



# City of East Grand Rapids, Michigan

## City Commission Approved Budget

Fiscal Year  
2023-2024





SHEA CHARLES  
CITY MANAGER

CITY OF  
EAST GRAND RAPIDS

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April 12, 2023

Honorable Mayor Katie Favale  
Commission President Karey Hamrick  
Commissioner John Arendshorst  
Commissioner Ryan Burdick  
Commissioner Marc Schulz  
Commissioner Laura Schwartz  
Commissioner Chris Wessely

**RE: PROPOSED 2023-2024 ANNUAL BUDGET**

Dear Mayor and City Commissioners:

Pursuant to the East Grand Rapids City Charter it is my pleasure to submit the proposed 2023-2024 Annual Budget for your consideration. The proposed budget provides for a high level of services while making strategic infrastructure investments for the community's future.

**2022-2023 BUDGET REVIEW**

2022-2023 Budget projections show the city will end within its original budget parameters, using only \$148,000 of fund balance. The original adopted budget anticipated using \$600,000 in fund balance, the difference is attributable to a mixture of unanticipated revenues (higher interest earnings & revenue sharing) and lower than expected expenditures (health insurance and vacancies). There was one capital project of \$150,000 that was deferred due to supply chain issues (Wealthy Pool Mixed Air Unit #2) and has been incorporated in the proposed budget. All other budgeted capital investments are moving forward and are expected to come to fruition.

2021 Parks Millage Bond proposal improvements moved forward this year as contracts for a new dog park and elementary school playground improvements were awarded and will be constructed in 2023. Manhattan Park improvements will start with reconstruction of Field #5 in 2023 as well as design work for a new playground and splash pad in 2024.

Street improvements are continuing in spring 2023 with the awarding of \$1,085,000 in street resurfacing projects. Updating underground utilities is a focus with the rehabilitation of 2,222 feet of sanitary sewer, 3,277 of water main, and 2,594 feet of storm sewer. These infrastructure investments are critical to providing quality services to our residents.

The City began allocating portions of its \$1.2 million in American Rescue Plan Act (ARPA) funds. Approved projects include \$300,000 towards playground improvements, one-time COVID payments to non-public safety employees

(\$36,000), \$100,000 towards purchase of three demonstration electric vehicles, and \$266,000 towards Community Center & Public Safety Roof Replacements.

In 2022, the City set a goal to become carbon neutral by 2035 and took actions to meet this target. A new multi-year natural gas contract was signed with DTE that provides carbon offsets for all of our usage. The Community Center & Public Safety roof replacements will allow the City to install new solar arrays on those buildings as well as Public Works, further reducing our footprint.

The 2022-2023 fiscal year moved the city forward on much needed infrastructure improvements both forward facing (playgrounds & streets) and behind the scenes (boilers & HVAC). These investments will benefit our residents for many years to come.

### **PROPOSED 2023-2024 BUDGET**

The 2023-2024 proposed budget provides the City an opportunity to make additional strategic community investments in resources both above and below ground. The all-funds' proposed budget is \$34,706,970; the City's proposed General Fund is \$13,897,100. The proposed budget continues the process of aligning our adopted Strategic Initiatives with proposed expenditures.

#### **GENERAL FUND REVENUES**

This year's General Fund proposed tax revenue is unique as for the first time since the adoption of the 1994 Constitutional Amendment Proposal A the Consumers Price Index (CPI) was 7.9%, exceeding the amendment's taxable value cap of 5%. The higher inflation of 7.9% means the City's operating and street/sidewalks millage will not rollback for the first time since 2012. The City's taxable value (TV) increased by 6.1% while the City's General Fund property tax revenue will increase by 6.1%. These amounts account for a pending Michigan Tax Appeal by Corewell Health for the Blodgett campus.

The City's other significant General Fund revenue sources are State Revenue Sharing and Parks & Recreation fees. State Revenue Sharing is made up of two types constitutional and statutory. Constitutional revenue sharing is embedded within the State Constitution requiring a percentage of State Sales Tax collection be distributed on a per capita basis to Cities, Townships, and Villages. Statutory Revenue Sharing is predicated on a formula, within state law, of population and overall tax burden that has been ignored by the State Legislature since 2003. For FY 2023-2024, overall revenue sharing will increase by 1.5% to \$1,369,012. The City is projected to receive \$1,245,316 in constitutional and \$123,696 in statutory. The statutory portion includes the Governor's 10% proposed increase and additional funding for public safety (\$7,401). The statutory increase starts to move the State towards reestablishing full funding, though it is still significantly below the actual formula amounts. For comparison the City received \$504,000 in statutory revenue sharing in 2001, and if the program was fully funded the City would realize an additional \$700,000 annually.

Parks & Recreation fees are the third largest portion of General Fund Revenues at a proposed amount of \$1,024,600 paying for a portion of departmental expenditures of \$2,213,250 (this amount excludes Parks Improvements Bond investments). Parks & Recreation fees have rebounded to pre-pandemic levels as there continues to be strong participation in City programs.

## FUND EXPENDITURE OVERVIEWS

### GENERAL FUND

The 2023-2024 proposed budget maintains the City's high level of service and strategic infrastructure investments. The General Fund proposed budget includes utilization of \$180,610 of Fund Balance. The proposed reduction will leave a Fund Balance of \$4,942,984, which is \$1.4 Million above our 25% target amount.

General Fund proposed capital projects for equal \$540,740 and continues our efforts to address various deferred capital projects. Proposed staffing has three changes the addition of two Public Safety recruits approved in January 2023, the creation of a full-time maintenance technician (replacing two part-time positions), and the elimination of the Human Resources Technician position. Human resource functions are being reallocated to existing staff, who have extensive experience in this field. Employee compensation proposals will be finalized upon completion of on-going union negotiations.

The proposed budget includes requests for updating the City's 2018 Master plan as well as additional funding for the Motor Equipment Revolving Fund (MERF). Pursuant to state law, the City must update its Master Plan every five years. A \$60,000 allocation is within the Zoning budget, the Master Plan update can be minimal or robust, the level effort is up to the community.

A \$50,000 increase in MERF funding is within the Public Safety Department budget as a place holder. Looking towards future vehicle replacements across all departments, the City will need to increase MERF reserves to fund these upcoming expenditures and this allocation will help.

The City's closed defined benefit Pension System is beginning to rebound from its 2022 losses. This year's projected Annual Required Contribution (ARC) payment is \$1.3 Million. The City will be receiving approximately \$2 Million in state funding by September 30, 2023, as part of their effort to raise underfunded pension systems to 60% funding levels. Once this funding is received, the City will be able to reevaluate its unfunded liability strategy.

### STREETS AND SIDEWALKS

The City will invest approximately \$3 million this year in streets and sidewalks. Funding will come from a \$1 million General Fund transfer, street millage funds, and Major & Local Street gas tax revenues (often referred to as Act 51 funds). 2023-2024 projects include replacement of the traffic signal at Breton & Boston, as well as cape seals, and mills & overlays. Streets will be selected in the fall of 2023 upon completion of our annual PASER ratings. These investments would not be possible without the resident support Street/Sidewalk Millage, which will expire in 2025.

### PARKS AND RECREATION IMPROVEMENTS

Implementation of the Parks Improvement Millage continues with rehabilitation of three elementary school playgrounds, construction of a new dog park, and Manhattan Field #5 being reconstructed all during the 2023 construction season. Plan development for a new splash pad and playground reconstruction at Manhattan park have begun. Public engagement is scheduled for summer 2023, with project design in the fall and 2024 construction.

Waterfront Park Phase 2 expansion is awaiting completion of the Reeds Lake Boulevard relocation engineering assessment, summer 2023. Upon the assessment's completion, final determination on how to proceed will be made, the public engagement and formal design will be done fall 2023. These projects would not be possible without the support of East Grand Rapids voters.

**WATER AND SEWER FUND**

The proposed water/sewer budget includes plans to accelerate the replacement of lead services lines (LSL) as well as maintaining on-going investments in the systems. A rate adjustment is also recommended that will align our water & sewer commodity charges with actual charges from Grand Rapids and an overall increase to fund the LSL replacement program.

The City has three fees it charges water/sewer users 1) readiness-to-serve (RTS), 2) water commodity charge, and 3) sewer commodity charge. The RTS funds local system improvements, administration, and public works staff to maintain the system. The water & sewer commodity charges fund actual treatment charges from Grand Rapids. Over the last three years Grand Rapids has realigned their rate structures necessitating a change in our commodity rate structure.

	<b>2021-22 ACTIVITY</b>	<b>2022-23 PROJECTED</b>	<b>2023-24 DEPT REQUEST</b>
Water Commodity Revenue	\$1,090,000	\$1,113,945	\$885,600
Water Grand Rapids Charges	\$905,900	\$860,000	\$883,500
<b>Difference</b>	<b>\$184,100</b>	<b>\$253,945</b>	<b>\$2,100</b>
Sewer Commodity Revenue	\$1,012,400	\$1,007,855	\$1,318,200
Sewer Grand Rapids Charges	\$1,225,400	\$1,304,000	\$1,316,000
<b>Difference</b>	<b>-\$213,000</b>	<b>-\$296,145</b>	<b>\$2,200</b>
Combined Rev	\$2,102,400	\$2,121,800	\$2,203,800
Combined Exp	\$2,131,300	\$2,164,000	\$2,199,500
<b>Difference</b>	<b>-\$28,900</b>	<b>-\$42,200</b>	<b>\$4,300</b>

The proposed water & sewer commodity changes will properly reflect actual costs and will result in a 3.6% net increase for the average user.

	<b>Current</b>	<b>Proposed</b>	<b>% Difference</b>
Water Rate	\$2.94	\$2.36	-19.7%
Sewer Rate	\$3.76	\$4.79	27.5%

The City is in year four of a five-year program to physically inspect all water service lines to determine if they are lead. To date, we have reported to the Department of Environment, Great Lakes, and Energy (EGLE) finding 391 lead water services. It is estimated that between 750 – 1,290 LSLs will be found upon completion of the physical inspections. The water/sewer fund calls for replacing 150 LSL at \$5,000 each, for a total project cost of \$750,000, funding is split between the water/sewer fund (\$500,000) and the street funds (\$250,000). To maintain the city’s on-going strategy of investing \$1 million/year into the water/sewer system an additional 7% rate adjustment is recommended, making the total increase 10%. The average water/sewer user will pay an additional \$9/month with the changes in commodity rates and increase in RTS.

	<b>Current</b>	<b>Proposed</b>	<b>% Difference</b>
<b>RTS</b>	\$41.20	\$46.97	14%
<b>RTS Over 7,000</b>	\$3.10	\$3.53	14%
<b>Water Rate</b>	\$2.94	\$2.36	-20%
<b>Sewer Rate</b>	\$3.76	\$4.79	27%

<b>Amount</b>	<b>Current</b>	<b>Proposed</b>	<b>Difference</b>	<b>Monthly</b>	<b>Yearly</b>
7,000/gallons	\$88.10	\$97.05	10%	\$8.95	\$107.44

If the City Commission would prefer to fully fund the LSL replacement program with just water/sewer funds rates would need to increase by an additional 7%. The City Commission could also direct staff to fund the project within existing revenues, this would reduce or eliminate other planned improvements. Assuming the city proceeds with replacing 150 LSLs annually, the program would be complete in five to eight years. The water/sewer fund includes other system investments beyond the LSL replacement program.

<b>Project</b>	<b>Amount</b>
Sandblasting & repainting all City hydrants	\$80,000
Watermain Rehabilitation	\$587,000
Meter Replacement	\$45,000
New SCADA System for sewer lift stations	\$100,000
Water Service Line Inspection (hydro excavating)	\$85,000
Sanitary Sewer lining	\$100,000
<b>Total</b>	<b>\$997,000</b>

#### **MOTOR EQUIPMENT REPLACEMENT FUND (MERF)**

This fiscal year, the City will replace four pieces of equipment for an estimated \$150,000. These include two Public Safety patrol vehicles, a trailer, and a Claw Tink Bucket. Looking ahead the City will need to replace about \$2.5 million worth of equipment starting in 2025-2026 over a three-to-four-year period, exclusive of fire apparatus. Staff is developing funding recommendations for City Commission’s consideration and will be presented later this year.

#### **SUMMARY**

The proposed 2023-2024 budget enables the City to move forward on critical investments while maintaining its high level of services. The ability to accomplish both services and investments is due to the years of prudent financial management and the hard work of City staff.



Shea Charles  
City Manager

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# City of East Grand Rapids

## Community Profile

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East Grand Rapids, Michigan has the benefits of location; safe, beautiful, and well-maintained neighborhoods; an educated, professional, and active citizenry with a strong sense of community; award-winning schools; a capable, experienced workforce; and an atmosphere all its own.

Appreciated throughout the state for its stable and civil governance, with only four city managers in over six decades, East Grand Rapids is recognized nationally.

- NICHE.com counts the community among the safest in the state, ranked it #18 on the “Best Places to Live in Michigan” for 2023, and named it #8 in the “Best Place to Raise of Family” ranking
- Family Circle dubbed East Grand Rapids the best town for raising a family for the ninth year in a row
- In 2012, Kiplinger ranked East Grand Rapids as #5 in the top 10 “Great Cities to Raise Your Kids” in the country

East Grand Rapids (East GR) is located on the western side of Michigan’s Lower Peninsula famed for its beaches, woodlands, lakes, rivers and all manner of outdoor recreation opportunities.

Settled in the 1830s and built around the 283-acre Reeds Lake (the largest of the two lakes within the city), East GR was a popular daytime resort for the Grand Rapids crowd. Incorporated as a village in 1891 and a city in 1926, it is one of the oldest communities in Kent County.

Today, it remains a classic inner-ring suburb, filled with multi-generational occupants proud of their neighborhoods and lifestyle. A 30-year housing boom between 1920 and 1950 populated the community with distinctive architecture now ranging from 100-year-old Victorians to bungalows, ramblers and mid-century modern designs. Lot sizes and dwellings vary from urban estate to starter square footage.



East Grand Rapids prioritizes multi-mobility. Shared streets, where all speed limits are set at 25 mph, and dedicated trails encourage bicycling throughout the community. Sidewalks connecting neighborhoods with downtown and public facilities are the preferred routes in a very active community. A 2015 dedicated millage assures the 45 miles of streets, and 80 miles of sidewalks are maintained and rehabilitated. “The Rapid,” a six-city interurban transit partnership, maintains bus stops and routes throughout the metropolitan area.

Within the City’s 3.4 square miles is more than 179 acres of public parkland including 6 acres of waterfront; a 43-acre woodland; conserved wetlands; trails; and other recreational fields and facilities.



Citizen allegiance to the outdoors, wellness, health, and family connections has inspired a comprehensive recreation infrastructure made possible because of a unique partnership between the city and the school district. By combining resources and facilities, the East Grand Rapids Parks and Recreation Department employs upwards of 160 seasonal and part-time employees to offer more than 100 recreation, enrichment, and sports programs for all ages. Evidence of the ongoing commitment can be found in the highly collaborative 2020 Community Parks and Recreation Master Plan.

This is a close-knit community filled with people who know and care for their neighbors. They value hard work, honesty and integrity and identify as family oriented and “school-centric.”

Many civic and philanthropic leaders dedicated to improving the larger urban area come from East Grand Rapids. Citizens advocate for inclusion and diversity and actively seek out a multiplicity of opinions and thoughts in planning and decision making. Involvement starts early. Over 700 middle school students volunteer in the annual Day of Caring, a local community service event.

The strong sense of community is enhanced by conscious design that brings people together in public spaces. Within a quarter mile from the quaint and inviting Gaslight Village sits the high school, the middle school, two lakefront parks, and the community center which houses city administrative operations and the local library branch.

The city is an intentional contributor to the connected culture in East Grand Rapids through its coordination, support or permitting of a wide array of gatherings and festivals such as Taste of East, Tree Lighting Ceremony, Fourth of July parade and fireworks, movies and concerts in the park, races and other festivities.



While just over 15% of the workforce lives and works in the city, the average commute time is only 22 minutes. The largest employers inside the City are Corewell Health Blodgett Hospital and the East Grand Rapids Public School District. Many residents are attracted to the Grand Rapids region and its world class medical and health industry, global manufacturing sector, multiple academic centers, a thriving art, cultural and music scene, an international airport and diverse population. <https://www.experiencegr.com>

Many colleges and universities are within an easy commute. Within 20 minutes, learners can reach Aquinas College, Calvin University, Cornerstone University, Davenport University, Ferris State University's Kendall School of Art and Design, Grand Rapids Community College and Grand Valley State University. Western Michigan University, Ferris State University, Michigan State University Medical School and Central Michigan University also have branches in the greater Grand Rapids area. An additional drive puts you on the campus of Hope College, Baker College, Ferris State University, Muskegon Community College, Western Michigan University, University of Michigan, Michigan State University, etc.

East Grand Rapids Public Schools ([www.egrps.org](http://www.egrps.org)) educates approximately 3,000 students in Pre-K through 12<sup>th</sup> grade in three elementary schools, middle school and high school (which are National Blue Ribbon Schools).

The high school offers dual enrollment for college credit with 14 advanced placement courses as well as career and technical center offerings and cadet training. Its International Baccalaureate Diploma Programme provides enrollees an academic program recognized by the world's leading universities for its global focus and rigorous curriculum.

Sports and club participation opportunities begin at the earliest levels—art, music and Spanish classes start in kindergarten. Drama, vocal music, orchestra, band and multi-faceted visual arts are considered critical to the well-rounded curriculum. Pioneer athletics boast 147 state championships including the 2022 Girls LAX, Girls Track and Boys Swim. Sports include water polo, crew, sailing, lacrosse, field hockey, bowling, skiing, hockey, football, basketball, swimming, soccer, baseball, wrestling, softball, cross country, track and field, golf, and volleyball.



Several high-quality private, religious, and charter school options are also available in the immediate area.

East Grand Rapids is friendly and inviting. While some families go back generations, newcomers are plentiful and warmly welcomed.

## **The Organization**

East Grand Rapids is council/manager form of local government where all department directors are hired by and report to the City Manager. Six non-partisan commissioners represent three wards (two elected officials from each ward) and serve staggered four year-terms. The Mayor is elected at-large and serves a four-year term as well. Elections are held every two years.

The Commission appoints the manager, sets policy and direction, approves the budget and major expenditures while serving as the legislative authority through the approval of ordinances and major planning initiatives.

East Grand Rapids is managed by a professional senior staff. The executive team includes the finance director; public safety director; deputy city manager/director of public works; parks and recreation director and the city clerk who also serves as the administrative assistant to the manager and mayor. The city manager retains responsibility for labor relations and oversight of human resources functions.

Seventy-seven regular full and permanent part-time employees along with 160+ seasonal parks, recreation and sports employees are charged with meeting the service needs of the 11,000+ citizens and visitors.

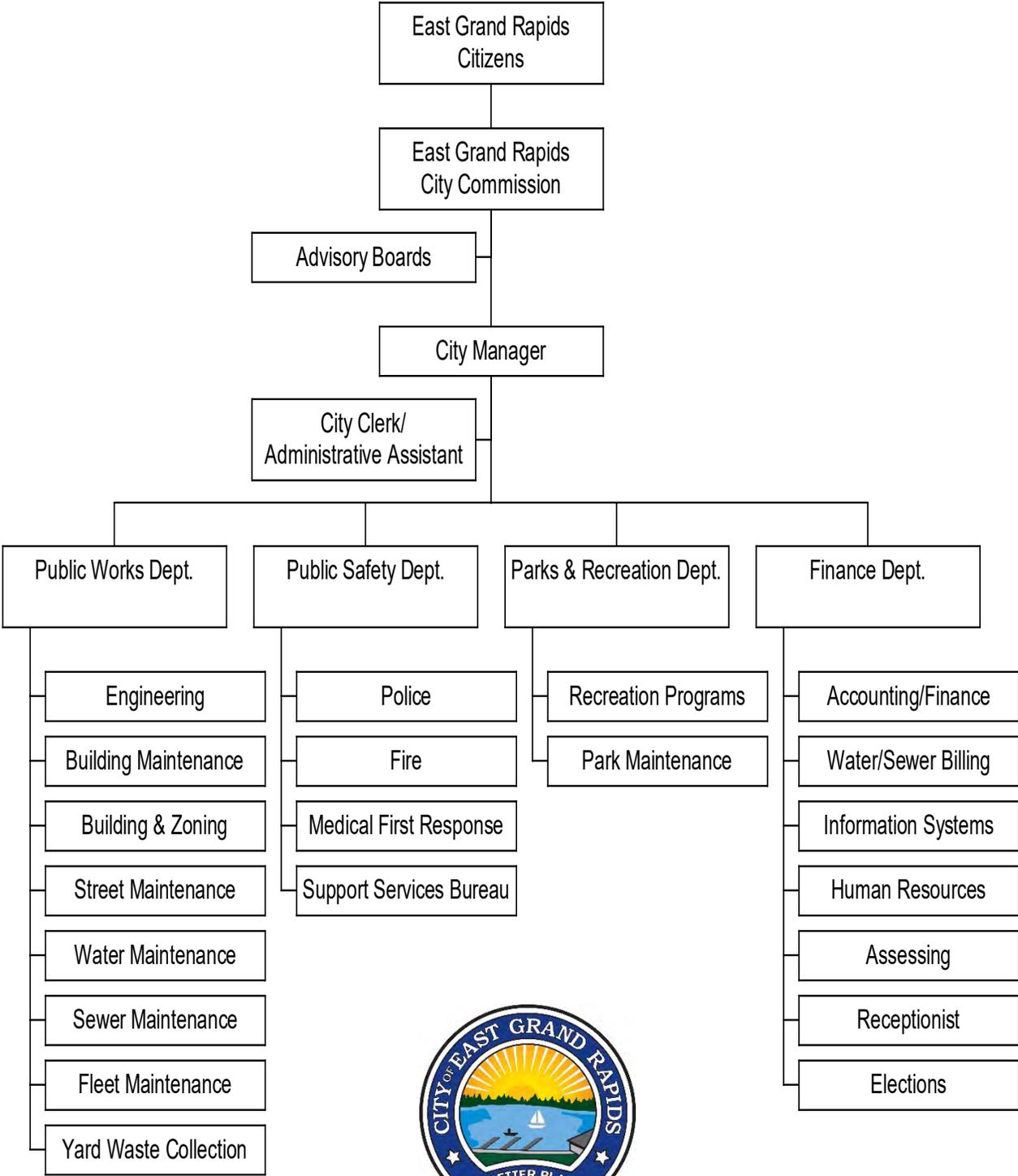
Police, fire and medical first response needs are provided by a true combined public safety department where all officers are cross-trained and operate on 24-hour shifts.



In addition to the expected infrastructure arenas, Department of Public Works houses the functions of property maintenance, code enforcement, building permits and zoning. The zoning administrator serves as staff liaison to the Planning Commission.

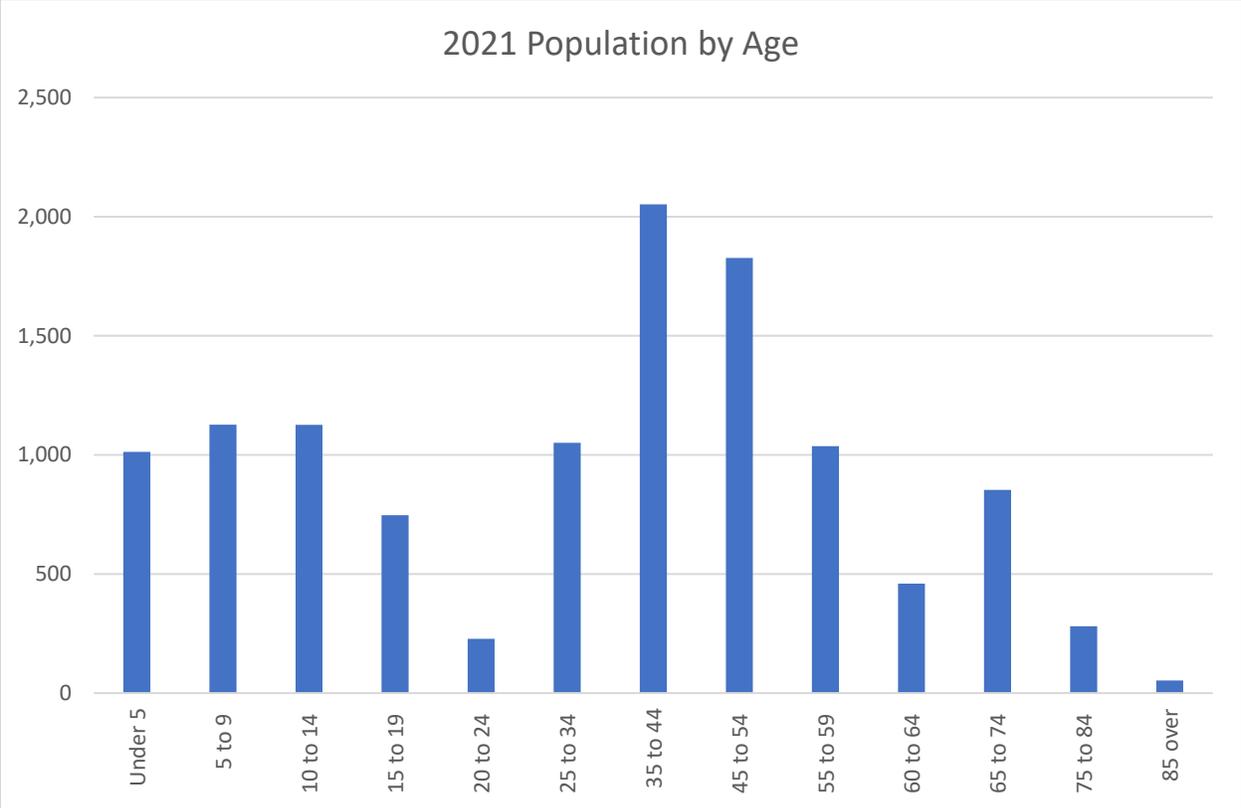
Compiled by the Michigan Municipal League  
September 2020

# East Grand Rapids Organizational Chart



# Population

2021 Population	11,389
2020 Population	11,371



**EDUCATION**

Population 25 years and over

Less than 9th grade	0.1%
9th to 12th grade, no diploma	0.6%
High school graduate (includes equivalency)	5.1%
Some college, no degree	10.3%
Associate's degree	5.2%
Bachelor's degree	40.0%
Graduate or professional degree	38.8%

All Data from US Census – American Community Survey

# A Citizen's Guide to the Budget

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The purpose of this section is to explain the format and methodology of the budget.

## **Budget Process**

The budget process is considered an ongoing process with continuous monitoring and frequent adjustments due to new information. According to State law, the Uniform Budgeting and Accounting Act, the City must prepare an annual appropriations resolution identifying adequate revenues to support a plan of expenditures. Further, the City must adopt its millage rate and conduct a Truth in Taxation hearing pursuant to the Headlee Amendment.

Each year, each City department submits to the City Manager and Finance Director an itemized estimate of the expenditures for the next fiscal year for the department or activities under their control. The City Manager shall prepare a complete itemized budget for the next fiscal year and shall submit it to the City Commission for approval by May 15.

## **Budget Document**

The budget document presents a complete financial plan for the ensuing fiscal year. It includes at least the following information:

- Detailed estimates of all proposed expenditures for each department and office of the City, showing the expenditures for corresponding items for the current and last preceding fiscal years, with reasons for increases and decreases recommended, as compared with appropriations for the current year;
- Statements of the bonded and other indebtedness of the City, showing the debt redemption and interest requirements, the debt authorized and unissued, and the condition of sinking funds, if any;
- Detailed estimates of all anticipated income of the City from sources other than taxes and borrowing, with a comparative statement of the amounts received by the City from each of the same or similar sources for the last preceding and current fiscal years;
- A statement of the estimated balance or deficit, as the case may be, for the end of the current fiscal year;
- An estimate of the amount of money to be raised from current and delinquent taxes and the amount to be raised from bond issues, which, together with income from other sources, will be necessary to meet the proposed expenditures;
- Such other supporting schedules as the Commission may deem necessary.

## **Balanced Budget**

The City annually adopts a balanced budget in which estimated revenue and available unreserved fund balance are equal to or exceed estimated expenditures.

## **Adoption of Budget, Tax Levy**

Prior to the end of the fiscal year, the City Commission must hold a public hearing for the sole purpose of final consideration and adoption of the budget and to authorize a tax levy necessary to meet the budget.

## **Transfer of Appropriations**

After the budget has been adopted, no money shall be drawn from the treasury of the City nor shall any obligation for the expenditure of money be incurred, except pursuant to the budget appropriation. The Commission may transfer any unencumbered appropriation balance, or any portion thereof, from one department fund or agency to another. The balance in any appropriation, which has not been encumbered, at the end of the fiscal year shall revert to the General Fund and be re-appropriated during the next fiscal year.

## **Budget Control – Interim Financial Reporting**

At the beginning of each quarterly period during the fiscal year, and more often if required by the City Commission, the City Manager shall submit data showing the relation between the estimated and actual income and expenses to date; and if it appears the income is less than anticipated, the Commission may reduce appropriations, except amounts required for the debt and interest charges, to such a degree as may be necessary to keep expenditures within the cash income.

## **Basis of Budgeting**

This budget document is prepared on the same basis of accounting as the City of East Grand Rapids' financial statements. The City of East Grand Rapids follows Generally Accepted Accounting Principles applicable to governments; however, for budgetary purposes, encumbrances are also included in expenditures.

## Fund Structure

The governmental fund types and expendable trust funds use the modified basis of accounting. Under the modified basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are “measurable and available.”) “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for un-matured interest on general long-term obligations which is recognized when due and certain compensated absences, claims, and judgments are recognized when the obligations are expected to be liquidated with expendable available financial resources.

The accounts of the City of East Grand Rapids are organized by funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. The City of East Grand Rapids’ resources are allocated to and accounted for in individual funds, based upon the purpose for which they are to be spent and how spending activities are controlled.

- The “GENERAL FUND” section presents the operating budget for the departments and activities funded by the General Fund and is the City’s primary operating fund.
- The Special Revenue Funds consist of the operating budgets for activities funded by grants or special state, federal or other restricted revenue sources. These funds consist of: Major Street, Local Street, Municipal Street.
- The Enterprise Funds consist of the budgets for funds that charge a fee to external users for goods and services and is designed to recover the costs of providing the service. These funds consist of: Water and Sewer funds.
- The Internal Service Funds presents activities that provide services and resources for the City’s other programs. These funds include the Motor Equipment Replacement Fund.
- The Debt Service Funds present funds that account for the accumulation of resources for the annual payment of principal and interest and long-term debt.
- The Capital Improvements section presents major capital acquisition and construction activities.

# Revenues

Property taxes in the State of Michigan are calculated by multiplying the tax rate or number of mills by the taxable value of real and personal property in the City. Proposal A, a state constitutional amendment passed in 1994, restricts the growth of taxable value to no more than the rate of inflation or 5%, whichever is less. This capped assessment is known as the taxable value. Increases or decreases in the turnover of properties or new development are not subject to the cap, thereby helping to offset any losses in value for other properties. The City levies a General Operating Millage and Roads Improvement Millage

**CITY OF EAST GRAND RAPIDS GENERAL OPERATING & STREETS MILLAGE RATES**

	2015	2016	2017	2018	2019	2020	2021	2022	2023
Operating	13.1149	12.8827	12.6817	12.4331	12.2428	12.0322	11.7975	11.5215	11.5215
Roads	2.0000	1.9646	1.9339	1.8074	1.7587	1.8346	1.7988	1.7567	1.7567

**Headlee Amendment**

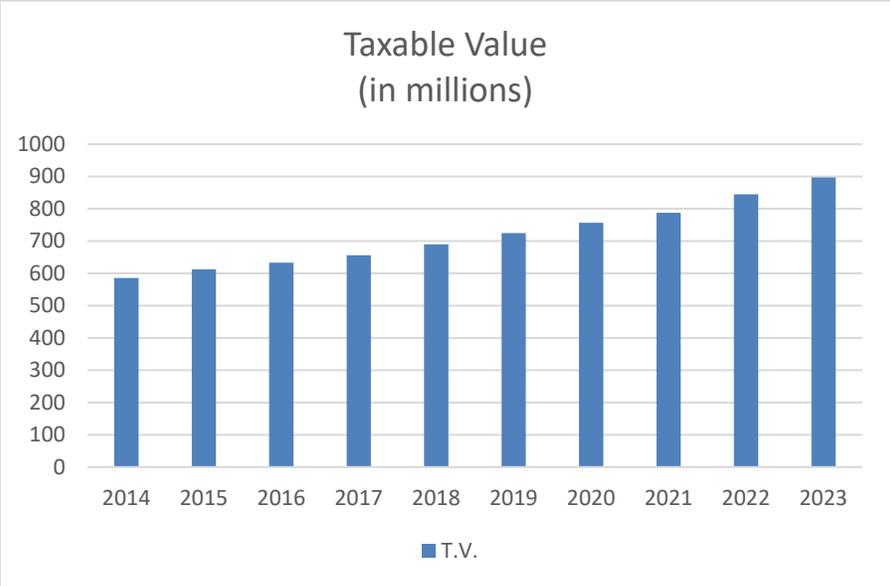
The Headlee Amendment, passed in 1978, along with Proposal A, referred to previously, reduces the amount of the City’s operating millage allowed by Charter. It accomplishes this by reducing the millage proportionally by the amount that market changes exceed the State’s inflation rate multiplier. The table below shows the millages per the City Charter and Headlee limitation.

Millage Rate 2023:	Per City Charter	Headlee Limitation	Actual
	20.0000	11.5215	11.5215

**Taxable Value of Property**

The City has experienced consistent growth in taxable value driven by residential property sales. For the 2022-2023 fiscal year overall, taxable value increased by 6.1% due to a 5.0% CPI and residential and commercial property uncapping.

Year	T.V.	% Growth
2014	586	
2015	612	4.6%
2016	633	3.4%
2017	656	3.6%
2018	690	5.1%
2019	725	5.1%
2020	757	4.4%
2021	788	4.1%
2022	845	7.3%
2023	897	6.1%



## Property Tax Revenue

The City's operating property tax revenue is budgeted to be \$10,339,900, a 6.1% increase in 2023/2024. Due to a 7.9% Consumers Price Index (CPI) the City's operating and Streets/sidewalks millage rates will not rollback for the first time since 2012.

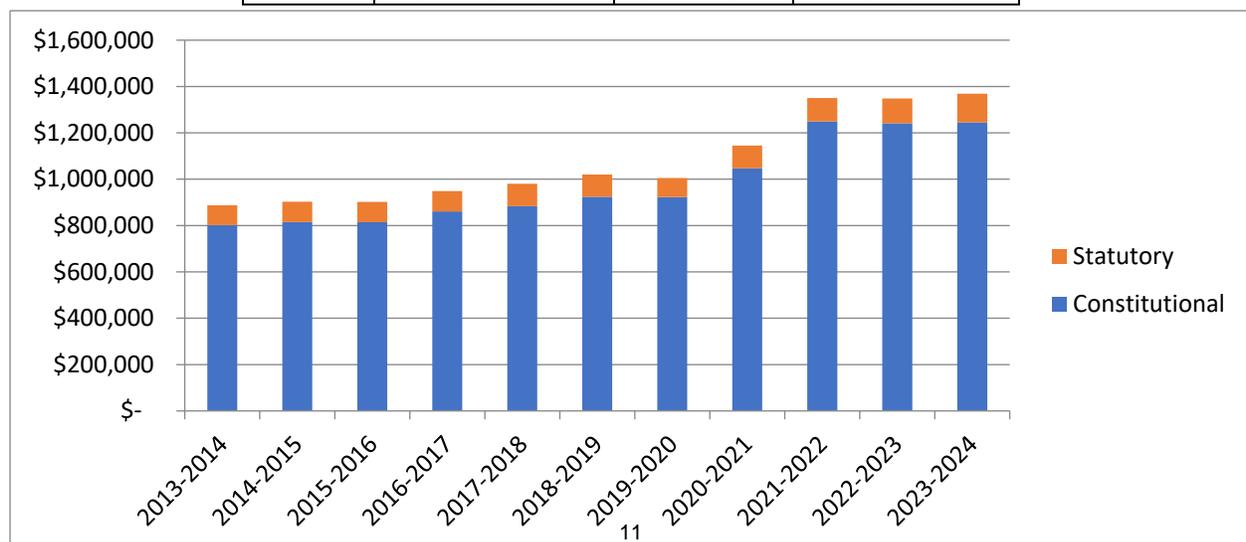
## Intergovernmental Revenue – State Shared Revenues

The State of Michigan collects 6% sales tax and reserves 2% for the schools. A portion of the remainder is dedicated to local governments through both constitutional and statutory formulas. The statutory formula is subject to annual appropriation by the State Legislature. These funds are the second largest General Fund revenue source approximating \$1,369,012 for 2023/2024, a 1.5% increase from the previous year. Since 2003, the State of Michigan has consistently underfunded State Revenue Sharing. If fully funded, the City would realize an additional \$700,000 annually.

For fiscal year 2012/2013 the State legislature established the City, Village and Township Revenue Sharing (CVTRS) program to allocate statutory revenue sharing. Eligible local units were required to publish various financial information concerning its operations. The City publishes a Citizens Guide and Performance Dashboard detailing various operating, performance and financial measures. In addition, we also prepared a debt service report listing all the current debt obligations including issuance date, amount and annual debt service requirements. We also provide a projected budget report combining the activities of the General, Local Street and Rubbish Funds.

History of State Shared Revenue Payments

Year	Constitutional	Statutory	Total
2013	\$ 802,210	\$ 85,251	\$ 887,461
2014	\$ 814,810	\$ 87,856	\$ 902,666
2015	\$ 814,027	\$ 87,856	\$ 901,883
2016	\$ 860,944	\$ 87,856	\$ 948,800
2017	\$ 883,862	\$ 96,539	\$ 980,401
2018	\$ 923,985	\$ 96,496	\$ 1,020,481
2019	\$ 923,086	\$ 82,260	\$ 1,005,346
2020	\$ 1,046,680	\$ 98,715	\$ 1,145,395
2021	\$ 1,249,564	\$ 100,689	\$ 1,350,253
2022	\$ 1,241,655	\$ 106,730	\$ 1,348,385
2023	\$ 1,245,316	\$ 123,696	\$ 1,369,012



## **Special Revenue Funds**

### **Major and Local Street**

The Major and Local Street Funds revenue is derived mainly from State Gas & Weight taxes. The revenue is allocated to eligible units based on a formula incorporating the number of miles of streets and the City's population. Funds received are strictly to be used for maintaining the City's street infrastructure. The functions covered include street sweeping, winter maintenance, roadway repair and reconstruction, traffic signals and signage in addition to planning and operating the street network.

The Major Street Funds revenue is projected to be \$1,061,330 based on current estimates from the State, a 1.0% increase. The Local Street Fund revenue is projected to be \$397,930, an increase of 1%. Both funds are supplemented annually by a \$1,000,000 General Fund transfer as well as monies from the 2015 street millage.

### **Debt Service Funds**

Debt Service Funds realize revenues from General Fund appropriations and special assessment collections. These revenues provide funding for the debt requirements covering the construction and improvement of roads, and municipal facilities exclusive of water and sewer projects.

### **Construction Funds**

Construction Funds account for the resources to be used for the construction of major infrastructure projects. Revenues can arise from the sale of general obligation bonds, grants from State and Federal sources and transfers from other funds.



# City of East Grand Rapids

## Fee Schedule

Effective July 1, 2023

Service	Fee	Additional Costs/ Comments	City Code Section
<b>City Manager</b>			
Liquor License Application - New	300.00		7.52
Liquor License Application - Transfer	150.00		7.52
FOIA Request	35.66/hr	See FOIA form	
Marina License	100.00		3.101
<b>Finance Department</b>			
Data Base/Voting List	See FOIA form		
Snowplow License	100.00 + \$25 per truck		7.90
Lawn Care License	100.00 + \$25 per truck		7.86
Waste Hauler License	100.00 + \$50 per truck		2.5
NSF Checks	30.00		
Notary - Resident	No charge		
Notary - Non-resident	10.00		
<b>Public Safety Department</b>			
Accident Reports	See FOIA form		
Incident Report Copy - 1st page	See FOIA form		
Incident Report Copy - each add'l pg	See FOIA form		
Video Tape Copy	See FOIA form		
Digital Audio Recordings	See FOIA form		
Door-to-door/Transient Merchant	25/day,100/wk,200/yr + \$50 badge deposit		7.36
Local Background Checks	20.00		
PBT - resident	10.00		
PBT - non-resident	15.00		
OWI Cost Recovery	225.00		
False Alarm - 1st call per calendar yr	No Charge		
False Alarm - 2nd call	50.00		
False Alarm - 3rd Call	100.00		
False Alarm - 4+ Call	200.00		
Parking Violations	Separate schedule	Overdue: 10 days = fine doubles 45 days = fine quadruples	10.66
<b>Parks &amp; Recreation Department</b>			
Community Center Rental	Separate schedule		
Athletic/Park Facilities	Separate schedule		
Media Production (Film/Photo)	250.00	\$500 if less than 10 day notice	3.141
Pool Rental	Separate schedule		
Special Events	250.00		

Service	Fee	Additional Costs/ Comments	City Code Section
Public Works Department			
Zoning Appeal	250.00		5.121
Zoning Variance - application/processing	500.00		5.121
Zoning Variance - Post-Construction	700.00	added to application fee	5.121
Fence Variance - application/processing	250.00		
Land Division	300.00		5.406
Special Use Permit	500.00		5.121
Site Plan Review - Administrative	200.00		5.121
Site Plan Review - Intermediate	300.00		5.121
Site Plan Review - Complete *	500.00	* Escrow fees also required	5.121
PUD Application/Site Condominium*	1,000.00	* Escrow fees also required	5.121
Rezoning Application	800.00		5.121
Rental Inspection/Certification per dwelling unit	100.00	EGR notice costs \$50; Cascade Twp \$50	8.809
Building Permits		Cascade Township	
Infrastructure Impact Fees:			
New Construction	150.00		
Demo Requiring Permit (primary structure)	150.00		
Demo Requiring Permit (accessory structure)	75.00		
Addition Requiring Permit	100.00		
Accessory Structure Building Permit	75.00		
Pool	50.00		
Plumbing/Mechanical/Electrical		Cascade Township	
Construction B.O.A. Hearing		Cascade Township	
Sign Permit Application	75.00		8.21
Sign Installation Building Permit		Cascade Township	
Mechanical Appurtenances	50.00		
Utility Tap (New):			4.5
1" Tap	200.00	plus cost of materials	
1.5" Tap	300.00	plus cost of materials	
2" Tap	400.00	plus cost of materials	
Meter Replacement or New Meter:			4.5
5/8" (3/4" short) Meter	480.00		
3/4" Meter	570.00		
1" Meter	650.00		
1.5" Meter	2,800.00		
2" Meter	3,600.00		
Replacement of Non-Functioning Meters	No Charge		
Right of Way Permits:			
Non-Utility ROW (Drive Approach/Sidewalk)	100.00		4.5
Water/Service Connection/Repair	100.00	\$200 in ROW	
Sewer Connection/Repair	100.00	\$200 in ROW	
Storm Connection	NC	\$100 in ROW	
Private Utility, annual permit	No Charge		4.5
Sidewalk Encroachment (café)	No Charge		4.4, 5.70(c)
Forestry	No Charge		3.33
Dumpster Placement permit	No Charge		2.15
Temporary Storage Unit	No Charge		<b>5.75(B)</b>
Fence Permit	No Charge		<b>8.61(M)</b>
House Print Copies	<b>5.00 each</b>		

**2023/2024 Parks and Recreation Rental Fees**

<b>John Collins Park Rental Rates</b>	<b>Current Fees</b>	<b>Adopted</b>
EGR Storefront Business Owners	\$15 per 1/2 hour	no change
Resident of East Grand Rapids	\$17.50 per 1/2 hour	no change
Non-Resident	\$20 per 1/2 hour	no change

**Manhattan Park Green Space**

EGR Storefront Business Owners	\$10 per 1/2 hour	no change
Resident of East Grand Rapids	\$12.50 per 1/2 hour	no change
Non-Resident	\$15 per 1/2 hour	no change

**Athletic Field**

Unprepared baseball fields	\$14 per 1/2 hour	no change
Prepared Fields Weekday	\$30/time	\$50/time
Prepared Fields Weekends	\$50/time	\$70/time
All day tournament	\$285 per field	no change
Mehney Artificial Turf Field	\$60 per 1/2 hour	no change
Memorial Artificial Turf Field	\$60 per 1/2 hour	no change
Mehney Turf Field (for profit)	\$75 per 1/2 hour	no change
Memorial Turf Field (for profit)	\$75 per 1/2 hour	no change
Manhattan Park Full Size Field	\$22 per 1/2 hour	no change
Lower Practice Field (inside track)	\$22 per 1/2 hour	no change
Middle School Back Field	\$18 per 1/2 hour	no change
Manhattan Youth Soccer Field	\$16 per 1/2 hour	no change
Wealthy Elementary Grass Field	\$20 per 1/2 hour	no change

**Residents of East Grand Rapids receive a 20% discount on all field reservations except where noted. The discount does not apply to business owners, organizations or revenue generating events.**

<b>Amenities</b>	<b>Current Fees</b>	<b>Adopted</b>
Full size soccer goals (when in storage)	\$100	\$125
Lax Goals (when in storage)	\$50	\$75
Lights at Mehney or Memorial Field	\$60	no change
Scoreboard/PA System	\$30	no change
Soccer Corner Flags -	\$20	\$30
Staff Supervisor	\$15.00 hour	\$20.00/hour
First Down Chains/Pylons	\$20.00	\$30.00
Manhattan Park Parking Lot	\$168 (Daily)	no change
Tennis & Pickleball Courts	\$8/hour	no change
Canepa Tennis Center full day rental	\$300	no change
Manhattan Park Sand Volleyball Courts	\$16/hour	no change

**Manhattan Park Pavilion Rental**

Mon.-Thur. Resident	\$69	no change
Mon.-Thur. Non-Resident	\$79	no change
Weekend; Fri.-Sun./Holidays Resident	\$84	no change
Weekend; Fri.-Sun./Holidays Non-Resident	\$94	no change

**Residents of East Grand Rapids receive a 20% discount on all field reservations except where noted. The discount does not apply to business owners, organizations or revenue generating events.**

**Pool Rental Rates**

<b>Resident</b>	<b>Current Fees</b>	<b>Adopted</b>
Wealthy Pool	\$80/hour	\$90/hour
Wealthy Party-Package (2 hours, use of party room)	\$150	\$160
High School Pool	\$165/hour	\$175/hour
Additional Lifeguard	\$18/hour	\$20/hour
<b>Non-Resident</b>	<b>Current Fees</b>	<b>Proposed</b>
Wealthy Pool	\$100/hour	\$110/hour
Wealthy Party-Package (2 hours, use of party room)	\$199	\$209
High School Pool	\$205/hour	\$215/hour
Additional Lifeguard	\$18/hour	\$20/hour

# Facility Rental Rates and Information

The East Grand Rapids Parks and Recreation Department is pleased to offer facility rentals for residents, non-residents and organizations. For further details or a tour, contact our office at 616.949.1750.

