



City of East Grand Rapids

Recommended Budget



Fiscal Year 2024-2025



CITY OF
EAST GRAND RAPIDS

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www.eastgr.org

SHEA CHARLES
CITY MANAGER

April 9, 2024

Honorable Mayor Katie Favale
Commission President Laura Schwartz
Commissioner Ryan Burdick
Commissioner Abbie Groff-Blaszak
Commissioner Brad Hunter
Commissioner Marc Schulz
Commissioner Chris Wessely

RE: PROPOSED 2024-2025 ANNUAL BUDGET

Dear Mayor and City Commissioners:

Pursuant to the City Charter, it is my pleasure to submit the proposed City of East Grand Rapids 2024-2025 Annual Budget for your consideration. The proposed budget continues the City's commitment to high quality services and strategic community investments.

2023-2024 Budget Review

The 2023-2024 fiscal year was busy, with many projects underway and nearing completion. Utilizing the voter-approved 2021 Parks Millage, the City, in partnership with East Grand Rapids Public Schools, began the reconstruction of three elementary playgrounds. This \$4.4 million project, shared between the City and EGRPS, is a generational investment in the community. Other investments include the completion of the dog park at Remington Park and the reconstruction of Manhattan #5 soccer field. Design work for Manhattan Park playground and other improvements were completed and the project is now in the bidding process.

In 2023-2024, the City awarded \$2.7 million in various street and sidewalk projects as well as moving forward with the replacement of 200 water lead service lines. Work has also begun on updating the City's Master Plan, with a focus on targeted areas such as Gaslight Village. Finally, construction of the Fred Bunn Multi-Purpose Trail began in fall 2023 and will be completed in spring 2024.

General Fund

The 2023-2024 budget projections show the use of \$510,000 of the General Fund's fund balance, which is greater than the adopted budget amount of \$180,300. Overall projected expenses are about \$1 million higher than the original budget due to the previous fiscal year capital projects being delayed, which is impacting this year's budget. Last fiscal year, our April 2023 projections showed we would use \$148,850 of

the fund balance. Instead the City added \$948,800. Higher than anticipated interest earnings and the capital project delays contributed to this difference. This fiscal year, the delayed projects are now being completed along with other unanticipated projects such the kayak rental unit purchase as well as the construction oversight contract of the ongoing DTE Energy gas renewal project.

Activity	Overage
Snow Melt Repairs	\$12,000
Kayak Rental Unit Purchase	\$26,700
PSO Recruit salaries	\$52,000
Increased in salaries and staff, higher pension	\$55,000
Wealthy Pool durability study	\$55,000
Pension Payment	\$80,000
Snow Melt System Boiler Replacement	\$80,500
Fred Bunn Trail	\$177,400
Miscellaneous projects (HVAC, Furniture Replacement, Flooring, Boardwalk Replacement)	\$368,800
Total	\$907,400

The City has also realized additional revenues this year that are helping to off-set these increased expenses.

Revenue Source	Difference
Aerial Fire Truck Insurance Reimbursement	\$66,300
State Grants for Public Safety Recruits	\$96,000
Fred Bunn Trail – Fund Raising	\$102,400
Interest Earnings	\$425,000
Total	\$689,700

This fiscal year, the City will finish many capital projects from elementary school playgrounds, and street improvement. Some of these improvements may not be obvious to residents but play an important role in our ability to provide residents with a high level of service and maintain our infrastructure.

While the City is exceeding its original budget amounts, we project the General Fund’s fund balance will be \$1.9 million over the 25% target amount at \$5.7 million.

Street & Water/Sewer Funds

The City continued its focus on investments in street, sidewalk and water/sewer infrastructure. For the 2024 construction season, the City is moving forward with the following projects:

Project	Cost
<i>Mill/Overlay Project</i>	\$1,928,940 including contingency
<i>Mill/Overlay Joint Project (Robinson Road) with Grand Rapids</i>	\$105,450 plus 20% contingency
<i>Pavement Preservation-Cape Seal Projects</i>	\$290,381
<i>Pavement Preservation-HMA Sealant Project</i>	\$42,000
<i>Pavement Preservation-Microsurface Joint Project - Cascade Rd. (E. Beltline to Robinson Rd.).</i>	\$195,571
Total Project Costs	\$2,572,886

These projects are funded by the City’s Street and Sidewalk Millage (\$1.6 million) and the General Fund (\$1 million).

The City began removing various water lead service lines (LSL) this fiscal year. Using funds from the 10% water/sewer rate adjustment approved in June 2023, American Rescue Plan Act (ARPA) and the General Fund, 200 known lines will be removed this year. City staff will also be removing other LSLs as capacity permits.

American Rescue Plan Act

In 2021 and 2022 the City received \$1.2 million in American Rescue Plan Act (ARPA) funds. As the City committed these funds before December 31, 2023, we will receive a small increase in revenue sharing of \$1,057.

**City of East Grand Rapids
ARPA Commitments**

Total ARPA payment	1,256,440.72	
Total Interest earned	73,077.84	
COVID 19 one-time employee payments	35,520	Expensed
Community Center & PS roofs	241,927	Expensed
Playgrounds	300,000	Expensed
Electric vehicles	223,500	Committed
Lead Service Line Replacement (FY 23-24)	250,000	Committed
Lead Service Line Replacement (FY 24-25)	191,071.56	Committed
Pool scoreboard	87,500	Committed
Total Committed/Spent	1,329,518	

These funds allowed the City to make some unique investments in different projects and accelerated the replacement of lead service lines

PROPOSED 2024-2025 BUDGET

On February 10, 2024, the City Commission and department directors came together for its annual Strategic Planning Session. City Commission approved the following key strategic areas with three guiding principles.

- City Operations
 - Community Development
 - Infrastructure
 - Parks & Recreation
 - Public Safety
- Implementation will be guided by:
- Financial Stewardship
 - Environmental Sustainability
 - Intergovernmental Cooperation

The 2024-2025 proposed budget utilizes these areas as the team developed the annual budget.

GENERAL FUND REVENUES

The Consumers Price Index for 2023 was 5.1%, marking the second time it exceeded 5% since the adoption of the 1994 Proposal A constitutional amendment. Unlike last year, the City will experience millage rollbacks of its operating and street millages. The City’s taxable value increased by 6.8% due to the 5% CPI and uncapping of various properties. The City’s General Fund tax revenue will increase by 6.1%. The difference between the increase in taxable value and tax revenue is due to the rollbacks prescribed by the Headlee Amendment.

The proposed operating millage is 11.3508, a decrease from the current 11.5215 and the Street & Sidewalks Millage will decrease to 1.7307 from 1.7567. These rollbacks are due to the interplay of two State Constitutional Amendments – Headlee & Proposal A. Since 2015 the total City tax rate has decreased from a combined 16.0791 mills to 14.0872.

**City of East Grand Rapids
Change in City Taxes 2015-2024**

Year	City Operating Millage	Street Millage	Community Center Debt	Wealthy Pool Debt	Parks Debt Millage	Total City Millages
2015	13.1149	2.0000	0.7532	0.2110		16.0791
2016	12.8827	1.9646	0.7729	0.2164		15.8366
2017	12.6817	1.9339	0.7830	0.2160		15.6146
2018	12.4331	1.8074	0.7615	0.2137		15.2157
2019	12.2428	1.7587	0.7580	0.2054		14.9649
2020	12.0322	1.8346	0.7575	0.2007		14.8250
2021	11.7975	1.7988	0.6874	0.1955		14.4792
2022	11.5215	1.7567	0.6677		0.4438	14.3897
2023	11.5215	1.7567	0.6440		0.4050	14.3272
2024	11.3508	1.7307	0.6309		0.3748	14.0872

The reductions in voted debt millages are because the City’s overall taxable value has increased and we only levy what is needed to cover annual debt service.

State revenue sharing is another significant General Fund funding source accounting for 9.5% of our total revenue. State revenue sharing consists of two types – constitutional and statutory. Constitutional revenue sharing is embedded within the State Constitution requiring a percentage of state sales tax collection be distributed on a per capita basis to cities, townships and villages. Statutory revenue sharing is predicated on a formula, within state law, of population and overall tax burden that has been ignored by the state legislature since 2003. State projections show that revenue sharing will remain flat at \$1.37 million for 2024-2025.

Parks & Recreation fees generate \$1.16 million, approximately 8% of all general fund revenue. This is compared to a department cost of \$2.4 Million.

FUND EXPENDITURE OVERVIEWS

General Fund

Proposed General Fund expenditures are approximately \$15 million for the 2024-2025 fiscal year and uses \$522,900 of the City’s General Fund’s fund balance. The proposed budget includes adding a Parks & Recreation position and several capital improvements. The \$522,900 use of fund balance will still leave the City \$1.4 million over its 25% target.

Proposed capital projects total just over \$1 million, continuing the City’s focus on addressing deferred capital projects. Proposed Projects include:

Project	Cost
Computer Replacements	21,500
Turn Out Gear	17,600
Airboat Replacement	100,000
Community Center Carpet Replacement	10,000
Furniture Chair Seat replacement	20,000
Community Center HVAC Updates	184,500
Flooring Replacement	100,000
Commission Chambers Mini Splits	24,000
Community Complex Lighting Control System	75,000
Salt and Storage Facility Improvement	350,000
Boiler 1 - Gaslight Snowmelt System	115,000
Total	1,017,600

The proposed HVAC improvements address systems within the Community Center that are at the end of their lifecycle. The City’s salt storage shed, located at the DPW complex, is beginning to fail. A precast replacement has been identified by city staff. The Public Safety Department’s airboat is also included in the proposed capital improvements. The current unit, while still in good operational shape, is better suited for shallow bodies of water. The cost included in the budget is for a six-person hovercraft, the Department has put together a study committee for a final recommendation.

In 2023, the City received a \$1.9 million State of Michigan grant to improve the funding level of our closed defined benefit pension system. An initial actuarial analysis shows that our anticipated annual required payment will decrease to \$1.1 million from our current \$1.3 million.

Parks and Recreation

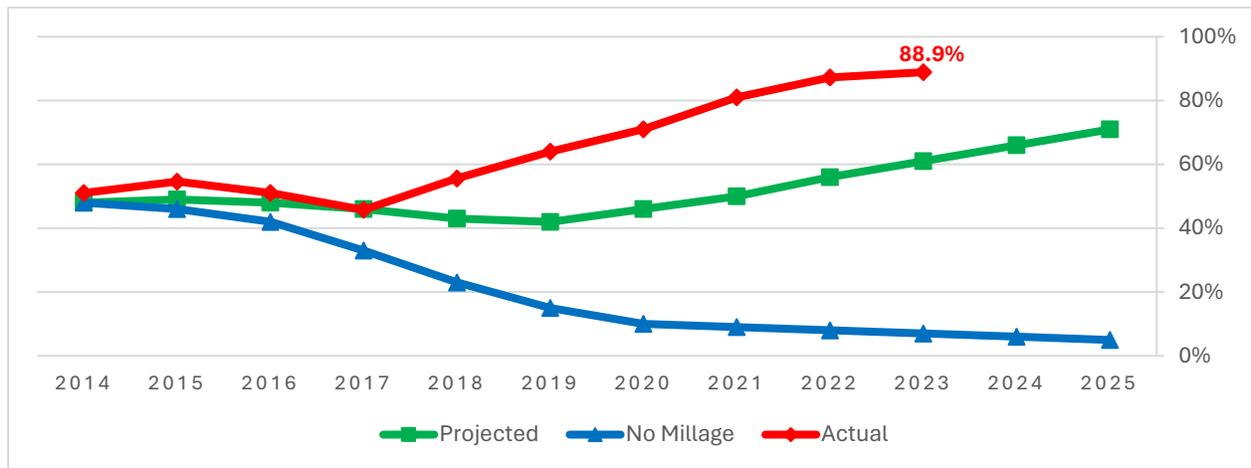
In 2024-2025, the Manhattan Park improvements will be fully implemented. The project is currently being bid out and construction will start in 2024. With the completion of this project, design work will then begin on Waterfront Park Phase 2. Our partnership with EGRPS will continue with the reconstruction of the Woodcliff Education Center playground. This is the final school playground project that was part of the Parks Improvement Millage.

The proposed budget also includes the Rusty Sweeny baseball field drainage improvements for a total cost of \$300,000. This cost is being shared equally with EGRPS through our joint facilities agreement.

During the Strategic Planning Session, City Commission reached a consensus on enhancing our middle school sports opportunities. The proposed budget does include a new position and the staff is developing a proposal for City Commission consideration during the summer.

Streets and Sidewalks

The 2024-2025 proposed budget includes \$3.5 million for various street and sidewalk improvements throughout the City. The projects are funded through the 2015 Street & Sidewalk Millage, \$1 million transfer from the General Fund and state gas and weight taxes. This is the last year of the 10-year Street & Sidewalk millage approved in 2015. During this time between the millage funds, a \$1 million/year general fund transfer and miscellaneous grants, the City invested \$25 million into its infrastructure.



The success of these investments is demonstrated by the independent evaluation of our system by the Grand Valley Metro Council (GVMC). Every City street is rated using the State of Michigan's Pavement Surface Evaluation and Rating system (PASER).

If East Grand Rapids voters do approve renewing the millage at 2.0 mills, the City will be able to maintain this PASER rating and potentially improve it. As the starting point for the next ten years is much better than 2015, the City will be able to implement more comprehensive rehabilitations, which will last longer than some of the improvements completed in the first ten years.

The Cascade/Robinson pathway is included in the 2024-2025 budget. We expected to release the project for bid this fiscal year with construction in August 2024. The project estimate is \$ 1.13 million being funded by a \$779,548 federal grant as well as \$66,000 allocation from the State of Michigan.

Water and Sewer Fund

The 2024-2025 proposed budget will continue the City’s efforts to replace all water lead service lines (LSL) and make other critical system investments. Total water/sewer capital investments will be \$1.8 million, which includes LSL replacements.

WATER AND SEWER FUND	
<hr/>	
WATER DEPARTMENT	
Watermain Projects	762,000
Hydrant Upgrade Program	20,000
Valve Replacement Program	20,000
Meter Replacement Program	51,000
Subtotal Water System	<hr/> 853,000 <hr/>
SEWER DEPARTMENT	
Sanitary Sewer CIPP	300,000
LSL Replacements	680,000
Subtotal Sewer System	<hr/> 980,000 <hr/>
TOTAL WATER AND SEWER FUND	<hr/> \$ 1,833,000 <hr/>

** Total LSL Replacement budget is \$1 million with \$680,000 from W/S Fund and \$320,000 from the General Fund.*

Last year’s rate adjustment enables the City to replace at least 200 LSLs in 2024-2025, keeping us on track to finish within five-eight years. The City will also complete its five-year program (started in 2021) to physically inspect its 3,935 water service lines – at which point the City will know how many LSLs exist. The high-end LSL estimate is 1,558 lines, of which 220 have been or are currently being replaced, leaving 1,338 potential lines. Assuming the replacement cost of \$5,000 per line, this effort could cost \$8 million. In April 2024, the City was awarded a \$536,440 State of Michigan grant to cover the cost of past and future LSL investigative work. These funds will help offset some of the replacement costs. A map of our LSL inventory can be found here <https://regis-apps-login.gvmc-regis.org/mwaterservicematerialinventory>.

The Water & Sewer Fund rates are proposed to remain the same this fiscal year, as there was only a nominal change in the City of Grand Rapids. Because the City of East Grand Rapids is a wholesale water and sewer customer of the City of Grand Rapids, we will need to consider a rate adjustment in 2025-2026, as we expect the City of Grand Rapids to increase its rates.

Motor Equipment Replacement Fund (MERF)

The Motor Equipment Replacement Fund’s proposed budget includes the replacement of three pieces of equipment totaling \$460,000.

MERF	
International 7000 Series Dump/Plow Truck	220,000
International 7000 Series Dump/Plow Truck	220,000
Swenson Salter	20,000
TOTAL MERF	<hr/> \$ 460,000 <hr/>

We anticipate delivery of the dump trucks will be about two years after we place the orders.

Looking beyond the next fiscal year, the City will be replacing its three most expensive pieces of equipment.

Fiscal Year	Equipment	Cost
2025-2026	Vactor Truck	\$650,00
2026-2027	Aerial Fire Truck	\$1,500,000
2028-2029	Fire Engine	\$783,000
	Total	\$2,283,000

Staff are developing funding recommendations for City Commission’s consideration as there is not enough in MERF reserves for these purchases.

Summary

The City of East Grand Rapids has made significant community investments over the last three years and the 2024-2025 proposed budget builds on that success. While the City exceeds its original budget amounts due to the completion of several key parks and infrastructure improvements, the General Fund’s fund balance is projected to be \$1.9 million over the 25% target amount at the end of the current fiscal year. The proposed budget – which includes funding for streets and sidewalks, parks and recreation, lead service line replacements and more – continues to provide East Grand Rapids residents the high level of service they expect and City staff with the resources they need to make it possible.



Shea Charles
City Manager

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City of East Grand Rapids

Community Profile

East Grand Rapids, Michigan has the benefits of location; safe, beautiful, and well-maintained neighborhoods; an educated, professional, and active citizenry with a strong sense of community; award-winning schools; a capable experienced workforce; and an atmosphere all its own.

Appreciated throughout the state for its stable and civil governance, with only four city managers in over six decades, East Grand Rapids is recognized nationally.

- NICHE.com counts the community among the safest in the state, ranked it #15 on the “Best Places to Live in Michigan” for 2023, and named it #8 in the “Best Place to Raise of Family” ranking
- Family Circle dubbed East Grand Rapids the best town for raising a family in 2015
- In 2012, Kiplinger ranked East Grand Rapids as #5 in the top 10 “Great Cities to Raise Your Kids” in the country
- Business Insider ranked this city as the best 2016-2017 suburb in all of Michigan

East Grand Rapids (East GR) is located on the western side of Michigan’s Lower Peninsula famed for its beaches, woodlands, lakes, rivers and all manner of outdoor recreation opportunities.

Settled in the 1830s and built around the 283-acre Reeds Lake (the largest of the two lakes within the city), East GR was a popular daytime resort for the Grand Rapids crowd. Incorporated as a village in 1891, a city in 1926, it is one of the oldest communities in Kent County.

Today, it remains a classic inner-ring suburb, filled with multi-generational occupants proud of their neighborhoods and lifestyle. A 30-year housing boom between 1920 and 1950 populated the community with distinctive architecture now ranging from 100-year-old Victorians to bungalows, ramblers and mid-century modern designs. Lot sizes and dwellings vary from urban estate to starter square footage.



East Grand Rapids prioritizes multi-mobility. Shared streets, where all speed limits are set at 25 mph, and dedicated trails encourage bicycling throughout the community. Sidewalks connecting neighborhoods with downtown and public facilities are the preferred routes in a very active community. A 2015 dedicated millage assures the 45 miles of streets, and 80 miles of sidewalks are maintained and rehabilitated. “The Rapid,” a six-city interurban transit partnership, maintains bus stops and routes throughout the metropolitan area.

Within the City’s 3.4 square miles is more than 179 acres of public parkland including 6 acres of waterfront; a 43-acre woodland; conserved wetlands; trails; and other recreational fields and facilities.



Citizen allegiance to the outdoors, wellness, health, and family connections has inspired a comprehensive recreation infrastructure made possible because of a unique partnership between the city and the school district. By combining resources and facilities, the East Grand Rapids Parks and Recreation Department employs upwards of 160 seasonal and part-time employees to offer more than 100 recreation, enrichment, and sports programs for all ages. Evidence of the ongoing commitment can be found in the highly collaborative 2020 Community Parks and Recreation Master Plan.

This is a close-knit community filled with people who know and care for their neighbors. They value hard work, honesty and integrity and identify as family oriented and “school-centric.”

Many civic and philanthropic leaders dedicated to improving the larger urban area come from East Grand Rapids. Citizens advocate for inclusion and diversity and actively seek out a multiplicity of opinions and thoughts in planning and decision making. Involvement starts early. Over 700 middle school students volunteer in the annual Day of Caring, a local community service event.

The strong sense of community is enhanced by conscious design that brings people together in public spaces. Within a quarter mile from the quaint and inviting Gaslight Village sits the high school, the middle school, two lakefront parks, and the community center which houses city administrative operations and the local library branch.

The city is an intentional contributor to the connected culture in East Grand Rapids through its coordination, support or permitting of a wide array of gatherings and festivals such as Taste of East, the Grand Valley Arts Festival, Tree Lighting Ceremony, Fourth of July parade and fireworks, movies and concerts in the park, races and other festivities.



While just over 15% of the workforce lives and works in the city, the average commute time is only 22 minutes. The largest employers inside the City are Corewell Health Blodgett Hospital and the East Grand Rapids Public School District. Many residents are attracted to the Grand Rapids region and its world class medical and health industry, global manufacturing sector, multiple academic centers, a thriving art, cultural and music scene, an international airport and diverse population. <https://www.experiencegr.com>

Many colleges and universities are within an easy commute. Within 20 minutes, learners can reach Aquinas College, Calvin University, Cornerstone University, Davenport University, Ferris State University's Kendall School of Art and Design, Grand Rapids Community College and Grand Valley State University. Western Michigan University, Ferris State University, Michigan State University Medical School and Central Michigan University also have branches in the greater Grand Rapids area. An additional drive puts you on the campus of Hope College, Baker College, Ferris State University or Muskegon Community College.

East Grand Rapids Public Schools (www.egrps.org) educates approximately 3,000 students in Pre-K through 12th grade in three elementary schools (two of which are National Blue Ribbon Schools), middle school and high school. Ranked by U.S. News and World Report and Newsweek Magazine, EGRPS was named the best school district in Michigan by 24/7 Wall Street. According to NICHE.com the district scored an A+ in academics, teachers, clubs, athletics, college prep and health and safety.

The high school offers dual enrollment for college credit with 14 advanced placement courses as well as career and technical center offerings and cadet training. Its International Baccalaureate Diploma Programme provides enrollees an academic program recognized by the world's leading universities for its global focus and rigorous curriculum.

Sports and club participation opportunities begin at the earliest levels—art, music and Spanish classes start in kindergarten. Drama, vocal music, orchestra, band and multi-faceted visual arts are considered critical to the well-rounded curriculum. Pioneer athletics boasts 151 state championships including the 2023 Girls Swim Team and Girls Track Team, . Sports include water polo, crew, sailing, lacrosse, field hockey, bowling, skiing, hockey, football, basketball, swimming, soccer, baseball, wrestling, softball, cross county, track and field, golf, and volleyball.



Several high-quality private, religious and charter school options are also available in the immediate area.

East Grand Rapids is friendly and inviting. While some families go back generations, newcomers are plentiful and warmly welcomed.

The Organization

East Grand Rapids is council/manager form of local government where all department directors are hired by and report to the City Manager. Six non-partisan commissioners represent three wards (two elected officials from each ward) and serve staggered four year-terms. The Mayor is elected at-large and serves a four-year term as well. Elections are held every two years.

The Commission appoints the manager, sets policy and direction, approves the budget and major expenditures while serving as the legislative authority through the approval of ordinances and major planning initiatives.

East Grand Rapids is managed by a professional senior staff. The executive team includes the finance director; public safety director; director of public works/deputy city manager; parks and recreation director and the city clerk who also serves as the administrative assistant to the manager and mayor. The city manager retains responsibility for labor relations and oversight of human resources functions.

Seventy-six regular full and permanent part-time employees along with 160+ seasonal parks, recreation and sports employees are charged with meeting the service needs of the 11,000+ citizens and visitors.

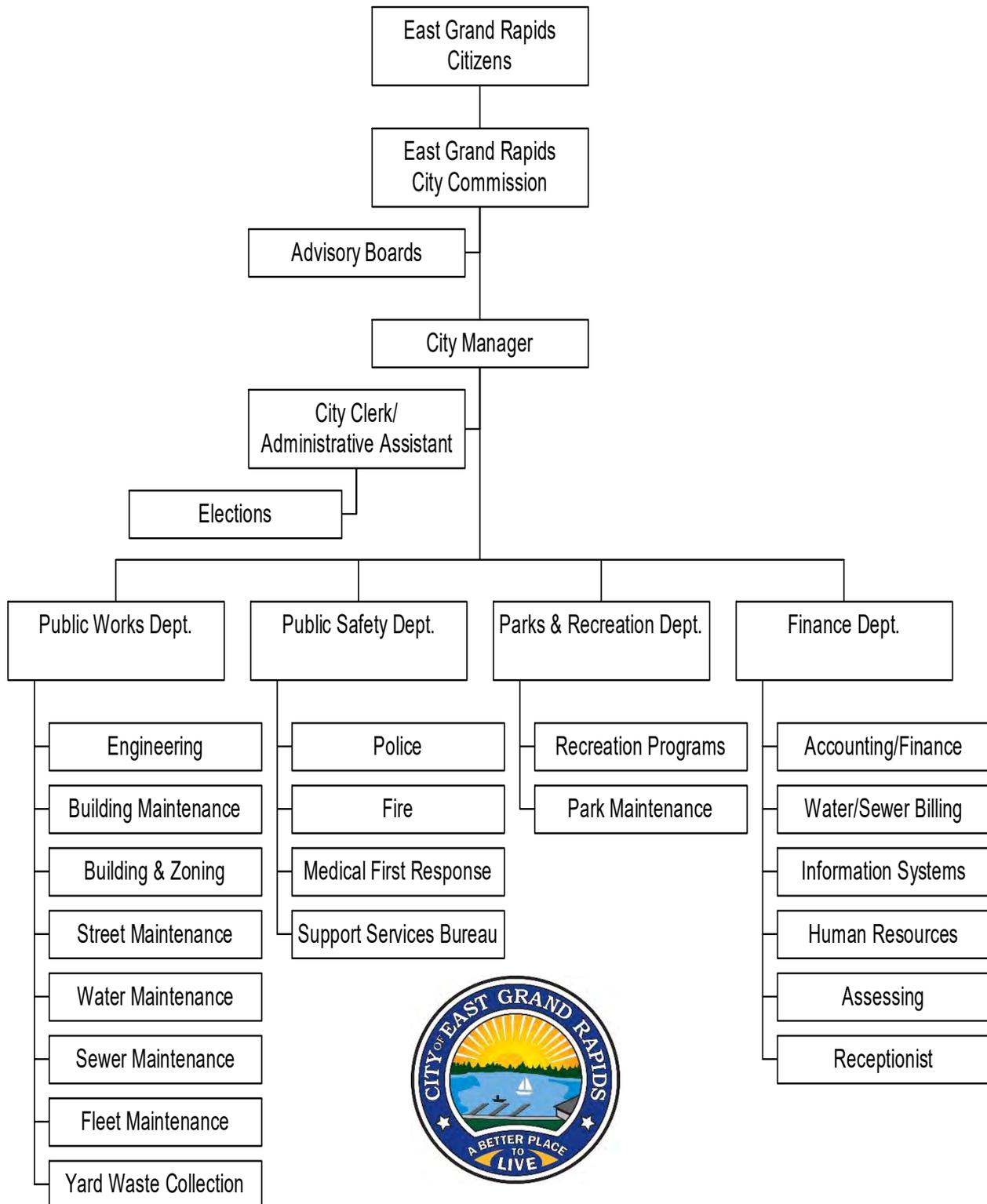
Police, fire and medical first response needs are provided by a true combined public safety department where all officers are cross-trained and operate on 24-hour shifts.



In addition to the expected infrastructure arenas, Department of Public Works houses the functions of property maintenance, code enforcement, building permits and zoning. The zoning administrator serves as staff liaison to the Planning Commission.

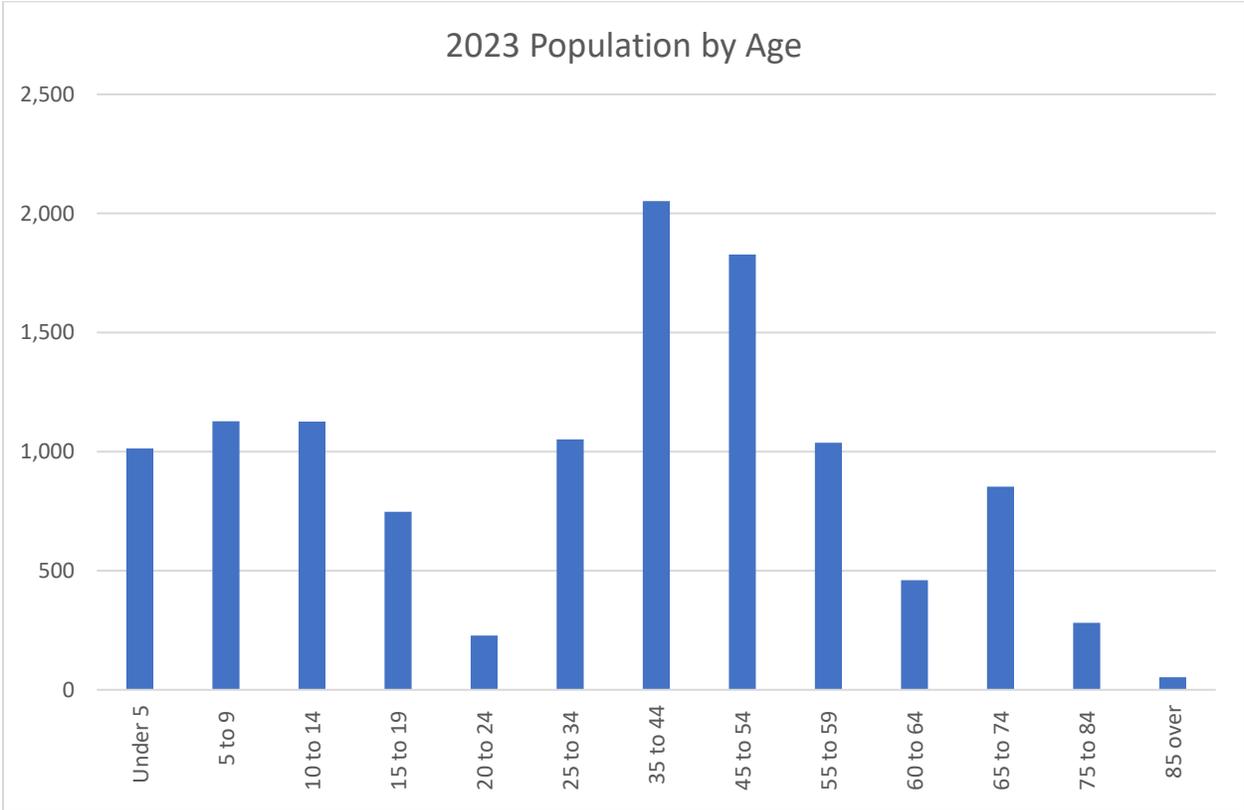
Compiled by the Michigan Municipal League
September 2020
Updated April 2024

East Grand Rapids Organizational Chart



Population

2023 Population	11,407
2022 Population	11,402



EDUCATION

Population 25 years and over

Less than 9th grade	0.1%
9th to 12th grade, no diploma	0.6%
High school graduate (includes equivalency)	4.4%
Some college, no degree	7.7%
Associate's degree	6.1%
Bachelor's degree	36.4%
Graduate or professional degree	44.8%

All Data from US Census – American Community Survey

A Citizen's Guide to the Budget

The purpose of this section is to explain the format and methodology of the budget.

Budget Process

The budget process is considered an ongoing process with continuous monitoring and frequent adjustments due to new information. According to State law, the Uniform Budgeting and Accounting Act, the City must prepare an annual appropriations resolution identifying adequate revenues to support a plan of expenditures. Further, the City must adopt its millage rate and conduct a Truth in Taxation hearing pursuant to the Headlee Amendment.

Each year, each City department submits to the City Manager and Finance Director an itemized estimate of the expenditures for the next fiscal year for the department or activities under their control. The City Manager shall prepare a complete itemized budget for the next fiscal year and shall submit it to the City Commission for approval by June 30.

Budget Document

The budget document presents a complete financial plan for the ensuing fiscal year. It includes at least the following information:

- Detailed estimates of all proposed expenditures for each department and office of the City, showing the expenditures for corresponding items for the current and last preceding fiscal years, with reasons for increases and decreases recommended, as compared with appropriations for the current year;
- Statements of the bonded and other indebtedness of the City, showing the debt redemption and interest requirements, the debt authorized and unissued, and the condition of sinking funds, if any;
- Detailed estimates of all anticipated income of the City from sources other than taxes and borrowing, with a comparative statement of the amounts received by the City from each of the same or similar sources for the last preceding and current fiscal years;
- A statement of the estimated balance or deficit, as the case may be, for the end of the current fiscal year;
- An estimate of the amount of money to be raised from current and delinquent taxes and the amount to be raised from bond issues, which, together with income from other sources, will be necessary to meet the proposed expenditures;
- Such other supporting schedules as the Commission may deem necessary.

Balanced Budget

The City annually adopts a balanced budget in which estimated revenue and available unreserved fund balance are equal to or exceed estimated expenditures.

Adoption of Budget, Tax Levy

Prior to the end of the fiscal year, the City Commission must hold a public hearing for the sole purpose of final consideration and adoption of the budget and to authorize a tax levy necessary to meet the budget.

Transfer of Appropriations

After the budget has been adopted, no money shall be drawn from the treasury of the City nor shall any obligation for the expenditure of money be incurred, except pursuant to the budget appropriation. The Commission may transfer any unencumbered appropriation balance, or any portion thereof, from one department fund or agency to another. The balance in any appropriation, which has not been encumbered, at the end of the fiscal year shall revert to the General Fund and be re-appropriated during the next fiscal year.

Budget Control – Interim Financial Reporting

At the beginning of each quarterly period during the fiscal year, and more often if required by the City Commission, the City Manager shall submit data showing the relation between the estimated and actual income and expenses to date; and if it appears the income is less than anticipated, the Commission may reduce appropriations, except amounts required for the debt and interest charges, to such a degree as may be necessary to keep expenditures within the cash income.

Basis of Budgeting

This budget document is prepared on the same basis of accounting as the City of East Grand Rapids' financial statements. The City of East Grand Rapids follows Generally Accepted Accounting Principles applicable to governments; however, for budgetary purposes, encumbrances are also included in expenditures.

Fund Structure

The governmental fund types and expendable trust funds use the modified basis of accounting. Under the modified basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are “measurable and available.”) “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for un-matured interest on general long-term obligations which is recognized when due and certain compensated absences, claims, and judgments are recognized when the obligations are expected to be liquidated with expendable available financial resources.

The accounts of the City of East Grand Rapids are organized by funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. The City of East Grand Rapids’ resources are allocated to and accounted for in individual funds, based upon the purpose for which they are to be spent and how spending activities are controlled.

- The “GENERAL FUND” section presents the operating budget for the departments and activities funded by the General Fund and is the City’s primary operating fund.
- The Special Revenue Funds consist of the operating budgets for activities funded by grants or special state, federal or other restricted revenue sources. These funds consist of: Major Street, Local Street, Municipal Street.
- The Enterprise Funds consist of the budgets for funds that charge a fee to external users for goods and services and is designed to recover the costs of providing the service. These funds consist of: Water and Sewer funds.
- The Internal Service Funds presents activities that provide services and resources for the City’s other programs. These funds include the Motor Equipment Replacement Fund.
- The Debt Service Funds present funds that account for the accumulation of resources for the annual payment of principal and interest and long-term debt.
- The Capital Improvements section presents major capital acquisition and construction activities.

Revenues

Property taxes in the State of Michigan are calculated by multiplying the tax rate or number of mills by the taxable value of real and personal property in the City. The Headlee Amendment to the State Constitution and Proposal A, passed in 1994, restricts the growth of taxable value to no more than the rate of inflation or 5%, whichever is less. This capped assessment is known as the taxable value. Increases or decreases in the turnover of properties or new development are not subject to the cap, thereby helping to offset any losses in value for other properties. The City levies a General Operating millage and Roads Improvement Millage

CITY OF EAST GRAND RAPIDS GENERAL OPERATING & STREETS MILLAGE RATES

	2016	2017	2018	2019	2020	2021	2022	2023	2024
Operating	12.8827	12.6817	12.4331	12.4248	12.0322	11.7975	11.5215	11.5215	11.3508
Roads	1.9646	1.8074	1.93398	1.7587	1.8346	1.7988	1.7567	1.7567	1.7307

Headlee Amendment

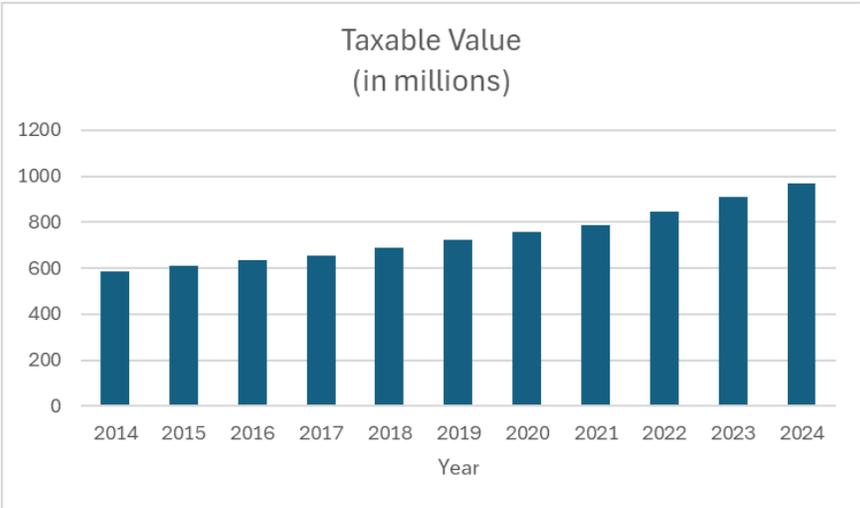
The Headlee Amendment, referred to previously, reduces the amount of the City’s operating millage allowed by Charter. It accomplishes this by reducing the millage proportionally by the amount that market changes exceed the State’s inflation rate multiplier. The table below shows the millages per the City Charter and Headlee limitation.

Millage Rate 2024:	Per City Charter	Headlee Limitation	Actual
	20.0000	11.3508	11.3508

Taxable Value of Property

The City has experienced consistent growth in taxable value driven by residential property sales. For the 2024-2025 fiscal year overall, taxable value increased by 6.9% due to a 5.0% CPI and residential and commercial property uncapping.

Year	T.V.	% Growth
2014	586	
2015	612	4.6%
2016	633	3.4%
2017	656	3.6%
2018	690	5.1%
2019	725	5.1%
2020	757	4.4%
2021	788	4.1%
2022	845	7.3%
2023	907	6.1%
2024	969	6.9%



Property Tax Revenue

The City's operating property tax revenue is \$10,975,300, a 6.1% increase in 2024/2025. The difference in revenue growth and taxable value growth is attributable to a 1.5% rollback of the city's operating millage as noted above.

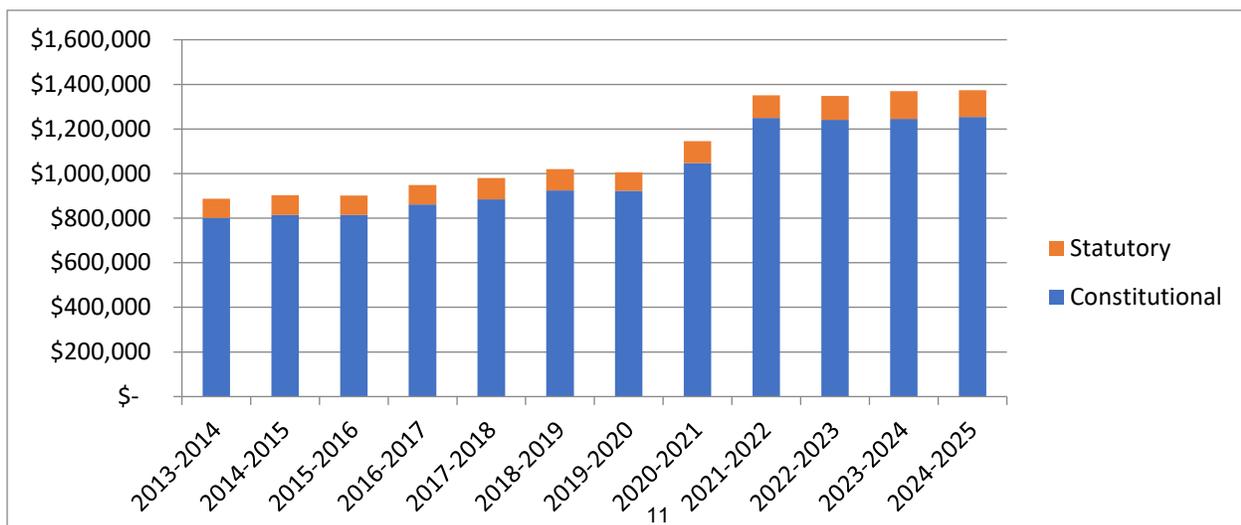
Intergovernmental Revenue – State Shared Revenues:

The State of Michigan collects 6% sales tax and reserves 2% for the schools. A portion of the remainder is dedicated to local governments through both constitutional and statutory formulas. The statutory formula is subject to annual appropriation by the State Legislature. These funds are the second largest General Fund revenue source approximating \$1,373,760 for 2024/2025, a 0.4% increase from the previous year. Since 2003, the State of Michigan has consistently underfunded State Revenue Sharing. If fully funded, the City would realize an additional \$700,000 annually.

For fiscal year 2012/2013 the State legislature established the City, Village and Township Revenue Sharing (CVTRS) program to allocate statutory revenue sharing. Eligible local units were required to publish various financial information concerning its operations. The City publishes a Citizens Guide and Performance Dashboard detailing various operating, performance and financial measures. In addition, we also prepared a debt service report listing all the current debt obligations including issuance date, amount, and annual debt service requirements. We also provide a projected budget report combining the activities of the General, Local Street and Rubbish Funds.

History of State Shared Revenue Payments

Year	Constitutional	Statutory	Total
2014	\$ 814,810	\$ 87,856	\$ 799,419
2015	\$ 814,027	\$ 87,856	\$ 711,003
2016	\$ 860,944	\$ 87,856	\$ 711,003
2017	\$ 883,862	\$ 96,539	\$ 762,021
2018	\$ 923,985	\$ 96,496	\$ 782,265
2019	\$ 923,086	\$ 82,260	\$ 802,944
2020	\$ 968,319	\$ 98,715	\$ 817,021
2021	\$ 1,091,508	\$ 100,700	\$ 818,367
2022	\$ 1,025,000	\$ 101,000	\$ 1,126,000
2023	\$ 1,245,316	\$ 123,696	\$1,369,012
2024	\$ 1,253,870	\$ 119,890	\$ 1,373,760



Special Revenue Funds

Major and Local Street

The Major and Local Street Funds revenue is derived mainly from State Gas & Weight Taxes. The revenue is allocated to eligible units based on a formula incorporating the number of miles of streets and the City's population. Funds received are strictly to be used for maintaining the City's street infrastructure. The functions covered include street sweeping, winter maintenance, roadway repair and reconstruction, traffic signals and signage in addition to planning and operating the street network.

The Major Street Funds revenue is projected to be \$1,075,420 based on current estimates from the State, a 1.3% increase. The Local Street Fund revenue is projected to be \$403,310, an increase of 1.3%. Both funds are supplemented annually by a \$1,000,000 General Fund transfer as well as monies from the 2015 street millage.

Debt Service Funds

Debt Service Funds realize revenues from General Fund appropriations and special assessment collections. These revenues provide funding for the debt requirements covering the construction and improvement of roads, and municipal facilities exclusive of water and sewer projects.

Construction Funds

Construction Funds account for the resources to be used for the construction of major infrastructure projects. Revenues can arise from the sale of general obligation bonds, grants from State and Federal sources and transfers from other funds.



City of East Grand Rapids

PROPOSED Fee Schedule

Effective July 1, 2024

Service	Fee	Additional Costs/ Comments	City Code Section
City Manager			
Liquor License Application - New	300.00		7.52
Liquor License Application - Transfer	150.00		7.52
FOIA Request	35.73/hr	See FOIA form	
Marina License	100.00		3.101
Finance Department			
Data Base/Voting List	See FOIA form		
Snowplow License	100.00 + \$25 per truck		7.90
Lawn Care License	100.00 + \$25 per truck		7.86
Waste Hauler License	100.00 + \$50 per truck		2.5
NSF Checks	30.00		
Notary - Resident	No charge		
Notary - Non-resident	10.00		
Public Safety Department			
Accident Reports	See FOIA form		
Incident Report Copy - 1st page	See FOIA form		
Incident Report Copy - each add'l pg	See FOIA form		
Video Tape Copy	See FOIA form		
Digital Audio Recordings	See FOIA form		
Door-to-door/Transient Merchant	25/day,100/wk,200/yr + \$50 badge deposit		7.36
Local Background Checks	20.00		
PBT - resident	10.00		
PBT - non-resident	15.00		
OWI Cost Recovery	225.00		
False Alarm - 1st call per calendar yr	No Charge		
False Alarm - 2nd call	50.00		
False Alarm - 3rd Call	100.00		
False Alarm - 4+ Call	200.00		
Parking Violations	Separate schedule	Overdue: 10 days = fine doubles 45 days = fine quadruples	10.66
Parks & Recreation Department			
Community Center Rental	Separate schedule		
Athletic/Park Facilities	Separate schedule		
Media Production (Film/Photo)	250.00	\$500 if less than 10 day notice	3.141
Pool Rental	Separate schedule		
Special Events	250.00		

Service	Fee	Additional Costs/ Comments	City Code Section
Public Works Department			
Zoning Appeal	250.00		5.121
Zoning Variance - application/processing	500.00		5.121
Zoning Variance - Post-Construction	700.00	added to application fee	5.121
Fence Variance - application/processing	250.00		
Land Division	300.00		5.406
Special Use Permit	500.00		5.121
Site Plan Review - Administrative	200.00		5.121
Site Plan Review - Intermediate	300.00		5.121
Site Plan Review - Complete *	500.00	* Escrow fees also required	5.121
PUD Application/Site Condominium*	1,000.00	* Escrow fees also required	5.121
Rezoning Application	800.00		5.121
Rental Inspection/Certification per dwelling unit	100.00	EGR notice costs \$50; Cascade Twp \$50	8.809
Building Permits		Cascade Township	
Infrastructure Impact Fees:			
New Construction	150.00		
Demo Requiring Permit (primary structure)	150.00		
Demo Requiring Permit (accessory structure)	75.00		
Addition Requiring Permit	100.00		
Accessory Structure Building Permit	75.00		
Pool	50.00		
Plumbing/Mechanical/Electrical		Cascade Township	
Construction B.O.A. Hearing		Cascade Township	
Sign Permit Application	75.00		8.21
Sign Installation Building Permit		Cascade Township	
Mechanical Appurtenances	50.00		
Utility Tap (New):			4.5
1" Tap	200.00	plus cost of materials	
1.5" Tap	300.00	plus cost of materials	
2" Tap	400.00	plus cost of materials	
Meter Replacement or New Meter:			4.5
5/8" (3/4" short) Meter	480.00		
3/4" Meter	570.00		
1" Meter	650.00		
1.5" Meter	2,800.00		
2" Meter	3,600.00		
Replacement of Non-Functioning Meters	No Charge		
Right of Way Permits:			
Non-Utility ROW (Drive Approach/Sidewalk)	100.00		4.5
Water/Service Connection/Repair	100.00	\$200 in ROW	
Sewer Connection/Repair	100.00	\$200 in ROW	
Storm Connection	NC	\$100 in ROW	
Private Utility, annual permit	No Charge		4.5
Sidewalk Encroachment (café)	No Charge		4.4, 5.70(c)
Forestry	No Charge		3.33
Dumpster Placement permit	No Charge		2.15
Temporary Storage Unit	No Charge		5.75(B)
Fence Permit	No Charge		8.61(M)
House Print Copies	5.00 each		

2023/2024 Parks and Recreation Rental Fees

John Collins Park Rental Rates	Current Fees	Proposed
EGR Storefront Business Owners	\$15 per 1/2 hour	no change
Resident of East Grand Rapids	\$17.50 per 1/2 hour	no change
Non-Resident	\$20 per 1/2 hour	no change

Manhattan Park Green Space

EGR Storefront Business Owners	\$10 per 1/2 hour	no change
Resident of East Grand Rapids	\$12.50 per 1/2 hour	no change
Non-Resident	\$15 per 1/2 hour	no change

Athletic Field

Unprepared baseball fields	\$14 per 1/2 hour	no change
Prepared Fields Weekday	\$50/time	no change
Prepared Fields Weekends	\$70/time	no change
All day tournament	\$285 per field	no change
Mehney Artificial Turf Field	\$60 per 1/2 hour	no change
Memorial Artificial Turf Field	\$60 per 1/2 hour	no change
Mehney Turf Field (for profit)	\$75 per 1/2 hour	no change
Memorial Turf Field (for profit)	\$75 per 1/2 hour	no change
Manhattan Park Full Size Field	\$22 per 1/2 hour	no change
Lower Practice Field (inside track)	\$22 per 1/2 hour	no change
Middle School Back Field	\$18 per 1/2 hour	no change
Manhattan Youth Soccer Field	\$16 per 1/2 hour	no change
Wealthy Elementary Grass Field	\$20 per 1/2 hour	no change

Residents of East Grand Rapids receive a 20% discount on all field reservations except where noted. The discount does not apply to business owners, organizations or revenue generating events.

