwartz, Schulz, Wessely and Favale – 7  
Nays: -0-

2022-199. Consider accepting resignation letter from Commissioner Pachla to be effective December 31, 2022.

2022-199-A. Schulz-Schwartz. To accept the resignation effective December 31, 2022.

Yeas: Arendshorst, Hamrick, Pachla, Schwartz, Schulz, Wessely and Favale – 7

Nays: -0-

2022-200. Consider resolution electing to comply with the provisions of Public Act 152 of 2011 by exercising the city's right to exempt itself from the requirements of the Act.

Finance Director Seath highlighted the request and noted that it was a housekeeping item.

Commissioner Pachla asked if there would be an increase in cost if we did not opt out. Finance Director Seath stated there would be.

Commissioner Arendshorst asked how the city compared to the 80/20 rule and if we expected claims to be less than the hard cap. Finance Director Seath stated that claims were typically less than the hard cap.

2022-200-A. Hamrick-Schulz. To adopt the resolution as presented.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

2022-201. Consider setting City's 2023 Strategic Planning Session.

City Manager Charles highlighted the request.

Commissioner Arendshorst noted that the weekend of the 14<sup>th</sup> was MLK weekend and people may be out of town for an extended weekend.

Schulz noted the third week in February is mid-winter break for the schools.

City Manager Charles to look for new open dates later in the Spring and bring it back to the Commission.

2022-202. Pachla-Schulz. To approve the consent agenda as follows:

2022-202-A. Minutes of the regular meeting held November 21, 2022.

2022-202-B. Disbursement of funds: payroll disbursements of \$248,918.86; county and school disbursements of \$13,238.37, and total remaining disbursements of \$352,280.88.

Yeas: Arendshorst, Hamrick, Pachla, Schwartz, Schulz, Wessely and Favale – 7

Nays: -0-

2022-203. Arendshorst-Schulz. Motion to enter into an executive session to conduct a personnel evaluation for the city manager in accordance with Section 8(a) of the Open Meetings Act. A roll call vote was taken.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

	Yes	No
Pachla	<u>  X  </u>	_____
Schulz	<u>  X  </u>	_____
Wessely	<u>  X  </u>	_____
Favale	<u>  X  </u>	_____
Hamrick	<u>  X  </u>	_____
Schwartz	<u>  X  </u>	_____
Arendshorst	<u>  X  </u>	_____

2022-203-A The meeting recessed at 6:28p.m. to conduct the Executive Session. The meeting reconvened at 7:11p.m.

2022-203-B Wessely-Arendshorst. To approve requested salary increase based on the performance review presented.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

The meeting adjourned at 7:12 p.m., subject to the call of the Mayor until December 20, 2022.

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Lori A Parmenter, City Clerk

Attachments listed above are available for inspection at the office of the City Clerk.

©PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held December 20, 2022**

Mayor Favale called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Mayor Favale.

Absent: None.

Also Present: City Manager Charles; Deputy City Manager LaFave; City Attorney Huff; City Clerk Parmenter; Finance Director Seath; Parks, Recreation Director Melville.

2022-204. City Manager Charles requested the agenda be amended by adding a request to reject playground construction bids and recommendation to approve purchase of playground equipment.

2022-204A. Pachla-Hamrick. To amend the agenda by adding a request to reject playground construction bids and recommendation to approve purchase of playground equipment to the agenda as Item 9.A.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

2022-205. Public comment: None.

2022-206. Mayor and City Commission comments, including committee liaison reports.

Commissioner Schulz wished everyone happy holidays and told everyone to stay safe.

Commissioner Pachla appreciates the commission and city staff.

Commissioner Schwartz thanked Commissioner Pachla and Doug LaFave and staff for snow removal.

Commissioner Arendshorst thanked Commissioner Pachla and will miss his commentary.

Commissioner Hamrick spoke about the pending snowstorm and told everyone to stay safe.

Mayor Favale told everyone to stay safe and watch the weather, wished everyone happy holidays, reminded about the Coffee Talk on January 16<sup>th</sup> at the Bagel Kitchen. She thanked Commissioner Pachla for his service.

City Manager Charles reminded everyone that City Hall will be closed Friday and Monday for Christmas and the following Monday for New Years. He noted that DPS is geared and ready for the snow and wished happy holidays to everyone.

2022-207. Consider accepting and placing on file the Annual audit as presented

Finance Director Seath introduced Doug Vredevelde with Vredevelde Haefner LLC.

Doug Vredevelde reviewed the annual audit.

Commissioner Wessely questioned if the grant money fluctuated over the years and commended staff of seeking grant money when it is available. City Manager Charles stated that it does fluctuate from year to year.

2022-207-A. Pachla-Schulz. To accept and place the annual audit on file.

Commissioner Pachla noted that the audit shows that the City is a good steward of the money.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

2022-208. Consider authorizing preliminary professional service expenses related to the potential re-alignment of Reeds Lake Blvd to Lakeside Dr. up to \$29,500.

Deputy City Manager LaFave reviewed the request and gave a breakdown of the costs.