<b>Facility Rental Rates</b> The rates include tables and chairs except Wege Plaza. A \$100 security deposit is required.	<b>Room Dimensions In Feet</b>	<b>Square Feet</b>	<b>Resident Rate/hr</b>	<b>Non Resident Rate/hr</b>	<b>Organization Rate/hr</b>
Wege Plaza (outdoors) Please review Wege Plaza guidelines	Multiform Shape	13,239	\$131	\$172	\$185
Program Room 101	29 x 30	870	\$41	\$53	\$58
Program Room 102	29 x 40	1,160	\$47	\$62	\$66
Program Room 101 and 102	29 x 70	2,030	\$84	\$109	\$119
Program Room 103	25 x 26	650	\$35	\$46	\$49
Program Room 105	30 x 28	840	\$41	\$53	\$58
Large Conference Room 107	24 x 19	456	\$29	\$37	\$41
Commission Chambers 201	30 x 30	900	\$41	\$53	\$58

Event supervisor(s) will be assigned to all rentals with large parties and parties during non-business hours at a rate of \$20/hour

<b>Facility Capacities</b> (# of people according to style of setup)	<b>*Banquet Style</b>	<b>Theatre Style</b>	<b>Conference Style</b>	<b>Open Square Style</b>	<b>Classroom Style</b>	<b>U - Shape Style</b>
Wege Plaza (outdoors)	300	400	NA	NA	NA	NA
Program Room 101	32	60	22	24	36	24
Program Room 102	48	80	38	28	45	30
Program Rooms 101 and 102	80	100	67	NA	81	NA
Program Room 103	32	40	22	19	27	18
Program Room 105	48	60	29	24	36	24
Large Conference Room 107	NA	30	14	18	18	15
Commission Chambers 201	48	60	31	25	40	21

**Tables and Chairs Available (inside use only)      Dimensions      Total**

Rectangle Tables.....30in. x 72in.....26

Round Tables.....60in.....15

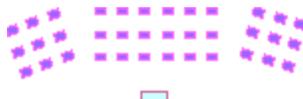
Chairs.....100

NO STAGE AVAILABLE

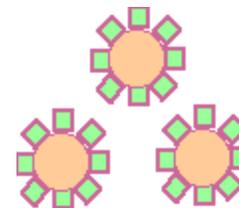
\* seating capacity may be less due to food stations and/or dance area



Classroom Style



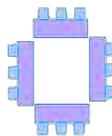
Theatre Style



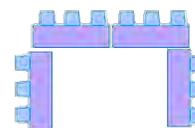
Banquet Style



Conference Style



Open Square Style



U - Shape Style

## ADOPTED RESOLUTION ADOPTING WATER/SEWER RATES

WHEREAS Sections 2.104 and 2.015 of the City Code provide that the City Commission shall by resolution establish a consumption rate and readiness-to-serve charge for water and sewer service.

BE IT RESOLVED that for the period from July 1, 2023 through June 30, 2024 water and sewer rates shall be as follows:

Residential		Non-Residential	
<b>READINESS-TO-SERVE:</b>		<b>READINESS-TO-SERVE:</b>	
<u>Average Monthly Consumption</u>	<u>Readiness-to-Serve Monthly Charge</u>	<u>Meter Size</u>	<u>Readiness-to-Serve Monthly Charge</u>
0 - 7,000	\$46.97	3/4"	46.97
7,001 and up	\$46.97 + \$3.54 per thousand gallons of usage over 7,000	1"	62.81
Multi-units	\$46.97 plus \$11.74 per unit	1-1/4"	98.04
		1-1/2"	140.90
		2"	250.69
		3"	563.62
		4"	1002.17
		6"	3005.95
	<u>Yard Meters Flat Fee:</u>	Multi-businesses	RTS (above) plus \$20.60 per additional business on meter
	\$32.89 per month (plus usage)		
	<u>Sewer Only Flat Fee:</u>	500,000 and up (gallons per month)	Add \$3.54 per thousand gallons of usage over 500,000
	\$14.07 per month (no usage charge)		
<b>COMMODITY:</b>		<b>COMMODITY:</b>	
WATER:	\$2.36 per 1,000 gallons	WATER:	\$2.36 per 1,000 gallons
SEWER:	\$4.79 per 1,000 gallons	SEWER:	\$4.79 per 1,000 gallons

# Financial Investment Policy

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## I. PURPOSE

It is the policy of the City of East Grand Rapids (the "City") to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state statutes and local ordinances governing the investment of public funds.

## II. SCOPE

This investment policy applies to all transactions involving the financial assets and related activity of the City except for its employee pension fund and its employee deferred compensation funds, which are organized and administered separately. These funds are accounted for in the annual report and include the following funds: General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Fund, Enterprise Fund, Internal Service Funds, Trust and Agency Fund, and any new fund created by the City, unless specifically exempted by the City Commission.

## III. PRUDENCE

Investment shall be made with judgement and care, under circumstance then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

## IV. OBJECTIVES

Funds of the City will be invested in accordance with Michigan Public Act 20 of the Public Acts of 1943, as amended, and in accordance with the following objectives in order of priority.

### Safety

The primary objective of the City's investment activities is the preservation of capital in the overall portfolio and the protection of investment principal.

### Diversification

The investments will be diversified by specific maturity dates, individual financial institution or a specific class of securities in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

### Liquidity

The investment portfolio will remain sufficiently liquid to enable the City to meet operating requirements, which might be reasonably anticipated.

### Return on Investment

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

**V. DELEGATION OF AUTHORITY**

Management responsibility for the investment program is hereby delegated to the Finance Director, who shall establish procedures and internal controls for the operation of the investment program, consistent with the investment policy. No person may engage in investment transactions except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for all transaction undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

**VI. AUTHORIZED INVESTMENTS**

In accordance with Public Act 20 of the Public Acts of 1943, as amended, the surplus funds of the City may be invested as follows:

- a) Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- b) Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a financial institution, but only if the financial institution is eligible to be a depository of funds belonging to the state under a law or rule of this state or the United States.
- c) Commercial paper rated at the time of purchase within the highest classification established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.
- d) Repurchase agreements consisting of instruments listed in subdivision (a) above. Repurchase agreements shall be negotiated only with dealers or financial institutions with whom the City has negotiated a Master Repurchase Agreement. Repurchase Agreements must be signed with the bank or dealer and must contain provisions comparable to those outlined in the Public Security Association's model Repurchase Agreement.
- e) Banker's acceptances of the United States banks.
- f) Obligations of the state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than 1 standard rating service.
- g) Mutual funds registered under the investment company act of 1940, maintain a \$1.00 per share net asset value, and with authority to purchase only investment that are legal for direct investment by a public corporation.
- h) Obligations described in subdivisions (a) through (g) if purchased through an interlocal agreement under the urban cooperation act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.
- i) Investment pools organized under the surplus funds investment pool act, 1982 PA 367, MCL 129.111 to 129.118
- j) The investment pools organized under the local government investment pool act, 1985 pA121, MCL 129.141.129.50

**VII. CUSTODY AND SAFEKEEPING**

All security transactions, including collateral for repurchase agreements and financial institution deposits, entered into by the City shall be on a cash (or delivery vs. payment) basis. Securities may be held by a third-party custodian designated by the treasurer and evidenced by safekeeping receipts as determined by the treasurer.

**VIII. REPORTING**

The Finance Director shall submit a quarterly investment report (at March 31, June 30, September 30 and December 31) to the City Commission that provides the principal amounts by type of investment and rate of earnings for the investments as of the date of the report.



## CITY OF EAST GRAND RAPIDS 2023-2024 BUDGET CALENDAR

January 8, 2023	Budget information distributed to departments including budget, capital improvements, and Goals & Objectives (with deadlines)
January 25, 2023	Capital Improvement entry deadline
February 3, 2023	Budget information entry deadline (BS&A) Fee schedule changes due to Lori Parmenter
February 10, 2023	Goals & Objectives due to City Manager
February 15-17, 2023	Goals & Objectives and CIP review with City Manager
February 20-24, 2023	Budget meetings with City Manager & Finance Director
March 11, 2023	Strategic Planning Session
March 20, 2023	Goals & Objectives reviewed at end of regular City Commission meeting
April 14, 2023	Budget and CIP documents sent out to City Commission
April 17, 2023	Finance Committee reviews vehicle replacements and fee schedule changes.
April 17, 2023	City Commission Budget Overview at City Commission meeting
May 1, 2023	City Commission CIP work session following City Commission meeting
May 15, 2023	City Commission to hold a budget work session following City Commission meeting Set water/sewer rates
June 5, 2023	City Commission to conduct public hearing on budget City Commission to conduct special meeting following regular City Commission meeting to adopt the budget, fee schedule and to set the millage rate

**CITY OF EAST GRAND RAPIDS**  
**ALL FUND SUMMARY**

FUND	2021-22 ACTIVITY	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2023-24 MGR APPROVED BUDGET
<b>REVENUE</b>				
GENERAL FUND	12,638,540	12,955,500	13,052,370	13,716,490
MAJOR STREET FUND	1,333,310	1,624,800	1,624,800	1,441,500
LOCAL STREET FUND	1,709,270	1,909,850	1,909,850	2,442,700
MUNICIPAL STREET FUND	1,957,280	2,024,440	2,024,440	2,094,000
DRUG LAW ENFORCEMENT FUND	2,130	0	0	0
FED-AMERICAN RESCUE PLAN ACT	1,480	0	55,520	20,000
WEALTHY POOL DEBT SERVICE FUND	154,120	0	0	0
PARKS MILLAGE DEBT SERVICE	0	367,010	367,010	365,950
MUNICIPAL COMPLEX DEBT SERVICE	554,860	565,280	565,280	583,950
PARKS CAPITAL PROJECT FUND	5,889,460	70,000	145,000	80,000
WATER & SEWER FUND	4,614,610	4,597,000	4,597,000	5,169,870
HEALTH CARE FUND	1,306,990	1,914,600	1,914,600	1,504,000
MOTOR EQUIPMENT REVOLVING FUND	778,690	919,700	919,700	957,200
RETIREMENT SYSTEM FUND	(49,880)	1,705,000	1,705,000	1,906,000
OTHER POSTEMPLOYMENT BENEFITS TRUST FUND	(57,230)	265,000	265,000	295,000
SPECIAL ASSESSMENT FUND	24,620	15,000	15,000	10,500
<b>TOTAL REVENUE ALL FUNDS</b>	<b>30,858,250</b>	<b>28,933,180</b>	<b>29,160,570</b>	<b>30,587,160</b>
<b>EXPENDITURES</b>				
GENERAL FUND	12,213,780	13,555,710	13,589,010	13,897,100
MAJOR STREET FUND	1,308,450	1,529,800	1,560,700	1,441,500
LOCAL STREET FUND	1,652,910	2,065,700	2,065,700	2,442,700
MUNICIPAL STREET FUND	1,470,490	2,012,040	2,011,330	2,586,190
DRUG LAW ENFORCEMENT FUND	0	0	0	0
FED-AMERICAN RESCUE PLAN ACT	0	0	35,520	0
WEALTHY POOL DEBT SERVICE FUND	161,410	0	0	0
PARKS MILLAGE DEBT SERVICE	0	366,740	366,740	363,750
MUNICIPAL COMPLEX DEBT SERVICE	541,630	564,500	564,500	583,250
PARKS CAPITAL PROJECT FUND	91,180	2,454,500	2,454,500	2,585,000
WATER & SEWER FUND	4,095,400	5,018,200	5,018,200	5,737,480
HEALTH CARE FUND	1,294,790	1,881,900	1,881,900	1,874,100
MOTOR EQUIPMENT REVOLVING FUND	741,790	1,141,900	1,335,050	1,112,400
RETIREMENT SYSTEM FUND	1,792,720	1,777,000	1,777,000	1,821,000
OTHER POSTEMPLOYMENT BENEFITS TRUST FUND	230,960	200,300	200,300	252,000
SPECIAL ASSESSMENT FUND	26,070	15,000	15,000	10,500
<b>TOTAL EXPENDITURES ALL FUNDS</b>	<b>25,621,580</b>	<b>32,583,290</b>	<b>32,875,450</b>	<b>34,706,970</b>

**BUDGET RESOLUTION**

RESOLVED, that there be levied a tax upon all property subject to taxation by the municipal government of the City of East Grand Rapids in the City's General Fund for FY 2023-24, the total of which said amount and the amount estimated to be necessary for such purposes is hereby declared to be the sum of \$13,716,490 of which the sum of \$10,339,900 is to be raised by such levy; and that tax rate per \$1,000 valuation is hereby determined to be the maximum allowable under the Headlee Amendment at a rate of 11.5215 mills;

WHEREAS, that there be levied a tax upon all property subject to taxation by the municipal government of the City of East Grand Rapids sufficient, with other resources, to pay the principal and interest on all approved millage related municipal debts for FY 2023-24;

WHEREAS, that there be levied a tax upon all property subject to taxation by the municipal government of the City of East Grand Rapids sufficient, with other resources, to complete projects in accordance with the approved street and sidewalk millage to be raised by such levy; and that tax rate per \$1,000 valuation is hereby determined to be the maximum allowable under the Headlee Amendment at a rate of 1.7567 mills in FY 2023-24;

WHEREAS, that, in accordance with the Uniform Budgeting and Accounting Act (PA 2 of 1968, as amended by PA 621 of 1978), the City Commission adopts the FY 2023-24 budget of general and special revenue funds on a department basis as shown in the details of revenues and expenditures attached to this resolution but more summarily provided for below:

	<b>Revenues &amp; Transfers In</b>	<b>Expenditures &amp; Transfers Out</b>
<b>GENERAL FUND</b>	\$13,716,490	\$13,897,100
<b>SPECIAL REVENUE FUNDS</b>		
<b>Major Street</b>	\$1,441,500	\$1,441,500
<b>Local Street</b>	\$2,442,700	\$2,442,700
<b>Municipal Street</b>	\$2,094,000	\$2,586,190
<b>Drug Law Enforcement Fund</b>	\$-0-	\$0

WHEREAS, the Commission may adopt the non-general funds for FY 2023-24 as presented in the City Commission approved budget by fund total:

	<b>Revenues &amp; Transfers In</b>	<b>Expenditures &amp; Transfers Out</b>
<b>OTHER FUNDS:</b>		
<b>Parks Millage Debt Service Fund</b>	\$365,950	\$363,750
<b>Municipal Comp Debt Serv Fund</b>	\$583,250	\$583,250
<b>Parks Capital Project Fund</b>	\$80,000	\$2,585,000
<b>Water &amp; Sewer Fund</b>	\$5,169,870	\$5,737,480
<b>Health Care Internal Service Fund</b>	\$1,504,000	\$1,504,000
<b>Motor Equip Replace Fund</b>	\$957,200	\$1,112,400
<b>Retirement Systems Fund</b>	\$1,906,000	\$1,821,000
<b>OPEB Trust Fund</b>	\$295,000	\$252,000
<b>Special Assessment Fund</b>	\$10,500	\$10,500

WHEREAS, the Commission may adopt a proposed schedule of various fees for services as presented in the document attached to this resolution; and

BE IT FURTHER RESOLVED that in accordance the Uniform Budgeting and Accounting Act Uniform Budgeting and Accounting Act (PA 2 of 1968, as amended by PA 621 of 1978), authority is hereby given to the City Manager, as the Chief Administrative Officer, to execute transfers within departmental appropriation subtotals of the City's general and special revenue funds without prior authorization of the City Commission, as long as each departmental appropriation subtotal authorization is not exceeded. Amendments to the adopted budget will be made quarterly with adequate documentation.

The City Manager is further authorized to execute the line-item transfers within other City funds as long as the total budget appropriated for each fund is not exceeded. This authorization excludes major personnel changes and new capital equipment items over \$5,000 with the exception of emergency purchases.

Adopted by the East Grand Rapids City Commission  
At their regular meeting on \_\_\_\_\_, 2023

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Lori A. Parmenter, City Clerk

**CITY OF EAST GRAND RAPIDS**  
**SUMMARY OF COMBINED CHANGES IN FUND BALANCE**

FUND	Actual Fund		Adopted Revenues	Adopted Expenditures	Net Increase (Decrease)	Estimated Fund Balance 6/30/2024
	Balance 06/30/22	Projected Fund Balance 7/1/23				
GENERAL FUND	5,272,444	4,735,804	13,716,490	13,897,100	(180,610)	4,555,194
MAJOR STREET FUND	918,453	854,353	1,441,500	1,441,500	0	854,353
LOCAL STREET FUND	507,090	662,940	2,442,700	2,442,700	0	662,940
MUNICIPAL STREET FUND	802,626	815,736	2,094,000	2,586,190	(492,190)	323,546
DRUG LAW ENFORCEMENT FUND	28,798	28,798	0	0	0	28,798
FED-AMERICAN RESCUE PLAN ACT	1,483	21,483	20,000	0	20,000	41,483
PARKS MILLAGE DEBT SERVICE	0	270	365,950	363,750	2,200	2,470
MUNICIPAL COMPLEX DEBT SERVICE	25,619	24,839	583,950	583,250	700	25,539
PARKS CAPITAL PROJECT FUND	5,798,275	8,107,775	80,000	2,585,000	(2,505,000)	5,602,775
WATER & SEWER FUND **	1,410,857	1,342,697	5,169,870	5,177,480	(7,610)	1,335,087
HEALTH CARE FUND	760,189	792,889	1,504,000	1,874,100	(370,100)	422,789
MOTOR EQUIPMENT REVOLVING FUND **	698,452	861,702	957,200	1,112,400	294,800	1,156,502
SPECIAL ASSESSMENT FUND	9,773	9,773	10,500	10,500	0	9,773
	<u>16,234,059</u>	<u>18,259,059</u>	<u>28,386,160</u>	<u>32,073,970</u>	<u>(3,237,810)</u>	<u>15,021,249</u>
**Working capital- Projected Available Resources						
RETIREMENT SYSTEM FUND	8,636,732	8,564,732	1,906,000	1,821,000	85,000	8,649,732
OTHER POSTEMPLOYMENT BENEFITS TRUST F	1,565,587	1,630,287	295,000	252,000	43,000	1,673,287
	<u>10,202,319</u>	<u>10,195,019</u>	<u>2,201,000</u>	<u>2,073,000</u>	<u>128,000</u>	<u>10,323,019</u>

**CITY OF EAST GRAND RAPIDS  
DEBT OBLIGATION**

FUND	Department	Actuals 2021-2022	Amended Budget 2022-2023	Projected Budget 2022-2023	CM Approved 2023-2024
<b><u>WEALTHY POOL</u></b>					
<b>REVENUE</b>					
	WEALTHY POOL DEBT TAX REVENUE-CITY OF EGR	153,967	-	-	-
	INTEREST & PENALTIES ON TAXES	148	-	-	-
	INTEREST ON INVESTMENTS	-	-	-	-
	<b>TOTAL WEALTHY POOL DEBT SERVICE REVENUE</b>	<b>154,115</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES</b>					
	WEALTHY POOL DEBT DEBT SERVICE PRINCIPAL & INTEREST	161,412	-	-	-
	<b>TOTAL WEALTHY POOL DEBT SERVICE EXPENDITURES</b>	<b>161,412</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>WEALTHY POOL DEBT REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(7,297)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>COMMUNITY CENTER</u></b>					
<b>REVENUE</b>					
	COMMUNITY CENTER TAX REVENUE-CITY OF EGR	541,420	564,580	564,580	583,250
	INTEREST & PENALTIES ON TAXES	520	700	700	700
	INTEREST ON INVESTMENTS	-	-	-	-
	PROCEEDS FROM BONDS REFUNDING	5,650	-	-	-
	TRANSFER FROM WEALTHY POOL DEBT	7,270	-	-	-
	<b>TOTAL COMMUNITY CENTER DEBT SERVICE REVENUE</b>	<b>554,860</b>	<b>565,280</b>	<b>565,280</b>	<b>583,950</b>
<b>EXPENDITURES</b>					
	COMMUNITY CENTER DEBT SERVICE PRINCIPAL & INTEREST	541,630	564,500	564,500	583,250
	<b>TOTAL COMMUNITY CENTER DEBT SERVICE EXPENDITURES</b>	<b>541,630</b>	<b>564,500</b>	<b>564,500</b>	<b>583,250</b>
	<b>COMMUNITY CENTER DEBT REVENUES OVER (UNDER) EXPENDITURES</b>	<b>13,230</b>	<b>780</b>	<b>780</b>	<b>700</b>
<b><u>PARK MILLAGE</u></b>					
<b>REVENUE</b>					
	PARK MILLAGE DEBT TAX REVENUE-CITY OF EGR	-	366,810	366,810	365,750
	INTEREST & PENALTIES ON TAXES	-	200	200	200
	<b>TOTAL PARKS MILLAGE DEBT SERVICE REVENUE</b>	<b>-</b>	<b>367,010</b>	<b>367,010</b>	<b>365,950</b>
<b>EXPENDITURES</b>					
	PARK MILLAGE DEBT DEBT SERVICE PRINCIPAL & INTEREST	-	366,740	366,740	363,750
	<b>TOTAL DEBT OBLIGATION EXPENDITURES</b>	<b>-</b>	<b>366,740</b>	<b>366,740</b>	<b>363,750</b>
	<b>PARK MILLAGE DEBT REVENUES OVER (UNDER) EXPENDITURES</b>	<b>-</b>	<b>270</b>	<b>270</b>	<b>2,200</b>

# Key Strategic Areas

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## City of East Grand Rapids Strategic Planning Work Session March 11, 2023

The East Grand Rapids City Commission and City Staff met with a professional facilitator on Saturday, March 11, 2023, for a full-day strategic planning session to review prior strategic plans and discuss new strategic goals, objectives, and priorities for the future of the community.

From this planning session, five key strategic goal areas were identified, and several objectives were created within those goal areas and, after group discussion, assigned priorities for staff to use when working toward these goals.

## Key Strategic Goal Areas

- City Operations
- Community Development
- Infrastructure
- Parks and Recreation
- Public Safety

Implementation will be guided by:

- Financial Stewardship
- Environmental Sustainability
- Intergovernmental Cooperation

Priority Definitions:

1. Essential – High priority, as soon as practical
2. Desirable – High priority if funding is available
3. Acceptable – Worthwhile if funding is available
4. Deferrable – Lower priority at this time

## What is Strategic Planning?

Strategic planning is an organizational management activity that is used to set priorities, focus energy and resources, strengthen operations, ensure that employees and other stakeholders are working toward common goals, establish agreement around intended outcomes/results, and assess and adjust the organization's direction in response to a changing environment.

# Key Strategic Area – City Operations/Administration

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## **PRIORITY 1**

- Continue focus on financial sustainability/responsibility
  - Long-term planning/ARPA distribution
  - Technology improvements – infrastructure (water & sewer)
- Continue focus on city staff recruitment & retention
- Continue to focus on public communication/education
  - Millage projects & engagements

## **PRIORITY 2**

- Continue intergovernmental relationships/cooperation
- Continue collaboration with school district
- Explore environmental initiatives/innovations

## **PRIORITY 3**

- Zoning – encourage diverse development

**CITY OF EAST GRAND RAPIDS  
CITY OPERATIONS**

FUND	Department	Actuals 2021-2022	Amended Budget 2022-2023	Projected Budget 2022-2023	CM Approved 2023-2024
<b>REVENUE</b>					
GENERAL FUND	TAX REVENUE-CITY OF EGR	9,292,380	9,731,960	9,731,960	10,339,900
	INTEREST & PENALTIES ON TAXES	12,320	20,000	20,000	20,000
	MONIES RECEIVED FROM STATE	3,440	6,150	6,150	-
	LOCAL COMM STABILIZATION SHARE - PPT	21,410	21,150	21,150	21,000
	CONSTITUTIONAL SALES TAX	1,249,560	1,241,650	1,241,650	1,245,320
	STATUTORY SALES TAX	100,690	106,730	106,730	123,700
	LIQUOR TAX	2,690	2,500	2,500	2,300
	ADMIN. CHARGES TO W&S FUND	250,000	250,000	250,000	100,000
	ADMIN CHARGES TO STREET FUNDS	30,000	30,000	30,000	30,000
	CATV SUBSCRIBER REVENUE	178,950	175,000	175,000	170,000
	RIGHT-OF-WAY FEES	52,560	40,000	40,000	50,000
	INTEREST ON INVESTMENTS	31,860	100,000	200,000	275,000
	CONTRIB FROM PRIVATE SOURCES	-	4,000	4,000	-
	REIMBURSEMENT INSURANCE CLAIMS	33,200	-	-	-
	SMALL CELL 5G PERMITS	1,780	1,700	1,700	1,600
	KENT DISTRICT LIBRARY-BLDGS.	43,790	47,100	47,100	53,900
	CABLE COMMUNITY ACCESS EQUIP	38,750	35,000	35,000	33,000
	CABLE TOWER RENTAL	79,210	81,000	81,000	81,000
	MISCELLANEOUS REVENUE	32,110	25,000	25,000	25,000
	<b>TOTAL CITY OPERATIONS GENERAL FUND REVENUE</b>	<b>11,454,700</b>	<b>11,918,940</b>	<b>12,018,940</b>	<b>12,571,720</b>
FED-AMERICAN RESC	FED REV ARPA	-	35,520	35,520	-
	INTEREST ON INVESTMENTS	1,480	20,000	20,000	20,000
	<b>TOTAL CITY OPERATIONS FEDERAL ARPA REVENUE</b>	<b>1,480</b>	<b>55,520</b>	<b>55,520</b>	<b>20,000</b>
HEALTH FUND	MISCELLANEOUS REVENUE	30,530	25,000	25,000	25,000
	INTEREST ON INVESTMENTS	1,870	5,000	5,000	5,000
	HEALTH INSURANCE REIMBURSEMENT	46,130	100,000	100,000	50,000
	EMPLOYEE PREMIUM CONTRIBUTIONS	117,830	110,000	110,000	126,000
	OTHER CONTRIUBTIONS (COBRA)	1,690	2,000	2,000	2,000
	EMPLOYER PREMIUM CONTRIBUTIONS	1,108,940	1,672,600	1,672,600	1,296,000
	<b>TOTAL CITY OPERATIONS HEALTH FUND REVENUE</b>	<b>1,306,990</b>	<b>1,914,600</b>	<b>1,914,600</b>	<b>1,504,000</b>
PENSION FUND	INTEREST ON INVESTMENTS	475,120	300,000	300,000	300,000
	INVESTMENT GAINS/LOSSES	(1,683,320)	300,000	300,000	300,000
	EMPLOYER CONTRIBUTIONS	1,152,930	1,100,000	1,300,000	1,300,000
	EMPLOYEE CONTRIBUTIONS	5,390	5,000	5,000	6,000
	<b>TOTAL CITY OPERATIONS PENSION FUND REVENUE</b>	<b>(49,880)</b>	<b>1,705,000</b>	<b>1,905,000</b>	<b>1,906,000</b>
OPEB FUND	INTEREST ON INVESTMENTS	(178,150)	120,000	120,000	150,000
	OTHER CONTRIUBTIONS (COBRA)	20,920	20,000	20,000	20,000
	EMPLOYER PREMIUM CONTRIBUTIONS	100,000	125,000	125,000	125,000
	<b>TOTAL CITY OPERATIONS OPEB FUND REVENUE</b>	<b>(57,230)</b>	<b>265,000</b>	<b>265,000</b>	<b>295,000</b>
SPECIAL ASSESSMENT	SPECIAL ASSESSMENT REVENUE	24,620	15,000	15,000	10,500
	<b>TOTAL CITY OPERATIONS SPECIAL ASSESSMENT FUND REVENUE</b>	<b>24,620</b>	<b>15,000</b>	<b>15,000</b>	<b>10,500</b>
	<b>TOTAL CITY OPERATIONS REVENUE</b>	<b>12,680,680</b>	<b>15,874,060</b>	<b>16,174,060</b>	<b>16,307,220</b>

**CITY OF EAST GRAND RAPIDS  
CITY OPERATIONS**

FUND	Department	Actuals 2021-2022	Amended Budget 2022-2023	Projected Budget 2022-2023	CM Approved 2023-2024
<b>EXPENDITURES</b>					
GENERAL FUND	CITY COMMISSION	28,200	28,970	22,370	30,200
	CITY MANAGER	390,170	451,390	446,820	421,710
	ELECTIONS	13,300	40,900	34,400	34,500
	ASSESSOR	130,750	146,400	145,700	148,860
	CITY ATTORNEY	229,980	280,000	245,000	300,000
	FINANCE	733,790	763,860	725,010	701,200
	GENERAL ADMINISTRATION	1,313,570	1,502,270	1,488,300	1,476,700
	TRANSFER OUT TO OTHER FUNDS	1,628,900	1,070,000	1,070,000	1,070,000
	<b>TOTAL CITY OPERATIONS GENERAL FUND</b>	<b>4,468,660</b>	<b>4,283,790</b>	<b>4,177,600</b>	<b>4,183,170</b>
FED-AMERICAN RESCUE	<b>ARPA Administration</b>	-	35,520	35,520	-
HEALTH FUND	<b>Health Fund Administration</b>	1,294,790	1,881,900	1,881,900	1,874,100
PENSION FUND	<b>Pension Fund Administration</b>	1,792,720	1,777,000	1,777,000	1,821,000
OPEB FUND	<b>OPEB Fund Administration</b>	230,960	200,300	200,300	252,000
SPECIAL ASSESSMENT	<b>Transfer Out to Other Funds</b>	26,070	15,000	15,000	10,500
	<b>TOTAL CITY OPERATIONS EXPENDITURES</b>	<b>7,813,200</b>	<b>8,193,510</b>	<b>8,087,320</b>	<b>8,140,770</b>

# City Commission

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The city is governed by a seven-member City Commission, elected to four-year terms by the residents of East Grand Rapids. The mayor is elected at-large from the entire city, while two Commissioners are elected from each of the city's three wards.

The City Commission sets policies, approves purchases and contracts for services, and enacts ordinances. The City Commission operates according to the standards and procedures the City Charter and City Code of Ordinances.

## Mayor

Katie Favale

## Commission

First Ward

Second Ward

Third Ward

Ryan Burdick

Karey Hamrick

John Arendshorst

Marc Schulz

Chris Wessely

Laura Schwartz



# City Manager

Shea Charles, City Manager

## About the Department

### City Manager

The City of East Grand Rapids operates under the city commission/city manager form of government. Under this structure, the elected mayor and city commission are responsible for establishing the laws, policies, and budget for the city.

The City Manager is appointed by the City Commission and serves as the chief administrative officer of the City of East Grand Rapids. The manager is responsible for the day-to-day operations, implementation of city policy; budget preparation; program evaluation; coordination of city boards, commissions and other citizen organizations; and for making recommendations to the City Commission regarding the needs and operations of the city. The City Manager is also the Personnel Director for the city.

### City Clerk

The city clerk is a part of city manager’s office and is responsible for agenda preparation and distribution, records management, publication of required legal notices, election management, and working with the public on various issues. The City Clerk also oversees the communication programs of the city, including the website, social media, e-newsletter and other publications designed to inform the residents of the city.

**Workforce Profile:** Full-Time Employees = 2 Part-Time Employees = 1 (SaboPR)

Departmental Statistics:	2021	2022
City Commission Packets	25 packets = 2,208 pages of information	26 packets = 2,392 pages of information
Community Foundation Packets	6 agendas	6 agendas
Community Foundation Year-End Solicitation	475 holiday letters + 4,000 water bill inserts	475 holiday letters + 4,000 water bill inserts
Community Foundation donations processed	84 donations	110 donations
Community Foundation 4 <sup>th</sup> of July Race	322 participants \$13,629 raised	246 participants \$9,930 raised
Budget/CIP/Goals Books	65 books yearly +	65 books yearly
Elections	1 election: 3,249 ballots processed	2 elections: 10,638 ballots processed
E-Newsletters/ Communications	26 e-newsletters; 500+ FB/TW posts; 12 water bill inserts	26 e-newsletters; 500+ FB/TW posts; 12 water bill inserts

## **Status of 2022-23 Goals and Objectives**

- Goal: Integrate various planning documents into annual the annual goals, capital and budget work sessions, and documents to provide the public with clear connections between ongoing operations and new initiatives.  
Objective: The annual budget serves as implementation of visions and desires of the community. By linking these within the budget and public work sessions, the public can follow projects and programs from concepts to completion.  
Status: Assorted documents consolidated into a single document during 2022-2023 budget cycle.
- Goal: Assist Parks & Recreation Department with implementation of approved Parks Improvement Bond Millage.  
Objective: City Manager's office to oversee implementation, communication efforts, and public input of the estimated \$7 million of parks improvements throughout the city.  
Status: Worked with Parks & Recreation Department to retain outside consultant for playground design and bidding. Construction of Elementary Playgrounds to be done in 2023.
- Goal: Initiate implementation of new long-range strategic plan utilizing five key goal areas developed in March 2022.  
Objective: The community has undergone significant population transition over the last few years. The current plan was originally developed in 1999 and has been updated every five years. Beginning a comprehensive review and update of the plan assures the City's Goals & Objectives are aligned with community expectations.  
Status: Developed new strategic planning during March 2022 session. Begin integration process into annual budget.
- Goal: Continue efforts to attract and retain city employees to provide quality and enhanced services to the community.  
Objective: The City of East Grand Rapids has a strong history of providing quality services to its residents. The city will experience key vacancies over the next 12-18 months due to retirements and attrition. Evaluating and filling these positions will be important to continue the tradition of quality services. Union negotiations will also begin this upcoming year.  
Status: Developed Public Safety Officer Recruit position, worked with City Commission to allow higher leave time benefits for new hires with experience.
- Goal: Work with mayor and city commission to prioritize funds allocated by the American Rescue Plan Act.  
Objective: City received \$1.2 million in funding through this Act, providing opportunities for strategic investment within the community. Staff is working to create a list of potential projects to advantageously use the funds to achieve short-term and long-term upgrades and projects.  
Status: Developed priority list for City Commission consideration. Funds dedicated to date include purchase of pilot electric vehicles, non- public safety compensation, community center & public safety roof replacement to facilitate new solar array, and funds to complete elementary playground projects.
- Goal: Update records retention schedule.  
Objective: Continue Work with all departments to revise and/or add relevant information.

Status: Schedule being developed with presentation for City Commission approval in 2023.

Goal: Elected Officials Handbook.

Objective: Create a handbook and reference guide for charter provisions, general ordinances, standards for meetings, frequently asked questions, etc. for use by elected officials and staff.

Status: Draft handbook finalized and will be presented to City Commission for consideration in 2023.

### **2023-24 Goals and Objectives**

Goal: Continue integration of various planning documents into annual the annual goals, capital and budget work sessions, and documents to provide the public with clear connections between ongoing operations and new initiatives.

Objective: The annual budget serves as implementation of visions and desires of the community. By linking these within the budget and public work sessions, the public can follow projects and programs from concepts to completion.

Goal: Continue assisting Parks & Recreation Department with implementation of approved Parks Improvement Bond Millage.

Objective: City Manager's office to oversee implementation, communication efforts, and public input of the estimated \$7 million of parks improvements throughout the city.

Goal: Continue retirement of new key strategic areas identified in 2022 and 2023 tying them to annual budget priorities

Objective: Implement goals and objectives for the ideas and priorities generated by the staff and commission during the March 2022 & 2023 planning sessions. Work with staff to integrate ideas and priorities into the yearly planning and budget processes.

Goal: Implement a community conversation on racism, diversity and inclusion.

Objective: Research ideas, formats and possible speakers for community events regarding racism in our area. Develop integrated solutions with regional partners such as East Grand Rapids Schools and Kent County to address this issue.

Goal: Continue efforts to attract and retain city employees to provide quality and enhanced services to the community.

Objective: The City of East Grand Rapids has a strong history of providing quality services to its residents. The city will experience key vacancies over the next 12-18 months due to retirements and attrition. Evaluating and filling these positions will be important to continue the tradition of quality services. Union negotiations will also begin this upcoming year.

Goal: Renegotiate three union contracts providing for fair and financially sustainable compensation programs for all union and non-union employees.

Objective: The City of East Grand Rapids three union groups' contracts expire June 30, 2023. It is important to finalize these contracts in way that provides fair compensation for employees (both union and non- union) while maintain the City's financial stability.

- Goal: Continue work with mayor and city commission to finalize dedication of allocated funds by the American Rescue Plan Act.  
Objective: City received \$1.2 million in funding through this Act, providing opportunities for strategic investment within the community. City Commission has dedicated a portion of these fund to various projects. All funds need to be allocated by 2024 and spent by 2026.with all departments to revise and/or add relevant information.
- Goal: Begin development of long-range infrastructure funding including the renewal City's Street & Sidewalks Millage.  
Objective: East Grand Rapids voters a street & sidewalks millage for a ten-year period. The millage will need to be renewed in 2025 to continue on- going infrastructure investments.
- Goal: Continue work with Gaslight Village Business Association to develop sustainable model for business engagement and funding.  
Objective: East Grand Rapids' Gaslight Village is a critical part of the City's economic vitality. With the Gaslight Village Business Association, the City can develop a sustainable model to assure the district's continued success.

# Finance Department

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Sharla Seath, Director

## About the Department

The Finance Department exists to not only support the residents through customer service matters, but the other City departments for accounting, technology, and human resource matters. In addition, the Finance Department supports other governmental agencies for elections, assessing and tax collection.

**Workforce Profile:**     5 Full-time employees                    2 Part-time employees

### Assessing

- Inspect and maintain records of all property in the City
- Produce assessed values for all property
- Produce annual taxable values for all property
- Process assessment appeals through Assessor's Appeals, Board of Review and the Michigan Tax Tribunal

### Information Systems

- Network and application administration
- Capital technology outlook planning
- Hardware and software maintenance
- Security and data recovery
- Phone system/cell phone administration

### Election Administration

- Maintenance of voter files
- Election administration

### Treasury

- Billing, administration, and collection of property taxes
- Water and sewer billing, administration and collection
- Receipt and custody of all City monies
- Investment of excess funds
- Cash flow management

### Human Resources

- Employee relations
- Administration of benefits, workers compensation, and unemployment insurance
- Employment law compliance
- Employee classification and compensation program administration with City Manager
- FMLA and ADA leave administration
- Personnel policy and procedure implementation with City Manager
- File maintenance of employee files, benefits, workers compensation, unemployment insurance, payroll, and union negotiations
- Recruitment, on-boarding, and off-boarding of City employees

- Payroll Administration
- Performance management administration with City Manager

**Accounting/Finance**

- Financial reporting and analysis
- Debt management
- Annual audit preparation
- Budget development assistance with City Manager
- Budget amendment processing
- State reporting and compliance
- Payroll processing
- Quarterly/yearly payroll tax reporting
- Internal control and process review
- Capital asset tracking
- Accounts payable and check processing
- Risk management administration
- Pension and OPEB administration

## Departmental Statistics

On a calendar year basis, the following activity flows through the Finance Department (not all inclusive). Numbers that have been rounded have been estimated based on average volumes.

<u>2022</u>	<u>2021</u>	
46,550	46,456	Water & sewer bills created (approximately 18,383 emailed)
8,050	8,078	Tax bills created
15,720	15,720	Cash/check payments received, manually processed
4,527	4,898	Electronic bank checks posted (Vanco)
20,800	21,041	Electronic & ACH payments posted (Invoice Cloud)
4,200	4,200	Assessment notices issued
23	32	Board of Review and Michigan Tax Tribunal Appeals
453	540	Residential and commercial sales processed in assessing
318	379	Building permits processed in assessing/field checking
100	50	Properties reappraised and updated
65	70	Personal property statements mailed
1,547	1,498	Accounts payable checks processed
4,753	4,253	Accounts payable invoices processed
1,206	1,113	ACH payables processed
123	115	Credit card & EFT payments processed
2,593	4,358	Election changes processed (QVF)
115	83	New hires
4,286	3,952	Payroll checks issued (Employees and Remittances)
48	72	Monthly Bank reconciliations prepared
626	801	Manual journal entries entered
360	322	W-2s issued
64	53	1099s issued
116	84	EGR Community Foundation donations processed
55,994	65,208	Internet service hits on the data maintained online:
36,707	42,106	Assessing information
18,588	16,004	Tax information
6,046	6,612	Utility billing
653	486	Miscellaneous receivables



## 2022 ACCOMPLISHMENTS

### **Assessor**

- Processed 318 building permits
- Processed 453 residential and commercial sales
- Conducted March, July, December Boards of Review and submitted information

### **Information Systems**

- Updated the City's SAN (Storage Area Network). New device has additional storage and better performance with solid state drives and fiber channel connections. The device stores all of the City's virtual servers.
- Added VPN (Virtual Private Network) access with 2-factor authentication to the City's network. This improves the ability of employees to work remotely.
- Deployed new notebook PCs for QVF (qualified voter file) access. One notebook for each voting precinct.
- Migrated City's fax line service and phone line service (elevator emergency lines and wealthy pool) to better supported and more cost-effective carriers.
- Installed new UPS (uninterruptible power supply) in City Hall server room adding runtime and web management.
- Implemented PDQ Inventory to help with workstation management and software deployments.
- 

### **Accounting/Finance/Human Resources**

- Completed cross training of the accounts payable process
- Completed the first Annual Comprehensive Financial Report (ACFR) for the Fiscal Year ending June 30, 2022.
- Implemented Employee Navigator for annual and new hire online enrollment for benefits.