Amenities	Current Fees	Proposed
Full size soccer goals (when in storage)	\$125	no change
Lax Goals (when in storage)	\$75	no change
Lights at Mehney or Memorial Field	\$60	no change
Scoreboard/PA System	\$30	no change
Soccer Corner Flags -	\$30	no change
Staff Supervisor	\$20.00 hour	no change
First Down Chains/Pylons	\$30.00	no change
Manhattan Park Parking Lot	\$168 (Daily)	no change
Tennis & Pickleball Courts	\$8/hour	no change
Canepa Tennis Center full day rental	\$300	no change
Manhattan Park Sand Volleyball Courts	\$16/hour	no change

Manhattan Park Pavilion Rental

Mon.-Thur. Resident	\$69	no change
Mon.-Thur. Non-Resident	\$79	no change
Weekend; Fri.-Sun./Holidays Resident	\$84	no change
Weekend; Fri.-Sun./Holidays Non-Resident	\$94	no change

Residents of East Grand Rapids receive a 20% discount on all field reservations except where noted. The discount does not apply to business owners, organizations or revenue generating events.

Pool Rental Rates

Resident	Current Fees	Proposed
Wealthy Pool	\$80/hour	\$100/hour
Wealthy Party-Package (2 hours, use of party room)	\$150	\$160
High School Pool	\$165/hour	\$185/hour
Additional Lifeguard	\$18/hour	\$21.85/hour
Non-Resident	Current Fees	Proposed
Wealthy Pool	\$100/hour	\$125/hour
Wealthy Party-Package (2 hours, use of party room)	\$199	\$235
High School Pool	\$205/hour	\$225/hour
Additional Lifeguard	\$18/hour	\$21.85/hour

Facility Rental Rates and Information

The East Grand Rapids Parks and Recreation Department is pleased to offer facility rentals for residents, non-residents and organizations. For further details or a tour, contact our office at 616.949.1750.

Facility Rental Rates The rates include tables and chairs except Wege Plaza. A \$100 security deposit is required.	Room Dimensions In Feet	Square Feet	Resident Rate/hr	Non Resident Rate/hr	Organization Rate/hr
Wege Plaza (outdoors) Please review Wege Plaza guidelines	Multiform Shape	13,239	\$131	\$172	\$185
Program Room 101	29 x 30	870	\$41	\$53	\$58
Program Room 102	29 x 40	1,160	\$47	\$62	\$66
Program Room 101 and 102	29 x 70	2,030	\$84	\$109	\$119
Program Room 103	25 x 26	650	\$35	\$46	\$49
Program Room 105	30 x 28	840	\$41	\$53	\$58
Large Conference Room 107	24 x 19	456	\$29	\$37	\$41
Commission Chambers 201	30 x 30	900	\$41	\$53	\$58

Event supervisor(s) will be assigned to all rentals with large parties and parties during non-business hours at a rate of \$20/hour

Facility Capacities (# of people according to style of setup)	*Banquet Style	Theatre Style	Conference Style	Open Square Style	Classroom Style	U - Shape Style
Wege Plaza (outdoors)	300	400	NA	NA	NA	NA
Program Room 101	32	60	22	24	36	24
Program Room 102	48	80	38	28	45	30
Program Rooms 101 and 102	80	100	67	NA	81	NA
Program Room 103	32	40	22	19	27	18
Program Room 105	48	60	29	24	36	24
Large Conference Room 107	NA	30	14	18	18	15
Commission Chambers 201	48	60	31	25	40	21

Tables and Chairs Available (inside use only) Dimensions Total

Rectangle Tables.....30in. x 72in.....26

Round Tables.....60in.....15

Chairs.....100

NO STAGE AVAILABLE

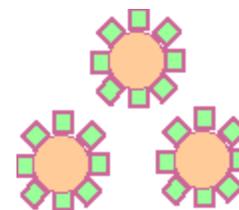
* seating capacity may be less due to food stations and/or dance area



Classroom Style



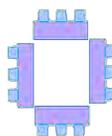
Theatre Style



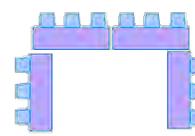
Banquet Style



Conference Style



Open Square Style



U - Shape Style

PROPOSED RESOLUTION ADOPTING WATER/SEWER RATES

WHEREAS Sections 2.104 and 2.015 of the City Code provide that the City Commission shall by resolution establish a consumption rate and readiness-to-serve charge for water and sewer service.

BE IT RESOLVED that for the period from July 1, 2024 through June 30, 2025 water and sewer rates shall be as follows:

Residential		Non-Residential	
READINESS-TO-SERVE:		READINESS-TO-SERVE:	
<u>Average Monthly Consumption</u>	<u>Readiness-to-Serve Monthly Charge</u>	<u>Meter Size</u>	<u>Readiness-to-Serve Monthly Charge</u>
0 - 7,000	\$46.97	3/4"	46.97
7,001 and up	\$46.97 + \$3.54 per thousand gallons of usage over 7,000	1"	62.81
		1-1/4"	98.04
		1-1/2"	140.90
		2"	250.69
Multi-units	\$46.97 plus \$11.74 per unit	3"	563.62
		4"	1,002.17
		6"	3,005.95
	<u>Yard Meters Flat Fee:</u>	Multi-businesses	RTS (above) plus \$20.60 per additional business on meter
	\$32.89 per month (plus usage)		
	<u>Sewer Only Flat Fee:</u>	500,000 and up (gallons per month)	Add \$3.54 per thousand gallons of usage over 500,000
	\$14.07 per month (no usage charge)		
COMMODITY:		COMMODITY:	
WATER:	\$2.36 per 1,000 gallons	WATER:	\$2.36 per 1,000 gallons
SEWER:	\$4.79 per 1,000 gallons	SEWER:	\$4.79 per 1,000 gallons

Financial Investment Policy

I. PURPOSE

It is the policy of the City of East Grand Rapids (the "City") to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state statutes and local ordinances governing the investment of public funds.

II. SCOPE

This investment policy applies to all transactions involving the financial assets and related activity of the City except for its employee pension fund and its employee deferred compensation funds, which are organized and administered separately. These funds are accounted for in the annual report and include the following funds: General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Fund, Enterprise Fund, Internal Service Funds, Trust and Agency Fund, and any new fund created by the City, unless specifically exempted by the City Commission.

III. PRUDENCE

Investment shall be made with judgement and care, under circumstance then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

IV. OBJECTIVES

Funds of the City will be invested in accordance with Michigan Public Act 20 of the Public Acts of 1943, as amended, and in accordance with the following objectives in order of priority.

Safety

The primary objective of the City's investment activities is the preservation of capital in the overall portfolio and the protection of investment principal.

Diversification

The investments will be diversified by specific maturity dates, individual financial institution or a specific class of securities in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

Liquidity

The investment portfolio will remain sufficiently liquid to enable the City to meet operating requirements, which might be reasonably anticipated.

Return on Investment

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

V. DELEGATION OF AUTHORITY

Management responsibility for the investment program is hereby delegated to the Finance Director, who shall establish procedures and internal controls for the operation of the investment program, consistent with the investment policy. No person may engage in investment transactions except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for all transaction undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

VI. AUTHORIZED INVESTMENTS

In accordance with Public Act 20 of the Public Acts of 1943, as amended, the surplus funds of the City may be invested as follows:

- a) Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- b) Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a financial institution, but only if the financial institution is eligible to be a depository of funds belonging to the state under a law or rule of this state or the United States.
- c) Commercial paper rated at the time of purchase within the highest classification established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.
- d) Repurchase agreements consisting of instruments listed in subdivision (a) above. Repurchase agreements shall be negotiated only with dealers or financial institutions with whom the City has negotiated a Master Repurchase Agreement. Repurchase Agreements must be signed with the bank or dealer and must contain provisions comparable to those outlined in the Public Security Association's model Repurchase Agreement.
- e) Banker's acceptances of the United States banks.
- f) Obligations of the state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than 1 standard rating service.
- g) Mutual funds registered under the investment company act of 1940, maintain a \$1.00 per share net asset value, and with authority to purchase only investment that are legal for direct investment by a public corporation.
- h) Obligations described in subdivisions (a) through (g) if purchased through an interlocal agreement under the urban cooperation act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.
- i) Investment pools organized under the surplus funds investment pool act, 1982 PA 367, MCL 129.111 to 129.118
- j) The investment pools organized under the local government investment pool act, 1985 pA121, MCL 129.141.129.50

VII. CUSTODY AND SAFEKEEPING

All security transactions, including collateral for repurchase agreements and financial institution deposits, entered into by the City shall be on a cash (or delivery vs. payment) basis. Securities may be held by a third-party custodian designated by the treasurer and evidenced by safekeeping receipts as determined by the treasurer.

VIII. REPORTING

The Finance Director shall submit a quarterly investment report (at March 31, June 30, September 30 and December 31) to the City Commission that provides the principal amounts by type of investment and rate of earnings for the investments as of the date of the report.



CITY OF EAST GRAND RAPIDS 2024-2025 BUDGET CALENDAR

January 5, 2024	Budget information distributed to departments including budget, capital improvements, and Goals & Objectives (with deadlines)
January 13, 2024	Strategic Planning Session
January 26, 2024	Capital Improvement entry deadline
February 2, 2024	Budget information entry deadline (BS&A) Fee schedule changes due to Lori Parmenter
February 9, 2024	Goals & Objectives due to City Manager
February 14-16, 2024	Goals & Objectives and CIP review with City Manager
February 21-23, 2024	Budget meetings with City Manager & Finance Director
March 18, 2024	Goals & Objectives reviewed at end of regular City Commission meeting.
April 8, 2024	Budget and CIP documents sent out to City Commission
April 22, 2024	Finance Committee reviews vehicle replacements and fee schedule changes.
April 22, 2024	City Commission Budget Overview at City Commission meeting
May 6, 2024	City Commission CIP work session following City Commission meeting.
May 20, 2024	City Commission to hold a budget work session following City Commission meeting. Set water/sewer rates
June 3, 2024	City Commission to conduct public hearing on budget. City Commission to conduct special meeting following regular City Commission meeting to adopt the budget, fee schedule and to set the millage rate

RESOLUTION

RESOLVED, that there be levied a tax upon all property subject to taxation by the municipal government of the City of East Grand Rapids in the City's General Fund for FY 2024-25, the total of which said amount and the amount estimated to be necessary for such purposes is hereby declared to be the sum of \$14,484,560 of which the sum of \$10,975,335 is to be raised by such levy; and that tax rate per \$1,000 valuation is hereby determined to be the maximum allowable under the Headlee Amendment at a rate of 11.3508 mills;

WHEREAS, that there be levied a tax upon all property subject to taxation by the municipal government of the City of East Grand Rapids sufficient, with other resources, to pay the principal and interest on all approved millage related municipal debts for FY 2024-25;

WHEREAS, that there be levied a tax upon all property subject to taxation by the municipal government of the City of East Grand Rapids sufficient, with other resources, to complete projects in accordance with the approved street and sidewalk millage to be raised by such levy; and that tax rate per \$1,000 valuation is hereby determined to be the maximum allowable under the Headlee Amendment at a rate of 1.7307 mills in FY 2024-25;

WHEREAS, that, in accordance with the Uniform Budgeting and Accounting Act (PA 2 of 1968, as amended by PA 621 of 1978), the City Commission adopts the FY 2024-25 budget of general and special revenue funds on a department basis as shown in the details of revenues and expenditures attached to this resolution but more summarily provided for below:

	Revenues & Transfers In	Expenditures & Transfers Out
GENERAL FUND	\$14,484,560	\$15,008,060
SPECIAL REVENUE FUNDS		
Major Street	\$1,075,420	\$1,638,150
Local Street	\$2,473,700	\$2,770,000
Municipal Street	\$2,185,900	\$2,398,390
Drug Law Enforcement Fund	\$-0-	\$0
Fed American Rescue Plan	\$-0-	\$180,000

WHEREAS, the Commission may adopt the non-general funds for FY 2024-25 as presented in the City Commission approved budget by fund total:

	Revenues & Transfers In	Expenditures & Transfers Out
OTHER FUNDS:		
Parks Millage Debt Service	\$364,000	\$362,950
Municipal Comp Debt Serv	\$612,700	\$610,650
Parks Capital Project Fund	\$455,000	\$3,606,500
Water & Sewer	\$5,369,870	\$6,211,060
Health Care Internal Serv	\$1,508,000	\$1,617,000
Motor Equip Replace Fund	\$921,000	\$1,398,350
Retirement Systems Fund	\$1,707,000	\$1,730,000
OPEB Trust Fund	\$295,000	\$297,000
Special Assessment	\$11,000	\$11,000

WHEREAS, the Commission may adopt a proposed schedule of various fees for services as presented in the document attached to this resolution; and

BE IT FURTHER RESOLVED that in accordance the Uniform Budgeting and Accounting Act Uniform Budgeting and Accounting Act (PA 2 of 1968, as amended by PA 621 of 1978), authority is hereby given to the City Manager, as the Chief Administrative Officer, to execute transfers within departmental appropriation subtotals of the City's general and special revenue funds without prior authorization of the City Commission, as long as each departmental appropriation subtotal authorization is not exceeded. Amendments to the adopted budget will be made quarterly with adequate documentation.

The City Manager is further authorized to carry out the line-item transfers within other City funds if the total budget appropriated for each fund is not exceeded. This authorization excludes major personnel changes and new capital equipment items over \$5,000 with the exception of emergency purchases.

Adopted by the East Grand Rapids City Commission
At their regular meeting on _____, 2024

Lori A. Parmenter, City Clerk

**CITY OF EAST GRAND RAPIDS
ALL FUND SUMMARY**

FUND	2022-2023 ACTIVITY	2023-2024 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 CM RECOMMENDED BUDGET
REVENUE				
GENERAL FUND	13,722,890	13,716,490	14,106,020	14,484,560
MAJOR STREET FUND	1,561,850	1,441,500	1,441,500	1,075,420
LOCAL STREET FUND	1,848,140	2,442,700	2,442,700	2,473,700
MUNICIPAL STREET FUND	2,017,860	2,094,000	2,094,000	2,185,900
DRUG LAW ENFORCEMENT FUND	580	0	0	0
FED-AMERICAN RESCUE PLAN ACT	607,060	20,000	20,000	0
PARKS MILLAGE DEBT SERVICE	371,830	365,950	365,950	364,200
MUNICIPAL COMPLEX DEBT SERVICE	564,650	583,950	583,950	612,700
PARKS CAPITAL PROJECT FUND	589,560	80,000	1,138,580	455,000
WATER & SEWER FUND	4,784,100	5,169,870	5,169,870	5,369,870
HEALTH CARE FUND	1,488,780	1,504,000	1,504,000	1,508,000
MOTOR EQUIPMENT REVOLVING FUND	911,360	957,200	957,200	921,000
RETIREMENT SYSTEM FUND	2,116,110	1,906,000	4,268,040	1,707,000
OTHER POSTEMPLOYMENT BENEFITS TRUST FUND	224,060	295,000	295,000	295,000
SPECIAL ASSESSMENT FUND	20,420	10,500	10,500	11,000
TOTAL REVENUE ALL FUNDS	30,829,250	30,587,160	34,397,310	31,463,350
EXPENDITURES				
GENERAL FUND	12,774,330	13,897,100	14,907,080	15,008,060
MAJOR STREET FUND	1,465,950	1,441,500	1,441,500	1,638,150
LOCAL STREET FUND	1,898,660	2,442,700	2,521,700	2,770,000
MUNICIPAL STREET FUND	2,109,320	2,586,190	2,586,190	2,398,390
DRUG LAW ENFORCEMENT FUND	0	0	0	0
FED-AMERICAN RESCUE PLAN ACT	577,450	0	0	180,000
PARKS MILLAGE DEBT SERVICE	367,240	363,750	363,750	362,950
MUNICIPAL COMPLEX DEBT SERVICE	570,450	583,250	583,250	610,650
PARKS CAPITAL PROJECT FUND	1,370,230	2,585,000	3,423,000	3,606,500
WATER & SEWER FUND	4,479,900	5,737,480	5,737,480	6,211,060
HEALTH CARE FUND	1,456,970	1,504,000	1,504,000	1,617,000
MOTOR EQUIPMENT REVOLVING FUND	816,390	1,112,400	117,790	1,398,350
RETIREMENT SYSTEM FUND	1,741,880	1,821,000	1,826,000	1,730,000
OTHER POSTEMPLOYMENT BENEFITS TRUST FUND	304,970	252,000	252,000	297,000
SPECIAL ASSESSMENT FUND	21,830	10,500	10,500	11,000
TOTAL EXPENDITURES ALL FUNDS	29,955,570	34,336,870	35,274,240	37,839,110

CITY OF EAST GRAND RAPIDS
SUMMARY OF COMBINED CHANGES IN FUND BALANCE

FUND	Actual Fund	Projected Fund Balance 7/1/24	2023-24	Proposed Revenues	Proposed Expenditures	Net Increase (Decrease)	Estimated Fund Balance 6/30/2025
	Balance 06/30/23		AMENDED BUDGET				
GENERAL FUND	6,221,061	5,706,821	(514,240)	14,484,560	15,008,060	(523,500)	5,183,321
MAJOR STREET FUND	1,014,353	1,014,353	0	1,075,420	1,638,150	(562,730)	451,623
LOCAL STREET FUND	456,582	377,582	(79,000)	2,473,700	2,770,000	(296,300)	81,282
MUNICIPAL STREET FUND	711,180	218,990	(492,190)	2,185,900	2,398,390	(212,490)	6,500
DRUG LAW ENFORCEMENT FUND	29,383	29,383	0	0	0	0	29,383
FED-AMERICAN RESCUE PLAN ACT	31,100	(188,900)	(220,000)	0	180,000	(180,000)	(368,900)
PARKS MILLAGE DEBT SERVICE	4,590	6,790	2,200	364,200	362,950	1,250	8,040
MUNICIPAL COMPLEX DEBT SERVICE	19,820	20,520	700	612,700	610,650	2,050	22,570
PARKS CAPITAL PROJECT FUND	5,017,610	2,733,190	(2,284,420)	455,000	3,606,500	(3,151,500)	(418,310)
WATER & SEWER FUND **	1,421,041	1,663,431	242,390	5,369,870	5,651,060	(281,190)	1,382,241
HEALTH CARE FUND	791,990	750,990	(41,000)	1,508,000	1,617,000	(109,000)	641,990
MOTOR EQUIPMENT REVOLVING FUND **	743,702	1,033,112	289,410	921,000	998,350	(77,350)	955,762
SPECIAL ASSESSMENT FUND	8,360	8,360	0	11,000	11,000	0	8,360
	<u>16,470,772</u>	<u>13,374,622</u>		<u>29,461,350</u>	<u>34,852,110</u>	<u>(5,390,760)</u>	<u>7,983,862</u>
**Working capital- Projected Available Resources							
RETIREMENT SYSTEM FUND	9,010,960	11,453,000	2,442,040	1,707,000	1,730,000	(23,000)	11,430,000
OPEB Trust FUND	1,484,670	1,527,670	43,000	295,000	297,000	(2,000)	1,525,670
	<u>10,495,630</u>	<u>12,980,670</u>	<u>2,485,040</u>	<u>2,002,000</u>	<u>2,027,000</u>	<u>(25,000)</u>	<u>12,955,670</u>

**CITY OF EAST GRAND RAPIDS
DEBT OBLIGATION**

FUND	Department	ACTUALS FY 2022-2023	AMENDED FY 2023-2024	Projected Budget FY 2023-2024	CM Recommended FY 2024-2025
<u>COMMUNITY CENTER</u>					
REVENUE					
	COMMUNITY CENTER TAX REVENUE-CITY OF EGR	546,230	583,250	583,250	612,000
	INTEREST & PENALTIES ON TAXES	420	700	700	700
	TOTAL COMMUNITY CENTER DEBT SERVICE REVENUE	564,650	583,950	583,950	612,700
EXPENDITURES					
	COMMUNITY CENTER DEBT SERVICE PRINCIPAL & INTEREST	565,450	583,250	583,250	610,650
	TRANSFER TO PARKS MILLAGE FUND	5,000			
	TOTAL COMMUNITY CENTER DEBT SERVICE EXPENDITURES	570,450	583,250	583,250	610,650
	COMMUNITY CENTER DEBT REVENUES OVER (UNDER) EXPENDITURES	(5,800)	700	700	2,050
<u>PARK MILLAGE</u>					
REVENUE					
	PARK MILLAGE DEBT SERVICE TAX REVENUE-CITY OF EGR	366,560	365,750	365,750	364,000
	INTEREST & PENALTIES ON TAXES	270	200	200	200
	TRANSFER FROM COMPLEX DEBT	5,000			
	TOTAL PARKS MILLAGE DEBT SERVICE REVENUE	371,830	365,950	365,950	364,200
EXPENDITURES					
	PARK MILLAGE DEBT SERVICE DEBT SERVICE PRINCIPAL & INTEREST	367,240	363,750	363,750	362,950
	TOTAL DEBT OBLIGATION EXPENDITURES	367,240	363,750	363,750	362,950
	PARK MILLAGE DEBT REVENUES OVER (UNDER) EXPENDITURES	4,590	2,200	2,200	1,250

Key Strategic Areas



City of East Grand Rapids Strategic Planning Work Session February 10, 2024

The East Grand Rapids City Commission and City Staff met with a professional facilitator on Saturday, February 10, 2024, for a full-day strategic planning session to review prior strategic plans and discuss new strategic goals, objectives, and priorities for the future of the community.

From this planning session, five key strategic goal areas were identified, and several objectives were created within those goal areas and, after group discussion, assigned priorities for staff to use when working toward these goals.

Key Strategic Goal Areas

- City Operations
 - Community Development
 - Infrastructure
 - Parks and Recreation
 - Public Safety
- Implementation will be guided by:
- Financial Stewardship
 - Environmental Sustainability
 - Intergovernmental Cooperation
- Priority Definitions:
1. Essential – High priority, as soon as practical
 2. Desirable – High priority if funding is available
 3. Acceptable – Worthwhile if funding is available
 4. Deferrable – Lower priority at this time

What is Strategic Planning?

Strategic planning is an organizational management activity that is used to set priorities, focus energy and resources, strengthen operations, ensure that employees and other stakeholders are working toward common goals, establish agreement around intended outcomes/results, and assess and adjust the organization's direction in response to a changing environment.

Key Strategic Area – City Operations/Administration

PRIORITY 1

- Continue focus on financial sustainability/responsibility
 - Renewal of street & sidewalk millage
 - Managing fund balance
- Staff recruitment & retention

- New roll/position for Community engagement
 - Continue to focus on public communication

- How to effectively alert public about the existence of communication opportunities from the City.

PRIORITY 2

- Continue intergovernmental relationships/cooperation
- Continue collaboration with school district/Gaslight Developers
- Climate action plan implementation

PRIORITY 3

- Master Plan implementation/possible zoning changes

CITY OF EAST GRAND RAPIDS
CITY OPERATIONS

FUND	Department	ACTUALS	AMENDED	Projected	CM
		FY 2022-2023	FY 2023-2024	Budget FY 2023-2024	Recommended FY 2024-2025
REVENUE					
GENERAL FUND	TAX REVENUE-CITY OF EGR	9,736,270	10,339,900	10,339,900	10,975,300
	INTEREST & PENALTIES ON TAXES	9,860	20,000	20,000	10,000
	MONIES RECEIVED FROM STATE	6,150	0	4,900	-
	LOCAL COMM STABILIZATION SHARE - PPT	21,150	21,000	21,000	21,000
	CONSTITUTIONAL SALES TAX	1,224,390	1,257,140	1,257,140	1,253,870
	STATUTORY SALES TAX	106,730	111,010	111,010	119,890
	LIQUOR TAX	2,360	2,300	2,300	2,300
	ADMIN. CHARGES TO W&S FUND	250,000	100,000	100,000	100,000
	ADMIN CHARGES TO STREET FUNDS	30,000	30,000	30,000	30,000
	CATV SUBSCRIBER REVENUE	171,760	170,000	170,000	168,000
	RIGHT-OF-WAY FEES	53,800	50,000	50,000	50,000
	INTEREST ON INVESTMENTS	413,040	500,000	700,000	275,000
	CONTRIB FROM PRIVATE SOURCES	4,000	102,400	102,400	-
	REIMBURSEMENT INSURANCE CLAIMS	8,080	-	66,330	-
	SMALL CELL 5G PERMITS	1,680	1,600	1,600	1,600
	KENT DISTRICT LIBRARY-BLDGS.	50,530	53,900	53,900	53,900
	CABLE COMMUNITY ACCESS EQUIP	36,850	33,000	33,000	33,000
	CABLE TOWER RENTAL	81,010	81,000	81,000	78,000
	MISCELLANEOUS REVENUE	45,100	25,000	25,000	25,000
	TOTAL CITY OPERATIONS GENERAL FUND REVENUE	12,252,760	12,898,250	13,169,480	13,196,860
FED-AMERICAN RESC	FED REV ARPA	561,570	-	-	-
	INTEREST ON INVESTMENTS	45,490	20,000	30,000	-
	TOTAL CITY OPERATIONS FEDERAL ARPA REVENUE	607,060	20,000	30,000	-
HEALTH FUND	MISCELLANEOUS REVENUE	31,750	25,000	25,000	30,000
	INTEREST ON INVESTMENTS	9,180	5,000	5,000	5,000
	HEALTH INSURANCE REIMBURSEMENT	45,590	50,000	50,000	50,000
	EMPLOYEE PREMIUM CONTRIBUTIONS	115,270	126,000	126,000	125,000
	OTHER CONTRIUBTIONS (COBRA)	3,210	2,000	2,000	2,000
	EMPLOYER PREMIUM CONTRIBUTIONS	1,283,780	1,296,000	1,290,000	1,296,000
	TOTAL CITY OPERATIONS HEALTH FUND REVENUE	1,488,780	1,504,000	1,498,000	1,508,000
PENSION FUND	INTEREST ON INVESTMENTS	206,580	300,000	300,000	300,000
	INVESTMENT GAINS/LOSSES	600,990	300,000	600,000	300,000
	EMPLOYER CONTRIBUTIONS	1,300,000	1,300,000	1,380,000	1,100,000
	EMPLOYEE CONTRIBUTIONS	8,540	6,000	6,000	7,000
	MONIES RECEIVED FROM STATE		1,965,040	1,965,040	
	TOTAL CITY OPERATIONS PENSION FUND REVENUE	2,116,110	3,871,040	4,251,040	1,707,000
OPEB FUND	INTEREST ON INVESTMENTS	99,390	150,000	150,000	150,000
	OTHER CONTRIUBTIONS (COBRA)	24,670	20,000	20,000	20,000
	EMPLOYER PREMIUM CONTRIBUTIONS	100,000	125,000	125,000	125,000
	TOTAL CITY OPERATIONS OPEB FUND REVENUE	224,060	295,000	295,000	295,000
SPECIAL ASSESSMENTS	SPECIAL ASSESSMENT REVENUE	20,420	10,500	10,500	11,000
	TOTAL CITY OPERATIONS SPECIAL ASSESSMENT FUND REVENUE	20,420	10,500	10,500	11,000
	TOTAL CITY OPERATIONS REVENUE	16,709,190	18,598,790	19,254,020	16,717,860

CITY OF EAST GRAND RAPIDS
CITY OPERATIONS

FUND	Department	ACTUALS FY 2022-2023	AMENDED FY 2023-2024	Projected Budget FY 2023-2024	CM Recommended FY 2024-2025
EXPENDITURES					
GENERAL FUND	CITY COMMISSION	27,630	30,200	30,200	30,300
	CITY MANAGER	454,480	421,710	421,710	450,600
	ELECTIONS	38,880	34,500	34,500	57,000
	ASSESSOR	145,230	148,860	148,860	175,740
	CITY ATTORNEY	239,060	300,000	300,000	300,000
	FINANCE	665,380	701,200	701,200	765,610
	GENERAL ADMINISTRATION	1,500,180	1,476,700	1,556,700	1,275,000
	TRANSFER OUT TO OTHER FUNDS	1,070,000	1,070,000	1,070,000	1,280,000
	TOTAL CITY OPERATIONS GENERAL FUND	4,140,840	4,183,170	4,263,170	4,334,250
FED-AMERICAN RESC	ARPA Administration	577,450	-	250,000	180,000
HEALTH FUND	Health Fund Administration	1,456,970	1,504,000	1,539,000	1,617,000
PENSION FUND	Pension Fund Administration	1,741,880	1,826,000	1,826,000	1,730,000
OPEB FUND	OPEB Fund Administration	304,970	252,000	252,000	297,000
SPECIAL ASSESSMENT	Transfer Out to Other Funds	21,830	10,500	10,500	11,000
	TOTAL CITY OPERATIONS EXPENDITURES	8,243,940	7,775,670	8,140,670	8,169,250

City Commission

The city is governed by a seven-member City Commission, elected to four-year terms by the residents of East Grand Rapids. The mayor is elected at-large from the entire city, while two Commissioners are elected from each of the city's three wards.

The City Commission sets policies, approves purchases and contracts for services, and enacts ordinances. The City Commission operates according to the standards and procedures the City Charter and City Code of Ordinances.

Mayor

Katie Favale

Commission

First Ward

Second Ward

Third Ward

Ryan Burdick
Marc Schulz

Brad Hunter
Chris Wessely

Abbie Groff-Blaszak
Laura Schwartz



City Manager

Shea Charles, City Manager

About the Department

City Manager

The City of East Grand Rapids operates under the city commission/city manager form of government. Under this structure, the elected mayor and city commission are responsible for establishing the laws, policies, and budget for the city.

The City Manager is appointed by the City Commission and serves as the chief administrative officer of the City of East Grand Rapids. The manager is responsible for the day-to-day operations, implementation of city policy; budget preparation; program evaluation; coordination of city boards, commissions, and other citizen organizations; and for making recommendations to the City Commission regarding the needs and operations of the city. The City Manager is also the Personnel Director for the city.

City Clerk

The City Clerk is a part of the city manager’s office and is responsible for agenda preparation and distribution, records management, publication of required legal notices, election management, and working with the public on various issues. The City Clerk also oversees the communication programs of the city, including the website, social media, e-newsletter and other publications designed to inform the residents of the city.

Workforce Profile: Full-Time Employees = 2 Part-Time Employees = 1 (SaboPR)

Departmental Statistics:	2022	2023
City Commission Packets	26 packets = 2,392 pages of information	26 packets = 2,739 pages of information
Community Foundation Packets	6 agendas	11 agendas
Community Foundation Year-End Solicitation	475 holiday letters + 4,000 water bill inserts	475 holiday letters + 4,000 water bill inserts
Community Foundation donations processed	110 donations	52 donations
Community Foundation 4th of July Race	246 participants	
\$9,930 raised	Race Canceled	
Budget/CIP/Goals Books	65 books yearly	65 books yearly
Elections	2 elections: 10,638 ballots processed	2 elections: 5,517 ballots processed

2023-24 Goals and Objectives

Goal: Continue integration of various planning documents into annual the annual goals, capital and budget work sessions, and documents to provide the public with clear connections between ongoing operations and new initiatives.

Objective: The annual budget serves as implementation of visions and desires of the community. By linking these within the budget and public work sessions, the public can follow projects and programs from concepts to completion.

Status: The integration continued with this year’s budget development.

Goal: Continue assisting Parks & Recreation Department with implementation of approved Parks Improvement Bond Millage.

Objective: City Manager’s office to oversee implementation, communication efforts, and public input of the estimated \$7 million of parks improvements throughout the city.

Status: Three Elementary School Playgrounds were reconstructed during the 2023 construction season and will be completed in Spring 2024. The Manhattan Field #5 was substantially completed in 2023 and will be ready for use in summer 2025.

Goal: Continue retirement of new key strategic areas identified in 2022 and 2023 tying them to annual budget priorities

Objective: Implement goals and objectives for the ideas and priorities generated by the staff and commission during the March 2022 & 2023 planning sessions. Work with staff to integrate ideas and priorities into the yearly planning and budget processes.

Status: Work on this goal continues.

Goal: Implement a community conversation on racism, diversity and inclusion.

Objective: Research ideas, formats and possible speakers for community events regarding racism in our area. Develop integrated solutions with regional partners such as East Grand Rapids Schools and Kent County to address this issue.

Status: Kent County is moving forward with various diversity initiatives and the City will look to partner in a way that meets the needs of the community.

Goal: Continue efforts to attract and retain city employees to provide quality and enhanced services to the community.

Objective: The City of East Grand Rapids has a strong history of providing quality services to its residents. The city will experience key vacancies over the next 12-18 months due to retirements and attrition. Evaluating and filling these positions will be important to continue the tradition of quality services. Union negotiations will also begin this upcoming year.

Status: A revised employee manual was approved in 2023 along with other policies such as a parental leave policy.

- Goal: Renegotiate three union contracts providing for fair and financially sustainable compensation programs for all union and non-union employees.
- Objective: The City of East Grand Rapids three union groups' contracts expire June 30, 2023. It is important to finalize these contracts in way that provides fair compensation for employees (both union and non- union) while maintain the City's financial stability.
- Status: All three labor contracts were settled in 2023 providing competitive employee compensation, while maintaining the City's fiscal health.
-
- Goal: Continue work with mayor and city commission to finalize dedication of allocated by the American Rescue Plan Act.
- Objective: City received \$1.2 million in funding through this Act, providing opportunities for strategic investment within the community. City Commission has dedicated a portion of these fund to various projects. All funds need to be allocated by 2024 and spent by 2026.with all departments to revise and/or add relevant information.
- Status: All funds have been allocated.
-
- Goal: Begin development of long-range infrastructure funding including the renewal City's Street & Sidewalks Millage.
- Objective: In 2015 East Grand Rapids voters approved street & sidewalks millage for a ten-year period. The millage will need to be renewed in 2025 to continue ongoing infrastructure investments.
- Status: A ten-year renewal at the original 2.0 mills will be on the August 6, 2024, ballot for consideration.
-
- Goal: Continue work with Gaslight Village Business Association to develop sustainable model for business engagement and funding.
- Objective: East Grand Rapids' Gaslight Village is a critical part of the City's economic vitality. With the Gaslight Village Business Association (GVBA) the City can develop a sustainable model to assure the Districts continued success.
- Status: In July 2023, Downtown Consultant Joe Borgstrom of Place & Main held an informational work session on options for the GVBA. The GVBA is partnering with Lions & Rabbits Art Guild to host an After Dark Party in June 2024, funded by the East Grand Rapids Community Foundation. If successful, the Foundation will then fund a strategic plan facilitated by Lions & Rabbits to determine organizational structure for the Gaslight Village.
-
- Goal: Continue development of Carbon Action Plan.
- Objective: In 2022 the City of East Grand Rapids set a 2035 target to be fully carbon neutral. Part of the process is developing a Carbon Action Plan (CAP) and moving forward with implementation.
- Status: Contract awarded to GZA Engineering for the development of a City Operations CAP.

2024-25 Goals and Objectives

- Goal: Continue assisting Parks & Recreation Department with implementation of approved Parks Improvement Bond Millage.
Objective: City Manager’s office to oversee implementation, communication efforts, and public input of the final phases of the Parks improvements.
- Goal: Support the City Clerk with the November 2024 Presidential Election.
Objective: The November 2024 Presidential Election will be under significant scrutiny, the City Clerk’s Office will need assistance in running another smooth and transparent election.
- Goal: Continue development of long-range infrastructure funding including the renewal of the City’s Street & Sidewalks Millage.
Objective: East Grand Rapids voters approved a 2 mill Street & Sidewalk millage for a ten-year period. On August 6, 2024, voters will be asked if they want to renew the millage for an additional ten years resetting it back to the 2 mills.
- Goal: Continue work with Gaslight Village Business Association to develop sustainable model for business engagement and funding.
Objective: GVBA, with funding from the East Grand Rapids Community Foundation, is partnering with Lions & Rabbits to host an After Dark Party in June 2024. If the event is successful, the Foundation has tentatively agreed to fund a strategic plan for the GVBA.
- Goal: Begin implementation of Carbon Action Plan which will be finalized in Summer 2024.
Objective: In 2022, the City of East Grand Rapids set a 2035 target to be fully carbon neutral. The City Operations Carbon Action will be finalized in Summer of 2024 and implementation will begin in 2024-2025.
- Goal: Assist in the update of the City’s Master Plan.
Objective: Every five years the City must review its Master Plan according to State Law. The City has begun the update process with targeted areas. The City Manager’s office will assist in the preparation of the update.
- Goal: Review & Update City’s purchasing policies.
Objective: City Commission has requested the City’s purchasing policies be reviewed to determine how sustainability and livable wages could be incorporated while assuring the City’s fiscal health.

Finance Department

Sharla Seath, Finance Director

About the Department

The Finance Department exists to not only support the residents through customer service matters, but the other City departments for accounting, technology, and human resource matters. In addition, the Finance Department supports other governmental agencies for elections, assessing and tax collection.

Workforce Profile: 6 Full-time employees
 1 Part-time employees

Assessing

- Inspect and maintain records of all property in the City.
- Produce annual assessed values for all property.
- Produce annual taxable values for all property.
- Process assessment appeals through Assessor's Appeals, Board of Review, and the Michigan Tax Tribunal

Information Systems

- Network and application administration.
- Capital technology outlook planning.
- Hardware and software maintenance
- Security and data recovery
- Phone system/cell phone administration.

Election Administration

- Maintenance of voter files
- Election administration

Treasury

- Billing, administration, and collection of property taxes
- Water and sewer billing, administration, and collection
- Receipt and custody of all City monies.
- Investment of excess funds
- Cash flow management.

Human Resources

- Employee relations
- Administration of benefits, workers compensation, and unemployment insurance
- Employment law compliance
- Employee classification and compensation program administration with City Manager
- FMLA and ADA leave administration
- Personnel policy and procedure implementation with City Manager
- Recruitment, on-boarding, and off-boarding of City employees
- File maintenance of employee files, benefits, workers compensation, unemployment insurance, payroll, and union negotiations
- Payroll administration
- Performance management administration with City Manager

Accounting/Finance

- Financial reporting and analysis
- Debt management
- Annual audit preparation
- Budget development assistance with City Manager
- Budget amendment processing
- State reporting and compliance
- Payroll processing
- Quarterly/yearly payroll tax reporting
- Internal control and process review
- Capital asset tracking
- Accounts payable and check processing
- Risk management administration
- Pension and OPEB administration

Finance Departmental Statistics

On a calendar year basis, the following activity flows through the Finance Department (not all inclusive). Numbers that have been rounded have been estimated based on average volumes.

<u>2023</u>	<u>2022</u>	
46,629	46,550	Water & sewer bills created (approximately 18,383 emailed)
8,041	8,050	Tax bills created
13,645	15,720	Cash/check payments received, manually processed.
4,441	4,527	Electronic bank checks posted (Vanco)
31,560	20,800	Electronic & ACH payments posted (Invoice Cloud)
328	384	Credit card & EFT payments posted.
4,200	4,200	Assessment notices issued
28	23	Appeals for March, July and December Board of Review and Michigan Tax Tribunal
369	453	Residential and commercial sales processed in assessing.
295	318	Building permits processed in assessing/field checking.
150	100	Properties reappraised and updated.
65	17	Letters sent to reappraisal properties.
65	65	Personal property statements mailed.
1,572	1,447	Accounts payable checks processed.
4,829	4,753	Accounts payable invoices processed
1,178	1,206	ACH payables processed.
106	123	Credit card & EFT payable payments processed.
4,601	2,593	Election changes processed (QVF)
83	73	New hires
3,707	4,286	Payroll checks issued (Employees and Remittances)
72	48	Monthly Bank reconciliations prepared.
697	626	Manual journal entries entered.
292	322	W-2s issued.
61	64	1099s issued

2023-2024 ACCOMPLISHMENTS

Assessor

- Processed 295 building permits.
- Processed 369 residential and commercial sales.
- Conducted March, July, December Boards of Review and submitted information to the State.

Information Systems

- Complied with LEIN security requirements by implementing local scanning of LEIN documents, FIPS certified remote management and network SEM (security and event monitoring).
- Moved Public Safety Data closet equipment to a more secure environment in the upper level. Equipment moved includes firewalls, switches, and internet service modems.
- Joined MI-GMIS (Government Management Information Sciences) and MS-ISAC (Multi-State Information Sharing & Analysis Center) professional organizations. These organizations provide resources and services for government organizations.
- Migrated City's primary and secondary internet services to faster and more cost-effective services.
- Implemented Laplink PCMove to make new PC setup faster and more seamless for end users.

Accounting/Finance/Human Resources

- Completed cross training of the payroll process.
- Completed the 2nd Annual Comprehensive Financial Report (ACFR) for the Fiscal Year ending June 30, 2023.
- Processed W2's to the IRS online for the first time.
- Assigned the H/R responsibilities to current employees that were completed in the past by the Human Resources Generalist.

2023-2024 GOALS AND OBJECTIVES

ASSESSOR

- **Goal:** Complete field inspections on one neighborhood and input updates into the assessing system. Field inspections include mailing out letters to the residents in each neighborhood, having them complete a survey either online, in person or by phone and then, if necessary, conducting a physical field inspection of the home.
Status: Completed
- **Goal:** Continue to prepare an Assessment Roll within the State guidelines.
Status: Completed
- **Goal:** Successfully process and keep track of personal property valued between \$80,000 and \$180,000.
Status: Completed

INFORMATION SYSTEMS

- **Goal:** Network updates and improvements
Status: Many of the designated projects have been completed for the 2023-2024 network updates and improvements. This includes VMWare software updates, firmware updates, primary internet service, Everstream, has been updated for faster connection, backup firewall server added, and replacement of UPS battery backups in both server rooms.
- **Goal:** Review Backup Services
Status: Current backup company, Corporate Technologies continues to provide excellent services. A test restore was completed for the backup services. Upon completion of the Incident Response/Disaster Recovery plan, if suggested by I3 the City's backup services will be reviewed and other recommended services may be bid out.
- **Goal:** Review Endpoint Security
Status: The current system provided has been reviewed and is performing with no issues. Some new updated services were added to one of our end points and these applications were installed, which assists with vulnerability scanning of data applications. As noted above upon completion of the Incident Response/Disaster Recovery plan, other services may need to be added if recommended by I3 and approved by the City.

HUMAN RESOURCES

- **Goal:** To cross train payroll process
Status: This has been mostly completed. There are a few areas that we need some refreshers on, but the basic payroll process has been cross trained.
- **Goal:** Realign and define Human Resources tasks among current staff
Status: Completed

2024-25 GOALS AND OBJECTIVES

ASSESSOR

- **Goal:** Complete field inspections on one neighborhood and input updates into the assessing system. Field inspections include mailing out letters to the residents in each neighborhood, having them complete a survey either online, in person or by phone and then, if necessary, conducting a physical field inspection of the home.

Background: The State Tax Commission guidelines state that all City properties should have field inspections completed every five years.

Objective: These reappraisals ensure the City has the most current values assigned to the properties. This is very important to ensure that properties are assessed at fair market value.

- **Goal:** To adopt updated poverty exemption guidelines that are in accordance with MCL 211.7u.

Background: MCL 211.7u requires local units to adopt guidelines that must include the specific income and asset levels of the applicant and the total household income and assets. PA 253 of 2020 made changes related to granting full or partial poverty exemptions so it is recommended by the State Tax Commission that we include language and criteria for granting partial exemptions and/or minimum or maximum exemptions.

Objective: To update the city's policy and guidelines for poverty exemption.

- **Goal:** Collaborate with East Grand Rapids Schools to conduct a Principal Residence Exemption (PRE) audit in accordance with Section 8 of MCL 211.7cc to ensure that only persons eligible for a PRE receive the exemption.

Background: A Principal Residence Exemption (PRE) exempts a residence from the tax levied by a local school district for school operating purposes up to 18 mills. To qualify for a PRE, a person must be a Michigan resident who owns and occupies the property as a principal residence.

Objective: To make sure any non-primary residence is not claiming a PRE by reviewing who is renting or leasing within the school district.

INFORMATION SYSTEMS

- **Goal:** Network updates and improvements

Background: As technology changes and new technology and applications are incorporated into the City's systems analysis is needed to ensure that systems are up to date, supported, secure and running efficiently.

Objective: Several network improvement projects are planned for 2024. These projects include the replacement of the Public Safety NAS which provides LEIN certified storage for Public Safety files. Several end-user PCs will also be replaced, beginning the transition to Windows 11.

- **Goal:** Implement best practice security settings for network, endpoints, and cloud services

Background: Reports and services are available to the City that analyze existing network, endpoint and cloud service settings comparing them to recommended best practices.