City Manager Charles noted that the concept has been discussed on and off over fifteen years. This study will look for flaws and determine if the project is even possible.

Commissioner Schwartz asked if the connection at Durant would be looked at. Deputy City Manager LaFave noted that everything would be looked at.

Commissioner Schulz clarified that this request was only to gather information prior to public engagement.

Commissioner Hamrick asked if a feasibility study was done in 1998. Deputy City Manager LaFave said that there was nothing specific to the roads done in the past.

Commissioner Pachla asked if this would give a better picture of the Waterfront Park project. Deputy City Manager LaFave responded yes.

David Sawyer, 821 Pinecrest, stated that this has been coming up for years and it will create more problems.

Tony Maurer, 421 Lakeside, is confused on what we are trying to solve and thinks there will be too much traffic.

Janell Yonker, 2200 Durant, stated that they live on the dead-end streets for a reason, and this has been brought up before. She also wondered how much greenspace this would create.

Diane Lange, 2150 Lansing St, is not up to speed on the project and wondered what problem we were trying to solve.

Reb Roberts, 2151 Durant, noted that this will bring more traffic down his dead-end street and the wildlife in the area would be upset over more greenspace.

Emily Jandasek, 2145 Durant, was speaking as a mom and there are a lot of kids under the age of five and said that there would be a tragedy if this happens.

Ryan Sawyer, 2200 Durant, stated this is not in the Master Plan on our website and why abandon the street to get more greenspace.

Carmella Loftus, 2151 Durant, agrees with everything that has been said.

Fran Maurer, 421 Lakeside, they have a lot of cars that already turn around in their driveway.

Commissioner Wessely noted that they have to have the data to be able to answer questions and this may determine if there is another turnaround for cars.

Commissioner Arendshorst stated that this project has been circulating for years and mentioned the ARPA funds and this gives the opportunity to do something positive. He also noted that EGR is lacking usable park space and supports the study.

Commissioner Schwartz supports the study and noted that there is a lack of space for kids and it could increase foot traffic to Gaslight Village.

Commissioner Hamrick said that it makes sense to do the study because there has not been one like this done before and stated that it is very preliminary.

Mayor Favale wondered why this project keeps coming up and wonders if it is even feasible.

Commissioner Schulz wondered if the study would be helpful for current issues. Deputy City Manager LaFave noted it would.

2022-208-A. Schulz-Schwartz. To authorize preliminary professional service expenses as requested.

Commissioner Pachla reminded that the graphic is just a concept and there won't be any answers without the study.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7

Nays: -0-

2022-209. Consider extending the current professional services agreement to provide engineering, bidding and construction administration services for the renovation of the soccer field at Manhattan Park in an amount not to exceed \$43,800.

Parks and Recreation Director Melville highlighted the request.

2022-209-A. Arendshorst-Pachla. To approve extending the current agreement as requested.

Yeas: Arendshorst, Hamrick, Pachla, Schwartz, Schulz, Wessely and Favale – 7

Nays: -0-

2022-210. Verbal update on playground equipment, installation and site work.

Parks and Recreation Director Melville gave an update on the status of the project.

Commissioner Hamrick asked about what storage is available for the equipment. City Manager Charles noted that there was warehouse, Woodcliff and trailer rental available.

Mayor Favale asked if we would get better pricing if the project was pieced out. City Manager Charles stated that the timeline was the problem with contractors bidding.

Commissioner Schwartz asked about the chance of damage if the equipment was put into storage. Parks and Recreation Director Melville stated that there was not a chance of damage.

2022-210-A Consider recommendation to reject playground construction bids.

2022-210-B Schulz-Schwartz. To reject the playground construction bids as recommended.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2022-210-C Consider recommendation to approve purchase of playground equipment as presented.

2022-210-D Pachla-Schulz. To approve the purchase of the playground equipment and storage as recommended.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2022-211. Consider appointing commissioners to the soon to be vacant City Committees.

Mayor Favale stated that Commissioner Schwartz was willing to step onto the Finance Committee and she would do appointments to the other committees after the holidays and further conversations with Commissioners.

2022-211-A. Arendshorst-Hamrick. To appoint Commissioner Schwartz to the Finance Committee.

Yeas: Arendshorst, Hamrick, Pachla, Schulz, Schwartz, Wessely and Favale – 7  
Nays: -0-

2022-212. Pachla-Schwartz. To approve the consent agenda as follows:

2022-212-A. Minutes of the regular meeting held December 5, 2022.

2022-212-B. Disbursement of funds: payroll disbursements of \$248,450.37; county and school disbursements of \$7,914.63, and total remaining disbursements of \$178,057.69.

Yeas: Arendshorst, Hamrick, Pachla, Schwartz, Schulz, Wessely and Favale – 7  
Nays: -0-

City Manager Charles thanked Commissioner Pachla for his service on the Commission.

The meeting adjourned at 7:30 p.m., subject to the call of the Mayor until January 3, 2022.

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Lori A Parmenter, City Clerk

Attachments listed above are available for inspection at the office of the City Clerk.

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