## 2022 GOALS AND OBJECTIVES

### ASSESSOR

- **Goal:** Complete field inspections on one neighborhood and input updates into the assessing system. Field inspections include mailing out letters to the residents in each neighborhood, having them complete a survey either online, in person or by phone and then, if necessary, conducting a physical field inspection of the home.  
**Status: Completed**
- **Goal:** To ensure the City is meeting the requirements of PA 660, and if not, work to ensure corrections are made to bring them into compliance.  
**Status: Completed**
- **Goal:** To successfully implement an import/export between the BS&A Assessing.net and Cascade Township's BS&A program.  
**Status: Completed**

### INFORMATION SYSTEMS

- **Goal:** Network updates and improvements  
**Status:** SAN (Storage Area Network) update was completed in August 2022. The new SAN features more storage and improved performance due to solid state drives and fiber channel connections. Networking equipment at Public Safety was moved to a safer location in the upper level of the building. This was completed in January 2023. In 2021 as this relationship and services will be integrated into the plan. A budget is being requested for 2022 so the City can work with i3 Business Solutions or another 3<sup>rd</sup> party to develop a comprehensive disaster recovery and incident response plan in 2022.
- **Goal:** Create a comprehensive Technology Disaster Recovery Plan for the City.  
**Status:** An RFP for this project was issued in January 2023 and proposals have been received. It is expected that a proposal will be approved in February and work on the plan will start in March. Based on timelines provided by potential consultants the project should be completed by June 2023.  
(Storage Area Network) update was completed in August 2022. The new SAN features more storage and improved performance due to solid state drives and fiber channel connections. Networking equipment at Public Safety was moved to a safer location in the upper level of the building. This was completed in January 2023. In 2021 as this relationship and services will be integrated into the plan. A budget is being requested for 2022 so the City can work with i3 Business Solutions or another 3<sup>rd</sup> party to develop a comprehensive disaster recovery and incident response plan in 2022.
- **Goal:** Create Information Technology Operations Manual  
**Status:** This goal is in process. Completion of the Disaster Recovery plan will help with asset, application, and data identification. PDQ Inventory application has been implemented to provide end-point reporting. Expected to be completed 3<sup>rd</sup> quarter 2023.

## **HUMAN RESOURCES**

- **Goal:** Conduct wage study analysis for nonunion employees internally and/or outsource the function to a third party.  
**Status:** No further action has been done on this goal due to the reorganization of the Human Resources duties.
- **Goal:** Streamline the open enrollment process by implementing a software that allows for enrollment paperwork to be submitted online.  
**Status:** Completed

## **ACCOUNTING**

- **Goal:** To cross train employees for Accounts Payable and Payroll Processing and other process defined as necessary for the operation of the Finance Department  
**Status:** Completed, accounts payable portion
- **Goal:** To move from basic audited financial statements to an Annual Comprehensive Financial Reports (ACFR)  
**Status:** Completed

## 2023-24 GOALS AND OBJECTIVES

### ASSESSOR

- **Goal:** Complete field inspections on one neighborhood and input updates into the assessing system. Field inspections include mailing out letters to the residents in each neighborhood, having them complete a survey either online, in person or by phone and then, if necessary, conducting a physical field inspection of the home.

**Background:** The State Tax Commission guidelines state that all City properties should have field inspections completed every five years.

**Objective:** These reappraisals ensure the City has the most current values assigned to the properties. This is very important to ensure that properties are assessed at fair market value.

- **Goal:** Continue to prepare an Assessment Roll within the State guidelines.

**Background:** The State Tax Commission is required to audit the minimum assessing requirements of Public Act 660 every five years.

**Objective:** To achieve a passing score on the upcoming audit.

- **Goal:** Successfully process and keep track of personal property valued between \$80,000 and \$180,000.

**Background:** Public Act 150 of 2021 amends the Small Business Taxpayer Personal Property Tax Exemption to increase the combined true cash value limit for “eligible personal property” in a local unit from \$80,000 to \$180,000 beginning in 2023.

**Objective:** To successfully document the “eligible personal property” parcels where the true cash value is between \$80,000 and \$180,000 and the amount of revenue that will be lost. The State Tax Commission has requested Assessors to document the difference due to a potential refund from the State.

### INFORMATION SYSTEMS

- **Goal:** Network updates and improvements

**Background:** As technology changes and different technology is incorporated into the City’s systems analysis is needed to ensure that systems are up to date, supported, secure and running efficiently.

**Objective:** Several network improvement projects are planned for 2023. These projects include the update of the City’s Shoretel server which provides phone system handling (call trees and routing) as well as voicemail. Also planned is the update of our incoming data services and the replacement of switches in the City Hall server room.

- **Goal:** Review Backup Service.

**Background:** The City currently uses Corporate Technologies' Protect service to backup critical server data. We have used the service for several years and our contract will expire in February 2024.

**Objective:** Review different backup services available and issue an RFP if needed. With the Disaster Recovery Plan expected to be completed by June 2023, this will allow us to find a service that meets the objectives defined in the plan if the current service cannot meet them. While there have been no issues with the current service there may be better and/or more cost-effective solutions that have been developed since it was implemented.

- **Goal:** Review Endpoint Security

**Background:** The City currently uses Trend Micro Worry-Free Business Antivirus and Malwarebytes Antimalware to protect endpoints. While there have been no issues with the applications better and/or more cost-effective options may now be available.

**Objective:** Review different options for providing endpoint security. Determine which solutions best fit the City's current needs. Issue an RFP if needed and plan for implementation if a new option is found.

#### **ACCOUNTING/HUMAN RESOURCES**

- **Goal:** To cross train payroll process

**Background:** The Finance department has recently realigned its positions so the need now arises to cross train someone in the payroll functions. Payroll is a crucial part of the day-to-day operations of the Finance department. Cross training is important to cover during employees leave time, but also important so that the knowledge of a process does not exist with only one employee. It also helps to have multiple people understand a process to allow for the review of effectiveness and efficiency of this process.

Compensation studies ensure that employees are paid equitably and benefit the City by remaining competitive to help retain existing employees and attract new staff.

There are approximately 30 different non-union classifications. Due to the time commitment of conducting such surveys and the uniqueness of some of our positions, the City may not have the staffing to conduct the study in house therefore a third party may need to be utilized.

**Objective:** To ensure that the payroll process continues without delay if there is a leave of absence or an employee leaves employment.

- **Goal:** Realign and define Human Resources tasks among current staff

**Background:** The City previously had a full-time employee dedicated to the Human Resources task. This employee left employment in June of 2022. The City Manager and the Finance Director evaluated the necessity of this position with the current staff's background and knowledge in the Human Resources area. Also, with the implementation of the agent many of

the benefit management will be directed to them. The goal is to realign these tasks by functions and make sure all areas have been addressed and ownership assigned.

**Objective:** To realign all the tasks that were previously completed by the Human Resource Generalist to current employees using their skills as well as reflecting on time management.

# Key Strategic Area – Parks & Recreation

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## **PRIORITY 1**

- Implement Parks Improvement Millage

## **PRIORITY 2**

- Improve access & safety to Reeds Lake (kayaks, paddle boards, swimming, etc.)
- Joint facilities agreement: Baseball field, open gym opportunities

## **PRIORITY 3**

- Senior/Adult activities and programming

**CITY OF EAST GRAND RAPIDS  
PARKS & RECREATION**

FUND	Department	Actuals 2021-2022	Amended Budget 2022-2023	Projected Budget 2022-2023	CM Approved 2023-2024
<b><u>GENERAL FUND</u></b>					
<b>REVENUE</b>	RECREATION PROGRAMMING FEES	142,810	140,000	140,000	156,520
	AQUATIC CLUB REG FEES	69,260	86,300	86,300	97,440
	POOL PROGRAM FEES	80,950	117,500	117,500	117,150
	REC SPORTS FEES	339,200	286,700	286,700	305,210
	SPECIAL EVENTS FEES	140,730	188,800	188,800	183,800
	GROUNDS MAINTENANCE	125,180	42,000	42,000	-
	MIDDLE SCHOOL SPORTS	100,460	99,880	99,880	99,150
	MISCELLANEOUS REVENUE	65,050	60,750	60,750	65,500
	<b>TOTAL PARKS &amp; RECREATION GENERAL FUND REVENUE</b>	<b>1,063,640</b>	<b>1,021,930</b>	<b>1,021,930</b>	<b>1,024,770</b>
<b>EXPENDITURES</b>	RECREATION	684,990	802,450	816,800	832,680
	POOL PROGRAMS	202,450	218,490	265,600	274,290
	SPECIAL EVENTS	96,580	150,900	113,700	150,010
	RECREATION PROGRAMING	81,430	98,400	104,800	97,300
	GROUNDS MAINTENANCE	396,200	410,500	383,600	426,950
	RECREATION SPORTS	160,350	180,960	190,220	228,340
	MIDDLE SCHOOL SPORTS	58,170	69,440	66,800	70,010
	AQUATIC CLUB (WAVES)	102,110	127,860	125,400	133,670
	<b>TOTAL PARKS &amp; RECREATION GENERAL FUND EXPENDITURES</b>	<b>1,782,280</b>	<b>2,059,000</b>	<b>2,066,920</b>	<b>2,213,250</b>
<b><u>PARKS CAPITAL PROJECT</u></b>					
<b>REVENUE</b>	BOND PROCEEDS	5,260,560	-	-	-
	INTERST ON INVESTMENTS	-	75,000	75,000	10,000
	TRANS FROM GENERAL FUND	628,900	70,000	70,000	70,000
	<b>TOTAL PARKS &amp; RECREATION PARKS PROJECT FUND REVENUE</b>	<b>5,889,460</b>	<b>145,000</b>	<b>145,000</b>	<b>80,000</b>
<b>EXPENDITURES</b>	BOND ISSUANCE COSTS	74,312	-	-	-
	PARKS MILLAGE CAPITAL PROJECTS	15,960	2,374,500	2,374,500	2,585,000
	<b>TOTAL PARKS &amp; RECEPTION EXPENDITURES</b>	<b>90,272</b>	<b>2,374,500</b>	<b>2,374,500</b>	<b>2,585,000</b>
	BEGINNING FUND BALANCE PARKS CAPITAL PROJECT FUND	-	5,799,188	5,799,188	3,569,688
	<b>END FUND BALANCE PARKS CAPITAL PROJECT FUND</b>	<b>5,799,188</b>	<b>3,569,688</b>	<b>3,569,688</b>	<b>1,064,688</b>

# Parks & Recreation Department

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Derek Melville, Director

## About the Department

The East Grand Rapids Parks & Recreation Department provides enrichment, educational and sports programming for all ages – from young children to senior adults – to promote healthy lifestyles, family interaction and a sense of community. Our programs – open to all residents and non-residents – challenge minds and bodies, allowing participants to express their creativity, form new bonds of friendship and create memories that will last a lifetime.

The department also offers special events throughout the year, including the Reeds Lake Run, Rhoades McKee Reeds Lake Triathlon/Duathlon, Spectrum Health Fourth of July Celebration, Sweetheart Dance and many others.

The city's park properties are a source of pride, encompassing more than 179 acres of land, including John Collins Park and Waterfront Park on the shores of Reeds Lake. Included in our overall park property are several passive natural areas, including Hodenpyl Woods, Remington Park, Steketee Woods, Schroeder Park and portions of Manhattan Park.

### **Summary of Department Tasks:**

- Sports Programming
- Recreation Programming (Leisure, Education & Fitness)
- Pool Operations
- Aquatic Programming
- Adult and Youth Sport Leagues
- Special Events
- Athletic Facility Maintenance (HS, MS and Recreation)
- Grounds Maintenance
- Facility Rentals
- Sponsorships
- Joint Facilities property management
- Departmental marketing and social media



**Workforce Profile:**

Full time employees:	8 FTE	Temporary:	300-325
Part-time:	2	Volunteers:	300-400

**Departmental Statistics:****20-21****21-22**

	<b>20-21</b>	<b>21-22</b>
<b>Employee and volunteer paperwork</b>	550-650 job apps, hiring forms, drug screen, background & driving checks, etc.	400-525 job apps, hiring forms, drug screen, background & driving checks, etc.
<b>Transactions Processed</b>	10,406 transactions	12,770 transactions
<b>Pool membership processing</b>	762	553
<b>Pool electronic check ins</b>	8,625	7,694
<b>Programs &amp; Activities (sessions)</b>	1281	978 (more group lessons, fewer private lessons than 20-21)
<b>Activity participant transactions</b>	10,754	13,572
<b>Online transactions/registrations</b>	4,919 (1138 mobile device)	7,111 (1684 mobile device)
<b>Youth league sports</b>	1,471 participants	1,741 participants
<b>Middle school athletic program</b>	724 participants	756 participants
<b>Adult league teams</b>	42 teams	80 teams
<b>Facility reservations</b>	4,381 indoor 4,208 outdoor	6,417 indoor 3,770 outdoor
<b>Payment processing</b>	96% CC, 3% Check & 1% \$	96% CC, 2% Check & 1% \$
<b>Pavilion rentals</b>	160* used as classroom space	98
<b>Grounds Maintenance</b>		
<b>Property to maintain</b>	147.5 acres (10 parks)	
<b>Irrigation systems</b>	14 with more than 50 zones	
<b>Playgrounds</b>	Manhattan Park	
<b>Ball fields</b>	4	
<b>Sand volleyball courts</b>	4	
<b>Tennis courts</b>	19 (14 pickleball courts striped on various tennis courts)	
<b>Full size multi use fields</b>	1 with (7 smaller fields)	
<b>Streetscape maintenance</b>	47 pots, 86 hanging baskets & numerous planting beds	
<b>Boulevards</b>	Cambridge, Plymouth and Hall St.	
<b>Indoor room setup and tear downs</b>	450-550 annually	
<b>Snowplowing</b>	As needed	
<b>Pool chemical and maintenance</b>	Wealthy Pool	

## GOALS AND OBJECTIVES FY 2022-2023 UPDATE

### **Provide recreational opportunities and Programs for East Grand Rapids Residents of all ages and abilities**

#### Progress:

- Added new programming to include various art classes for youth, teens and adults.
- Increased sport camp offerings to include girls lacrosse, youth basketball drop-ins and youth water polo instructional camps.
- Manhattan Field #5 renovation is in the design phase. Final plans will include improved ADA access to spectator areas. It is anticipated this project will be constructed in summer 2023.
- Construction for the Community Dog Park has begun, with a summer 2023 completion.

### **Develop Manhattan Recreation Area multi-use trails (Fred Bunn Trails)**

#### Progress:

- Completed environmental assessment and wetland delineation of area identified for multi-use trail implementation.
- Hosted public input sessions to provide a project update and to collect input on designs.
- Updated conceptual designs based on community engagement feedback and wetland delineation data.
- Investigated and presented additional parking options for the Fred Bunn Trail.
- Final design has been approved. EGLE permitting process and project bidding is underway.

### **Update existing facilities to meet the needs and expectations of city residents**

#### Progress:

- Selected an engineering consultant to complete the Manhattan Soccer Field #5 maintenance project design. Anticipated bid date of February 2023 with a summer 2023 construction period.
- Completed engagement sessions for the Elementary School Playground replacement projects, the Manhattan Field #5 project and the Community Dog Park.
- Submitted DNR Michigan Natural Resources Trust Fund and SPARKS grant requests for various parks improvement projects.

### **Develop Manhattan Recreation Area site and amenities**

#### Progress:

- A conceptual parks improvement implementation plan and updated project cost estimates are currently in development.
- An RFP for the community engagement and design services for Manhattan Park will be released in winter 2023 to include community input on tennis/pickleball and other park features.
- Disability Advocates of Kent County staff have been engaged in conceptual design review and will continue to be engaged during the design phase.

## **Preserve and Protect the City's Natural Resources**

Progress:

- Grounds Maintenance staff have attended multiple in-service sessions related to turfgrass management to expand knowledge of organic and environmentally friendly maintenance programs.
- Invasive species volunteer workdays have returned to our program offerings.

## **Foster Collaboration, Coordinate and Partnership Throughout the Community.**

Progress:

- Continued collaboration with local groups for volunteer opportunities at our special events and programs, including local High School athletic teams and educational groups, Boy Scout Troops, Collegiate athletic teams, non-profit organizations, and local business owners.
- Partnered with GVSU to attend their sports management career day, which resulted in a GVSU student intern for the Parks and Recreation Department in winter, 2023.
- Expanding relationship with Aquinas College swim program to utilize student athletes for special event volunteer support and part-time coaches, lifeguards and support staff.

## **Optimize the Community-Wide Opportunities for Improved Access to the Reeds Lake Frontage.**

Progress:

- To increase ease of access, a kayak dolly was added to the Community Center kayak launch area.
- Investigation of storage and rental kayak options are currently underway.

## **NEW AND CONTINUED GOALS AND OBJECTIVES FY 2023-2024**

### **(New) Improve and Define the Reed's Lake Trail for Recreational Use and Non- Motorized Transportation Linkages Throughout the Community**

Objectives:

- Continue improvements to provide a safe, defined, marked and well signed walkway system which is accessible to the East Grand Rapids community.
- Improve trail systems within recreation areas and parks linked to the Reeds Lake Trail.
- Install new Reeds Lake Trail mile marker posts.

### **(Continued) Develop Manhattan Recreation Area Multi-Use Trails**

Objectives:

- Complete bid process for Fred Bunn Multi-Use trails and initiate construction.
- Design and install trailhead kiosk with map and rules, and trail wayfinding signs.

### **(Continued) Update existing facilities to meet the needs and expectations of city residents.**

Objectives:

- Select a design firm to provide public engagement and design development for projects identified as part of the Park Improvement Millage including Manhattan Park and other potential trail projects.
- Provide public engagement sessions for Manhattan Park Improvement Process with high levels of public participation.
- Complete Manhattan Park bid process to stay on schedule for summer 2024 construction.
- Apply for grant opportunities for parks improvement projects.
- Complete Remington Park field improvement investigation process to identify opportunities to improve field conditions and playability opportunities during the spring season.

**(Continued) Develop Manhattan Recreation Area site and amenities.**

Objectives:

- Further develop conceptual site plan to move toward final plan that incorporates a splashpad, updated play structures, additional restroom facility, and shade shelters. Utilize feedback collected during community input and engagement sessions to define the final designs.
- Improve facility to meet or exceed ADA requirements and where feasible Universal Accessibility.
- Investigate options for reconstructing existing tennis courts along with the addition of dedicated pickleball courts.

**(Continued) Preserve and protect the city's natural resources**

Objectives:

- Improve overall turf quality at all park locations and city properties.
- Include natural resources protection component in community education programming.
- Engage community members in our invasive species management volunteer workdays.

**(Continued) Foster collaboration, coordinate and partnership throughout the community.**

Objectives:

- Continue to foster relationships with other outside entities, non-profit, local City departments, and neighborhood groups.
- Explore partnerships with educational institutes for training, education, and internship opportunities.
- Reach out to community through post participation surveys and create innovative ways to improve and enhance our community programs.

**(Continued) Provide recreational opportunities and Programs for East Grand Rapids Residents of all ages and abilities.**

Objectives:

- Improve and develop park resources within East Grand Rapids which will offer unique opportunities for person of all ages and abilities.

- Plan park areas which will offer passive, as well as active opportunities.
- Investigate new programming opportunities to keep up with trends and resident requests.

**(Continued) Optimize the community-wide opportunities for improved access to the Reeds Lake frontage.**

Objectives:

- Provide opportunities for all East Grand Rapids residents to enjoy the beauty of the lake.
- Provide for lakefront access to those of all abilities.
- Further research kayak storage and rental opportunities and present options to Parks and Recreation Commission.

## PARK AND RECREATION PROJECT LIST 2023-2025

### **Elementary School Playground Projects**

Renovation of playground areas at Wealthy Elementary, Lakeside Elementary and Breton Downs Elementary to update all play equipment, increase site accessibility, add community gathering spaces, improve drainage and update other existing recreational amenities on site.

### **Waterfront Park Phase II**

Trail and boardwalk development, additional parking and environmental education opportunities.

### **Fred Bunn Multi-Use Trails at Manhattan Park**

Renovation of existing multi-use trails and expansion of trail network to provide usable and sustainable trails for hiking, biking, running and other recreational uses.

### **EGRPS Playground Replacement Projects**

Coordinate with EGRPS to remove existing equipment and install new playground amenities at the Woodcliff Administrative Building.

### **Manhattan Park Improvement Project**

New destination playground with ramp access, poured in place surfacing splashpad with colored concrete surfacing, restroom facility, picnic tables, shade shelter with seating, picnic shelter and grills and landscaping.

### **Trail Improvements**

Upgrade existing trail network to provide barrier-free access with wetland and lakefront overlooks and a increased level of sustainable use for all seasons.

### **Gaslight Village Pop-Up Park**

The proposed space will offer a flexible option for activities in Gaslight Village including farmers markets, food truck pop-ups, vendor fairs and outdoor events.

# Key Strategic Area – Public Safety

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## **PRIORITY 1**

- Maintain current high level of safety, with low crime

## **PRIORITY 2**

- Community engagement
  - Race relations
  - Foot patrol/bike patrol for PSO

## **PRIORITY 3**

- Increase communication between public safety and commission
- Future hiring: diverse backgrounds
- Social media: research how to utilize effectively in Public Safety

**CITY OF EAST GRAND RAPIDS  
PUBLIC SAFETY**

FUND	Department	Actuals 2021-2022	Amended Budget 2022-2023	Projected Budget 2022-2023	Approved 2023-2024
<b><u>GENERAL FUND</u></b>					
<b>REVENUE</b>	ST TRNG GRANT-POLICE / PA 302	-	5,500	-	-
	SCHOOL SECURITY AGREEMENT	4,950	3,000	3,000	3,000
	POLICE AND COURT FEES	15,500	15,000	15,000	15,000
	PARKING TICKETS	11,780	10,000	10,000	10,000
	DRUNK DRIVING (OUIL) CHARGES	2,570	3,000	3,000	2,000
	<b>TOTAL PUBLIC SAFETY GENERAL FUND REVENUE</b>	<b>34,800</b>	<b>36,500</b>	<b>31,000</b>	<b>30,000</b>
<b>EXPENDITURES</b>	PUBLIC SAFETY	4,123,420	4,561,520	4,533,600	4,977,330
	<b>TOTAL PUBLIC SAFETY GENERAL FUND EXPENDITURES</b>	<b>4,123,420</b>	<b>4,561,520</b>	<b>4,533,600</b>	<b>4,977,330</b>
<b><u>DRUG ENFORCEMENT</u></b>					
<b>REVENUE</b>	INTEREST ON INVESTMENTS	-	-	-	-
	DRUG SEIZURE PROCEEDS-CCCA 84	2,130	-	-	-
	<b>TOTAL PUBLIC SAFETY DRUG ENFORCEMENT FUND REVENUE</b>	<b>2,130</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES</b>	PUBLIC SAFETY	-	-	-	-
	<b>TOTAL PUBLIC SAFETY EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>BEGINNING FUND BALANCE DRUG ENFORCEMENT FUND</b>	21,116	23,246	23,246	23,246
	<b>END FUND BALANCE DRUG ENFORCEMENT FUND</b>	23,246	23,246	23,246	6,656

# Public Safety Department

Mark Herald, Director

## About the Department

The East Grand Rapids Department of Public Safety was established in 1985 by combining the city’s police and fire departments into one entity. All sworn personnel in the East Grand Rapids Department of Public Safety are cross-trained as law enforcement officers, firefighters, and medical first responders.

Consolidation of police and fire services allows for the most efficient and effective delivery of public safety services to the community, as evidenced by statistics in our annual report. For the last several years, East Grand Rapids has had one of the lowest crime rates in the state and nation.

Our mission is to safeguard the community by providing police, fire, and medical first response services that protect life and property through prediction, prevention and reduction of crime and fire incidents while upholding and defending the individual liberties secured by the Constitution. The East Grand Rapids Department of Public Safety is one of the few fully consolidated public safety departments in the United States and in the State of Michigan. The Department provides police, fire and medical first response, 24 hours a day, 7 days a week, 365 days a year. In addition, a full range of investigative services are provided for residents with one sworn member serving as the school & community liaison officer.



**Workforce Profile:**

Full-time Employees: 28 Sworn Officers  
                                   2 Public Safety Clerks  
                                   30 Total

Part-time Employees: 23 Crossing Guards  
                                   4 Bike Patrol Interns  
                                   27 Total

**Departmental Statistics:**

Sworn Action Type:	2021	2022	%
Arrest	88	99	12.5%
Assigned Complaints	3340	4128	23.6%
Assist Other Agency	118	125	5.9%
Back-up Officer	764	842	10.2%
Citizen Contacts	219	783	257.5%
Complaint Follow-up	58	65	12.1%
ESSP	738	843	14.2%
Fire Inspections	90	70	-22.2%
Fire/Medical Calls	454	482	6.2%
Foot Patrol	145	316	117.9%
Missing Persons	14	5	-64.3%
OWI/OUID/MIP	11	14	27.3%
Officer Initiated	279	828	196.8%
Parking Calls	217	154	-29%
Parking Violation	411	234	-43.1%
SALT	114	393	244.7%
School Patrol/Crossing	4	14	250%
Security Awareness	4	18	350%
Suicides Attempts	7	16	128.6%
Traffic - Hazardous Viol.	44	127	188.6%
Traffic Speeding Viol.	24	41	70.8%
Traffic Stops	249	489	96.4%
Traffic Verbal Warning	268	379	41.41%
Warrant Arrest	60	85	41.7%

Civilian Action Type:	2021	2022	%
Accident Report Copies	25	26	4%
Accident Rpt. Processed	150	191	27.3%
Background Checks	380	359	-5.5%
Bikes Registered	65	126	93.8%
Crossing Guard Posts	3400	3500	2.9%
FOIA Requests	89	74	-16.8%
Guns Registered	274	257	-6.2%
Insurance Copy Requests	37	64	73%
Parking Tickets Processed	412	226	-45.2%
Phone Calls Answered	5400*	5600*	3.7%*
Purchase Permits Issued	17	3	-82.4%
Purchase Permits Processed	17	3	-82.4%
Safe Medication Disposal	1117 lbs	1538 lbs	37.7%
Sex Offenders Registered	5	9	80%
Uniform Law Citations	149	168	12.8%
Vehicles Auctioned	3	6	100%
Veh. Impounds Processed	18	26	44.4%
Video Copy Requests	8	5	-37.5%
Walk-ins	4300*	4500*	4.7%*
Warrants/PPO's Processed	20	15	-25%

\*Estimated Activity

## 2022 Accomplishments

### 1<sup>st</sup> Quarter (January, February, & March):

- Hire PSO Brian Duran on January 17. He is currently in the FTO process. PSO Antonio Perez process continued his training in the FTO program.
- Assign Officer Antonio Perez to the midnight shift after his successful completion of the FTO program. Officer Nicholas Pinder is then reassigned from the midnight shift to C Shift.
- Conduct three days of fire training – ropes and knots.
- Complete Karpel (obtaining electronic warrants) training for all officers (D.Sgt. Kolster instructor).
- Conduct three days of rapid deployment training for A, B, & C shifts.
- Present legal update and diversity (LGBTQ) training to all sworn members through PoliceOne Academy.
- Present MFR/Narcan instruction for all MFR personnel (Instructor, Wyoming Firefighter Andrew Good).
- Present chimney fire management concepts to A, B, & C shifts (PSO Dan Olney instructor).
- Conduct shift training on high-risk traffic stops.
- Staff assisted Calvin University with their Annual “Polar Plunge.”
- PSO Bradley conducted ice rescue training with all sworn personnel.
- Safely co-manage the “Irish Jig” with the Parks & Recreation Department.
- Present sexual harassment in the workplace and evasive driving training to all sworn members through PoliceOne Academy.
- Present evasive driving training to all sworn employees.

### 2<sup>nd</sup> Quarter (April, May, & June):

- Complete training for all sworn personnel on:
  - Interacting with people with mental illness via Police 1 Academy.
  - Fire classifications
  - Forcible entry
  - Establishing a water supply
  - Incident command.
- Send Officer Antonio Perez and Officer Brian Duran to the Kalamazoo Department of Public Safety’s Fire Academy for certification as a Firefighter 1 & 2. Following the conclusion of the fire academy, both officers will begin the Kalamazoo DPS Medical First Responder Academy in August of this year. Upon completion of the MFR academy, both officers will be fully cross trained.
- On Wednesday, May 4, the DEA collected approximately 823 lbs. of medication for the previous six months.
- On Wednesday, May 11, Honor Guard members SSgt. Tim Schweitzer and PSO Collin Wallace attended the “Police Memorial Day” with the family of fallen Officer Bruce VanPopering family.
- On Wednesday, May 25 Sergeant Eric Smith and Sergeant Mark Lindner attended Field Force Training with the Kent County Mobile Field Force Team. Both sergeants are now part of the team.
- Complete firearms training & qualification on June 6, 7, & 10 for sworn members of the Department at the GRPD outdoor range.
- On June 25, provide traffic control for the Reed’s Lake Run. There were no significant issues.

- Send SSgt. Eric Smith to Defensive Tactics training on June 27 & 28.
- Have Ofc. Corey Buter attended a Field Training Officer Program on June 27 & 28. The class focused on preparing traffic stop scenarios for new officers.
- Send new School/Community Liaison Officer Austin Hughes to NASRO (National Association of School Resource Officers); New Detective School; Nation Child Passenger Safety Board Training, Basic Police Mountain Bike School; REID Interview & Interrogation; and Virtual School Safety Summit.

### 3<sup>rd</sup> Quarter (July, August, & September):

- On July 4 successfully and safely manage the parade and fireworks with the Parks & Recreation Department.
- Send five A-Shift officers to a block party on Briarwood with the fire apparatus.
- Have C-Shift officers assist Parks & Rec. with "Safety Town." A police cruiser and fire apparatus were on hand for the kids to see and sit in.
- Complete our MACP mock accreditation assessment on July 20 in preparation for our final assessment in December.
- Send five B-Shift officers to a block party on Beechwood with the fire apparatus.
- Complete the annual crossing guard refresher training for all crossing guards in early August.
- Have SSgt. Eric Smith conduct "active shooter" training at the Middle School for A, B, & C shift personnel on August 10, 11, and 12.
- Have Sgt. Mark Lindner & Sgt. Jeff DeJonge conduct Veritone traffic stop data training on August 14, 15, & 18 for all A, B, & C shift personnel.
- Conduct airboat operations training for all sworn staff on August 15, 16, & 18. PSO Jason Bradley did an excellent job as the instructor.
- C-Shift personnel attended a "Taste of East" on August 18 with Engine #21 under the supervision of Sgt. Brian Davis.
- Complete "Field Force Training" on August 22, 23, & 24 for all sworn personnel. SSgt. Eric Smith and Sgt. Mark Lindner, our nationally certified instructors, conducted the training.
- Send five A-Shift officers to a block party on Danby Lane with the fire apparatus on August 25.
- Complete annual fit testing (ensure face mask seal) for all sworn personnel on August 26, 29, & 30.
- Send C-Shift officers to a block party on Albert with the fire apparatus on August 27.
- Successfully assist Parks & Rec with the management of the Reeds Lake Triathlon).
- Send five B-Shift officers to a block party on Coronado with the fire apparatus on September 9.
- Send five A-Shift officers to a block party on Gilmore near Breton with the fire apparatus on September 17.
- Send five C-Shift officers to a block party on Pinecrest the fire apparatus on September 23.
- Send five B-Shift officers to a block party on Elmwood with the fire apparatus on September 24.
- D.Sgt. Scott Kolster conducted defensive tactics training for all sworn personnel on September 27, 28, & 29.

### 4th Quarter (October, November, & December):

- Send Officers Dan Olney and Dan Lobbezoo who graduated from the 40-hour Kent County Crisis Intervention Training Program on October 7. The Department now has 23 sworn crisis intervention specialists.

- Congratulate Public Safety Clerk Dave Van Houten on his official appointment to the LERMA (Law Enforcement Records Management Association) Board of Directors on Monday, October 10.
- Sponsor the “8<sup>th</sup> Annual Public Safety Day” on Saturday, October 22. “Riding for Ryan” – a local nonprofit that promotes bicycle safety of young riders through visibility and awareness – was also on-site to pass out bicycle safety flags to kids in partnership with the East Grand Rapids Public Safety Department. Once again, the event was extremely well attended.
- Appoint PSO Troy Brown as the new school liaison/community officer position on Monday, November 14.
- Conduct annual firearms recertifications with the patrol rifle, shotgun, and sidearm on November 10, 17, & 18. All sworn members successfully qualified.
- On Thursday, December 1, conduct an external audit of the “Property Room” in accordance with our Property & Evidence Management policy. Sergeant Jeremy Walter (Wyoming P.D.) conducted the audit. There were no issues with the audit. Public Safety Officer Beth Moore has been our property control officer for years. I want to acknowledge Beth’s work and thank her for maintaining and organizing the Property Room in an outstanding manner over the years.
- Caroline Ford, a former dispatcher from Barry County, began employment as the new public safety clerk on Monday, December 5.
- Host the “Final Onsite Assessment” for Michigan Law Enforcement Accreditation on Tuesday, December 13. The Department will formally be reaccredited at the Michigan Association of Chiefs of Police Conference at the Amway Grand Plaza Hotel in February of 2023. D.Sgt. Scott Kolster and PSO Cory Buter did an outstanding job to ensure our reaccreditation.

## 2022 Goals Review

**Goal #1:** Maintain and reduce the City of East Grand Rapids low rates of crime and fire incidents.

Objective 1.1: To achieve the “Safest City over 10,000 People in Michigan” designation by lowering Part 1 crimes through prediction, prevention, and reduction of criminal activity and behavior.

**Status:** In 2022, Part 1 Violent Crimes decreased 45% % from 11 in 2021 to 6 in 2022. Part 1 Property Crimes decreased by 21% from 183 in 2021 to 144 in 2022.

Objective 1.2: Uphold the strong relationship with the schools by collaborating with parents, principals, teachers, staff, and students to develop programs that reduce youth participation in illegal drugs and inappropriate prescription drug and alcohol use.

**Status:** Ongoing.

Objective 1.3: Have the new School/Community Liaison Officer selected and trained for the school year beginning in the fall of 2022.

**Status:** PSO Troy Brown was assigned to fulltime duty as the community/school liaison officer on December 5, 2022. His 3-year assignment will end on December 5, 2025.

Objective 1.4: Implement a memorandum of understanding regarding the school/community liaison program and other specific responsibilities for EGPRPS, East Grand Rapids Department of Public Safety, and the city.

**Status:** On Hold. The Department has created a draft “Memorandum of Understanding” with the school district to better clarify responsibilities for our respective organizations.

Objective 1.5: On a continuous basis, maintain elevated levels of preventative patrol, officer visibility, SALT visits, foot patrols; and sustain the enhanced school safety program, crosswalk education/enforcement zone program and the enhanced adult crossing guard program.

**Status:** The Department significantly increased officer visibility with increased:

- SALT visits
- Foot patrols in neighborhoods/parks, downtown business district, John Collins Park, school recess at elementary schools
- Enhanced School Safety Program
- Crosswalk education/enforcement zone program activities.
- Community engagement by officers at school recess, & community events

Objective 1.6: Implement a larceny abatement program in conjunction with the private sector.

**Status:** Implemented and ongoing. The Department did introduce a larceny abatement program which included extra patrols with on-duty & off-duty personnel and utilized “bait” cars to reduce crime and apprehend suspects.

- Objective 1.7: On a continuous basis, sustain the Department’s excellent response times.  
**Status:** For 2022, the Department’s enroute to arrival times - in minutes - remains excellent. For police calls, the average enroute to arrival time is 4.72 minutes (The national average for police response times is 10 minutes). For fire calls, the average enroute to arrival time is 3.45 minutes (The national standard for fire response in an urban setting is that 90% of the time the first piece of apparatus needs to be on scene within 5 minutes & 20 seconds). For medical calls, the average enroute to arrival time is 3.60 minutes (The national average for EMS response is 7 Minutes).
- Objective 1.8: Provide needed education to the community to assist us in attaining Goal #1.  
**Status:** Working with our communications specialist, SABO Public Relations, the Department maintains constant interaction with the community regarding crime- related issues; particularly our efforts to reduce Part I Property Crime.

**Goal #2:** Continue exploration of service options with other jurisdictions.

- Objective 2.1: Maintain positive relationships with all countywide public safety agencies to create unique methods of sharing services with other jurisdictions that have the potential to provide more efficient and effective services in a fiscally responsible manner.  
**Status:** The Department has assigned personnel to the Kent County Dive Team, Metropolitan Honor Guard, area detectives’ group, the United States Secret Service West Michigan Electronic Crimes Workgroup, Mutual Aid Box Alarm System (MABAS), respective Kent County Police and Fire Chiefs organizations, Kent County Dispatch Authority, MML Law Enforcement Advisory Forum, Kent County Behavioral Crisis Advisory Group, and the Ambulance Consortium.
- Objective 2.2: Continue to work and collaborate with Kent County law enforcement, hospitals, community mental health agencies, and other key stakeholders to continue with the Kent County Crisis Intervention Team & Crisis Advisory Group Task Force initiatives.  
**Status:** Since the inception of the KCCIT in 2017, 294 officers from Kent County and 104 dispatchers from GRPD and the KCSO have been training in CIT. This includes 23 (82% of sworn personnel) officers from East Grand Rapids DPS who have become crisis intervention specialists. This initiative has proven extremely successful, leading to improved services for those in crisis on a countywide level.
- Objective 2.3: If feasible, and the Department is fully staffed/over staffed, assign an officer to a countywide team for professional development on a temporary basis.  
**Status:** On hold pending review with the City Manager.

**Goal #3:** Deliver public safety services to our residents in a safe, efficient, effective, and fiscally responsible manner.

Objective 3.1: If approved by Michigan’s Department of Treasury, implemented approved training programs from the “Michigan First Responder Training Grant.

**Status:** Grant request submitted and denied. Identified programs submitted for consideration in Fiscal Year 2023/24 Budget.

Objective 3.2: Research and develop additional community engagement programs.

**Status:** Ongoing.

Objective 3.3: Implement “Enhanced Riding for Ryan Program.”

**Status:** Implemented. Working with the organization’s founders, the Department has delivered numerous flags to resident children throughout the year and on “Public Safety Day.”

**Goal #4:** Find efficient and effective ways to reduce public safety costs.

Objective 4.1: Continue collaborating with the captain, officers, sergeants, staff sergeants, Captains, civilians, and the unions – East Grand Rapids Public Safety Officers Association (EGRPSOA) and the Police Officers Labor Council (POLC) – in an ongoing effort to creatively improve the Department both operationally and fiscally.

**Status:** Ongoing. Both the EGRPSOA and POLC have worked cooperatively with the Department and City on staffing concerns at night and with the creation of the public safety recruit position.

Objective 4.2: Manage overtime costs responsibly. The Director continues to engage all sworn members for ideas/concepts that can help the Department reduce overtime.

**Status:** Ongoing. From July 1, 2021 – February 10, 2022, the Department spent \$192,842 on OT. From July 1, 2022 – February 10, 2023, the Department spent \$165,861 on OT. This represents a 14% reduction in OT costs during the same period.

**Goal #5:** Improve administrative and support services capabilities.

Objective 5.1: Continue exploration & review of maintaining and improving fire service and training capabilities.

**Status:** Ongoing. Shift sergeants have implemented enhanced fire training on their respective shifts.

Objective 5.2: Offer the opportunity for remaining sergeants to attend Northwestern University’s School of Staff & Command, Grand Rapids Leadership Institute, or fire command training.

**Status:** Ongoing. Sergeant DeJonge attended the Fire Instructor Course. This is the first step in completing the Fire Officer classes. Due to scheduling

conflicts, no other command staff members were able to attend advanced administrative training courses.

Objective 5.3: Maintain MLEAC accreditation status on a yearly basis.

**Status:** Ongoing. On Tuesday, February 7, Chief Herald, Det. Sgt. Scott Kolster (MLEAC Accreditation Manager), and PSO Cory Buter (Assistant MLEAC Accreditation Manager) met before the Michigan Law Enforcement Accreditation Commission Board for state law enforcement reaccreditation. After a brief question and answer session before the board, the East Grand Rapids Department of Public Safety received a unanimous board vote for reaccreditation. Our next review for accreditation renewal will be in 2025.

Objective 5.4: Maintain the traffic stop data collection program with relevant information reported quarterly. Improve the collection of data by reviewing and potentially implementing better data recording and analysis systems.

**Status:** The Department:

- Continues to record traffic stop data daily and report the accumulated information quarterly.
- Contracted with Veritone Inc. to record additional data, most specifically when can the officer identify the driver – pre or post observation of the violation.

Objective 5.5: Develop a detailed three-year training plan.

**Status:** Completed. Updated annually or as needed.

## Goals – 2023

**Goal #1:** Maintain and reduce the City of East Grand Rapids low rates of crime and fire incidents.

Objective 1.1: Consistently try to achieve the “Safest City over 10,000 People in Michigan” designation by lowering Part 1 crimes through prediction, prevention, and reduction of criminal activity and behavior. Maintain the city’s low rate of structure of structure and vehicle fires.

Objective 1.2: On a continuous basis, sustain the Department’s excellent response times to calls for service.

Objective 1.3 Provide needed education to the community to assist us in attaining Goal #1.

Objective 1.4 Train all sworn personnel as crisis intervention specialists over the next few years (i.e., increase behavioral/mental health knowledge).

Objective 1.5: Implement the “Memorandum of Understanding School Safety Agreement between the City of East Grand Rapids & East Grand Rapids Public Schools” regarding the school/community liaison program, other specific responsibilities for EGPRPS, East Grand Rapids Department of Public Safety, and the city.

Objective 1.6: Implement the “Flock License Plate Reader System” to reduce crime and improve law enforcement investigative capability.

**Goal #2:** Develop and implement appropriate community engagement programs for East Grand Rapids.

Objective 2.1: Implement PowerDMS Community Engage & review/research use of social media & technology to improve community and individual outreach.

Objective 2.2: Review successful community engagement programs from other cities & departments.

Objective 2.3: Include community engagement in Manual of Policy & Procedure.

Objective 2.4: Survey the community for their thoughts and input.

Objective 2.5: Continue enhanced development and expansion of foot patrol program, crosswalk education & enforcement zones, ride-alongs, coffee with a cop/chief, and encourage officers and community members to incorporate in-person engagement opportunities with each other whenever possible.

Objective 2.6: Develop computerized recording system for counting community engagement activities in the quarterly report.

**Goal #3:** Continue exploration of service options with other jurisdictions.

Objective 3.1: Maintain positive relationships with all countywide public safety agencies to create unique methods of sharing services with other jurisdictions that have the potential to provide more efficient and effective services in a fiscally responsible manner.

Objective 3.2: Continue to work and collaborate with Kent County law enforcement, hospitals, community mental health agencies, and other key stakeholders to continue with the Kent County Crisis Intervention Team & Crisis Center Task Force initiatives.

Objective 3.3: If feasible, and the Department is fully staffed/over staffed, assign an officer to a countywide team for professional development on a temporary basis.

**Goal #4:** Find efficient and effective ways to reduce public safety costs.

Objective 4.1: Continue collaborating with officers, sergeants, staff sergeants, civilians, and the two unions – East Grand Rapids Public Safety Officers Association (EGRPSOA) and the Police Officers Labor Council (POLC) – in an ongoing effort to creatively improve the Department both operationally and fiscally.

Objective 4.2: Manage overtime costs responsibly. The Director continues to engage all sworn members for ideas/concepts that can help the Department reduce overtime.

**Goal #5:** Improve administrative and support services capabilities.

Objective 5.1: Continue exploration, review, and implementation to improve fire service training.

Objective 5.2: Offer the opportunity for remaining sergeants to attend Northwestern University's School of Staff & Command, Grand Rapids Leadership Institute, or fire command training.

Objective 5.3: Maintain MLEAC accreditation status.

- Ensure development of an employee "Early Warning System."
- Ensure firearms maintenance log is developed for each weapon.