Objective: As part of the incident response/disaster recovery plan our computer consultants provided several network scan reports looking for potential security risks. These reports will be reviewed, and changes made to end-points, network devices and cloud services to better align with recommended best practices. The City also became a member of MS-ISAC (Multi-State – Information Sharing and Analysis Center) which has additional tools for analyzing Windows endpoint settings.

- **Goal:** Email security and end-user training

Background: Email is a major risk point for cyber threats including phishing and ransomware. End users accessing compromised links and or files is a major attack vector.

Objective: Review different options for providing additional email security for the City’s Office365 environment. Implement a solution that best fits City’s needs and budget. Look into options for end user security training, either on-site or virtual services, and enact the end user training program that best fits the City’s needs.

ACCOUNTING/HUMAN RESOURCES

- **Goal:** To submit the budget to GFOA for the Annual Budget Award

Background: The City submitted their Annual Comprehensive Financial Report to the GFOA last year and was awarded its first ever award. The City would like to submit the Budget Book for this same process. GFOA is a national organization that collaborates best practices and transparency among municipalities. The requirements for this award will make the City’s budget book more robust as well as providing areas of additional transparencies to the information.

Objective: To update the budget book to meet the requirements of the GFOA Budget Annual Award representing best practices and transparency

- **Goal:** Realign and define Human Resources tasks among current staff

Background: This is a continuous process as the H/R duties and tasks are ever changing.

Objective: To realign all the tasks that were previously completed by the Human Resource Generalist to current employees using their skills as well as reflecting on time management.

- **Goal:** Cross train functions that are regular tasks within the department

Background: The Finance department has cross-trained all the front desk activities to many of the staff within the department. In the last 2 years with staffing changes, the City has cross trained the payroll and accounts payable functions. One of the last main monthly tasks that the department would like to cross train someone on is the processing of water bills.

Objective: Cross training of preparing the water bills will make sure that water bills are sent out to the residents in a timely manner if the main personnel who completes this task is not able to complete this task.

Key Strategic Area – Parks & Recreation

PRIORITY 1

- Implement Parks Improvement Millage
 - Manhattan Park
 - Discuss and determine next priority from parks millage plan
 - Increase links/connections to other regional trails/areas
 - Dog Park use of city property
 - Acquire (purchase or lease) property for pop-up park

PRIORITY 2

- Improve access to Reeds Lake
 - Swimming
 - Learn/react to kayak test pilot
- Enhancing programs
 - Middle School sports
 - Adult/Active Older Adult programs

PRIORITY 3

- Joint Facilities
 - Remington/community track/tennis
 - Year-round indoor programming space: investigate dome addition to turf field

**CITY OF EAST GRAND RAPIDS
PARKS & RECREATION**

FUND	Department	ACTUALS FY 2022-2023	AMENDED FY 2023-2024	Projected Budget FY 2023-2024	CM Recommended FY 2024-2025
GENERAL FUND					
REVENUE	RECREATION PROGRAMMING FEES	193,950	156,520	156,520	168,800
	AQUATIC CLUB REG FEES	65,100	97,440	97,440	117,000
	POOL PROGRAM FEES	122,680	117,150	117,150	136,500
	REC SPORTS FEES	346,190	305,210	305,210	405,000
	SPECIAL EVENTS FEES	118,560	183,800	183,800	172,800
	GROUND MAINTENANCE	41,980	0	-	0
	MIDDLE SCHOOL SPORTS	107,560	90,150	90,150	102,600
	MISCELLANEOUS REVENUE	101,690	65,500	65,500	65,000
	TOTAL PARKS & RECREATION GENERAL FUND REVENUE	1,097,710	1,015,770	1,015,770	1,167,700
EXPENDITURES	RECREATION	793,720	1,093,480	1,094,180	981,750
	POOL PROGRAMS	272,570	274,290	274,290	291,000
	SPECIAL EVENTS	115,660	150,010	150,010	154,990
	RECREATION PROGRAMING	115,190	97,300	97,300	109,000
	GROUND MAINTENANCE	325,240	435,550	435,550	448,850
	RECREATION SPORTS	213,380	228,340	228,340	213,290
	MIDDLE SCHOOL SPORTS	63,150	66,150	66,150	82,200
	AQUATIC CLUB (WAVES)	119,630	133,670	133,670	154,380
	TOTAL PARKS & RECREATION GENERAL FUND EXPENDITURES	2,018,540	2,478,790	2,479,490	2,435,460
PARKS CAPITAL PROJECT					
REVENUE	INTERST ON INVESTMENTS	219,560	25,000	25,000	25,000
	CONTRIBUTION FROM PRIVATE SOURCES	-	1,043,850	1,043,850	150,000
	TRANS FROM ARPA	300,000	-	-	-
	TRANS FROM GENERAL FUND	70,000	70,000	70,000	280,000
	TOTAL PARKS & RECREATION PARKS PROJECT FUND REVENUE	589,560	1,138,850	1,138,850	455,000
EXPENDITURES	PARKS MILLAGE CAPITAL PROJECTS	1,370,230	3,423,000	3,423,000	3,606,500
	TOTAL PARKS & RECEPTION EXPENDITURES	1,370,230	3,423,000	3,423,000	3,606,500
	BEGINNING FUND BALANCE PARKS CAPITAL PROJECT FUND	5,017,614	4,236,944	4,236,944	1,952,794
	END FUND BALANCE PARKS CAPITAL PROJECT FUND	4,236,944	1,952,794	1,952,794	(1,198,706)

Parks & Recreation

Derek Melville, Director

Summary of Department Tasks:

Sports Programming, Recreation Programming (Leisure, Education & Fitness), Pool Operations, Aquatic Programming, Adult and Youth Sport Leagues, Special Events, Athletic Facility Maintenance, Grounds Maintenance, Facility Rentals, Sponsorships, Joint Facilities, Marketing and Social Media.

Workforce Profile:

Full time employees:	9 FTE	Temporary:	300-325
Part-time:	1	Volunteers:	300-400

Departmental Statistics:

21-22

22-23

Employee and volunteer paperwork	400-525 job apps, hiring forms, drug screen, background & driving checks, etc.	425-550 job apps, hiring forms, drug screen, background & driving checks, etc.
Transactions Processed	12,770 transactions	12,740 transactions
Pool membership processing	553	570
Pool electronic check ins	7,694	7,886
Programs & Activities (sessions)	978	1,050
Activity participant transactions	11,375	11,513
Online transactions/registrations	7,111 (1684 mobile device)	7,860 (2242 mobile device)
Youth league sports	1,741 participants	1,950 participants
Middle school athletic program	542 participants (interscholastic only)	532 (interscholastic only)
Adult league teams	71 teams	69 teams
Facility reservations	6,417 indoor 3,770 outdoor	8,131 indoor facilities 3,419 outdoor facilities
Payment processing	96% CC, 2% Check & 2% \$	99% CC, .5% Check & .5% \$
Pavilion rentals	98	91
<u>Grounds Maintenance</u>		
Property to maintain	147.5 acres (10 parks)	
Irrigation systems	16 with more than 60 zones* 2 added in 2023	
Playgrounds	Manhattan Park	
Ball fields	4	
Sand volleyball courts	4	
Tennis courts	19 (14 pickleball courts striped on various tennis courts)	
Full size multi use fields	1 (7 smaller fields)	
Streetscape maintenance	47 pots, 86 hanging baskets & numerous planting beds	
Boulevards	Cambridge, Plymouth and Hall St.	
Indoor room setup and tear downs	450-550 annually	
Snowplowing	As needed	
Pool chemical and maintenance	Wealthy Pool	

PARKS AND RECREATION DEPARTMENT

2023-2024 Goals and Objectives Progress Report

Goal: (Continued) Update existing facilities to meet the needs and expectations of city residents.
P&R Strategic Priority #1 Continue implementing Parks Improvement Millage

Objectives:

- Select a design firm to provide public engagement and design development for projects identified as part of the Park Improvement Millage including Manhattan Park and other potential trail projects. **(Complete)**
- Provide public engagement sessions for Manhattan Park Improvement Process with high levels of public participation. **(Complete)**
- Complete Manhattan Park bid process to stay on schedule for summer 2024 construction. **(In Progress)**
- Apply for grant opportunities for parks improvement projects. **(Ongoing)**
- Complete Remington Park field improvement investigation process to identify opportunities to improve field conditions and playability opportunities during the spring season. **(In Progress)**

Goal: (Continued) Develop Manhattan Recreation Area site and amenities.
P&R Strategic Priority #1 Continue implementing Parks Improvement Millage

Objectives:

- Further develop conceptual site plan to move toward final plan that incorporates a splashpad, updated play structures, additional restroom facility, and shade shelters. Utilize feedback collected during community input and engagement sessions to define the final designs. **(Complete)**
- Improve facility to meet or exceed ADA requirements and where feasible Universal Accessibility. **(Ongoing)**
- Investigate options for reconstructing existing tennis courts along with the addition of dedicated pickleball courts. **(Complete)**

Goal: (Continued) Optimize the community-wide opportunities for improved access to the Reeds Lake frontage.

P&R Strategic Priority #2 Continue to improve access to and safety on Reeds Lake

Objectives:

- Provide opportunities for all East Grand Rapids residents to enjoy the beauty of the lake. **(Ongoing)**
- Provide for lakefront access to those of all abilities. **(Ongoing)**
- Further research kayak storage and rental opportunities and present options to Parks and Recreation Commission. **(Complete)**

Goal: (Continued) Foster collaboration, coordinate and partnership throughout the community.
P&R Strategic Priority #3 Continue Joint Facilities Collaboration

Objectives:

- Continue to foster relationships with other outside entities, non-profit, local City departments, and neighborhood groups. **(Ongoing)**
- Explore partnerships with educational institutes for training, education, and internship opportunities. **(Ongoing)**

- Reach out to the community through post participation surveys and create innovative ways to improve and enhance our community programs. **(Ongoing)**

Goal: (Continued) Provide recreational opportunities and Programs for East Grand Rapids Residents of all ages and abilities.

P&R Strategic Priority #4 Enhancing programs, Middle School Sports/Vertical Alignment

Objectives:

- Improve and develop park resources within East Grand Rapids which will offer unique opportunities for persons of all ages and abilities. **(Ongoing)**
- Plan park areas which will offer passive, as well as active opportunities. **(Complete, Ongoing)**
- Investigate new programming opportunities to keep up with trends and resident requests. **(Ongoing)**

Goal: (Continued) Preserve and protect the city’s natural resources

Objectives:

- Improve overall turf quality at all park locations and city properties. **(Ongoing)**
- Include natural resources protection component in community education programming. **(Ongoing)**
- Engage community members in our invasive species management volunteer workdays. **(Ongoing)**

Goal: (New) Improve and define the Reed’s Lake Trail for recreational use and non-motorized transportation linkages throughout the community.

Objectives:

- Continue improvements to provide a safe, defined, marked and well signed walkway system which is accessible to the East Grand Rapids community. **(Ongoing)**
- Improve trail systems within recreation areas and parks linked to the Reeds Lake Trail. **(Ongoing)**
- Install new Reeds Lake Trail mile marker posts. **(In Progress)**

Goal: (Continued) Develop Manhattan Recreation Area multi-use trails.

Objectives:

- Complete bid process for Fred Bunn Multi-Use trails and initiate construction. **(Complete, spring 2024 construction completion)**
- Design and install trailhead kiosk with map, rules and trail wayfinding signs. **(In progress, spring 2024 completion)**

PARK IMPROVEMENT PROJECT LIST 2024-2026

Waterfront Park Phase II

Trail and boardwalk development, additional parking, and environmental education opportunities.

San Lu Rae Triangle Park

Refine conceptual plan and requested amenities through community engagement related to the proposed shade shelter and seating area at the San Lue Rae Park.

EGRPS Playground Replacement Projects

Coordinate with EGRPS to remove existing equipment and install new playground amenities at the Woodcliff Administrative Building.

Manhattan Park Improvement Project

New destination playground with ramp access, poured in place surfacing splashpad with colored concrete surfacing, restroom facility, picnic tables, shade shelter with seating, picnic shelter and grills and landscaping.

Trail Improvements

Up-grade existing trail network to provide barrier-free access with wetland and lakefront overlooks and an increased level of sustainable use for all seasons.

Gaslight Village Pop-Up Park

The proposed space will offer a flexible option for activities in Gaslight Village including farmers markets, food truck pop-ups, vendor fairs and outdoor events.

Rusty Swaney Field at Remington Park

An improvement project including drainage installation, irrigation installation, sand topdressing and field leveling to improve field conditions.

PARKS AND RECREATION DEPARTMENT

2024-2025 New and Continued Goals and Objectives

Goal: (New) Update 5-Year Community Parks and Recreation Master Plan.

P&R Strategic Priority #1 Continue implementing Parks Improvement Millage

Objectives:

- Identify consultant to assist with Master Plan Public Engagement and plan update.
- Conduct community engagement sessions and surveys with high levels of participation to increase participation in the goals and objectives portion of the master plan.

Goal: (Continued) Update existing facilities to meet the needs and expectations of city residents.

P&R Strategic Priority #1 Continue implementing Parks Improvement Millage

Objectives:

- Implement Manhattan Park improvement construction project.
- Identify next Parks Improvement projects to be selected for community engagement and design.
- Identify Park projects to be selected for 2025 DNR Grant Applications (MNRTF, Rec Passport, LWCF).
- Apply for grant opportunities for parks improvement projects.
- Monitor Dog Park usage to guide maintenance and park improvement decisions.

Goal: (Continued) Optimize the community-wide opportunities for improved access to the Reeds Lake frontage.

P&R Strategic Priority #2 Continue to improve access to and safety on Reeds Lake

Objectives:

- Provide opportunities for all East Grand Rapids residents to enjoy the beauty of the lake.
- Manage and promote kayak kiosk program to increase usership of program and to offset program costs with revenue from rentals.
- Further investigate Reeds Lake swimming opportunities.

Goal: (Continued) Foster collaboration, coordinate and partnership throughout the community.

P&R Strategic Priority #3 Continue Joint Facilities Collaboration

Objectives:

- Continue to foster relationships with other outside entities, non-profit, local City departments, and neighborhood groups.
- Explore partnerships with educational institutions for training, education, and internship opportunities.
- Reach out to the community through participation surveys and create innovative ways to improve and enhance our community programs.

Goal: (Continued) Provide recreational opportunities and Programs for East Grand Rapids Residents of all ages and abilities.

P&R Strategic Priority #4 Enhancing programs, Middle School Sports/Vertical Alignment

Objectives:

- Improve and develop park resources within East Grand Rapids which will offer unique opportunities for persons of all ages and abilities.
- Plan Park areas which will offer passive, as well as active opportunities.
- Investigate new programming opportunities to keep up with trends and resident requests.
- Investigate ways to improve vertical alignment of youth sports with high school athletic programs.

Goal: (Continued) Develop Fred Bunn multi-use trail operations plan.

Objectives:

- Create trail user feedback communication pathway for reporting trail concerns, maintenance requests and desired improvements.
- Finalize and implement trail signage and wayfinding in cooperation with WMMBA.
- Initiate trail maintenance and volunteer program with WMMBA as outlined in the Trail Development, Maintenance and License Agreement.

Goal: (Continued) Preserve and protect the city's natural resources

Objectives:

- Improve overall turf quality at all park locations and city properties.
- Include natural resources protection component in community education programming.
- Engage community members in invasive species management volunteer workdays.
- Expand organic turf maintenance program to the Dog Park.

Key Strategic Area – Public Safety

PRIORITY 1

- Maintain current high level of safety, low crime and fire.
- Fill Public Safety Director Position.

PRIORITY 2

- Traffic safety: data collection of next steps

PRIORITY 3

- Increase messaging and communication.

**CITY OF EAST GRAND RAPIDS
PUBLIC SAFETY**

FUND	Department	ACTUALS	AMENDED	Projected	CM
		FY 2022-2023	FY 2023-2024	Budget FY 2023-2024	Recommended FY 2024-2025
<u>GENERAL FUND</u>					
REVENUE	ST TRNG GRANT-POLICE / PA 302	4,210	4,940	4,900	-
	SCHOOL SECURITY AGREEMENT	2,670	3,000	3,000	3,000
	POLICE AND COURT FEES	13,890	15,000	15,000	15,000
	PARKING TICKETS	3,840	10,000	10,000	10,000
	DRUNK DRIVING (OUIL) CHARGES	1,620	2,000	2,000	2,000
	PUBLIC SAFETY GRANT	0	72,000	96,000	0
	TOTAL PUBLIC SAFETY GENERAL FUND REVENUE	26,230	106,940	130,900	30,000
EXPENDITURES	PUBLIC SAFETY	4,344,960	5,049,330	5,020,940	5,066,520
	TOTAL PUBLIC SAFETY GENERAL FUND EXPENDITURES	4,344,960	5,049,330	5,020,940	5,066,520
<u>DRUG ENFORCEMENT</u>					
REVENUE	INTEREST ON INVESTMENTS	-	-	-	-
	DRUG SEIZURE PROCEEDS-CCCA 84	582	-	12,140	-
	TOTAL PUBLIC SAFETY DRUG ENFORCEMENT FUND REVENUE	582	-	12,140	-
EXPENDITURES	PUBLIC SAFETY	-	-	-	-
	TOTAL PUBLIC SAFETY EXPENDITURES	-	-	-	-
	BEGINNING FUND BALANCE DRUG ENFORCEMENT FUND	28,798	29,380	29,380	29,380
	END FUND BALANCE DRUG ENFORCEMENT FUND	29,380	29,380	29,380	29,380

Public Safety

Ric Buikema, Interim Director

About the Department

Summary of Department Tasks:

Our mission is to safeguard the community by providing police, fire, and medical first response services that protect life and property through prediction, prevention and reduction of crime and fire incidents while upholding and defending the individual liberties secured by the Constitution. The East Grand Rapids Department of Public Safety is one of the few fully consolidated public safety departments in the United States and in the State of Michigan. The Department provides police, fire and medical first response, 24 hours a day, 7 days a week, 365 days a year. In addition, a full range of investigative services are provided for residents with one sworn member serving as the school & community liaison officer.

Workforce Profile:

Full Time Employees:	31	Part Time Employees:	27
Sworn Officers	28	Crossing Guards	23
Public Safety Clerk	1	Bike Patrol	4
Public Safety Recruits	2		

Departmental Statistics:

Sworn Action Type:	2022	2023	%	Civilian Action Type:	2022	2023	%
Calls for Service	4137	4459	8%	FOIA Requests	164	207	26%
Arrests	99	124	25%	Video Copy Requests	5	19	280%
Traffic Stops	489	405	-17%	Guns Registered	257	158	-39%
Traffic Accidents	194	147	-24%	Parking Tickets Processed	226	202	-11%
Parking Violations	154	139	-10%	Gun Purchase Permits	3	10	233%
Fire Calls	107	128	20%	Safe Medication Disposal (lbs)	1538	1648	7%
EMS Calls	270	319	18%	Warrants/PPO's Processed	15	9	-40%
Missing Persons	5	3	-40%	Background Checks	359	390	9%
General Assistance	547	664	21%	Vehicles Auctioned	6	5	-17%
Assist Other Agency	125	105	-16%	Impounds Processed	26	31	19%
Searches	57	81	42%	Bikes Registered	126	128	2%
Foot Patrols	172	210	22%	Sex Offenders Registered	9	9	0%

Public Safety Department

Accomplishments – 2023:

1st Quarter (January, February, & March):

- Jason Bradley conducted ten 10 hours of rescue and recovery training with the Kent County Sheriff Department Dive Team.
- Congratulate Sgt. Brian Davis for 28 years of distinguished service. He retired on January 8, 2023.
- Created Job Description for the “Public Safety Recruit” position.
- Staff assisted Calvin University with their Annual “Polar Plunge.”
- Have PSO Bradley conduct ice rescue training with all sworn personnel.
- Have SSGt. Eric Smith Conduct Defensive Tactics training for all shifts.
- Successfully manage the “Irish Jig” with the Parks & Recreation Department.

2nd Quarter (April, May, & June):

- Conduct training on MFR, HG, Defensive Tactics.
- Have PSO Scott Grams attend Project “Night Lights” at DeVos Children’s Hospital.
- Promote PSO Cory Buter to Sergeant and Sgt. Mark Linder to Detective Sergeant.
- Assist the Grand Rapids Community College Police Academy with mock law enforcement scenarios.
- Hire four Bike Patrol Cadets.
- Send PSO Dave Katje and PSO Nicholas Pinder to 40 hrs. of Crisis Intervention Training sponsored by the Kent County Crisis Intervention Team. Staff Sergeant Scott Kolster, Staff Sergeant Tim Schweitzer also participated as instructors.
- Have Mr. Charles Bogren conduct legal update training on use of force and civil liability for each shift.
- Conduct firearms qualifications for all three shifts at the GRPD outdoor range.
- Meet and greet community members at six block parties through the city.
- Successfully and safely assist the Parks & Rec. Department with the Reeds Lake Run on Saturday, June 24.
- Train all sworn shift personnel on the new MSP Intoxilyer.

3rd Quarter (July, August, & September):

- On July 4 successfully and safely manage the parade and fireworks with the Parks & Recreation Department.
- Have C-Shift officers assist Parks & Rec. with “Safety Town.” A police cruiser and fire apparatus were on hand for the kids to see and sit in.
- Complete the annual crossing guard refresher training for all crossing guards in early August.
- Have SSGt. Eric Smith conduct “active shooter” training at the Middle School for A, B, & C shift personnel on August 10, 11, and 12.
- Have Sgt. Mark Lindner & Sgt. Jeff DeJonge conduct Veritone traffic stop data training on August 14, 15, & 18 for all A, B, & C shift personnel.
- Conduct airboat operations training for all sworn staff on August 15, 16, & 18. PSO Jason did an excellent job as the instructor.
- Have C-Shift personnel attended a “Taste of East” on August 18 with Engine #21 under the supervision of Sgt. Brian Davis.

- Complete “Field Force Training” on August 22, 23, & 24 for all sworn personnel. SSgt. Eric Smith and Sgt. Mark Lindner, our nationally certified instructors, conducted the training.
- Complete annual fit testing (ensure face mask seal) for all sworn personnel on August 26, 29, and 30.
- Successfully assist Parks & Rec with the management of the Reeds Lake Triathlon.

4th Quarter (October, November, & December):

- Celebrate the graduation of Cassidy Forbes, Marcus Crump, and Matthew Milan from the Grand Valley State University Police Academy.
- Complete the 3-week in-house orientation training with newly graduated Public Safety Officers. The training consisted of familiarization with Department equipment, building clearing and searching, report writing, and less-lethal equipment training.
- Sponsor the “9th Annual Public Safety Day” on Saturday, October 28. “Riding for Ryan” – a local nonprofit that promotes bicycle safety of young riders through visibility and awareness – was also on-site to pass out bicycle safety flags to kids in partnership with the East Grand Rapids Public Safety Department.
- Conduct Legal Update training for all staff. The updates were provided by Charles Bogan an attorney for Plunkett Cooney. The training was focused on recent court cases relative to the 6th district and Michigan Supreme Court decisions affecting law enforcement.
- Prepare our 2023 Insurance Services Office worksheets in advance of the scheduled January 12 inspection.
- Successfully integrate a new Field Training software. PowerFTO powered by NeoGov is an online training and documentation program where a trainee’s information can be stored and shared between the field training officers, supervisor and program coordinator.

Public Safety Department

Goals Review – 2023:

- Goal #1:** Maintain and reduce the City of East Grand Rapids low rates of crime and fire incidents.
- Status:** In 2023, Part 1 Violent Crimes increased by 67% from 6 in 2022 to 10 in 2023. Part 1 Property Crimes increased by 22% from 144 in 2022 to 176 in 2023.
- Goal #2:** Continue exploration of service options with other jurisdictions.
- Status:** The Department has completed Kent County Crisis Intervention Team with all sworn personnel. The Department has also collaborated with investigations related to larcenies and motor vehicle thefts.
- Goal #3:** Deliver public safety services to our residents in a safe, efficient, effective, and fiscally responsible manner.
- Status:** Implemented and ongoing
- Goal #4:** Find efficient and effective ways to reduce public safety costs.
- Status:** The Department has hired 5 public safety recruits and has seen an increase in overtime expenditures related to training, uniforms, and staffing requirements.
- Goal #5:** Improve administrative and support services capabilities.
- Status:** All Sergeants completed the mandatory Fire training in compliance with the new State standard. Police/Fire1 Academy, an online learning platform, has utilized extensively to provide both police and fire training at a low cost. The Department was able to maintain MLEAC accreditation status.

Public Safety Department

Goals – 2024:

Goal #1: Maintain and reduce the City of East Grand Rapids low rates of crime and fire incidents.

Objective 1.1: Consistently try to achieve the “Safest City over 10,000 People in Michigan” designation by lowering Part 1 crimes through prediction, prevention, and reduction of criminal activity and behavior.

Objective 1.2: Uphold the strong relationship with the schools by collaborating with parents, principals, teachers, staff, and students to develop programs that reduce youth participation in illegal drugs and inappropriate prescription drug and alcohol use.

Objective 1.3: On a continuous basis, maintain elevated levels of preventative patrol, officer visibility, SALT visits, foot patrols; and sustain the enhanced school safety program, and the enhanced adult crossing guard program.

Objective 1.4: On a continuous basis, sustain the Department’s excellent response times to calls for service.

Goal #2: Continue exploration of service options with other jurisdictions.

Objective 2.1: Maintain positive relationships with all countywide public safety agencies to create unique methods of sharing services with other jurisdictions that have the potential to provide more efficient and effective services in a fiscally responsible manner.

Objective 2.2: Continue to work and collaborate with Kent County law enforcement, hospitals, community mental health agencies, and other key stakeholders to continue with the Kent County Crisis Intervention Team & Crisis Center Task Force initiatives.

Goal #3: Find efficient and effective ways to reduce public safety costs.

Objective 4.1: Continue collaborating with officers, sergeants, staff sergeants, civilians, and the two unions – East Grand Rapids Public Safety Officers Association (EGRPSOA) and the Police Officers Labor Council (POLC) – in an ongoing effort to creatively improve the Department both operationally and fiscally.

Objective 4.2: Manage overtime costs responsibly through scheduling training around staffing strengths when possible. Develop in-house instructors when possible.

Goal #5: Improve administrative and support services capabilities.

Objective 5.1: Continue exploration, review, and implementation to improve fire service training.

Objective 5.2: Offer the opportunity for remaining sergeants to attend Northwestern University's School of Staff & Command, Grand Rapids Leadership Institute, or fire command training.

Objective 5.4: Maintain the traffic stop data collection program with relevant information reported quarterly. Improve the collection of data by reviewing and potentially implementing better data recording and analysis systems.

Key Strategic Area – Infrastructure

PRIORITY 1

- Lead service line replacements
- Safe routes to schools; pedestrian safety
- Street and sidewalk millage

PRIORITY 2

- Water/sanitary/storm sewer/climate; storm water retention and detention
- Infrastructure improvements
- Facility updates – Department of Public Works Salt Storage Building
- Utility infrastructure

PRIORITY 3

- Parking management. Gaslight Village
- Solar arrays, municipal complex generator

Key Strategic Area – Community Development

PRIORITY 1

- Identify Gaslight investors: Community benefit from development.
- Gaslight Village Business Association development

PRIORITY 2

- Master Plan
- Housing opportunities: affordable; attainable

PRIORITY 3

- Investigate hiring a community coordinator
- Social district evaluation and monitoring

**CITY OF EAST GRAND RAPIDS
INFRASTRUCTURE**

FUND	Department	ACTUALS	AMENDED	Projected	CM
		FY 2022-2023	FY 2023-2024	Budget FY 2023-2024	Recommended FY 2024-2025
REVENUE					
MAJOR STREET	MONIES RECEIVED FROM STATE	1,061,290	1,061,330	1,061,330	1,075,420
	INTEREST ON INVESTMENTS	2,960	-	-	-
	TRANS FROM MUNICIPAL STREET FUND	497,600	380,170	380,170	-
	TOTAL INFRASTRUCTURE MAJOR STREETS FUND REVENUE	1,561,850	1,441,500	1,441,500	1,075,420
LOCAL STREET	MONIES RECEIVED FROM STATE	416,060	397,930	397,930	403,310
	INTEREST ON INVESTMENTS	80	-	-	-
	TRANS FROM GENERAL FUND	500,000	500,000	500,000	500,000
	TRANS FROM MUNICIPAL STREET FUND	932,000	1,544,740	1,544,770	1,570,390
	TOTAL INFRASTRUCTURE LOCAL STREETS FUND REVENUE	1,848,140	2,442,670	2,442,700	2,473,700
MUNICIPAL STREET	TAX REVENUE-CITY OF EGR	1,484,500	1,576,500	1,576,500	1,673,400
	INTEREST & PENALTIES ON TAXES	1,110	2,000	2,000	2,000
	INTEREST ON INVESTMENTS	10,420	5,000	5,000	0
	TRANS FROM GENERAL FUND	500,000	500,000	500,000	500,000
	TRANS FROM SPECIAL ASSESSMENT FUND	21,830	10,500	10,500	10,500
	TOTAL INFRASTRUCTURE MUNICIPAL STREETS FUND REVENUE	2,017,860	2,094,000	2,094,000	2,185,900
WATER & SEWER	WATER READINESS	2,573,820	2,902,620	2,902,620	2,902,620
	METERED WATER SALES	1,166,490	885,000	885,000	885,000
	SEWAGE DISPOSAL CHARGES	991,950	1,317,250	1,317,250	1,317,250
	WATER TAP & METER REVENUE	3,260	10,000	10,000	10,000
	MISCELLANEOUS REVENUE	6,820	10,000	10,000	10,000
	PENALTIES & INTEREST	41,720	45,000	45,000	45,000
	INTEREST ON INVESTMENTS	40	-	-	20,000
	TRANSFER FROM ARPA	-	-	250,000	180,000
	TOTAL INFRASTRUCTURE WATER & SEWER FUND REVENUE	4,784,100	5,169,870	5,419,870	5,369,870
MERF	MISCELLANEOUS REVENUE	31,620	15,000	15,000	15,000
	INTEREST ON INVESTMENTS	1,580	500	500	500
	RENTAL INCOME - VARIABLE	743,500	941,700	941,700	905,500
	SALE OF CAPITAL ASSETS	134,660	0	0	0
	TOTAL INFRASTRUCTURE MERF FUND REVENUE	911,360	957,200	957,200	921,000
	TOTAL INFRASTRUCTURE REVENUE	11,123,310	12,105,240	12,355,270	12,025,890

**CITY OF EAST GRAND RAPIDS
INFRASTRUCTURE**

FUND	Department	ACTUALS	AMENDED	Projected	CM
		FY 2022-2023	FY 2023-2024	Budget FY 2023-2024	Recommended FY 2024-2025
EXPENDITURES					
GENERAL	CITY BUILDINGS	1,279,290	1,660,210	1,660,210	1,772,640
	CITY ENGINEERING	-	223,000	223,000	-
	STREET LIGHTING	85,640	106,100	106,100	111,000
	YARD WASTE COLLECTION/REFUSE/COMPOST	438,630	508,200	508,200	528,450
	LAKE TREATMENT	34,490	22,000	22,000	43,000
	TREE MAINTENANCE & REMOVAL	151,740	150,010	190,700	185,900
	TOTAL INFRASTRUCTURE GENERAL FUND	1,989,790	2,669,520	2,710,210	2,640,990
MAJOR STREET	CITY ENGINEERING	105,930	117,500	117,500	141,300
	STREET CONSTRUCTION	414,920	191,900	191,900	364,000
	ROUTINE MAINTENANCE	403,310	367,200	367,200	372,650
	TRAFFIC SERVICES	213,000	403,800	403,800	420,600
	WINTER MAINTENANCE	234,540	256,100	256,100	231,500
	STREET ADMINISTRATION	94,250	105,000	105,000	108,100
	TOTAL INFRASTRUCTURE MAJOR STREETS	1,465,950	1,441,500	1,441,500	1,638,150
LOCAL STREET	CITY ENGINEERING	95,990	88,600	88,600	95,300
	STREET CONSTRUCTION	1,077,450	1,399,100	1,399,100	1,666,000
	ROUTINE MAINTENANCE	357,350	628,100	628,100	631,050
	TRAFFIC SERVICES	37,960	40,600	40,600	39,600
	WINTER MAINTENANCE	235,660	252,000	252,000	221,300
	STREET ADMINISTRATION	94,250	113,300	113,300	116,750
	TOTAL INFRASTRUCTURE LOCAL STREETS	1,898,660	2,521,700	2,521,700	2,770,000
MUNICIPAL STREET	SIDEWALKS	184,270	200,000	200,000	700,000
	STORM SEWER	495,450	456,520	456,250	123,000
	STREET CONSTRUCTION	-	5,000	5,000	5,000
	TRANSFERS OUT TO OTHER FUNDS	1,429,600	1,924,940	1,924,940	1,570,390
	TOTAL MUNICIPAL STREETS	2,109,320	2,586,460	2,586,190	2,398,390
WATER & SEWER	CITY ENGINEERING	61,550	64,210	64,210	66,150
	MAINS & HYDRANTS	1,870,390	2,932,030	2,932,030	3,384,100
	METERS	19,830	64,750	64,750	65,980
	METER READING & COLLECTING	89,700	94,400	94,400	103,350
	SEWER EXPENDITURES	1,584,200	1,905,090	1,905,090	1,914,480
	WATER & SEWER ADMINISTRATION	854,190	677,000	677,000	677,000
	TOTAL WATER & SEWER	4,479,860	5,737,480	5,737,480	6,211,060
MERF	MOTOR EQUIPMENT EXPENDITURES	816,390	1,117,790	1,117,790	1,398,350
	TOTAL INFRASTRUCTURE EXPENDITURES	12,759,970	16,074,450	16,114,870	17,056,940

CITY OF EAST GRAND RAPIDS
COMMUNITY DEVELOPMENT

FUND	Department	ACTUALS	AMENDED	Projected	CM
		FY 2022-2023	FY 2023-2024	Budget FY 2023-2024	Recommended FY 2024-2025
<u>GENERAL FUND</u>					
REVENUE	BUSINESS LICENSES	16,900	15,000	15,000	15,000
	BUILDING PERMITS	70,270	60,000	60,000	60,000
	OTHER PERMITS	17,090	15,000	15,000	15,000
	TOTAL COMMUNITY DEVELOPMENT REVENUE	104,260	90,000	90,000	90,000
EXPENDITURES					
	ZONING ADMINISTRATION	118,640	187,900	148,900	206,580
	GASLIGHT VILLAGE BUSINESS DISTRICT	161,830	297,680	297,680	324,260
	TOTAL COMMUNITY DEVELOPMENT EXPENDITURES	280,470	485,580	446,580	530,840

Public Works

Doug La Fave, Deputy City Manager

About the Department

Summary of Department Services and Responsibilities:

- Street network, including construction, right-of-way permitting, general and preventative maintenance, as well as street sweeping and snow/ice control
- Sidewalk network, including construction, general and preventative maintenance as well as snow plowing
- Storm sewer system, including the construction, rehabilitation, general/preventative cleaning, and maintenance of mains and catch basins
- Sanitary sewer collection system, including the construction, rehabilitation, general/preventative maintenance and emergency response of mains, manholes and lift stations
- Water distribution system, including the construction, rehabilitation, general/preventative maintenance and emergency response of mains, valves, hydrants and water tank
- Zoning review and enforcement
- Planning Commission
- Zoning Board of Appeals
- Property code enforcement
- Building permitting and inspections in collaboration with Cascade Charter Township
- Forestry including planting, maintenance, and removal of public right-of-way trees
- Reeds Lake management including treatment of invasive species and sampling of water quality
- Management of the National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) EPA/DEQ program in conjunction with the Grand Valley Metro Council-LGROW (GVMC-Lower Grand River Organization of Watersheds)
- Facilities maintenance and repairs
- Environmental sustainability
- Municipal yard waste collection and composting services
- Municipal street lighting system-public system and Consumers Energy (private)
- Motor pool/fleet management and maintenance of vehicles and equipment
- Building facilities management including capital projects, building systems, custodial and maintenance
- Engineering related services including civil and traffic engineering
- Geographic Information Systems (GIS) in conjunction with partnership with REGIS-GVMC
- Gaslight Village Business District maintenance in partnership with the Department of Parks and Recreation-Grounds Maintenance
- Traffic safety, signals and street signage
- Other service assistance as needed by the city

2023 Workforce Profile:

Full-Time: 25
 Permanent Part-Time: 4 (1 current vacancy)
 Seasonal Part-Time: 6

PUBLIC WORKS STATISTICS	Annual Totals 2022	Annual Totals 2023	Notes:
Building Permit Applications Processed	315	296	
Comcate Service Requests – Public Works Administration	217	165	
Comcate Service Requests – Public Works Operations	648	667	
Fence Permits Issued	178	120	
Sign Permits Issued	2	4	
Variances, Land Divisions, Site Plan Reviews, Rezoning	6	4	
Water, Sewer, Right of Way Permits Issued and Inspected	140	94	
Goose Eggs [Goose Control Program]	89	58	
Nest Removal [Goose Control Program]	19	0	
Public ROW Trees Planted-Tree Planting Program	44	50	
Other Trees Planted-Arbor/Earth Day	105	190	
Public ROW Tree Pruning Program-Contracted	56	58	Larger-complex trees
Public ROW Tree Pruning Program-EGR DPW	49	39	Not previously tracked
Public ROW Trees removed-Contractors	10	21	
Public ROW Trees removed-EGR DPW	36	41	
Winter Salt Loads [Tons]	1,697	813	
Winter Storm Plowing/ Clean up - [Hours]	1,606.40	798.25	
Sweeping [Curb Miles Swept]	1,055	1,434	
Sweeping - Debris/Collected [Yards]	810	823	
Yard Waste Hauled Out-Composted [Yards]	15,440	13,080	
Food Scraps Compost-Pilot Site [5 gallon drops]	N/A	2,012	
Sidewalk repaired or replaced [slabs]	1,094	1,205	
Sidewalk Trip Hazard-Grinding Removal [Feet]	3,528	4,642	
Curb repaired or replaced [Feet]	2,908	3,426	
Roads Paved-Mill/Overlay [Miles]	2.04	2.92	Per Paser ratings
Roads Cape Seal [Miles]	1.97	2.94	Per Paser ratings
Roads Micro Sealant Preservation [Miles]	1.07	0	Per Paser ratings-Deferred
Street Crack Sealing Rubber [Pounds]	11,250	11,250	Per Paser ratings
Curb stop repair/replacement	27	2	

PUBLIC WORKS STATISTICS	Annual Totals 2022	Annual Totals 2023	Notes:
Fire Hydrant Repair/ replacement by DPW	7	11	
Miss Digs-Utility Excavation Locating by DPW	2,090	2,183	
Valve repair/replacement by Contractor	1	0	
Valve repair/replacement by DPW	23	20	
Valves Exercised by DPW	402	307	Flushing program
Water Main Leaks Repaired by DPW	6	7	
Water Main Rehabilitated [CIPP] [Lineal Feet] by Contractor	3,050	2,709	
Water Main New [Lineal Feet] by Contractor	75	900	
Water Main Zones Flushed by DPW	3	2	
Water Service Leaks Repaired by DPW	7	8	
Water Meter Replacements by DPW/Contractor	115	178	
Water Taps	1	0	
Lead Service Lines (LSL's)	43	89	
Manholes Rehabilitated	58	78	
Sanitary Sewer Cleaned or Acoustic Verified [Lineal Feet] by DPW	39,194	18,783	
Sanitary Sewer Rehabilitated [CIPP] [Lineal Feet] by Contractor	3,392	9,068	
Sanitary Sewer Root Cutting [Lineal Feet] by DPW	1,149	1,878	
Sanitary Sewer Televised by DPW	195	400	
Sanitary Sewer Repairs [Feet] by DPW	16	0	
Storm Basins Cleaned	80	84	
Storm Basins Repaired by DPW	13	7	
Storm Basins Repaired [Lined] by Contractor	190	196	
Storm Sewer New [Lineal Feet]	918	75	
Storm Sewer Rehabilitated [CIPP] [Lineal Feet] by Contractor	1,142	80	
Storm Sewer Repairs [Lineal Feet] by DPW	85	10	
Storm Sewer Cleaned [Lineal Feet] by DPW	60	0	
Storm Sewer Separators Cleaned by DPW	1	2	

DEPARTMENT OF PUBLIC WORKS

GOALS AND OBJECTIVES FY 2023-2024 UPDATES and GOAL ADDITIONS for FY 2024-2025

Goals and objectives that have been completed in the previous fiscal years and have been reported to the City Commission have been removed. Goals and objectives that have been completed in the current fiscal year or are ongoing are noted with status updates. New goals and objectives are added and designated.

Planning/Zoning:

GOAL (Continued): Work with Planning and City Commission to look at amendments to the Zoning Map and text to allow multiple family residential in areas noted on the future land-use map of Gaslight Village (2018 Master Plan-Gaslight Village 1-3 year) as well as discussion and consideration to include other Zoning Ordinance topics not exclusive to residential zoning district lot sizes, accessory dwelling units, etc. (Strategic Plan-Community Development-Priority 1 and City Operations/Administration Priority 4).

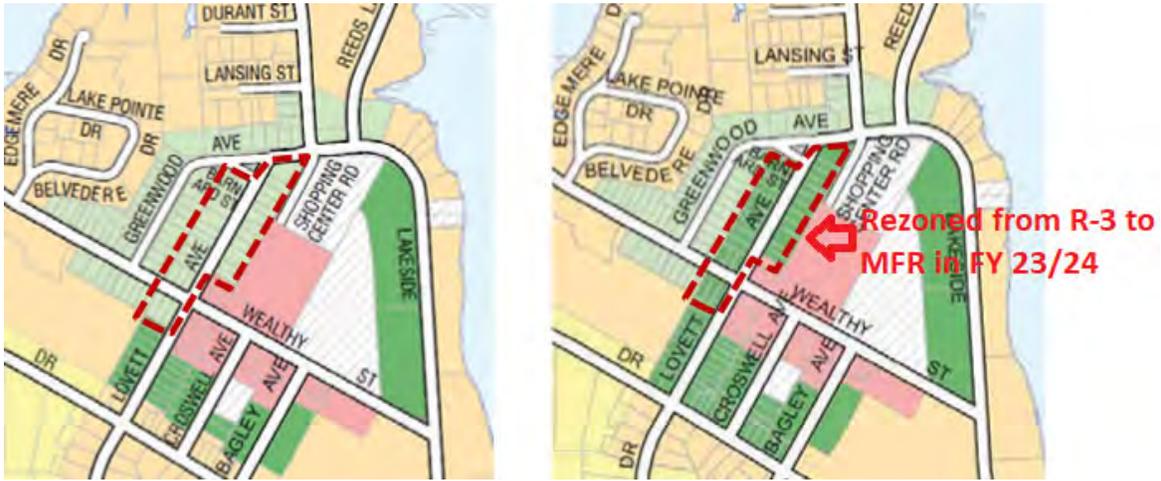
Objectives:

- 1.) Planning Commission consideration and recommendations:
Status: In advance of zoning map consideration the Planning Commission has worked on Multi-Family Residential (MFR) Zoning and companion Commercial (C-1) Zoning Updates-Completed. FY 23/24 Accessory Dwelling Units (ADUs) have been studied for consideration with a recommendation to the City Commission.
- 2.) Rezoning.
Status: Complete. Thirty properties were rezoned from R-3 (single family residential) to MFR (multi-family residential) adjacent to Gaslight Village in conjunction with the Master Plan Future Land Use Map on portions of Lovett Ave, Barnard St. and Lovett Ave.
- 3.) City Commission consideration of Planning Commission recommendations. **Status: Completed and ongoing.**
- 4.) Ordinance Changes.
Status: Completed and on-going. See 2023 Planning Commission Annual Report.

GOAL (Added-Completed): Lot split Ordinance Amendment for Administrative approval per Redevelopment Ready (RRC) recommendation from the Michigan Economic Development Corporation (MEDC). (Strategic Plan-Community Development-Priority 1).

Objectives:

- 1.) City Commission consideration to send to Planning Commission:
Status: Completed.
- 2.) Planning Commission consideration and recommendations:
Status: Completed.
- 3.) City Commission review and approval consideration:
Status: Completed. The City Commission authorized a Zoning Ordinance Amendment for Administrative approval consideration standards pertaining to lot splits, boundary adjustments and combinations.



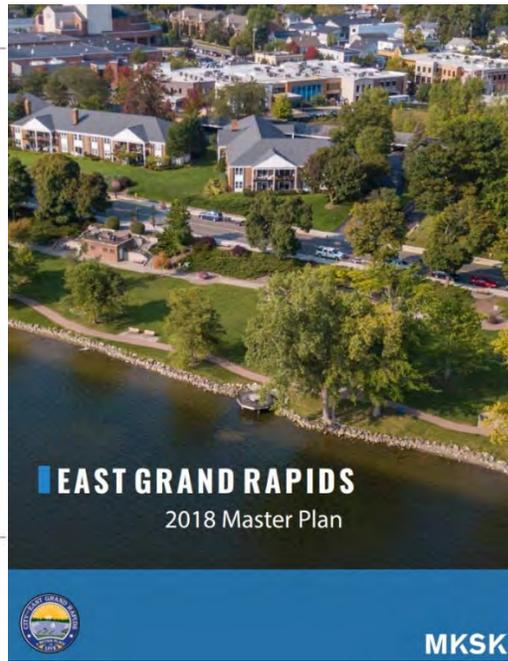
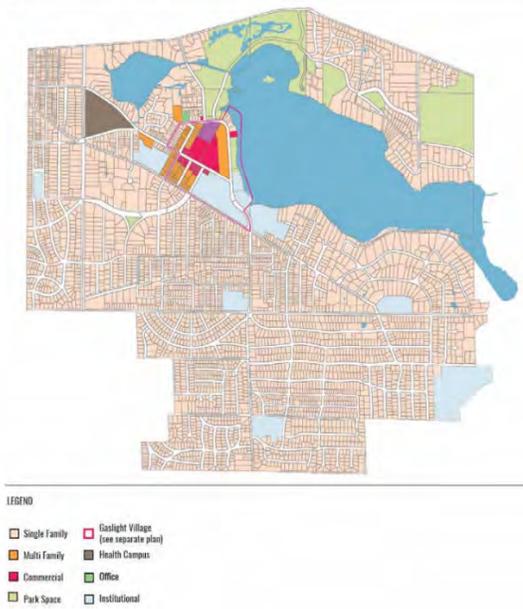
Rezoning R-3 to MFR-Above

GOAL (Ongoing): Work with Planning and City Commission to review current Master Plan as it expires. The Master Plan may be reviewed and extended, a focus on subareas, or other portions, or an entirely new Master Plan.

