

PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS

Regular Meeting Held November 4, 2024

Mayor Favale called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Burdick, Groff-Blaszak, Hunter, Skaggs and Mayor Favale.

Absent: Commissioners Schwartz and Wessely.

Also Present: City Manager Charles; Deputy City Manager La Fave; City Attorney Huff; Finance Director Seath; Public Safety Captain Buikema; City Clerk Parmenter.

2024-183. The agenda was approved as presented.

2024-184. Public comment: None.

2024-185. Mayor and City Commission comments, including committee liaison reports.

Commissioner Skaggs commended Public Safety staff on their Public Safety Day.

Commissioner Burdick reminded everyone to keep the drains clear at the curbs with the leaves coming down and rain in the forecast.

Commissioner Hunter reminded everyone about the D & W Grand Re-Opening.

Commissioner Groff-Blaszak, Mayor Favale and City Manager Charles thanked City staff for their work on the election.

2024-186. Consider setting a strategic planning session.

City Manager Charles highlighted the request and reported that Commissioner Wessely only had January 18th available from the dates listed.

Commissioner Skaggs and Burdick noted that a Friday would be great.

City Manager Charles said the we would send out a survey for additional dates.

2024-187. Consider authorizing right-of-way (ROW) tree pruning maintenance program.

Deputy City Manager La Fave reviewed the request.

Commissioner Groff-Blaszak asked if this applied to trees that grow into the ROW or if it was only trees in the ROW. Deputy City Manager La Fave said that trees growing into the ROW would be trimmed for safety.

Commissioner Hunter questioned if trees that grew down low would be pruned underneath. Deputy City Manager La Fave stated that they would.

2024-0187-A. Skaggs-Burdick. To authorize right-of-way (ROW) tree pruning maintenance program contract with JB Landscape Services (dba Get-R-Cut.com), from Spring Lake, MI in an amount of \$25,000 with contingency authorization up to \$30,000 along with the option for the Deputy City Manager/Director of Public Works to extend the contract up to three years to programmed and approved budget amounts.

Yeas: Burdick, Groff-Blaszak, Hunter, Skaggs and Mayor Favale – 5
Nays: None.

2024-188. Consider approving facility HVAC equipment replacement.

Deputy City Manager La Fave reviewed the request.

2024-0188-A. Hunter-Groff-Blaszak. To approve facility HVAC equipment with two contracts, contract 1 with Northwest Kent Mechanical of Cedar Springs, MI in the amount of \$105,545 and contract 2 with Seamans Mechanical of Grand Rapids, MI in the amount of \$128,744, plus 10% contingency for the project total.

Yeas: Burdick, Groff-Blaszak, Hunter, Skaggs and Mayor Favale – 5
Nays: None - 0

2024-189. Burdick-Groff-Blaszak. To approve the consent agenda as follows:

2024-0189-A. Minutes of the regular meeting held October 21, 2024.

2024-0189-B. Disbursement of funds: payroll disbursements of \$316,985.02; county and school disbursements of \$180,084.84, and total remaining disbursements of \$912,128.24.

Yeas: Burdick, Groff-Blaszak, Hunter, Skaggs and Mayor Favale – 5
Nays: None.

The meeting adjourned at 6:18 p.m., subject to the call of the Mayor until November 18, 2024.

Lori A Parmenter, City Clerk