Objective 5.4: Maintain the traffic stop data collection program with relevant information reported quarterly. Improve the collection of data by reviewing and potentially implementing better data recording and analysis systems.

Objective 5.5: Hire a consultant/firm to evaluate traffic stop data and conduct a fair and impartial policing assessment of the East Grand Rapids Department of Public Safety.

Objective 5.6: Review and update fire/EMS policies and procedures & develop pre-plans for police and fire incidents.

# Key Strategic Area – Infrastructure

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## **PRIORITY 1**

- Lead service line
- Rate adjustment

## **PRIORITY 2**

- Facility improvements – bike infrastructure options
- Streets and sidewalks – Cascade/Robinson Pathway
- Safe routes to school
- Utility infrastructure

## **PRIORITY 3**

- Parking management. Gaslight Village
- Water access opportunities

## **PRIORITY 4**

- Inflation threats

# Key Strategic Area – Community Development

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## **PRIORITY 1**

- Housing and Zoning
  - Housing & attainability / Explore ADUs and other housing options
  - Encourage future development
  - Encourage mixed-use with 2nd floor dwelling
  - Lot splits / Land use

## **PRIORITY 2**

- Gaslight Village
  - Economic development tools Workshop (DDA, BID, TIF)
  - Jade Pig Development
  - Encourage mixed-use with 2nd floor dwelling
  - Community Coordinator/staff member/recruit new events/support parks & rec events

## **PRIORITY 3**

- Technology
  - Autonomous vehicle loop
  - Fiber internet/5G internet

**CITY OF EAST GRAND RAPIDS  
INFRASTRUCTURE**

FUND	Department	Actuals 2021-2022	Amended Budget 2022-2023	Projected Budget 2022-2023	Approved 2023-2024
<b>REVENUE</b>					
MAJOR STREET	MONIES RECEIVED FROM STATE	1,010,950	1,054,760	1,054,760	1,061,330
	MONIES RECEIVED FROM CITY OF GR	16,760	-	-	-
	MISCELLANEOUS REVENUE	5,000	-	-	-
	INTEREST ON INVESTMENTS	600	-	-	-
	TRANS FROM MUNICIPAL STREET FUND	300,000	570,040	570,040	380,170
	<b>TOTAL INFRASTRUCTURE MAJOR STREETS FUND REVENUE</b>	<b>1,333,310</b>	<b>1,624,800</b>	<b>1,624,800</b>	<b>1,441,500</b>
LOCAL STREET	MONIES RECEIVED FROM STATE	397,350	393,850	393,850	397,930
	INTEREST ON INVESTMENTS	20	-	-	-
	TRANS FROM GENERAL FUND	500,000	500,000	500,000	500,000
	TRANS FROM MUNICIPAL STREET FUND	811,900	1,016,000	1,016,000	1,544,770
	<b>TOTAL INFRASTRUCTURE LOCAL STREETS FUND REVENUE</b>	<b>1,709,270</b>	<b>1,909,850</b>	<b>1,909,850</b>	<b>2,442,700</b>
MUNICIPAL STREET	TAX REVENUE-CITY OF EGR	1,416,820	1,502,440	1,502,440	1,576,500
	INTEREST & PENALTIES ON TAXES	1,360	2,000	2,000	2,000
	MISCELLANEOUS REVENUE	10,900	0	0	0
	INTEREST ON INVESTMENTS	2,130	5,000	5,000	5,000
	TRANS FROM GENERAL FUND	500,000	500,000	500,000	500,000
	TRANS FROM SPECIAL ASSESSMENT FUND	26,070	15,000	15,000	10,500
	<b>TOTAL INFRASTRUCTURE MUNICIPAL STREETS FUND REVENUE</b>	<b>1,957,280</b>	<b>2,024,440</b>	<b>2,024,440</b>	<b>2,094,000</b>
WATER & SEWER	WATER READINESS	2,441,100	2,472,000	2,546,160	2,902,620
	METERED WATER SALES	1,089,980	1,081,500	1,113,950	885,000
	SEWAGE DISPOSAL CHARGES	1,012,410	978,500	980,110	1,317,250
	WATER TAP & METER REVENUE	10,190	10,000	10,000	10,000
	MISCELLANEOUS REVENUE	15,410	10,000	10,000	10,000
	PENALTIES & INTEREST	45,510	45,000	45,000	45,000
	INTEREST ON INVESTMENTS	10	-	-	-
	<b>TOTAL INFRASTRUCTURE WATER &amp; SEWER FUND REVENUE</b>	<b>4,614,610</b>	<b>4,597,000</b>	<b>4,705,220</b>	<b>5,169,870</b>
MERF	MISCELLANEOUS REVENUE	24,300	15,000	15,000	15,000
	INTEREST ON INVESTMENTS	320	1,000	1,000	500
	RENTAL INCOME - VARIABLE	754,070	903,700	903,700	941,700
	<b>TOTAL INFRASTRUCTURE MERF FUND REVENUE</b>	<b>778,690</b>	<b>919,700</b>	<b>919,700</b>	<b>957,200</b>
	<b>TOTAL INFRASTRUCTURE REVENUE</b>	<b>10,393,160</b>	<b>11,075,790</b>	<b>11,184,010</b>	<b>12,105,270</b>

**CITY OF EAST GRAND RAPIDS  
INFRASTRUCTURE**

FUND	Department	Actuals 2021-2022	Amended Budget 2022-2023	Projected Budget 2022-2023	Approved 2023-2024
<b>EXPENDITURES</b>					
GENERAL	CITY BUILDINGS	858,710	1,474,500	1,395,600	1,291,440
	STREET LIGHTING	89,690	110,100	94,500	105,100
	YARD WASTE COLLECTION/REFUSE/COMPOST	467,430	518,700	493,300	508,200
	LAKE TREATMENT	22,000	60,000	60,000	22,000
	TREE MAINTENANCE & REMOVAL	146,760	186,000	184,900	190,700
	<b>TOTAL INFRASTRUCTURE GENERAL FUND</b>	<b>1,584,590</b>	<b>2,349,300</b>	<b>2,228,300</b>	<b>2,117,440</b>
MAJOR STREET	CITY ENGINEERING	88,270	95,300	95,300	82,300
	STREET CONSTRUCTION	457,310	441,250	441,250	226,900
	ROUTINE MAINTENANCE	353,140	434,900	434,900	403,200
	TRAFFIC SERVICES	115,620	213,420	213,420	384,100
	WINTER MAINTENANCE	204,570	267,530	267,530	240,000
	STREET ADMINISTRATION	89,560	108,300	108,300	105,000
	<b>TOTAL INFRASTRUCTURE MAJOR STREETS</b>	<b>1,308,470</b>	<b>1,560,700</b>	<b>1,560,700</b>	<b>1,441,500</b>
LOCAL STREET	CITY ENGINEERING	78,770	93,600	93,600	80,700
	STREET CONSTRUCTION	1,016,910	1,155,840	1,155,840	1,325,100
	ROUTINE MAINTENANCE	256,180	390,410	390,410	637,400
	TRAFFIC SERVICES	32,430	42,520	42,520	45,800
	WINTER MAINTENANCE	179,850	268,630	268,630	240,400
	STREET ADMINISTRATION	88,770	114,700	114,700	113,300
	<b>TOTAL INFRASTRUCTURE LOCAL STREETS</b>	<b>1,652,910</b>	<b>2,065,700</b>	<b>2,065,700</b>	<b>2,442,700</b>
MUNICIPAL STREET	SIDEWALKS	188,360	200,000	200,000	200,000
	STORM SEWER	170,230	220,290	220,290	456,250
	STREET CONSTRUCTION	-	5,000	5,000	5,000
	TRANSFERS OUT TO OTHER FUNDS	1,111,900	1,586,040	1,586,040	1,924,940
	<b>TOTAL MUNICIPAL STREETS</b>	<b>1,470,490</b>	<b>2,011,330</b>	<b>2,011,330</b>	<b>2,586,190</b>
WATER & SEWER	CITY ENGINEERING	58,020	72,200	72,200	63,850
	MAINS & HYDRANTS	1,646,560	2,394,600	2,394,600	2,934,330
	METERS	10,080	65,800	65,800	62,450
	METER READING & COLLECTING	85,850	80,700	80,700	94,400
	SEWER EXPENDITURES	1,445,140	1,576,900	1,576,900	1,905,450
	WATER & SEWER ADMINISTRATION	849,680	828,000	828,000	677,000
	<b>TOTAL WATER &amp; SEWER</b>	<b>4,095,330</b>	<b>5,018,200</b>	<b>5,018,200</b>	<b>5,737,480</b>
MERF	<b>MOTOR EQUIPMENT EXPENDITURES</b>	<b>909,560</b>	<b>1,425,900</b>	<b>1,425,900</b>	<b>1,141,900</b>
	<b>TOTAL INFRASTRUCTURE EXPENDITURES</b>	<b>11,021,350</b>	<b>14,431,130</b>	<b>14,310,130</b>	<b>15,467,210</b>

**CITY OF EAST GRAND RAPIDS  
COMMUNITY DEVELOPMENT**

FUND	Department	Actuals 2021-2022	Amended Budget 2022-2023	Projected Budget 2022-2023	Approved 2023-2024
<b><u>GENERAL FUND</u></b>					
<b>REVENUE</b>					
	BUSINESS LICENSES	16,770	15,000	16,000	15,000
	BUILDING PERMITS	49,080	45,000	60,000	60,000
	OTHER PERMITS	19,560	15,000	15,000	15,000
	<b>TOTAL COMMUNITY DEVELOPMENT REVENUE</b>	<b>85,410</b>	<b>75,000</b>	<b>91,000</b>	<b>90,000</b>
<b>EXPENDITURES</b>					
	ZONING ADMINISTRATION	120,720	127,400	126,500	187,900
	GASLIGHT VILLAGE BUSINESS DISTRICT	134,130	208,000	178,800	218,010
	<b>TOTAL COMMUNITY DEVELOPMENT EXPENDITURES</b>	<b>254,850</b>	<b>335,400</b>	<b>305,300</b>	<b>405,910</b>

# Public Works Department

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Doug LaFave, Director

## Administration and Engineering Services Division

Located at the Community Center, the Administration and Engineering office houses the engineering, design, facilities maintenance, forestry, zoning administration and management operations of the department. The Director of Public Works oversees both the office operations and the operations activities with the assistance of administrative staff and crew leaders.

## Operations Division

The Operations Division works from the Public Works Complex on Reeds Lake Boulevard with a staff of 18 equipment operators and two office staff members oversee the day-to-day maintenance of the city's water and sewer systems, pavement surfaces, sidewalk network, streetlighting equipment and vehicle fleet maintenance and winter plowing operations.

### **Public Works Department Responsibilities:**

- Street network, including construction, right-of-way permitting, general and preventative maintenance, as well as street sweeping and snow/ice control.
- Sidewalk network, including construction, general and preventative maintenance as well as snow plowing.
- Storm sewer system, including the construction, rehabilitation, general/preventative cleaning, and maintenance of mains and catch basins.
- Sanitary sewer collection system, including the construction, rehabilitation, general/preventative maintenance and emergency response of mains, manholes and lift stations
- Water distribution system, including the construction, rehabilitation, general/preventative maintenance and emergency response of mains, valves, hydrants and water tank
- Zoning review and enforcement
- Planning Commission
- Zoning Board of Appeals
- Property code enforcement
- Building permitting and inspections in collaboration with Cascade Charter Township
- Forestry including planting, maintenance, and removal of public right-of-way trees
- Reeds Lake management including treatment of invasive species and sampling of water quality
- Management of the National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) EPA/DEQ program in conjunction with the Grand Valley Metro Council-LGROW (GVMC-Lower Grand River Organization of Watersheds)
- Facilities maintenance and repairs
- Environmental sustainability
- Municipal yard waste collection and composting services
- Municipal street lighting system-public system and Consumers Energy (private)
- Motor pool/fleet management and maintenance of vehicles and equipment

- Building facilities management including capital projects, building systems, custodial and maintenance
- Engineering related services including civil and traffic engineering
- Geographic Information Systems (GIS) in conjunction with partnership with REGIS-GVMC
- Gaslight Village Business District maintenance in partnership with the Department of Parks and Recreation-Grounds Maintenance
- Traffic safety, signals and street signage
- Other service assistance as needed by the city

2021 Workforce Profile:

Full-Time: 25 (2 current vacancy)  
 Permanent Part-Time: 4 (1 current vacancy)  
 Seasonal Part-Time: 6

<b>PUBLIC WORKS STATISTICS</b>	<b>Annual Totals 2021</b>	<b>Annual Totals 2022</b>	<b>Notes:</b>
Building Permit Applications Processed	380	315	
Comcate Service Requests – Public Works Administration	371	217	
Comcate Service Requests – Public Works Operations	601	648	
Fence Permits Issued	107	178	
Sign Permits Issued	7	2	
Variances, Land Divisions, Site Plan Reviews, Rezoning	11	6	
Water Quality Reports Mailed Out-Requested	4,100	4,100	
Water, Sewer, Right of Way Permits Issued and Inspected	138	140	
Goose Eggs [Goose Control Program]	56	89	
Nest Removal [Goose Control Program]	17	19	
Public ROW Trees Planted-Tree Planting Program	44	44	
Other Trees Planted -Arbor/Earth Day	0	105	
Public ROW Tree Pruning Program-Contracted	170	56	Larger-complex trees
Public ROW Tree Pruning Program-EGR DPW	N/A	49	Not previously tracked
Public ROW Trees removed by Contractors	2	10	
Public ROW Trees removed by EGR DPW	29	36	
Winter Salt Loads [Tons]	950	1,697	
Winter Storm Plowing/ Clean up - [Hours]	1,368.55	1606.40	
Sweeping [Curb Miles Swept]	1,338	1,055	
Sweeping - Debris/Collected [Yards]	802	810	
Yard Waste Hauled Out-Composted [Yards]	14,080	15,440	
Food Scraps Compost-Pilot Site [Gallons]	N/A	5,000	New Pilot Program
Sidewalk repaired or replaced [slabs]	401	1,094	
Sidewalk Trip Hazard-Grinding Removal [Feet]	3,991	3,528	
Curb repaired or replaced [Feet]	3,671	2,908	
Roads Paved-Mill/Overlay [Miles]	2.82	2.04	Per Paser ratings
Roads Cape Seal [Miles]	2.43	1.97	Per Paser ratings
Roads Micro surfacing [Miles]	0.13	1.07	Per Paser ratings
Street Crack Sealing Rubber [Pounds]	4,500	11,250	Per Paser ratings
Curb stop repair/replacement	9	27	

<b>PUBLIC WORKS STATISTICS</b>	<b>Annual Totals 2021</b>	<b>Annual Totals 2022</b>	<b>Notes:</b>
Fire Hydrant Repair/ replacement by DPW	10	7	
Miss Digs-Utility Excavation Locating by DPW	2,206	2,090	
Valve repair/replacement by Contractor	0	1	
Valve repair/replacement by DPW	20	23	
Valves Exercised by DPW	358	402	Flushing program
Water Main Leaks Repaired by DPW	11	6	
Water Main Rehabilitated [CIPP] [Lineal Feet] by Contractor	3,167	3,050	
Water Main New [Lineal Feet] by Contractor	140	75	
Water Main Zones Flushed by DPW	2	3	
Water Service Leaks Repaired by DPW	14	7	
Water Meter Replacements by DPW/Contractor	99	115	
Water Taps	12	1	
Lead Service Lines (LSL's)	55	43	
Manholes Repaired	1	58	
Sanitary Sewer Cleaned/Acoustic Verified [Lin.Ft] by DPW	10,797	39,194	
Sanitary Sewer Rehabilitated [CIPP] [Lin.Ft] by Contractor	4,187	3,392	
Sanitary Sewer Root Cutting [Lineal Feet] by DPW	1,169	1,149	
Sanitary Sewer Televised by DPW	390	195	
Sanitary Sewer Repairs [Feet] by DPW	10	16	
Storm Basins Cleaned by DPW	87	80	
Storm Basins Repaired by DPW	3	13	
Storm Basins Repaired [Lined] by Contractor	127	190	
Storm Sewer New [Lineal Feet]	3,531	918	
Storm Sewer Rehabilitated [CIPP] [Lineal Feet] by Contractor	158	1,142	
Storm Sewer Repairs [Lineal Feet] by DPW	15	85	
Storm Sewer Cleaned [Lineal Feet] by DPW	2000	60	
Storm Sewer Separators Cleaned by DPW	1	1	

## GOALS & OBJECTIVES FY 2022-23 UPDATE and GOALS ADDITIONS for FY 2023-24

*Goals and objectives completed in the previous fiscal years and have been reported to the City Commission have been removed. Goals and objectives that have been completed in the current fiscal year or are ongoing are noted with status updates. New goals and objectives are added and designated.*

### **PLANNING/ZONING:**

**GOAL (Completed-In Process): Mobility Bike Action Plan implementation of short, mid- term, and some long-term projects to complete a network (Master Plan-Mid-Term 3-5 Years).**

#### **Objectives:**

- 1.) Staff and consultants survey the network of streets identified in the short, mid, and long-term projects. **Status: Completed.**
- 2.) Staff and civil engineering consultant to complete engineered plans utilizing industry best practice sources to complete several implementation options for consideration. **Status: Completed.**
- 3.) Have engineered plans reviewed by traffic engineering consultants. **Status: Completed.**
- 4.) Have City of Grand Rapids staff review. **Status: Completed.**
- 5.) Provide Infrastructure Committee and City Commission formal update of options. **Status: Completed.**
- 6.) Provide several demonstrations “pilot routes” to provide real world experience for community engagement and solicitation of feedback. **Status: Completed.**
- 7.) Provide for community education and feedback via plans/setup at City Hall during regular business hours and provide for several open house meetings to solicit feedback. **Status: Completed.**
- 8.) Provide options and community feedback to the City Commission for approval consideration. **Status: Completed.**
- 9.) Implement. Status: Completed-Ongoing. In FY 23-24 facilities for Robinson Rd (West City limit to Plymouth Rd), Reeds Lake Blvd (Manhattan Rd to East City Limit) are anticipated.

**GOAL (Completed):** MEDC Redevelopment Ready Community (RRC) essential certification (2018 Master Plan City-wide Short-Term Goal 1-3 years/Strategic Plan 22). Status: Complete. Final documents filed with the State of Michigan-MEDC.

#### **Objectives:**

- 1.) Complete and submit MEDC community self-assessment. **Status: Completed.**
- 2.) Review self-assessment and MEDC staff report. **Status: Completed.**
- 3.) Schedule MEDC to present RRC report to the City Commission. **Status: Completed.**
- 4.) Recommendations from MEDC will be reviewed and action steps taken to address deficiencies. **Status: Completed.**

- 5.) Staff will provide action items for deficiencies for consideration to the City Commission. **Status: Completed.**
- 6.) Completed deficiencies/action items addressed will be submitted to MEDC for RRC certification consideration. **Status: Completed.**
- 7.) MEDC requires that the City Commission amend the Zoning Ordinance to permit site plan approvals at staff and Planning Commission levels which will complete the RRC certification process. **Status: Completed.**



**GOAL (Continued):** Work with Planning and City Commission to look at amendments to the Zoning Map and text to allow multiple family residential in areas noted on the future land-use map of Gaslight Village (2018 Master Plan-Gaslight Village 1-3 year) as well as discussion and consideration to include other Zoning Ordinance topics not exclusive to residential zoning district lot sizes, accessory dwelling units, etc.

**Objectives:**

- 1.) Planning Commission consideration and recommendation. **Status: In advance of zoning map consideration the Planning Commission has worked on Multi-Family Residential (MFR) Zoning and companion Commercial (C-1) Zoning Updates-Completed. For FY 23/24 Accessory Dwelling Units (ADUs) will be studied for consideration.**
- 2.) Rezoning. **Status: In-Process.** One request for rezoning in conjunction with the Master Plan Future Land Use Map was made and approved.
- 3.) City Commission consideration of Planning Commission recommendations. **Status: Completed and ongoing.**
- 4.) Ordinance Changes. **Status: Completed and on-going. See 2022 Planning Commission Annual Report.**

**GOAL (New):** Work with Planning and City Commission to to review current Master Plan as it expires. The Master Plan may be reviewed and extended, a focus on subareas, or other portions, or an entirely new Master Plan.

**Objectives:**

- 1.) Work session with City Commission for direction.
- 2.) Study sessions at Planning Commission based on direction of City Commission.
- 3.) Based on direction, update the Master Plan with existing Planning Consultant or develop an RFP for services.
- 4.) Select direction and/or firm.
- 5.) Public engagement/process.
- 6.) Consideration of Planning Commission for recommendation to the City Commission.

7.) City Commission consideration of Planning Commission recommendation and adoption.

**FACILITIES:**

**GOAL (Completed):** Provide covered bicycle parking at the Community Center and Gaslight Village near Rapid transit stop (Page 41 in the 2018 Master Plan City-wide mid- term goal 1-3 years). City Commission requested additional pedestrian shelter in lieu of the Master Plan noted shelter during FY 20-21 budget process.

**Objectives:**

- 1.) Budget for additional shelter. **Status: Completed.**
- 2.) Coordinate type of pedestrian shelter with The RAPID. **Status: Completed. The location selected by The Rapid is across from memorial Field on Wealthy Street.**
- 3.) Install additional pedestrian shelter. **Status: Completed.**



**GOAL (NEW-Ongoing):** Research and provide implementation solutions towards the City Commission goal of city operation carbon neutrality by 2040.

**Objectives:**

- 1.) Review city operations/facilities usage of natural gas. **Status: Completed.**
- 2.) Work with DTE regarding natural gas renewable and nature- based carbon offset programs. **Status: Complete.**
- 3.) Provide various carbon reduction options to offset 100% of city facility usage. **Status: Completed.**
- 4.) City Commission consideration. **Status: Complete.**
- 5.) Implementation. **Status: Planned for implementation effective July 1, 2023.**

What are Carbon Offsets through Forestry Projects?



- **Reforestation** restocks existing forests that have been depleted, often through deforestation or logging.
- **Afforestation** introduces trees to create a new forest in an area that has not been forested previously (or in recent history) and where tree growth is beneficial.
- **Agroforestry** intentionally integrates trees into agricultural areas.
- **Improved Forest Management (IFM)** aims to increase the carbon stored in forests, including increasing the average age of trees in timber harvesting areas by avoiding or delaying conversion to timber

**GOAL (In-Process):** Evaluate facility solar panel feasibility and if feasible provide options to the City Commission for consideration (Strategic Plan, Page 4).

**Objectives:**

- 1.) Engage Consumers Energy and associated subsidiary partners to evaluate the current existing solar panel system at the Municipal Complex/Community Center. **Status: Completed.**
- 2.) Engage Consumers Energy and associated subsidiary partners to evaluate feasibility for the Department of Public Works Complex and Public Safety Building. **Status: Completed.**
- 3.) Based on evaluations formulate potential options for the City Commission to consider. **Status: Based on existing service life of several facility roofs the City Commission directed staff to move forward with roof replacements to align with a solar array project along with developing an RFP.**
- 4.) RFP-Power Purchase Agreement (PPA). **Status: One submittal to the RFP met all city criteria. A PPA draft is currently underway.**
- 5.) City Commission approval of PPA.
- 6.) Implementation. Coordinate roof replacements in advance of solar array project.



## ENGINEERING:

**GOAL (Completed-ongoing):** Continue to monitor special funding opportunities for transportation capital improvements including partnerships with other municipalities (2018 Master Plan 1-3 Year Goal/Strategic Plan Page 2).

### Objectives:

- 1.) Attempt to secure funding for transportation capital improvements. **Status: The city has worked in partnership with Grand Rapids to secure grant funding and cost share for Robinson Road from Lake Drive in Grand Rapids to Plymouth Road in East Grand Rapids for 2023 construction. Estimated grant funds towards project is \$211,400. Total estimated cost to the City of East Grand Rapids is ~\$110,000. The city has also secured federal funds toward a potential side path improvement for Robinson and Cascade Roads as was identified in the Mobility- Bike Action Plan. Federal funds for the project are programmed at ~\$780,000 with ~\$335,000 in local match for 2024 construction. The city has also secured ~\$665,000 in federal funds, with a local match of ~\$220,000 for mill/overlay improvements to Plymouth Road from Martin Luther King Jr. Street to Hall Street for 2025.**
- 2.) Partner with other municipalities on improvements **Status: The City of East Grand Rapids and Grand Rapids are partnering on the Robinson Road Project in 2023. The city is also partnering with the Kent County Road Commission for improvements to Reeds Lake Blvd. from Manhattan towards the E Beltline for cost sharing respective jurisdiction areas.**

**GOAL (In-Process):** Complete Safe Routes to School (SRTS) Program with East Grand Rapids Public Schools through the Michigan Department of Transportation (MDOT) to improve pedestrian safety of school children and other pedestrians in East Grand Rapids.

### Objectives:

- 1) Partner with a qualified engineering firm with experience and expertise with the SRTS program in 2022. **Status: Completed.**
- 2) Setup partnership with EGRPS in conjunction with the engineering consultant to complete required program overview, analysis, and input. **Status: In-Process.**
- 3) Based on outcomes implement policy/operations recommendations in 2023/2024.
- 4) Based on outcomes apply for capital grants for improvements to sidewalks and other non-motorized capital improvements in 2023/2024.
- 5) Based on the outcome of the grant application, proceed with implementation/construction of improvements in 2024/2025.



**GOAL (Ongoing):** Invest in public water and sewer utility systems to maximize investment through asset management strategies while minimizing impacts to the community (Strategic Plan).

**Objectives:**

- 1.) Work with finance department to assess utility rates with respect to infrastructure needs.  
**Status: Ongoing.**
- 2.) Utilize asset management best practices and continue to work utility asset management plans and capital improvement plan that coincides with the current street capital improvement plan. **Status: Completed and ongoing-see below.**

**Water Main Projects:**

- Rehabilitation of 3,050 feet (entire system stretches approximately 53 miles)
- 1% moving from level 5 rating to level 1 rating (PACP Asset Management Rating)
- Investment total: \$608,100

**Sanitary Sewer Projects:**

- Rehabilitation of 3,392 feet (entire system comprised of approximately 42 miles)
- 1.5% system improvement from level 5 rating to level 1 rating (PACP Asset Management Rating)
- Investment total: \$120,000

**Storm Sewer Projects:**

- Rehabilitation of 1,142 feet (entire system comprised of approximately 39 miles)
- Placed 918 feet of new storm sewer
- 1% system improvement from level 5 rating to level 1 rating (PACP Asset Management Rating)
- Investment total: \$142,000



**GOAL (NEW):** Enhance lead service line replacements utilizing asset management strategy to remove all lead service lines within 8-10 years (2041 is the required completion date under the current lead and copper rule).

**Objectives:**

- 1.) Utilize up-to-date data gathered from several years of hydro- excavating all gaps in water service line inventory.
- 2.) Coordinate replacements in conjunction with mill/overlay street projects, utility replacements, or in advance of pavement preservation.
- 3.) Complete 150 replacements in FY 2023-2024.



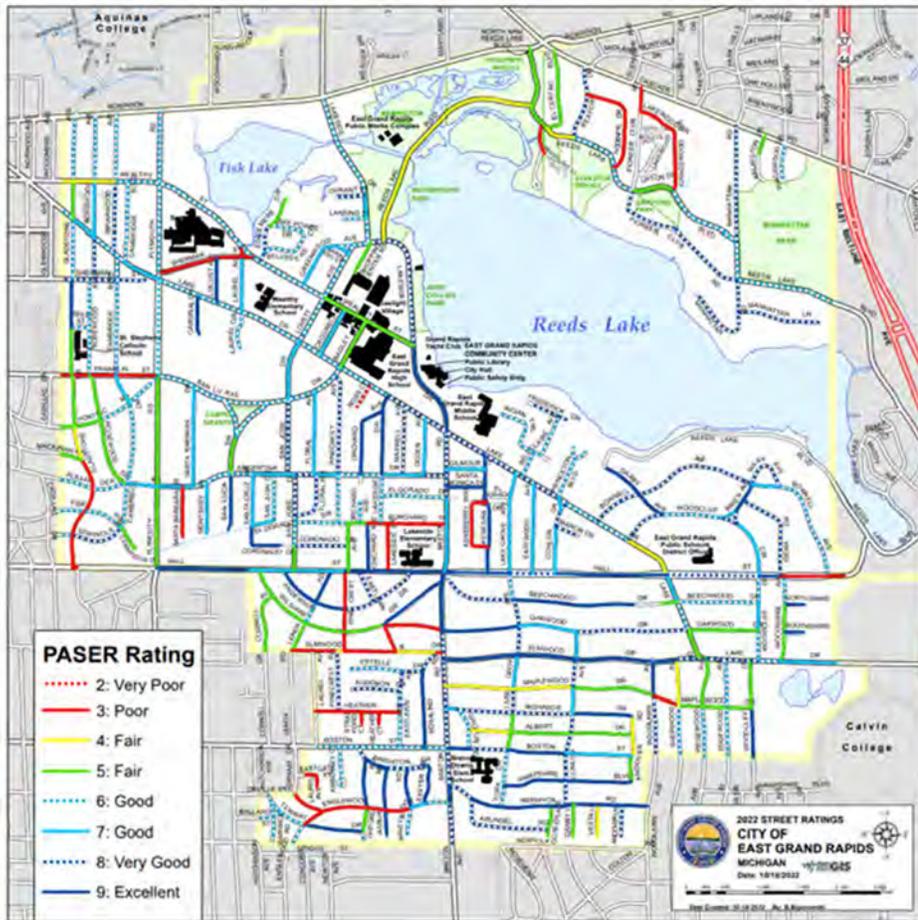
**GOAL (Ongoing):** Successfully maintaining and improving City street surface conditions towards the 2025 goal of 70% of City streets within a 5-10 (Good/Fair) PASER rating (Pavement Surface Evaluation and Rating) (Strategic Plan, Page 3).

**Objectives:**

- 1.) Utilize PASER preventative maintenance applications to maintain and improve streets utilizing crack sealing, skip patching, cape seal and chip and fog seal treatments when warranted within the confines of the budget and street condition. **Status: Ongoing.**
- 2.) Plan and coordinate grind and resurface treatments of streets when the asset rating is met. **Status: Ongoing.**
- 3.) Coordinate if possible, bidding projects collaboratively. **Status: Ongoing.**
- 4.) Utilize enhanced methods/technology when possible to increase street surface conditions. **Status: Ongoing.**
- 5.) Quantify/measure PASER ratings progress from preventative maintenance and construction. **Status: Ongoing-see 2022 progress/results below:**



The blue line shows road condition projection if no additional funding was received. The green line projects road conditions through the 10-year period of the Street & Sidewalk Millage using the additional 2.0 mills approved by EGR voters. The red line shows current ratings with approved millage.



**Thanks to the 2015 millage the city has accomplished the following in 2022: Street Construction:**

- Mill and overlay: 2.04 miles
- Cape seal: 1.97 miles
- Sealant preservation: 1.07 miles
- Total: 5.08 miles
- Investment total: \$1,217,000



**GOAL (In-process):** Complete studies on qualifying streets consistent with the Radar Speed Feedback Sign Policy (RSFS) (Strategic Plan, Page 3).

**Goal (Ongoing-Same Objectives Per Location):** Plymouth Road-Lake Drive to Wealthy Street (Blodgett Hospital Pilot Initiative), Argentina Drive/San Jose Drive, Martin Luther King Jr. Street-Plymouth Rd to West City Limit.

Boston at west city limit.

**Objectives:**

- 1.) Complete higher frequency speed studies on major streets in conjunction with the RSFS policy that was approved by the City Commission in 2018. **Status: Studies completed with analysis underway.**
  - 2.) Collaborate with Public Safety on review of results and recommendation. Status: Completed.
  - 3.) Report results to the Infrastructure Committee for consideration if warranted. **Status: Completed.**
  - 4.) If warranted and approved by the Infrastructure Committee forward to City Commission for consideration. **Status: Completed**
  - 5.) Installations executed if warranted. **Status: Installation completed on Boston.**
- *See photos from previous completed per Traffic Control Order #58 (Lake Drive Lake Drive at Woodcliff Drive facing westbound traffic and Wealthy Street at Laurel facing eastbound traffic*



**GOAL (Ongoing):** Complete comprehensive review of pedestrian safety traffic control devices and best practices for public and private schools in the city.

**Objectives:**

- 1.) Work with traffic engineering consultants regarding RRFB study of major streets for potential expansion of pilot. Status: **Expected that consultants will be completing study in the summer of 2023.**
- 2.) Review by Traffic Engineering Consultants of additional RRFB location and expansion of pilot. **Status: RRFB added to Pilot at Robinson Road and Plymouth Road in FY 2022-2023. Additional possible as noted.**

- 3.) Install additional pilot location. **Status: Completed and ongoing.**



**Goal (Ongoing):** Study streets for speed table consideration for traffic calming as requested by residents and in accordance with the City Traffic Calming Policy.

**Objectives:**

- 1.) Complete studies. **Status: Completed.**
- 2.) Review and follow process in policy. **Status: In-process.**
- 3.) Based on results bring to Infrastructure Committee and City Commission for consideration. **Status: Anticipated for spring/summer 2022.**
- 4.) Implementation.

**Goal (New-Added):** Complete “Lead Pedestrian Interval” (LPI) and countdown upgrades to all City traffic signals.

**Objectives:**

- 1.) Complete studies. Status: **Completed several locations, Woodlawn Avenue (Maplewood Drive to South City Limit qualified in 2022).**
- 2.) Review and follow process in policy. **Status: Completed.**
- 3.) Based on results bring to Infrastructure Committee and City Commission for consideration. **Status: Completed for Woodlawn Avenue.**
- 4.) Implementation. **Status: Completed for Woodlawn Avenue.**

**Goal (New):** Traffic Signal Upgrade to Breton Road/Boston Street Intersection in accordance with the 2015 Streets and Sidewalks Millage.

**Objectives:**

- 1.) Work with the City of Grand Rapids Traffic Signals team to determine parameters in conjunction with the recent Traffic Signal Optimization study (metro area-wide).
- 2.) Survey
- 3.) Geotechnical analysis
- 4.) Preliminary and Final Design
- 5.) Bid
- 6.) Construct



**Goal (New-Added):** Innovative water service line replacement equipment and techniques.

**Objectives:**

- 1.) Research options/feasibility. **Status: Completed.**
- 2.) Secure equipment within existing budget. **Status: Completed.**
- 3.) Training. Status: **Completed**



**Goal (Continued):** Alternative sidewalk snow removal equipment and concepts.

**Objectives:**

- 1.) Research new, alternative, and emerging technology/equipment. **Status: Completed and ongoing. Public Works purchased an attachment called the “Snow Lion” to assist in removing residual snowpack that remains from snow plowing operations that can freeze. The equipment is effective, but only during temperatures above 32 degrees. Public Works purchased two units of another ice crushing called the Blue GRYB that is used in various communities in Canada for deployment and testing in winter of 2022/2023. Public Works is also researching the feasibility of deploying liquid calcium chloride which will not damage concrete and is also environmentally and pet friendly in 2022/23. Stratus is in-process.**
- 2.) Secure and deploy equipment based on operational capability. **Status: In-process**

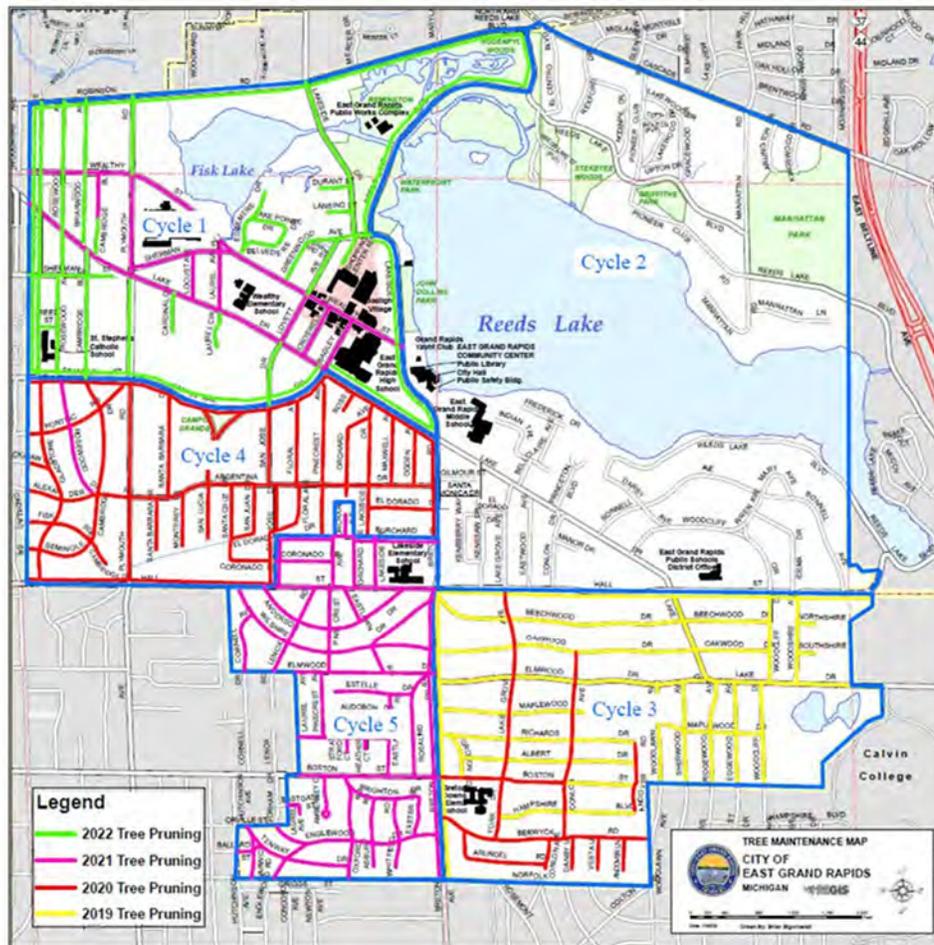


**GOAL:** Develop and implement proactive ROW tree management program (Strategic Plan, Page 4).

**Objectives:**

- 1.) Utilize tree inventory project assessment study to create systemic approach to tree canopy maintenance. **Status: Completed and ongoing.**
- 2.) Create and implement proactive pruning in targeted zones. **Status: Completed/ongoing.**  
**Goal for FY 22-23 Cycle 1 and 2 in- process with Cycle 2 and 3 for FY 23-24.**

*See cycle program map locations for FY 21-22 below:*



**GOAL (Ongoing):** Water meter replacement program (Strategic Plan, Page 1).

**Objective:**

- 1.) Ten-year replacement plan to proactively replace water meters throughout the City. **Status: Completed 208-meter installations in 2022 targeting 200 meters for 2023.**

**GOAL (Continued)-Review Advanced Metering Infrastructure (AMI). Status: This is a coordinated effort in the Grand Rapids metro region.**

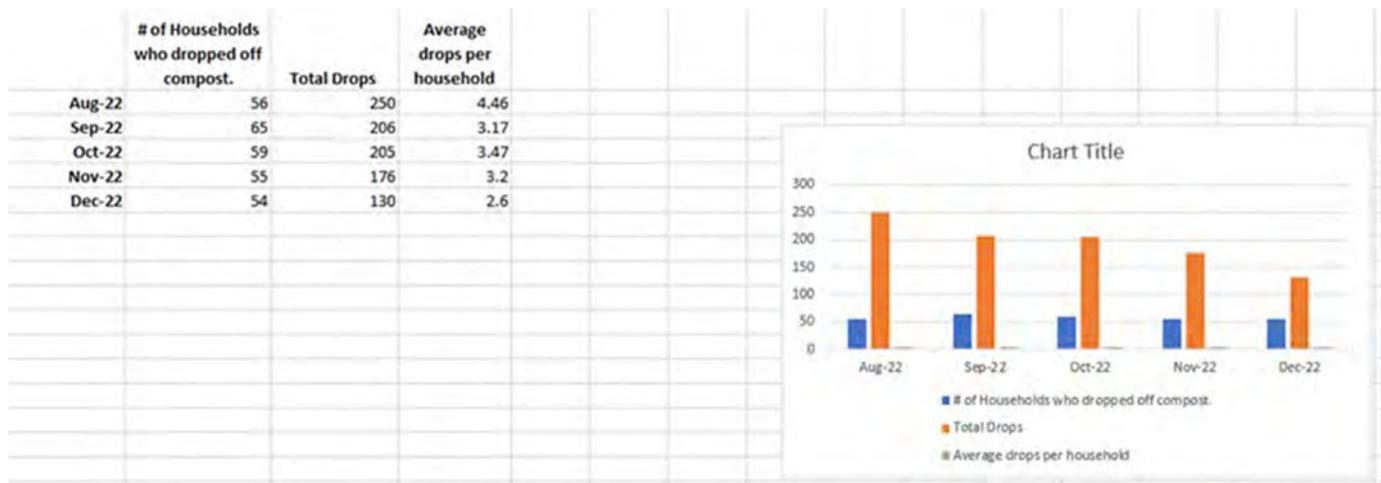
**Objectives:**

- 1) AMI-Review feasibility. **Status: Over 20 sites have been installed.**
- 2) If feasible moved to start a pilot zone. **Status: Status: 20 sites have had AMI installations for pilot testing in FY 23-24.**

**GOAL: (Completed)** Investigate residential composting options for potential pilot consideration.

**Objectives:**

- 1.) Investigate and explore State and Federal environmental regulations with EGLE. **Status: Completed.**
- 2.) Utilize EGLE feedback to investigate capability and capacity from processors. **Status: Completed.**
- 3.) From regulator, processor and EGR capacity provide any actionable options through a pilot concept. **Status: In-process.**
- 4.) Monitor and review potential expansion opportunities is warranted. **Status: In-process.**



**CITY OF EAST GRAND RAPIDS**  
**GENERAL FUND SUMMARY**

	Actuals 2021-2022	Original Budget 2022-2023	Amended Budget 2022-2023	Projected Budget 2022-2023	Approved 2023-2024
PROPERTY TAXES	9,304,700	9,751,960	9,751,960	9,751,960	10,359,900
INTERGOVERNMENTAL REVENUES	1,382,740	1,220,710	1,386,680	1,381,180	1,395,320
LICENSES AND PERMITS	85,410	75,000	75,000	91,000	90,000
CHARGES FOR CURRENT SERVICES	576,820	520,000	520,000	520,000	375,000
FINES & FORFEITURES	29,850	23,000	28,000	28,000	27,000
RECREATION REVENUE	1,063,640	1,189,430	1,021,930	1,021,930	1,024,770
INVESTMENT EARNINGS	31,860	30,000	100,000	200,000	275,000
OTHER REVENUE	163,530	145,400	168,800	168,800	169,500
<b>TOTAL REVENUES</b>	<b>12,638,550</b>	<b>12,955,500</b>	<b>13,052,370</b>	<b>13,162,870</b>	<b>13,716,490</b>
CITY COMMISSION	28,200	29,100	28,970	22,370	30,200
CITY MANAGER	390,170	453,970	451,390	446,820	421,710
ELECTIONS	13,300	35,400	40,900	34,400	34,500
ASSESSOR	130,750	146,400	146,400	145,700	148,860
CITY ATTORNEY	229,980	300,000	280,000	245,000	300,000
FINANCE	733,790	793,110	763,860	725,010	701,200
GENERAL ADMINISTRATION	1,313,570	1,311,870	1,502,270	1,488,300	1,476,700
PUBLIC SAFETY	4,123,600	4,552,520	4,561,520	4,533,600	4,977,330
CITY BUILDINGS	858,710	1,554,570	1,474,500	1,395,600	1,291,440
ZONING ADMINISTRATION	120,720	127,400	127,400	126,500	187,900
YARD WASTE COLLECTION	467,430	518,700	518,700	493,300	508,200
TREE MAINTENANCE & REMOVAL	146,760	186,000	186,000	184,900	190,700
GASLIGHT BUSINESS DISTRICT	134,130	194,500	208,000	178,800	218,010
STREET LIGHTING	89,690	110,100	110,100	94,500	105,100
LAKE TREATMENT	22,000	60,650	60,000	60,000	22,000
PARKS & RECREATION	1,782,280	2,111,420	2,059,000	2,066,920	2,213,250
TRANSFERS OUT LOCAL STREETS	500,000	500,000	500,000	500,000	500,000
TRANSFERS OUT MUNICIPAL STREETS	500,000	500,000	500,000	500,000	500,000
TRANSFERS OUT CAPITAL PROJECT FUND	628,900	70,000	70,000	70,000	70,000
<b>TOTAL EXPENDITURES</b>	<b>12,213,980</b>	<b>13,555,710</b>	<b>13,589,010</b>	<b>13,311,720</b>	<b>13,897,100</b>
NET CHANGE IN FUND BALANCE	424,570	(600,210)	(536,640)	(148,850)	(180,610)
BEGINNING FUND BALANCE	4,847,874	5,272,444	5,272,444	5,272,444	5,123,594
<b>END FUND BALANCE</b>	<b>5,272,444</b>	<b>4,672,234</b>	<b>4,735,804</b>	<b>5,123,594</b>	<b>4,942,984</b>
% OF FUND BALANCE/EXPENDITURES	43%	34%	35%	38%	36%