Objectives:

- 1.) Work session with City Commission for direction.
Status: City Commission approved direction for Master Plan Update in 2024.
- 2.) Work session with City Commission to define scope and engagement process of Master Plan Update and direction on planning consultant services with current city planner and partnership or develop an RFP for services.
- 3.) Planning Commission works through scope and engagement process to create a draft plan for consideration by the City Commission.
- 4.) City Commission consideration of Planning Commission recommendation and adoption.

East Grand Rapids Proposed Land Use Plan



FACILITIES:

GOAL (NEW): Redevelop the Department of Public Works salt and materials storage building that is in declining condition with a new facility to provide for enhanced strategic space utilization of the site in conjunction with construction, materials and protection to enhance protection of the surrounding natural environment (Strategic Plan City Operations Priority 2).

Objectives:

- 1.) Work with Public Works operations staff on needs and environmental assessment.
- 2.) Develop/design options.
- 3.) Work through the city review and approval process.
- 4.) Implement.

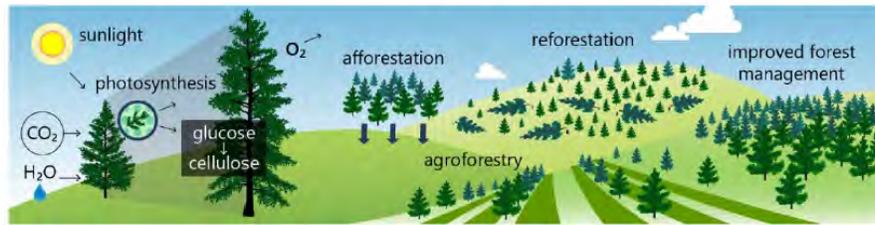


GOAL (NEW-Ongoing): Research and provide implementation solutions towards the City Commission goal of city operation carbon neutrality by 2040 (Strategic Plan-City Operations Priority 2).

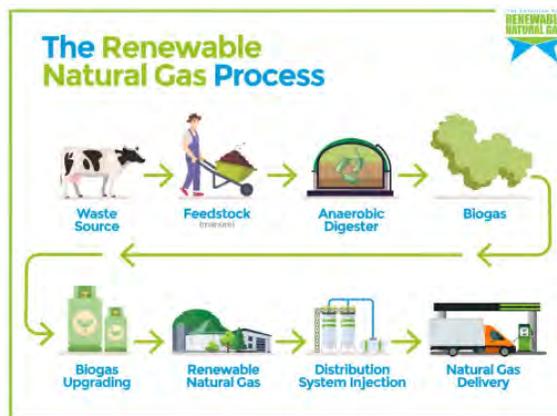
Objectives:

- 1.) Review city operations/facilities usage of natural gas.
Status: Completed.
- 2.) Work with DTE regarding natural gas renewable and nature-based carbon offset programs.
Status: Complete.
- 3.) Provide various carbon reduction options to offset 100% of city facility usage.
Status: Completed.
- 4.) City Commission consideration.
Status: Completed.
- 5.) Implementation.
Status: Completed.

What are Carbon Offsets through Forestry Projects?



- **Reforestation** restocks existing forests that have been depleted, often through deforestation or logging.
- **Afforestation** introduces trees to create a new forest in an area that has not been forested previously (or in recent history) and where tree growth is beneficial.
- **Agroforestry** intentionally integrates trees into agricultural areas.
- **Improved Forest Management (IFM)** aims to increase the carbon stored in forests, including increasing the average age of trees in timber harvesting areas by avoiding or delaying conversion to timber



Overview of RNG:

- RNG projects capture methane from existing food waste, animal manure, wastewater sludge and garbage, and redirects it away from the environment, **repurposing it as a clean, green energy source**
- We see RNG as a key component when it comes to decarbonization as it is a technology which is already **commercialized and widely deployed today**
- Even though RNG presents a large premium to typical fossil gas (3x to 5x on average), it is **significantly cheaper than other renewable energy alternatives** requiring costly upgrades to businesses and homes
- RNG acts like conventional natural gas in all heating applications and **without the financial commitment of upgrading or adjusting existing appliances**

GOAL (In-Process): Evaluate facility solar panel feasibility and if feasible provide options to the City Commission for consideration (Strategic Plan-City Operations Priority 2).

Objectives:

- 1.) Engage Consumers Energy and associated subsidiary partners to evaluate the current existing solar panel system at the Municipal Complex/Community Center.
Status: Completed.
- 2.) Engage Consumers Energy and associated subsidiary partners to evaluate feasibility for the Department of Public Works Complex and Public Safety Building.
Status: Completed.
- 3.) Based on evaluations formulate potential options for the City Commission to consider.
Status: Based on existing service life of several facility roofs the City Commission directed staff to move forward with roof replacements to align with a solar array project along with developing an RFP, Completed.
- 4.) RFP-Power Purchase Agreement (PPA).
Status: Completed.
- 5.) City Commission approval of PPA.
Status: Completed.
- 6.) Implementation. Coordinate roof replacements in advance of solar array project.
Status: Completed-Ongoing. Roof replacements have been completed. Contracts between the city vendor and Consumers Energy as well as structural engineering is nearly completed. Depending on weather, installation of the solar array systems may be completed in winter or spring 2024.

Community Center/Library/Municipal Complex/Public Safety

750 Lakeside Dr SE
East Grand Rapids, MI 49506



City of East GR - DPW
Estimated Annual Production = 107,050 kWh

2310 Reeds Lake Blvd SE
East Grand Rapids, MI 49506



Modules: 246 Heliene 72M Bifacial 370 , Total System Size: 91.02 kW

ENGINEERING:

GOAL (Completed-In Process): Mobility Bike Action Plan implementation of short, mid-term, and some long-term projects to complete a network (Master Plan-Mid-Term 3-5 Years, Strategic Plan-Infrastructure-Priority 2).

Objectives:

- 1.) Staff and consultants survey the network of streets identified in the short, mid, and long-term projects.
Status: Completed.
- 2.) Staff and civil engineering consultant to complete engineered plans utilizing industry best practice sources to complete several implementation options for consideration.
Status: Completed.
- 3.) Have engineered plans reviewed by traffic engineering consultants.
Status: Completed.
- 4.) Have City of Grand Rapids staff review.
Status: Completed.
- 5.) Provide Infrastructure Committee and City Commission formal update of options.
Status: Completed.
- 6.) Provide several demonstrations “pilot routes” to provide real world experience for community engagement and solicitation of feedback.
Status: Completed.
- 7.) Provide for community education and feedback via plans/setup at City Hall during regular business hours and provide for several open house meetings to solicit feedback.
Status: Completed.
- 8.) Provide options and community feedback to the City Commission for approval consideration.
Status: Completed.
- 9.) Implement.
Status: Completed-Ongoing.
 - **FY 23/24 facilities were completed on Reeds Lake Blvd. from Manhattan to East City Limit with joint KCRC project (bike lanes).**
 - **FY 23/24 facilities were modified for Martin Luther King Jr. St. from Plymouth Rd. to West City Limit (advisory bike lanes to bike lanes).**
 - **FY 24/25 facilities for Robinson Rd from West City Limit to Plymouth (bike lanes).**
 - **FY 24/25 Side-path facilities for Robinson/Cascade Rd (Plymouth Rd to Manhattan Park), are anticipated. (\$779,548 grant amount, \$360,407 local match from Municipal Streets- “new sidewalks” from streets and sidewalks millage.**
 - **FY 24/25 Facility upgrades for Reeds Lake Trail in Grand Rapids Township with KCRC-former wood boardwalk sections-further expanded paved shoulder/trail.**

Mobility Bike/Action Plan Map-Below



MAP LEGEND: SHORT TERM PHASE ROAD TYPE

- CROSSTOWN CONNECTOR
- NETWORK RESIDENTIAL
- LINK RESIDENTIAL
- NEIGHBORHOOD RESIDENTIAL
- PEDESTRIAN WALKING PATH
- EX. FGR MULTI-USE, BICYCLE, OR PED FACILITIES
- EX. FACILITIES (UPDATED IN BIKE MOBILITY PLAN)
- FUTURE PROJECT WITH CITY OF GRAND RAPIDS
- FUTURE PROJECT WITH KCRC, GR TOWNSHIP
- - - CITY LIMITS

MAP LEGEND: MID & LONG TERM PHASE ROAD TYPE

- - - CROSSTOWN CONNECTOR
- - - NETWORK RESIDENTIAL
- - - LINK RESIDENTIAL
- - - NEIGHBORHOOD RESIDENTIAL

SHEET INDEX - PLAN VIEW BY STREET

SHEET	DESCRIPTION
3	ALEXANDER RD (CITY LIMITS TO PLYMOUTH RD)
4	ARGENTINA DR (PLYMOUTH RD TO FLORAL AVE)
5	ARGENTINA DR (FLORAL AVE TO BRETON RD)
6	BAGLEY AVE (LAKE DR TO WEALTHY ST)
7	BOSTON ST (CITY LIMITS TO BRITON RD)
8	BOSTON ST (BRETON RD TO LAKE GROVE AVE)
9	BRETON RD (ARGENTINA DR TO LAKE DR)
10	CARLON AVE (CITY LIMITS TO BERWYCK RD)
11	BERWYCK RD (CONLON AVE TO YORK DR)
12	EDGEWOOD AVE (CITY LIMITS TO LAKE DR)
13	ELMWOOD DR (LAKE GROVE AVE TO WOODLAWN AVE)
14	ELMWOOD DR (WOODLAWN AVE TO LAKE DR)
15	FRANKLIN ST (CITY LIMITS TO PLYMOUTH RD)
16	GLADSTONE AVE (WEALTHY ST TO ROBINSON RD)
17	HALL ST (LAKE DR TO CITY LIMITS)
18	LAKE DR (LAKESIDE DR TO BRETON RD TO PRINCETON BLVD)
19	LAKE DR (PRINCETON BLVD TO HALL ST)
20	LAKE DR (HALL ST TO WOODLAWN AVE)
21	LAKE DR (WOODLAWN AVE TO CITY LIMITS)
22	LAKE GROVE AVE (BOSTON ST TO MAPLEWOOD DR)
23	LAKE GROVE AVE (MAPLEWOOD DR TO HALL ST)
24	LAKE GROVE AVE (HALL ST TO LAKE DR)
25	LAKESIDE DR (LAKE DR TO WEALTHY ST)
26	LAKESIDE DR (WEALTHY ST TO REEDS LAKE BLVD)
27	MANHATTAN RD (REEDS LAKE BLVD TO REEDS LAKE BLVD)
28	REEDS LAKE BLVD (LAKESIDE DR TO PEDESTRIAN CROSSING)
29	REEDS LAKE BLVD (PEDESTRIAN CROSSING TO EL CENTRO BLVD)
30	REEDS LAKE BLVD (EL CENTRO BLVD TO GRACEWOOD DR)
31	REEDS LAKE BLVD (GRACEWOOD DR TO MANHATTAN RD)
32	SAN JOSE DR (ARGENTINA DR TO SAN LU RAE DR)
33	SAN LU RAE (PLYMOUTH RD TO SAN LUCIA DR)
34	SAN LU RAE (SAN LUCIA DR TO LAKE DR)
35	WEALTHY ST (LOVETT AVE TO LAKESIDE DR)
36	WOODLAWN AVE (CITY LIMITS TO WOODLAWN AVE)

NOTE: THE IMPLEMENTATION OF THE MOBILITY - BIKE ACTION PLAN ADDRESSES ALL SHORT TERM PROJECTS, SOME MID AND LONG TERM PROJECTS WITH INTERMEDIATE UPGRADES SLATED FOR FUTURE RECONSTRUCTION, AND UPDATES SOME EXISTING FACILITIES IDENTIFIED IN THE MOBILITY-BIKE ACTION PLAN PREPARED BY PROGRESSIVE AE - JUNE 2021.

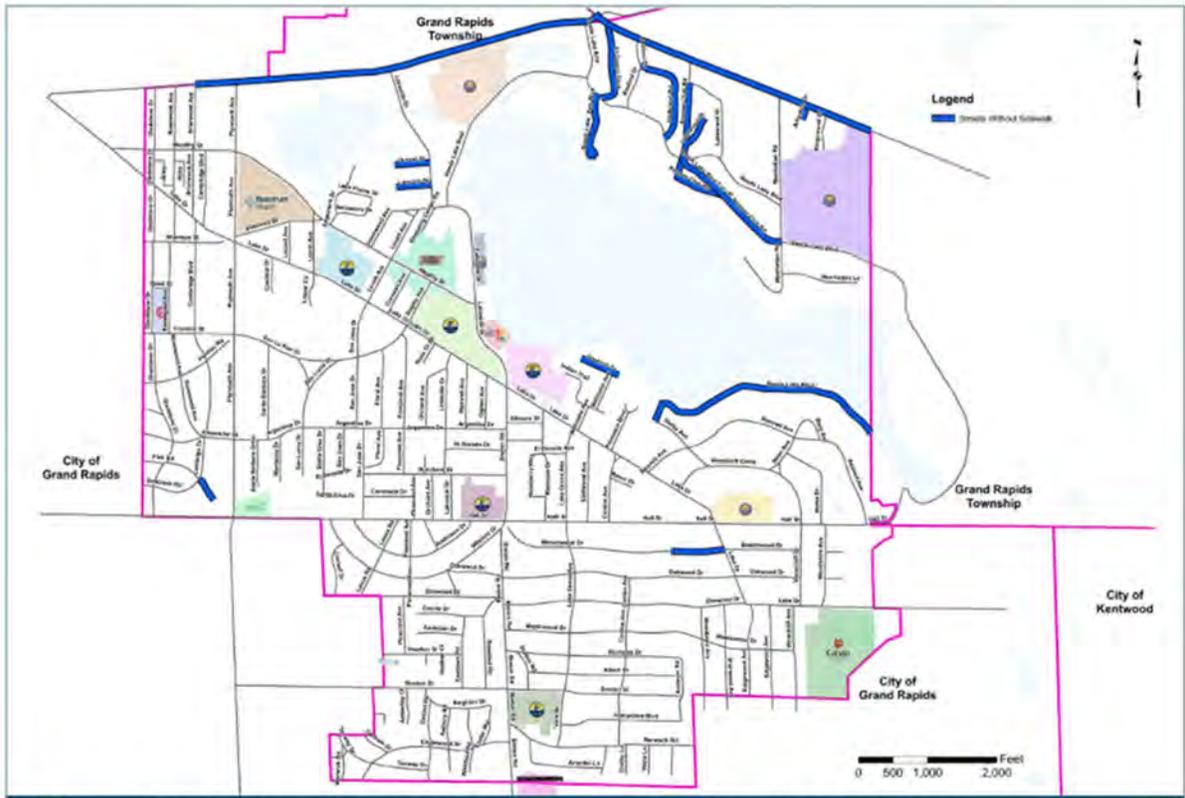
SOURCES:
 MANUAL ON UNIFORM TRAFFIC CONTROL FOR STREETS AND HIGHWAY, 2009 EDITION;
 FHWA GUIDE FOR THE DEVELOPMENT OF BICYCLE FACILITIES, 2012 FOURTH EDITION;
 MICHIGAN DEPARTMENT OF TRANSPORTATION STANDARD PLAN (PAVE-902-G, PAVE-961-G, PAVE-962-B)

Halverson Engineering, LLC
 1400 West Grand Blvd., Ste. 200
 Grand Rapids, MI 49506
 Office: (616) 564-1422



CITY OF EAST GRAND RAPIDS
 MOBILITY
 BIKE ACTION PLAN

DATE	4/21
REVISED BY	JAV
DATE	4/21/21
DESIGNED BY	JAV
DATE	4/21/21
PROJECT NUMBER	1986
SHEET NUMBER	7
TOTAL SHEETS	12



POTENTIAL MOBILITY NETWORK - STREETS WITHOUT SIDEWALK

EAST GRAND RAPIDS - MOBILITY BIKE-ACTION PLAN

progressive ae

Martin Luther King Jr. St./Plymouth Rd-Photo-Bike Lanes-Below



Reeds Lake Blvd/Grand Rapids Twp/KCRC Jurisdiction-Below



GOAL (Completed-In-Process): Continue to monitor special funding opportunities for transportation capital improvements including partnerships with other municipalities (2018 Master Plan 1-3 Year Goal/Strategic Plan City Operations Priority 2).

Objectives:

- 1.) Attempt to secure funding for transportation capital improvements.
Status: The city has worked in partnership with Grand Rapids to secure grant funding and cost share for Robinson Road from Lake Drive in Grand Rapids to Plymouth Road in East Grand Rapids for 2023 construction. Estimated grant funds towards project is \$211,400. Total estimated cost to the City of East Grand Rapids is ~\$110,000. The city has also secured federal funds toward a potential side path improvement for Robinson and Cascade Roads as was identified in the Mobility-Bike Action Plan. Federal funds for the project are programmed at ~\$780,000 with ~\$335,000 in local match for 2024 construction. In addition, the city has partnered with the Kent County Road Commission to integrate a road diet for Cascade Rd in conjunction with pedestrian facility improvements. The city has also secured ~\$665,000 in federal funds, with a local match of ~\$220,000 for mill/overlay improvements to Plymouth Road from Martin Luther King Jr. Street to Hall Street for 2025.
- 2.) Partner with other municipalities on improvements
Status: The City of East Grand Rapids and Grand Rapids are partnering on the Robinson Road Project in 2023. The city is also partnering with the Kent County Road Commission for improvements to Reeds Lake Blvd. from Manhattan towards the E Beltline for cost sharing respective jurisdiction areas.

GOAL (In-Process): Complete Safe Routes to School (SRTS) Program with East Grand Rapids Public Schools through the Michigan Department of Transportation (MDOT) to improve pedestrian safety of school children and other pedestrians in East Grand Rapids (Strategic Plan Infrastructure Priority 2).

Objectives:

- 1) Partner with a qualified engineering firm with experience and expertise with the SRTS program in 2022.
Status: Completed.
- 2) Setup partnership with EGRPS in conjunction with the engineering consultant to complete required program overview, analysis, and input.
Status: Completed. Stakeholder groups included EGRPS, and student/parent surveys as well as a walking audit with school crossing guards, city engineering staff and community members.
- 3) Based on outcomes implement policy/operations recommendations in 2024.
- 4) Based on outcomes apply for capital grants for improvements to sidewalks and other non-motorized capital improvements in 2024.
- 5) Based on the outcome of the grant application, proceed with implementation/construction of improvements in 2024/2025.



GOAL (Ongoing): Invest in public water and sewer utility systems to maximize investment through asset management strategies while minimizing impacts to the community (Strategic Plan Infrastructure Priority 1).

Objectives:

- 1.) Work with finance department to assess utility rates with respect to infrastructure needs.

Status: Ongoing.

- 2.) Utilize asset management best practices and continue to work utility asset management plans and capital improvement plan that coincides with the current street capital improvement plan.

Status: Completed and ongoing-see below.

Utility Infrastructure Improvements:

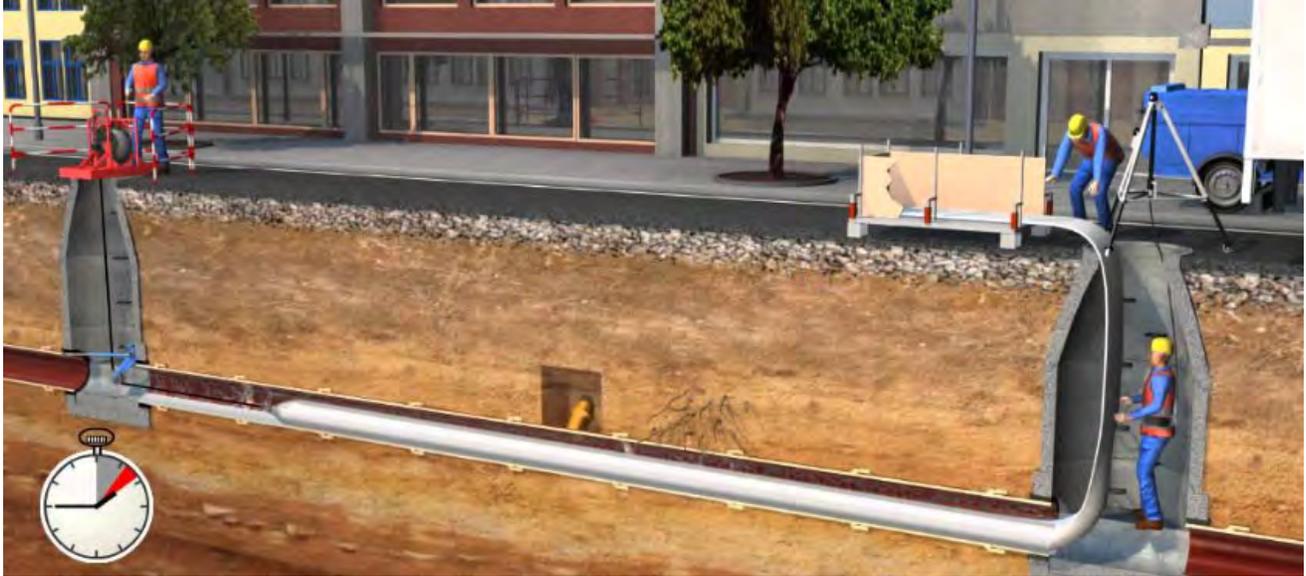
Water Main Projects

- Rehabilitation of 2,709 feet and replacement of 900 feet (entire system stretches approximately 53 miles)
- 1.3% moving from level 5 rating to level 1 rating (PACP Asset Management Rating)
- Investment total: \$513,000



Sanitary Sewer Projects

- Rehabilitation of 9,068 feet (entire system comprised of approximately 42 miles)
- 4.1% system improvement from level 5 rating to level 1 rating (PACP Asset Management Rating)
- Investment total: \$415,500



Storm Sewer Projects

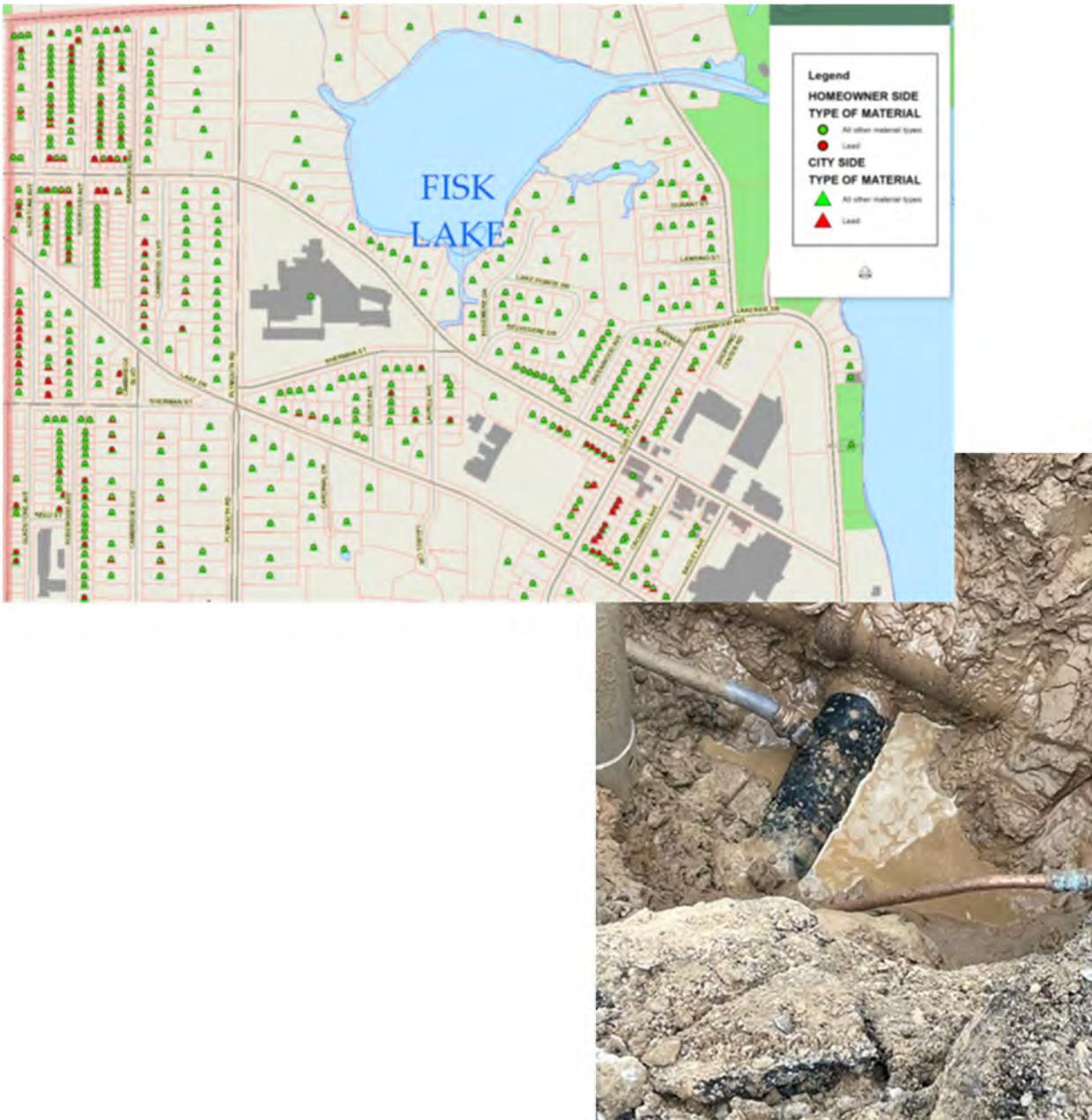
- Replaced of 75 feet-Lakeside Drive Large Diameter Culvert-Between Reeds and Fisk Lakes (entire system comprised of approximately 39 miles)
- .03% system improvement from level 5 rating to level 1 rating (PACP Asset Management Rating)
- Investment total: \$250,000



GOAL (Ongoing): Enhance lead service line replacements utilizing asset management strategy to remove all lead service lines within 5-8 years (2038 is the required completion date under the current lead and copper rule). (Strategic Plan-Infrastructure Priority 1).

Objectives:

- 1.) Utilize up-to-date data gathered from several years of hydro-excavating all gaps in water service line inventory.
Status: In-Process. Estimated completion in 2024/2025/2026.
- 2.) Coordinate replacements in conjunction with mill/overlay street projects, utility replacements, or in advance of pavement preservation.
Status: In-Process. With utility rate adjustments coupled with ARPA funds and general fund contributions lead service line replacements are underway for projected 2024 construction season streets.
- 3.) Complete 150 replacements in FY 2023-2024.
Status: In-Process. 200 lead service lines are projected to be replaced by the end of the FY.



GOAL (Ongoing): Successfully maintaining and improving city street surface conditions towards the 2025 goal of 70% of City streets within a 5-10 (Good/Fair) PASER rating (Pavement Surface Evaluation and Rating) (Strategic Plan-Infrastructure-Priority 2).

Objectives:

- 1.) Utilize PASER preventative maintenance applications to maintain and improve streets utilizing crack sealing, skip patching, cape seal and chip and fog seal treatments when warranted within the confines of the budget and street condition.

Status: Ongoing.

- 4.) Plan and coordinate grind and resurface treatments of streets when the asset rating is met.

Status: Ongoing.

- 5.) Coordinate if possible, bidding projects collaboratively.

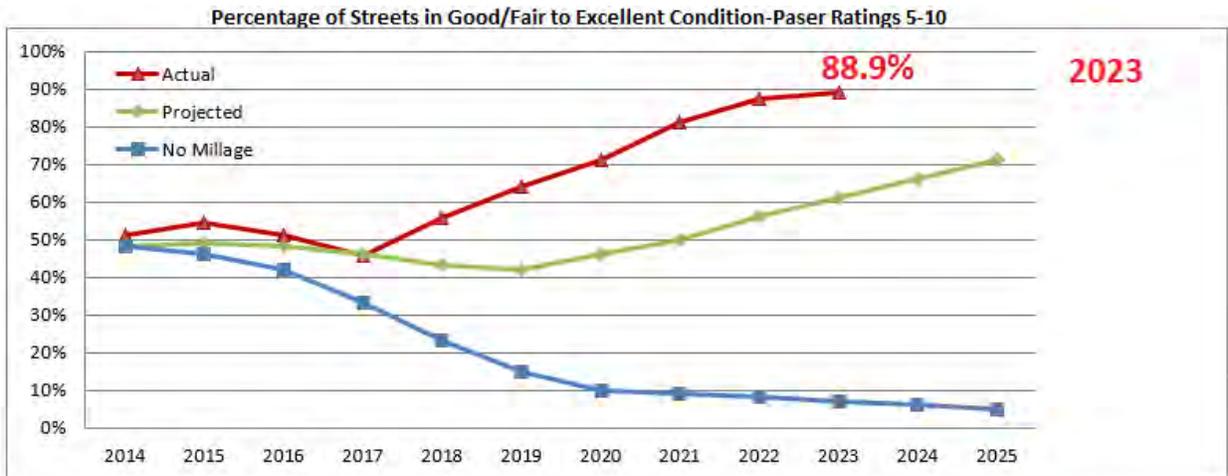
Status: Ongoing.

- 6.) Utilize enhanced methods/technology, when possible, to increase street surface conditions.

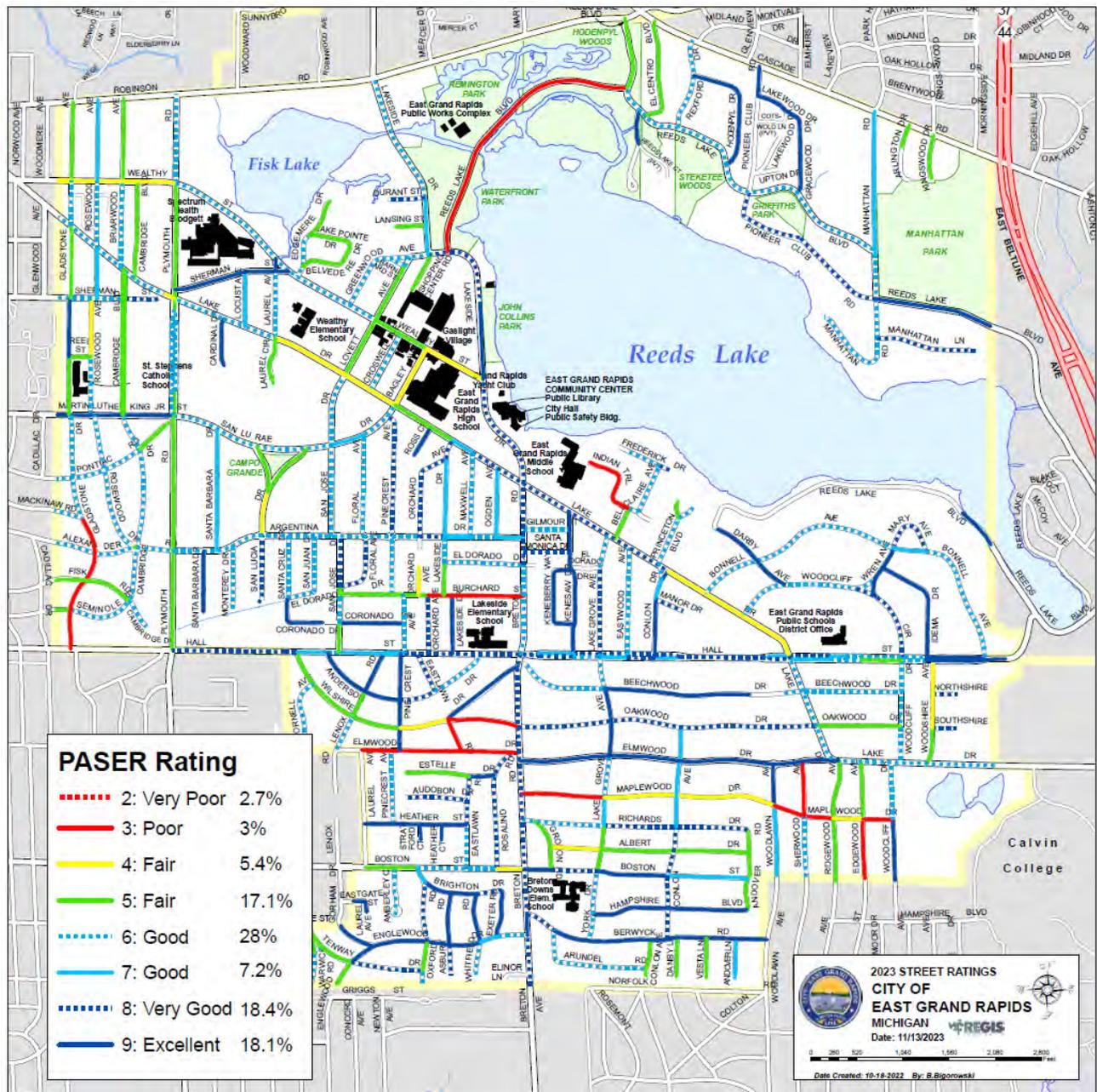
Status: Ongoing.

- 7.) Quantify/measure PASER ratings progress from preventative maintenance and construction.

Status: Ongoing-see 2023 progress/results:







Thanks to the 2015 millage the city has accomplished the following in 2023:

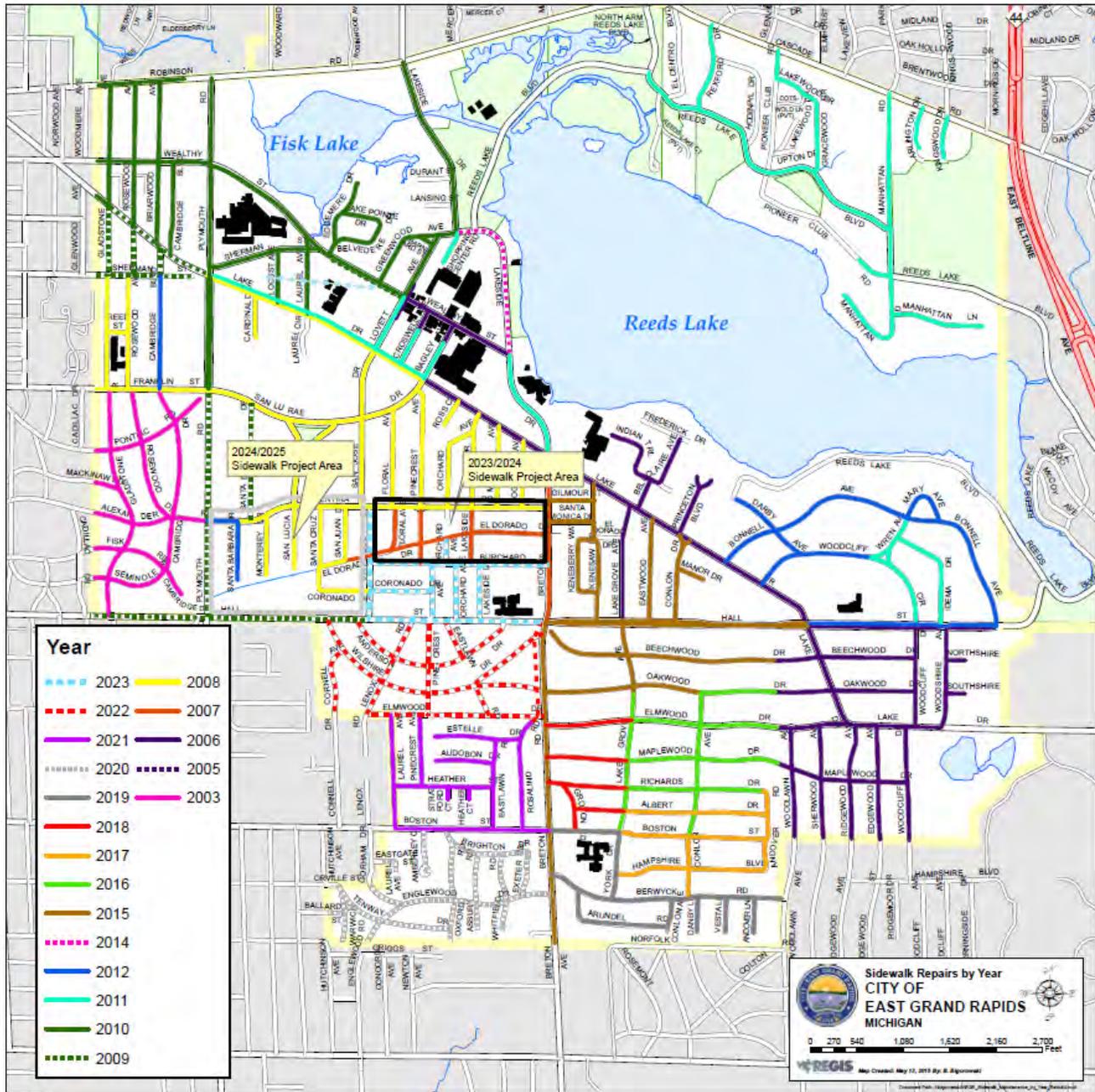
Street Construction:

- Mill and overlay: 2.92 miles
- Cape seal: 2.94 miles
- Total: 5.86 miles
- Investment total: \$1,608,500

GOAL (Ongoing): Successfully maintaining and improving the city sidewalk network (Strategic Plan-Infrastructure-Priority 2).

Objectives:

- 1.) Create target asset management zones and for comprehensive program in accordance with funding from the 2015 Streets and Sidewalks Millage.
Status: Ongoing.
- 2.) Annually bid, award, rehabilitate, and construct sidewalk within each zone within the allocated budget.
Status: Ongoing.

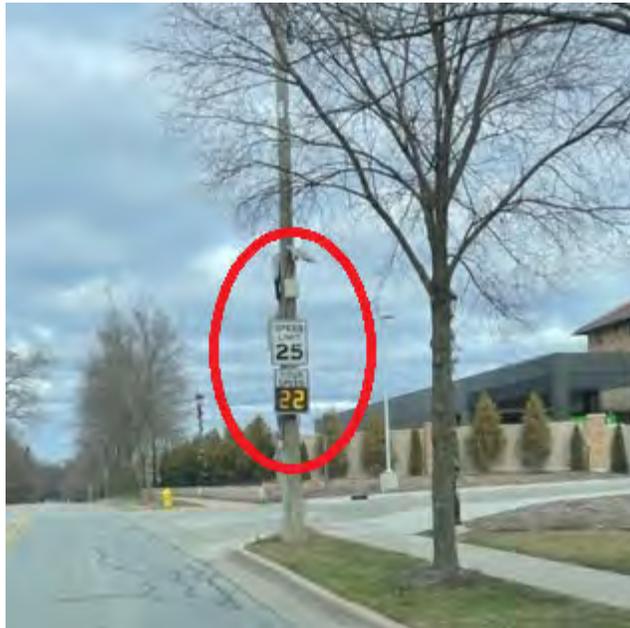


GOAL (New): Complete studies on qualifying streets consistent with the Radar Speed Feedback Sign Policy (RSFS) and also consider PILOT/policy modification for Major Streets in 2024 (Strategic Plan-Infrastructure-Priority 2).

Objectives:

- 1.) Study major street designated corridors for segments for potential locations.
- 2.) Develop policy options for City Commission consideration.
- 3.) Execute installations and potential policy modification.

Status: Pilot-Plymouth Road-Lake Drive to Wealthy Street (Blodgett Hospital Pilot Initiative).



GOAL (Ongoing): Complete comprehensive review of pedestrian safety traffic control devices and best practices for public and private schools in the city for midblock crosswalks throughout the city. (Strategic Plan Infrastructure Priority 2).

Objectives:

- 1.) Work with traffic engineering consultants regarding RRFB study of major streets for potential expansion of pilot.
Status: Completed. A policy with study and warrant requirements was also developed and approved by the City Commission. Pilot locations and additional locations are permanent unless they are reviewed and no longer meet criteria for use in the future.
- 2.) Complete studies at key locations:
Status: Studies were completed first around school campuses and three locations met requirements for enhanced signals comprised of Rectangular Rapid Flashing Beacons (RRFB's) at Lake Drive/Kenesaw Drive, Hall Street/Anderson Drive, and Wealthy Street/Schoolhouse Condos (2006 Wealthy). Additional studies will be completed in 2024/2025 for potential improvements.
- 3.) Locations that meet requirements to City Commission for approval consideration:
Status: The three locations noted met criteria of the policy and were submitted to the

City Commission for approval consideration. The City Commission approved the locations noted.

- 4.) Install additional pilot location.
Status: Completed and ongoing.

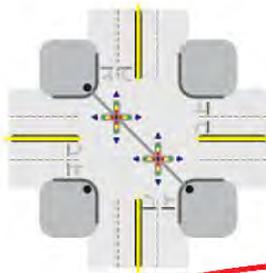


Goal: Traffic Signal Upgrade at Breton Road/Boston Street Intersection in accordance with the 2015 Streets and Sidewalks Millage. For FY 24/25 Traffic Signal Upgrade at Breton Road/Hall Street Intersection. (Strategic Plan Infrastructure Priority 2).

Objectives:

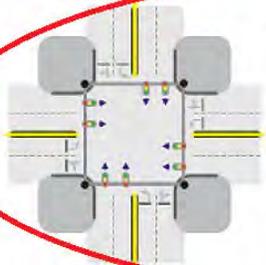
- 1.) Work with the City of Grand Rapids Traffic Signals team to determine parameters in conjunction with the recent Traffic Signal Optimization study (metro area-wide). **Status: Completed.**
- 2.) Survey.
Status: Completed.
- 3.) Geotechnical analysis.
Status: Completed.
- 4.) Preliminary and Final Design.
Status: Completed.
- 5.) Bid.
Status: Completed.
- 6.) Construct.
Status: In-Process.

****Objectives remain the same for FY 24/25 for Breton Road/Hall Street****



Traditional signal design

With the traditional signal design, two traffic signals are located in the middle of an intersection. They are suspended on wires secured to two poles placed opposite each other in the intersection.



New box span signal configuration

With the new box span configuration, signals are located near each corner of the intersection (thus, the "box" design).

Advantages of this design include increased safety for maintenance workers who no longer need to be stationed in the middle of a busy intersection to make repairs, and placement of the signal head over each lane which makes it easier for drivers to see the signals.



How a box span signal works

This diagram shows how the new signal configuration works. Motorists will continue to pull up to the stop line and proceed according to the signal directly opposite them at the far side of the intersection. Once this signal turns green, a motorist could go straight or turn, depending on their lane of travel. Motorists turning left need to follow through with the left-turn regardless of what the other traffic signals show; drivers should NOT stop in an intersection for any reason.

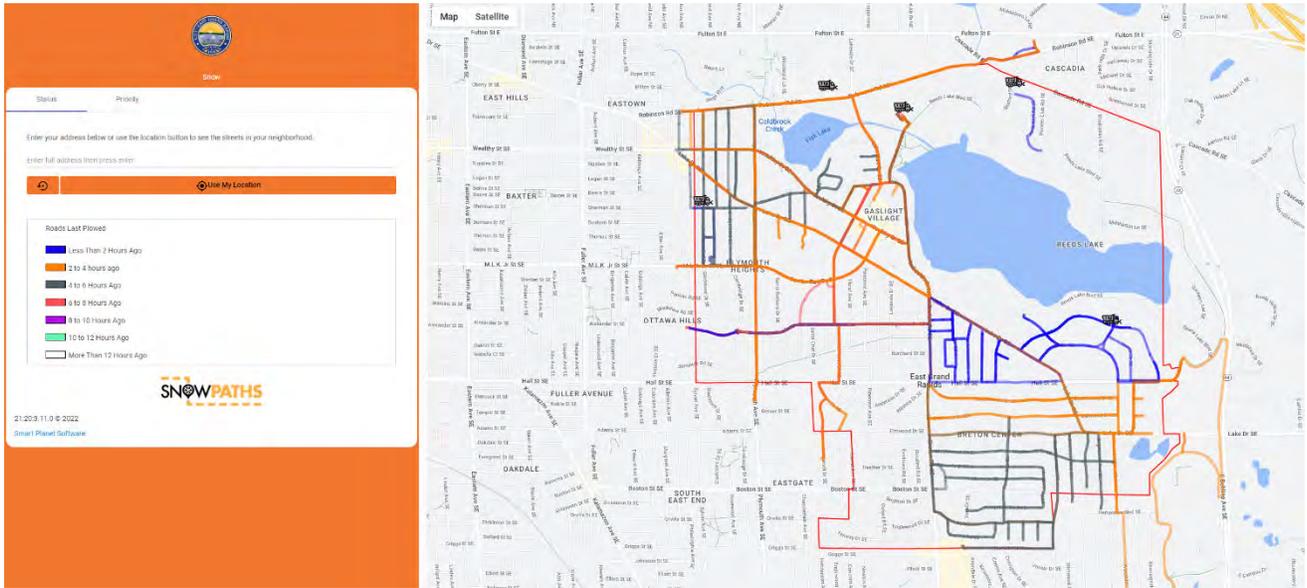
DPW OPERATIONS:

GOAL (Continued): Utilize and integrate technology to increase operational efficiencies (Strategic Plan City Operations Priority 2).

Goal (Completed-Continued): Complete GPS live tracker for City plowing services.