**CITY OF EAST GRAND RAPIDS  
CAPITAL EXPENDITURES  
FY 2023-2024**

<b>GENERAL FUND</b>	<b>DEPARTMENT REQUESTS</b>	<b>APPROVED</b>
<b><u>CITY MANAGER DEPARTMENT</u></b>		
101-875-9700      Equipment Replacement fund	10,000	10,000
<b>TOTAL CITY MANAGER DEPARTMENT</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b><u>FINANCE DEPARTMENT</u></b>		
101-260-9700      Computer Replacements	21,100	21,100
<b>TOTAL FINANCE DEPARTMENT</b>	<b>\$ 21,100</b>	<b>\$ 21,100</b>
<b><u>PUBLIC SAFETY DEPARTMENT</u></b>		
101-345-9700      Turn Out Gear	16,200	16,200
101-345-9700      Battery Operated Fan	7,000	7,000
<b>TOTAL PUBLIC SAFETY DEPARTMENT</b>	<b>\$ 23,200</b>	<b>\$ 23,200</b>
<b><u>PUBLIC WORKS DEPARTMENT</u></b>		
101-265-9700      Community Center Carpet Replacement	15,000	15,000
101-265-9700      Facility Roof Repairs	5,000	5,000
101-265-9700      Wealth Pool Mixed Air Unit 2	150,000	150,000
101-265-9700      Community Center Ice Machine	7,500	7,500
101-265-9700      Community Center Unit Controllers	5,000	5,000
101-265-9700      LVT Flooring Replacement	50,000	50,000
101-265-9700      Public Safety Exhaust Fan 2	3,500	3,500
101-265-9700      Public Safety Exhaust Fan 3	9,500	9,500
101-265-9700      Public Safety Exhaust Fan 4	2,500	2,500
101-265-9700      Chair Replacement	12,000	12,000
101-265-9700      Parks Restroom Improvements	63,000	63,000
101-485-9700      Street Light Replacement	5,000	5,000
<b>TOTAL PUBLIC WORKS DEPARTMENT</b>	<b>\$ 328,000</b>	<b>\$ 328,000</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 382,300</b>	<b>\$ 382,300</b>

**CITY OF EAST GRAND RAPIDS  
CAPITAL EXPENDITURES  
FY 2023-2024**

<b>MAJOR STREET FUND</b>		<b>DEPARTMENT REQUESTS</b>	<b>APPROVED</b>
202-463-9700	Manhole Casting Adjustment Program	100,000	100,000
202-474-9700	Traffic Signal Upgrade	215,000	30,000
202-463-9700	2017 Bobcat Tool Cat #145	31,000	31,000
202-478-9700	Topcom-SR Locator Tools	8,500	18,000
<b>TOTAL MAJOR STREET FUND</b>		<b>\$ 354,500</b>	<b>\$ 179,000</b>
<b>LOCAL STREET FUND</b>			
203-463-9700	Manhole Casting Adjustment Program	100,000	100,000
203-463-9700	Watermain Projects	100,000	100,000
203-463-9700	2017 Bobcat Tool Cat #145	31,000	31,000
203-463-9700	Topcom-SR Locator Tools	8,500	8,500
203-463-9700	LSL Replacements	250,000	250,000
<b>TOTAL LOCAL STREET FUND</b>		<b>\$ 489,500</b>	<b>\$ 489,500</b>
<b>MUNICIPAL STREET FUND</b>			
204-444-9350	Street Construction	1,512,000	1,512,000
204-444-9350	Sidewalk Repair Program	200,000	200,000
204-445-9700	Storm Sewer Improvements	380,000	380,000
204-451-9730	Gravel Road Improvements	5,000	5,000
204-445-9700	Sewer Crawler Camera	34,000	34,000
<b>TOTAL MUNICIPAL STREET FUND</b>		<b>\$ 2,131,000</b>	<b>\$ 2,131,000</b>
<b>TOTAL STREET FUNDS</b>		<b>\$ 2,975,000</b>	<b>\$ 2,799,500</b>
<b>PARKS CAPITAL PROJECT FUND</b>			
408-787-9700.00	Manhattan Park & Playground	1,700,000	1,700,000
408-787-9700.00	Manhattan Park Tennis/Pickleball	500,000	500,000
408-787-9700.00	Woodcliff Playground Replacement	285,000	285,000
<b>TOTAL PARKS CAPITAL PROJECTS</b>		<b>\$ 2,485,000</b>	<b>\$ 2,485,000</b>
<b>WATER AND SEWER FUND</b>			
<b>WATER DEPARTMENT</b>			
592-542-9700	Upgrade/Replace Water Mains	587,000	587,000
592-542-9700	Hydrant Upgrade Program	20,000	20,000
592-542-9700	Valve Replacement Program	20,000	20,000
592-543-9700	Meter Replacement Program	50,000	50,000
	Subtotal Water System	677,000	677,000
<b>SEWER DEPARTMENT</b>			
592-550-9700	Upgrade Sanitary Sewer System	100,000	100,000
592-550-9700	LSL Replacements	500,000	500,000
592-550-9700	Topcom-SR Locator Tools	17,000	17,000
592-550-9700	Sewer Crawler Camera	34,000	34,000
	Subtotal Sewer System	651,000	651,000
<b>TOTAL WATER AND SEWER FUND</b>		<b>\$ 1,328,000</b>	<b>\$ 1,328,000</b>

**CITY OF EAST GRAND RAPIDS  
CAPITAL EXPENDITURES  
FY 2023-2024**

<b>MERF</b>		<b>DEPARTMENT REQUESTS</b>	<b>APPROVED</b>
<b>REPLACEMENT OF:</b>			
692-570-9700	Ford Explorer #203	55,000	55,000
692-570-9700	Ford Escape Hybrid #290	55,000	55,000
692-570-9700	Hudson Trailer #528	20,000	20,000
692-570-9700	2009 Claw Tink Bucket #587	20,000	20,000
	<b>TOTAL MERF</b>	<u>\$ 150,000</u>	<u>\$ 150,000</u>

<b>TOTAL CAPITAL PROJECTS</b>	<u>7,320,300</u>	<u>7,144,800</u>
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City of East Grand Rapids, MI  
**PROJECT REQUESTED BY DEPT**  
**2024 thru 2029**

**PROJECTS BY DEPARTMENT**

Department	#	2024	2025	2026	2027	2028	2029	Total
<b>1 City Manager</b>								
Equipment Replacement Fund	2021-CM-99	10,000	10,000	10,000	10,000	10,000	10,000	60,000
<b>1 City Manager Total</b>		10,000	10,000	10,000	10,000	10,000	10,000	60,000
<b>2 Finance</b>								
Update City Switch Infrastructure	2020-FD-04		30,000					30,000
Computer Replacements	2021-FD-01	21,100	21,500	18,900	9,900			71,400
Storage Area Network (SAN)	2021-FD-02			20,000				20,000
New UPS (Universal Power Supply)	2022-FD-02		9,500					9,500
New Phone System	2024-FD-02			20,000			45,000	65,000
VMWare Software and Host Servers (2)	2025-FD-02		16,000					16,000
<b>2 Finance Total</b>		21,100	77,000	58,900	9,900		45,000	211,900
<b>3 Public Safety</b>								
Turn Out Gear	2021-PS-01	16,200	17,600	18,200				52,000
Mobile Computer Terminals	2021-PS-05			24,000				24,000
Console Mounted Mobile Printers	2021-PS-10			6,000				6,000
TASER Program	2023-PS-5					24,000		24,000
Battery-Operated Fan	2023-PS-9	7,000						7,000
<b>3 Public Safety Total</b>		23,200	17,600	48,200		24,000		113,000
<b>4 Parks and Recreation</b>								
Manhattan Park Playground and Splash Pad	2024-PR-03	1,700,000						1,700,000
Manhattan Park Tennis/Pickleball	2024-PR-5	500,000						500,000
Mehney Field Turf Replacement	2025-PR-01		445,000					445,000
Remington & Hodenpyl Trail Improvements	2025-PR-02		300,000					300,000
Waterfront Park Phase 2	2025-PR-05		350,000					350,000
Woodcliff Playground Replacement	2025-PR-06	285,000						285,000
Memorial Field Turf Replacement	2026-PR-01			440,000				440,000
San Lu Rae Updates	2026-PR-02			62,000				62,000
Community Track Resurfacing	2026-PR-03			125,000				125,000
Schroeder Property Improvements	2027-PR-01				300,000			300,000
Steketee Woods Trails	2028-PR-01					560,000		560,000
<b>4 Parks and Recreation Total</b>		2,485,000	1,095,000	627,000	300,000	560,000		5,067,000
<b>5 Public Works-Buildings</b>								
Community Center Carpet Replacement	2021-BD-01	15,000	10,000	5,000	5,000	6,000		41,000
Facility Roof Repairs	2021-BD-02	5,000	5,000	5,000	5,000	6,000		26,000
Community Center Air Handling Unit 1	2022-BD-05			40,000				40,000
Community Center Air Handling Unit 2	2022-BD-06			52,000				52,000
Wealthy Pool Mixed Air Unit 1	2022-BD-15				150,000			150,000

Fiscal Year 2022/2023

<b>Department</b>	<b>#</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
Wealthy Pool Mixed Air Unit 2	2022-BD-16	150,000						150,000
Community Center Ice Machine	2022-BD-19	7,500						7,500
Community Center Unit Controllers	2022-BD-20	5,000	5,000	5,000				15,000
Boiler 2-Gaslight Snowmelt System	2022-BD-3a			115,000				115,000
Boiler 3-Gaslight snowmelt system	2022-BD-3B		115,000					115,000
LVT Flooring Replacements	2023-BD1	50,000						50,000
Public Safety Exhaust Fan 2	2024-BD-01	3,500						3,500
Public Safety Exhaust Fan 3	2024-BD-02	9,500						9,500
Public Safety Exhaust Fan 4	2024-BD-03	2,500						2,500
Furniture-Chair Replacements	2024-BD-1	12,000	12,000	12,000				36,000
Parks Restroom Improvements	2024-BD-PBRS	63,000						63,000
Community Center BC Air Handling Unit 1	2025-BD-01		18,000					18,000
Community Center BC Air Handling Unit 2	2025-BD-02			18,000				18,000
Community Center BC Air Handling Unit 3	2025-BD-03			18,000				18,000
Community Center BC Air Handling Unit 5	2025-BD-05			18,000				18,000
Community Center BC Air Handling Unit 6	2025-BD-06		18,000					18,000
Community Center BC Air Handling Unit 7	2025-BD-07				18,000			18,000
Community Center BD Air Handling Unit 8	2025-BD-08		80,000					80,000
Community Center BC Air Handling Unit 9	2025-BD-09		18,000					18,000
Community Center FC Air Handling Unit 1	2025-BD-10		6,000					6,000
Community Center Dom Hot Water Tank	2025-BD-11		9,500					9,500
Community Center 41 VAV Boxes	2025-BD-12		2,000					2,000
City Hall Main Roof	2025-BD-13		150,000					150,000
Public Safety Roof	2025-BD-14		50,000					50,000
Community Center Air Handling Unit 3	2025-BD-AHU3		18,000					18,000
Community Center Air Handling Unit 4	2025-BD-AHU4		18,000					18,000
Community Center Air Handling Unit 5	2026-BD-AHU5			18,000				18,000
Wealthy Pool Exhaust Fan 1	2027-BD-01					6,000		6,000
Community Center Boiler 1	2028-BD-01					80,000		80,000
Wealthy Pool LED lighting	2028-BD-03					25,000		25,000
Community Center Heating Pump 1	2028-BD-04					8,000		8,000
Community Center Chiller Pump 4	2029-BD-02						5,000	5,000
<b>5 Public Works-Buildings Total</b>		<b>323,000</b>	<b>534,500</b>	<b>306,000</b>	<b>178,000</b>	<b>131,000</b>	<b>5,000</b>	<b>1,477,500</b>

### **5 Public Works-Infrastructure**

Street Project-Major and Local Streets	2021-PW-01	1,512,000	1,570,000					3,082,000
Sidewalk Repair Program/New Sidewalks	2021-PW-02	200,000	200,000	200,000				600,000
Storm Sewer Repairs and Replacement	2021-PW-03	380,000	100,000	100,000	100,000	100,000		780,000
Manhole Casting Adjustment & Spray Rehab Program	2021-PW-04	200,000	200,000	200,000	100,000			700,000
Traffic Signal Upgrade	2021-PW-06	215,000	215,000					430,000
Watermain Projects	2021-PW-10	687,000	370,000	370,000	370,000	370,000		2,167,000
Hydrant Update Program	2021-PW-11	20,000	20,000	20,000	20,000	20,000		100,000
Valve Replacement Program	2021-PW-12	20,000	20,000	20,000	20,000	20,000		100,000
Replacement of Water Meters	2021-PW-13	50,000	51,000	53,000	55,000	57,000		266,000
Sanitary Sewer CIPP	2021-PW-20	100,000	100,000	100,000	100,000	100,000		500,000
Improvements to Gravel Roads	2022-PW-01	5,000	5,000	5,000	5,000	5,000		25,000
LSL Replacements	2024-PW-32	750,000	750,000	750,000	750,000	750,000	750,000	4,500,000

### **5 Public Works-Infrastructure Total**

<b>4,139,000</b>	<b>3,601,000</b>	<b>1,818,000</b>	<b>1,520,000</b>	<b>1,422,000</b>	<b>750,000</b>	<b>13,250,000</b>
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### **5 Public Works-Other**

Replacement Street Lights	2021-PW-30	5,000	5,000	5,000				15,000
Wealthy Streetscape Maintenance	2022-PW-30			100,000				100,000
Topcon-SR Locator Tools (2)	2024-PW-31	34,000						34,000

Department	#	2024	2025	2026	2027	2028	2029	Total
Sewer Crawler Camera	2024-PW-CA	68,000						68,000
<b>5 Public Works-Other Total</b>		107,000	5,000	105,000				217,000
<b>6 Public Works-MERF</b>								
PS Patrol Vehicle #202 replaced by #207 in 2022/23	2023-MP-202					70,000		70,000
2017 Bobcat Tool Cat #145	2024-MP-145	62,000						62,000
Ford Explorer E-Unit#203 will be replaced with#208	2024-MP-203	55,000			55,600			110,600
Ford Escape PS Patrol Hybrid #290 replaced by #209	2024-MP-290	55,000					70,000	125,000
Hudson Trailer HTD18D #528	2024-MP-528	20,000						20,000
2009 Claw Tink Bucket #587	2024-MP-587	20,000						20,000
2013 GMC Sierra 3500 Pickup 1 ton #132	2025-MP-132		55,000					55,000
2013 GMC Sierra 3500 1 ton #133	2025-MP-133		55,000					55,000
1999 Claw Tink Bucket #512	2025-MP-160		19,000					19,000
PS Explorer Patrol Vehicle #200	2025-MP-200		55,000					55,000
2015 Monroe Salt Spreader #711	2025-MP-711		19,000					19,000
2006 Nissan Forklift #122	2026-MP-122			22,400				22,400
2019 Bobcat Toolcat #123	2026-MP123			65,000				65,000
2012 GMC Sierra 2500 Pickup #129	2026-MP-129			35,000				35,000
Caterpillar Backhoe #130	2026-MP-130			180,000				180,000
2018 Ford Explorer (Capitan Vehicle) #295	2026-MP-295			40,000				40,000
Hydraulic Hammer #520	2026-MP-520			24,000				24,000
MCL-310 Hole Hammer-Missle #538	2026-MP-538			7,400				7,400
2008 Mini Excavator Bobcat #577	2026-MP-577			50,000				50,000
60" Snow Blower for Tool cat #581	2026-MP-581			7,000				7,000
Cement Mixer Toolcat #585	2026-MP-585			5,000				5,000
Bobcat Toolcat Angle Boom #586	2026-MP-586			6,500				6,500
Front Reversible Snow plow #588	2026-MP-588			17,000				17,000
2013 Claw Bucket - Tink C520 # 704	2026-MP-704			20,000				20,000
Claw Bucket - Tink C520 #705	2026-MP-705			20,000				20,000
Bobcat 54" Blade plow for Tool cat #710	2026-MP-710			3,900				3,900
5G 60 Stump Grinder (Tool cat) #714	2026-MP-714			8,000				8,000
Concrete Saw Replacement 715	2026-MP-715			8,700				8,700
2017 Caterpillar Mini Loader #120	2027-MP-120				80,000			80,000
2012 International 7000 Series Dump/Plow	2027-MP-126				220,000			220,000
2012 International 7000 Series #127	2027-MP-127				220,000			220,000
2015 Vactor 211-824PL Mounted on Int. Chassis #137	2027-MP-137				650,000			650,000
2017 Chevy Silverado 2500	2027-MP-142				44,000			44,000
2017 Chevy Silverado 2500	2027-MP-143				44,000			44,000
PS Patrol Vehicle #201 replaced by #205 in 22/23	2027-MP-205				60,000			60,000
Public Safety Diamondback Air Boat #276	2027-MP-276				30,000			30,000
1997 Brush Bandit Chipper #507	2027-MP-507				25,000			25,000
1997 Swenson Salter #515 Installed in #127)	2027-MP-515				20,000			20,000
Enclosed Trailer-Saw #574	2027-MP-574				8,000			8,000
2016 Concrete Mixer (Stand Alone) Truck Pull #724	2027-MP-724				6,300			6,300
2018 Chevy Silverado-parks and rec #300	2028-MP-#300					50,000		50,000
Bobcat Tool Cat #136	2028-MP-136					62,100		62,100
2016 International Packer #139	2028-MP-139					130,000		130,000
2008 F250 Ford Pickup #288	2028-MP-288					55,000		55,000
2018 Ground Maint Truck/Silverado #300	2028-MP-300					34,000		34,000
1997 John Deere Tractor #510 Parks and Rec	2028-MP-510					45,000		45,000

<b>Department</b>	<b>#</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
2008 Wolverine Power 50 KW Generator-Trailer #578	2028-MP-578					50,000		50,000
2019 ford transit van #118 for miss digs-utilities	2029 MP 118						45,000	45,000
Junior Wing Plow (Attachment to #102)	2029-MP-102b						14,000	14,000
#117 DPW Facilities Truck-2019 Chevy	2029-MP-117						40,000	40,000
#144 Ford F350 1 ton	2029-MP-144						55,000	55,000
1998 Turf Roller #536 Parks and Rec	2029-MP-536						8,000	8,000
1997 Top Dresser #533(or 553) Parks and Recreation	2029-MP-553						10,000	10,000
<b>6 Public Works-MERF Total</b>		212,000	203,000	519,900	1,462,900	496,100	242,000	<b>3,135,900</b>
<b>GRAND TOTAL</b>		7,320,300	5,543,100	3,493,000	3,480,800	2,643,100	1,052,000	<b>23,532,300</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 1 City Manager

City of East Grand Rapids, MI

**Contact** City Manager

**Project #** 2021-CM-99

**Type** Replacement

**Project Name** Equipment Replacement Fund

**Useful Life** Varies

**Category** Other Equipment

**Status** Active

**Description**

This funding will be used to replace essential office equipment in the administrative offices during the course of the year.

**Justification**

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101-875-9700 City Manager	10,000	10,000	10,000	10,000	10,000	10,000	60,000
<b>Total</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>60,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101 General Fund	10,000	10,000	10,000	10,000	10,000		50,000
<b>Total</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>		<b>50,000</b>

**Budget Impact/Other**

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

City of East Grand Rapids, MI

**Department** 2 Finance  
**Contact** Gary Veldhof  
**Type** Replacement  
**Useful Life** 4 Years  
**Category** Computer and Equipment  
  
**Status** Active

**Project #** 2021-FD-01  
**Project Name** Computer Replacements

**Description**  
 Request is for computer and operating system.  
 Cty Manager 1  
 Finance 3  
 Public Works 4  
 Parks & Rec 3  
 Public Safety 5

**Justification**  
 Replacement computers for all departments in accordance with the information technology computer replacement schedule and annual evaluation.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101-260-9700 Finance	21,100	21,500	18,900	9,900			71,400
<b>Total</b>	21,100	21,500	18,900	9,900			71,400

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101 General Fund	21,100	21,500	18,900	9,900			71,400
<b>Total</b>	21,100	21,500	18,900	9,900			71,400

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 3 Public Safety

**City of East Grand Rapids, MI**

**Contact** Ric Buikema

**Project #** 2021-PS-01  
**Project Name** Turn Out Gear

**Type** Equipment

**Useful Life** 5 years

**Category** Fire Equipment

**Status** Active

**Description**

Turnout gear can be defined as the basic firefighter personal protective equipment (PPE) worn by an EGRDPS public safety officer at a fire scene. For our purposes, one set of turnout gear consists of 1 pair of bunker pants and 1 coat. The Department needs to replace 5 sets of turnout gear per fiscal year for the next five fiscal years to replace expired or expiring turnout gear.

**Justification**

National Fire Protection Agency (NFPA) Standard 1851, Chapter 10, Section 10.12 states "Structural fire fighting ensembles and ensemble elements shall be retired no more than 10 years from the date the ensembles or ensemble elements were manufactured."

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101-345-9700 Public Safety	16,200	17,600	18,200				52,000
<b>Total</b>	<b>16,200</b>	<b>17,600</b>	<b>18,200</b>				<b>52,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101 General Fund	16,200	17,600	18,200				52,000
<b>Total</b>	<b>16,200</b>	<b>17,600</b>	<b>18,200</b>				<b>52,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

City of East Grand Rapids, MI

**Department** 3 Public Safety

**Contact** Ric Buikema

**Type** Equipment

**Useful Life** 10 Years

**Category** Fire Equipment

**Status** Active

<b>Project #</b>	<b>2023-PS-9</b>
<b>Project Name</b>	<b>Battery-Operated Fan</b>

**Description**  
 One battery-operated 18" variable-speed fan to be placed on Engine #21.

**Justification**  
 For use for positive and negative ventilation during a fire or when needed.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101-345-9700 Public Safety	7,000						7,000
<b>Total</b>	7,000						7,000

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101 General Fund	7,000						7,000
<b>Total</b>	7,000						7,000

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 4 Parks and Recreation

**City of East Grand Rapids, MI**

**Contact** Derek Melville

**Project #** 2024-PR-03

**Type** Replacement

**Project Name** Manhattan Park Playground and Splash Pad

**Useful Life** 25 Years

**Category** Park Improvements

**Status** Active

**Description**

New playground with ramp access, poured in place surfacing, splashpad with colored concrete surfacing, restroom facility, picnic tables, shade shelter with seating, picnic shelters and grills and landscaping.

**Justification**

Proposed improvements at Manhattan Park include the construction of a new playground, splash pad and associated restroom facility in response to community needs and desires. The playground, which is the only one owned by the City, is outdated and consequently has limited play value. The City currently lacks outdoor water play opportunities and a splashpad would provide high value recreation opportunity. Proposed support facilities include a large group picnic shelter and other smaller shade shelters.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
408-787-9700 Parks Captial Projects	1,700,000						1,700,000
<b>Total</b>	<b>1,700,000</b>						<b>1,700,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
408 Parks Capital Projects	1,700,000						1,700,000
<b>Total</b>	<b>1,700,000</b>						<b>1,700,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 4 Parks and Recreation

**City of East Grand Rapids, MI**

**Contact** Derek Melville

<b>Project #</b>	<b>2024-PR-5</b>
<b>Project Name</b>	<b>Manhattan Park Tennis/Pickleball</b>

**Type** Replacement

**Useful Life** 25 Years

**Category** Park Improvements

**Status** Active

**Description**

The two existing tennis courts at Manhattan Park are in need of replacement as the existing asphalt surface is cracking and past its useful life. New asphalt or concrete courts are needed. Community input related to the final designs and number of tennis/pickleball courts will be collected in 2023.

**Justification**

Adding new recreational opportunities for pickleball were identified as a priority in the Parks and Recreation Master Plan. The existing tennis courts have pickleball lines as well, and they are used heavily by pickleball groups, tennis groups and city programming. The courts have been repaired over time, but surface cracks that impact play are re-appearing due to the age of the existing asphalt surface, which requires a new base for sustainable play going forward.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
408-787-9700 Parks Capital Projects	500,000						500,000
<b>Total</b>	<b>500,000</b>						<b>500,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
408 Parks Capital Projects	500,000						500,000
<b>Total</b>	<b>500,000</b>						<b>500,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 4 Parks and Recreation

**City of East Grand Rapids, MI**

**Contact** Derek Melville

<b>Project #</b>	<b>2025-PR-06</b>
<b>Project Name</b>	<b>Woodcliff Playground Replacement</b>

**Type** Replacement

**Useful Life** 25

**Category** Park Improvements

**Status** Active

**Description**

The City of East Grand Rapids and EGRPS partner on the placement and maintenance of playgrounds on school property. Funding for the replacement of the Woodcliff early Childhood Center playground was included on the 2021 Parks Improvement Millage.

**Justification**

The existing structure is 20+ years old and is in need of full replacement.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
408-787-9700 Parks Capital Projects	285,000						285,000
<b>Total</b>	285,000						285,000

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
408 Parks Capital Projects	285,000						285,000
<b>Total</b>	285,000						285,000

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Buildings

**City of East Grand Rapids, MI**

**Contact** Ryan Russell

**Project #** 2021-BD-01  
**Project Name** Community Center Carpet Replacement

**Type** Replacement

**Useful Life** 10 Years

**Category** Building Improvements

**Status** Active

**Description**  
 Replacement/repair of various areas of carpet for city facilities. Areas that are worn or seams that are frayed are identified through inspection for repair or replacement.

**Justification**  
 Replacing carpet that is worn maintains the aesthetics and image of community facilities and also prevents liability issues that can be present from worn/frayed carpet.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101-265-9700 City Buildings	15,000	10,000	5,000	5,000	6,000		41,000
<b>Total</b>	<b>15,000</b>	<b>10,000</b>	<b>5,000</b>	<b>5,000</b>	<b>6,000</b>		<b>41,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101 General Fund	15,000	10,000	5,000	5,000	6,000		41,000
<b>Total</b>	<b>15,000</b>	<b>10,000</b>	<b>5,000</b>	<b>5,000</b>	<b>6,000</b>		<b>41,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Buildings

**City of East Grand Rapids, MI**

**Contact** Ryan Russell

**Project #** 2021-BD-02

**Type** Replacement

**Project Name** Facility Roof Repairs

**Useful Life** 10 Years

**Category** Building Improvements

**Status** Active

**Description**

Facility roof repairs based on annual roof inspections.

**Justification**

Maintaining facility roofs extends the life of the asset and prevents damage and more extensive repairs.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101-265-9700 City Buildings	5,000	5,000	5,000	5,000	6,000		26,000
<b>Total</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>6,000</b>		<b>26,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101 General Fund	5,000	5,000	5,000	5,000	6,000		26,000
<b>Total</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>6,000</b>		<b>26,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**City of East Grand Rapids, MI**

**Department** 5 Public Works-Buildings

**Contact** Ryan Russell

**Type** Replacement

**Useful Life** 17 Years

**Category** Building Improvements

**Status** Active

<b>Project #</b>	<b>2022-BD-16</b>
<b>Project Name</b>	<b>Wealthy Pool Mixed Air Unit 2</b>

**Description**

Installed in 1999.

Replacement has been deferred. This unit heats the pool deck area.

Heated Model# E-NDHU1/SP-4750-HW-1-E No Serial# Location Mech Room  
 Filters/Belts  
 8-20x25x2 MX 2-B55 belts 2-B56 belts

Bumped to 2024 due to supply chain.

**Justification**

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101-265-9700 City Buildings	150,000						150,000
<b>Total</b>	<b>150,000</b>						<b>150,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101 General Fund	150,000						150,000
<b>Total</b>	<b>150,000</b>						<b>150,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Buildings

City of East Grand Rapids, MI

**Contact** Ryan Russell

**Project #** 2022-BD-19

**Type** Replacement

**Project Name** Community Center Ice Machine

**Useful Life** 15 Years

**Category** Building Improvements

**Status** Active

**Description**

Manitowoc Model# SD0302A Serial# 110491671 Location Storage 119 Condition Very Good 2006

**Justification**

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101-265-9700 City Buildings	7,500						7,500
<b>Total</b>	7,500						7,500

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101 General Fund	7,500						7,500
<b>Total</b>	7,500						7,500

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Buildings

City of East Grand Rapids, MI

**Contact** Doug LaFave

**Project #** 2022-BD-20

**Type** Replacement

**Project Name** Community Center Unit Controllers

**Useful Life** 16 Years

**Category** Building Improvements

**Status** Active

**Description**

Replace automated thermostat room controllers in phases each year.

**Justification**

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101-265-9701 City Buildings	5,000	5,000	5,000				15,000
<b>Total</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>				<b>15,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101 General Fund	5,000	5,000	5,000				15,000
<b>Total</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>				<b>15,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Buildings

**City of East Grand Rapids, MI**

**Contact** Doug LaFave

**Project #** 2023-BD1

**Type** Unassigned

**Project Name** LVT Flooring Replacements

**Useful Life**

**Category** Other Improvement

**Status** Active

**Description**

Replacment of carpet and VCT tile at various locations in the library, DPW Complex and Parks and Recreation.

**Justification**

Flooring condition for various areas with carpet and VCT are in poor or declining condition. LVT requires less maintenance and is more suitable for these work environments or public spaces areas.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101-265-9700 City Buildings	50,000						50,000
<b>Total</b>	50,000						50,000

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101 General Fund	50,000						50,000
<b>Total</b>	50,000						50,000

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Buildings

**City of East Grand Rapids, MI**

**Contact** Ryan Russell

**Project #** 2024-BD-01

**Type** Replacement

**Project Name** Public Safety Exhaust Fan 2

**Useful Life** 25 Years

**Category** Building Improvements

**Status** Active

**Description**

Greenheck Model# GB-130-4X OD Serial# 96G07072 Location Public Safety Copy Area Condition Fair Shakes a lot 1999  
Filters/Belts 1-4L190

**Justification**

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101-265-9700 City Buildings	3,500						3,500
<b>Total</b>	3,500						3,500

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101 General Fund	3,500						3,500
<b>Total</b>	3,500						3,500

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Buildings

**City of East Grand Rapids, MI**

**Contact** Ryan Russell

**Project #** 2024-BD-02

**Type** Replacement

**Project Name** Public Safety Exhaust Fan 3

**Useful Life** 25 Years

**Category** Building Improvements

**Status** Active

**Description**

Cincinnati Fan Model# HDBI 120 No serial# Location Firehouse Garage Engine Exhaust Condition Good 1999  
Filter/Belts  
3hp motor

**Justification**

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101-265-9700 City Buildings	9,500						9,500
<b>Total</b>	9,500						9,500

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101 General Fund	9,500						9,500
<b>Total</b>	9,500						9,500

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Buildings

**City of East Grand Rapids, MI**

**Contact** Ryan Russell

**Project #** 2024-BD-03

**Type** Replacement

**Project Name** Public Safety Exhaust Fan 4

**Useful Life** 25 Years

**Category** Building Improvements

**Status** Active

**Description**

Greenheck Model# G-80-G-X Serial# 99G21606 Location Exercise Rm Exhaust Condition Good 1999  
 Filters/Belts  
 New motor 12-15 Direct Drive

**Justification**

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101-265-9700 City Buildings	2,500						2,500
<b>Total</b>	2,500						2,500

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101 General Fund	2,500						2,500
<b>Total</b>	2,500						2,500

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Buildings

**City of East Grand Rapids, MI**

**Contact** Ryan Russell

**Project #** 2024-BD-1

**Type** Unassigned

**Project Name** Furniture-Chair Replacements

**Useful Life** 15 Years

**Category** Other Improvement

**Status** Active

**Description**

Replacement and refurbishment of office chairs at between 20-30 chairs per year via MiDeal contracts.

**Justification**

Office furniture original to the 2006 community center project have been on repair cycles and are now in need of phasing replacements as needed based on condition assessments.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101-265-9701 City Buildings	12,000	12,000	12,000				36,000
<b>Total</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>				<b>36,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101 General Fund	12,000	12,000	12,000				36,000
<b>Total</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>				<b>36,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Buildings

**City of East Grand Rapids, MI**

**Contact** Ryan Russell

**Project #** 2024-BD-PBRS  
**Project Name** Parks Restroom Improvements

**Type** Improvement

**Useful Life** 15 Years

**Category** Building Improvements

**Status** Active

Description
Upgrades to parks restrooms.  John Collins Park: *OBIC water proofing: \$18,000 *Refurbish remaining:\$20,000  Manhattan Park: *Refurbish: \$25,000

Justification

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101-265-9700 City Buildings	63,000						63,000
<b>Total</b>	63,000						63,000

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101 General Fund	63,000						63,000
<b>Total</b>	63,000						63,000

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Infrastructure

**City of East Grand Rapids, MI**

**Contact** Doug LaFave

**Project #** 2021-PW-02

**Type** Improvement

**Project Name** Sidewalk Repair Program/New Sidewalks

**Useful Life** 25 Years

**Category** Sidewalks

**Status** Active

**Description**

Sidewalk program consists of targeted areas within the City where sidewalks are ground and/or replaced rotating counterclockwise around the City.

SAD budgeted funds are for new sidewalk requests where they currently do not exist.

**Justification**

Streets and sidewalks millage.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
204-444-9350 Sidewalks	150,000	150,000	150,000				450,000
204-444-9350 New Sidewalk	50,000	50,000	50,000				150,000
<b>Total</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>				<b>600,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
204 Municipal Street Fund	200,000	200,000	200,000				600,000
<b>Total</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>				<b>600,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Infrastructure

**City of East Grand Rapids, MI**

**Contact** Doug LaFave

**Project #** 2021-PW-03

**Type** Improvement

**Project Name** Storm Sewer Repairs and Replacement

**Useful Life** 30 Years

**Category** Storm Sewer/Drainage

**Status** Active

**Description**

Storm sewer repair and replacement funds are set aside to address repairs and lining (CIPP) of existing storm sewers, the addition of new storm sewers, and drywells for streets that are identified as having storm water drainage issues capacity problems.

**Justification**

Improve drainage infrastructure to ensure adequate storm water drainage.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
204-445-9700 Storm Sewer	380,000	100,000	100,000	100,000	100,000		780,000
<b>Total</b>	<b>380,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>		<b>780,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
204 Municipal Street Fund	380,000	100,000	100,000	100,000	100,000		780,000
<b>Total</b>	<b>380,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>		<b>780,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Infrastructure

**City of East Grand Rapids, MI**

**Contact** Doug LaFave

**Project #** 2021-PW-04

**Type** Improvement

**Project Name** Manhole Casting Adjustment & Spray Rehab Program

**Useful Life** 20 Years

**Category** Other Improvement

**Status** Active

**Description**

Repair of sinking and uneven manhole castings throughout the City. These repairs are coordinated with planned street projects as well as inspected-prioritized structures.

The City has 1263 catch basins, 795 storm manholes and 1,121 sanitary manholes.

Funding increased for 2021.

**Justification**

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
202-463-9700 Routine Maint	100,000	100,000	100,000				300,000
203-463-9700 Routine Maint	100,000	100,000	100,000	100,000			400,000
<b>Total</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>100,000</b>			<b>700,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
202 Major Street Fund	100,000	100,000	100,000				300,000
203 Local Street Fund	100,000	100,000	100,000	100,000			400,000
<b>Total</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>100,000</b>			<b>700,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Infrastructure

**City of East Grand Rapids, MI**

**Contact** Doug LaFave

**Project #** 2021-PW-06

**Type** Replacement

**Project Name** Traffic Signal Upgrade

**Useful Life** 20 Years

**Category** Other Improvement

**Status** Active

**Description**

Traffic signal replacement is important to make sure that signals operate properly to regulate the flow of traffic in the City. Older signals require more maintenance and become more prone to outages.

**Justification**

Updating traffic signals to current MMUTCD standards provides for enhanced pedestrian safety as well as improved traffic movement.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
202-474-9700 Traffic Serv	215,000	215,000					430,000
<b>Total</b>	<b>215,000</b>	<b>215,000</b>					<b>430,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
202 Major Street Fund	215,000	215,000					430,000
<b>Total</b>	<b>215,000</b>	<b>215,000</b>					<b>430,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Infrastructure

**City of East Grand Rapids, MI**

**Contact** Doug LaFave

**Project #** 2021-PW-10

**Type** Improvement

**Project Name** Watermain Projects

**Useful Life** 60 Years

**Category** Street Improvement

**Status** Active

**Description**

Water main rehabilitation and replacement projects based on asset management condition ratings, maintenance and available estimated budget.

**Justification**

Asset management plan condition rating in coordination with future street infrastructure projects.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
202-463-9700 Routine Maint					70,000		70,000
203-463-9700 Routine Maint	100,000	70,000	70,000	70,000			310,000
592-542-9700 Mains and Hyd	587,000	300,000	300,000		300,000		1,487,000
592-542-9701 Mains and Hydr				300,000			300,000
<b>Total</b>	<b>687,000</b>	<b>370,000</b>	<b>370,000</b>	<b>370,000</b>	<b>370,000</b>		<b>2,167,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
203 Local Street Fund	100,000	70,000	70,000	70,000	70,000		380,000
592 Water and Sewer Fund	587,000	300,000	300,000	300,000	300,000		1,787,000
<b>Total</b>	<b>687,000</b>	<b>370,000</b>	<b>370,000</b>	<b>370,000</b>	<b>370,000</b>		<b>2,167,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Infrastructure

**City of East Grand Rapids, MI**

**Contact** Doug LaFave

**Project #** 2021-PW-11

**Type** Improvement

**Project Name** Hydrant Update Program

**Useful Life** 60 Years

**Category** Water Improvement

**Status** Active

**Description**

Public Works replaces hydrants exceeding 40 years in age. Many of these older hydrants leak and are irreparable due to their age and lack of available parts. These old hydrants tend to freeze during cold weather reducing fire fighting capabilities. These funds (material only) allow for replacing 12 of the cities 514 hydrants per year. Hydrants are also replaced as part of water main replacement projects as well increasing the total replacement number annually.

**Justification**

Replacement of critical infrastructure is imperative to ensure the city can efficiently respond to emergency fire related incidents.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
592-542-9700 Mains and Hyd	20,000	20,000	20,000	20,000	20,000		100,000
<b>Total</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>		<b>100,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
592 Water and Sewer Fund	20,000	20,000	20,000	20,000	20,000		100,000
<b>Total</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>		<b>100,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Infrastructure

**City of East Grand Rapids, MI**

**Contact** Doug LaFave

**Project #** 2021-PW-12  
**Project Name** Valve Replacement Program

**Type** Improvement

**Useful Life** 60 Years

**Category** Water Improvement

**Status** Active

**Description**

The water valve replacement program funds the replacement of valves that are no longer functional. Each year the DPW staff targets valves that need to be replaced so that appropriate areas within the distribution system can be isolated when needed.

There are 1,468 valves in the water distribution system.

**Justification**

Valves that no longer work make it difficult for DPW staff to isolate certain areas for maintenance or repairs.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
592-542-9700 Mains and Hyd	20,000	20,000	20,000	20,000	20,000		100,000
<b>Total</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>		<b>100,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
592 Water and Sewer Fund	20,000	20,000	20,000	20,000	20,000		100,000
<b>Total</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>		<b>100,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Infrastructure

**City of East Grand Rapids, MI**

**Contact** Doug LaFave

**Project #** 2021-PW-13

**Type** Improvement

**Project Name** Replacement of Water Meters

**Useful Life** 30 Years

**Category** Water Improvement

**Status** Active

**Description**

Water meters are used to bill actual usage of metered water. The City has 3,892 active accounts. In 2018 the city enacted an active meter replacement program. Depending on a variety of variables including staffing and vendor availability, the city has completed between 150-200 per year.

**Justification**

Water meters have an expected service life of 25-30 years. As meters age, they slow down, compromising their accuracy. It is important to make sure that the water utility is receiving accurate and adequate revenues to fund the operations and capital needs for the system.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
592-543-9700 Water Meters	50,000	51,000	53,000	55,000	57,000		266,000
<b>Total</b>	<b>50,000</b>	<b>51,000</b>	<b>53,000</b>	<b>55,000</b>	<b>57,000</b>		<b>266,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
592 Water and Sewer Fund	50,000	51,000	53,000	55,000	57,000		266,000
<b>Total</b>	<b>50,000</b>	<b>51,000</b>	<b>53,000</b>	<b>55,000</b>	<b>57,000</b>		<b>266,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Infrastructure

City of East Grand Rapids, MI

**Contact** Doug LaFave

**Project #** 2021-PW-20

**Type** Improvement

**Project Name** Sanitary Sewer CIPP

**Useful Life** 40 Years

**Category** Sewer Improvement

**Status** Active

**Description**

Sanitary sewer repair and replacement funds are set aside to address repairs and lining (CIPP) of existing sanitary sewers. Also the addition of new sanitary sewers for streets that are identified as having sanitary water drainage issues, and for addressing sanitary water from sump pump discharges

**Justification**

Rehabilitating sanitary sewer infrastructure resets the asset life reducing the liability of sanitary sewer backups.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
592-550-9700 Sanitary Sewer	100,000	100,000	100,000	100,000	100,000		500,000
<b>Total</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>		<b>500,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
592 Water and Sewer Fund	100,000	100,000	100,000	100,000	100,000		500,000
<b>Total</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>		<b>500,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Infrastructure

City of East Grand Rapids, MI

**Contact** Doug LaFave

**Project #** 2022-PW-01

**Type** Improvement

**Project Name** Improvements to Gravel Roads

**Useful Life** 5 years

**Category** Street Improvement

**Status** Active

**Description**

Kent County Road Commission regrades EGR gravel roads each spring.

**Justification**

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
204-451-9730 Street Const	5,000	5,000	5,000	5,000	5,000		25,000
<b>Total</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>		<b>25,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
204 Municipal Street Fund	5,000	5,000	5,000	5,000	5,000		25,000
<b>Total</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>		<b>25,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Infrastructure

**City of East Grand Rapids, MI**

**Contact** Doug LaFave

**Project #** 2024-PW-32

**Type** Replacement

**Project Name** LSL Replacements

**Useful Life** 60 Years

**Category** Water Improvement

**Status** Active

**Description**

LSL replacement program.

**Justification**

The city is required to replace all lead service lines within 20 years. See LSL program memo.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
203-463-9700 Routine Maint	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000
592-542-9700 Mains and Hyd	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000
<b>Total</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>4,500,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
203 Local Street Fund	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000
592 Water and Sewer Fund	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000
<b>Total</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>4,500,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Other

**City of East Grand Rapids, MI**

**Contact** Doug LaFave

**Project #** 2021-PW-30

**Type** Improvement

**Project Name** Replacement Street Lights

**Useful Life** 5 years

**Category** Other Improvement

**Status** Active

**Description**

This item is for various replacement lights on the Wealthy Streetscape and other City owned lights outside of the Wealthy Streetscape.

**Justification**

Replacing damaged or end of life streetlights maintain community lighting for pedestrian safety and community aesthetics.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101-448-9700 Street Lighting	2,500	2,500	2,500				7,500
101-485-9700 GLV District	2,500	2,500	2,500				7,500
<b>Total</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>				<b>15,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
101 General Fund	5,000	5,000	5,000				15,000
<b>Total</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>				<b>15,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Other

**City of East Grand Rapids, MI**

**Contact** Doug LaFave

**Project #** 2024-PW-31

**Type** Equipment

**Project Name** Topcon-SR Locator Tools (2)

**Useful Life** 15 Years

**Category** Other Improvement

**Status** Active

**Description**

Topcon locators are used by DPW operations and engineering employees to GPS utility assets for GIS and as-builts applications.

**Justification**

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
202-463-9700 Routine Maint	8,500						8,500
203-463-9700 Routine Maint	8,500						8,500
592-542-9700 Mains and Hyd	8,500						8,500
592-550-9700 Sanitary Sewer	8,500						8,500
<b>Total</b>	<b>34,000</b>						<b>34,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
202 Major Street Fund	8,500						8,500
203 Local Street Fund	8,500						8,500
592 Water and Sewer Fund	17,000						17,000
<b>Total</b>	<b>34,000</b>						<b>34,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 5 Public Works-Other

**City of East Grand Rapids, MI**

**Contact** Doug LaFave

<b>Project #</b>	<b>2024-PW-CA</b>
<b>Project Name</b>	<b>Sewer Crawler Camera</b>

**Type** Equipment

**Useful Life** 12 Years

**Category** Sewer Improvement

**Status** Active

<b>Description</b>
A sanitary sewer crawler camera provides for enhanced capability to inspect sanitary and storm sewer lines. Public Works currently has jet scan, zoom pole, and push cameras. While these systems are useful, a crawler camera can be controlled to pan-tilt views, turn/change directions, etc.

<b>Justification</b>
When this type of investigation is needed from a vendor that has a crawler camera the cost for an inspection ranges from \$1,800 to \$5,000 per visit. The return on investment ranges from 13-37 visits, which would equate to 5-8 years.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
204-445-9700 Storm Sewer	34,000						34,000
592-550-9700 Sanitary Sewer	34,000						34,000
<b>Total</b>	<b>68,000</b>						<b>68,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
204 Municipal Street Fund	34,000						34,000
592 Water and Sewer Fund	34,000						34,000
<b>Total</b>	<b>68,000</b>						<b>68,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

City of East Grand Rapids, MI

**Department** 6 Public Works-MERF

**Contact** Doug LaFave

**Type** Replacement

**Useful Life** 7 Years

**Category** MERF Replacement - PW

**Project #** 2024-MP-145  
**Project Name** 2017 Bobcat Tool Cat #145

**Status** Active

**Description**

**Justification**

2 toolcats have been in the fleet. With operations and sharing equipment with grounds maintenance, a 3rd toolcat to stay in the fleet is desired. Since a 3rd unit was not charged to MERF, major and local streets will cover the expense for the purchase.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
202-478-9700 Winter Maint	31,000						31,000
203-478-9700 Winter Maint	31,000						31,000
<b>Total</b>	<b>62,000</b>						<b>62,000</b>

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
202 Major Street Fund	31,000						31,000
203 Local Street Fund	31,000						31,000
<b>Total</b>	<b>62,000</b>						<b>62,000</b>

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 6 Public Works-MERF

**City of East Grand Rapids, MI**

**Contact** Doug LaFave

**Project #** 2024-MP-203

**Type** Replacement

**Project Name** Ford Explorer E-Unit#203 will be replaced with#208

**Useful Life** 3 years

**Category** MERF Replacement - PS

**Status** Active

**Description**

**Justification**

Replacement of public safety vehicles based on mechanic evaluations ensures officers have reliable vehicles to respond to emergencies.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
692-570-9700 MERF	55,000			55,600			110,600
<b>Total</b>	55,000			55,600			110,600

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
692 Motor Pool Replace Fund	55,000			55,600			110,600
<b>Total</b>	55,000			55,600			110,600

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 6 Public Works-MERF

**City of East Grand Rapids, MI**

**Contact** Doug LaFave

**Project #** 2024-MP-290

**Type** Replacement

**Project Name** Ford Escape PS Patrol Hybrid #290 replaced by #209

**Useful Life** 5 years

**Category** MERF Replacement - PS

**Status** Active

**Description**

**Justification**

In 2009 the Hybrid #290 was purchased with donor funds to replace 1 of the 5 permanent patrol vehicles. It is now at the end of life and replacement.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
692-570-9700 MERF	55,000					70,000	125,000
<b>Total</b>	55,000					70,000	125,000

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
692 Motor Pool Replace Fund	55,000					70,000	125,000
<b>Total</b>	55,000					70,000	125,000

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 6 Public Works-MERF

**City of East Grand Rapids, MI**

**Contact** Doug LaFave

**Project #** 2024-MP-528

**Type** Replacement

**Project Name** Hudson Trailer HTD18D #528

**Useful Life** 20 Years

**Category** MERF Replacement - PW

**Status** Active

**Description**

This is a 10 ton trailer used for the hauling of equipment, excavator etc and materials.

**Justification**

This trailer needs to be replaced because it is not rated heavy enough to safely haul the excavator. It is past its useful life.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
692-570-9700 MERF	20,000						20,000
<b>Total</b>	20,000						20,000

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
692 Motor Pool Replace Fund	20,000						20,000
<b>Total</b>	20,000						20,000

**PROJECT REQUESTED BY DEPT**

2024 *thru* 2029

**Department** 6 Public Works-MERF

**City of East Grand Rapids, MI**

**Contact** Doug LaFave

**Project #** 2024-MP-587

**Type** Replacement

**Project Name** 2009 Claw Tink Bucket #587

**Useful Life** 10 Years

**Category** MERF Replacement - PW

**Status** Active

**Description**

2009 Tink Model - used for picking up yard waste and tree trimming and removals.

**Justification**

The tink claw is bent and no longer working.

<b>Expenditures</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
692-570-9700 MERF	20,000						20,000
<b>Total</b>	20,000						20,000

<b>Funding Sources</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
692 Motor Pool Replace Fund	20,000						20,000
<b>Total</b>	20,000						20,000

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 101 - GENERAL FUND

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2023-24 DEPT REQUEST BUDGET	2023-24 APPROVED BUDGET
<b>ESTIMATED REVENUES</b>						
Dept 000						
101-000-4020.00	TAX REVENUE-CITY OF EGR	9,292,380	9,731,960	9,731,960	10,339,900	10,339,900
101-000-4450.00	INTEREST & PENALTIES ON TAXES	12,320	20,000	20,000	20,000	20,000
101-000-6650.00	INTEREST ON INVESTMENTS	31,860	30,000	100,000	275,000	275,000
Totals for dept 000		9,336,560	9,781,960	9,851,960	10,634,900	10,634,900
Dept 450 - LICENSES & PERMITS						
101-450-4510.00	BUSINESS LICENSES	16,770	15,000	15,000	15,000	15,000
101-450-4770.00	BUILDING PERMITS	49,080	45,000	45,000	60,000	60,000
101-450-4790.00	OTHER PERMITS	19,560	15,000	15,000	15,000	15,000
Totals for dept 450 - LICENSES & PERMITS		85,410	75,000	75,000	90,000	90,000
Dept 539 - INTERGOVERNMENT REVENUES						
101-539-5390.01	MONIES RECEIVED FROM STATE	2,400	0	6,150	0	0
101-539-5440.00	ST TRNG GRANT-POLICE / PA 302	0	5,500	5,500	0	0
101-539-5470.00	TREE INVENTORY GRANT	1,040	0	0	0	0
101-539-5480.00	SCHOOL SECURITY AGREEMENT	4,950	0	3,000	3,000	3,000
101-539-5730.00	LOCAL COMM STABILIZATION SHARE - PPT	21,410	21,400	21,150	21,000	21,000
101-539-5760.00	CONSTITUTIONAL SALES TAX	1,249,560	1,090,620	1,241,650	1,245,320	1,245,320
101-539-5761.00	STATUTORY SALES TAX	100,690	100,690	106,730	123,700	123,700
101-539-5770.00	LIQUOR TAX	2,690	2,500	2,500	2,300	2,300
Totals for dept 539 - INTERGOVERNMENT REVENUES		1,382,740	1,220,710	1,386,680	1,395,320	1,395,320
Dept 600 - CHARGES FOR CURRENT SERVICES						
101-600-6160.00	ADMIN. CHARGES TO W&S FUND	250,000	250,000	250,000	100,000	100,000
101-600-6165.00	ADMIN CHARGES TO STREET FUNDS	30,000	30,000	30,000	30,000	30,000
101-600-6170.00	CATV SUBSCRIBER REVENUE	178,950	175,000	175,000	170,000	170,000
101-600-6200.00	RIGHT-OF-WAY FEES	52,560	40,000	40,000	50,000	50,000
101-600-6540.00	MISCELLANEOUS REVENUE	32,110	25,000	25,000	25,000	25,000
101-600-6763.00	REIMBURSEMENT INSURANCE CLAIMS	33,200	0	0	0	0
Totals for dept 600 - CHARGES FOR CURRENT SERVICES		576,820	520,000	520,000	375,000	375,000
Dept 601 - RECREATION REVENUE						
101-601-6110.00	RECREATION PROGRAMMING FEES	142,810	129,500	140,000	156,520	156,520
101-601-6111.00	AQUATIC CLUB REG FEES	69,260	86,300	86,300	97,440	97,440
101-601-6112.00	POOL PROGRAM FEES	80,950	117,500	117,500	117,150	117,150
101-601-6113.00	REC SPORTS FEES	339,200	286,700	286,700	305,210	305,210
101-601-6180.00	SPECIAL EVENTS FEES	140,730	188,800	188,800	183,800	183,800
101-601-6250.00	GROUPS MAINTENANCE	125,180	220,000	42,000	0	0
101-601-6260.00	MIDDLE SCHOOL SPORTS	100,460	99,880	99,880	99,150	99,150
101-601-6540.00	MISCELLANEOUS REVENUE	65,050	60,750	60,750	65,500	65,500
Totals for dept 601 - RECREATION REVENUE		1,063,640	1,189,430	1,021,930	1,024,770	1,024,770
Dept 655 - FINES AND FORFEITS						
101-655-6560.00	POLICE AND COURT FEES	15,500	10,000	15,000	15,000	15,000
101-655-6560.01	PARKING TICKETS	11,780	10,000	10,000	10,000	10,000
101-655-6580.00	DRUNK DRIVING (OUIL) CHARGES	2,570	3,000	3,000	2,000	2,000
Totals for dept 655 - FINES AND FORFEITS		29,850	23,000	28,000	27,000	27,000
Dept 671 - OTHER REVENUE						
101-671-6750.00	CONTRIB FROM PRIVATE SOURCES	0	0	4,000	0	0
101-671-6771.00	SMALL CELL 5G PERMITS	1,780	0	1,700	1,600	1,600
101-671-6910.00	CABLE COMMUNITY ACCESS EQUIP	38,750	35,000	35,000	33,000	33,000
101-671-6931.00	CABLE TOWER RENTAL	79,210	70,000	81,000	81,000	81,000
Totals for dept 671 - OTHER REVENUE		119,740	105,000	121,700	115,600	115,600
Dept 672 - LIBRARY REVENUE						
101-672-6800.00	KENT DISTRICT LIBRARY-BLDGS.	43,790	40,400	47,100	53,900	53,900
Totals for dept 672 - LIBRARY REVENUE		43,790	40,400	47,100	53,900	53,900
ESTIMATED REVENUES - Fund 101		12,638,550	12,955,500	13,052,370	13,716,490	13,716,490

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 101 - GENERAL FUND

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2023-24 DEPT REQUEST BUDGET	2023-24 APPROVED BUDGET
<b>APPROPRIATIONS</b>						
Dept 101 - CITY COMMISSION						
101-101-7070.00	SALARIES & WAGES - PART-TIME/TEMP	8,340	9,000	8,500	9,000	9,000
101-101-7150.00	EMPLOYER SOCIAL SECURITY	640	700	700	700	700
101-101-8010.24	FOUNDATION AUDIT/EXPENSES	3,550	3,200	3,200	3,700	3,700
101-101-9550.01	HISTORY ROOM SUPPLIES	0	500	500	500	500
101-101-9550.02	HOLIDAY DECORATIONS	0	500	500	500	500
101-101-9550.04	HOLIDAY RECEPTION	440	500	500	500	500
101-101-9550.05	MISCELLANEOUS	2,280	1,500	1,500	1,500	1,500
101-101-9550.15	PARADE CANDY	0	300	300	300	300
101-101-9560.01	GRAND VALLEY METRO COUNCIL	2,890	2,900	3,100	3,200	3,200
101-101-9560.02	MI MUNICIPAL LEAGUE	5,440	5,500	5,500	5,600	5,600
101-101-9560.03	GASLIGHT VILLAGE BUS ASSOC.	0	0	170	200	200
101-101-9560.06	THE RIGHT PLACE	2,500	2,500	2,500	2,500	2,500
101-101-9570.04	PROFESSIONAL DEVELOPMENT	2,120	2,000	2,000	2,000	2,000
Totals for dept 101 - CITY COMMISSION		28,200	29,100	28,970	30,200	30,200
Dept 172 - CITY MANAGER						
101-172-7060.00	SALARIES & WAGES - PERMANENT	215,050	260,000	250,000	231,000	231,000
101-172-7070.00	SALARIES & WAGES - PART-TIME/TEMP	0	500	10,000	10,000	10,000
101-172-7090.00	SALARIES & WAGES - OVERTIME	1,350	3,000	3,000	3,000	3,000
101-172-7150.00	EMPLOYER SOCIAL SECURITY	16,170	20,000	20,000	20,000	20,000
101-172-7160.00	WORKERS' COMPENSATION INS	440	500	500	400	400
101-172-7170.00	HEALTH CARE	38,240	55,900	55,900	43,000	43,000
101-172-7180.00	LIFE/LTD	960	1,200	1,200	1,000	1,000
101-172-7190.00	PENSION	31,160	39,000	30,000	35,000	35,000
101-172-8010.21	DEPARTMENT DIRECTOR RETREAT	0	5,000	5,000	5,000	5,000
101-172-8010.22	EMPLOYEE SERVICE AWARDS	2,210	1,500	2,000	1,500	1,500
101-172-8010.23	OFF-SITE STORAGE	1,810	1,600	2,000	1,700	1,700
101-172-8010.25	MISCELLANEOUS	12,210	0	0	0	0
101-172-8010.42	COMMUNICATIONS	63,750	57,000	62,000	60,000	60,000
101-172-9470.00	AUTO EXPENSE	0	400	100	100	100
101-172-9550.00	MISCELLANEOUS EXPENSE	80	0	0	0	0
101-172-9550.13	SPECIAL SUPPLY PURCHASE	0	0	0	0	0
101-172-9550.14	MISCELLANEOUS	3,490	200	2,000	300	300
101-172-9560.10	WALL STREET JOURNAL	0	0	0	0	0
101-172-9560.11	CLERKS ASSOCIATIONS	140	200	200	200	200
101-172-9560.12	ICMA ANNUAL MEMBERSHIP	1,230	1,270	1,270	1,270	1,270
101-172-9560.13	MME ANNUAL DUES	140	200	200	500	500
101-172-9560.14	WMLGMA ANNUAL DUES	0	100	120	140	140
101-172-9560.15	MISCELLANEOUS DUES & SUBSCRIPTIONS	100	300	300	300	300
101-172-9560.16	THE EMPLOYEE ASSOCIATION	0	1,000	0	0	0
101-172-9570.00	PROFESSIONAL DEVELOPMENT	0	500	500	500	500
101-172-9570.10	ICMA CONFERENCE	0	1,500	1,500	2,500	2,500
101-172-9570.11	MME ANNUAL CONFERENCE	860	800	800	800	800
101-172-9570.12	MML CONFERENCE	720	800	800	1,500	1,500
101-172-9570.13	CLERKS CONFERENCE/MEETINGS	60	500	1,000	1,000	1,000
101-172-9701.00	SMALL CAPITAL	0	1,000	1,000	1,000	1,000
Totals for dept 172 - CITY MANAGER		390,170	453,970	451,390	421,710	421,710
Dept 192 - ELECTIONS						
101-192-7070.00	SALARIES & WAGES - PART-TIME/TEMP	5,730	25,000	25,000	25,000	25,000
101-192-7150.00	EMPLOYER SOCIAL SECURITY	440	2,000	2,000	2,000	2,000
101-192-7400.00	OPERATING SUPPLIES	7,130	3,000	3,000	3,000	3,000
101-192-8010.00	CONTRACTUAL SERVICES	0	5,400	5,400	4,500	4,500
101-192-9701.00	SMALL CAPITAL	0	0	5,500	0	0
Totals for dept 192 - ELECTIONS		13,300	35,400	40,900	34,500	34,500

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 101 - GENERAL FUND

GL NUMBER	DESCRIPTION	2021-22	2022-23	2022-23	2023-24	2023-24
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	DEPT REQUEST BUDGET	APPROVED BUDGET
Dept 209 - ASSESSOR						
101-209-7060.00	SALARIES & WAGES - PERMANENT	38,770	38,200	38,200	40,250	40,250
101-209-7070.00	SALARIES & WAGES - PART-TIME/TEMP	54,400	58,800	58,800	62,910	62,910
101-209-7150.00	EMPLOYER SOCIAL SECURITY	7,010	7,500	7,500	7,900	7,900
101-209-7160.00	WORKERS' COMPENSATION INS	350	400	400	300	300
101-209-7170.00	HEALTH CARE	15,330	22,400	22,400	18,000	18,000
101-209-7180.00	LIFE/LTD	160	200	200	200	200
101-209-7190.00	PENSION	5,860	5,800	5,800	6,100	6,100
101-209-7400.00	OPERATING SUPPLIES	4,120	6,000	6,000	6,100	6,100
101-209-8010.00	CONTRACTUAL SERVICES	1,410	1,500	1,500	1,500	1,500
101-209-9470.00	AUTO EXPENSE	30	100	100	100	100
101-209-9560.00	DUES & SUBSCRIPTIONS	750	1,000	1,000	1,000	1,000
101-209-9570.00	PROFESSIONAL DEVELOPMENT	2,560	4,500	4,500	4,500	4,500
101-209-9701.00	SMALL CAPITAL	0	0	0	0	0
Totals for dept 209 - ASSESSOR		130,750	146,400	146,400	148,860	148,860
Dept 210 - CITY ATTORNEY						
101-210-7080.00	CONTRACTUAL WAGES	217,600	270,000	250,000	270,000	270,000
101-210-8180.00	LABOR ATTORNEY FEES	12,380	30,000	30,000	30,000	30,000
Totals for dept 210 - CITY ATTORNEY		229,980	300,000	280,000	300,000	300,000
Dept 260 - FINANCE						
101-260-7060.00	SALARIES & WAGES - PERMANENT	315,040	363,600	330,000	322,000	322,000
101-260-7070.00	SALARIES & WAGES - PART-TIME/TEMP	48,650	23,800	23,800	25,500	25,500
101-260-7090.00	SALARIES & WAGES - OVERTIME	0	500	500	500	500
101-260-7150.00	EMPLOYER SOCIAL SECURITY	27,120	29,700	29,700	26,570	26,570
101-260-7160.00	WORKERS' COMPENSATION INS	610	700	700	510	510
101-260-7170.00	HEALTH CARE	70,640	104,000	104,000	62,000	62,000
101-260-7180.00	LIFE/LTD	1,300	1,500	1,500	1,500	1,500
101-260-7190.00	PENSION	47,910	46,400	47,000	48,500	48,500
101-260-7400.00	OPERATING SUPPLIES	9,000	15,000	15,000	15,000	15,000
101-260-7410.00	POSTAGE	13,880	15,000	15,000	15,000	15,000
101-260-8010.00	CONTRACTUAL SERVICES	121,740	121,110	121,110	113,120	113,120
101-260-8030.00	AUDIT	14,750	15,000	15,750	17,000	17,000
101-260-9000.00	PRINTING & PUBLISHING	4,910	2,500	2,500	2,500	2,500
101-260-9300.00	REPAIRS & MAINTENANCE	380	2,000	2,000	2,000	2,000
101-260-9320.00	COMPUTER REPAIR	5,060	6,000	6,000	6,000	6,000
101-260-9470.00	AUTO EXPENSE	0	500	500	100	100
101-260-9550.00	MISCELLANEOUS EXPENSE	4,380	5,000	5,000	5,000	5,000
101-260-9560.00	DUES & SUBSCRIPTIONS	320	500	500	500	500
101-260-9570.00	PROFESSIONAL DEVELOPMENT	1,620	5,000	5,000	5,000	5,000
101-260-9640.00	BANK SERVICE FEES	1,240	1,000	1,000	1,000	1,000
101-260-9700.00	CAPITAL EXPENDITURES	20,400	34,300	34,300	21,100	21,100
101-260-9701.00	SMALL CAPITAL	24,840	0	3,000	10,800	10,800
Totals for dept 260 - FINANCE		733,790	793,110	763,860	701,200	701,200

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 101 - GENERAL FUND

GL NUMBER	DESCRIPTION	2021-22	2022-23	2022-23	2023-24	2023-24
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	DEPT REQUEST BUDGET	APPROVED BUDGET
Dept 265 - CITY BUILDINGS						
101-265-7060.00	SALARIES & WAGES - PERMANENT	107,080	112,200	112,200	129,100	129,100
101-265-7070.00	SALARIES & WAGES - PART-TIME/TEMP	63,210	86,100	112,000	76,000	76,000
101-265-7090.00	SALARIES & WAGES - OVERTIME	50	1,500	1,500	1,500	1,500
101-265-7150.00	EMPLOYER SOCIAL SECURITY	12,770	15,300	15,300	15,800	15,800
101-265-7160.00	WORKERS' COMPENSATION INS	700	800	800	600	600
101-265-7170.00	HEALTH CARE	27,440	39,800	39,800	38,000	38,000
101-265-7180.00	LIFE/LTD	450	600	600	600	600
101-265-7190.00	PENSION	16,000	16,900	16,900	19,500	19,500
101-265-7190.01	DB PENSION	0	0	0	0	0
101-265-7400.00	OPERATING SUPPLIES	23,090	22,000	22,000	23,000	23,000
101-265-7400.04	MEDICAL SUPPLIES	400	520	520	600	600
101-265-7400.05	CLEANING SUPPLIES	21,270	26,250	26,250	28,000	28,000
101-265-7400.06	OFFICE SUPPLIES	7,570	10,300	10,300	10,000	10,000
101-265-7400.11	EMPLOYEE SAFETY GEAR	2,930	2,500	2,500	3,000	3,000
101-265-8010.00	CONTRACTUAL SERVICES	2,120	1,600	1,600	1,850	1,850
101-265-8010.02	UNIFORMS	2,100	3,400	3,400	3,700	3,700
101-265-8010.04	ELEVATOR SRV MAINT AGREEMENT	5,360	6,400	6,400	7,000	7,000
101-265-8010.05	HVAC PM AGREEMENT	8,170	14,000	14,000	15,000	15,000
101-265-8010.06	HURST-WEALTHY POOL AGREEMENT	2,440	0	0	0	0
101-265-8010.07	CONTROL LOGIC HVAC PC	3,110	3,300	3,300	4,500	4,500
101-265-8010.08	PLEUNE SERVICE CO. AGREEMENT	3,930	0	0	0	0
101-265-8010.31	LIGHTING - R/M	7,710	8,000	8,000	9,000	9,000
101-265-8010.32	OVERHEAD DOOR	280	0	0	0	0
101-265-8010.33	WEALTHY POOL	9,990	12,000	12,000	13,000	13,000
101-265-8010.35	GENERAL BUILDING/COM CENTER/LIB/OTHER	67,960	63,000	63,000	65,000	65,000
101-265-8010.36	PARKS	4,620	7,200	7,200	8,000	8,000
101-265-8010.40	PAVEMENT MARKING	6,500	2,800	2,800	14,000	14,000
101-265-8010.48	FIRE MONITORING AND LOCK SYSTEMS	11,710	11,500	11,500	4,000	4,000
101-265-8040.00	JANITORIAL SERVICE	144,130	151,100	151,100	154,880	154,880
101-265-9210.00	GAS SERVICE	43,410	49,600	49,600	73,590	73,590
101-265-9220.00	ELECTRIC SERVICE	128,070	164,000	164,000	178,660	178,660
101-265-9230.00	WATER SERVICE	29,460	31,000	31,000	32,860	32,860
101-265-9240.00	TELEPHONE SERVICE + CELL	21,570	28,500	28,500	17,700	17,700
101-265-9300.00	REPAIRS & MAINTENANCE	3,650	0	0	0	0
101-265-9470.00	AUTO EXPENSE	19,000	12,000	12,000	15,000	15,000
101-265-9560.00	DUES & SUBSCRIPTIONS	890	900	900	1,000	1,000
101-265-9570.00	PROFESSIONAL DEVELOPMENT	450	800	800	900	900
101-265-9570.01	CONFERENCES	600	1,000	1,000	1,250	1,250
101-265-9570.02	PC TRAINING - BSA - AUTO CAD	0	1,700	1,700	1,850	1,850
101-265-9700.00	CAPITAL EXPENDITURES	34,170	646,000	528,800	323,000	323,000
101-265-9701.00	SMALL CAPITAL	14,350	0	11,230	0	0
Totals for dept 265 - CITY BUILDINGS		858,710	1,554,570	1,474,500	1,291,440	1,291,440

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 101 - GENERAL FUND

GL NUMBER	DESCRIPTION	2021-22	2022-23	2022-23	2023-24	2023-24
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	DEPT REQUEST BUDGET	APPROVED BUDGET
Dept 345 - PUBLIC SAFETY						
101-345-7060.00	SALARIES & WAGES - PERMANENT	82,700	92,500	75,000	94,000	94,000
101-345-7070.00	SALARIES & WAGES - PART-TIME/TEMP	92,130	110,000	110,000	110,000	110,000
101-345-7110.00	SAL. & WAGES - PERM. (NO FICA)	2,220,240	2,370,900	2,370,900	2,596,880	2,596,880
101-345-7130.00	SAL. & WAGES - OVT (NO FICA)	287,850	220,000	243,300	220,000	220,000
101-345-7150.00	EMPLOYER SOCIAL SECURITY	48,470	55,800	50,000	58,800	58,800
101-345-7160.00	WORKERS' COMPENSATION INS	21,570	24,100	24,100	20,000	20,000
101-345-7170.00	HEALTH CARE	479,390	701,100	701,100	582,000	582,000
101-345-7180.00	LIFE/LTD	9,650	11,100	11,100	11,000	11,000
101-345-7190.00	PENSION	348,700	374,800	372,800	375,000	375,000
101-345-7190.01	DB PENSION	0	0	0	0	0
101-345-7400.00	OPERATING SUPPLIES	220	0	0	0	0
101-345-7400.01	UNIFORMS	16,010	19,000	19,000	41,550	41,550
101-345-7400.02	SCHOOL PROGRAMS	0	3,000	3,000	3,700	3,700
101-345-7400.03	COMMUNITY POLICING	3,080	3,000	5,000	6,100	6,100
101-345-7400.04	MEDICAL SUPPLIES	3,580	4,500	4,500	4,500	4,500
101-345-7400.05	CLEANING SUPPLIES	1,060	1,300	1,300	1,300	1,300
101-345-7400.06	OFFICE SUPPLIES	4,720	7,000	7,000	7,000	7,000
101-345-7400.07	MISC. OPERATING	3,880	9,000	9,000	9,000	9,000
101-345-7400.08	FIRE & RESCUE SUPPLIES	2,890	12,000	12,000	12,000	12,000
101-345-7400.09	POLICE EQUIPMENT	3,760	8,000	8,000	8,000	8,000
101-345-8010.00	CONTRACTUAL SERVICES	89,160	124,200	117,200	196,100	196,100
101-345-8110.00	COUNTY DISPATCH AGREEMENT	90,520	98,000	98,000	98,000	98,000
101-345-9300.00	REPAIRS & MAINTENANCE	8,310	9,000	9,000	9,000	9,000
101-345-9470.00	AUTO EXPENSE	192,840	200,000	200,000	305,000	305,000
101-345-9550.00	MISCELLANEOUS EXPENSE	8,770	8,000	8,000	8,000	8,000
101-345-9560.00	DUES & SUBSCRIPTIONS	3,800	4,820	4,820	6,190	6,190
101-345-9570.00	PROFESSIONAL DEVELOPMENT	10,140	12,500	12,500	88,400	88,400
101-345-9571.00	INSERVICE TRAINING	6,300	13,200	13,200	42,110	42,110
101-345-9700.00	CAPITAL EXPENDITURES	64,090	45,800	61,800	24,500	24,500
101-345-9701.00	SMALL CAPITAL	6,180	4,400	4,400	33,700	33,700
Totals for dept 345 - PUBLIC SAFETY		4,110,010	4,547,020	4,556,020	4,971,830	4,971,830
Dept 346 - PUBLIC SAFETY STATE PROGRAMS						
101-346-9580.00	ST TRNG GRANT-POLICE / PA302	13,410	5,500	5,500	5,500	5,500
Totals for dept 346 - PUBLIC SAFETY STATE PROGRAMS		13,410	5,500	5,500	5,500	5,500
Dept 371 - ZONING ADMINISTRATION						
101-371-7060.00	SALARIES & WAGES - PERMANENT	62,090	67,900	67,900	72,500	72,500
101-371-7070.00	SALARIES & WAGES - PART-TIME/TEMP	1,000	0	0	0	0
101-371-7090.00	SALARIES & WAGES - OVERTIME	0	1,000	1,000	1,000	1,000
101-371-7150.00	EMPLOYER SOCIAL SECURITY	4,680	5,300	5,300	5,600	5,600
101-371-7160.00	WORKERS' COMPENSATION INS	530	600	600	500	500
101-371-7170.00	HEALTH CARE	17,220	24,100	24,100	19,000	19,000
101-371-7180.00	LIFE/LTD	290	400	400	400	400
101-371-7190.00	PENSION	9,610	10,200	10,200	11,000	11,000
101-371-7190.01	DB PENSION	0	0	0	0	0
101-371-7400.00	OPERATING SUPPLIES	1,660	3,200	3,200	3,200	3,200
101-371-8010.00	CONTRACTUAL SERVICES	20,260	14,000	14,000	74,000	74,000
101-371-9470.00	AUTO EXPENSE	3,380	700	700	700	700
Totals for dept 371 - ZONING ADMINISTRATION		120,720	127,400	127,400	187,900	187,900
Dept 448 - STREET LIGHTING						
101-448-7400.00	OPERATING SUPPLIES	1,110	2,100	2,100	2,100	2,100
101-448-8010.00	CONTRACTUAL SERVICES	0	4,000	4,000	0	0
101-448-9220.00	ELECTRIC SERVICE	85,730	95,000	95,000	95,000	95,000
101-448-9300.00	REPAIRS & MAINTENANCE	0	2,000	2,000	1,000	1,000
101-448-9700.00	CAPITAL EXPENDITURES	0	5,000	5,000	5,000	5,000
101-448-9701.00	SMALL CAPITAL	2,850	2,000	2,000	2,000	2,000
Totals for dept 448 - STREET LIGHTING		89,690	110,100	110,100	105,100	105,100

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 101 - GENERAL FUND

GL NUMBER	DESCRIPTION	2021-22	2022-23	2022-23	2023-24	2023-24
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	DEPT REQUEST BUDGET	APPROVED BUDGET
Dept 485 - GASLIGHT VILLAGE BUSINESS DISTRICT						
101-485-7060.00	SALARIES & WAGES - PERMANENT	0	0	0	9,600	9,600
101-485-7070.00	SALARIES & WAGES - PART-TIME/TEMP	20,900	25,300	25,300	15,000	15,000
101-485-7150.00	EMPLOYER SOCIAL SECURITY	1,600	2,000	2,000	2,000	2,000
101-485-7170.00	HEALTH CARE	0	0	0	6,000	6,000
101-485-7180.00	LIFE/LTD	0	0	0	10	10
101-485-7190.00	PENSION	0	0	0	1,500	1,500
101-485-7400.00	OPERATING SUPPLIES	3,640	3,200	6,000	6,000	6,000
101-485-7400.36	REC/GROUND MAINT	9,500	11,700	11,700	12,100	12,100
101-485-8010.00	CONTRACTUAL SERVICES	1,800	6,500	6,500	6,500	6,500
101-485-8010.36	REC/GROUND MAINT	3,490	4,300	4,300	13,500	13,500
101-485-8010.42	COMMUNICATIONS AND MARKETING	3,410	11,000	11,000	11,000	11,000
101-485-9210.00	GAS SERVICE	52,740	85,000	85,000	75,000	75,000
101-485-9220.00	ELECTRIC SERVICE	12,730	17,500	17,500	16,000	16,000
101-485-9230.00	WATER SERVICE	100	1,000	1,000	800	800
101-485-9300.00	REPAIRS & MAINTENANCE	12,030	14,000	18,000	18,000	18,000
101-485-9700.00	CAPITAL EXPENDITURES	0	5,000	0	5,000	5,000
101-485-9701.00	SMALL CAPITAL EXP	12,190	8,000	19,700	20,000	20,000
Totals for dept 485 - GASLIGHT VILLAGE BUSINESS DISTRICT		134,130	194,500	208,000	218,010	218,010
Dept 528 - YARD WASTE COLLECTION/REFUSE/COMPOST						
101-528-7060.00	SALARIES & WAGES - PERMANENT	117,750	122,000	122,000	120,000	120,000
101-528-7070.00	SALARIES & WAGES - PART-TIME/TEMP	12,180	15,000	15,000	15,000	15,000
101-528-7090.00	SALARIES & WAGES - OVERTIME	660	6,000	6,000	1,000	1,000
101-528-7150.00	EMPLOYER SOCIAL SECURITY	9,610	9,500	9,500	9,300	9,300
101-528-7160.00	WORKERS' COMPENSATION INS	2,890	2,900	2,900	2,500	2,500
101-528-7170.00	HEALTH CARE	36,680	60,000	60,000	48,000	48,000
101-528-7180.00	LIFE/LTD	440	700	700	700	700
101-528-7190.00	PENSION	16,300	12,800	12,800	12,800	12,800
101-528-7400.00	OPERATING SUPPLIES	630	800	800	900	900
101-528-8010.00	CONTRACTUAL SERVICES	8,850	10,000	10,000	12,000	12,000
101-528-8050.00	YARD WASTE DISPOSAL	113,720	119,000	119,000	126,000	126,000
101-528-9470.00	AUTO EXPENSE	147,720	160,000	160,000	160,000	160,000
Totals for dept 528 - YARD WASTE COLLECTION/REFUSE/COMPOST		467,430	518,700	518,700	508,200	508,200
Dept 621 - LAKE TREATMENT						
101-621-8010.10	LAKE SAMPLING/TREATMENT	22,000	60,000	60,000	22,000	22,000
101-621-8010.11	GOOSE ROUNDUP	0	650	0	0	0
Totals for dept 621 - LAKE TREATMENT		22,000	60,650	60,000	22,000	22,000
Dept 751 - RECREATION						
101-751-7060.00	SALARIES & WAGES - PERMANENT	364,580	382,700	382,700	425,000	425,000
101-751-7070.00	SALARIES & WAGES - PART-TIME/TEMP	50,240	58,900	58,900	63,730	63,730
101-751-7090.00	SALARIES & WAGES - OVERTIME	11,480	8,000	8,000	8,000	8,000
101-751-7150.00	EMPLOYER SOCIAL SECURITY	31,580	33,900	33,900	37,100	37,100
101-751-7160.00	WORKERS' COMPENSATION INS	350	400	400	300	300
101-751-7170.00	HEALTH CARE	69,890	129,900	129,900	100,000	100,000
101-751-7180.00	LIFE/LTD	1,450	1,800	1,800	1,800	1,800
101-751-7190.00	PENSION	56,240	57,500	57,500	63,800	63,800
101-751-7400.00	OPERATING SUPPLIES	6,850	3,750	3,750	4,150	4,150
101-751-8010.00	CONTRACTUAL SERVICES	11,940	38,000	38,000	43,800	43,800
101-751-9300.00	REPAIRS & MAINTENANCE	4,160	4,900	4,900	0	0
101-751-9470.00	AUTO EXPENSE	10	500	500	500	500
101-751-9550.00	MISCELLANEOUS EXPENSE	0	300	300	300	300
101-751-9560.00	DUES & SUBSCRIPTIONS	1,060	1,600	1,600	1,600	1,600
101-751-9570.00	PROFESSIONAL DEVELOPMENT	90	4,600	4,600	4,600	4,600
101-751-9640.00	BANK SERVICE FEES	15,070	14,500	14,500	15,000	15,000
101-751-9700.00	CAPITAL EXPENDITURES	0	0	0	0	0
101-751-9701.00	SMALL CAPITAL	0	1,200	1,200	3,000	3,000
101-751-9760.00	CAPITAL EXP - JOINT FACILITIES	60,000	60,000	60,000	60,000	60,000
Totals for dept 751 - RECREATION		684,990	802,450	802,450	832,680	832,680

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 101 - GENERAL FUND

GL NUMBER	DESCRIPTION	2021-22	2022-23	2022-23	2023-24	2023-24
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	DEPT REQUEST BUDGET	APPROVED BUDGET
Dept 756 - POOL PROGRAMS						
101-756-7070.00	SALARIES & WAGES - PART-TIME/TEMP	62,820	105,190	105,190	104,010	104,010
101-756-7150.00	EMPLOYER SOCIAL SECURITY	4,800	6,300	6,300	7,120	7,120
101-756-7160.00	WORKERS' COMPENSATION INS	610	700	700	600	600
101-756-7400.00	OPERATING SUPPLIES	13,840	12,100	9,100	11,550	11,550
101-756-8010.00	CONTRACTUAL SERVICES	14,860	25,000	400	6,610	6,610
101-756-8090.00	JOINT FACILITIES AGREEMENT	105,520	76,800	76,800	122,870	122,870
101-756-9210.00	GAS SERVICE	0	0	10,000	11,530	11,530
101-756-9230.00	WATER SERVICE	0	0	10,000	10,000	10,000
Totals for dept 756 - POOL PROGRAMS		202,450	226,090	218,490	274,290	274,290
Dept 771 - TREE MAINTENANCE AND REMOVAL						
101-771-7060.00	SALARIES & WAGES - PERMANENT	26,780	34,000	34,000	38,000	38,000
101-771-7070.00	SALARIES & WAGES - PART-TIME/TEMP	2,590	5,200	5,200	3,000	3,000
101-771-7090.00	SALARIES & WAGES - OVERTIME	1,070	2,000	2,000	2,000	2,000
101-771-7150.00	EMPLOYER SOCIAL SECURITY	2,240	3,000	3,000	2,800	2,800
101-771-7160.00	WORKERS' COMPENSATION INS	790	800	800	700	700
101-771-7170.00	HEALTH CARE	6,220	12,900	12,900	12,000	12,000
101-771-7180.00	LIFE/LTD	80	200	200	200	200
101-771-7190.00	PENSION	3,810	2,900	2,900	4,000	4,000
101-771-7400.00	OPERATING SUPPLIES	2,100	3,000	3,000	3,000	3,000
101-771-8010.00	CONTRACTUAL SERVICES	17,610	22,000	22,000	23,000	23,000
101-771-8060.00	TREE TRIMMING & REMOVAL	53,420	58,000	58,000	65,000	65,000
101-771-9470.00	AUTO EXPENSE	30,050	40,000	40,000	35,000	35,000
101-771-9700.00	CAPITAL EXPENDITURES	0	0	0	0	0
101-771-9701.00	SMALL CAPITAL	0	2,000	2,000	2,000	2,000
Totals for dept 771 - TREE MAINTENANCE AND REMOVAL		146,760	186,000	186,000	190,700	190,700
Dept 775 - SPECIAL EVENTS						
101-775-7070.00	SALARIES & WAGES - PART-TIME/TEMP	1,630	3,700	3,700	3,260	3,260
101-775-7090.00	SALARIES & WAGES - OVERTIME	930	2,300	2,300	2,300	2,300
101-775-7150.00	EMPLOYER SOCIAL SECURITY	190	400	400	390	390
101-775-7160.00	WORKERS' COMPENSATION INS	90	100	100	200	200
101-775-7190.00	PENSION	170	100	100	100	100
101-775-7400.00	OPERATING SUPPLIES	39,150	59,300	59,300	62,540	62,540
101-775-8010.00	CONTRACTUAL SERVICES	23,870	43,700	43,700	39,620	39,620
101-775-8800.00	COMMUNITY PROMOTION	30,550	41,300	41,300	41,600	41,600
Totals for dept 775 - SPECIAL EVENTS		96,580	150,900	150,900	150,010	150,010
Dept 777 - RECREATION PROGRAMMING						
101-777-7070.00	SALARIES & WAGES - PART-TIME/TEMP	33,570	47,400	40,400	44,520	44,520
101-777-7150.00	EMPLOYER SOCIAL SECURITY	2,570	3,600	3,600	3,400	3,400
101-777-7160.00	WORKERS' COMPENSATION INS	880	900	900	1,000	1,000
101-777-7400.00	OPERATING SUPPLIES	2,480	6,500	6,500	5,010	5,010
101-777-8010.00	CONTRACTUAL SERVICES	41,930	22,400	47,000	43,370	43,370
Totals for dept 777 - RECREATION PROGRAMMING		81,430	80,800	98,400	97,300	97,300
Dept 778 - GROUNDS MAINTENANCE						
101-778-7060.00	SALARIES & WAGES - PERMANENT	122,400	149,800	104,000	121,000	121,000
101-778-7070.00	SALARIES & WAGES - PART-TIME/TEMP	34,980	24,000	55,000	45,000	45,000
101-778-7090.00	SALARIES & WAGES - OVERTIME	4,000	4,800	4,800	4,000	4,000
101-778-7150.00	EMPLOYER SOCIAL SECURITY	12,060	13,400	13,400	15,000	15,000
101-778-7160.00	WORKERS' COMPENSATION INS	1,490	1,500	1,500	1,300	1,300
101-778-7170.00	HEALTH CARE	39,030	65,000	56,000	48,000	48,000
101-778-7180.00	LIFE/LTD	530	800	800	400	400
101-778-7190.00	PENSION	19,160	22,500	18,000	17,000	17,000
101-778-7400.00	OPERATING SUPPLIES	32,780	35,700	35,700	37,300	37,300
101-778-8010.00	CONTRACTUAL SERVICES	9,770	1,700	1,700	3,500	3,500
101-778-8080.00	GROUNDS MAINTENANCE	81,690	120,700	83,700	88,950	88,950
101-778-9300.00	REPAIRS & MAINTENANCE	9,690	8,500	8,500	8,500	8,500
101-778-9470.00	AUTO EXPENSE	27,850	25,000	25,000	25,000	25,000
101-778-9560.00	DUES & SUBSCRIPTIONS	360	400	400	400	400
101-778-9570.00	PROFESSIONAL DEVELOPMENT	410	2,000	2,000	2,000	2,000
101-778-9700.00	CAPITAL EXPENDITURES	0	0	0	9,600	9,600
Totals for dept 778 - GROUNDS MAINTENANCE		396,200	475,800	410,500	426,950	426,950

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 101 - GENERAL FUND

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2023-24 DEPT REQUEST BUDGET	2023-24 APPROVED BUDGET
Dept 779 - RECREATION SPORTS						
101-779-7070.00	SALARIES & WAGES - PART-TIME/TEMP	73,110	80,110	66,110	96,600	96,600
101-779-7080.00	CONTRACTUAL WAGES	35,870	41,050	41,050	50,420	50,420
101-779-7150.00	EMPLOYER SOCIAL SECURITY	5,590	6,000	6,000	7,390	7,390
101-779-7160.00	WORKERS' COMPENSATION INS	610	700	700	700	700
101-779-7400.00	OPERATING SUPPLIES	26,660	39,570	39,750	56,780	56,780
101-779-8010.00	CONTRACTUAL SERVICES	18,510	11,750	25,750	6,450	6,450
101-779-9701.00	SMALL CAPITAL	0	1,600	1,600	10,000	10,000
Totals for dept 779 - RECREATION SPORTS		160,350	180,780	180,960	228,340	228,340
Dept 781 - MIDDLE SCHOOL SPORTS						
101-781-7070.00	SALARIES & WAGES - PART-TIME/TEMP	41,510	46,860	46,860	47,560	47,560
101-781-7080.00	CONTRACTUAL WAGES	5,460	5,860	5,860	5,700	5,700
101-781-7150.00	EMPLOYER SOCIAL SECURITY	3,180	3,470	3,470	3,620	3,620
101-781-7160.00	WORKERS' COMPENSATION INS	530	600	600	600	600
101-781-7400.00	OPERATING SUPPLIES	6,790	11,250	11,250	11,110	11,110
101-781-8010.00	CONTRACTUAL SERVICES	700	1,400	1,400	1,420	1,420
Totals for dept 781 - MIDDLE SCHOOL SPORTS		58,170	69,440	69,440	70,010	70,010
Dept 783 - AQUATIC CLUB (WAVES)						
101-783-7070.00	SALARIES & WAGES - PART-TIME/TEMP	19,290	43,260	43,260	41,790	41,790
101-783-7150.00	EMPLOYER SOCIAL SECURITY	1,480	2,900	2,900	3,200	3,200
101-783-7160.00	WORKERS' COMPENSATION INS	180	200	200	400	400
101-783-7400.00	OPERATING SUPPLIES	1,980	400	400	840	840
101-783-8010.00	CONTRACTUAL SERVICES	3,880	5,000	0	0	0
101-783-8090.00	JOINT FACILITIES AGREEMENT	75,300	73,400	73,400	80,700	80,700
101-783-9210.00	GAS SERVICE	0	0	6,200	3,620	3,620
101-783-9230.00	WATER SERVICE	0	0	1,500	3,120	3,120
Totals for dept 783 - AQUATIC CLUB (WAVES)		102,110	125,160	127,860	133,670	133,670
Dept 875 - GENERAL ADMINISTRATION						
101-875-7140.00	FRINGE BENEFITS	1,460	0	0	0	0
101-875-7190.01	DB PENSION	1,101,440	1,100,000	1,300,000	1,300,000	1,300,000
101-875-8010.00	CONTRACTUAL SERVICES	1,640	1,700	1,700	1,700	1,700
101-875-8012.00	REGIS	20,460	25,000	25,000	25,000	25,000
101-875-8100.00	INSURANCE PREMIUMS	127,940	140,000	126,000	140,000	140,000
101-875-9300.00	INSURANCE CLAIMS	16,570	0	0	0	0
101-875-9420.00	DEBT SERVICE PAYMENTS ON IPA	44,060	35,170	35,170	0	0
101-875-9700.00	CAPITAL EXPENDITURES	0	10,000	10,000	10,000	10,000
101-875-9701.00	SMALL CAPITAL	0	0	4,400	0	0
Totals for dept 875 - GENERAL ADMINISTRATION		1,313,570	1,311,870	1,502,270	1,476,700	1,476,700
Dept 965 - TRANSFERS OUT						
101-965-9950.03	TRANS TO LOCAL STREET FUND	500,000	500,000	500,000	500,000	500,000
101-965-9950.11	TRANS TO MUNICIPAL STREET FUND	500,000	500,000	500,000	500,000	500,000
101-965-9950.98	TRANS TO CAPITAL PROJ FUND	628,900	70,000	70,000	70,000	70,000
Totals for dept 965 - TRANSFERS OUT		1,628,900	1,070,000	1,070,000	1,070,000	1,070,000
APPROPRIATIONS - FUND 101		12,213,800	13,555,710	13,589,010	13,897,100	13,897,100

# Street Funds Budget Summary

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The City has 47.2 miles of major and local streets. A decline in the condition of these streets can have many effects including property values, business activity and operating expenditures. The Major Streets Fund and Local Street Fund accounts for funds specifically intended for the maintenance and construction of major streets. Funding is provided from Public Act 51 State Shared Gas and Weight Tax and transfers from the General Fund and the Municipal Street Fund.