Objectives:

- 1.) Review products and options. **Status: Selected SnowPaths.**
- 2.) Test pilot programs. **Status: Pilot program still currently underway.**
- 3.) Based on pilot results may or may not integrate into operations management. **Status: Ongoing. Public Works is looking at integrating street sweeping and yard waste/composting services, as well as sidewalk plowing going forward.**



Goal (Continued): Alternative sidewalk snow removal equipment and concepts (Strategic Plan Infrastructure Priority 2)

Objectives:

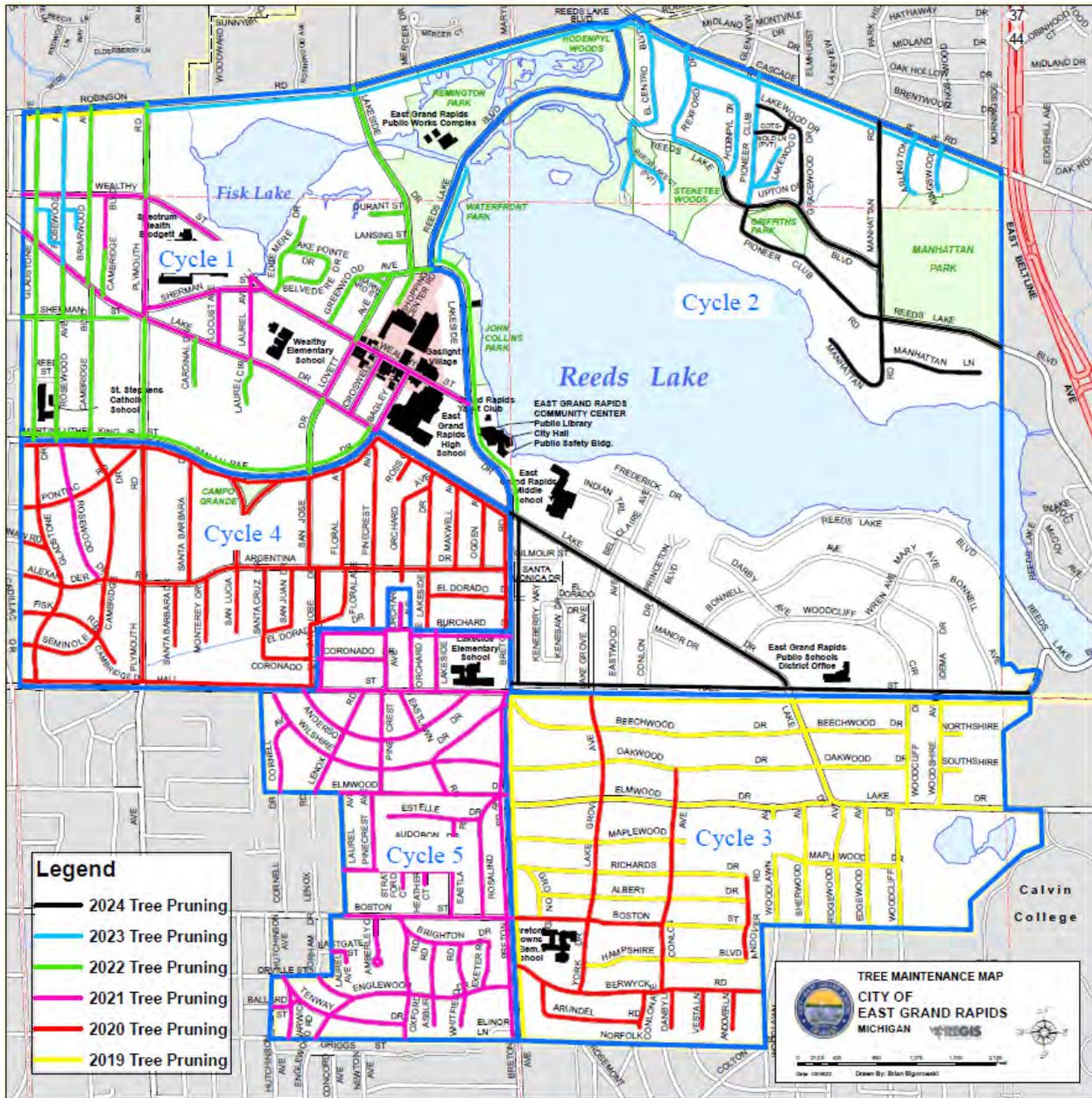
- 1.) Research new, alternative, and emerging technology/equipment and pilot.
Status: Ongoing. The city has purchased several snow/ice pack equipment attachments from Canada to enhance sidewalk snow pack/ice removal for residual material that remains after plowing, blowing, or brooming sidewalks.
- 2.) Secure and deploy equipment based on operational capability.
Status: In-process. Capabilities for conditions and operational response times and effectiveness are being tested/documentated for future policy/guideline considerations or recommendations.



GOAL: Develop and implement proactive ROW tree management program (Strategic Plan Operations Priority 2).

Objectives:

- 1.) Utilize tree inventory project assessment study to create systemic approach to tree canopy maintenance. **Status: Completed and ongoing.**
- 2.) Create and implement proactive pruning in targeted zones. **Status: Completed/ongoing. Cycle 2 completion in 2024 with Cycle 3 in 2025 starting over the rotational cycle.**



GOAL (Ongoing): Water meter replacement program (Strategic Plan Infrastructure Priority 2).

Objective:

- 1.) Replacement plan to proactively replace water meters throughout the city. **Status: Completed 178-meter installations in 2023 targeting 180 meters for 2024.**

GOAL (Continued)-Review Advanced Metering Infrastructure (AMI). **Status:** This is a coordinated effort in the Grand Rapids metro region.

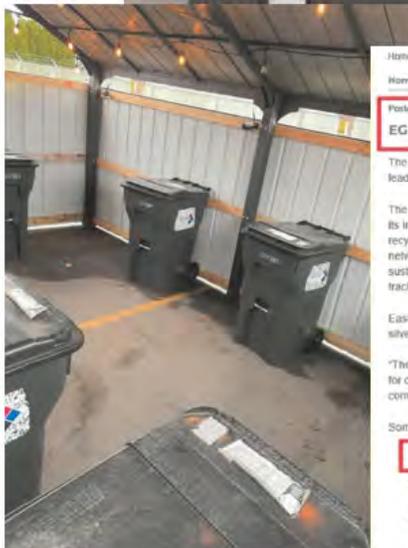
Objectives:

- 1) AMI-Review feasibility. **Completed.**
- 2) If feasible moved to start a pilot zone. **Pilot zone with cellular read end points that will coincide with the meter replacement program. The goal for 2024 will be between 100-180 additional end points in addition to 20 from a successful pilot in 2023.**

GOAL (Continued): Investigate residential composting options for potential pilot consideration. **Status: Completed.**

Objectives:

- 1.) Investigate and explore State and Federal environmental regulations with EGLE. **Status: Completed.**
- 2.) Utilize EGLE feedback to investigate capability and capacity from processors. **Status: Completed.**
- 3.) From regulator, processor and EGR capacity provide any actionable options through a pilot concept. **Status: In-process.**
- 4.) Monitor and review potential expansion opportunities is warranted. **Status: In-process. The city received a grant from EGLE for the composting site. EGLE is utilizing the site and the unique operating and data system as an example for other communities.**



Home - News Flash

Home

Posted on June 7, 2023

EGR Recognized for Environmental Leadership

The City of East Grand Rapids has been recognized for its environmental leadership by Michigan Green Communities.

The City earned gold in the Michigan Green Communities Challenge for its innovative work in energy efficiency, climate adaptation and resilience, recycling and environmental justice, among others. MGC is a statewide network of local government staff and officials who collaborate to promote sustainability solutions. Its annual MGC Challenge allows participants to track and benchmark their progress.

East Grand Rapids was one of 48 communities statewide to earn gold, silver or bronze in this year's MGC Challenge.

"The City of East Grand Rapids is honored to receive this award from the Michigan Green Communities Challenge for our diverse and strategic sustainability efforts," City Manager Shea Charles said. "Our residents, staff and community have all played an instrumental role in ensuring our environment is healthy and enjoyable for all."

Some of the City's recent sustainability initiatives include:

- Launching a food scrap composting program as part of a three-year pilot program.
- Improving bicycle access and usability with the Mobility-Bike Action Plan, providing a connected network of cycling facilities within East Grand Rapids and adjacent communities.
- Being recognized as a Tree City, USA by the Arbor Day Foundation for the past nine years for the City's care and maintenance of public trees, including a cost-sharing tree planting program.
- Installing solar arrays to all City-owned buildings.
- Becoming the first municipality in the state to join DTE Energy's CleanVision Natural Gas Balance program, which helps reduce the City's carbon footprint.

Michigan Green Communities is a sustainability networking, benchmarking and technical assistance program. Open to all local governments in Michigan at no cost, it guides and supports communities in adapting to a changing climate, protecting infrastructure, improving the quality of life for residents and creating a more environmentally and economically sustainable future for the state.

For more information about MGC and its challenge, visit mkgreencommunities.com



GOAL (NEW Added): Complete a Fleet Electric Vehicle (EV) assessment related to feasibility of vehicle and equipment transition for future MERF replacements. (Strategic Plan Operations Priority 2).

Objectives:

- 1.) Partner with consulting firm for fleet evaluation/analysis. **Status: At no cost to the city Public Works has partnered with Consumers Energy for their Power MI Fleet Program-Electrification Assessment.**
- 2.) Complete data analysis and collection for consultants. **Status: Complete.**
- 3.) Consulting analysis, verifying use, conditions, level of service, etc.
- 4.) Feasibility Report.
- 5.) Implementation plan-policy consideration for the city.

****The City has ordered three F-150 Lightning EV's with ARPA funds to pilot in operations in 2024-2025****



CITY OF EAST GRAND RAPIDS
GENERAL FUND SUMMARY

	Actuals 2022-2023	Original Budget 2023-2024	Amended Budget 2023-2024	Projected Budget 2023-2024	CM Recommended 2024-2025
PROPERTY TAXES	9,746,130	10,359,900	10,359,900	10,359,900	10,985,300
INTERGOVERNMENTAL REVENUES	1,367,700	1,395,320	1,466,450	1,500,250	1,400,060
LICENSES AND PERMITS	104,260	90,000	90,000	90,000	90,000
CHARGES FOR CURRENT SERVICES	558,700	375,000	375,000	375,000	373,000
FINES & FORFEITURES	19,350	27,000	27,000	27,000	27,000
RECREATION REVENUE	1,097,710	1,024,770	1,015,770	1,015,770	1,167,700
INVESTMENT EARNINGS	413,040	275,000	500,000	700,000	275,000
OTHER REVENUE	174,070	169,500	271,900	338,230	166,500
TRANSFERS IN	241,930				
TOTAL REVENUES	13,722,890	13,716,490	14,106,020	14,406,150	14,484,560
CITY COMMISSION	27,630	30,200	30,200	30,200	30,300
CITY MANAGER	454,480	421,710	421,710	421,710	450,600
ELECTIONS	38,880	34,500	34,500	34,500	57,000
ASSESSOR	145,230	148,860	148,860	148,860	175,740
CITY ATTORNEY	239,060	300,000	300,000	300,000	300,000
FINANCE	665,380	701,200	701,200	701,200	765,610
GENERAL ADMINISTRATION	1,500,180	1,476,700	1,476,700	1,556,700	1,275,000
PUBLIC SAFETY	4,344,960	4,977,330	5,049,330	5,020,940	5,066,520
CITY BUILDINGS	1,279,290	1,291,440	1,660,210	1,660,210	1,772,640
ZONING ADMINISTRATION	118,640	187,900	187,900	148,900	206,580
CITY ENGINEERING	0	0	223,000	223,000	0
YARD WASTE COLLECTION	438,360	508,200	508,200	508,200	528,450
TREE MAINTENANCE & REMOVAL	151,740	190,700	190,700	190,700	185,900
GASLIGHT BUSINESS DISTRICT	161,830	218,010	297,680	297,680	324,260
STREET LIGHTING	85,640	105,100	106,100	106,100	111,000
LAKE TREATMENT	34,490	22,000	22,000	22,000	43,000
PARKS & RECREATION	2,018,540	2,213,250	2,478,790	2,479,490	2,435,460
TRANSFERS OUT LOCAL STREETS	500,000	500,000	500,000	500,000	500,000
TRANSFERS OUT MUNICIPAL STREETS	500,000	500,000	500,000	500,000	500,000
TRANSFERS OUT CAPITAL PROJECT FUND	70,000	70,000	70,000	70,000	280,000
TOTAL EXPENDITURES	12,774,330	13,897,100	14,907,080	14,920,390	15,008,060
NET CHANGE IN FUND BALANCE	948,560	(180,610)	(801,060)	(514,240)	(523,500)
BEGINNING FUND BALANCE	5,272,444	6,221,004	6,221,004	6,221,004	5,706,764
END FUND BALANCE	6,221,004	6,040,394	5,419,944	5,706,764	5,183,264
% OF FUND BALANCE/EXPENDITURES	49%	43%	36%	38%	35%

**CITY OF EAST GRAND RAPIDS
CAPITAL EXPENDITURES
FY 2024-2025**

GENERAL FUND		DEPARTMENT REQUESTS	CITY MANAGER RECOMMENDED
<u>CITY MANAGER DEPARTMENT</u>			
101-875-9700	Equipment Replacement fund	10,000	10,000
	TOTAL CITY MANAGER DEPARTMENT	\$ 10,000	\$ 10,000
<u>FINANCE DEPARTMENT</u>			
101-260-9700	Computer Replacements	21,500	21,500
	TOTAL FINANCE DEPARTMENT	\$ 21,500	\$ 21,500
<u>PUBLIC SAFETY DEPARTMENT</u>			
101-345-9701	Turn Out Gear	17,600	17,600
101-345-9700	Public Safety Network Storage	6,500	6,500
101-345-9700	Airboat	100,000	100,000
	TOTAL PUBLIC SAFETY DEPARTMENT	\$ 124,100	\$ 124,100
<u>PUBLIC WORKS DEPARTMENT</u>			
101-265-9700	Community Center Carpet Replacement	10,000	10,000
101-265-9700	Facility Roof Repairs	5,000	5,000
101-265-9700	Furniture Chair Seat replacement	20,000	20,000
101-265-9700	Community Center Unit Controllers	5,000	5,000
101-265-9700	Community Center BC Air Handling Unit 1	25,000	25,000
101-265-9700	Community Center BC Air Handling Unit 6	25,000	25,000
101-265-9700	Community Center BC Air Handling Unit 9	25,000	25,000
101-265-9700	Community Center FC Air Handling Unit 1	10,000	10,000
101-265-9700	Community Center Air Handling Unit 3	40,000	40,000
101-265-9700	Community Center Air Handling Unit 4	40,000	40,000
101-265-9700	Community Center Hot Water Tank	9,500	9,500
101-265-9700	Community Center 41 VAV voxes	5,000	5,000
101-265-9700	Flooring Replacement	100,000	100,000
101-265-9700	Commission Chambers Mini Splits	24,000	24,000
101-265-9700	Community Complex Lighting Control System	75,000	75,000
101-265-9700	Salt and Storage Facility Improvement	350,000	350,000
101-485-9700	Boiler 1 - Gaslight Snowmelt System	115,000	115,000
101-485-9700	Street Light Replacement	4,000	4,000
101-488-9700	Street Light Replacement	4,000	4,000
	TOTAL PUBLIC WORKS DEPARTMENT	\$ 891,500	\$ 891,500
	TOTAL GENERAL FUND	\$ 1,047,100	\$ 1,047,100

**CITY OF EAST GRAND RAPIDS
CAPITAL EXPENDITURES
FY 2024-2025**

		DEPARTMENT REQUESTS	CITY MANAGER RECOMMENDED
MAJOR STREET FUND			
202-451-9730	Street Construction	364,000	364,000
202-463-9700	Manhole Casting Adjustment Program	100,000	100,000
202-474-9700	Traffic Signal Upgrade	230,000	230,000
	TOTAL MAJOR STREET FUND	\$ 694,000	\$ 694,000
LOCAL STREET FUND			
203-451-9730	Street Construction	1,600,000	1,600,000
203-463-9700	Manhole Casting Adjustment Program	100,000	100,000
203-463-9700	WaterMain Projects	66,000	66,000
203-463-9700	LSL Replacements	250,000	250,000
	TOTAL LOCAL STREET FUND	\$ 2,016,000	\$ 2,016,000
MUNICIPAL STREET FUND			
204-444-9350	Sidewalk Repair Program	700,000	700,000
204-445-9700	Storm Sewer Improvements	100,000	100,000
204-451-9730	Gravel Road Improvements	5,000	5,000
	TOTAL MUNICIPAL STREET FUND	\$ 805,000	\$ 805,000
	TOTAL STREET FUNDS	\$ 3,515,000	\$ 3,515,000
PARKS CAPITAL PROJECT FUND			
408-787-9700.00	Manhattan Park Improvement	2,900,000	2,900,000
408-787-9700.00	Manhattan Park Sign	6,500	6,500
408-787-9700.00	Remington Baseball Field Improvement	300,000	300,000
408-787-9700.00	Woodcliff Playground Replacement	400,000	400,000
	TOTAL PARKS CAPITAL PROJECTS	\$ 3,606,500	\$ 3,606,500

**CITY OF EAST GRAND RAPIDS
CAPITAL EXPENDITURES
FY 2024-2025**

WATER AND SEWER FUND	DEPARTMENT REQUESTS	CITY MANAGER RECOMMENDED
<u>WATER DEPARTMENT</u>		
592-542-9700 Watermain Projects	762,000	762,000
592-542-9700 Hydrant Upgrade Program	20,000	20,000
592-542-9700 Valve Replacement Program	20,000	20,000
592-543-9700 Meter Replacement Program	51,000	51,000
Subtotal Water System	853,000	853,000
 <u>SEWER DEPARTMENT</u>		
592-550-9700 Sanitary Sewer CIPP	300,000	300,000
592-550-9700 LSL Replacements	680,000	680,000
Subtotal Sewer System	980,000	980,000
TOTAL WATER AND SEWER FUND	\$ 1,833,000	\$ 1,833,000
 <u>MERF</u>		
<u>REPLACEMENT OF:</u>		
692-570-9700 International 7000 Series Dump/Plow Truck	220,000	220,000
692-570-9700 International 7000 Series Dump/Plow Truck	220,000	220,000
692-570-9700 Swenson Salter	20,000	20,000
TOTAL MERF	\$ 460,000	\$ 460,000
TOTAL CAPITAL PROJECTS	10,461,600	10,461,600

City of East Grand Rapids, MI
PROJECT REQUESTED BY DEPT
2025 thru 2030

PROJECTS BY DEPARTMENT

Department	#	Priority	2025	2026	2027	2028	2029	2030	Total
1 City Manager									
Equipment Replacement Fund	2021-CM-99	2	10,000	10,000	10,000	10,000	10,000	10,000	60,000
1 City Manager Total			10,000	10,000	10,000	10,000	10,000	10,000	60,000
2 Finance									
Update City Switch Infrastructure	2020-FD-04	2		30,000					30,000
Computer Replacements	2021-FD-01	2	21,500	18,900	9,900	20,500			70,800
Storage Area Network (SAN)	2021-FD-02	2			20,000				20,000
New UPS (Universal Power Supply)	2022-FD-02	2		9,500					9,500
New Phone System	2024-FD-02	3				45,000			45,000
VMWare Host Servers (2)	2025-FD-02	2		16,000					16,000
Public Safety Network Attached Storage	2026-FD-01	3	6,500						6,500
2 Finance Total			28,000	74,400	29,900	65,500			197,800
3 Public Safety									
Turn Out Gear	2021-PS-01	1	17,600	18,200					35,800
Mobile Computer Terminals	2021-PS-05	1		24,000					24,000
Console Mounted Mobile Printers	2021-PS-10	2		6,000					6,000
TASER Program	2023-PS-5	2				24,000			24,000
3 Public Safety Total			17,600	48,200		24,000			89,800
4 Parks and Recreation									
Manhattan Park Improvement Project	2025-PR-01	2	2,900,000						2,900,000
Manhattan Park Sign	2025-PR-02	4	6,500						6,500
Remington Baseball Field Improvement	2025-PR-03	3	300,000						300,000
Woodcliff Playground Replacement	2025-PR-04	2	400,000						400,000
Remington & Hodenpyl Trail Improvements	2026-PR-01	3		300,000					300,000
San Lu Rae Updates	2026-PR-02	4		62,000					62,000
Waterfront Park Phase 2	2027-PR-01	3			350,000				350,000
Schroeder Property Improvements	2028-PR-01	5				300,000			300,000
Community Track Resurfacing	2028-PR-03	3				125,000			125,000
Mehney Field Turf Replacement	2028-PR-04	3				445,000			445,000
Steketee Woods Trails	2029-PR-01	5					560,000		560,000
Memorial Field Turf Replacement	2029-PR-02	3					440,000		440,000
Gaslight Village Pop-up Park	2030-PR-01	3						50,000	50,000
4 Parks and Recreation Total			3,606,500	362,000	350,000	870,000	1,000,000	50,000	6,238,500
5 Public Works-Buildings									
Community Center Carpet Replacement	2021-BD-01	3	10,000	5,000	5,000	6,000			26,000
Facility Roof Repairs	2021-BD-02	3	5,000	5,000	5,000	6,000			21,000
Community Center Air Handling Unit 1	2022-BD-05	3		40,000					40,000

Fiscal Year 2024/2025

Department	#	Priority	2025	2026	2027	2028	2029	2030	Total
Community Center Air Handling Unit 2	2022-BD-06	3		52,000					52,000
Wealthy Pool Mixed Air Unit 1	2022-BD-15	3			150,000				150,000
Community Center Unit Controllers	2022-BD-20	3	5,000	5,000					10,000
Boiler 2-Gaslight Snowmelt System	2022-BD-3a	3		115,000					115,000
Boiler 3-Gaslight snowmelt system	2022-BD-3B	n/a	115,000						115,000
Community Center BC Air Handling Unit 1	2025-BD-01	3	25,000						25,000
Community Center BC Air Handling Unit 2	2025-BD-02	3		18,000					18,000
Community Center BC Air Handling Unit 3	2025-BD-03	3		18,000					18,000
Community Center BC Air Handling Unit 5	2025-BD-05	3		18,000					18,000
Community Center BC Air Handling Unit 6	2025-BD-06	3	25,000						25,000
Community Center BC Air Handling Unit 7	2025-BD-07	3			18,000				18,000
Community Center BD Air Handling Unit 8	2025-BD-08	3		80,000					80,000
Community Center BC Air Handling Unit 9	2025-BD-09	3	25,000						25,000
Community Center FC Air Handling Unit 1	2025-BD-10	3	10,000						10,000
Community Center Dom Hot Water Tank	2025-BD-11	3	9,500						9,500
Community Center 41 VAV Boxes	2025-BD-12	3	5,000						5,000
Flooring Replacements	2025-BD15	n/a	100,000						100,000
Commission Chambers Mini Splits	2025-BD16	n/a	24,000						24,000
Community Complex Lighting Control Systems	2025-BD17	n/a	75,000						75,000
Salt and Storage Facility Improvement Project	2025-BD18	n/a	350,000						350,000
Furniture-Chair Replacements	2025-BD-19	3	20,000	20,900					40,900
Community Center Air Handling Unit 3	2025-BD-AHU3	3	40,000						40,000
Community Center Air Handling Unit 4	2025-BD-AHU4	3	40,000						40,000
Community Center Air Handling Unit 5	2026-BD-AHU5	3		18,000					18,000
Wealthy Pool Exhaust Fan 1	2027-BD-01	3				6,000			6,000
Community Center Boiler 1	2028-BD-01	3				80,000			80,000
Wealthy Pool LED lighting	2028-BD-03	3				25,000			25,000
Community Center Heating Pump 1	2028-BD-04	3				8,000			8,000
Community Center Chiller Pump 4	2029-BD-02	3					5,000		5,000
Community Center Exhaust Fan 1	2030-BD-01	3						9,200	9,200
Community Center Exhaust Fan 2	2030-BD-02	3						10,300	10,300
Community Center Exhaust Fan 3	2030-BD-03	3						3,000	3,000
Community Center Exhaust Fan 4	2030-BD-04	3						3,000	3,000
Community Center Exhaust Fan 6	2030-BD-05	3						2,000	2,000
Community Center Exhaust Fan 9	2030-BD-06	3						1,200	1,200
Community Center Exhaust Fan 10	2030-BD-07	3						1,500	1,500
Community Center Exhaust Fan 11	2030-BD-08	3						1,400	1,400
Community Center Exhaust Fan 12	2030-BD-09	3						1,200	1,200
5 Public Works-Buildings Total			883,500	394,900	178,000	131,000	5,000	32,800	1,625,200

5 Public Works-Infrastructure

Street Project-Major and Local Streets	2021-PW-01	2	1,964,000						1,964,000
Sidewalk Repair Program/New Sidewalks	2021-PW-02	2	700,000						700,000
Storm Sewer Repairs and Replacement	2021-PW-03	2	100,000	100,000	100,000	100,000	100,000		500,000
Manhole Casting Adjustment & Spray Rehab Program	2021-PW-04	2	200,000	200,000	100,000				500,000
Traffic Signal Upgrade	2021-PW-06	2	230,000						230,000
Watermain Projects	2021-PW-10	2	828,000	730,000	735,000	745,000	755,000	770,000	4,563,000
Hydrant Update Program	2021-PW-11	2	20,000	20,000	20,000	20,000	25,000	25,000	130,000
Valve Replacement Program	2021-PW-12	2	20,000	20,000	20,000	20,000	25,000	25,000	130,000
Replacement of Water Meters	2021-PW-13	2	51,000	53,000	55,000	57,000	60,000	62,000	338,000
Sanitary Sewer CIPP	2021-PW-20	2	300,000	250,000	250,000	250,000	250,000	250,000	1,550,000
Improvements to Gravel Roads	2022-PW-01	4	5,000	5,000	5,000	5,000			20,000
City Hall Storm Sewer Separator	2024-PW-01	4						350,000	350,000
LSL Replacements	2024-PW-32	1	930,000	750,000	750,000	750,000	750,000	750,000	4,680,000

Department	#	Priority	2025	2026	2027	2028	2029	2030	Total
5 Public Works-Infrastructure Total			5,348,000	2,128,000	2,035,000	1,947,000	1,965,000	2,232,000	15,655,000
5 Public Works-Other									
Replacement Street Lights	2021-PW-30	3	8,000	5,000					13,000
Wealthy Streetscape Maintenance	2022-PW-30	3		100,000					100,000
5 Public Works-Other Total			8,000	105,000					113,000
6 Public Works-MERF									
PS Patrol Vehicle #202 replaced by #207 in 2022/23	2023-MP-202	3				70,000			70,000
Ford Explorer E-Unit#203	2024-MP-203	1			55,600				55,600
Ford Escape PS Patrol Hybrid #290 replaced by #209	2024-MP-290	3					70,000		70,000
2012 International 7000 Series Dump/Plow	2025-MP-126	3	220,000						220,000
2012 International 7000 Series #127	2025-MP-127	3	220,000						220,000
Public Safety Hovercraft - replace airboat	2025-MP-276	3	100,000						100,000
1997 Swenson Salter #515 Installed in #127)	2025-MP-515	3	20,000						20,000
2017 Caterpillar Mini Loader #120	2026-MP-120	4		130,000					130,000
2019 Bobcat Toolcat #123	2026-MP123	3		65,000					65,000
2013 GMC Sierra 3500 Pickup 1 ton #132	2026-MP-132	3		55,000					55,000
2013 GMC Sierra 3500 1 ton #133	2026-MP-133	3		55,000					55,000
2015 Vactor 211-824PL Mounted on Int. Chassis #137	2026-MP-137	3		650,000					650,000
2018 Ford Explorer (Capitan Vehicle) #295	2026-MP-295	3		40,000					40,000
2008 Mini Excavator Bobcat #577	2026-MP-577	3		50,000					50,000
Bobcat Toolcat Angle Boom #586	2026-MP-586	4		6,500					6,500
2013 Claw Bucket - Tink C520 # 704	2026-MP-704	4		20,000					20,000
Claw Bucket - Tink C520 #705	2026-MP-705	3		20,000					20,000
2012 GMC Sierra 2500 Pickup #129	2027-MP-129	3			35,000				35,000
Caterpillar Backhoe #130	2027-MP-130	1			190,000				190,000
2017 Chevy Silverado 2500	2027-MP-142	3			44,000				44,000
2017 Chevy Silverado 2500	2027-MP-143	4			44,000				44,000
PS Patrol Vehicle #201 replaced by #205 in 22/23	2027-MP-205	3			60,000				60,000
Ferrara Aerial Inferno #274	2027-MP-274	3			1,600,000				1,600,000
1999 Claw Tink Bucket #512	2027-MP-512	3			19,000				19,000
Enclosed Trailer-Saw #574	2027-MP-574	3			8,000				8,000
2015 Monroe Salt Spreader #711	2027-MP-711	4			15,286				15,286
2018 Chevy Silverado-parks and rec #300	2028-MP-#300	3				50,000			50,000
2006 Nissan Forklift #122	2028-MP-122	4				24,500			24,500
Bobcat Tool Cat #136	2028-MP-136	3				62,100			62,100
2016 International Packer #139	2028-MP-139	3				130,000			130,000
2008 F250 Ford Pickup #288	2028-MP-288	3				55,000			55,000
2018 Ground Maint Truck/Silverado #300	2028-MP-300	3				34,000			34,000
1997 John Deere Tractor #510 Parks and Rec	2028-MP-510	3				45,000			45,000
Hydraulic Hammer #520	2028-MP-520	4				26,500			26,500
2008 Wolverine Power 50 KW Generator-Trailer #578	2028-MP-578	3				50,000			50,000
5G 60 Stump Grinder (Tool cat) #714	2028-MP-714	3				9,000			9,000
2019 ford transit van #118 for miss digs-utilities	2029 MP 118	2					45,000		45,000
Junior Wing Plow (Attachment to #102)	2029-MP-102b	3					14,000		14,000
#117 DPW Facilities Truck-2019 Chevy	2029-MP-117	3					40,000		40,000
#144 Ford F350 1 ton	2029-MP-144	n/a					55,000		55,000
PS Explorer Patrol Vehicle #208	2029-MP-208	3					62,300		62,300
2006 Pierce Velocity Fire Truck	2029-MP-289	3					783,000		783,000

Department	#	Priority	2025	2026	2027	2028	2029	2030	Total
1998 Turf Roller #536 Parks and Rec	2029-MP-536	3					8,000		8,000
MCL-310 Hole Hammer-Missle #538	2029-MP-538	4					8,500		8,500
1997 Top Dresser #533(or 553) Parks and Recreation	2029-MP-553	3					10,000		10,000
60" Snow Blower for Tool cat #581	2029-MP-581	3					9,000		9,000
Cement Mixer Toolcat #585	2029-MP-585	4					8,500		8,500
2020 Chevy Silverado PickupTruck#116 with liftgate	2030-MP-116	3						45,000	45,000
2020 Chevy Silverado #117 Facilities Truck	2030-MP-117	3						50,000	50,000
International 7300 4x2 Bucket Truck	2030-MP-138	3						223,100	223,100
2018 International 7000 Dump Truck #196.1718	2030-MP-196	3						150,000	150,000
2008 Chevy Suburban to Van (NEED TO UPDATE)	2030-MP-287	3						25,000	25,000
1997 Brush Bandit Chipper #507	2030-MP-507	4						66,168	66,168
Roller #508 (NEED TO UPDATE)	2030-MP-508	3						30,000	30,000
30 KW Generator #560 Trailer Unit	2030-MP-560	3						25,000	25,000
30 KW Coleman Generator #561 trailer unit	2030-MP-561	3						25,000	25,000
2000 Turf Aerator #566 Parks and Rec	2030-MP-566	4						15,000	15,000
4000 Striper Machine #576 Parking Lot-Yellow Curb	2030-MP-576	3						5,000	5,000
Front Reversible Snow plow #588	2030-MP-588	4						18,500	18,500
Root 11' Power Reverse Snow Plow #592 front plow	2030-MP-592	3						17,000	17,000
60" Brushcat Rotary Cutter #700 Part# 7114296	2030-MP-700	3						8,000	8,000
Tilt Trailer	2030-MP-708	4						5,000	5,000
Bobcat 54" Blade plow for Tool cat #710	2030-MP-710	4						4,700	4,700
Concrete Saw Replacement 715	2030-MP-715	4						9,700	9,700
2016 Concrete Mixer (Stand Alone) Truck Pull #724	2030-MP-724	4						7,500	7,500
6 Public Works-MERF Total			560,000	1,091,500	2,070,886	556,100	1,113,300	729,668	6,121,454
GRAND TOTAL			10,461,600	4,214,000	4,673,786	3,603,600	4,093,300	3,054,468	30,100,754

PROJECT REQUESTED BY DEPT

Data in Year 2025

City of East Grand Rapids, MI

Department 1 City Manager
Contact City Manager
Type Replacement
Useful Life Varies
Category Other Equipment
Priority 2 Very Important
Status Active

Project # 2021-CM-99
Project Name Equipment Replacement Fund

Description

This funding will be used to replace essential office equipment in the administrative offices during the course of the year.

Justification

Expenditures	2025	2026	2027	2028	2029	Total
101-875-9700 City Manager	10,000	10,000	10,000	10,000	10,000	50,000
Total	10,000	10,000	10,000	10,000	10,000	50,000

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	10,000	10,000	10,000	10,000	10,000	50,000
Total	10,000	10,000	10,000	10,000	10,000	50,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

City of East Grand Rapids, MI

Project # 2021-FD-01
Project Name Computer Replacements

Department 2 Finance
Contact Gary Veldhof
Type Replacement
Useful Life 4 Years
Category Computer and Equipment
Priority 2 Very Important
Status Active

Description
 Request is for computer and operating system.
 Cty Manager 2
 Finance 1
 Public Works 3
 Parks & Rec 4
 Public Safety 5

Justification
 Replacement computers for all departments in accordance with the information technology computer replacement schedule and annual evaluation.

Expenditures	2025	2026	2027	2028	2029	Total
101-260-9700 Finance	21,500	18,900	9,900	20,500		70,800
Total	21,500	18,900	9,900	20,500		70,800

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	21,500	18,900	9,900	20,500		70,800
Total	21,500	18,900	9,900	20,500		70,800

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

City of East Grand Rapids, MI

Department 2 Finance
Contact Gary Veldhof
Type Replacement
Useful Life 5 years
Category Computer and Equipment
Priority 3 Important
Status Active

Project # 2026-FD-01
Project Name Public Safety Network Attached Storage

Total Project Cost: \$6,500

Description

The Public Safety NAS (Network Attached Storage) provides network file storage for Public Safety Personnel. Due to LEIN requirements the department's files have to be stored in the Public Safety facility separate from the City's servers.

Justification

The current NAS device was purchased in 2017 and will be 7 years old this year.

Expenditures	2025	2026	2027	2028	2029	Total
101-260-9700 Finance	6,500					6,500
Total	6,500					6,500

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	6,500					6,500
Total	6,500					6,500

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 3 Public Safety

City of East Grand Rapids, MI

Contact Ric Buikema

Project # 2021-PS-01
Project Name Turn Out Gear

Type Equipment

Useful Life 5 years

Category Fire Equipment

Priority 1 Critical

Status Active

Description

Turnout gear can be defined as the basic firefighter personal protective equipment (PPE) worn by an EGRDPS public safety officer at a fire scene. For our purposes, one set of turnout gear consists of 1 pair of bunker pants and 1 coat. The Department needs to replace 5 sets of turnout gear per fiscal year for the next five fiscal years to replace expired or expiring turnout gear.

Justification

National Fire Protection Agency (NFPA) Standard 1851, Chapter 10, Section 10.12 states "Structural fire fighting ensembles and ensemble elements shall be retired no more than 10 years from the date the ensembles or ensemble elements were manufactured."

Expenditures	2025	2026	2027	2028	2029	Total
101-345-9700 Public Safety	17,600	18,200				35,800
Total	17,600	18,200				35,800

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	17,600	18,200				35,800
Total	17,600	18,200				35,800

Budget Impact/Other

This is an annual recurring cost that will occur according to the NFPA recommended replacement schedule and the Department's rotating replacement schedule.

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 4 Parks and Recreation

City of East Grand Rapids, MI

Contact Derek Melville

Project # 2025-PR-01
Project Name Manhattan Park Improvement Project

Type Replacement

Useful Life 25 Years

Category Park Improvements

Priority 2 Very Important

Status Active

Description

New playground with ramp access, poured in place surfacing, splashpad, concrete surfacing, restroom facility, picnic tables, shade shelter with seating, picnic shelters and grills and landscaping. Renovation to existing tennis courts and volleyball courts and construction of dedicated pickleball courts.

Justification

Proposed improvements at Manhattan Park include the construction of a new playground, splash pad and associated restroom facility in response to community needs and desires. The playground, which is the only one owned by the City, is outdated and consequently has limited play value. The City currently lacks outdoor water play opportunities and a splashpad would provide high value recreation opportunity. Proposed support facilities include a large group picnic shelter and other smaller shade shelters. Existing tennis courts require for surface to be replaced due to cracking, and new dedicated pickleball will address requests from residents during Master Plan Process.

Expenditures	2025	2026	2027	2028	2029	Total
408-787-9700 Parks Captial Projects	2,900,000					2,900,000
Total	2,900,000					2,900,000

Funding Sources	2025	2026	2027	2028	2029	Total
408 Parks Capital Projects	2,900,000					2,900,000
Total	2,900,000					2,900,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 4 Parks and Recreation

City of East Grand Rapids, MI

Contact Derek Melville

Project # 2025-PR-02
Project Name Manhattan Park Sign

Type Replacement

Useful Life 20 Years

Category Park Improvements

Priority 4 Less Important

Status Active

Description

Replace the current High Density Urethane foam park entry sign located off Manhattan Road. The new sign will match the current park signs located at; John Collins Park, Manhattan Park (Cascade entrance), Waterfront Park and Remington Park. The sign will have painted aluminum posts with clear coat finish. This will be a one sided sign.

Justification

The current entry sign off Manhattan road is 20 years old.

Expenditures	2025	2026	2027	2028	2029	Total
408-787-9700 Parks Captial Projects	6,500					6,500
Total	6,500					6,500

Funding Sources	2025	2026	2027	2028	2029	Total
408 Parks Capital Projects	6,500					6,500
Total	6,500					6,500

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 4 Parks and Recreation

City of East Grand Rapids, MI

Contact Derek Melville

Project #	2025-PR-03
Project Name	Remington Baseball Field Improvement

Type Improvement

Useful Life 20 Years

Category Park Improvements

Priority 3 Important

Status Active

Total Project Cost: \$300,000

Description

The Rusty Swaney Field at Remington Park is built in proximity to the wetlands in that area and as a result, there are drainage and water related issues that impact field playability during some times of the year, depending on weather cycles. The proposed plan is still in development, but would include drainage solutions to mitigate the impact of water on the field. Exact costs of the project are currently in development.

Justification

Due to the impact of water/drainage on the field, improvements are needed to sustain baseball field use during most periods of the year.

Expenditures	2025	2026	2027	2028	2029	Total
408-787-9700 Parks Captial Projects	300,000					300,000
Total	300,000					300,000

Funding Sources	2025	2026	2027	2028	2029	Total
408 Parks Capital Projects	300,000					300,000
Total	300,000					300,000

Budget Impact/Other

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PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 4 Parks and Recreation

City of East Grand Rapids, MI

Contact Derek Melville

Project #	2025-PR-04
Project Name	Woodcliff Playground Replacement

Type Replacement

Useful Life 25

Category Park Improvements

Priority 2 Very Important

Status Active

Total Project Cost: \$400,000

Description

The City of East Grand Rapids and EGRPS partner on the placement and maintenance of playgrounds on school property. Funding for the replacement of the Woodcliff early Childhood Center playground was included on the 2021 Parks Improvement Millage.

Justification

The existing structure is 20+ years old and is in need of full replacement.

Expenditures	2025	2026	2027	2028	2029	Total
408-787-9700 Parks Captial Projects	400,000					400,000
Total	400,000					400,000

Funding Sources	2025	2026	2027	2028	2029	Total
408 Parks Capital Projects	400,000					400,000
Total	400,000					400,000

Budget Impact/Other

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PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Buildings

City of East Grand Rapids, MI

Contact Ryan Russell

Project # 2021-BD-01

Type Replacement

Project Name Community Center Carpet Replacement

Useful Life 10 Years

Category Building Improvements

Priority 3 Important

Status Active

Total Project Cost: \$56,000

Description

Replacement/repair of various areas of carpet for city facilities. Areas that are worn or seams that are frayed are identified through inspection for repair or replacement.

Justification

Replacing carpet that is worn maintains the aesthetics and image of community facilities and also prevents liability issues that can be present from worn/frayed carpet.

Expenditures	2025	2026	2027	2028	2029	Total
101-265-9700 City Buildings	10,000	5,000	5,000	6,000		26,000
Total	10,000	5,000	5,000	6,000		26,000

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	10,000	5,000	5,000	6,000		26,000
Total	10,000	5,000	5,000	6,000		26,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Buildings

City of East Grand Rapids, MI

Contact Ryan Russell

Project #	2021-BD-02
Project Name	Facility Roof Repairs

Type Replacement

Useful Life 10 Years

Category Building Improvements

Priority 3 Important

Status Active

Total Project Cost: \$41,000

Description
Facility roof repairs based on annual roof inspections.

Justification
Maintaining facility roofs extends the life of the asset and prevents damage and more extensive repairs.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
20,000	101-265-9700 City Buildings	5,000	5,000	5,000	6,000		21,000
Total	Total	5,000	5,000	5,000	6,000		21,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
20,000	101 General Fund	5,000	5,000	5,000	6,000		21,000
Total	Total	5,000	5,000	5,000	6,000		21,000

Budget Impact/Other

Prior	Budget Items	2025	2026	2027	2028	2029	Total
20,000	101.4 PUBLIC WORKS	5,000	5,000	5,000	6,000		21,000
Total	Total	5,000	5,000	5,000	6,000		21,000

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Buildings

City of East Grand Rapids, MI

Contact Doug LaFave

Project #	2022-BD-20
Project Name	Community Center Unit Controllers

Type Replacement

Useful Life 16 Years

Category Building Improvements

Priority 3 Important

Status Active

Description

Replace automated thermostat room controllers in phases each year.

Justification

Expenditures	2025	2026	2027	2028	2029	Total
101-265-9701 City Buildings	5,000	5,000				10,000
Total	5,000	5,000				10,000

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	5,000	5,000				10,000
Total	5,000	5,000				10,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Buildings

City of East Grand Rapids, MI

Contact Doug LaFave

Project #	2022-BD-3B
Project Name	Boiler 3-Gaslight snowmelt system

Type Replacement

Useful Life

Category Unassigned

Priority n/a

Status Active

Total Project Cost: \$115,000

Description
Boiler that provides heat for business district sidewalk snowmelt system

Justification

Expenditures	2025	2026	2027	2028	2029	Total
101-265-9700 City Buildings	115,000					115,000
Total	115,000					115,000

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	115,000					115,000
Total	115,000					115,000

Budget Impact/Other

Budget Items	2025	2026	2027	2028	2029	Total
101.4 PUBLIC WORKS	115,000					115,000
Total	115,000					115,000

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Buildings

City of East Grand Rapids, MI

Contact Ryan Russell

Project # 2025-BD-01

Type Replacement

Project Name Community Center BC Air Handling Unit 1

Useful Life 20 Years

Category Building Improvements

Priority 3 Important

Status Active

Total Project Cost: \$25,000

Description

Justification

Expenditures	2025	2026	2027	2028	2029	Total
101-265-9700 City Buildings	25,000					25,000
Total	25,000					25,000

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Buildings

City of East Grand Rapids, MI

Contact Ryan Russell

Project # 2025-BD-06
Project Name Community Center BC Air Handling Unit 6

Type Replacement

Useful Life 20 Years

Category Building Improvements

Priority 3 Important

Status Active

Total Project Cost: \$25,000

Description

McQuay No Model# No Serial # Location Storage 119
 Filters/Belts
 3-24x24x2 MX 3-24x24x12 3-A30 belts

Justification

Expenditures	2025	2026	2027	2028	2029	Total
101-265-9700 City Buildings	25,000					25,000
Total	25,000					25,000

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Buildings

City of East Grand Rapids, MI

Contact Ryan Russell

Project #	2025-BD-09
Project Name	Community Center BC Air Handling Unit 9

Type Replacement

Useful Life 20 Years

Category Building Improvements

Priority 3 Important

Status Active

Total Project Cost: \$25,000

Description

McQuay No Model# No Serial# Location Rm 201 Entry
 Filters/Belts
 2-24x24x2 MX 2-24x24x12 1-A34 belt

Justification

Expenditures	2025	2026	2027	2028	2029	Total
101-265-9700 City Buildings	25,000					25,000
Total	25,000					25,000

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Buildings

City of East Grand Rapids, MI

Contact Ryan Russell

Project #	2025-BD-10
Project Name	Community Center FC Air Handling Unit 1

Type Replacement

Useful Life 20 Years

Category Building Improvements

Priority 3 Important

Status Active

Total Project Cost: \$10,000

Description
McQuay Model# F.TSH.2.506.AA.70.A.00AX.17.G.Z.B.1 Serial# AUPU51000837 Location Rm 202 Condition Very Good 2005 Filters/Belts 1-8.75x26.75x1 MX

Justification

Expenditures	2025	2026	2027	2028	2029	Total
101-265-9700 City Buildings	10,000					10,000
Total	10,000					10,000

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	10,000					10,000
Total	10,000					10,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Buildings

City of East Grand Rapids, MI

Contact Ryan Russell

Project #	2025-BD-11
Project Name	Community Center Dom Hot Water Tank

Type Replacement

Useful Life 20 Years

Category Building Improvements

Priority 3 Important

Status Active

Total Project Cost: \$9,500

Description
Riverside Hydronics Model# V225A-P1 No Serial# Location Mech Rm 173 Condition Very Good 2005

Justification

Expenditures	2025	2026	2027	2028	2029	Total
101-265-9700 City Buildings	9,500					9,500
Total	9,500					9,500

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	9,500					9,500
Total	9,500					9,500

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Buildings

City of East Grand Rapids, MI

Contact Ryan Russell

Project #	2025-BD-12
Project Name	Community Center 41 VAV Boxes

Type Replacement

Useful Life 20 Years

Category Building Improvements

Priority 3 Important

Status Active

Total Project Cost: \$5,000

Description

Carnes No Model# No Serial# No Location Condition Very Good 2005

Justification

Expenditures	2025	2026	2027	2028	2029	Total
101-265-9700 City Buildings	5,000					5,000
Total	5,000					5,000

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	5,000					5,000
Total	5,000					5,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Buildings

City of East Grand Rapids, MI

Contact Doug LaFave

Project #	2025-BD15
Project Name	Flooring Replacements

Type Unassigned

Useful Life

Category Building Improvements

Priority n/a

Status Active

Total Project Cost: \$100,000

Description
FLOORING REPLACEMENTS Library upper level (carpet) Parks entry and stairs (LVT) Finance (carpet) City Commission (carpet) P.S. remaining offices (carpet) Dispatch (carpet) P.S. Men's Shower (tile)

Justification
Based on condition assessments.

Expenditures	2025	2026	2027	2028	2029	Total
101-265-9700 City Buildings	100,000					100,000
Total	100,000					100,000

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	100,000					100,000
Total	100,000					100,000

Budget Impact/Other

Budget Items	2025	2026	2027	2028	2029	Total
101.4 PUBLIC WORKS	100,000					100,000
Total	100,000					100,000

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Buildings

City of East Grand Rapids, MI

Contact Doug LaFave

Project # 2025-BD16
Project Name Commission Chambers Mini Splits

Type Unassigned

Useful Life

Category Building Improvements

Priority n/a

Status Active

Total Project Cost: \$24,000

Description
 Two mini split units.

Justification
 Balancing HVAC system needs and facility energy efficiency.

Expenditures	2025	2026	2027	2028	2029	Total
101-265-9700 City Buildings	24,000					24,000
Total	24,000					24,000

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	24,000					24,000
Total	24,000					24,000

Budget Impact/Other

Prior

24,000

Total

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Buildings

City of East Grand Rapids, MI

Contact

Project # 2025-BD17
Project Name Community Complex Lighting Control Systems

Type Unassigned

Useful Life

Category Building Improvements

Priority n/a

Status Active

Total Project Cost: \$75,000

Description

Update all lighting control boxes with new watt stopper controls and software.
 Install new communication wires for lighting control system.

Justification

Current software can no longer be supported. Parts are also no longer available so system issues would impact city operations as repairs would likely be challenging.

Expenditures	2025	2026	2027	2028	2029	Total
101-265-9700 City Buildings	75,000					75,000
Total	75,000					75,000

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	75,000					75,000
Total	75,000					75,000

Budget Impact/Other

Budget Items	2025	2026	2027	2028	2029	Total
101.4 PUBLIC WORKS	75,000					75,000
Total	75,000					75,000

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Buildings

City of East Grand Rapids, MI

Contact Doug LaFave

Project # 2025-BD18
Project Name Salt and Storage Facility Improvement Project

Type Unassigned

Useful Life 30 Years

Category Building Improvements

Priority n/a

Status Active

Total Project Cost: \$350,000

Description

Redevelop the Department of Public Works salt and materials storage building, with a new facility to provide for enhanced strategic space utilization of the site in conjunction with construction, materials and protection to enhance protection of the surrounding natural environment.
 Objectives:
 1.) Work with Public Works operations staff on needs and environmental assessment.
 2.) Develop/design options.
 3.) Work through the city review and approval process.
 4.) Implement.

Justification

The existing building was constructed in 1989. Due to site conditions and use it is in need of replacement.

Expenditures	2025	2026	2027	2028	2029	Total
101-265-9700 City Buildings	350,000					350,000
Total	350,000					350,000

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	350,000					350,000
Total	350,000					350,000

Budget Impact/Other

Budget Items	2025	2026	2027	2028	2029	Total
101.4 PUBLIC WORKS	350,000					350,000
Total	350,000					350,000

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Buildings

City of East Grand Rapids, MI

Contact Ryan Russell

Project # 2025-BD-19
Project Name Furniture-Chair Replacements

Type Unassigned

Useful Life 15 Years

Category Building Improvements

Priority 3 Important

Status Active

Total Project Cost: \$40,900

Description
 Replacement and refurbishment of office chairs at between 20-30 chairs per year via MiDeal contracts.

Justification
 Office furniture original to the 2006 community center project have been on repair cycles and are now in need of phasing replacements as needed based on condition assessments.
 Chair replacements for Finance and City Commission Chambers.

Expenditures	2025	2026	2027	2028	2029	Total
101-265-9700 City Buildings	20,000	20,900				40,900
Total	20,000	20,900				40,900

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	20,000	20,900				40,900
Total	20,000	20,900				40,900

Budget Impact/Other

Budget Items	2025	2026	2027	2028	2029	Total
101.4 PUBLIC WORKS	20,000	20,900				40,900
Total	20,000	20,900				40,900

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Buildings

City of East Grand Rapids, MI

Contact Ryan Russell

Project # 2025-BD-AHU3
Project Name Community Center Air Handling Unit 3

Type Replacement

Useful Life 15 Years

Category Building Improvements

Priority 3 Important

Status Active

Description
 York Model# XTI-036X048-FAJA046A Serial# AMPM XT0061 Location Mech Rm 168 Condition Very Good 2005
 Filters/Belts 2-24x24x2MX 2-12x24x2MX 2-24x24x12 2-12x24x12 1 A60 Belt

Justification

Expenditures	2025	2026	2027	2028	2029	Total
101-265-9700 City Buildings	40,000					40,000
Total	40,000					40,000

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	40,000					40,000
Total	40,000					40,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Buildings

City of East Grand Rapids, MI

Contact Ryan Russell

Project # 2025-BD-AHU4
Project Name Community Center Air Handling Unit 4

Type Replacement

Useful Life 15 Years

Category Building Improvements

Priority 3 Important

Status Active

Description
 York Model# XTI-036X048-FAJA046A Serial# AMPM XT0063 Location Mech Rm 168 Condition Very Good 2005
 Filters/Belts
 2-24x24x2 MX 2-12x24x2 MX 2-24-24x12 1-B60 belt

Justification

Expenditures	2025	2026	2027	2028	2029	Total
101-265-9700 City Buildings	40,000					40,000
Total	40,000					40,000

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	40,000					40,000
Total	40,000					40,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Infrastructure

City of East Grand Rapids, MI

Contact Doug LaFave

Project #	2021-PW-01
Project Name	Street Project-Major and Local Streets

Type Improvement

Useful Life 15 Years

Category Street Improvement

Priority 2 Very Important

Status Active

Description

Street reconstruction, mill and overlay and pavement preservation applications are capital project treatments for major and local streets and funded by the 2015 streets and sidewalks millage.

Street projects are projected by City engineering staff and coordinated to the extent possible with other infrastructure improvements through coordinated asset management ratings/principles.

Justification

The City conducts annual asset management ratings of all City streets through "PASER" ratings. PASER is an acronym for Pavement Surface Evaluation and Rating System. It is a system for rating surface condition of a pavement from a scale of 1 to 10, with 1 being a pavement in a failed condition and 10 being a pavement in excellent condition. Guidelines for rating the pavement surface using the PASER system have been developed by the Michigan Transportation Asset Management Council.

Expenditures	2025	2026	2027	2028	2029	Total
202-451-9730 Street Const	364,000					364,000
203-451-9730 Street Const	1,600,000					1,600,000
Total	1,964,000					1,964,000

Funding Sources	2025	2026	2027	2028	2029	Total
204 Municipal Street Fund	1,964,000					1,964,000
Total	1,964,000					1,964,000

Budget Impact/Other

Funding is shown from projected millage funds, general fund transfer per a funding policy in coordination with the 2015 millage and Act 51 funds (state fuel tax).

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Infrastructure

City of East Grand Rapids, MI

Contact Doug LaFave

Project # 2021-PW-02
Project Name Sidewalk Repair Program/New Sidewalks

Type Improvement

Useful Life 25 Years

Category Sidewalks

Priority 2 Very Important

Status Active

Description
 Sidewalk program consists of targeted areas within the City where sidewalks are ground and/or replaced rotating counterclockwise around the City. SAD budgeted funds are for new sidewalk requests where they currently do not exist.

Justification
 Streets and sidewalks millage.

Expenditures	2025	2026	2027	2028	2029	Total
204-444-9350 Sidewalks	650,000					650,000
204-444-9350 New Sidewalk	50,000					50,000
Total	700,000					700,000

Funding Sources	2025	2026	2027	2028	2029	Total
204 Municipal Street Fund	700,000					700,000
Total	700,000					700,000

Budget Impact/Other
 \$150,000 per year for sidewalk rehab and replacement program
 \$50,000 per year available for SAD for new sidewalk
 \$500,000, \$360,407 match and associated engineering services \$139,593 for 24/25

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Infrastructure

City of East Grand Rapids, MI

Contact Doug LaFave

Project #	2021-PW-03
Project Name	Storm Sewer Repairs and Replacement

Type Improvement

Useful Life 30 Years

Category Storm Sewer/Drainage

Priority 2 Very Important

Status Active

Description

Storm sewer repair and replacement funds are set aside to address repairs and lining (CIPP) of existing storm sewers, the addition of new storm sewers, and drywells for streets that are identified as having storm water drainage issues capacity problems.

Justification

Improve drainage infrastructure to ensure adequate storm water drainage.

Expenditures	2025	2026	2027	2028	2029	Total
204-445-9700 Storm Sewer	100,000	100,000	100,000	100,000	100,000	500,000
Total	100,000	100,000	100,000	100,000	100,000	500,000

Funding Sources	2025	2026	2027	2028	2029	Total
204 Municipal Street Fund	100,000	100,000	100,000	100,000	100,000	500,000
Total	100,000	100,000	100,000	100,000	100,000	500,000

Budget Impact/Other

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PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Infrastructure

City of East Grand Rapids, MI

Contact Doug LaFave

Project # 2021-PW-04
Project Name Manhole Casting Adjustment & Spray Rehab Program

Type Improvement

Useful Life 20 Years

Category Other Improvement

Priority 2 Very Important

Status Active

Description

Repair of sinking and uneven manhole castings throughout the City. These repairs are coordinated with planned street projects as well as inspected-prioritized structures.

The City has 1263 catch basins, 795 storm manholes and 1,121 sanitary manholes.

Funding increased for 2021.

Justification

Expenditures	2025	2026	2027	2028	2029	Total
202-463-9700 Routine Maint	100,000	100,000				200,000
203-463-9700 Routine Maint	100,000	100,000	100,000			300,000
Total	200,000	200,000	100,000			500,000

Funding Sources	2025	2026	2027	2028	2029	Total
202 Major Street Fund	100,000	100,000				200,000
203 Local Street Fund	100,000	100,000	100,000			300,000
Total	200,000	200,000	100,000			500,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Infrastructure

City of East Grand Rapids, MI

Contact Doug LaFave

Project # 2021-PW-06
Project Name Traffic Signal Upgrade

Type Replacement

Useful Life 20 Years

Category Other Improvement

Priority 2 Very Important

Status Active

Description

Traffic signal replacement is important to make sure that signals operate properly to regulate the flow of traffic in the City. Older signals require more maintenance and become more prone to outages.

Justification

Updating traffic signals to current MMUTCD standards provides for enhanced pedestrian safety as well as improved traffic movement.
 FY 25/26 \$230,000 for Breton/Hall

Expenditures	2025	2026	2027	2028	2029	Total
202-474-9700 Traffic Serv	230,000					230,000
Total	230,000					230,000

Funding Sources	2025	2026	2027	2028	2029	Total
202 Major Street Fund	230,000					230,000
Total	230,000					230,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Infrastructure

City of East Grand Rapids, MI

Contact Doug LaFave

Project #	2021-PW-10
Project Name	Watermain Projects

Type Improvement

Useful Life 60 Years

Category Water Improvement

Priority 2 Very Important

Status Active

Description

Water main rehabilitation and replacement projects based on asset management condition ratings, maintenance and available estimated budget.

Justification

Asset management plan condition rating in coordination with future street infrastructure projects.
 FY 24/25
 Mains: Gladstone-Wealthy to Robinson, Manhattan Rd-End to Manhattan Ln, Princeton-Lake to End: \$592,000 with \$66,000 from local streets, totaling \$658,000.
 Interconnect-GR: \$170,000

Expenditures	2025	2026	2027	2028	2029	Total
203-463-9700 Routine Maint	66,000	100,000	100,000	100,000	100,000	466,000
592-542-9700 Mains and Hyd	762,000	630,000		645,000	655,000	2,692,000
592-542-9701 Mains and Hydr			635,000			635,000
Total	828,000	730,000	735,000	745,000	755,000	3,793,000

Funding Sources	2025	2026	2027	2028	2029	Total
203 Local Street Fund	66,000	100,000	100,000	100,000	100,000	466,000
592 Water and Sewer Fund	762,000	630,000	635,000	645,000	655,000	3,327,000
Total	828,000	730,000	735,000	745,000	755,000	3,793,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Infrastructure

City of East Grand Rapids, MI

Contact Doug LaFave

Project # 2021-PW-11
Project Name Hydrant Update Program

Type Improvement

Useful Life 60 Years

Category Water Improvement

Priority 2 Very Important

Status Active

Description

Public Works replaces hydrants exceeding 40 years in age. Many of these older hydrants leak and are irreparable due to their age and lack of available parts. These old hydrants tend to freeze during cold weather reducing fire fighting capabilities. These funds (material only) allow for replacing 12 of the cities 514 hydrants per year. Hydrants are also replaced as part of water main replacement projects as well increasing the total replacement number annually.

Justification

Replacement of critical infrastructure is imperative to ensure the city can efficiently respond to emergency fire related incidents.

Expenditures	2025	2026	2027	2028	2029	Total
592-542-9700 Mains and Hyd	20,000	20,000	20,000	20,000	25,000	105,000
Total	20,000	20,000	20,000	20,000	25,000	105,000

Funding Sources	2025	2026	2027	2028	2029	Total
592 Water and Sewer Fund	20,000	20,000	20,000	20,000	25,000	105,000
Total	20,000	20,000	20,000	20,000	25,000	105,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Infrastructure

City of East Grand Rapids, MI

Contact Doug LaFave

Project # 2021-PW-12
Project Name Valve Replacement Program

Type Improvement

Useful Life 60 Years

Category Water Improvement

Priority 2 Very Important

Status Active

Description

The water valve replacement program funds the replacement of valves that are no longer functional. Each year the DPW staff targets valves that need to be replaced so that appropriate areas within the distribution system can be isolated when needed.

There are 1,468 valves in the water distribution system.

Justification

Valves that no longer work make it difficult for DPW staff to isolate certain areas for maintenance or repairs.

Expenditures	2025	2026	2027	2028	2029	Total
592-542-9700 Mains and Hyd	20,000	20,000	20,000	20,000	25,000	105,000
Total	20,000	20,000	20,000	20,000	25,000	105,000

Funding Sources	2025	2026	2027	2028	2029	Total
592 Water and Sewer Fund	20,000	20,000	20,000	20,000	25,000	105,000
Total	20,000	20,000	20,000	20,000	25,000	105,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Infrastructure

City of East Grand Rapids, MI

Contact Doug LaFave

Project # 2021-PW-13
Project Name Replacement of Water Meters

Type Improvement

Useful Life 30 Years

Category Water Improvement

Priority 2 Very Important

Status Active

Description

Water meters are used to bill actual usage of metered water. The City has 3,892 active accounts. In 2018 the city enacted an active meter replacement program. Depending on a variety of variables including staffing and vendor availability, the city has completed between 150-200 per year.

Justification

Water meters have an expected service life of 25-30 years. As meters age, they slow down, compromising their accuracy. It is important to make sure that the water utility is receiving accurate and adequate revenues to fund the operations and capital needs for the system.

Expenditures	2025	2026	2027	2028	2029	Total
592-543-9700 Water Meters	51,000	53,000	55,000	57,000	60,000	276,000
Total	51,000	53,000	55,000	57,000	60,000	276,000

Funding Sources	2025	2026	2027	2028	2029	Total
592 Water and Sewer Fund	51,000	53,000	55,000	57,000	60,000	276,000
Total	51,000	53,000	55,000	57,000	60,000	276,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Infrastructure

City of East Grand Rapids, MI

Contact Doug LaFave

Project #	2021-PW-20
Project Name	Sanitary Sewer CIPP

Type Improvement

Useful Life 40 Years

Category Sewer Improvement

Priority 2 Very Important

Status Active

Description
 Sanitary sewer repair and replacement funds are set aside to address repairs and lining (CIPP) of existing sanitary sewers. Also the addition of new sanitary sewers for streets that are identified as having sanitary water drainage issues, and for addressing sanitary water from sump pump discharges

Justification
 Rehabilitating sanitary sewer infrastructure resets the asset life reducing the liability of sanitary sewer backups.

Expenditures	2025	2026	2027	2028	2029	Total
592-550-9700 Sanitary Sewer	300,000	250,000	250,000	250,000	250,000	1,300,000
Total	300,000	250,000	250,000	250,000	250,000	1,300,000

Funding Sources	2025	2026	2027	2028	2029	Total
592 Water and Sewer Fund	300,000	250,000	250,000	250,000	250,000	1,300,000
Total	300,000	250,000	250,000	250,000	250,000	1,300,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Infrastructure

City of East Grand Rapids, MI

Contact Doug LaFave

Project #	2022-PW-01
Project Name	Improvements to Gravel Roads

Type Improvement

Useful Life 5 years

Category Street Improvement

Priority 4 Less Important

Status Active

Description
Kent County Road Commission regrades EGR gravel roads each spring.

Justification

Expenditures	2025	2026	2027	2028	2029	Total
204-451-9730 Street Const	5,000	5,000	5,000	5,000		20,000
Total	5,000	5,000	5,000	5,000		20,000

Funding Sources	2025	2026	2027	2028	2029	Total
204 Municipal Street Fund	5,000	5,000	5,000	5,000		20,000
Total	5,000	5,000	5,000	5,000		20,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Infrastructure

City of East Grand Rapids, MI

Contact Doug LaFave

Project # 2024-PW-32
Project Name LSL Replacements

Type Replacement

Useful Life 60 Years

Category Water Improvement

Priority 1 Critical

Status Active

Total Project Cost: \$6,180,000

Description

LSL replacement program.

Justification

The city is required to replace all lead service lines within 20 years. See LSL program memo.
 \$500,000 from water sewer fund
 \$180,000 ARPA (revenue to water sewer fund) to total \$680,000 with \$250,000 from general fund to local streets in 203-463-9700 to total \$930,000 investment in FY 25.

Prior	Expenditures	2025	2026	2027	2028	2029	Total	Future
750,000	203-463-9700 Routine Maint	250,000	250,000	250,000	250,000	250,000	1,250,000	1,500,000
	592-542-9700 Mains and Hyd	680,000	500,000	500,000	500,000	500,000	2,680,000	
Total	Total	930,000	750,000	750,000	750,000	750,000	3,930,000	Total

Prior	Funding Sources	2025	2026	2027	2028	2029	Total	Future
750,000	203 Local Street Fund	250,000	250,000	250,000	250,000	250,000	1,250,000	3,750,000
	592 Water and Sewer Fund	680,000	500,000	500,000	500,000	500,000	2,680,000	
Total	Total	930,000	750,000	750,000	750,000	750,000	3,930,000	Total

Budget Impact/Other

Prior	Budget Items	2025	2026	2027	2028	2029	Total	Future
750,000	203 LOCAL STREETS	250,000	250,000	250,000	250,000	250,000	1,250,000	1,500,000
	592.1 WATER EXPENDITURES	680,000	500,000	500,000	500,000	500,000	2,680,000	
Total	Total	930,000	750,000	750,000	750,000	750,000	3,930,000	Total

PROJECT REQUESTED BY DEPT

Data in Year 2025

Department 5 Public Works-Other

City of East Grand Rapids, MI

Contact Doug LaFave

Project # 2021-PW-30

Type Improvement

Project Name Replacement Street Lights

Useful Life 5 years

Category Other Improvement

Priority 3 Important

Status Active

Description

This item is for various replacement lights on the Wealthy Streetscape and other City owned lights outside of the Wealthy Streetscape.

Justification

Replacing damaged or end of life streetlights maintain community lighting for pedestrian safety and community aesthetics.

Expenditures	2025	2026	2027	2028	2029	Total
101-448-9700 Street Lighting	4,000	2,500				6,500
101-485-9700 GLV District	4,000	2,500				6,500
Total	8,000	5,000				13,000

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	8,000	5,000				13,000
Total	8,000	5,000				13,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

City of East Grand Rapids, MI

Department 6 Public Works-MERF
Contact Doug LaFave
Type Replacement
Useful Life 12 Years
Category MERF Replacement - PW
Priority 3 Important
Status Active

Project # 2025-MP-126
Project Name 2012 International 7000 Series Dump/Plow

Total Project Cost: \$1,225,817

Description
 2012 International 7000 Series - This equipment is mostly used for salting and plowing roads and general hauling of materials to and from excavation sites.

Justification
 Based on age, hours and miles 126 needs to be replaced as it has reached the end of its useful life.
 Recommended to replace in 2025.

Expenditures	2025	2026	2027	2028	2029	Total
692-570-9700 MERF	220,000					220,000
Total	220,000					220,000

Funding Sources	2025	2026	2027	2028	2029	Total
692 Motor Pool Replace Fund	220,000					220,000
Total	220,000					220,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

City of East Grand Rapids, MI

Department 6 Public Works-MERF

Contact Doug LaFave

Type Replacement

Useful Life 12 Years

Category MERF Replacement - PW

Priority 3 Important

Status Active

Total Project Cost: \$1,225,817

Project #	2025-MP-127
Project Name	2012 International 7000 Series #127

Description

2012 International 7400 this vehicle has mainly been use for winter operations salting roads.

This vehicle was replaced by vehicle 150 and was to go to auction. This vehicle has been reassessed and it is recommended that 124 be sold in auction and keep 127.

Justification

#127 has reached the end of its useful life based on age, hours, and miles.

Plan to replace in 2025

Expenditures	2025	2026	2027	2028	2029	Total
692-570-9700 MERF	220,000					220,000
Total	220,000					220,000

Funding Sources	2025	2026	2027	2028	2029	Total
692 Motor Pool Replace Fund	220,000					220,000
Total	220,000					220,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

City of East Grand Rapids, MI

Department 6 Public Works-MERF

Contact Doug LaFave

Type Replacement

Useful Life 20 Years

Category MERF Replacement - PS

Priority 3 Important

Status Active

Total Project Cost: \$263,997

Project # 2025-MP-276
Project Name Public Safety Hovercraft - replace airboat

Description
 The airboat is used for water rescues on Reeds Lake and Fisk Lake. It is also used for mutual aid in responding to other communities. Low usage, good shape, runs approximatley 7-18 hours per year.

Justification
 The replacement of this vehicle will be based on the mechanical evaluation at the time.
 Based on age and department operations it is recommended this vehicle be replaced in 2025.

Expenditures	2025	2026	2027	2028	2029	Total
692-570-9700 MERF	100,000					100,000
Total	100,000					100,000

Funding Sources	2025	2026	2027	2028	2029	Total
101 General Fund	100,000					100,000
Total	100,000					100,000

Budget Impact/Other

PROJECT REQUESTED BY DEPT

Data in Year 2025

City of East Grand Rapids, MI

Department 6 Public Works-MERF
Contact Doug LaFave
Type Replacement
Useful Life 25 Years
Category MERF Replacement - PW
Priority 3 Important
Status Active

Project # 2025-MP-515
Project Name 1997 Swenson Salter #515 Installed in #127)

Description
 #519 has older wire harness which connects to #127 only. Must be sold together when #127 is replaced.

Justification
 Salter has outlived its useful life. It is the only Swenson Salter and only hooks to 127. 127 is being replaced this year as well. It will be replaced with a Monroe Spreader which matches the rest of the fleet.
 Recommend for replacement 2025 with Truck 127.

Expenditures	2025	2026	2027	2028	2029	Total
692-570-9700 MERF	20,000					20,000
Total	20,000					20,000

Funding Sources	2025	2026	2027	2028	2029	Total
692 Motor Pool Replace Fund	20,000					20,000
Total	20,000					20,000

Budget Impact/Other

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 101 - GENERAL FUND

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2024-25
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000					
101-000-4020.00	TAX REVENUE-CITY OF EGR	9,736,270	10,339,900	10,339,900	10,975,300
101-000-4450.00	INTEREST & PENALTIES ON TAXES	9,860	20,000	20,000	10,000
101-000-6650.00	INTEREST ON INVESTMENTS	413,040	275,000	500,000	275,000
Totals for dept 000 -		10,159,170	10,634,900	10,859,900	11,260,300
Dept 450 - LICENSES & PERMITS					
101-450-4510.00	BUSINESS LICENSES	16,900	15,000	15,000	15,000
101-450-4770.00	BUILDING PERMITS	70,270	60,000	60,000	60,000
101-450-4790.00	OTHER PERMITS	17,090	15,000	15,000	15,000
Totals for dept 450 - LICENSES & PERMITS		104,260	90,000	90,000	90,000
Dept 539 - INTERGOVERNMENT REVENUES					
101-539-5390.01	MONIES RECEIVED FROM STATE	6,150	0	0	0
101-539-5440.00	ST TRNG GRANT-POLICE / PA 302	4,210	0	0	0
101-539-5450.00	PUBLIC SAFETY GRANT	0	0	72,000	0
101-539-5470.00	TREE INVENTORY GRANT	40	0	0	0
101-539-5480.00	SCHOOL SECURITY AGREEMENT	2,670	3,000	3,000	3,000
101-539-5730.00	LOCAL COMM STABILIZATION SHARE - PPT	21,150	21,000	21,000	21,000
101-539-5760.00	CONSTITUTIONAL SALES TAX	1,224,390	1,245,320	1,257,140	1,253,870
101-539-5761.00	STATUTORY SALES TAX	106,730	123,700	111,010	119,890
101-539-5770.00	LIQUOR TAX	2,360	2,300	2,300	2,300
Totals for dept 539 - INTERGOVERNMENT REVENUES		1,367,700	1,395,320	1,466,450	1,400,060
Dept 600 - CHARGES FOR CURRENT SERVICES					
101-600-6090.00	CLERK'S SERVICES	10,080	0	0	0
101-600-6160.00	ADMIN. CHARGES TO W&S FUND	250,000	100,000	100,000	100,000
101-600-6165.00	ADMIN CHARGES TO STREET FUNDS	30,000	30,000	30,000	30,000
101-600-6170.00	CATV SUBSCRIBER REVENUE	171,760	170,000	170,000	168,000
101-600-6200.00	RIGHT-OF-WAY FEES	53,800	50,000	50,000	50,000
101-600-6540.00	MISCELLANEOUS REVENUE	34,980	25,000	25,000	25,000
101-600-6763.00	REIMBURSEMENT INSURANCE CLAIMS	8,080	0	0	0
Totals for dept 600 - CHARGES FOR CURRENT SERVICES		558,700	375,000	375,000	373,000
Dept 601 - RECREATION REVENUE					
101-601-6110.00	RECREATION PROGRAMMING FEES	193,950	156,520	156,520	168,800
101-601-6111.00	AQUATIC CLUB POOL RENTAL FEES	65,100	97,440	97,440	117,000
101-601-6112.00	POOL PROGRAM FEES	122,680	117,150	117,150	136,500
101-601-6113.00	REC SPORTS FEES	346,190	305,210	305,210	405,000
101-601-6180.00	SPECIAL EVENTS FEES	118,560	183,800	183,800	172,800
101-601-6250.00	GROUND'S MAINTENANCE	41,980	0	0	0
101-601-6260.00	MIDDLE SCHOOL SPORTS	107,560	99,150	90,150	102,600
101-601-6540.00	MISCELLANEOUS REVENUE	101,690	65,500	65,500	65,000
Totals for dept 601 - RECREATION REVENUE		1,097,710	1,024,770	1,015,770	1,167,700
Dept 655 - FINES AND FORFEITS					
101-655-6560.00	POLICE AND COURT FEES	13,890	15,000	15,000	15,000
101-655-6560.01	PARKING TICKETS	3,840	10,000	10,000	10,000
101-655-6580.00	DRUNK DRIVING (OUIL) CHARGES	1,620	2,000	2,000	2,000
Totals for dept 655 - FINES AND FORFEITS		19,350	27,000	27,000	27,000

**BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 101 - GENERAL FUND**

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2024-25
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
Dept 671 - OTHER REVENUE					
101-671-6750.00	CONTRIB FROM PRIVATE SOURCES	4,000	0	102,400	0
101-671-6771.00	SMALL CELL 5G PERMITS	1,680	1,600	1,600	1,600
101-671-6910.00	CABLE COMMUNITY ACCESS EQUIP	36,850	33,000	33,000	33,000
101-671-6931.00	CABLE TOWER RENTAL	81,010	81,000	81,000	78,000
Totals for dept 671 - OTHER REVENUE		123,540	115,600	218,000	112,600

Dept 672 - LIBRARY REVENUE					
101-672-6800.00	KENT DISTRICT LIBRARY-BLDGS.	50,530	53,900	53,900	53,900
Totals for dept 672 - LIBRARY REVENUE		50,530	53,900	53,900	53,900

Dept 930 - TRANSFERS IN					
101-930-6900.08	TRANSFER FROM ARPA	241,930	0	0	0
Totals for dept 930 - TRANSFERS IN		241,930	0	0	0

TOTAL ESTIMATED REVENUES - FUND 101		13,722,890	13,716,490	14,106,020	14,484,560

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 101 - GENERAL FUND

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2024-25
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
APPROPRIATIONS					
Dept 101 - CITY COMMISSION					
101-101-7070.00	SALARIES & WAGES - PART-TIME/TEMP	8,290	9,000	9,000	9,000
101-101-7150.00	EMPLOYER SOCIAL SECURITY	630	700	700	700
101-101-8010.24	FOUNDATION AUDIT/EXPENSES	3,120	3,700	3,700	3,700
101-101-9550.00	MISCELLANEOUS EXPENSE	0	0	0	0
101-101-9550.01	HISTORY ROOM SUPPLIES	350	500	500	500
101-101-9550.02	HOLIDAY DECORATIONS	0	500	500	500
101-101-9550.04	HOLIDAY RECEPTION	340	500	500	500
101-101-9550.05	MISCELLANEOUS	930	1,500	1,500	1,500
101-101-9550.15	PARADE CANDY	0	300	300	300
101-101-9560.01	GRAND VALLEY METRO COUNCIL	3,070	3,200	3,200	3,200
101-101-9560.02	MI MUNICIPAL LEAGUE	5,620	5,600	5,600	5,700
101-101-9560.03	GASLIGHT VILLAGE BUS ASSOC.	340	200	200	200
101-101-9560.06	THE RIGHT PLACE	2,500	2,500	2,500	2,500
101-101-9570.04	PROFESSIONAL DEVELOPMENT	2,440	2,000	2,000	2,000
Totals for dept 101 - CITY COMMISSION		27,630	30,200	30,200	30,300
Dept 172 - CITY MANAGER					
101-172-7060.00	SALARIES & WAGES - PERMANENT	249,360	231,000	231,000	241,000
101-172-7070.00	SALARIES & WAGES - PART-TIME/TEMP	14,940	10,000	10,000	10,000
101-172-7090.00	SALARIES & WAGES - OVERTIME	2,330	3,000	3,000	3,000
101-172-7150.00	EMPLOYER SOCIAL SECURITY	19,670	20,000	20,000	20,000
101-172-7160.00	WORKERS' COMPENSATION INS	390	400	400	500
101-172-7170.00	HEALTH CARE	45,770	43,000	43,000	44,000
101-172-7180.00	LIFE/LTD	940	1,000	1,000	1,200
101-172-7190.00	PENSION	33,640	35,000	35,000	36,000
101-172-8010.21	DEPARTMENT DIRECTOR RETREAT	3,080	5,000	5,000	5,000
101-172-8010.22	EMPLOYEE SERVICE AWARDS	1,220	1,500	1,500	1,500
101-172-8010.23	OFF-SITE STORAGE	1,990	1,700	1,700	2,500
101-172-8010.25	MISCELLANEOUS	30	0	0	0
101-172-8010.42	COMMUNICATIONS	73,310	60,000	60,000	75,000
101-172-9470.00	AUTO EXPENSE	0	100	100	0
101-172-9550.00	MISCELLANEOUS EXPENSE	0	0	0	0
101-172-9550.14	MISCELLANEOUS	2,090	300	300	300
101-172-9560.11	CLERKS ASSOCIATIONS	300	200	200	300
101-172-9560.12	ICMA ANNUAL MEMBERSHIP	1,030	1,270	1,270	1,300
101-172-9560.13	MME ANNUAL DUES	420	500	500	500
101-172-9560.14	WMLGMA ANNUAL DUES	120	140	140	150
101-172-9560.15	MISCELLANEOUS DUES & SUBSCRIPTIONS	220	300	300	300
101-172-9570.00	PROFESSIONAL DEVELOPMENT	1,060	500	500	1,000
101-172-9570.10	ICMA CONFERENCE	0	2,500	2,500	2,500
101-172-9570.11	MME ANNUAL CONFERENCE	620	800	800	800
101-172-9570.12	MML CONFERENCE	0	1,500	1,500	1,750
101-172-9570.13	CLERKS CONFERENCE/MEETINGS	1,950	1,000	1,000	1,000
101-172-9701.00	SMALL CAPITAL	0	1,000	1,000	1,000
Totals for dept 172 - CITY MANAGER		454,480	421,710	421,710	450,600
Dept 192 - ELECTIONS					
101-192-7070.00	SALARIES & WAGES - PART-TIME/TEMP	24,300	25,000	25,000	25,000
101-192-7150.00	EMPLOYER SOCIAL SECURITY	1,500	2,000	2,000	2,000
101-192-7400.00	OPERATING SUPPLIES	3,200	3,000	3,000	15,000
101-192-8010.00	CONTRACTUAL SERVICES	4,440	4,500	4,500	15,000
101-192-9701.00	SMALL CAPITAL	5,440	0	0	0
Totals for dept 192 - ELECTIONS		38,880	34,500	34,500	57,000

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 101 - GENERAL FUND

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2024-25
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
Dept 209 - ASSESSOR					
101-209-7060.00	SALARIES & WAGES - PERMANENT	42,400	40,250	40,250	53,470
101-209-7070.00	SALARIES & WAGES - PART-TIME/TEMP	59,130	62,910	62,910	68,720
101-209-7090.00	SALARIES & WAGES - OVERTIME	0	0	0	4,000
101-209-7150.00	EMPLOYER SOCIAL SECURITY	7,620	7,900	7,900	9,350
101-209-7160.00	WORKERS' COMPENSATION INS	310	300	300	400
101-209-7170.00	HEALTH CARE	18,310	18,000	18,000	17,000
101-209-7180.00	LIFE/LTD	190	200	200	300
101-209-7190.00	PENSION	6,080	6,100	6,100	8,000
101-209-7400.00	OPERATING SUPPLIES	4,520	6,100	6,100	6,000
101-209-8010.00	CONTRACTUAL SERVICES	2,410	1,500	1,500	2,500
101-209-9470.00	AUTO EXPENSE	0	100	100	500
101-209-9560.00	DUES & SUBSCRIPTIONS	800	1,000	1,000	1,000
101-209-9570.00	PROFESSIONAL DEVELOPMENT	3,460	4,500	4,500	4,500
Totals for dept 209 - ASSESSOR		145,230	148,860	148,860	175,740
Dept 210 - CITY ATTORNEY					
101-210-7080.00	CONTRACTUAL WAGES	220,730	270,000	270,000	270,000
101-210-8180.00	LABOR ATTORNEY FEES	18,330	30,000	30,000	30,000
Totals for dept 210 - CITY ATTORNEY		239,060	300,000	300,000	300,000
Dept 260 - FINANCE					
101-260-7060.00	SALARIES & WAGES - PERMANENT	316,940	322,000	322,000	377,740
101-260-7070.00	SALARIES & WAGES - PART-TIME/TEMP	23,380	25,500	25,500	0
101-260-7090.00	SALARIES & WAGES - OVERTIME	0	500	500	1,000
101-260-7150.00	EMPLOYER SOCIAL SECURITY	25,370	26,570	26,570	29,000
101-260-7160.00	WORKERS' COMPENSATION INS	540	510	510	700
101-260-7170.00	HEALTH CARE	66,000	62,000	62,000	76,000
101-260-7180.00	LIFE/LTD	1,340	1,500	1,500	1,870
101-260-7190.00	PENSION	47,160	48,500	48,500	56,670
101-260-7400.00	OPERATING SUPPLIES	6,900	15,000	15,000	10,000
101-260-7410.00	POSTAGE	16,540	15,000	15,000	18,000
101-260-8010.00	CONTRACTUAL SERVICES	115,060	113,120	113,120	134,430
101-260-8030.00	AUDIT	16,210	17,000	17,000	18,000
101-260-9000.00	PRINTING & PUBLISHING	1,570	2,500	2,500	2,500
101-260-9300.00	REPAIRS & MAINTENANCE	1,070	2,000	2,000	2,000
101-260-9320.00	COMPUTER REPAIR	3,550	6,000	6,000	5,000
101-260-9470.00	AUTO EXPENSE	0	100	100	100
101-260-9550.00	MISCELLANEOUS EXPENSE	6,140	5,000	5,000	5,000
101-260-9560.00	DUES & SUBSCRIPTIONS	540	500	500	600
101-260-9570.00	PROFESSIONAL DEVELOPMENT	550	5,000	5,000	5,000
101-260-9640.00	BANK SERVICE FEES	0	1,000	1,000	500
101-260-9700.00	CAPITAL EXPENDITURES	8,250	21,100	21,100	0
101-260-9701.00	SMALL CAPITAL	8,270	10,800	10,800	21,500
Totals for dept 260 - FINANCE		665,380	701,200	701,200	765,610
Dept 265 - CITY BUILDINGS					
101-265-7060.00	SALARIES & WAGES - PERMANENT	115,870	129,100	129,100	138,950
101-265-7070.00	SALARIES & WAGES - PART-TIME/TEMP	46,360	76,000	76,000	81,290
101-265-7090.00	SALARIES & WAGES - OVERTIME	0	1,500	1,500	1,650
101-265-7150.00	EMPLOYER SOCIAL SECURITY	12,160	15,800	15,800	17,000
101-265-7160.00	WORKERS' COMPENSATION INS	620	600	600	800
101-265-7170.00	HEALTH CARE	32,710	38,000	38,000	34,000
101-265-7180.00	LIFE/LTD	510	600	600	600

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 101 - GENERAL FUND

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2024-25
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
101-265-7190.00	PENSION	17,230	19,500	19,500	20,900
101-265-7400.00	OPERATING SUPPLIES	17,510	23,000	25,000	24,500
101-265-7400.04	MEDICAL SUPPLIES	300	600	900	700
101-265-7400.05	CLEANING SUPPLIES	21,690	28,000	26,000	26,000
101-265-7400.06	OFFICE SUPPLIES	8,660	10,000	9,700	9,000
101-265-7400.11	EMPLOYEE SAFETY GEAR	2,290	3,000	3,000	3,500
101-265-8010.00	CONTRACTUAL SERVICES	1,640	1,850	1,850	2,500
101-265-8010.02	UNIFORMS	2,580	3,700	3,700	3,800
101-265-8010.04	ELEVATOR SRV MAINT AGREEMENT	5,500	7,000	7,000	7,000
101-265-8010.05	HVAC PM AGREEMENT	12,760	15,000	17,000	19,000
101-265-8010.06	HURST-WEALTHY POOL AGREEMENT	0	0	0	0
101-265-8010.07	CONTROL LOGIC HVAC PC	3,260	4,500	4,500	5,000
101-265-8010.08	PLEUNE SERVICE CO. AGREEMENT	0	0	0	0
101-265-8010.31	LIGHTING - R/M	11,370	9,000	9,000	10,000
101-265-8010.32	OVERHEAD DOOR	0	0	0	0
101-265-8010.33	WEALTHY POOL	11,500	13,000	13,000	13,000
101-265-8010.35	GENERAL BUILDING/COM CENTER/LIB/OTHER	80,150	65,000	65,000	78,000
101-265-8010.36	PARKS	4,420	8,000	8,000	7,000
101-265-8010.40	PAVEMENT MARKING	3,400	14,000	9,250	7,000
101-265-8010.48	FIRE MONITORING AND LOCK SYSTEMS	19,030	4,000	6,000	7,500
101-265-8040.00	JANITORIAL SERVICE	141,910	154,880	154,880	164,600
101-265-9210.00	GAS SERVICE	40,080	73,590	73,590	65,000
101-265-9220.00	ELECTRIC SERVICE	122,260	178,660	178,660	182,000
101-265-9230.00	WATER SERVICE	23,790	32,860	32,860	33,900
101-265-9240.00	TELEPHONE SERVICE + CELL	18,200	17,700	17,700	20,000
101-265-9300.00	REPAIRS & MAINTENANCE	5,590	0	750	0
101-265-9470.00	AUTO EXPENSE	14,880	15,000	15,000	15,000
101-265-9560.00	DUES & SUBSCRIPTIONS	870	1,000	1,000	1,000
101-265-9570.00	PROFESSIONAL DEVELOPMENT	120	900	900	1,000
101-265-9570.01	CONFERENCES	600	1,250	1,250	1,000
101-265-9570.02	PC TRAINING - BSA - AUTO CAD	0	1,850	1,850	1,950
101-265-9700.00	CAPITAL EXPENDITURES	468,240	323,000	691,770	748,500
101-265-9701.00	SMALL CAPITAL	11,230	0	0	20,000
Totals for dept 265 - CITY BUILDINGS		1,279,290	1,291,440	1,660,210	1,772,640
Dept 345 - PUBLIC SAFETY					
101-345-7060.00	SALARIES & WAGES - PERMANENT	78,260	94,000	143,700	56,720
101-345-7070.00	SALARIES & WAGES - PART-TIME/TEMP	102,870	110,000	110,000	148,000
101-345-7090.00	SALARIES & WAGES - OVERTIME	570	0	0	0
101-345-7110.00	SAL. & WAGES - PERM. (NO FICA)	2,329,220	2,596,880	2,596,880	2,705,900
101-345-7130.00	SAL. & WAGES - OVT (NO FICA)	282,120	220,000	220,000	220,000
101-345-7150.00	EMPLOYER SOCIAL SECURITY	50,640	58,800	58,800	60,000
101-345-7160.00	WORKERS' COMPENSATION INS	21,260	20,000	20,000	26,400
101-345-7170.00	HEALTH CARE	552,370	582,000	582,000	540,000
101-345-7180.00	LIFE/LTD	10,780	11,000	11,000	13,000
101-345-7190.00	PENSION	370,540	375,000	375,000	418,000
101-345-7400.00	OPERATING SUPPLIES	0	0	0	0
101-345-7400.01	UNIFORMS	17,920	41,550	41,550	32,000
101-345-7400.02	SCHOOL PROGRAMS	2,560	3,700	3,700	3,000
101-345-7400.03	COMMUNITY POLICING	4,950	6,100	6,100	3,000
101-345-7400.04	MEDICAL SUPPLIES	2,390	4,500	4,500	4,500
101-345-7400.05	CLEANING SUPPLIES	830	1,300	1,300	1,300
101-345-7400.06	OFFICE SUPPLIES	7,060	7,000	7,000	6,000
101-345-7400.07	MISC. OPERATING	6,770	9,000	9,000	9,000
101-345-7400.08	FIRE & RESCUE SUPPLIES	8,390	12,000	12,000	9,000

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 101 - GENERAL FUND

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2024-25
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
101-345-7400.09	POLICE EQUIPMENT	12,180	8,000	8,000	10,000
101-345-8010.00	CONTRACTUAL SERVICES	115,240	196,100	196,100	162,100
101-345-8110.00	COUNTY DISPATCH AGREEMENT	90,470	98,000	98,000	92,000
101-345-9300.00	REPAIRS & MAINTENANCE	4,290	9,000	9,000	9,000
101-345-9470.00	AUTO EXPENSE	192,780	305,000	305,000	305,000
101-345-9550.00	MISCELLANEOUS EXPENSE	1,350	8,000	8,000	8,000
101-345-9560.00	DUES & SUBSCRIPTIONS	1,650	6,190	6,190	4,000
101-345-9570.00	PROFESSIONAL DEVELOPMENT	7,790	88,400	110,700	76,500
101-345-9571.00	INSERVICE TRAINING	9,460	42,110	42,110	14,500
101-345-9700.00	CAPITAL EXPENDITURES	40,060	24,500	24,500	106,500
101-345-9701.00	SMALL CAPITAL	13,320	33,700	33,700	17,600
Totals for dept 345 - PUBLIC SAFETY		4,338,090	4,971,830	5,043,830	5,061,020
Dept 346 - PUBLIC SAFETY STATE PROGRAMS					
101-346-9580.00	ST TRNG GRANT-POLICE / PA302	6,870	5,500	5,500	5,500
Totals for dept 346 - PUBLIC SAFETY STATE PROGRAMS		6,870	5,500	5,500	5,500
Dept 371 - ZONING ADMINISTRATION					
101-371-7060.00	SALARIES & WAGES - PERMANENT	68,680	72,500	72,500	78,800
101-371-7070.00	SALARIES & WAGES - PART-TIME/TEMP	0	0	0	0
101-371-7090.00	SALARIES & WAGES - OVERTIME	0	1,000	1,000	1,000
101-371-7150.00	EMPLOYER SOCIAL SECURITY	5,000	5,600	5,600	6,100
101-371-7160.00	WORKERS' COMPENSATION INS	470	500	500	580
101-371-7170.00	HEALTH CARE	20,150	19,000	19,000	24,000
101-371-7180.00	LIFE/LTD	330	400	400	400
101-371-7190.00	PENSION	10,410	11,000	11,000	12,000
101-371-7400.00	OPERATING SUPPLIES	1,120	3,200	3,200	3,000
101-371-8010.00	CONTRACTUAL SERVICES	12,030	74,000	74,000	80,000
101-371-9470.00	AUTO EXPENSE	450	700	700	700
Totals for dept 371 - ZONING ADMINISTRATION		118,640	187,900	187,900	206,580
Dept 447 - CITY ENGINEERING					
101-447-8010.00	CONTRACTUAL SERVICES	0	0	223,000	0
Totals for dept 447 - CITY ENGINEERING		0	0	223,000	0
Dept 448 - STREET LIGHTING					
101-448-7400.00	OPERATING SUPPLIES	1,340	2,100	4,100	4,000
101-448-8010.00	CONTRACTUAL SERVICES	420	0	0	4,000
101-448-9220.00	ELECTRIC SERVICE	82,780	95,000	95,000	95,000
101-448-9300.00	REPAIRS & MAINTENANCE	0	1,000	1,000	0
101-448-9700.00	CAPITAL EXPENDITURES	0	5,000	6,000	0
101-448-9701.00	SMALL CAPITAL	1,100	2,000	0	8,000
Totals for dept 448 - STREET LIGHTING		85,640	105,100	106,100	111,000
Dept 485 - GASLIGHT VILLAGE BUSINESS DISTRICT					
101-485-7060.00	SALARIES & WAGES - PERMANENT	300	9,600	9,600	11,100
101-485-7070.00	SALARIES & WAGES - PART-TIME/TEMP	10,420	15,000	15,000	15,000
101-485-7150.00	EMPLOYER SOCIAL SECURITY	820	2,000	2,000	2,000
101-485-7170.00	HEALTH CARE	0	6,000	6,000	2,000
101-485-7180.00	LIFE/LTD	0	10	10	10
101-485-7190.00	PENSION	0	1,500	1,500	1,700
101-485-7400.00	OPERATING SUPPLIES	4,230	6,000	6,000	6,500
101-485-7400.36	REC/GROUND MAINT	8,500	12,100	12,100	12,500
101-485-8010.00	CONTRACTUAL SERVICES	5,770	6,500	6,500	6,800
101-485-8010.36	REC/GROUND MAINT	3,490	13,500	13,500	14,750