In the current fiscal year, the transfer from the General Fund totals \$1,000,000, which equates to 1.11 mills. The Local Street Fund is budgeted to receive \$500,000 and the Municipal Street Fund is budgeted to receive \$500,000.

A Street and Sidewalk millage proposal passed in May 2015. A Municipal Street Fund was created to account for these funds. The major items that will be accounted for out of this fund are the following:

- Property Tax Revenue
- Storm Drain Improvements
- Sidewalk Expenditures
- Right-of-Way Expenditures

The purpose of the Municipal Street Fund is to ensure that funding sources related to infrastructure activities are segregated based on defined/permitted activities as established by the State of Michigan and by the City Street and Sidewalk Funding Policy. Routine and preventative maintenance activities will continue to be spent out of the Major and Local Street Funds with accordance with Act 51 PA 1951, as amended. A list of FY 2023-24 street capital projects can be found in the within the Capital Improvements section of this book.

## **ECONOMIC CHALLENGES**

Monies received from the Michigan Transportation Fund (“gas tax”) are a major outside source of revenue in the City’s Major and Local Street Funds. This revenue source is also unpredictable and has a history of fluctuating depending on the state economy, the amount of gasoline purchased and the politics of State budgeting, and the increase of electric vehicles, amongst other variables have not provided a stable revenue source. The budget reflects the maximum millage rate allowed under the Headlee Amendment and an expected MTF funding for FY 2023-24.

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 202 - MAJOR STREET FUND

GL NUMBER	DESCRIPTION	2021-22	2022-23	2022-23	2023-24	2023-24
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	DEPT REQUEST BUDGET	APPROVED BUDGET
<b>ESTIMATED REVENUES</b>						
Dept 000						
202-000-5390.01	MONIES RECEIVED FROM STATE	975,220	1,054,760	1,054,760	1,061,330	1,061,330
202-000-5390.02	OTHER STATE DISTRIBUTIONS	35,730	0	0	0	0
202-000-5800.00	MONIES RECEIVED FROM CITY OF GR	16,760	0	0	0	0
202-000-6540.00	MISCELLANEOUS REVENUE	5,000	0	0	0	0
202-000-6650.00	INTEREST ON INVESTMENTS	600	0	0	0	0
Totals for dept 000		1,033,310	1,054,760	1,054,760	1,061,330	1,061,330
Dept 930 - TRANSFERS IN						
202-930-6900.11	TRANS FROM MUNICIPAL STREET FUND	300,000	570,040	570,040	380,170	380,170
Totals for dept 930 - TRANSFERS IN		300,000	570,040	570,040	380,170	380,170
ESTIMATED REVENUES - FUND 202		1,333,310	1,624,800	1,624,800	1,441,500	1,441,500
<b>APPROPRIATIONS</b>						
Dept 447 - CITY ENGINEERING						
202-447-7060.00	SALARIES & WAGES - PERMANENT	35,400	41,800	41,800	42,600	42,600
202-447-7150.00	EMPLOYER SOCIAL SECURITY	2,590	3,200	3,200	3,300	3,300
202-447-7160.00	WORKERS' COMPENSATION INS	920	1,000	1,000	700	700
202-447-7170.00	HEALTH CARE	12,810	18,600	18,600	10,000	10,000
202-447-7180.00	LIFE/LTD	160	200	200	200	200
202-447-7190.00	PENSION	5,370	6,300	6,300	6,400	6,400
202-447-7400.00	OPERATING SUPPLIES	670	600	600	600	600
202-447-8010.00	CONTRACTUAL SERVICES	27,490	10,000	20,000	15,000	15,000
202-447-9470.00	AUTO EXPENSE	2,280	3,000	3,000	3,000	3,000
202-447-9550.00	MISCELLANEOUS EXPENSE	580	0	0	0	0
202-447-9570.00	PROFESSIONAL DEVELOPMENT	0	600	600	500	500
Totals for dept 447 - CITY ENGINEERING		88,270	85,300	95,300	82,300	82,300
Dept 451 - STREET CONSTRUCTION						
202-451-9730.00	STREET CONSTRUCTION EXPENSE	189,020	361,000	332,250	226,900	226,900
202-451-9730.21	HALL STREET (WILSHIRE TO PLYMOUTH)	73,670	130,000	109,000	0	0
202-451-9730.22	HALL ST (LAKE TO WILSHIRE)	194,620	0	0	0	0
Totals for dept 451 - STREET CONSTRUCTION		457,310	491,000	441,250	226,900	226,900
Dept 463 - ROUTINE MAINTENANCE						
202-463-7060.00	SALARIES & WAGES - PERMANENT	70,580	59,800	59,800	64,500	64,500
202-463-7070.00	SALARIES & WAGES - PART-TIME/TEMP	8,110	10,200	10,200	5,800	5,800
202-463-7090.00	SALARIES & WAGES - OVERTIME	400	1,500	1,500	1,500	1,500
202-463-7150.00	EMPLOYER SOCIAL SECURITY	5,840	5,500	5,500	5,500	5,500
202-463-7160.00	WORKERS' COMPENSATION INS	1,150	1,200	1,200	900	900
202-463-7170.00	HEALTH CARE	18,840	30,400	30,400	27,000	27,000
202-463-7180.00	LIFE/LTD	320	400	400	300	300
202-463-7190.00	PENSION	9,800	6,500	6,500	6,600	6,600
202-463-7400.11	EMPLOYEE SAFETY GEAR	2,530	2,000	2,000	2,100	2,100
202-463-7400.12	ASPHALT	5,920	7,000	7,000	7,000	7,000
202-463-7400.13	CEMENT	6,480	8,000	8,000	7,000	7,000
202-463-7400.27	MISC MATERIALS AND TOOLS	1,740	3,100	5,000	4,000	4,000
202-463-7400.29	SPRAY PATCH/STONE/EMULSION	0	10,000	9,000	0	0
202-463-7400.30	ASPHALT OVERLAY, MASTIC & CRACK SEAL	23,010	22,000	22,000	20,000	20,000
202-463-8010.00	CONTRACTUAL SERVICES	67,080	115,000	115,000	110,000	110,000
202-463-8010.02	UNIFORMS	2,100	3,400	3,400	3,500	3,500
202-463-8010.43	STORM SEWER	120	2,000	2,000	0	0
202-463-8010.51	CONTRACTUAL ENGINEERING	0	6,000	6,000	4,000	4,000
202-463-9470.00	AUTO EXPENSE	27,430	25,000	25,000	25,000	25,000
202-463-9700.00	CAPITAL EXPENDITURES	0	15,000	15,000	8,500	8,500
202-463-9700.07	MANHOLE CASTING REPLACEMENT/REHAB	101,690	100,000	100,000	100,000	100,000
Totals for dept 463 - ROUTINE MAINTENANCE		353,140	434,000	434,900	403,200	403,200

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 202 - MAJOR STREET FUND

GL NUMBER	DESCRIPTION	2021-22	2022-23	2022-23	2023-24	2023-24
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	DEPT REQUEST BUDGET	APPROVED BUDGET
Dept 474 - TRAFFIC SERVICES						
202-474-7060.00	SALARIES & WAGES - PERMANENT	6,250	4,800	10,000	4,900	4,900
202-474-7090.00	SALARIES & WAGES - OVERTIME	310	0	0	0	0
202-474-7150.00	EMPLOYER SOCIAL SECURITY	480	400	800	400	400
202-474-7160.00	WORKERS' COMPENSATION INS	60	100	100	100	100
202-474-7170.00	HEALTH CARE	1,720	2,500	5,000	2,000	2,000
202-474-7180.00	LIFE/LTD	30	200	200	100	100
202-474-7190.00	PENSION	900	500	1,500	600	600
202-474-7400.14	SIGNS, POSTS, BARRICADES	24,940	25,000	25,000	25,000	25,000
202-474-7400.15	ROAD PAINT-CURB/STRIPING	1,100	0	0	0	0
202-474-8010.12	GR, KENT CNTY, CONSUMERS, SIGNALS	31,870	22,000	30,000	32,000	32,000
202-474-8010.13	PAVEMENT MARKINGS	27,700	65,000	61,820	65,000	65,000
202-474-8010.39	TRAFFIC STUDY	4,660	6,000	6,000	6,000	6,000
202-474-9470.00	AUTO EXPENSE	2,510	3,000	3,000	3,000	3,000
202-474-9700.00	CAPITAL EXPENDITURES	0	30,000	30,000	215,000	215,000
202-474-9701.00	SMALL CAPITAL	13,090	0	40,000	30,000	30,000
Totals for dept 474 - TRAFFIC SERVICES		115,620	159,500	213,420	384,100	384,100
Dept 478 - WINTER MAINTENANCE						
202-478-7040.00	ON-CALL PAY	3,800	4,000	4,000	4,000	4,000
202-478-7060.00	SALARIES & WAGES - PERMANENT	42,860	41,900	41,900	42,500	42,500
202-478-7070.00	SALARIES & WAGES - PART-TIME/TEMP	240	300	300	300	300
202-478-7090.00	SALARIES & WAGES - OVERTIME	6,240	10,000	10,000	10,000	10,000
202-478-7150.00	EMPLOYER SOCIAL SECURITY	3,900	4,000	4,000	4,100	4,100
202-478-7160.00	WORKERS' COMPENSATION INS	1,940	2,300	2,300	1,500	1,500
202-478-7170.00	HEALTH CARE	19,780	21,300	21,300	17,000	17,000
202-478-7180.00	LIFE/LTD	230	200	200	200	200
202-478-7190.00	PENSION	7,260	5,500	5,500	5,600	5,600
202-478-7400.16	ROAD SALT	53,350	46,000	46,000	52,000	52,000
202-478-7400.17	UNDERBODY & PLOW BLADES	11,010	7,200	7,200	8,500	8,500
202-478-7400.21	DIRT	0	1,000	1,000	800	800
202-478-7400.28	MISC PARTS/SUPPLIES	4,160	2,500	2,500	2,500	2,500
202-478-9470.00	AUTO EXPENSE	49,800	60,000	60,000	60,000	60,000
202-478-9700.00	CAPITAL EXPENDITURES	0	45,500	58,150	31,000	31,000
202-478-9701.00	SMALL CAPITAL	0	0	3,180	0	0
Totals for dept 478 - WINTER MAINTENANCE		204,570	251,700	267,530	240,000	240,000
Dept 483 - STREET ADMINISTRATION						
202-483-7060.00	SALARIES & WAGES - PERMANENT	48,750	63,300	63,300	65,300	65,300
202-483-7090.00	SALARIES & WAGES - OVERTIME	640	1,500	1,500	1,500	1,500
202-483-7150.00	EMPLOYER SOCIAL SECURITY	3,590	2,000	2,000	2,100	2,100
202-483-7160.00	WORKERS' COMPENSATION INS	120	200	200	200	200
202-483-7170.00	HEALTH CARE	12,970	19,600	19,600	16,000	16,000
202-483-7180.00	LIFE/LTD	230	300	300	300	300
202-483-7190.00	PENSION	7,480	3,700	3,700	3,800	3,800
202-483-8070.00	GENERAL FUND FEES	15,000	15,000	15,000	15,000	15,000
202-483-9470.00	AUTO EXPENSE	0	100	100	0	0
202-483-9550.16	ADVERTISING	660	600	600	500	500
202-483-9560.00	DUES & SUBSCRIPTIONS	120	1,000	1,000	300	300
202-483-9570.00	PROFESSIONAL DEVELOPMENT	0	1,000	1,000	0	0
Totals for dept 483 - STREET ADMINISTRATION		89,560	108,300	108,300	105,000	105,000
APPROPRIATIONS - FUND 202		1,308,470	1,529,800	1,560,700	1,441,500	1,441,500

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 203 - LOCAL STREET FUND

GL NUMBER	DESCRIPTION	2021-22	2022-23	2022-23	2023-24	2023-24
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	DEPT REQUEST BUDGET	APPROVED BUDGET
<b>ESTIMATED REVENUES</b>						
203-000-5390.01	MONIES RECEIVED FROM STATE	366,200	393,850	393,850	397,930	397,930
203-000-5390.02	OTHER STATE DISTRIBUTIONS	31,150	0	0	0	0
203-000-6650.00	INTEREST ON INVESTMENTS	20	0	0	0	0
Totals for dept 000		397,370	393,850	393,850	397,930	397,930
Dept 930 - TRANSFERS IN						
203-930-6900.01	TRANS FROM GENERAL FUND	500,000	500,000	500,000	500,000	500,000
203-930-6900.11	TRANS FROM MUNICIPAL STREET FUND	811,900	1,016,000	1,016,000	1,544,770	1,544,770
Totals for dept 930 - TRANSFERS IN		1,311,900	1,516,000	1,516,000	2,044,770	2,044,770
ESTIMATED REVENUES - FUND 203		1,709,270	1,909,850	1,909,850	2,442,700	2,442,700
<b>APPROPRIATIONS</b>						
Dept 447 - CITY ENGINEERING						
203-447-7060.00	SALARIES & WAGES - PERMANENT	35,420	41,800	41,800	42,600	42,600
203-447-7070.00	SALARIES & WAGES - PART-TIME/TEMP	20	0	0	0	0
203-447-7150.00	EMPLOYER SOCIAL SECURITY	2,570	3,200	3,200	3,300	3,300
203-447-7160.00	WORKERS' COMPENSATION INS	920	1,000	1,000	800	800
203-447-7170.00	HEALTH CARE	12,810	18,600	18,600	10,000	10,000
203-447-7180.00	LIFE/LTD	160	300	300	200	200
203-447-7190.00	PENSION	5,380	6,300	6,300	6,400	6,400
203-447-7400.00	OPERATING SUPPLIES	430	400	400	400	400
203-447-8010.00	CONTRACTUAL SERVICES	18,840	9,000	20,000	15,000	15,000
203-447-9470.00	AUTO EXPENSE	2,220	1,500	1,500	1,500	1,500
203-447-9570.00	PROFESSIONAL DEVELOPMENT	0	500	500	500	500
Totals for dept 447 - CITY ENGINEERING		78,770	82,600	93,600	80,700	80,700
Dept 451 - STREET CONSTRUCTION						
203-451-9730.00	STREET CONSTRUCTION EXPENSE	982,000	1,126,000	1,126,000	1,285,100	1,285,100
203-451-9730.02	OTHER STREET EXPENDITURES	34,910	40,000	29,840	40,000	40,000
Totals for dept 451 - STREET CONSTRUCTION		1,016,910	1,166,000	1,155,840	1,325,100	1,325,100
Dept 463 - ROUTINE MAINTENANCE						
203-463-7060.00	SALARIES & WAGES - PERMANENT	72,450	59,200	59,200	63,800	63,800
203-463-7070.00	SALARIES & WAGES - PART-TIME/TEMP	8,860	10,200	10,200	5,800	5,800
203-463-7090.00	SALARIES & WAGES - OVERTIME	390	1,200	1,200	1,200	1,200
203-463-7150.00	EMPLOYER SOCIAL SECURITY	6,030	5,400	5,400	5,500	5,500
203-463-7160.00	WORKERS' COMPENSATION INS	1,150	1,200	1,200	900	900
203-463-7170.00	HEALTH CARE	23,090	30,100	30,100	26,000	26,000
203-463-7180.00	LIFE/LTD	330	400	400	300	300
203-463-7190.00	PENSION	10,030	6,400	6,400	6,500	6,500
203-463-7400.00	OPERATING SUPPLIES	310	2,100	3,100	3,000	3,000
203-463-7400.11	EMPLOYEE SAFETY GEAR	2,530	2,000	2,000	2,100	2,100
203-463-7400.12	ASPHALT	5,850	8,000	7,000	7,000	7,000
203-463-7400.13	CEMENT	7,020	10,000	10,000	10,000	10,000
203-463-7400.27	MISC. MATERIALS AND TOOLS	2,330	4,000	4,000	3,500	3,500
203-463-7400.29	SPRAY PATCH/STONE/EMULSION	0	6,000	6,000	0	0
203-463-7400.30	ASPHALT OVERLAY, MASTIC & CRACK SEAL	15,730	20,000	20,000	20,000	20,000
203-463-8010.00	CONTRACTUAL SERVICES	37,850	75,000	61,510	75,000	75,000
203-463-8010.02	UNIFORMS	2,100	3,200	3,200	3,300	3,300
203-463-8010.43	ENGINEERING CONTRACTUAL	4,580	6,200	6,200	6,000	6,000
203-463-8010.44	DUST CONTROL - LIQUID CALCIUM CHLORIDE	3,200	3,300	3,300	4,000	4,000
203-463-8010.50	DPW CRACK SEAL	4,500	10,000	10,000	10,000	10,000
203-463-9350.08	CDBG SIDEWALKS	0	0	0	0	0
203-463-9470.00	AUTO EXPENSE	27,120	25,000	25,000	25,000	25,000
203-463-9700.00	CAPITAL EXPENDITURES	20,730	115,000	115,000	358,500	358,500
Totals for Dept 463 - ROUTINE MAINTENANCE		256,180	403,900	390,410	637,400	637,400

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 203 - LOCAL STREET FUND

GL NUMBER	DESCRIPTION	2021-22	2022-23	2022-23	2023-24	2023-24
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	DEPT REQUEST BUDGET	APPROVED BUDGET
Dept 474 - TRAFFIC SERVICES						
203-474-7060.00	SALARIES & WAGES - PERMANENT	6,230	4,800	4,800	4,900	4,900
203-474-7090.00	SALARIES & WAGES - OVERTIME	160	500	500	500	500
203-474-7150.00	EMPLOYER SOCIAL SECURITY	470	500	500	500	500
203-474-7160.00	WORKERS' COMPENSATION INS	60	100	100	100	100
203-474-7170.00	HEALTH CARE	1,870	2,500	2,500	2,000	2,000
203-474-7180.00	LIFE/LTD	30	200	200	200	200
203-474-7190.00	PENSION	880	600	600	600	600
203-474-7400.14	SIGNS, POSTS, BARRICADES	20,350	24,000	24,000	24,000	24,000
203-474-7400.15	ROAD PAINT-CURB/STRIPING	0	2,000	2,000	2,000	2,000
203-474-8010.00	CONTRACTUAL SERVICES	0	5,000	1,820	4,000	4,000
203-474-8010.13	PAVEMENT MARKINGS	0	2,500	2,500	4,000	4,000
203-474-9470.00	AUTO EXPENSE	2,380	3,000	3,000	3,000	3,000
Totals for dept 474 - TRAFFIC SERVICES		32,430	45,700	42,520	45,800	45,800
Dept 478 - WINTER MAINTENANCE						
203-478-7060.00	SALARIES & WAGES - PERMANENT	41,830	42,400	42,400	43,000	43,000
203-478-7070.00	SALARIES & WAGES - PART-TIME/TEMP	240	300	300	300	300
203-478-7090.00	SALARIES & WAGES - OVERTIME	1,900	6,000	6,000	6,000	6,000
203-478-7150.00	EMPLOYER SOCIAL SECURITY	3,230	3,700	3,700	3,800	3,800
203-478-7160.00	WORKERS' COMPENSATION INS	1,940	2,300	2,300	1,500	1,500
203-478-7170.00	HEALTH CARE	15,610	21,600	21,600	17,000	17,000
203-478-7180.00	LIFE/LTD	190	200	200	200	200
203-478-7190.00	PENSION	6,010	5,100	5,100	5,200	5,200
203-478-7400.00	OPERATING SUPPLIES	1,100	1,000	1,000	1,000	1,000
203-478-7400.16	ROAD SALT	52,130	55,000	55,000	60,000	60,000
203-478-7400.17	UNDERBODY & PLOW BLADES	11,010	7,200	7,200	9,000	9,000
203-478-7400.21	DIRT	0	800	800	400	400
203-478-7400.28	MISC PARTS/SUPPLIES	2,970	1,700	1,700	2,000	2,000
203-478-9470.00	AUTO EXPENSE	41,690	60,000	60,000	60,000	60,000
203-478-9700.00	CAPITAL EXPENDITURES	0	45,500	58,150	31,000	31,000
203-478-9701.00	SMALL CAPITAL	0	0	3,180	0	0
Totals for dept 478 - WINTER MAINTENANCE		179,850	252,800	268,630	240,400	240,400
Dept 483 - STREET ADMINISTRATION						
203-483-7060.00	SALARIES & WAGES - PERMANENT	48,740	63,300	63,300	65,300	65,300
203-483-7090.00	SALARIES & WAGES - OVERTIME	640	1,500	1,500	1,500	1,500
203-483-7150.00	EMPLOYER SOCIAL SECURITY	3,590	5,000	5,000	5,200	5,200
203-483-7160.00	WORKERS' COMPENSATION INS	120	200	200	200	200
203-483-7170.00	HEALTH CARE	12,970	19,600	19,600	16,000	16,000
203-483-7180.00	LIFE/LTD	230	300	300	300	300
203-483-7190.00	PENSION	7,480	9,500	9,500	9,800	9,800
203-483-8070.00	GENERAL FUND FEES	15,000	15,000	15,000	15,000	15,000
203-483-9470.00	AUTO EXPENSE	0	300	300	0	0
Totals for dept 483 - STREET ADMINISTRATION		88,770	114,700	114,700	113,300	113,300
APPROPRIATIONS - FUND 203		1,652,910	2,065,700	2,065,700	2,442,700	2,442,700

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 204 - MUNICIPAL STREET FUND

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2023-24 DEPT REQUEST BUDGET	2023-24 APPROVED BUDGET
<b>ESTIMATED REVENUES</b>						
Dept 000						
204-000-4020.00	TAX REVENUE-CITY OF EGR	1,416,820	1,502,440	1,502,440	1,576,500	1,576,500
204-000-4450.00	INTEREST & PENALTIES ON TAXES	1,360	2,000	2,000	2,000	2,000
204-000-6540.00	MISCELLANEOUS REVENUE	10,900	0	0	0	0
204-000-6650.00	INTEREST ON INVESTMENTS	2,130	5,000	5,000	5,000	5,000
Totals for dept 000		1,431,210	1,509,440	1,509,440	1,583,500	1,583,500
Dept 930 - TRANSFERS IN						
204-930-6900.01	TRANS FROM GENERAL FUND	500,000	500,000	500,000	500,000	500,000
204-930-6900.06	TRANS FROM SPECIAL ASSESSMENT FUND	26,070	15,000	15,000	10,500	10,500
Totals for dept 930 - TRANSFERS IN		526,070	515,000	515,000	510,500	510,500
ESTIMATED REVENUES - FUND 204		1,957,280	2,024,440	2,024,440	2,094,000	2,094,000
<b>APPROPRIATIONS</b>						
Dept 444 - SIDEWALKS						
204-444-9350.02	NEW SIDEWALKS EXP	40,100	50,000	50,000	50,000	50,000
204-444-9350.04	SIDEWALK REPAIR PROGRAM	148,260	150,000	150,000	150,000	150,000
Totals for dept 444 - SIDEWALKS		188,360	200,000	200,000	200,000	200,000
Dept 445 - STORM SEWER						
204-445-8010.43	STORM SEWER	12,090	4,000	5,000	5,000	5,000
204-445-8200.00	STORM WATER PERMITS	16,790	17,000	15,290	17,250	17,250
204-445-9700.00	CAPITAL EXPENDITURES	141,350	200,000	200,000	434,000	434,000
NET OF REVENUES/APPROPRIATIONS - 445 - STORM SEWER		170,230	221,000	220,290	456,250	456,250
Dept 451 - STREET CONSTRUCTION						
204-451-9730.03	GRAVEL ROAD IMPROV-SAD	0	5,000	5,000	5,000	5,000
NET OF REVENUES/APPROPRIATIONS - 451 - STREET CONSTRUCTIC		0	5,000	5,000	5,000	5,000
Dept 965 - TRANSFERS OUT						
204-965-9950.02	TRANS TO MAJOR STREET FUND	300,000	570,040	570,040	380,170	380,170
204-965-9950.03	TRANS TO LOCAL STREET FUND	811,900	1,016,000	1,016,000	1,544,770	1,544,770
NET OF REVENUES/APPROPRIATIONS - 965 - TRANSFERS OUT		1,111,900	1,586,040	1,586,040	1,924,940	1,924,940
APPROPRIATIONS - FUND 204		1,470,490	2,012,040	2,011,330	2,586,190	2,586,190

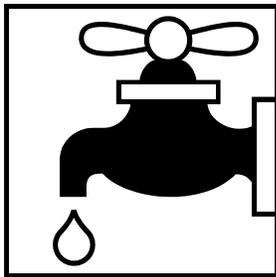
# Water/Sewer Fund Budget Summary

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The Water and Sewer Fund is used to account for the operations of the City's sewer and water department that provides sewer and water services on a user charge basis. No property tax revenue is allocated to this fund.

The FY 2023-24 budget contains \$1,328,000 for water/sewer capital projects. A summary of the water/sewer capital needs is presented in the Capital Improvements section of this book. All proposed water/sewer projects are coordinated with the street capital projects.

The total proposed revenues for the Water and Sewer Fund are \$5,169,870 and includes a 10% overall rate increase to fund a lead service line replacement program.



**Fixed Readiness-to-Serve (RTS) Rates** are charged to all customers for operations and for the maintenance, repair and replacement of the water and sewer infrastructure. The proposed increased RTS monthly rate is \$46.97 for residential and based on the size of the meter for commercial. In addition, there is a RTS premium of \$3.54 for each 1,000 gallons over 7,000 gallons for residential properties and a premium of \$2.36 per 1,000 gallons for commercial properties using over 500,000 gallons.

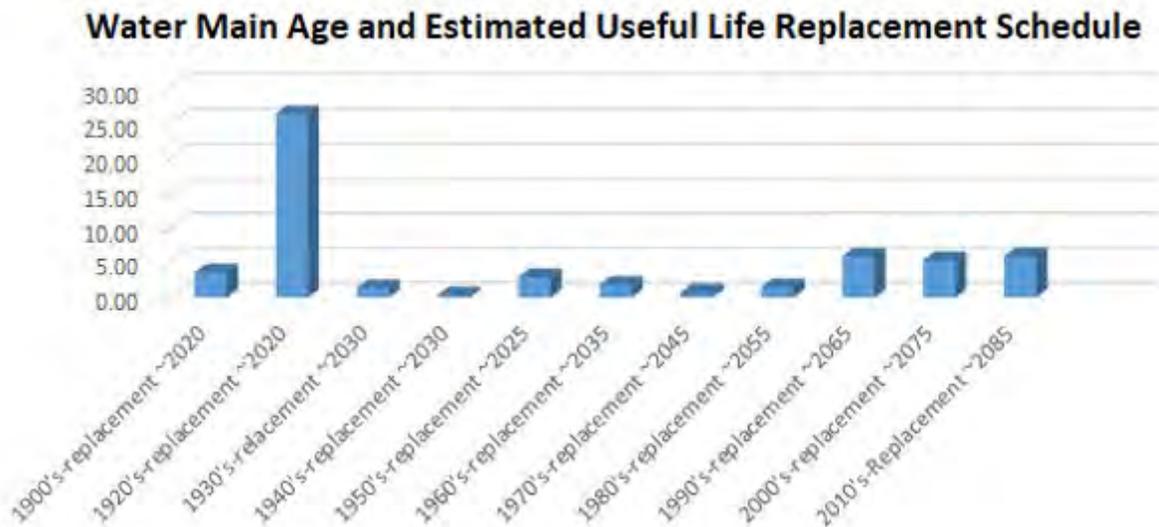
**Variable Usage Rates** cover the costs of purchasing the water and treating the sewer, which is passed on from the City of Grand Rapids. The amount billed to a user is based on the amount of actual water used and a yearly average for sewer. The proposed rate adjustments per 1,000 gallons of water equals \$2.36 and for sewer equals \$4.79.

## **ECONOMIC CHALLENGES:**

Water and Sewer Fund needs to maintain cash balance in an amount necessary to provide sufficient cash flow for operations as well as providing a reserve accumulation to pay for unanticipated capital replacement and repair. The Water and Sewer Fund is only budgeting to maintain the lowest level of ending cash needed at this time. With future capital projects continuing forward for the City of Grand Rapids and capital investments in East Grand Rapids, rates will need to be considered this next year to reflect infrastructure investment.

The ending cash balance is projected to be \$1.3 Million at June 30, 2023.

The age of the City's water infrastructure is shown as follows:



*Water utilities must make a substantial reinvestment in infrastructure over the next 30 years. The oldest cast iron pipes, dating to the late 1800s, have an average life expectancy of about 120 years. Because of changing materials and manufacturing techniques, pipes laid in the 1920s have an average life expectancy of about 100 years, and pipes laid in the post-World War II boom can be expected to last about 75 years.*

-American Water Works Association

Based on the water main age and estimated useful life replacement schedule graph above and the statement from American Water Works Association, the remaining life expectancy of the City's water main is shown below.

Estimated useful life expectancy:

- 1890-1920= 120 years
- 1920-1945= 100 years
- 1945-current=75 years

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 592 - WATER & SEWER FUND

GL NUMBER	DESCRIPTION	2021-22	2022-23	2022-23	2023-24	2023-24
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	DEPT REQUEST BUDGET	APPROVED BUDGET
<b>ESTIMATED REVENUES</b>						
Dept 000						
592-000-6540.00	MISCELLANEOUS REVENUE	220	0	0	0	0
592-000-6570.00	PENALTIES & INTEREST	45,510	45,000	45,000	45,000	45,000
592-000-6650.00	INTEREST ON INVESTMENTS	10	0	0	0	0
Totals for dept 000		45,740	45,000	45,000	45,000	45,000
Dept 600 - CHARGES FOR CURRENT SERVICES						
592-600-6400.00	WATER READINESS	2,441,100	2,472,000	2,472,000	2,546,160	2,902,620
592-600-6420.00	METERED WATER SALES	1,089,980	1,081,500	1,081,500	1,113,950	885,000
592-600-6460.00	SEWAGE DISPOSAL CHARGES	1,012,410	978,500	978,500	980,110	1,317,250
592-600-6470.00	WATER TAP & METER REVENUE	10,190	10,000	10,000	10,000	10,000
592-600-6540.00	MISCELLANEOUS REVENUE	15,190	10,000	10,000	10,000	10,000
Totals for dept 600 - CHARGES FOR CURRENT SERVICES		4,568,870	4,552,000	4,552,000	4,660,220	5,124,870
ESTIMATED REVENUES - FUND 592		4,614,610	4,597,000	4,597,000	4,705,220	5,169,870
<b>APPROPRIATIONS</b>						
Dept 447 - CITY ENGINEERING						
592-447-7060.00	SALARIES & WAGES - PERMANENT	35,400	41,800	41,800	42,600	42,600
592-447-7150.00	EMPLOYER SOCIAL SECURITY	2,590	3,200	3,200	3,300	3,300
592-447-7160.00	WORKERS' COMPENSATION INS	110	200	200	100	100
592-447-7170.00	HEALTH CARE	12,810	18,700	18,700	10,000	10,000
592-447-7180.00	LIFE/LTD	160	300	300	150	150
592-447-7190.00	PENSION	5,370	6,300	6,300	6,400	6,400
592-447-7400.00	OPERATING SUPPLIES	0	200	200	200	200
592-447-8010.00	CONTRACTUAL SERVICES	0	300	300	0	0
592-447-9470.00	AUTO EXPENSE	1,580	500	500	500	500
592-447-9570.00	PROFESSIONAL DEVELOPMENT	0	700	700	600	600
Totals for dept 447 - CITY ENGINEERING		58,020	72,200	72,200	63,850	63,850

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 592 - WATER & SEWER FUND

GL NUMBER	DESCRIPTION	2021-22	2022-23	2022-23	2023-24	2023-24
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	DEPT REQUEST BUDGET	APPROVED BUDGET
Dept 542 - MAINS AND HYDRANTS						
592-542-7040.00	ON-CALL PAY	15,620	16,000	16,000	17,000	17,000
592-542-7060.00	SALARIES & WAGES - PERMANENT	280,470	274,900	274,900	279,130	279,130
592-542-7070.00	SALARIES & WAGES - PART-TIME/TEMP	1,180	3,000	3,000	2,000	2,000
592-542-7090.00	SALARIES & WAGES - OVERTIME	4,080	16,000	16,000	10,000	10,000
592-542-7150.00	EMPLOYER SOCIAL SECURITY	22,470	22,300	22,300	22,600	22,600
592-542-7160.00	WORKERS' COMPENSATION INS	2,540	2,900	2,900	2,400	2,400
592-542-7170.00	HEALTH CARE	100,880	135,400	135,400	107,000	107,000
592-542-7180.00	LIFE/LTD	1,340	1,300	1,300	1,300	1,300
592-542-7190.00	PENSION	43,130	30,100	30,100	30,600	30,600
592-542-7400.00	OPERATING SUPPLIES	1,320	2,000	2,000	2,200	2,200
592-542-7400.11	EMPLOYEE SAFETY GEAR	3,380	2,200	2,200	2,300	2,300
592-542-7400.12	ASPHALT	0	500	500	500	500
592-542-7400.13	CEMENT	540	2,000	2,000	1,500	1,500
592-542-7400.18	WATER MAIN MTRL AND ACCES	61,960	44,000	44,000	50,000	50,000
592-542-7400.19	SAND	3,280	3,000	3,000	3,000	3,000
592-542-7400.20	GRAVEL	1,120	3,000	3,000	3,000	3,000
592-542-7400.21	DIRT	470	800	800	800	800
592-542-7400.22	SPOILS	6,420	10,000	10,000	10,000	10,000
592-542-7400.23	STAKING, SAMPLES, SMALL EQUIP, MISC	11,500	14,500	14,500	14,500	14,500
592-542-7400.24	EGLE ASSESSMENT	5,860	6,800	6,800	6,900	6,900
592-542-8010.00	CONTRACTUAL SERVICES	21,840	40,000	40,000	95,000	95,000
592-542-8010.02	UNIFORMS	2,100	3,500	3,500	3,600	3,600
592-542-8010.52	LSL HYDRO EXCAVATING	0	80,100	80,100	85,000	85,000
592-542-8170.00	BULK SUPPLY - WATER	905,900	860,000	860,000	883,500	883,500
592-542-9470.00	AUTO EXPENSE	142,370	162,000	162,000	160,000	160,000
592-542-9560.00	DUES & SUBSCRIPTIONS	1,730	2,300	2,300	2,000	2,000
592-542-9570.00	PROFESSIONAL DEVELOPMENT	1,740	3,000	3,000	3,000	3,000
592-542-9700.00	CAPITAL EXPENDITURES	0	613,000	613,000	1,095,500	1,095,500
592-542-9700.11	HYDRANT UPGRADE PROGRAM	3,320	20,000	20,000	20,000	20,000
592-542-9700.32	VALVE REPLACEMENT PROGRAM	0	20,000	20,000	20,000	20,000
Totals for dept 542 - MAINS AND HYDRANTS		1,646,560	2,394,600	2,394,600	2,934,330	2,934,330
Dept 543 - METERS						
592-543-7060.00	SALARIES & WAGES - PERMANENT	1,660	3,600	3,600	3,700	3,700
592-543-7090.00	SALARIES & WAGES - OVERTIME	100	100	100	100	100
592-543-7150.00	EMPLOYER SOCIAL SECURITY	130	300	300	300	300
592-543-7160.00	WORKERS' COMPENSATION INS	250	300	300	250	250
592-543-7170.00	HEALTH CARE	720	1,900	1,900	1,500	1,500
592-543-7180.00	LIFE/LTD	10	200	200	200	200
592-543-7190.00	PENSION	240	400	400	400	400
592-543-7400.00	OPERATING SUPPLIES	5,930	10,000	10,000	10,000	10,000
592-543-8010.00	CONTRACTUAL SERVICES	1,040	1,000	1,000	1,000	1,000
592-543-9700.00	CAPITAL EXPENDITURES	0	48,000	48,000	45,000	45,000
Totals for dept 543 - METERS		10,080	65,800	65,800	62,450	62,450
Dept 545 - METER READING AND COLLECTING						
592-545-7060.00	SALARIES & WAGES - PERMANENT	16,790	1,700	1,700	1,800	1,800
592-545-7150.00	EMPLOYER SOCIAL SECURITY	1,210	500	500	200	200
592-545-7160.00	WORKERS' COMPENSATION INS	70	100	100	100	100
592-545-7170.00	HEALTH CARE	8,220	900	900	800	800
592-545-7180.00	LIFE/LTD	100	100	100	100	100
592-545-7190.00	PENSION	2,290	200	200	200	200
592-545-7400.00	OPERATING SUPPLIES	32,820	26,000	26,000	28,000	28,000
592-545-8010.00	CONTRACTUAL SERVICES	19,930	50,000	50,000	62,000	62,000
592-545-9470.00	AUTO EXPENSE	4,420	1,200	1,200	1,200	1,200
Totals for dept 545 - METER READING AND COLLECTING		85,850	80,700	80,700	94,400	94,400

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 592 - WATER & SEWER FUND

GL NUMBER	DESCRIPTION	2021-22	2022-23	2022-23	2023-24	2023-24
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	DEPT REQUEST BUDGET	APPROVED BUDGET
Dept 550 - SEWER EXPENDITURES						
592-550-7060.00	SALARIES & WAGES - PERMANENT	94,180	127,900	127,900	130,000	130,000
592-550-7070.00	SALARIES & WAGES - PART-TIME/TEMP	120	1,000	1,000	500	500
592-550-7090.00	SALARIES & WAGES - OVERTIME	2,710	8,000	8,000	5,000	5,000
592-550-7150.00	EMPLOYER SOCIAL SECURITY	7,110	10,400	10,400	10,500	10,500
592-550-7160.00	WORKERS' COMPENSATION INS	1,230	1,300	1,300	1,100	1,100
592-550-7170.00	HEALTH CARE	21,650	60,700	60,700	48,000	48,000
592-550-7180.00	LIFE/LTD	400	400	400	400	400
592-550-7190.00	PENSION	13,730	15,200	15,200	15,100	15,100
592-550-7400.00	OPERATING SUPPLIES	(17,690)	0	0	0	0
592-550-7400.11	EMPLOYEE SAFETY GEAR	3,370	2,300	2,300	2,300	2,300
592-550-7400.12	ASPHALT	0	1,000	1,000	800	800
592-550-7400.13	CEMENT	540	1,000	1,000	800	800
592-550-7400.19	SAND	2,130	2,600	2,600	3,000	3,000
592-550-7400.20	GRAVEL	1,120	3,500	3,500	3,000	3,000
592-550-7400.21	DIRT	470	900	900	800	800
592-550-7400.25	SEWER MAIN MTRL & ACCESS	8,990	12,000	12,000	12,000	12,000
592-550-7400.26	SEWER LIFT MAINTENANCE	3,150	4,000	4,000	4,000	4,000
592-550-8010.00	CONTRACTUAL SERVICES	23,130	20,000	20,000	20,000	20,000
592-550-8010.02	UNIFORMS	2,100	3,500	3,500	3,500	3,500
592-550-8010.53	SEWER TELEVISIONING	0	2,000	2,000	2,000	2,000
592-550-8175.00	BULK SUPPLY - SEWER	1,225,450	1,000,000	1,000,000	1,316,000	1,316,000
592-550-9210.00	GAS SERVICE	650	700	700	750	750
592-550-9220.00	ELECTRIC SERVICE	23,220	27,500	27,500	28,000	28,000
592-550-9300.11	LIFT STATION REPAIRS	4,900	5,000	5,000	5,000	5,000
592-550-9470.00	AUTO EXPENSE	22,480	65,000	65,000	50,000	50,000
592-550-9560.00	DUES & SUBSCRIPTIONS	0	400	400	400	400
592-550-9570.00	PROFESSIONAL DEVELOPMENT	0	600	600	0	0
592-550-9700.00	CAPITAL EXPENDITURES	0	10,000	10,000	108,500	108,500
592-550-9700.13	SANITARY SEWER RELINING	0	190,000	190,000	134,000	134,000
Totals for dept 550 - SEWER EXPENDITURES		1,445,140	1,576,900	1,576,900	1,905,450	1,905,450
Dept 560 - GENERAL ADMINISTRATION						
592-560-8070.00	GENERAL FUND FEES	250,000	250,000	250,000	100,000	100,000
592-560-8071.00	PROCESSING FEES (EXTERNAL)	11,200	13,000	13,000	12,000	12,000
592-560-9680.00	DEPRECIATION	578,710	550,000	550,000	550,000	550,000
592-560-9685.00	AMORTIZATION	9,770	10,000	10,000	10,000	10,000
592-560-9915.00	NET OPEB LIAB EXPENSE	0	5,000	5,000	5,000	5,000
Totals for dept 560 - GENERAL ADMINISTRATION		849,680	828,000	828,000	677,000	677,000
APPROPRIATIONS - FUND 592		4,095,330	5,018,200	5,018,200	5,737,480	5,737,480

# Drug Seizure Fund Budget Summary

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The Drug Seizure Fund was created in FY 2016-17 and is utilized to purchase various capital items as revenues are received. The previous year budget also included some of the KANET program salary and overtime.