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 101 - GENERAL FUND

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2024-25
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
101-485-8010.42	COMMUNICATIONS AND MARKETING	12,050	11,000	11,000	11,000
101-485-9210.00	GAS SERVICE	65,700	75,000	62,150	70,000
101-485-9220.00	ELECTRIC SERVICE	12,140	16,000	16,000	15,000
101-485-9230.00	WATER SERVICE	850	800	800	900
101-485-9300.00	REPAIRS & MAINTENANCE	17,860	18,000	30,000	20,000
101-485-9700.00	CAPITAL EXPENDITURES	0	5,000	85,520	115,000
101-485-9701.00	SMALL CAPITAL EXP	19,700	20,000	20,000	20,000
Totals for dept 485 - GASLIGHT VILLAGE BUSINESS DISTRICT		161,830	218,010	297,680	324,260
Dept 528 - YARD WASTE COLLECTION/REFUSE/COMPOST					
101-528-7060.00	SALARIES & WAGES - PERMANENT	109,940	120,000	120,000	129,000
101-528-7070.00	SALARIES & WAGES - PART-TIME/TEMP	11,990	15,000	15,000	15,000
101-528-7090.00	SALARIES & WAGES - OVERTIME	480	1,000	1,000	1,000
101-528-7150.00	EMPLOYER SOCIAL SECURITY	8,990	9,300	9,300	10,000
101-528-7160.00	WORKERS' COMPENSATION INS	2,560	2,500	2,500	3,200
101-528-7170.00	HEALTH CARE	40,210	48,000	48,000	42,000
101-528-7180.00	LIFE/LTD	450	700	700	700
101-528-7190.00	PENSION	16,920	12,800	12,800	13,600
101-528-7400.00	OPERATING SUPPLIES	400	900	900	950
101-528-8010.00	CONTRACTUAL SERVICES	7,900	12,000	12,000	13,000
101-528-8050.00	YARD WASTE DISPOSAL	105,570	126,000	126,000	140,000
101-528-9470.00	AUTO EXPENSE	132,950	160,000	160,000	160,000
Totals for dept 528 - YARD WASTE COLLECTION/REFUSE/COMPOST		438,360	508,200	508,200	528,450
Dept 621 - LAKE TREATMENT					
101-621-8010.10	LAKE SAMPLING/TREATMENT	34,490	22,000	22,000	43,000
Totals for dept 621 - LAKE TREATMENT		34,490	22,000	22,000	43,000
Dept 751 - RECREATION					
101-751-7060.00	SALARIES & WAGES - PERMANENT	402,990	425,000	478,230	546,000
101-751-7070.00	SALARIES & WAGES - PART-TIME/TEMP	50,060	63,730	10,500	10,500
101-751-7090.00	SALARIES & WAGES - OVERTIME	12,240	8,000	10,400	12,000
101-751-7150.00	EMPLOYER SOCIAL SECURITY	34,250	37,100	37,100	42,700
101-751-7160.00	WORKERS' COMPENSATION INS	310	300	300	400
101-751-7170.00	HEALTH CARE	106,620	100,000	100,000	132,000
101-751-7180.00	LIFE/LTD	1,760	1,800	1,800	2,400
101-751-7190.00	PENSION	61,920	63,800	63,800	82,250
101-751-7400.00	OPERATING SUPPLIES	6,820	4,150	4,150	4,150
101-751-8010.00	CONTRACTUAL SERVICES	32,650	43,800	98,800	63,800
101-751-9300.00	REPAIRS & MAINTENANCE	4,490	0	0	0
101-751-9470.00	AUTO EXPENSE	0	500	500	500
101-751-9550.00	MISCELLANEOUS EXPENSE	130	300	300	300
101-751-9560.00	DUES & SUBSCRIPTIONS	2,250	1,600	1,600	1,600
101-751-9570.00	PROFESSIONAL DEVELOPMENT	210	4,600	4,600	4,650
101-751-9640.00	BANK SERVICE FEES	17,020	15,000	15,000	17,000
101-751-9700.00	CAPITAL EXPENDITURES	0	0	177,400	0
101-751-9701.00	SMALL CAPITAL	0	3,000	29,000	1,500
101-751-9760.00	CAPITAL EXP - JOINT FACILITIES	60,000	60,000	60,000	60,000
Totals for dept 751 - RECREATION		793,720	832,680	1,093,480	981,750
Dept 756 - POOL PROGRAMS					
101-756-7070.00	SALARIES & WAGES - PART-TIME/TEMP	110,770	104,010	104,010	105,000
101-756-7150.00	EMPLOYER SOCIAL SECURITY	8,470	7,120	7,120	8,000
101-756-7160.00	WORKERS' COMPENSATION INS	540	600	600	800
101-756-7400.00	OPERATING SUPPLIES	7,920	11,550	11,550	12,500

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 101 - GENERAL FUND

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2024-25
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
101-756-8010.00	CONTRACTUAL SERVICES	4,870	6,610	6,610	20,100
101-756-8090.00	JOINT FACILITIES AGREEMENT	120,640	122,870	122,870	123,900
101-756-9210.00	GAS SERVICE	10,600	11,530	11,530	12,000
101-756-9230.00	WATER SERVICE	8,760	10,000	10,000	8,700
Totals for dept 756 - POOL PROGRAMS		272,570	274,290	274,290	291,000
Dept 771 - TREE MAINTENANCE AND REMOVAL					
101-771-7060.00	SALARIES & WAGES - PERMANENT	34,960	38,000	38,000	33,000
101-771-7070.00	SALARIES & WAGES - PART-TIME/TEMP	2,560	3,000	3,000	3,000
101-771-7090.00	SALARIES & WAGES - OVERTIME	300	2,000	2,000	2,000
101-771-7150.00	EMPLOYER SOCIAL SECURITY	2,780	2,800	2,800	3,900
101-771-7160.00	WORKERS' COMPENSATION INS	700	700	700	800
101-771-7170.00	HEALTH CARE	13,270	12,000	12,000	11,000
101-771-7180.00	LIFE/LTD	170	200	200	200
101-771-7190.00	PENSION	5,490	4,000	4,000	4,000
101-771-7400.00	OPERATING SUPPLIES	1,600	3,000	3,000	3,000
101-771-8010.00	CONTRACTUAL SERVICES	14,190	23,000	23,000	25,000
101-771-8060.00	TREE TRIMMING & REMOVAL	47,600	65,000	65,000	65,000
101-771-9470.00	AUTO EXPENSE	28,120	35,000	35,000	35,000
101-771-9701.00	SMALL CAPITAL	0	2,000	2,000	0
Totals for dept 771 - TREE MAINTENANCE AND REMOVAL		151,740	190,700	190,700	185,900
Dept 775 - SPECIAL EVENTS					
101-775-7070.00	SALARIES & WAGES - PART-TIME/TEMP	1,160	3,260	3,260	3,300
101-775-7080.00	CONTRACTUAL WAGES	770	0	0	0
101-775-7090.00	SALARIES & WAGES - OVERTIME	1,420	2,300	2,300	2,300
101-775-7150.00	EMPLOYER SOCIAL SECURITY	190	390	390	390
101-775-7160.00	WORKERS' COMPENSATION INS	80	200	200	200
101-775-7170.00	HEALTH CARE	0	0	0	0
101-775-7180.00	LIFE/LTD	0	0	0	0
101-775-7190.00	PENSION	80	100	100	100
101-775-7400.00	OPERATING SUPPLIES	53,330	62,540	62,540	62,000
101-775-8010.00	CONTRACTUAL SERVICES	26,280	39,620	39,620	38,700
101-775-8800.00	COMMUNITY PROMOTION	32,350	41,600	41,600	48,000
Totals for dept 775 - SPECIAL EVENTS		115,660	150,010	150,010	154,990
Dept 777 - RECREATION PROGRAMMING					
101-777-7070.00	SALARIES & WAGES - PART-TIME/TEMP	40,360	44,520	44,520	55,300
101-777-7150.00	EMPLOYER SOCIAL SECURITY	3,090	3,400	3,400	4,200
101-777-7160.00	WORKERS' COMPENSATION INS	780	1,000	1,000	1,200
101-777-7400.00	OPERATING SUPPLIES	2,140	5,010	5,010	5,500
101-777-8010.00	CONTRACTUAL SERVICES	68,820	43,370	43,370	42,800
Totals for dept 777 - RECREATION PROGRAMMING		115,190	97,300	97,300	109,000
Dept 778 - GROUNDS MAINTENANCE					
101-778-7060.00	SALARIES & WAGES - PERMANENT	90,520	121,000	121,000	135,000
101-778-7070.00	SALARIES & WAGES - PART-TIME/TEMP	48,710	45,000	45,000	50,000
101-778-7090.00	SALARIES & WAGES - OVERTIME	2,280	4,000	4,000	4,000
101-778-7150.00	EMPLOYER SOCIAL SECURITY	10,360	15,000	15,000	15,000
101-778-7160.00	WORKERS' COMPENSATION INS	1,320	1,300	1,300	1,300
101-778-7170.00	HEALTH CARE	34,330	48,000	48,000	46,000
101-778-7180.00	LIFE/LTD	400	400	400	400
101-778-7190.00	PENSION	13,970	17,000	17,000	18,600
101-778-7400.00	OPERATING SUPPLIES	25,760	37,300	37,300	42,600
101-778-8010.00	CONTRACTUAL SERVICES	1,920	3,500	3,500	7,500

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 101 - GENERAL FUND

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2024-25
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
101-778-8080.00	GROUNDS MAINTENANCE	72,880	88,950	88,950	92,550
101-778-9300.00	REPAIRS & MAINTENANCE	4,130	8,500	8,500	8,500
101-778-9470.00	AUTO EXPENSE	17,130	25,000	25,000	25,000
101-778-9560.00	DUES & SUBSCRIPTIONS	150	400	400	400
101-778-9570.00	PROFESSIONAL DEVELOPMENT	1,380	2,000	2,000	2,000
101-778-9700.00	CAPITAL EXPENDITURES	0	9,600	18,200	0
Totals for dept 778 - GROUND MAINTENANCE		325,240	426,950	435,550	448,850
Dept 779 - RECREATION SPORTS					
101-779-7070.00	SALARIES & WAGES - PART-TIME/TEMP	104,260	96,600	96,600	105,900
101-779-7080.00	CONTRACTUAL WAGES	38,830	50,420	50,420	45,000
101-779-7150.00	EMPLOYER SOCIAL SECURITY	7,980	7,390	7,390	7,390
101-779-7160.00	WORKERS' COMPENSATION INS	540	700	700	800
101-779-7400.00	OPERATING SUPPLIES	45,610	56,780	56,780	41,700
101-779-8010.00	CONTRACTUAL SERVICES	16,160	6,450	6,450	2,500
101-779-9701.00	SMALL CAPITAL	0	10,000	10,000	10,000
Totals for dept 779 - RECREATION SPORTS		213,380	228,340	228,340	213,290
Dept 781 - MIDDLE SCHOOL SPORTS					
101-781-7070.00	SALARIES & WAGES - PART-TIME/TEMP	44,960	47,560	47,560	51,700
101-781-7080.00	CONTRACTUAL WAGES	5,000	5,700	5,700	10,500
101-781-7150.00	EMPLOYER SOCIAL SECURITY	3,480	3,620	3,620	4,000
101-781-7160.00	WORKERS' COMPENSATION INS	470	600	600	700
101-781-7400.00	OPERATING SUPPLIES	9,200	11,110	7,250	9,000
101-781-8010.00	CONTRACTUAL SERVICES	40	1,420	1,420	1,300
101-781-9701.00	SMALL CAPITAL	0	0	0	5,000
Totals for dept 781 - MIDDLE SCHOOL SPORTS		63,150	70,010	66,150	82,200
Dept 783 - AQUATIC CLUB (WAVES)					
101-783-7070.00	SALARIES & WAGES - PART-TIME/TEMP	21,370	41,790	41,790	39,900
101-783-7150.00	EMPLOYER SOCIAL SECURITY	1,630	3,200	3,200	3,100
101-783-7160.00	WORKERS' COMPENSATION INS	160	400	400	400
101-783-7400.00	OPERATING SUPPLIES	1,550	840	840	1,080
101-783-8010.00	CONTRACTUAL SERVICES	40	0	0	0
101-783-8090.00	JOINT FACILITIES AGREEMENT	90,440	80,700	80,700	102,100
101-783-9210.00	GAS SERVICE	2,570	3,620	3,620	4,500
101-783-9230.00	WATER SERVICE	1,870	3,120	3,120	3,300
Totals for dept 783 - AQUATIC CLUB (WAVES)		119,630	133,670	133,670	154,380
Dept 875 - GENERAL ADMINISTRATION					
101-875-7140.00	FRINGE BENEFITS	0	0	0	0
101-875-7190.01	DB PENSION	1,300,000	1,300,000	1,300,000	1,100,000
101-875-8010.00	CONTRACTUAL SERVICES	0	1,700	1,700	0
101-875-8012.00	REGIS	22,430	25,000	25,000	25,000
101-875-8100.00	INSURANCE PREMIUMS	123,940	140,000	140,000	140,000
101-875-9300.00	INSURANCE CLAIMS	14,240	0	0	0
101-875-9420.00	DEBT SERVICE PAYMENTS ON IPA	35,170	0	0	0
101-875-9700.00	CAPITAL EXPENDITURES	0	10,000	10,000	10,000
101-875-9701.00	SMALL CAPITAL	4,400	0	0	0
Totals for dept 875 - GENERAL ADMINISTRATION		1,500,180	1,476,700	1,476,700	1,275,000

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 101 - GENERAL FUND

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24	2023-24	2024-25
			ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
Dept 965 - TRANSFERS OUT					
101-965-9950.03	TRANS TO LOCAL STREET FUND	500,000	500,000	500,000	500,000
101-965-9950.11	TRANS TO MUNICIPAL STREET FUND	500,000	500,000	500,000	500,000
101-965-9950.98	TRANS TO CAPITAL PROJ FUND	70,000	70,000	70,000	280,000
Totals for dept 965 - TRANSFERS OUT		1,070,000	1,070,000	1,070,000	1,280,000
TOTAL APPROPRIATIONS - FUND 101		12,774,330	13,897,100	14,907,080	15,008,060

Street Funds Budget Summary

The City has 47.2 miles of major and local streets. A decline in the condition of these streets can have many effects including property values, business activity and operating expenditures. The Major Streets Fund and Local Street Fund accounts for funds specifically intended for the maintenance and construction of major streets. Funding is provided from Public Act 51 State Shared Gas and Weight Tax and transfers from the General Fund and the Municipal Street Fund.

In the current fiscal year, the transfer from the General Fund totals \$1,000,000, which equates to 1.11 mills. The Local Street Fund is budgeted to receive \$500,000 and the Municipal Street Fund is budgeted to receive \$500,000.

A Street and Sidewalk millage proposal passed in May 2015. A Municipal Street Fund was created to account for these funds. The major items that will be accounted for out of this fund are the following:

- Property Tax Revenue
- Storm Drain Improvements
- Sidewalk Expenditures
- Right-of-Way Expenditures

The purpose of the Municipal Street Fund is to ensure that funding sources related to infrastructure activities are segregated based on defined/permitted activities as established by the State of Michigan and by the City Street and Sidewalk Funding Policy. Routine and preventative maintenance activities will continue to be spent out of the Major and Local Street Funds with accordance with Act 51 PA 1951, as amended. A list of FY 2024-25 street capital projects can be found in the within the Capital Improvements section of this book.

ECONOMIC CHALLENGES

Monies received from the Michigan Transportation Fund (“gas tax”) are a major outside source of revenue in the City’s Major and Local Street Funds. This revenue source is also unpredictable and has a history of fluctuating depending on the state economy, the amount of gasoline purchased and the politics of State budgeting, and the increase of electric vehicles, amongst other variables have not provided a stable revenue source. The budget reflects the maximum millage rate allowed under the Headlee Amendment and an expected MTF funding for FY 2024-25.

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 202 - MAJOR STREET FUND

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24	2023-24	2024-25
			ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000					
202-000-5390.01	MONIES RECEIVED FROM STATE	1,011,710	1,061,330	1,061,330	1,075,420
202-000-5390.02	OTHER STATE DISTRIBUTIONS	49,580	0	0	0
202-000-5800.00	MONIES RECEIVED FROM CITY OF GR	0	0	0	0
202-000-6540.00	MISCELLANEOUS REVENUE	0	0	0	0
202-000-6650.00	INTEREST ON INVESTMENTS	2,960	0	0	0
Totals for dept 000 -		1,064,250	1,061,330	1,061,330	1,075,420
Dept 930 - TRANSFERS IN					
202-930-6900.11	TRANS FROM MUNICIPAL STREET FUND	497,600	380,170	380,170	0
Totals for dept 930 - TRANSFERS IN		497,600	380,170	380,170	0
TOTAL ESTIMATED REVENUES - FUND 202		1,561,850	1,441,500	1,441,500	1,075,420
APPROPRIATIONS					
Dept 447 - CITY ENGINEERING					
202-447-7060.00	SALARIES & WAGES - PERMANENT	39,860	42,600	42,600	45,500
202-447-7090.00	SALARIES & WAGES - OVERTIME	0	0	200	0
202-447-7150.00	EMPLOYER SOCIAL SECURITY	2,950	3,300	3,300	3,500
202-447-7160.00	WORKERS' COMPENSATION INS	820	700	700	1,000
202-447-7170.00	HEALTH CARE	10,170	10,000	10,000	9,800
202-447-7180.00	LIFE/LTD	100	200	200	200
202-447-7190.00	PENSION	6,230	6,400	6,400	6,800
202-447-7400.00	OPERATING SUPPLIES	330	600	600	1,000
202-447-8010.00	CONTRACTUAL SERVICES	40,750	15,000	50,000	70,000
202-447-9470.00	AUTO EXPENSE	3,760	3,000	3,000	3,000
202-447-9550.00	MISCELLANEOUS EXPENSE	900	0	0	0
202-447-9570.00	PROFESSIONAL DEVELOPMENT	60	500	500	500
Totals for dept 447 - CITY ENGINEERING		105,930	82,300	117,500	141,300
Dept 451 - STREET CONSTRUCTION					
202-451-9700.36	LEAD SERVICE LINE (LSL)	111,370	0	0	0
202-451-9730.00	STREET CONSTRUCTION EXPENSE	220,700	226,900	166,220	364,000
202-451-9730.21	HALL STREET (WILSHIRE TO PLYMOUTH)	82,730	0	25,680	0
202-451-9730.22	HALL ST (LAKE TO WILSHIRE)	120	0	0	0
Totals for dept 451 - STREET CONSTRUCTION		414,920	226,900	191,900	364,000
Dept 463 - ROUTINE MAINTENANCE					
202-463-7060.00	SALARIES & WAGES - PERMANENT	60,620	64,500	64,500	74,900
202-463-7070.00	SALARIES & WAGES - PART-TIME/TEMP	6,330	5,800	5,800	5,800
202-463-7090.00	SALARIES & WAGES - OVERTIME	330	1,500	1,500	1,500
202-463-7150.00	EMPLOYER SOCIAL SECURITY	4,970	5,500	5,500	6,300
202-463-7160.00	WORKERS' COMPENSATION INS	1,020	900	900	1,200
202-463-7170.00	HEALTH CARE	24,890	27,000	27,000	23,500
202-463-7180.00	LIFE/LTD	300	300	300	400
202-463-7190.00	PENSION	9,190	6,600	6,600	8,000
202-463-7400.11	EMPLOYEE SAFETY GEAR	2,450	2,100	2,100	2,150
202-463-7400.12	ASPHALT	6,220	7,000	6,000	7,000
202-463-7400.13	CEMENT	2,800	7,000	4,000	5,000
202-463-7400.27	MISC MATERIALS AND TOOLS	13,000	4,000	4,000	4,000
202-463-7400.29	SPRAY PATCH/STONE/EMULSION	4,650	0	0	0
202-463-7400.30	ASPHALT OVERLAY, MASTIC & CRACK SEAL	15,240	20,000	12,000	15,000
202-463-8010.00	CONTRACTUAL SERVICES	118,940	110,000	79,500	85,000
202-463-8010.02	UNIFORMS	2,580	3,500	3,500	3,700

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 202 - MAJOR STREET FUND

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2024-25
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
202-463-8010.43	STORM SEWER	0	0	0	0
202-463-8010.51	CONTRACTUAL ENGINEERING	6,000	4,000	4,000	4,200
202-463-9470.00	AUTO EXPENSE	19,310	25,000	25,000	25,000
202-463-9700.00	CAPITAL EXPENDITURES	0	8,500	15,000	0
202-463-9700.07	MANHOLE CASTING REPLACEMENT/REHAB	100,000	100,000	100,000	100,000
202-463-9701.00	SMALL CAPITAL	4,470	0	0	0
Totals for dept 463 - ROUTINE MAINTENANCE		403,310	403,200	367,200	372,650
Dept 474 - TRAFFIC SERVICES					
202-474-7060.00	SALARIES & WAGES - PERMANENT	11,270	4,900	7,000	6,200
202-474-7090.00	SALARIES & WAGES - OVERTIME	0	0	0	0
202-474-7150.00	EMPLOYER SOCIAL SECURITY	830	400	800	500
202-474-7160.00	WORKERS' COMPENSATION INS	50	100	100	100
202-474-7170.00	HEALTH CARE	4,440	2,000	4,000	2,000
202-474-7180.00	LIFE/LTD	50	100	100	100
202-474-7190.00	PENSION	1,700	600	1,300	700
202-474-7400.00	OPERATING SUPPLIES	0	0	500	0
202-474-7400.14	SIGNS, POSTS, BARRICADES	24,970	25,000	20,000	28,000
202-474-7400.15	ROAD PAINT-CURB/STRIPING	0	0	0	0
202-474-8010.12	GR, KENT CNTY, CONSUMERS, SIGNALS	35,000	32,000	32,000	34,000
202-474-8010.13	PAVEMENT MARKINGS	60,030	65,000	62,000	70,000
202-474-8010.39	TRAFFIC STUDY	13,890	6,000	6,000	5,000
202-474-9470.00	AUTO EXPENSE	4,310	3,000	3,000	4,000
202-474-9700.00	CAPITAL EXPENDITURES	0	215,000	215,000	230,000
202-474-9701.00	SMALL CAPITAL	56,460	30,000	52,000	40,000
Totals for dept 474 - TRAFFIC SERVICES		213,000	384,100	403,800	420,600
Dept 478 - WINTER MAINTENANCE					
202-478-7040.00	ON-CALL PAY	3,700	4,000	4,000	4,200
202-478-7060.00	SALARIES & WAGES - PERMANENT	36,790	42,500	42,500	48,000
202-478-7070.00	SALARIES & WAGES - PART-TIME/TEMP	0	300	300	300
202-478-7090.00	SALARIES & WAGES - OVERTIME	7,060	10,000	6,000	10,000
202-478-7150.00	EMPLOYER SOCIAL SECURITY	3,480	4,100	4,100	4,500
202-478-7160.00	WORKERS' COMPENSATION INS	1,990	1,500	1,500	2,400
202-478-7170.00	HEALTH CARE	20,640	17,000	17,000	16,000
202-478-7180.00	LIFE/LTD	240	200	200	200
202-478-7190.00	PENSION	7,290	5,600	5,600	6,000
202-478-7400.16	ROAD SALT	38,180	52,000	52,000	56,000
202-478-7400.17	UNDERBODY & PLOW BLADES	5,460	8,500	8,500	10,000
202-478-7400.21	DIRT	430	800	800	900
202-478-7400.28	MISC PARTS/SUPPLIES	1,300	2,500	11,000	14,000
202-478-9470.00	AUTO EXPENSE	46,650	60,000	60,000	55,000
202-478-9700.00	CAPITAL EXPENDITURES	58,150	31,000	37,100	0
202-478-9701.00	SMALL CAPITAL	3,180	0	5,500	4,000
Totals for dept 478 - WINTER MAINTENANCE		234,540	240,000	256,100	231,500

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 202 - MAJOR STREET FUND

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24	2023-24	2024-25
			ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
Dept 483 - STREET ADMINISTRATION					
202-483-7060.00	SALARIES & WAGES - PERMANENT	51,280	65,300	65,300	68,100
202-483-7090.00	SALARIES & WAGES - OVERTIME	1,250	1,500	1,500	1,500
202-483-7150.00	EMPLOYER SOCIAL SECURITY	3,840	2,100	2,100	2,200
202-483-7160.00	WORKERS' COMPENSATION INS	110	200	200	200
202-483-7170.00	HEALTH CARE	14,680	16,000	16,000	16,000
202-483-7180.00	LIFE/LTD	250	300	300	300
202-483-7190.00	PENSION	7,840	3,800	3,800	4,000
202-483-8070.00	GENERAL FUND FEES	15,000	15,000	15,000	15,000
202-483-9550.16	ADVERTISING	0	500	500	500
202-483-9560.00	DUES & SUBSCRIPTIONS	0	300	300	300
Totals for dept 483 - STREET ADMINISTRATION		94,250	105,000	105,000	108,100
TOTAL APPROPRIATIONS - FUND 202		1,465,950	1,441,500	1,441,500	1,638,150

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 203 - LOCAL STREET FUND

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24	2023-24	2024-25
			ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000					
203-000-5390.01	MONIES RECEIVED FROM STATE	379,410	397,930	397,930	403,310
203-000-5390.02	OTHER STATE DISTRIBUTIONS	36,650	0	0	0
203-000-6650.00	INTEREST ON INVESTMENTS	80	0	0	0
Totals for dept 000 -		416,140	397,930	397,930	403,310
Dept 930 - TRANSFERS IN					
203-930-6900.01	TRANS FROM GENERAL FUND	500,000	500,000	500,000	500,000
203-930-6900.11	TRANS FROM MUNICIPAL STREET FUND	932,000	1,544,770	1,544,770	1,570,390
Totals for dept 930 - TRANSFERS IN		1,432,000	2,044,770	2,044,770	2,070,390
TOTAL ESTIMATED REVENUES - FUND 203		1,848,140	2,442,700	2,442,700	2,473,700
APPROPRIATIONS					
Dept 447 - CITY ENGINEERING					
203-447-7060.00	SALARIES & WAGES - PERMANENT	40,020	42,600	42,600	45,500
203-447-7070.00	SALARIES & WAGES - PART-TIME/TEMP	(20)	0	0	0
203-447-7090.00	SALARIES & WAGES - OVERTIME	0	0	0	0
203-447-7150.00	EMPLOYER SOCIAL SECURITY	2,980	3,300	3,300	3,500
203-447-7160.00	WORKERS' COMPENSATION INS	820	800	800	1,000
203-447-7170.00	HEALTH CARE	10,240	10,000	10,000	10,000
203-447-7180.00	LIFE/LTD	100	200	200	200
203-447-7190.00	PENSION	6,240	6,400	6,400	6,800
203-447-7400.00	OPERATING SUPPLIES	240	400	1,300	800
203-447-8010.00	CONTRACTUAL SERVICES	32,590	15,000	22,000	25,000
203-447-9470.00	AUTO EXPENSE	2,720	1,500	1,500	2,500
203-447-9570.00	PROFESSIONAL DEVELOPMENT	60	500	500	0
Totals for dept 447 - CITY ENGINEERING		95,990	80,700	88,600	95,300
Dept 451 - STREET CONSTRUCTION					
203-451-9730.00	STREET CONSTRUCTION EXPENSE	1,046,830	1,285,100	1,364,100	1,600,000
203-451-9730.02	OTHER STREET EXPENDITURES	30,620	40,000	35,000	66,000
Totals for dept 451 - STREET CONSTRUCTION		1,077,450	1,325,100	1,399,100	1,666,000
Dept 463 - ROUTINE MAINTENANCE					
203-463-7060.00	SALARIES & WAGES - PERMANENT	61,260	63,800	63,800	74,150
203-463-7070.00	SALARIES & WAGES - PART-TIME/TEMP	6,260	5,800	5,800	5,800
203-463-7090.00	SALARIES & WAGES - OVERTIME	260	1,200	1,200	1,200
203-463-7150.00	EMPLOYER SOCIAL SECURITY	5,000	5,500	5,500	6,200
203-463-7160.00	WORKERS' COMPENSATION INS	1,020	900	900	1,200
203-463-7170.00	HEALTH CARE	25,590	26,000	26,000	24,000
203-463-7180.00	LIFE/LTD	310	300	300	400
203-463-7190.00	PENSION	9,420	6,500	6,500	8,000
203-463-7400.00	OPERATING SUPPLIES	9,960	3,000	1,000	2,500
203-463-7400.11	EMPLOYEE SAFETY GEAR	2,160	2,100	2,100	2,200
203-463-7400.12	ASPHALT	7,250	7,000	7,000	7,000
203-463-7400.13	CEMENT	5,780	10,000	8,200	8,000
203-463-7400.27	MISC. MATERIALS AND TOOLS	3,940	3,500	3,500	3,500
203-463-7400.29	SPRAY PATCH/STONE/EMULSION	5,450	0	0	0

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 203 - LOCAL STREET FUND

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24	2023-24	2024-25
			ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
203-463-7400.30	ASPHALT OVERLAY, MASTIC & CRACK SEAL	7,850	20,000	14,500	15,000
203-463-8010.00	CONTRACTUAL SERVICES	74,330	75,000	75,000	75,000
203-463-8010.02	UNIFORMS	2,580	3,300	3,300	3,400
203-463-8010.43	ENGINEERING CONTRACTUAL	5,210	6,000	6,000	4,000
203-463-8010.44	DUST CONTROL - LIQUID CALCIUM CHLORIDE	2,000	4,000	4,000	4,500
203-463-8010.50	DPW CRACK SEAL	0	10,000	10,000	10,000
203-463-9470.00	AUTO EXPENSE	21,730	25,000	25,000	25,000
203-463-9700.00	CAPITAL EXPENDITURES	99,990	358,500	358,500	350,000
Totals for dept 463 - ROUTINE MAINTENANCE		357,350	637,400	628,100	631,050
Dept 474 - TRAFFIC SERVICES					
203-474-7060.00	SALARIES & WAGES - PERMANENT	10,400	4,900	8,000	6,100
203-474-7090.00	SALARIES & WAGES - OVERTIME	0	500	500	500
203-474-7150.00	EMPLOYER SOCIAL SECURITY	760	500	900	500
203-474-7160.00	WORKERS' COMPENSATION INS	50	100	100	100
203-474-7170.00	HEALTH CARE	4,050	2,000	6,500	2,000
203-474-7180.00	LIFE/LTD	50	200	200	200
203-474-7190.00	PENSION	1,570	600	1,400	700
203-474-7400.14	SIGNS, POSTS, BARRICADES	17,430	24,000	10,000	18,000
203-474-7400.15	ROAD PAINT-CURB/STRIPING	0	2,000	2,000	2,000
203-474-8010.00	CONTRACTUAL SERVICES	0	4,000	4,000	4,000
203-474-8010.13	PAVEMENT MARKINGS	0	4,000	4,000	2,500
203-474-9470.00	AUTO EXPENSE	3,650	3,000	3,000	3,000
Totals for dept 474 - TRAFFIC SERVICES		37,960	45,800	40,600	39,600
Dept 478 - WINTER MAINTENANCE					
203-478-7060.00	SALARIES & WAGES - PERMANENT	40,700	43,000	43,000	49,000
203-478-7070.00	SALARIES & WAGES - PART-TIME/TEMP	0	300	300	300
203-478-7090.00	SALARIES & WAGES - OVERTIME	2,890	6,000	6,000	6,000
203-478-7150.00	EMPLOYER SOCIAL SECURITY	3,190	3,800	3,800	4,200
203-478-7160.00	WORKERS' COMPENSATION INS	1,990	1,500	1,500	2,400
203-478-7170.00	HEALTH CARE	18,300	17,000	17,000	16,000
203-478-7180.00	LIFE/LTD	220	200	200	200
203-478-7190.00	PENSION	6,690	5,200	5,200	5,800
203-478-7400.00	OPERATING SUPPLIES	210	1,000	1,000	1,000
203-478-7400.16	ROAD SALT	47,380	60,000	60,000	65,000
203-478-7400.17	UNDERBODY & PLOW BLADES	5,460	9,000	9,000	8,000
203-478-7400.21	DIRT	340	400	400	400
203-478-7400.28	MISC PARTS/SUPPLIES	1,270	2,000	2,000	8,000
203-478-9470.00	AUTO EXPENSE	45,690	60,000	60,000	50,000
203-478-9700.00	CAPITAL EXPENDITURES	58,150	31,000	37,100	0
203-478-9701.00	SMALL CAPITAL	3,180	0	5,500	5,000
Totals for dept 478 - WINTER MAINTENANCE		235,660	240,400	252,000	221,300

**BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 203 - LOCAL STREET FUND**

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24	2023-24	2024-25
			ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
Dept 483 - STREET ADMINISTRATION					
203-483-7060.00	SALARIES & WAGES - PERMANENT	51,280	65,300	65,300	68,100
203-483-7090.00	SALARIES & WAGES - OVERTIME	1,250	1,500	1,500	1,500
203-483-7150.00	EMPLOYER SOCIAL SECURITY	3,840	5,200	5,200	5,350
203-483-7160.00	WORKERS' COMPENSATION INS	110	200	200	200
203-483-7170.00	HEALTH CARE	14,680	16,000	16,000	15,000
203-483-7180.00	LIFE/LTD	250	300	300	300
203-483-7190.00	PENSION	7,840	9,800	9,800	10,300
203-483-8070.00	GENERAL FUND FEES	15,000	15,000	15,000	16,000
Totals for dept 483 - STREET ADMINISTRATION		94,250	113,300	113,300	116,750
TOTAL APPROPRIATIONS - FUND 203		1,898,660	2,442,700	2,521,700	2,770,000

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 204 - MUNICIPAL STREET FUND

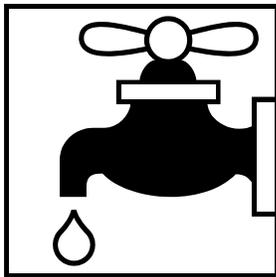
GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000					
204-000-4020.00	TAX REVENUE-CITY OF EGR	1,484,500	1,576,500	1,576,500	1,673,400
204-000-4450.00	INTEREST & PENALTIES ON TAXES	1,110	2,000	2,000	2,000
204-000-6540.00	MISCELLANEOUS REVENUE	0	0	0	0
204-000-6650.00	INTEREST ON INVESTMENTS	10,420	5,000	5,000	0
Totals for dept 000 -		1,496,030	1,583,500	1,583,500	1,675,400
Dept 930 - TRANSFERS IN					
204-930-6900.01	TRANS FROM GENERAL FUND	500,000	500,000	500,000	500,000
204-930-6900.06	TRANS FROM SPECIAL ASSESSMENT FUND	21,830	10,500	10,500	10,500
Totals for dept 930 - TRANSFERS IN		521,830	510,500	510,500	510,500
TOTAL ESTIMATED REVENUES - FUND 204		2,017,860	2,094,000	2,094,000	2,185,900
APPROPRIATIONS					
Dept 444 - SIDEWALKS					
204-444-9350.02	NEW SIDEWALKS EXP	34,270	50,000	50,000	0
204-444-9350.04	SIDEWALK REPAIR PROGRAM	150,000	150,000	150,000	700,000
Totals for dept 444 - SIDEWALKS		184,270	200,000	200,000	700,000
Dept 445 - STORM SEWER					
204-445-8010.43	STORM SEWER	4,960	5,000	5,000	5,000
204-445-8200.00	STORM WATER PERMITS	19,290	17,250	17,250	18,000
204-445-9700.00	CAPITAL EXPENDITURES	471,200	434,000	434,000	100,000
Totals for dept 445 - STORM SEWER		495,450	456,250	456,250	123,000
Dept 451 - STREET CONSTRUCTION					
204-451-9730.03	GRAVEL ROAD IMPROV-SAD	0	5,000	5,000	5,000
Totals for dept 451 - STREET CONSTRUCTION		0	5,000	5,000	5,000
Dept 965 - TRANSFERS OUT					
204-965-9950.02	TRANS TO MAJOR STREET FUND	497,600	380,170	380,170	0
204-965-9950.03	TRANS TO LOCAL STREET FUND	932,000	1,544,770	1,544,770	1,570,390
Totals for dept 965 - TRANSFERS OUT		1,429,600	1,924,940	1,924,940	1,570,390
TOTAL APPROPRIATIONS - FUND 204		2,109,320	2,586,190	2,586,190	2,398,390

Water/Sewer Fund Budget Summary

The Water and Sewer Fund is used to account for the operations of the City's sewer and water department that provides sewer and water services on a user charge basis. No property tax revenue is allocated to this fund.

The FY 2024-25 budget contains \$1,833,000 for water/sewer capital projects. A summary of the water/sewer capital needs is presented in the Capital Improvements section of this book. All proposed water/sewer projects are coordinated with the street capital projects.

The total proposed revenues for the Water and Sewer Fund are \$5,189,870 and includes no rate increase to fund a lead service line replacement program.



Fixed Readiness-to-Serve (RTS) Rates are charged to all customers for operations and for the maintenance, repair and replacement of the water and sewer infrastructure. The RTS monthly rate is \$46.97 for residential and based on the size of the meter for commercial. In addition, there is a RTS premium of \$3.54 for each 1,000 gallons over 7,000 gallons for residential properties and a premium of \$2.36 per 1,000 gallons for commercial properties using over 500,000 gallons.

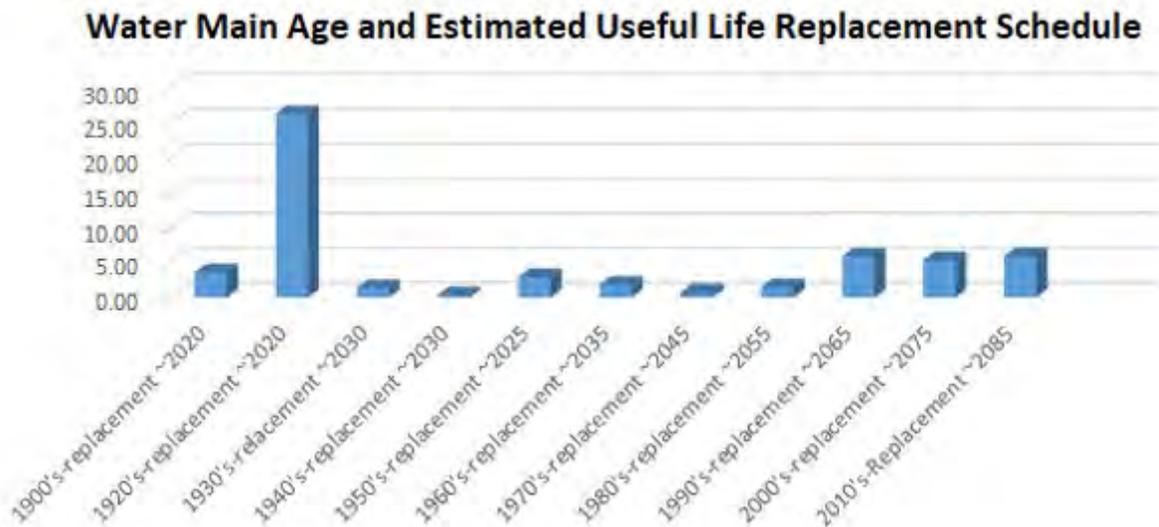
Variable Usage Rates cover the costs of purchasing the water and treating the sewer, which is passed on from the City of Grand Rapids. The amount billed to a user is based on the amount of actual water used and a yearly average for sewers. The rate per 1,000 gallons of water equals \$2.36 and for sewer equals \$4.79.

ECONOMIC CHALLENGES:

The Water and Sewer Fund needs to maintain cash balance in an amount necessary to provide sufficient cash flow for operations as well as providing a reserve accumulation to pay for unanticipated capital replacement and repair. The Water and Sewer Fund is only budgeting to maintain the lowest level of ending cash needed at this time. With future capital projects continuing forward for the City of Grand Rapids and capital investments in East Grand Rapids, rates will need to be considered this next year to reflect infrastructure investment.

The ending cash balance is projected to be \$1.66 Million on June 30, 2024.

The age of the City's water infrastructure is shown as follows:



Water utilities must make a substantial reinvestment in infrastructure over the next 30 years. The oldest cast iron pipes, dating to the late 1800s, have an average life expectancy of about 120 years. Because of changing materials and manufacturing techniques, pipes laid in the 1920s have an average life expectancy of about 100 years, and pipes laid in the post-World War II boom can be expected to last about 75 years.

-American Water Works Association

Based on the water main age and estimated useful life replacement schedule graph above and the statement from American Water Works Association, the remaining life expectancy of the City's water main is shown below.

Estimated useful life expectancy:

- 1890-1920= 120 years
- 1920-1945= 100 years
- 1945-current=75 years

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 592 - WATER & SEWER FUND

GL NUMBER	DESCRIPTION	2023-24		2024-25	
		2022-23 ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000					
592-000-6540.00	MISCELLANEOUS REVENUE	0	0	0	0
592-000-6570.00	PENALTIES & INTEREST	41,720	45,000	45,000	45,000
592-000-6650.00	INTEREST ON INVESTMENTS	40	0	0	20,000
Totals for dept 000 -		41,760	45,000	45,000	65,000
Dept 600 - CHARGES FOR CURRENT SERVICES					
592-600-6400.00	WATER READINESS	2,573,820	2,902,620	2,902,620	2,902,620
592-600-6420.00	METERED WATER SALES	1,166,490	885,000	885,000	885,000
592-600-6460.00	SEWAGE DISPOSAL CHARGES	991,950	1,317,250	1,317,250	1,317,250
592-600-6470.00	WATER TAP & METER REVENUE	3,260	10,000	10,000	10,000
592-600-6540.00	MISCELLANEOUS REVENUE	6,820	10,000	10,000	10,000
Totals for dept 600 - CHARGES FOR CURRENT SERVICES		4,742,340	5,124,870	5,124,870	5,124,870
Dept 930 - TRANSFERS IN					
592-930-6900.08	TRANSFER FROM ARPA	0	0	0	180,000
Totals for dept 930 - TRANSFERS IN		0	0	0	180,000
TOTAL ESTIMATED REVENUES - FUND 592		4,784,100	5,169,870	5,169,870	5,369,870
APPROPRIATIONS					
Dept 447 - CITY ENGINEERING					
592-447-7060.00	SALARIES & WAGES - PERMANENT	39,870	42,600	42,600	45,500
592-447-7090.00	SALARIES & WAGES - OVERTIME	0	0	0	200
592-447-7150.00	EMPLOYER SOCIAL SECURITY	2,950	3,300	3,300	3,500
592-447-7160.00	WORKERS' COMPENSATION INS	100	100	100	100
592-447-7170.00	HEALTH CARE	10,170	10,000	10,000	10,000
592-447-7180.00	LIFE/LTD	100	150	150	200
592-447-7190.00	PENSION	6,230	6,400	6,400	3,900
592-447-7400.00	OPERATING SUPPLIES	0	200	200	100
592-447-8010.00	CONTRACTUAL SERVICES	30	0	60	50
592-447-9470.00	AUTO EXPENSE	2,000	500	800	2,000
592-447-9570.00	PROFESSIONAL DEVELOPMENT	100	600	600	600
Totals for dept 447 - CITY ENGINEERING		61,550	63,850	64,210	66,150
Dept 542 - MAINS AND HYDRANTS					
592-542-7040.00	ON-CALL PAY	15,180	17,000	17,000	17,000
592-542-7060.00	SALARIES & WAGES - PERMANENT	327,000	279,130	279,130	338,600
592-542-7060.01	SALARY & WAGES (LSL) - PERMANENT	0	0	0	0
592-542-7070.00	SALARIES & WAGES - PART-TIME/TEMP	930	2,000	2,000	2,000
592-542-7090.00	SALARIES & WAGES - OVERTIME	3,960	10,000	7,700	10,000
592-542-7150.00	EMPLOYER SOCIAL SECURITY	24,900	22,600	22,600	27,200
592-542-7160.00	WORKERS' COMPENSATION INS	2,520	2,400	2,400	3,200
592-542-7170.00	HEALTH CARE	119,140	107,000	107,000	107,000
592-542-7180.00	LIFE/LTD	1,530	1,300	1,300	1,300
592-542-7190.00	PENSION	51,490	30,600	30,600	36,600
592-542-7400.00	OPERATING SUPPLIES	14,220	2,200	2,200	2,300
592-542-7400.11	EMPLOYEE SAFETY GEAR	1,310	2,300	2,300	2,300
592-542-7400.12	ASPHALT	220	500	500	500
592-542-7400.13	CEMENT	0	1,500	1,500	500
592-542-7400.18	WATER MAIN MTRL AND ACCES	49,530	50,000	50,000	55,000
592-542-7400.19	SAND	2,840	3,000	3,000	3,000

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 592 - WATER & SEWER FUND

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24	2023-24	2024-25
			ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
592-542-7400.20	GRAVEL	2,490	3,000	3,000	3,000
592-542-7400.21	DIRT	600	800	800	1,000
592-542-7400.22	SPOILS	8,850	10,000	10,000	9,000
592-542-7400.23	STAKING, SAMPLES, SMALL EQUIP, MISC	17,500	14,500	14,500	15,000
592-542-7400.24	EGLE ASSESSMENT	6,660	6,900	6,900	7,500
592-542-8010.00	CONTRACTUAL SERVICES	42,850	95,000	95,000	20,000
592-542-8010.02	UNIFORMS	2,580	3,600	3,600	3,700
592-542-8010.52	LSL HYDRO EXCAVATING	45,240	85,000	85,000	85,000
592-542-8170.00	BULK SUPPLY - WATER	953,040	883,500	883,500	986,600
592-542-9470.00	AUTO EXPENSE	170,810	160,000	160,000	160,000
592-542-9560.00	DUES & SUBSCRIPTIONS	1,600	2,000	2,000	1,800
592-542-9570.00	PROFESSIONAL DEVELOPMENT	3,400	3,000	3,000	3,000
592-542-9700.00	CAPITAL EXPENDITURES	0	1,095,500	595,500	762,000
592-542-9700.11	HYDRANT UPGRADE PROGRAM	0	20,000	20,000	20,000
592-542-9700.32	VALVE REPLACEMENT PROGRAM	0	20,000	20,000	20,000
592-542-9700.36	LEAD SERVICE LINE (LSL)	0	0	500,000	680,000
Totals for dept 542 - MAINS AND HYDRANTS		1,870,390	2,934,330	2,932,030	3,384,100
Dept 543 - METERS					
592-543-7060.00	SALARIES & WAGES - PERMANENT	5,750	3,700	6,000	4,200
592-543-7090.00	SALARIES & WAGES - OVERTIME	320	100	100	100
592-543-7150.00	EMPLOYER SOCIAL SECURITY	440	300	300	400
592-543-7160.00	WORKERS' COMPENSATION INS	220	250	250	280
592-543-7170.00	HEALTH CARE	4,160	1,500	1,500	1,400
592-543-7180.00	LIFE/LTD	40	200	200	100
592-543-7190.00	PENSION	930	400	400	500
592-543-7400.00	OPERATING SUPPLIES	7,970	10,000	10,000	7,000
592-543-8010.00	CONTRACTUAL SERVICES	0	1,000	1,000	1,000
592-543-9700.00	CAPITAL EXPENDITURES	0	45,000	45,000	51,000
Totals for dept 543 - METERS		19,830	62,450	64,750	65,980
Dept 545 - METER READING AND COLLECTING					
592-545-7060.00	SALARIES & WAGES - PERMANENT	4,710	1,800	1,800	4,600
592-545-7150.00	EMPLOYER SOCIAL SECURITY	330	200	200	350
592-545-7160.00	WORKERS' COMPENSATION INS	60	100	100	100
592-545-7170.00	HEALTH CARE	3,620	800	800	1,500
592-545-7180.00	LIFE/LTD	30	100	100	100
592-545-7190.00	PENSION	710	200	200	500
592-545-7400.00	OPERATING SUPPLIES	26,640	28,000	28,000	30,000
592-545-8010.00	CONTRACTUAL SERVICES	52,440	62,000	62,000	65,000
592-545-9470.00	AUTO EXPENSE	1,160	1,200	1,200	1,200
Totals for dept 545 - METER READING AND COLLECTING		89,700	94,400	94,400	103,350
Dept 550 - SEWER EXPENDITURES					
592-550-7060.00	SALARIES & WAGES - PERMANENT	100,660	130,000	130,000	145,000
592-550-7070.00	SALARIES & WAGES - PART-TIME/TEMP	90	500	500	500
592-550-7090.00	SALARIES & WAGES - OVERTIME	1,480	5,000	5,000	8,000
592-550-7150.00	EMPLOYER SOCIAL SECURITY	7,490	10,500	10,500	11,700
592-550-7160.00	WORKERS' COMPENSATION INS	1,090	1,100	1,100	1,400
592-550-7170.00	HEALTH CARE	35,530	48,000	48,000	43,000
592-550-7180.00	LIFE/LTD	480	400	400	400
592-550-7190.00	PENSION	15,470	15,100	15,100	17,000
592-550-7400.00	OPERATING SUPPLIES	880	0	2,600	1,000

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 592 - WATER & SEWER FUND

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2024-25
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
592-550-7400.11	EMPLOYEE SAFETY GEAR	1,310	2,300	2,300	2,000
592-550-7400.12	ASPHALT	260	800	800	800
592-550-7400.13	CEMENT	700	800	800	800
592-550-7400.19	SAND	2,840	3,000	3,000	3,000
592-550-7400.20	GRAVEL	2,590	3,000	2,640	3,000
592-550-7400.21	DIRT	570	800	800	800
592-550-7400.25	SEWER MAIN MTRL & ACCESS	12,050	12,000	13,000	12,000
592-550-7400.26	SEWER LIFT MAINTENANCE	4,170	4,000	4,000	4,000
592-550-8010.00	CONTRACTUAL SERVICES	19,130	20,000	16,400	20,000
592-550-8010.02	UNIFORMS	2,580	3,500	3,500	3,700
592-550-8010.53	SEWER TELEVISIONING	1,770	2,000	2,000	0
592-550-8175.00	BULK SUPPLY - SEWER	1,323,180	1,316,000	1,316,000	1,275,230
592-550-9210.00	GAS SERVICE	680	750	750	750
592-550-9220.00	ELECTRIC SERVICE	19,270	28,000	28,000	25,000
592-550-9300.11	LIFT STATION REPAIRS	5,370	5,000	5,000	5,000
592-550-9470.00	AUTO EXPENSE	24,220	50,000	50,000	30,000
592-550-9560.00	DUES & SUBSCRIPTIONS	320	400	400	400
592-550-9570.00	PROFESSIONAL DEVELOPMENT	60	0	0	0
592-550-9700.00	CAPITAL EXPENDITURES	0	108,500	108,500	0
592-550-9700.13	SANITARY SEWER RELINING	0	134,000	134,000	300,000
Totals for dept 550 - SEWER EXPENDITURES		1,584,240	1,905,450	1,905,090	1,914,480

Dept 560 - GENERAL ADMINISTRATION					
592-560-8070.00	GENERAL FUND FEES	250,000	100,000	100,000	100,000
592-560-8071.00	PROCESSING FEES (EXTERNAL)	11,360	12,000	12,000	12,000
592-560-9680.00	DEPRECIATION	583,060	550,000	550,000	550,000
592-560-9685.00	AMORTIZATION	9,770	10,000	10,000	10,000
592-560-9915.00	NET OPEB LIAB EXPENSE	0	5,000	5,000	5,000
Totals for dept 560 - GENERAL ADMINISTRATION		854,190	677,000	677,000	677,000

TOTAL APPROPRIATIONS - FUND 592		4,479,900	5,737,480	5,737,480	6,211,060

Drug Seizure Fund Budget Summary

The Drug Seizure Fund was created in FY 2016-17 and is utilized to purchase various capital items as revenues are received. The previous year budget also included some of the KANET program salary and overtime.