There is no expected revenue in FY 2023-24 due to changes in State law and the City's recalibration with respect to the program, which limits the amount of the expenditures.

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 265 - DRUG LAW ENFORCEMENT FUND

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2023-24 DEPT REQUEST BUDGET	2023-24 APPROVED BUDGET
<b>ESTIMATED REVENUES</b>						
Dept 000						
265-000-6720.00	DRUG SEIZURE PROCEEDS-CCCA 84	2,130	0	0	0	0
Totals for dept 000		2,130	0	0	0	0
ESTIMATED REVENUES - FUND 265		2,130	0	0	0	0
<b>APPROPRIATIONS</b>						
APPROPRIATIONS - FUND 265		0	0	0	0	0

# Parks Improvement Millage Debt Service Fund Budget Summary

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This fund was established to account for the bond payments on the ten-year Parks Improvement Millage approved by voters in November 2021. Each year the tax levy will be placed in this fund as revenues and the debt service payment will be paid out of this fund as expenditures.

In April 2022, the City sold \$5.180 million in bonds to finance the first phase of parks improvement projects, including the replacement of three elementary school playgrounds, a new dog park, and improvements to Waterfront Park Phase II.

In the 2022-2023 fiscal year, planning and design was completed for the Community Dog Park, the renovation of Manhattan Field #5 Soccer Field and the renovation of each of the three Elementary School Playground sites. Construction of the Community Dog Park has begun, and playground improvements will begin in April 2023, inclusive of playground equipment replacement, renovation of the sport courts and other site and amenity upgrades. Renovation of the Manhattan Soccer Field is scheduled for summer 2023.



BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 308 - PARKS MILLAGE DEBT SERVICE

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2023-24 DEPT REQUEST BUDGET	2023-24 APPROVED BUDGET
<b>ESTIMATED REVENUES</b>						
Dept 000						
308-000-4020.00	TAX REVENUE-CITY OF EGR	0	366,810	366,810	365,750	365,750
308-000-4450.00	INTEREST & PENALTIES ON TAXES	0	200	200	200	200
Totals for dept 000		0	367,010	367,010	365,950	365,950
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ESTIMATED REVENUES - FUND 308		0	367,010	367,010	365,950	365,950
<b>APPROPRIATIONS</b>						
Dept 905 - DEBT SERVICE						
308-905-9910.00	DEBT PRINCIPAL PAYMENTS	0	215,000	215,000	210,000	210,000
308-905-9920.00	INTEREST ON NOTES	0	151,740	151,740	153,750	153,750
Totals for dept 905 - DEBT SERVICE		0	366,740	366,740	363,750	363,750
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APPROPRIATIONS - FUND 308		0	366,740	366,740	363,750	363,750

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 408 - PARKS CAPITAL PROJECT FUND

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2023-24 DEPT REQUEST BUDGET	2023-24 APPROVED BUDGET
<b>ESTIMATED REVENUES</b>						
Dept 000						
408-000-6650.00	INTEREST ON INVESTMENTS	0	0	75,000	10,000	10,000
408-000-6970.00	PROCEEDS FROM BONDS FUNDING	5,260,560	0	0	0	0
Totals for dept 000		5,260,560	0	75,000	10,000	10,000
Dept 930 - TRANSFERS IN						
408-930-6900.01	TRANS FROM GENERAL FUND	628,900	70,000	70,000	70,000	70,000
Totals for dept 930 - TRANSFERS IN		628,900	70,000	70,000	70,000	70,000
ESTIMATED REVENUES - FUND 408		5,889,460	70,000	145,000	80,000	80,000
<b>APPROPRIATIONS</b>						
Dept 751 - RECREATION						
408-751-8010.00	CONTRACTUAL SERVICES	0	0	80,000	0	0
Totals for dept 751 - RECREATION		0	0	80,000	0	0
Dept 787 - PARKS MILLAGE PROJECTS						
408-787-8010.00	CONTRACTUAL SERVICES	15,960	0	100,000	100,000	100,000
408-787-9700.00	CAPITAL EXPENDITURES	0	2,454,500	2,274,500	2,485,000	2,485,000
Total for dept 787 - PARKS MILLAGE PROJECTS		15,960	2,454,500	2,374,500	2,585,000	2,585,000
Dept 905 - DEBT SERVICE						
408-905-9940.00	DEBT ISSUANCE COSTS	75,220	0	0	0	0
Totals for dept 905 - DEBT SERVICE		75,220	0	0	0	0
APPROPRIATIONS - FUND 408		91,180	2,454,500	2,454,500	2,585,000	2,585,000

# Municipal Complex Debt Service Fund

## Budget Summary

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This fund was established to account for the bond payments on the Municipal Complex bond issue. Each year the tax levy will be placed in this fund as revenues and the debt service payment will be paid out of this fund as expenditures.

The city refinanced this debt in FY 2020 which lowered the milage rate without extending the length of the debt. The estimated levy for the bond payments will be 0.6499 mils, which is reduced from FY 2022 mileage of 0.6677 mills. The bond will be paid off in 2033.



BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 372 - MUNICIPAL COMPLEX DEBT SERVICE

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2023-24 DEPT REQUEST BUDGET	2023-24 APPROVED BUDGET
<b>ESTIMATED REVENUES</b>						
Dept 000						
372-000-4020.00	TAX REVENUE-CITY OF EGR	541,420	564,580	564,580	583,250	583,250
372-000-4450.00	INTEREST & PENALTIES ON TAXES	520	700	700	700	700
372-000-6650.00	INTEREST ON INVESTMENTS	0	0	0	0	0
372-000-6980.00	PROCEEDS FROM BONDS REFUNDING	5,650	0	0	0	0
Totals for dept 000		547,590	565,280	565,280	583,950	583,950
Dept 930 - TRANSFERS IN						
372-930-6900.93	TRANSFER FROM WEALTH POOL DEBT	7,270	0	0	0	0
Totals for dept 930 - TRANSFERS IN		7,270	0	0	0	0
ESTIMATED REVENUES - FUND 372		554,860	565,280	565,280	583,950	583,950
<b>APPROPRIATIONS</b>						
Dept 905 - DEBT SERVICE						
372-905-9910.00	DEBT PRINCIPAL PAYMENTS	370,000	390,000	390,000	420,000	420,000
372-905-9920.00	INTEREST ON NOTES	171,630	174,500	174,500	162,750	162,750
372-905-9930.00	PAYING AGENT FEES	0	0	0	500	500
Totals for dept 905 - DEBT SERVICE		541,630	564,500	564,500	583,250	583,250
APPROPRIATIONS - FUND 372		541,630	564,500	564,500	583,250	583,250

# Health Care Fund Budget Summary

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The Health Care Fund is used to account for claims and benefits provided to the City departments on a cost reimbursement basis.

Revenues consist primarily of contributions from other funds for health insurance premiums. The current year contribution from other funds is calculated based upon the rates charged from our medical carrier for family, two person, and single coverage.

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 677 - HEALTH CARE FUND

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2023-24 DEPT REQUEST BUDGET	2023-24 APPROVED BUDGET
<b>ESTIMATED REVENUES</b>						
Dept 000						
677-000-6540.00	MISCELLANEOUS REVENUE	30,530	25,000	25,000	25,000	25,000
677-000-6650.00	INTEREST ON INVESTMENTS	1,870	5,000	5,000	5,000	5,000
677-000-6780.00	HEALTH INSURANCE REIMBURSEMENT	46,130	100,000	100,000	50,000	50,000
677-000-6830.01	EMPLOYEE PREMIUM CONTRIBUTIONS	117,830	110,000	110,000	126,000	126,000
677-000-6830.02	OTHER CONTRIBUPTIONS (COBRA)	1,690	2,000	2,000	2,000	2,000
677-000-6830.03	EMPLOYER PREMIUM CONTRIBUTIONS	1,108,940	1,672,600	1,672,600	1,296,000	1,296,000
Totals for dept 000		1,306,990	1,914,600	1,914,600	1,504,000	1,504,000
ESTIMATED REVENUES - FUND 677		1,306,990	1,914,600	1,914,600	1,504,000	1,504,000
<b>APPROPRIATIONS</b>						
Dept 852 - HEALTH CARE ADMINISTRATION						
677-852-8010.00	CONTRACTUAL SERVICES	900	900	900	26,100	26,100
677-852-8290.00	MEDICAL, DENTAL, FLEX ADM FEES	66,520	70,000	70,000	75,000	75,000
677-852-8300.00	STOP LOSS FEES	402,930	420,000	420,000	410,000	410,000
677-852-8310.00	LIFE AND AD&D INS. PREMIUM	16,590	15,000	15,000	20,000	20,000
677-852-8330.00	PHARMACY	86,500	125,000	125,000	100,000	100,000
677-852-8340.00	MEDICAL CLAIMS EXPENSE- HRA	398,040	1,000,000	1,000,000	1,000,000	1,000,000
677-852-8340.01	HRA CLAIMS	104,520	0	0	0	0
677-852-8350.00	EMPLOYEE DENTAL/VISION CLAIMS	87,100	90,000	90,000	80,000	80,000
677-852-8360.00	R-HSA EXPENDITURE	16,730	20,000	20,000	20,000	20,000
677-852-8370.00	LTD INSURANCE PREMIUMS	14,960	16,000	16,000	18,000	18,000
NET OF REVENUES/APPROPRIATIONS - 852 - HEALTH CARE AD		1,194,790	1,756,900	1,756,900	1,749,100	1,749,100
Dept 965 - TRANSFERS OUT						
677-965-9950.07	TRANS TO OPEB TRUST FUND	100,000	125,000	125,000	125,000	125,000
NET OF REVENUES/APPROPRIATIONS - 965 - TRANSFERS OUT		100,000	125,000	125,000	125,000	125,000
APPROPRIATIONS - FUND 677		1,294,790	1,881,900	1,881,900	1,874,100	1,874,100

# Other Post Employment Benefits (OPEB) Budget Summary

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The Other Post Employment Benefits Trust Fund is used to account for the operation of the City's Other Postemployment Benefits Plan which provides other postemployment benefits to the City's employees.

This fund was 46% funded as of 06/30/2022. The City implemented the RHSP (Retirement Health Savings Plan) in FY 2021, which assisted in lowering the liability of the plan from 37% in FY 2020 to 48% in FY2021.

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 736 - OTHER POSTEMPLOYMENT BENEFITS TRUST FUND

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2023-24 DEPT REQUEST BUDGET	2023-24 APPROVED BUDGET
<b>ESTIMATED REVENUES</b>						
Dept 000						
736-000-6650.00	INTEREST ON INVESTMENTS	(178,150)	120,000	120,000	150,000	150,000
736-000-6830.02	OTHER CONTRIBUPTIONS (COBRA)	20,920	20,000	20,000	20,000	20,000
736-000-6830.03	EMPLOYER PREMIUM CONTRIBUTIONS	100,000	125,000	125,000	125,000	125,000
Totals for dept 000		(57,230)	265,000	265,000	295,000	295,000
ESTIMATED REVENUES - FUND 736		(57,230)	265,000	265,000	295,000	295,000
<b>APPROPRIATIONS</b>						
Dept 560 - GENERAL ADMINISTRATION						
736-560-8010.00	CONTRACTUAL SERVICES	4,700	4,700	4,700	5,000	5,000
736-560-8290.00	MEDICAL, DENTAL, FLEX ADM FEES	22,720	15,600	15,600	25,000	25,000
736-560-8300.00	STOP LOSS FEES	86,070	80,000	80,000	97,000	97,000
736-560-8330.00	PHARMACY	19,460	20,000	20,000	20,000	20,000
736-560-8340.00	MEDICAL CLAIMS	73,190	80,000	80,000	80,000	80,000
736-560-8340.01	HRA CLAIMS	24,820	0	0	25,000	25,000
Totals for dept 560 - GENERAL ADMINISTRATION		230,960	200,300	200,300	252,000	252,000
APPROPRIATIONS - FUND 736		230,960	200,300	200,300	252,000	252,000

# Retirement Plan (Pension) Fund

## Budget Summary

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The City assumed management of the closed City of East Grand Rapids Retirement Plan in October of 2020. Assets were transferred before the end of FY2021.

This fund is used to account for the operation of the Retirement Plan Trust Fund which provides pension payments to the plan members as well as investing the City's funds for future benefit payments.

This fund was 42.7% funded as of 06/30/2022.

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 731 - RETIREMENT SYSTEM FUND

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2023-24 DEPT REQUEST BUDGET	2023-24 APPROVED BUDGET
<b>ESTIMATED REVENUES</b>						
Dept 000						
731-000-6650.00	INTEREST ON INVESTMENTS	475,120	300,000	300,000	300,000	300,000
731-000-6690.00	INVESTMENT GAINS/LOSSES	(1,683,320)	300,000	300,000	300,000	300,000
731-000-6810.00	EMPLOYER CONTRIBUTIONS	1,152,930	1,100,000	1,100,000	1,300,000	1,300,000
731-000-6810.01	EMPLOYEE CONTRIBUTIONS	5,390	5,000	5,000	6,000	6,000
Totals for dept 000		(49,880)	1,705,000	1,705,000	1,906,000	1,906,000
ESTIMATED REVENUES - FUND 731		(49,880)	1,705,000	1,705,000	1,906,000	1,906,000
<b>APPROPRIATIONS</b>						
Dept 560 - GENERAL ADMINISTRATION						
731-560-8010.00	CONTRACTUAL SERVICES	24,630	5,000	5,000	15,000	15,000
731-560-8740.00	RETIREMENT BENEFIT PAYMENTS TO RETIREES	1,744,840	1,740,000	1,740,000	1,776,000	1,776,000
731-560-9640.00	BANK SERVICE FEES	23,250	32,000	32,000	30,000	30,000
Totals for dept 560 - GENERAL ADMINISTRATION		1,792,720	1,777,000	1,777,000	1,821,000	1,821,000
APPROPRIATIONS - FUND 731		1,792,720	1,777,000	1,777,000	1,821,000	1,821,000
NET OF REVENUES/APPROPRIATIONS - FUND 731		(1,842,600)	(72,000)	(72,000)	85,000	85,000

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 692 - MOTOR EQUIPMENT REVOLVING FUND

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2023-24 DEPT REQUEST BUDGET	2023-24 APPROVED BUDGET
<b>ESTIMATED REVENUES</b>						
Dept 000						
692-000-6540.00	MISCELLANEOUS REVENUE	24,300	15,000	15,000	15,000	15,000
692-000-6650.00	INTEREST ON INVESTMENTS	320	1,000	1,000	500	500
692-000-6670.00	RENTAL INCOME - VARIABLE	754,070	903,700	903,700	941,700	941,700
Totals for dept 000		778,690	919,700	919,700	957,200	957,200
ESTIMATED REVENUES - FUND 692		778,690	919,700	919,700	957,200	957,200
<b>APPROPRIATIONS</b>						
Dept 570 - MOTOR EQUIPMENT EXPENDITURES						
692-570-7060.00	SALARIES & WAGES - PERMANENT	94,050	108,300	108,300	110,000	110,000
692-570-7090.00	SALARIES & WAGES - OVERTIME	250	1,100	1,100	1,000	1,000
692-570-7150.00	EMPLOYER SOCIAL SECURITY	7,550	8,400	8,400	8,500	8,500
692-570-7160.00	WORKERS' COMPENSATION INS	1,400	1,600	1,600	1,300	1,300
692-570-7170.00	HEALTH CARE	32,100	55,100	55,100	44,000	44,000
692-570-7180.00	LIFE/LTD	470	600	600	600	600
692-570-7190.00	PENSION	14,280	11,500	11,500	11,700	11,700
692-570-7510.00	OP. SUP - TIRES	12,350	16,000	14,000	14,000	14,000
692-570-7530.00	OP. SUP - OIL	5,410	7,300	11,300	9,000	9,000
692-570-7540.00	OP. SUP - PARTS	48,740	72,000	54,000	65,000	65,000
692-570-7550.00	OP. SUP - STEEL	0	2,400	2,400	2,000	2,000
692-570-7560.00	OP. SUP - SM. TOOLS	4,410	5,200	4,200	5,000	5,000
692-570-7590.00	OP. SUP - GARAGE	20,240	23,700	23,700	24,000	24,000
692-570-7620.00	OP. SUP - UL GAS	70,230	62,000	62,000	70,000	70,000
692-570-7630.00	OP. SUP - DIESEL FUEL	54,340	50,000	50,000	58,000	58,000
692-570-8010.00	CONTRACTUAL SERVICES	17,540	22,000	16,000	20,000	20,000
692-570-8100.00	INSURANCE PREMIUMS	29,510	31,000	31,000	35,000	35,000
692-570-9300.00	REPAIRS & MAINTENANCE	25,910	24,000	47,000	24,000	24,000
692-570-9470.00	AUTO EXPENSE	6,960	5,400	5,400	8,000	8,000
692-570-9560.00	DUES & SUBSCRIPTIONS	0	300	300	300	300
692-570-9570.00	PROFESSIONAL DEVELOPMENT	0	1,000	1,000	1,000	1,000
692-570-9680.00	DEPRECIATION	296,050	450,000	450,000	450,000	450,000
692-570-9700.21	VEHICLES	0	183,000	376,150	150,000	150,000
Totals for dept 570 - MOTOR EQUIPMENT EXPENDITURES		741,790	1,141,900	1,335,050	1,112,400	1,112,400
APPROPRIATIONS - FUND 692		741,790	1,141,900	1,335,050	1,112,400	1,112,400

# Special Assessment Fund Budget Summary

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The Special Assessment Fund is used to account for the collection of special assessments.

The current special assessments outstanding are for Durant Street. The budget reflects current year payments only with the balance collected in this fund being transferred to the Local Street Fund.

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 810 - SPECIAL ASSESSMENT FUND

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2023-24 DEPT REQUEST BUDGET	2023-24 APPROVED BUDGET
<b>ESTIMATED REVENUES</b>						
Dept 000						
810-000-4500.00	SPECIAL ASSESSMENT REVENUE	24,620	15,000	15,000	10,500	10,500
Totals for dept 000		24,620	15,000	15,000	10,500	10,500
ESTIMATED REVENUES - FUND 810		24,620	15,000	15,000	10,500	10,500
<b>APPROPRIATIONS</b>						
Dept 965 - TRANSFERS OUT						
810-965-9950.11	TRANS TO MUNICIPAL STREET FUND	26,070	15,000	15,000	10,500	10,500
Totals for dept 965 - TRANSFERS OUT		26,070	15,000	15,000	10,500	10,500
APPROPRIATIONS - FUND 810		26,070	15,000	15,000	10,500	10,500

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 286 - FED-AMERICAN RESCUE PLAN ACT

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2023-24 DEPT REQUEST BUDGET	2023-24 APPROVED BUDGET
<b>ESTIMATED REVENUES</b>						
Dept 000						
286-000-6650.00	INTEREST ON INVESTMENTS	1,480	0	20,000	20,000	20,000
Totals for dept 000		1,480	0	20,000	20,000	20,000
Dept 539 - INTERGOVERNMENT REVENUES						
286-539-5010.01	FED REV ARPA	0	0	35,520	0	0
Totals for dept 539 - INTERGOVERNMENT REVENUES		0	0	35,520	0	0
ESTIMATED REVENUES - FUND 286		1,480	0	55,520	20,000	20,000
<b>APPROPRIATIONS</b>						
Dept 875 - GENERAL ADMINISTRATION						
286-875-7060.00	SALARIES & WAGES - PERMANENT	0	0	33,000	0	0
286-875-7150.00	EMPLOYER SOCIAL SECURITY	0	0	2,520	0	0
NET OF REVENUES/APPROPRIATIONS - 875 - GENERAL ADM		0	0	35,520	0	0
APPROPRIATIONS - FUND 286		0	0	35,520	0	0

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS  
Fund 305: WEALTHY POOL DEBT SERVICE

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22	2021-22	2022-23
			ORIGINAL BUDGET	AMENDED BUDGET	CC APPROVED BUDGET
<b>ESTIMATED REVENUES</b>					
305-000-4020.00	TAX REVENUE-CITY OF EGR	151,720	154,900	154,900	0
305-000-4450.00	INTEREST & PENALTIES ON TAXES	180	200	200	0
305-000-6650.00	INTEREST ON INVESTMENTS	40	0	0	0
Totals for dept 000 -		151,940	155,100	155,100	0
ESTIMATED REVENUES - FUND 305		151,940	155,100	155,100	0
<b>APPROPRIATIONS</b>					
Dept 905 - DEBT SERVICE					
305-905-9910.00	DEBT PRINCIPAL PAYMENTS	146,000	151,000	151,000	0
305-905-9920.00	INTEREST ON NOTES	5,860	3,000	3,000	0
Totals for dept 905 - DEBT SERVICE		151,860	154,000	154,000	0
APPROPRIATIONS - FUND 305		151,860	154,000	154,000	0

**City of East Grand Rapids**  
**Non-Union Salary and Wage Schedule**  
**July 1, 2023 - June 30, 2024**

Position	Starting Salary	Starting Salary 2023-2024	Maximum Salary	Maximum Salary 2023 2024	Hourly Minimum Salary	Hourly Max Salary
<b>Full-Time Positions</b>		<b>COLA</b>		<b>5.50%</b>		
City Manager	\$ 106,395	\$ 112,247	\$ 148,953	\$ 157,145	\$ 53.96	\$ 75.55
Deputy City Manager	\$ 99,526	\$ 105,000	\$ 127,023	\$ 134,009	\$ 50.48	\$ 64.43
Assistant City Manager	\$ 94,787	\$ 100,000	\$ 120,974	\$ 127,628	\$ 48.08	\$ 61.36
Director of Public Safety	\$ 94,787	\$ 100,000	\$ 120,974	\$ 127,628	\$ 48.08	\$ 61.36
Finance Director	\$ 90,049	\$ 95,001	\$ 114,925	\$ 121,246	\$ 45.67	\$ 58.29
Parks & Recreation Director	\$ 85,236	\$ 89,924	\$ 108,323	\$ 114,281	\$ 43.23	\$ 54.94
Public Safety Captain	\$ 81,177	\$ 85,642	\$ 103,165	\$ 108,839	\$ 41.17	\$ 52.33
City Clerk	\$ 56,987	\$ 60,121	\$ 72,728	\$ 76,728	\$ 28.90	\$ 36.89
Assistant Recreation Director	\$ 56,987	\$ 60,121	\$ 72,728	\$ 76,728	\$ 28.90	\$ 36.89
Public Works Operations Supervisor	\$ 56,987	\$ 60,121	\$ 72,728	\$ 76,728	\$ 28.90	\$ 36.89
City Engineer	\$ 56,987	\$ 60,121	\$ 72,728	\$ 76,728	\$ 28.90	\$ 36.89
Human Resources Manager	\$ 55,733	\$ 58,798	\$ 72,728	\$ 76,728	\$ 28.27	\$ 36.89
IT Specialist	\$ 55,733	\$ 58,798	\$ 72,728	\$ 76,728	\$ 28.27	\$ 36.89
Senior Engineering Technician	\$ 54,753	\$ 57,764	\$ 62,321	\$ 65,749	\$ 27.77	\$ 31.61
Zoning Administrator	\$ 47,246	\$ 49,844	\$ 59,973	\$ 63,272	\$ 23.96	\$ 30.42
Human Resources Administrator/Generalist	\$ 47,246	\$ 49,844	\$ 59,973	\$ 63,272	\$ 23.96	\$ 30.42
Office Manager	\$ 47,246	\$ 49,844	\$ 59,973	\$ 63,272	\$ 23.96	\$ 30.42
Deputy Treasurer	\$ 47,246	\$ 49,844	\$ 59,973	\$ 63,272	\$ 23.96	\$ 30.42
Accountant	\$ 47,246	\$ 49,844	\$ 59,973	\$ 63,272	\$ 23.96	\$ 30.42
Grounds Maintenance Supervisor	\$ 47,246	\$ 49,844	\$ 59,973	\$ 63,272	\$ 23.96	\$ 30.42
Recreation/Sports Supervisor	\$ 47,246	\$ 49,844	\$ 59,973	\$ 63,272	\$ 23.96	\$ 30.42
Facilities Coordinator	\$ 44,653	\$ 47,109	\$ 56,988	\$ 60,122	\$ 22.65	\$ 28.90
Account Clerk III	\$ 42,898	\$ 45,257	\$ 54,752	\$ 57,764	\$ 21.76	\$ 27.77
Engineering Assistant	\$ 42,898	\$ 45,257	\$ 54,752	\$ 57,764	\$ 21.76	\$ 27.77
Grounds Maintenance Assistant	\$ 42,898	\$ 45,257	\$ 54,752	\$ 57,764	\$ 21.76	\$ 27.77
Administrative Secretary	\$ 38,745	\$ 40,876	\$ 49,450	\$ 52,170	\$ 19.65	\$ 25.08
Deputy Assessor - MCAO	\$ 37,893	\$ 39,977	\$ 49,450	\$ 52,170	\$ 19.22	\$ 25.08
Public Safety Clerk/Account Clerk II	\$ 37,291	\$ 39,342	\$ 47,596	\$ 50,214	\$ 18.91	\$ 24.14
Maintenance Technician	\$ 32,924	\$ 34,735	\$ 42,428	\$ 44,762	\$ 16.70	\$ 21.52
Grounds Maintenance Worker	\$ 32,200	\$ 33,971	\$ 42,428	\$ 44,762	\$ 16.33	\$ 21.52
<b>Part-Time Positions</b>						
Assessor	\$ 70,067	\$ 73,921	\$ 87,585	\$ 92,402	\$ 35.54	\$ 44.42
Deputy Assessor - MAAO	\$ 41,954	\$ 44,261	\$ 54,752	\$ 57,763	\$ 21.28	\$ 27.77
Assessing Clerk	\$ 32,924	\$ 34,735	\$ 42,428	\$ 44,762	\$ 16.70	\$ 21.52
Administrative Clerk I	\$ 32,924	\$ 34,735	\$ 42,428	\$ 44,762	\$ 16.70	\$ 21.52
Maintenance Technician	\$ 32,924	\$ 34,735	\$ 42,428	\$ 44,762	\$ 16.70	\$ 21.52

*All salaries are based on a full-time equivalency.*

**CITY OF EAST GRAND RAPIDS  
UNION SALARY & WAGE SCALE  
July 1, 2023- June 30, 2024**

<b>Public Safety Union Steps</b>					
Effective 7/1/23					
	Start	Year 1	Year 2	Year 3	Year 4
Recruit	\$25.50				
Public Safety Officer	\$67,678	\$71,207	\$74,969	\$78,323	\$82,500
School Liaison	\$69,708	\$73,343	\$77,218	\$80,673	\$84,975
Detective	\$95,121				
Sergeant	\$92,350				
Staff Sergeant	\$96,044				

<b>Public Safety Union Steps</b>					
2.5% Increase Effective 7/1/24					
	Start	Year 1	Year 2	Year 3	Year 4
Recruit	\$26.14				
Public Safety Officer	\$69,370	\$72,987	\$76,844	\$80,281	\$84,563
School Liaison	\$71,451	\$75,177	\$79,149	\$82,690	\$87,099
Detective	\$97,499				
Sergeant	\$94,659				
Staff Sergeant	\$98,445				

<b>Public Safety Union Steps</b>					
2.5% Increase Effective 7/1/25					
	Start	Year 1	Year 2	Year 3	Year 4
Recruit	\$26.79				
Public Safety Officer	\$71,104	\$74,812	\$78,765	\$82,288	\$86,677
School Liaison	\$73,237	\$77,056	\$81,127	\$84,757	\$88,843
Detective	\$99,936				
Sergeant	\$97,025				
Staff Sergeant	\$100,906				

<b>Public Works Union Steps</b>									
6.5% Increase Effective 7/1/23									
	Start	Hourly	6 months	Hourly	Year 1	Hourly	Year 2	Hourly	Year 3
Utility Worker	\$43,994	\$21.15							
Equipment Operator I	\$43,994	\$21.15	\$45,101	\$22.68	\$46,209	\$22.22	\$47,339	\$22.76	
Equipment Operator II	\$46,209	\$22.22	\$47,339	\$22.76	\$48,380	\$23.26	\$49,731	\$23.91	
Equipment Operator III	\$48,380	\$23.26	\$49,731	\$23.91	\$50,905	\$24.47	\$53,364	\$25.66	
Equipment Operator Crew Leader	\$51,924	\$24.96	\$53,364	\$25.66	\$56,155	\$27.00	\$57,706	\$27.74	\$59,677
Mechanic	\$52,323	\$25.16	\$53,364	\$25.66	\$54,671	\$26.28	\$56,155	\$27.00	\$57,706
Lead Mechanic	\$51,924	\$24.96	\$53,364	\$25.66	\$56,155	\$27.00	\$57,706	\$27.74	\$59,677

<b>Public Works Union Steps</b>									
6.0% Increase Effective 7/1/24									
	Start	Hourly	6 months	Hourly	Year 1	Hourly	Year 2	Hourly	Year 3
Utility Worker	\$46,634	\$22.42							
Equipment Operator I	\$46,634	\$22.42	\$47,808	\$22.98	\$48,982	\$23.55	\$50,179	\$24.12	
Equipment Operator II	\$48,982	\$23.55	\$50,179	\$24.12	\$51,283	\$24.66	\$52,715	\$25.34	
Equipment Operator III	\$51,283	\$24.66	\$52,715	\$25.34	\$53,960	\$25.94	\$56,566	\$27.20	
Equipment Operator Crew Leader	\$55,040	\$26.46	\$56,566	\$27.20	\$59,525	\$28.62	\$61,168	\$29.41	\$63,258
Mechanic	\$55,462	\$26.66	\$56,566	\$27.20	\$57,951	\$27.86	\$59,525	\$28.62	\$61,168
Lead Mechanic	\$55,040	\$26.46	\$56,566	\$27.20	\$59,525	\$28.62	\$61,168	\$29.41	\$63,258

<b>Public Works Union Steps</b>									
6.0% Increase Effective 7/1/25									
	Start	Hourly	6 months	Hourly	Year 1	Hourly	Year 2	Hourly	Year 3
Utility Worker	\$49,432	\$23.77							
Equipment Operator I	\$49,432	\$23.77	\$50,676	\$24.36	\$51,921	\$24.96	\$53,190	\$25.57	
Equipment Operator II	\$51,921	\$24.96	\$53,190	\$25.57	\$54,360	\$26.13	\$55,878	\$26.86	
Equipment Operator III	\$54,360	\$26.13	\$55,878	\$26.86	\$57,197	\$27.50	\$59,960	\$28.83	
Equipment Operator Crew Leader	\$58,342	\$28.05	\$59,960	\$28.83	\$63,096	\$30.33	\$64,838	\$31.17	\$67,054
Mechanic	\$58,790	\$28.26	\$59,960	\$28.83	\$61,428	\$29.53	\$63,096	\$30.33	\$64,838
Lead Mechanic	\$58,342	\$28.05	\$59,960	\$28.83	\$63,096	\$30.33	\$64,838	\$31.17	\$67,054

City of East Grand Rapids  
Irregular Part-time/Seasonal Wage Scale  
July 1, 2023-June 30, 2024

Position	Steps			
	A	B	C	D
<b>Crossing Guard and Substitutes</b>	\$0.40 / minute (\$24.46/ hour)			
<b>Crossing Guard Sign Person</b>	\$27.94			
<b>Crossing Guard Supervisor</b>	\$15.00	<i>Flat pay rate; no step increases</i>		
<b>Crossing Guard Training</b>	\$15.00	<i>Flat pay rate; no step increases</i>		
<b>EGRMS Sports Table Worker</b>	\$15.00	<i>Flat pay rate; no step increases</i>		
<b>EGRMS Track Event Worker</b>	\$15.00	<i>Flat pay rate; no step increases</i>		
<b>Seasonal Help Positions</b>	\$15.00	\$15.75		
<b>Internships</b>	\$15.00			
<b>Lifeguard</b>	\$15.00			
<b>Lifeguard - Early Morning Shift</b>	\$16.50			
<b>Lifeguard Instructor</b>	\$16.50 to \$22.93 (dependent upon qualifications and experience)			
<b>Office Positions</b>	\$15.00	<i>Flat pay rate; no step increases</i>		
<b>Recreation Facility Rental Monitor</b>	\$15.00	<i>Flat pay rate; no step increases</i>		
<b>Recreation Sports Official</b>	\$15.00	<i>Flat pay rate; no step increases</i>		
<b>Recreation Sports Supervisor</b>	\$15.00	<i>Flat pay rate; no step increases</i>		
<b>Safety Town Aide</b>	\$15.00	<i>Flat pay rate; no step increases</i>		
<b>Water Safety Instructor*</b>	\$16.00	<i>Flat pay rate; no step increases</i>		
<b>Senior Water Safety Instructor</b>	\$18.00			
<b>Private Swim Lesson Instructor</b>	\$17.53 to \$19.44 (dependent upon qualifications and experience)			
<b>Water Safety Instructor Trainer</b>	\$16.50 to \$22.93 (dependent upon qualifications and experience)			

Election Pay	
Training/AV Counting Board	\$15.00/hr
Election Worker	\$225/day
Chair	\$275/day

\*The Water Safety Instructor pay rate is a flat rate with no step increases. The flat rate applies only while instructing.

\* Crossing guards are paid the same rate as the election workers for their training.

# Glossary, Abbreviations & Acronyms

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**Accrual Basis:** Accounting which recognizes transactions when they occur, regardless of the timing of related cash flows. The application of accrual accounting techniques prevents distortions in financial-statement representations because of shifts in the timing of cash flows and related underlying economic events near the end of a fiscal period. The accrual basis of accounting is utilized in developing the Enterprise Funds' budgets.

**Activity:** A specific and distinguishable line of work performed by one or more organizational components of a government unit for the purpose of accomplishing a function for which the unit is responsible; for example, "Elections" is an activity of the City Clerk's Office.

**Adopt:** In the context of this budget book, the process by which the City Commission approves the budget through public hearings and an ordinance.

**Ad Valorem Tax:** A property tax computed as a percentage of the property's assessed value.

**Appropriation:** An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose.

**Approved Budget:** The revenue and expenditure plan for the City for the fiscal year as reviewed and approved by the City Commission.

**Assessed Valuation:** The value placed on property as a basis for levying taxes, equal to 50% of market value, as required by State law.

**Assets:** Resources owned or held by a government which have monetary value.

**Available (Undesignated/Unreserved) Fund Balance:** The funds remaining from the prior year which are available for appropriation and expenditure in the current year.

**Beginning Fund Balance:** Unexpended funds from the previous fiscal year. A use of beginning fund balance reflects the amount budgeted from unreserved fund balance to finance expenditures during the current fiscal year.

**Bond:** A written promise to pay a specified borrowed sum of money (principal) at a specified date or dates in the future, together with periodic interest at a specified rate. See also General Obligation Bond and Revenue Bond.

**Budget:** A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. It provides a basis for planning, controlling, and evaluating the City's activities. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

**Budget Adjustment:** Adjustment made to the budget during the fiscal year by the City Commission to account properly for unanticipated changes which occur in revenues and/or expenditures and for program initiatives approved during the fiscal year.

**Budget Calendar:** The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.

**Capital Asset:** An asset used in City operations with a cost of more than \$1,000 and a useful life of more than one year. A capital asset may be infrastructure or non-infrastructure. Examples of infrastructure assets include roads, bridges, sidewalks, water systems, sewer systems, and street lighting systems. Examples of non-infrastructure capital assets include land, land improvements, buildings, building improvements, vehicles, machinery and equipment, furniture, and computer equipment.

**Capital Improvements Program:** A plan for capital expenditures to be incurred each year over a period of five future years, setting forth each capital project, the amount to be expended in each year, and the method of financing those expenditures.

**Capital Outlay/Expenditure:** An expenditure which results in the acquisition of a capital asset or an addition/improvement to an existing capital asset (see Capital Asset).

**Capital Project:** A major improvement or acquisition of equipment or property, such as vehicles and equipment, with a per-unit cost of more than \$5,000 and a useful life of more than one year.

**Component Units:** Legally separate organizations for which the elected officials of the primary government are financially accountable. In addition, a component unit can be another organization for which the nature and significance of its relationship with a primary government is such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

**Contingency:** An appropriation of funds held in reserve to cover unbudgeted events that occur during the fiscal year, such as state or federal mandates, shortfalls in revenues, and unanticipated expenditures.

**Cost of Living Adjustment (COLA):** A pay increase which adjusts the salary schedule for most employee classes based upon increases in the Consumer Price Index.

**Debt Service Fund:** A fund to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Department (Dept):** The primary organizational unit within the City; each department performs a specific function.

**Depreciation:** The periodic expiration of an asset's useful life. Depreciation is a requirement in proprietary type funds, such as Enterprise and Internal Service Funds.

**Encumbrances:** Commitments made to vendors which involve goods that have not been received or services that have not been completed at year-end. Encumbrances are a reservation of fund balance since they are legally obligated.

**Ending Fund Balance:** Unexpended funds at the end of the fiscal year. The ending fund balance increases when sources exceed disbursements or decreases when disbursements exceed sources.

**Enterprise Funds:** A fund established to account for operations that are financed and operated in a manner similar to a private business, i.e., the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis shall be financed or recovered primarily through user charges. The City of East Grand Rapids has an Enterprise Fund for water and sewer. Enterprise Funds, unlike governmental funds, record land, buildings, and equipment as assets and expense depreciation on them.

**Fiscal Year (FY):** A twelve-month period designated as the operating year for an entity. The fiscal year for the City of East Grand Rapids is July 1 – June 30.

**Fringe Benefits:** Terminology for benefits paid or matched by the City on behalf of the employees. These benefits include mandatory payroll taxes (FICA, Unemployment, and Workers' Compensation) and contributions for health, dental, retirement and life insurance.

**Fund:** An independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

**Fund Balance:** The difference between the financial assets of the fund and certain liabilities expected to be liquidated in the near future from those assets, i.e., the equity in a governmental fund, reflects the cumulative total over time of revenues in excess of expenses in any established fund.

**General Fund:** The primary operating fund of the City government. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

**Generally-Accepted Accounting Principles (GAAP):** The common set of authoritative standards and procedures adopted by the accounting profession. GAAP requires the use of accrual accounting, where revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

**Goal:** A long-term, attainable target for an organization – its vision of the future.

**Governmental Accounting Standards Board (GASB):** A governing board with the purpose of establishing and improving standards of state and local governmental accounting and financial reporting standards.

**Grants:** Projects subsidized either partially or wholly through the Federal government, State government, or other outside funding source with specific guidelines and reporting requirements.

**Infrastructure:** The basic physical framework or foundation of the City, i.e., its roads, bridges, sidewalks, water system, and sewer system.

**Inter-fund Transfer:** A financial transaction in which money is moved from one fund (transfer out) to another (transfer in). This results in the recording of a revenue and an expenditure.

**Intergovernmental:** Existing or occurring between two or more governments or levels of government.

**Internal Service Funds:** Funds established to account for operations that provide services to other departments or agencies within the City or to other governments on a cost-reimbursement basis.

**Liability:** Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. NOTE: The term does not include encumbrances.

**Line Item:** A specific expenditure category, such as office supplies, within a departmental budget. Line items are further grouped into major objects of expenditure (i.e., personnel, operating, or capital).

**Line-Item Budget:** A budget which emphasizes allocations of resources to specific organizational units or particular objects of expenditures, such as personnel services, supplies, and capital outlay. Line-item budgets may be organized to provide accountability at varying levels, such as departments, divisions, or agencies.

**Local Streets:** Streets within and under the jurisdiction of the City, exclusive of state trunk-line highways, county roads, and streets not included in the Major Street system.

**Long-Term Debt:** Debts that will not be paid or otherwise satisfied within one year or the normal operating cycle.

**Major Streets:** Those City streets designated by the State as of the greatest general importance to the City. This category includes streets carrying relatively high traffic volume in serving one or more of the following: extensions to state trunk lines on county primary roads; traffic demands created by industry, commercial, educational, or other traffic-generating centers; circulation of traffic in and around the Central Business District; designated truck routes; or connector streets served by an extensive network of Local Streets.

**Mandate:** A requirement by a higher level of government, i.e., the state or federal government, to provide a service or to perform a function.

**Mill:** A taxation unit equal to one dollar of tax obligation for every \$1,000 of taxable valuation of property; one one-thousandth of a dollar of assessed property value.

**Millage:** The total tax obligation per \$1,000 of taxable value of property.

**Millage Rate:** The number of mills necessary to generate a specific amount of Ad Valorem taxes.

**Modified Accrual:** Accounting which recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the accounting period in which they are both measurable and incurred. The modified accrual basis of accounting is utilized in the preparation of budgets for all governmental fund types, which include the General Fund, Special Revenue Funds, and the Debt Service Fund contained in this document.

**Objective:** A measurable target that describes the end results that a service or program is expected to accomplish in a given time period which advances the organization toward one of its goals.

**Operating Expenditures (Expenses):** A major object of expenditure other than personnel and capital costs. For example, expenditures necessary to maintain facilities, collect revenues, provide services, and otherwise carry out the department's goals.

**Performance Measures:** Specific quantitative measures of work performed within an activity or program (e.g., total miles of streets cleaned). Also, a specific qualitative measure of results obtained through a program of activity (e.g., reduced incidence of vandalism because of a new street-lighting program).

**Personnel Expenditures (Expenses):** A major object of expenditure which includes salaries, overtime payments made to City employees, and fringe benefit costs.

**Personnel Services:** Items of expenditures in the operating budget for salaries and wages paid for services performed by City employees and the incidental fringe-benefit costs associated with City employment.

**Policy:** A plan, course of action, or guiding principle designed to set parameters for decision and actions.

**Recommended Budget:** The City's revenue and expenditure plan for the fiscal year, as prepared and recommended by the City Manager for City Commission consideration.

**Reimbursement:** Repayment of actual expenditures/expenses by another department or entity.

**Revenue:** An addition to the assets of a fund which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital to enterprise or intra-governmental service funds. The amount received from taxes, fees, permits, licenses, fines, interest, and other governmental entities during the fiscal year.

**Revenue Bond:** A written promise to pay a specified sum of money (principal) at a specified date or dates in the future, together with periodic interest at a specified rate. This type of bond is backed by the revenue earned from a specific project or source.

**Sewage Fund:** This Enterprise Fund accounts for the operation of the City's sewer system. The revenues consist of charges for services to City businesses and residences.

**Special Revenue Fund:** A fund to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

**State Equalized Value (SEV):** The proportion of true cash value at which property shall be assessed. SEV is 50% of the true cash value.

**Taxable Value:** A value that is established for real and personal property for use as a basis for levying property taxes.

**Transfer In/Transfer Out:** See Inter-fund Transfer.

**User Charges:** The payment of a fee for direct receipt of a public service by the party who benefits from the service.

**Water Fund:** This Enterprise Fund accounts for the operation of the City's water system. The revenues consist of charges for services and water.

## **Abbreviations and Acronyms**

<b>CDBG</b>	Community Development Block Grant
<b>CIP</b>	Capital Improvements Program
<b>DPW</b>	Department of Public Works
<b>EVIP</b>	Economic Vitality Incentive Program
<b>GAAP</b>	Generally-Accepted Accounting Principles
<b>GASB</b>	Governmental Accounting Standards Board
<b>GF</b>	General Fund
<b>GFOA</b>	Government Finance Officers Association
<b>GIS</b>	Geographic Information System
<b>GO</b>	General Obligation
<b>MDEQ</b>	Michigan Department of Environmental Quality
<b>MDOT</b>	Michigan Department of Transportation
<b>QVF</b>	Qualified Voter File
<b>RMS</b>	Records-Management System
<b>SEV</b>	State Equalized Value
<b>TV</b>	Taxable Value

# City of East Grand Rapids, Michigan



City Commission Approved Budget FY 2023-2024