There is no expected revenue in FY 2024-25 due to changes in State law and the City's recalibration with respect to the program, which limits the amount of the expenditures.

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 265 - DRUG LAW ENFORCEMENT FUND

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000					
265-000-6720.00	DRUG SEIZURE PROCEEDS-CCCA 84	580	0	0	0
Totals for dept 000 -		580	0	0	0
TOTAL ESTIMATED REVENUES - FUND 265		580	0	0	0
APPROPRIATIONS					
Dept 347 - DRUG SEIZURE					
265-347-9700.00	CAPITAL EXPENDITURES	0	0	0	0
Totals for dept 347 - DRUG SEIZURE		0	0	0	0
TOTAL APPROPRIATIONS - FUND 265		0	0	0	0

Parks Improvement Millage Debt Service Fund Budget Summary

This fund was established to account for the bond payments on the ten-year Parks Improvement Millage approved by voters in November 2021. Each year the tax levy will be placed in this fund as revenues and the debt service payment will be paid out of this fund as expenditures. The City only levies the amount that it needs to make the bon payment.

In April 2022, the City sold \$5.180 million in bonds to finance the first phase of parks improvement projects, including the replacement of three elementary school playgrounds, a new dog park, and improvements to Waterfront Park Phase II. The levy for FY 2024-25 is 0.3765 mils, which is reduced from the .4075 mils that was levied for FY 2023-24.



BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 408 - PARKS CAPITAL PROJECT FUND

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000					
408-000-6650.00	INTEREST ON INVESTMENTS	219,560	10,000	25,000	25,000
408-000-6970.00	PROCEEDS FROM BONDS FUNDING	0	0	0	0
Totals for dept 000 -		219,560	10,000	25,000	25,000
Dept 671 - OTHER REVENUE					
408-671-6750.00	CONTRIB FROM PRIVATE SOURCES	0	0	1,043,580	150,000
Totals for dept 671 - OTHER REVENUE		0	0	1,043,580	150,000
Dept 930 - TRANSFERS IN					
408-930-6900.01	TRANS FROM GENERAL FUND	70,000	70,000	70,000	280,000
408-930-6900.08	TRANSFER FROM ARPA	300,000	0	0	0
Totals for dept 930 - TRANSFERS IN		370,000	70,000	70,000	280,000
TOTAL ESTIMATED REVENUES - FUND 408		589,560	80,000	1,138,580	455,000
APPROPRIATIONS					
Dept 751 - RECREATION					
408-751-8010.00	CONTRACTUAL SERVICES	0	0	0	0
Totals for dept 751 - RECREATION		0	0	0	0
Dept 785 - PARKS PLAYGROUND PROJECTS					
408-785-8010.00	CONTRACTUAL SERVICES	116,050	0	38,000	0
408-785-9700.00	CAPITAL EXPENDITURES	787,340	0	2,300,000	3,606,500
408-785-9700.20	EQUIPMENT	153,730	0	700,000	0
Totals for dept 785 - PARKS PLAYGROUND PROJECTS		1,057,120	0	3,038,000	3,606,500
Dept 786 - PARKS TURF PROJECTS					
408-786-9300.00	REPAIRS & MAINTENANCE	11,700	0	0	0
Totals for dept 786 - PARKS TURF PROJECTS		11,700	0	0	0
Dept 787 - PARKS MILLAGE PROJECTS					
408-787-8010.00	CONTRACTUAL SERVICES	21,810	100,000	20,000	0
408-787-9700.00	CAPITAL EXPENDITURES	225,070	2,485,000	100,000	0
Totals for dept 787 - PARKS MILLAGE PROJECTS		246,880	2,585,000	120,000	0
Dept 788 - PARKS MANHATTAN PROJECT MILLAGE					
408-788-8010.00	CONTRACTUAL SERVICES	54,530	0	35,000	0
408-788-9700.00	CAPITAL EXPENDITURES	0	0	230,000	0
Totals for dept 788 - PARKS MANHATTAN PROJECT MILLAGE		54,530	0	265,000	0
Dept 905 - DEBT SERVICE					
408-905-9940.00	DEBT ISSUANCE COSTS	0	0	0	0
Totals for dept 905 - DEBT SERVICE		0	0	0	0
TOTAL APPROPRIATIONS - FUND 408		1,370,230	2,585,000	3,423,000	3,606,500

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 308 - PARKS MILLAGE DEBT SERVICE

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000					
308-000-4020.00	TAX REVENUE-CITY OF EGR	366,560	365,750	365,750	364,000
308-000-4450.00	INTEREST & PENALTIES ON TAXES	270	200	200	200
Totals for dept 000 -		366,830	365,950	365,950	364,200

Dept 930 - TRANSFERS IN					
308-930-6905.00	TRANSFER FROM MUNICIPAL COMPLI	5,000	0	0	0
Totals for dept 930 - TRANSFERS IN		5,000	0	0	0

TOTAL ESTIMATED REVENUES - FUND 308		371,830	365,950	365,950	364,200

APPROPRIATIONS					
Dept 905 - DEBT SERVICE					
308-905-9910.00	DEBT PRINCIPAL PAYMENTS	215,000	210,000	210,000	215,000
308-905-9920.00	INTEREST ON NOTES	151,740	153,750	153,750	147,450
308-905-9930.00	PAYING AGENT FEES	500	0	0	500
Totals for dept 905 - DEBT SERVICE		367,240	363,750	363,750	362,950

TOTAL APPROPRIATIONS - FUND 308		367,240	363,750	363,750	362,950

Municipal Complex Debt Service Fund

Budget Summary

This fund was established to account for the bond payments on the Municipal Complex bond issue. Each year the tax levy will be placed in this fund as revenues and the debt service payment will be paid out of this fund as expenditures. The City only levies the amount needed to make the bond payment.

The city refinanced this debt in FY 2020 which lowered the milage rate without extending the length of the debt. The estimated levy for the bond payments will be 0.6329 mils, which is reduced from FY 2023-24 mileage of 0.6499 mills. The bond will be paid off in 2033.



BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 372 - MUNICIPAL COMPLEX DEBT SERVICE

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000					
372-000-4020.00	TAX REVENUE-CITY OF EGR	564,230	583,250	583,250	612,000
372-000-4450.00	INTEREST & PENALTIES ON TAXES	420	700	700	700
Totals for dept 000 -		564,650	583,950	583,950	612,700
TOTAL ESTIMATED REVENUES - FUND 372		564,650	583,950	583,950	612,700
APPROPRIATIONS					
Dept 905 - DEBT SERVICE					
372-905-9910.00	DEBT PRINCIPAL PAYMENTS	390,000	420,000	420,000	460,000
372-905-9920.00	INTEREST ON NOTES	174,450	162,750	162,750	150,150
372-905-9930.00	PAYING AGENT FEES	1,000	500	500	500
Totals for dept 905 - DEBT SERVICE		565,450	583,250	583,250	610,650
Dept 965 - TRANSFERS OUT					
372-965-9950.09	TRANSFER TO PARKS DEBT MILLAGE FUND	5,000	0	0	0
Totals for dept 965 - TRANSFERS OUT		5,000	0	0	0
TOTAL APPROPRIATIONS - FUND 372		570,450	583,250	583,250	610,650

Health Care Fund Budget Summary

The Health Care Fund is used to account for claims and benefits provided to the City departments on a cost reimbursement basis.

Revenues consist primarily of contributions from other funds for health insurance premiums. The current year contribution from other funds is calculated based upon the rates charged from our medical carrier for family, two person, and single coverage.

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 677 - HEALTH CARE FUND

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000					
677-000-6540.00	MISCELLANEOUS REVENUE	31,750	25,000	25,000	30,000
677-000-6650.00	INTEREST ON INVESTMENTS	9,180	5,000	5,000	5,000
677-000-6780.00	HEALTH INSURANCE REIMBURSEMENT	45,590	50,000	50,000	50,000
677-000-6830.01	EMPLOYEE PREMIUM CONTRIBUTIONS	115,270	126,000	126,000	125,000
677-000-6830.02	OTHER CONTRIBUPTIONS (COBRA)	3,210	2,000	2,000	2,000
677-000-6830.03	EMPLOYER PREMIUM CONTRIBUTIONS	1,283,780	1,296,000	1,296,000	1,296,000
Totals for dept 000 -		1,488,780	1,504,000	1,504,000	1,508,000
TOTAL ESTIMATED REVENUES - FUND 677		1,488,780	1,504,000	1,504,000	1,508,000
APPROPRIATIONS					
Dept 852 - HEALTH CARE ADMINISTRATION					
677-852-8010.00	CONTRACTUAL SERVICES	17,700	27,000	27,000	27,000
677-852-8290.00	MEDICAL, DENTAL, FLEX ADM FEES	69,930	75,000	75,000	75,000
677-852-8300.00	STOP LOSS FEES	382,930	410,000	410,000	410,000
677-852-8310.00	LIFE AND AD&D INS. PREMIUM	20,490	20,000	20,000	22,000
677-852-8330.00	PHARMACY	148,570	100,000	100,000	150,000
677-852-8340.00	MEDICAL CLAIMS EXPENSE- HRA	513,730	529,000	529,000	550,000
677-852-8340.01	HRA CLAIMS	45,410	100,000	100,000	100,000
677-852-8340.02	HSA CLAIMS	46,350	0	0	35,000
677-852-8350.00	EMPLOYEE DENTAL/VISION CLAIMS	77,860	80,000	80,000	80,000
677-852-8360.00	R-HSA EXPENDITURE	21,490	20,000	20,000	25,000
677-852-8370.00	LTD INSURANCE PREMIUMS	12,510	18,000	18,000	18,000
Totals for dept 852 - HEALTH CARE ADMINISTRATION		1,356,970	1,379,000	1,379,000	1,492,000
Dept 965 - TRANSFERS OUT					
677-965-9950.07	TRANS TO OPEB TRUST FUND	100,000	125,000	125,000	125,000
Totals for dept 965 - TRANSFERS OUT		100,000	125,000	125,000	125,000
TOTAL APPROPRIATIONS - FUND 677		1,456,970	1,504,000	1,504,000	1,617,000

Other Post Employment Benefits (OPEB) Budget Summary

The Other Post Employment Benefits Trust Fund is used to account for the operation of the City's Other Postemployment Benefits Plan which provides other postemployment benefits to the City's employees.

This fund was 37% funded as of 06/30/2023. The City implemented the RHSP (Retirement Health Savings Plan) in FY 2021, which assisted in lowering the liability of the plan from 37% in FY 2020 to 48% in FY 2021. At the same time the City closed the plan to new participants and gave individuals with less than 10 years of employment the option to move to the RHSP.

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 736 - OTHER POSTEMPLOYMENT BENEFITS TRUST FUND

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2024-25
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000					
736-000-6650.00	INTEREST ON INVESTMENTS	99,390	150,000	150,000	150,000
736-000-6830.02	OTHER CONTRIBUPTIONS (COBRA)	24,670	20,000	20,000	20,000
736-000-6830.03	EMPLOYER PREMIUM CONTRIBUTIONS	100,000	125,000	125,000	125,000
Totals for dept 000 -		224,060	295,000	295,000	295,000
TOTAL ESTIMATED REVENUES - FUND 736		224,060	295,000	295,000	295,000
APPROPRIATIONS					
Dept 560 - GENERAL ADMINISTRATION					
736-560-8010.00	CONTRACTUAL SERVICES	5,250	5,000	5,000	5,000
736-560-8290.00	MEDICAL, DENTAL, FLEX ADM FEES	16,700	25,000	25,000	25,000
736-560-8300.00	STOP LOSS FEES	93,590	97,000	97,000	97,000
736-560-8330.00	PHARMACY	41,520	20,000	20,000	30,000
736-560-8340.00	MEDICAL CLAIMS	108,210	80,000	80,000	100,000
736-560-8340.01	HRA CLAIMS	39,700	25,000	25,000	40,000
Totals for dept 560 - GENERAL ADMINISTRATION		304,970	252,000	252,000	297,000
TOTAL APPROPRIATIONS - FUND 736		304,970	252,000	252,000	297,000

Retirement Plan (Pension) Fund

Budget Summary

The City assumed management of the closed City of East Grand Rapids Defined Benefit Retirement Plan in October of 2020. Assets were transferred before the end of Fiscal Year 2021.

This fund is used to account for the operation of the Retirement Plan Trust Fund which provides pension payments to the plan members as well as investing the City's funds in anticipation of future benefit payments.

This fund was 43.2% funded as of 06/30/2023.

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 731 - RETIREMENT SYSTEM FUND

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24	2023-24	2024-25
			ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000					
731-000-6650.00	INTEREST ON INVESTMENTS	206,580	300,000	300,000	300,000
731-000-6690.00	INVESTMENT GAINS/LOSSES	600,990	300,000	600,000	300,000
731-000-6810.00	EMPLOYER CONTRIBUTIONS	1,300,000	1,300,000	1,397,000	1,100,000
731-000-6810.01	EMPLOYEE CONTRIBUTIONS	8,540	6,000	6,000	7,000
Totals for dept 000 -		2,116,110	1,906,000	2,303,000	1,707,000

Dept 560 - GENERAL ADMINISTRATION					
731-560-5390.01	MONIES RECEIVED FROM STATE	0	0	1,965,040	0
Totals for dept 560 - GENERAL ADMINISTRATION		0	0	1,965,040	0

TOTAL ESTIMATED REVENUES - FUND 731		2,116,110	1,906,000	4,268,040	1,707,000
APPROPRIATIONS					
Dept 560 - GENERAL ADMINISTRATION					
731-560-8010.00	CONTRACTUAL SERVICES	16,100	15,000	20,000	20,000
731-560-8740.00	RETIREMENT BENEFIT PAYMENTS TO RETIREES	1,699,420	1,776,000	1,776,000	1,680,000
731-560-9640.00	BANK SERVICE FEES	26,360	30,000	30,000	30,000
Totals for dept 560 - GENERAL ADMINISTRATION		1,741,880	1,821,000	1,826,000	1,730,000

TOTAL APPROPRIATIONS - FUND 731		1,741,880	1,821,000	1,826,000	1,730,000

Motor Equipment Revolving Fund (MERF) Budget Summary

The Motor Equipment Revolving Fund is used to account for equipment and vehicle purchases, repairs and maintenance provided to the City departments on a cost reimbursement basis.

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 692 - MOTOR EQUIPMENT REVOLVING FUND

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24	2023-24	2024-25
			ORIGINAL BUDGET	AMENDED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000					
692-000-6540.00	MISCELLANEOUS REVENUE	31,620	15,000	15,000	15,000
692-000-6650.00	INTEREST ON INVESTMENTS	1,580	500	500	500
692-000-6670.00	RENTAL INCOME - VARIABLE	743,500	941,700	941,700	905,500
692-000-6730.00	SALE OF CAPITAL ASSETS	134,660	0	0	0
Totals for dept 000 -		911,360	957,200	957,200	921,000
TOTAL ESTIMATED - FUND 692		911,360	957,200	957,200	921,000
APPROPRIATIONS					
Dept 570 - MOTOR EQUIPMENT EXPENDITURES					
692-570-7060.00	SALARIES & WAGES - PERMANENT	105,420	110,000	110,000	125,000
692-570-7090.00	SALARIES & WAGES - OVERTIME	90	1,000	1,000	500
692-570-7150.00	EMPLOYER SOCIAL SECURITY	7,670	8,500	8,500	9,550
692-570-7160.00	WORKERS' COMPENSATION INS	1,330	1,300	1,300	1,700
692-570-7170.00	HEALTH CARE	33,700	44,000	44,000	30,000
692-570-7180.00	LIFE/LTD	530	600	600	600
692-570-7190.00	PENSION	15,580	11,700	11,700	18,700
692-570-7510.00	OP. SUP - TIRES	20,840	14,000	14,000	16,000
692-570-7530.00	OP. SUP - OIL	14,490	9,000	9,000	10,000
692-570-7540.00	OP. SUP - PARTS	56,820	65,000	65,000	66,000
692-570-7550.00	OP. SUP - STEEL	1,920	2,000	2,000	2,000
692-570-7560.00	OP. SUP - SM. TOOLS	1,060	5,000	5,000	5,000
692-570-7590.00	OP. SUP - GARAGE	25,220	24,000	24,000	25,000
692-570-7620.00	OP. SUP - UL GAS	61,570	70,000	65,000	70,000
692-570-7630.00	OP. SUP - DIESEL FUEL	61,000	58,000	54,990	64,000
692-570-8010.00	CONTRACTUAL SERVICES	15,700	20,000	17,000	22,000
692-570-8100.00	INSURANCE PREMIUMS	33,970	35,000	33,000	35,000
692-570-9300.00	REPAIRS & MAINTENANCE	11,900	24,000	44,000	28,000
692-570-9470.00	AUTO EXPENSE	11,180	8,000	6,000	8,000
692-570-9560.00	DUES & SUBSCRIPTIONS	0	300	300	300
692-570-9570.00	PROFESSIONAL DEVELOPMENT	0	1,000	1,000	1,000
692-570-9680.00	DEPRECIATION	336,400	450,000	450,000	400,000
692-570-9700.20	EQUIPMENT	300	0	0	0
692-570-9700.21	VEHICLES	(300)	150,000	150,400	460,000
692-570-9701.00	SMALL CAPITAL	0	0	0	0
Totals for dept 570 - MOTOR EQUIPMENT EXPENDITURES		816,390	1,112,400	1,117,790	1,398,350
TOTAL APPROPRIATIONS - FUND 692		816,390	1,112,400	1,117,790	1,398,350

Special Assessment Fund Budget Summary

The Special Assessment Fund is used to account for the collection of special assessments.

The current special assessments outstanding are for Durant Street. The budget reflects current year payments only with the balance collected in this fund being transferred to the Local Street Fund.

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS
Fund 810 - SPECIAL ASSESSMENT FUND

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000					
810-000-4500.00	SPECIAL ASSESSMENT REVENUE	20,420	10,500	10,500	11,000
Totals for dept 000 -		20,420	10,500	10,500	11,000
TOTAL ESTIMATED REVENUES - FUND 801		20,420	10,500	10,500	11,000
APPROPRIATIONS					
Dept 965 - TRANSFERS OUT					
810-965-9950.11	TRANS TO MUNICIPAL STREET FUND	21,830	10,500	10,500	11,000
Totals for dept 965 - TRANSFERS OUT		21,830	10,500	10,500	11,000
TOTAL APPROPRIATIONS - FUND 801		21,830	10,500	10,500	11,000

American Rescue Plan Act Fund

Budget Summary

As part of the Federal American Rescue Plan Act the City of East Grand Rapids received approximately \$1.2 million in ARPA funds. The City must expend these funds by December 31, 2026. All funds have been allocated by the City Commission.

City of East Grand Rapids ARPA Commitments

Total ARPA payment	1,256,440.72	
COVID 19 one time payments	35,520.00	Expensed
Community Center & PS roofs	241,927.00	Expensed
Playgrounds	300,000.00	Expensed
Electric vehicles	223,500.00	Committed
Lead Service Line Replacement (FY 23-24)	250,000.00	Committed
Lead Service Line Replacement (FY 24-25)	191,071.56	Committed
Pool scoreboard	87,500.00	Committed
Total Committed/Spent	1,329,518.56	
Remaining balance before interest	(73,077.84)	
Interest 2022	1,483.15	
Interest 2023	45,489.05	
Interest 2024	26,105.64	
Total Interest earned	73,077.84	
Balance remaining	-	

BUDGET REPORT FOR CITY OF EAST GRAND RAPIDS

Fund 286 - FED-AMERICAN RESCUE PLAN ACT

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000					
286-000-6650.00	INTEREST ON INVESTMENTS	45,490	20,000	20,000	0
Totals for dept 000 -		45,490	20,000	20,000	0
Dept 539 - INTERGOVERNMENT REVENUES					
286-539-5010.01	FED REV ARPA	561,570	0	0	0
Totals for dept 539 - INTERGOVERNMENT REVENUES		561,570	0	0	0
TOTAL ESTIMATED REVENUES - FUND 286		607,060	20,000	20,000	0
APPROPRIATIONS					
Dept 000					
286-000-7060.00	SALARIES & WAGES - PERMANENT	33,000	0	0	0
286-000-7150.00	EMPLOYER SOCIAL SECURITY	2,520	0	0	0
Totals for dept 000 -		35,520	0	0	0
Dept 965 - TRANSFERS OUT					
286-965-9950.01	TRANS TO GENERAL FUND	241,930	0	0	0
286-965-9950.04	TRANS TO WATER/SEWER FUND	0	0	0	180,000
286-965-9950.98	TRANS TO CAPITAL PROJ FUND	300,000	0	0	0
Totals for dept 965 - TRANSFERS OUT		541,930	0	0	180,000
TOTAL APPROPRIATIONS - FUND 286		577,450	0	0	180,000

**City of East Grand Rapids
Non-Union Salary and Wage Schedule
July 1, 2024 - June 30, 2025**

Position	Starting Salary	Starting Salary 2024-2025	Maximum Salary	Maximum Salary 2024-2025	Hourly Minimum Salary	Hourly Max Salary
Full-Time Positions		COLA		2.50%		
City Manager	\$ 112,247	\$ 115,053	\$ 157,145	\$ 161,074	\$ 55.31	\$ 77.44
Deputy City Manager	\$ 105,000	\$ 107,625	\$ 134,009	\$ 137,359	\$ 51.74	\$ 66.04
Assistant City Manager	\$ 100,000	\$ 102,500	\$ 127,628	\$ 130,818	\$ 49.28	\$ 62.89
Director of Public Safety	\$ 100,000	\$ 102,500	\$ 127,628	\$ 130,818	\$ 49.28	\$ 62.89
Finance Director	\$ 95,001	\$ 97,376	\$ 121,246	\$ 124,277	\$ 46.82	\$ 59.75
Parks & Recreation Director	\$ 89,924	\$ 92,172	\$ 114,281	\$ 117,138	\$ 44.31	\$ 56.32
Public Safety Captain	\$ 85,642	\$ 87,783	\$ 108,839	\$ 111,560	\$ 42.20	\$ 53.63
City Clerk	\$ 60,121	\$ 61,624	\$ 76,728	\$ 78,646	\$ 29.63	\$ 37.81
Assistant Recreation Director	\$ 60,121	\$ 61,624	\$ 76,728	\$ 78,646	\$ 29.63	\$ 37.81
Public Works Operations Supervisor	\$ 60,121	\$ 61,624	\$ 76,728	\$ 78,646	\$ 29.63	\$ 37.81
City Engineer	\$ 60,121	\$ 61,624	\$ 76,728	\$ 78,646	\$ 29.63	\$ 37.81
Human Resources Manager	\$ 58,798	\$ 60,268	\$ 76,728	\$ 78,646	\$ 28.98	\$ 37.81
IT Specialist	\$ 58,798	\$ 60,268	\$ 76,728	\$ 78,646	\$ 28.98	\$ 37.81
Senior Engineering Technician	\$ 57,764	\$ 59,209	\$ 65,749	\$ 67,392	\$ 28.47	\$ 32.40
Zoning Administrator	\$ 49,844	\$ 51,090	\$ 63,272	\$ 64,853	\$ 24.56	\$ 31.18
Human Resources Administrator/Generalist	\$ 49,844	\$ 51,090	\$ 63,272	\$ 64,853	\$ 24.56	\$ 31.18
Office Manager	\$ 49,844	\$ 51,090	\$ 63,272	\$ 64,853	\$ 24.56	\$ 31.18
Deputy Treasurer	\$ 49,844	\$ 51,090	\$ 63,272	\$ 64,853	\$ 24.56	\$ 31.18
Accountant	\$ 49,844	\$ 51,090	\$ 63,272	\$ 64,853	\$ 24.56	\$ 31.18
Grounds Maintenance Supervisor	\$ 49,844	\$ 51,090	\$ 63,272	\$ 64,853	\$ 24.56	\$ 31.18
Recreation/Sports Supervisor	\$ 49,844	\$ 51,090	\$ 63,272	\$ 64,853	\$ 24.56	\$ 31.18
Facilities Coordinator	\$ 47,109	\$ 48,287	\$ 60,122	\$ 61,625	\$ 23.21	\$ 29.63
Account Clerk III	\$ 45,257	\$ 46,389	\$ 57,764	\$ 59,208	\$ 22.30	\$ 28.47
Engineering Assistant	\$ 45,257	\$ 46,389	\$ 57,764	\$ 59,208	\$ 22.30	\$ 28.47
Grounds Maintenance Assistant	\$ 45,257	\$ 46,389	\$ 57,764	\$ 59,208	\$ 22.30	\$ 28.47
Public Safety Clerk II	\$ 45,257	\$ 46,389	\$ 57,764	\$ 59,208	\$ 22.30	\$ 28.47
Administrative Secretary	\$ 40,876	\$ 41,898	\$ 52,170	\$ 53,474	\$ 20.14	\$ 25.71
Deputy Assessor - MAAO	\$ 44,261	\$ 45,368	\$ 57,763	\$ 59,207	\$ 21.81	\$ 28.47
Deputy Assessor - MCAO	\$ 39,977	\$ 40,977	\$ 52,170	\$ 53,474	\$ 19.70	\$ 25.71
Public Safety Clerk I/Account Clerk II	\$ 39,342	\$ 40,326	\$ 50,214	\$ 51,469	\$ 19.39	\$ 24.74
Assessing Clerk	\$ 34,735	\$ 35,603	\$ 44,762	\$ 45,881	\$ 17.12	\$ 22.06
Administrative Clerk I	\$ 34,735	\$ 35,603	\$ 44,762	\$ 45,881	\$ 17.12	\$ 22.06
Maintenance Technician	\$ 34,735	\$ 35,603	\$ 44,762	\$ 45,881	\$ 17.12	\$ 22.06
Grounds Maintenance Worker	\$ 33,971	\$ 34,820	\$ 44,762	\$ 45,881	\$ 16.74	\$ 22.06
Part-Time Positions						
Assessor	\$ 73,921	\$ 75,769	\$ 92,402	\$ 94,712	\$ 36.43	\$ 45.53
Public Safety Clerk I	\$ 39,342	\$ 40,326	\$ 50,214	\$ 51,469	\$ 19.39	\$ 24.74
Administrative Clerk I	\$ 34,735	\$ 35,603	\$ 44,762	\$ 45,881	\$ 17.12	\$ 22.06
Maintenance Technician	\$ 34,735	\$ 35,603	\$ 44,762	\$ 45,881	\$ 17.12	\$ 22.06

All salaries are based on a full-time equivalency.

**City of East Grand Rapids
Union Salary and Wage Schedule
July 1, 2024 - June 30, 2025**

Public Safety Union Steps					
Effective 7/1/23					
	Start	Year 1	Year 2	Year 3	Year 4
Recruit	\$25.50				
Public Safety Officer	\$67,678	\$71,207	\$74,969	\$78,323	\$82,500
School Liaison	\$69,708	\$73,343	\$77,218	\$80,673	\$84,975
Detective	\$95,121				
Sergeant	\$92,350				
Staff Sergeant	\$96,044				

Public Safety Union Steps					
2.5% Increase Effective 7/1/24					
	Start	Year 1	Year 2	Year 3	Year 4
Recruit	\$26.14				
Public Safety Officer	\$69,370	\$72,987	\$76,844	\$80,281	\$84,563
School Liaison	\$71,451	\$75,177	\$79,150	\$82,690	\$87,099
Detective	\$97,499				
Sergeant	\$94,659				
Staff Sergeant	\$98,445				

Public Safety Union Steps					
2.5% Increase Effective 7/1/25					
	Start	Year 1	Year 2	Year 3	Year 4
Recruit	\$26.79				
Public Safety Officer	\$71,104	\$74,811	\$78,765	\$82,288	\$86,677
School Liaison	\$73,237	\$77,055	\$81,128	\$84,757	\$89,277
Detective	\$99,936				
Sergeant	\$97,025				
Staff Sergeant	\$100,906				

Public Works Union Steps										
6.5% Increase Effective 7/1/23										
	Start	Hourly	6 months	Hourly	Year 1	Hourly	Year 2	Hourly	Year 3	Hourly
Utility Worker	\$43,994	\$21.15								
Equipment Operator I	\$43,994	\$21.15	\$45,101	\$21.68	\$46,209	\$22.22	\$47,339	\$22.76		
Equipment Operator II	\$46,209	\$22.22	\$47,339	\$22.76	\$48,380	\$23.26	\$49,731	\$23.91		
Equipment Operator III	\$48,380	\$23.26	\$49,731	\$23.91	\$50,905	\$24.47	\$53,364	\$25.66		
Equipment Operator Crew Leader	\$51,924	\$24.96	\$53,364	\$25.66	\$56,155	\$27.00	\$57,706	\$27.74	\$59,677	\$28.69
Mechanic	\$52,323	\$25.16	\$53,364	\$25.66	\$54,671	\$26.28	\$56,155	\$27.00	\$57,706	\$27.74
Lead Mechanic	\$51,924	\$24.96	\$53,364	\$25.66	\$56,155	\$27.00	\$57,706	\$27.74	\$59,677	\$28.69

Public Works Union Steps										
6.0% Increase Effective 7/1/24										
	Start	Hourly	6 months	Hourly	Year 1	Hourly	Year 2	Hourly	Year 3	Hourly
Utility Worker	\$46,634	\$22.42								
Equipment Operator I	\$46,634	\$22.42	\$47,808	\$22.98	\$48,982	\$23.55	\$50,179	\$24.12		
Equipment Operator II	\$48,982	\$23.55	\$50,179	\$24.12	\$51,283	\$24.66	\$52,715	\$25.34		
Equipment Operator III	\$51,283	\$24.66	\$52,715	\$25.34	\$53,960	\$25.94	\$56,566	\$27.20		
Equipment Operator Crew Leader	\$55,040	\$26.46	\$56,566	\$27.20	\$59,525	\$28.62	\$61,168	\$29.41	\$63,258	\$30.41
Mechanic	\$55,462	\$26.66	\$56,566	\$27.20	\$57,951	\$27.86	\$59,525	\$28.62	\$61,168	\$29.41
Lead Mechanic	\$55,040	\$26.46	\$56,566	\$27.20	\$59,525	\$28.62	\$61,168	\$29.41	\$63,258	\$30.41

Public Works Union Steps										
6.0% Increase Effective 7/1/25										
	Start	Hourly	6 months	Hourly	Year 1	Hourly	Year 2	Hourly	Year 3	Hourly
Utility Worker	\$49,432	\$23.77								
Equipment Operator I	\$49,432	\$23.77	\$50,676	\$24.36	\$51,921	\$24.96	\$53,190	\$25.57		
Equipment Operator II	\$51,921	\$24.96	\$53,190	\$25.57	\$54,360	\$26.13	\$55,878	\$26.86		
Equipment Operator III	\$54,360	\$26.13	\$55,878	\$26.86	\$57,197	\$27.50	\$59,960	\$28.83		
Equipment Operator Crew Leader	\$58,342	\$28.05	\$59,960	\$28.83	\$63,096	\$30.33	\$64,838	\$31.17	\$67,054	\$32.24
Mechanic	\$58,790	\$28.26	\$59,960	\$28.83	\$61,428	\$29.53	\$63,096	\$30.33	\$64,838	\$31.17
Lead Mechanic	\$58,342	\$28.05	\$59,960	\$28.83	\$63,096	\$30.33	\$64,838	\$31.17	\$67,054	\$32.24

All salaries are based on a full-time equivalency.

**City of East Grand Rapids
Irregularly Parti-Time/Seasonal Wage Schedule
July 1, 2024 - June 30, 2025**

Position	Wage Schedule
Crossing Guard and Substitutes	\$0.40 / minute (\$24.46/ hour)
Crossing Guard Sign Person	\$27.94 <i>Flat pay rate; no step increases</i>
Crossing Guard Supervisor	\$15.00 <i>Flat pay rate; no step increases</i>
Crossing Guard Training	\$15.00 <i>Flat pay rate; no step increases</i>
EGRMS Sports Table Worker	\$15.00 <i>Flat pay rate; no step increases</i>
EGRMS Track Event Worker	\$15.00 <i>Flat pay rate; no step increases</i>
Seasonal Help Positions	\$15.00 \$15.75 \$16.50
Internships	\$15.00 <i>Flat pay rate; no step increases</i>
Lifeguard	\$15.00 <i>Flat pay rate; no step increases</i>
Lifeguard - Early Morning Shift	\$16.50 <i>Flat pay rate; no step increases</i>
Lifeguard Instructor	\$16.50 to \$22.93 (dependent upon qualifications and experience)
Office Positions	\$15.00 <i>Flat pay rate; no step increases</i>
Recreation Facility Rental Monitor	\$15.00 <i>Flat pay rate; no step increases</i>
Recreation Sports Official	\$15.00 <i>Flat pay rate; no step increases</i>
Recreation Sports Supervisor	\$15.00 <i>Flat pay rate; no step increases</i>
Safety Town Aide	\$15.00 <i>Flat pay rate; no step increases</i>
Water Safety Instructor*	\$16.00 <i>Flat pay rate; no step increases</i>
Senior Water Safety Instructor	\$18.00 <i>Flat pay rate; no step increases</i>
Private Swim Lesson Instructor	\$17.53 to \$19.44 (dependent upon qualifications and experience)
Water Safety Instructor Trainer	\$16.50 to \$22.93 (dependent upon qualifications and experience)

Election Pay	
Training/AV Counting Board	\$15.00/hr
Election Worker	\$225/day
Chair	\$275/day

*The Water Safety Instructor pay rate is a flat rate with no step increases. The flat rate applies only while
 * Crossing guards are paid the same rate as the election workers for their training.

Glossary, Abbreviations & Acronyms

Accrual Basis: Accounting which recognizes transactions when they occur, regardless of the timing of related cash flows. The application of accrual accounting techniques prevents distortions in financial-statement representations because of shifts in the timing of cash flows and related underlying economic events near the end of a fiscal period. The accrual basis of accounting is utilized in developing the Enterprise Funds' budgets.

Activity: A specific and distinguishable line of work performed by one or more organizational components of a government unit for the purpose of accomplishing a function for which the unit is responsible; for example, "Elections" is an activity of the City Clerk's Office.

Adopt: In the context of this budget book, the process by which the City Commission approves the budget through public hearings and an ordinance.

Ad Valorem Tax: A property tax computed as a percentage of the property's assessed value.

Appropriation: An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose.

Approved Budget: The revenue and expenditure plan for the City for the fiscal year as reviewed and approved by the City Commission.

Assessed Valuation: The value placed on property as a basis for levying taxes, equal to 50% of market value, as required by State law.

Assets: Resources owned or held by a government which have monetary value.

Available (Undesignated/Unreserved) Fund Balance: The funds remaining from the prior year which are available for appropriation and expenditure in the current year.

Beginning Fund Balance: Unexpended funds from the previous fiscal year. A use of beginning fund balance reflects the amount budgeted from unreserved fund balance to finance expenditures during the current fiscal year.

Bond: A written promise to pay a specified borrowed sum of money (principal) at a specified date or dates in the future, together with periodic interest at a specified rate. See also General Obligation Bond and Revenue Bond.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. It provides a basis for planning, controlling, and evaluating the City's activities. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Adjustment: Adjustment made to the budget during the fiscal year by the City Commission to account properly for unanticipated changes which occur in revenues and/or expenditures and for program initiatives approved during the fiscal year.

Budget Calendar: The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.

Capital Asset: An asset used in City operations with a cost of more than \$1,000 and a useful life of more than one year. A capital asset may be infrastructure or non-infrastructure. Examples of infrastructure assets include roads, bridges, sidewalks, water systems, sewer systems, and street lighting systems. Examples of non-infrastructure capital assets include land, land improvements, buildings, building improvements, vehicles, machinery and equipment, furniture, and computer equipment.

Capital Improvements Program: A plan for capital expenditures to be incurred each year over a period of five future years, setting forth each capital project, the amount to be expended in each year, and the method of financing those expenditures.

Capital Outlay/Expenditure: An expenditure which results in the acquisition of a capital asset or an addition/improvement to an existing capital asset (see Capital Asset).

Capital Project: A major improvement or acquisition of equipment or property, such as vehicles and equipment, with a per-unit cost of more than \$5,000 and a useful life of more than one year.

Component Units: Legally separate organizations for which the elected officials of the primary government are financially accountable. In addition, a component unit can be another organization for which the nature and significance of its relationship with a primary government is such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Contingency: An appropriation of funds held in reserve to cover unbudgeted events that occur during the fiscal year, such as state or federal mandates, shortfalls in revenues, and unanticipated expenditures.

Cost of Living Adjustment (COLA): A pay increase which adjusts the salary schedule for most employee classes based upon increases in the Consumer Price Index.

Debt Service Fund: A fund to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Department (Dept): The primary organizational unit within the City; each department performs a specific function.

Depreciation: The periodic expiration of an asset's useful life. Depreciation is a requirement in proprietary type funds, such as Enterprise and Internal Service Funds.

Encumbrances: Commitments made to vendors which involve goods that have not been received or services that have not been completed at year-end. Encumbrances are a reservation of fund balance since they are legally obligated.

Ending Fund Balance: Unexpended funds at the end of the fiscal year. The ending fund balance increases when sources exceed disbursements or decreases when disbursements exceed sources.

Enterprise Funds: A fund established to account for operations that are financed and operated in a manner similar to a private business, i.e., the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis shall be financed or recovered primarily through user charges. The City of East Grand Rapids has an Enterprise Fund for water and sewer. Enterprise Funds, unlike governmental funds, record land, buildings, and equipment as assets and expense depreciation on them.

Fiscal Year (FY): A twelve-month period designated as the operating year for an entity. The fiscal year for the City of East Grand Rapids is July 1 – June 30.

Fringe Benefits: Terminology for benefits paid or matched by the City on behalf of the employees. These benefits include mandatory payroll taxes (FICA, Unemployment, and Workers' Compensation) and contributions for health, dental, retirement and life insurance.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

Fund Balance: The difference between the financial assets of the fund and certain liabilities expected to be liquidated in the near future from those assets, i.e., the equity in a governmental fund, reflects the cumulative total over time of revenues in excess of expenses in any established fund.

General Fund: The primary operating fund of the City government. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Generally-Accepted Accounting Principles (GAAP): The common set of authoritative standards and procedures adopted by the accounting profession. GAAP requires the use of accrual accounting, where revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

Goal: A long-term, attainable target for an organization – its vision of the future.

Governmental Accounting Standards Board (GASB): A governing board with the purpose of establishing and improving standards of state and local governmental accounting and financial reporting standards.

Grants: Projects subsidized either partially or wholly through the Federal government, State government, or other outside funding source with specific guidelines and reporting requirements.

Infrastructure: The basic physical framework or foundation of the City, i.e., its roads, bridges, sidewalks, water system, and sewer system.

Inter-fund Transfer: A financial transaction in which money is moved from one fund (transfer out) to another (transfer in). This results in the recording of a revenue and an expenditure.

Intergovernmental: Existing or occurring between two or more governments or levels of government.

Internal Service Funds: Funds established to account for operations that provide services to other departments or agencies within the City or to other governments on a cost-reimbursement basis.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. NOTE: The term does not include encumbrances.

Line Item: A specific expenditure category, such as office supplies, within a departmental budget. Line items are further grouped into major objects of expenditure (i.e., personnel, operating, or capital).

Line-Item Budget: A budget which emphasizes allocations of resources to specific organizational units or particular objects of expenditures, such as personnel services, supplies, and capital outlay. Line-item budgets may be organized to provide accountability at varying levels, such as departments, divisions, or agencies.

Local Streets: Streets within and under the jurisdiction of the City, exclusive of state trunk-line highways, county roads, and streets not included in the Major Street system.

Long-Term Debt: Debts that will not be paid or otherwise satisfied within one year or the normal operating cycle.

Major Streets: Those City streets designated by the State as of the greatest general importance to the City. This category includes streets carrying relatively high traffic volume in serving one or more of the following: extensions to state trunk lines on county primary roads; traffic demands created by industry, commercial, educational, or other traffic-generating centers; circulation of traffic in and around the Central Business District; designated truck routes; or connector streets served by an extensive network of Local Streets.

Mandate: A requirement by a higher level of government, i.e., the state or federal government, to provide a service or to perform a function.

Mill: A taxation unit equal to one dollar of tax obligation for every \$1,000 of taxable valuation of property; one one-thousandth of a dollar of assessed property value.

Millage: The total tax obligation per \$1,000 of taxable value of property.

Millage Rate: The number of mills necessary to generate a specific amount of Ad Valorem taxes.

Modified Accrual: Accounting which recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the accounting period in which they are both measurable and incurred. The modified accrual basis of accounting is utilized in the preparation of budgets for all governmental fund types, which include the General Fund, Special Revenue Funds, and the Debt Service Fund contained in this document.

Objective: A measurable target that describes the end results that a service or program is expected to accomplish in a given time period which advances the organization toward one of its goals.

Operating Expenditures (Expenses): A major object of expenditure other than personnel and capital costs. For example, expenditures necessary to maintain facilities, collect revenues, provide services, and otherwise carry out the department's goals.

Performance Measures: Specific quantitative measures of work performed within an activity or program (e.g., total miles of streets cleaned). Also, a specific qualitative measure of results obtained through a program of activity (e.g., reduced incidence of vandalism because of a new street-lighting program).

Personnel Expenditures (Expenses): A major object of expenditure which includes salaries, overtime payments made to City employees, and fringe benefit costs.

Personnel Services: Items of expenditures in the operating budget for salaries and wages paid for services performed by City employees and the incidental fringe-benefit costs associated with City employment.

Policy: A plan, course of action, or guiding principle designed to set parameters for decision and actions.

Recommended Budget: The City's revenue and expenditure plan for the fiscal year, as prepared and recommended by the City Manager for City Commission consideration.

Reimbursement: Repayment of actual expenditures/expenses by another department or entity.

Revenue: An addition to the assets of a fund which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital to enterprise or intra-governmental service funds. The amount received from taxes, fees, permits, licenses, fines, interest, and other governmental entities during the fiscal year.

Revenue Bond: A written promise to pay a specified sum of money (principal) at a specified date or dates in the future, together with periodic interest at a specified rate. This type of bond is backed by the revenue earned from a specific project or source.

Sewage Fund: This Enterprise Fund accounts for the operation of the City's sewer system. The revenues consist of charges for services to City businesses and residences.

Special Revenue Fund: A fund to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

State Equalized Value (SEV): The proportion of true cash value at which property shall be assessed. SEV is 50% of the true cash value.

Taxable Value: A value that is established for real and personal property for use as a basis for levying property taxes.

Transfer In/Transfer Out: See Inter-fund Transfer.

User Charges: The payment of a fee for direct receipt of a public service by the party who benefits from the service.

Water Fund: This Enterprise Fund accounts for the operation of the City's water system. The revenues consist of charges for services and water.

Abbreviations and Acronyms

CDBG	Community Development Block Grant
CIP	Capital Improvements Program
DPW	Department of Public Works
EVIP	Economic Vitality Incentive Program
GAAP	Generally-Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GF	General Fund
GFOA	Government Finance Officers Association
GIS	Geographic Information System
GO	General Obligation
MDEQ	Michigan Department of Environmental Quality
MDOT	Michigan Department of Transportation
QVF	Qualified Voter File
RMS	Records-Management System
SEV	State Equalized Value
TV	Taxable Value



City of East Grand Rapids

Recommended Budget

Fiscal Year 2024-2025