



# City of East Grand Rapids, Michigan

To whom it may concern:

It is time once again to renew your licenses for snowplowing. This is necessary if you plan to do business in our City. An application and regulations are enclosed. The fee for a snowplow licensed is \$100.00 for the first vehicle and \$25.00 for each additional vehicle, payable to the City of East Grand Rapids

**\*\*A new addition to the snow removal contractors regulations is also attached.\*\***

Although you may have a lawn license with the City, a new certificate of insurance is required, stating that it covers snowplow operations and list the City as additional insured. Please remember that it is a violation of the City code to advertise or to operate your snowplow in this area without first obtaining a license. Please mail the completed application, insurance certificate, and check to:

**City of East Grand Rapids  
Attn: Snowplowing License  
750 Lakeside Drive SE  
East Grand Rapids, MI 49506**

If you have any questions or concerns, please call 949-2110.

Sincerely,

City of East Grand Rapids

## MUNICIPAL OFFICES

750 Lakeside Drive, SE • East Grand Rapids, Michigan 49506  
Telephone (616) 949-2110 Fax (616) 940-4884 [www.eastgr.org](http://www.eastgr.org)

Partners with





# City of East Grand Rapids License Application

<b>TYPE OF LICENSE:</b> (Circle One)	<b>SNOW PLOW</b>	<b>\$100+\$25</b>	<b>EA ADD'L VEHICLE</b>
	<b>RUBBISH HAULER</b>	<b>\$100+\$50</b>	<b>EA ADD'L VEHICLE</b>
	<b>LAWN CARE</b>	<b>\$100+\$25</b>	<b>EA ADD'L VEHICLE</b>

<b>HAVE YOU INCLUDED:</b> (Circle One)	<b>LICENSE FEE</b>	<b>YES OR NO</b>
	<b>INSURANCE CERTIFICATE</b>	<b>YES OR NO</b>

**WHICH DO YOU SERVICE? Pertains only to Rubbish Removal Contractors**  
(Circle Which Apply)      **RECYCLE    RESIDENTIAL/COMMERCIAL    RES & COMM**

(Please Circle One):

**CORPORATION      INDIVIDUAL OWNER      PARTNERSHIP**

**NAME OF BUSINESS:** \_\_\_\_\_

**BUSINESS ADDRESS:** \_\_\_\_\_

**CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**BUSINESS PHONE:** (\_\_\_\_) \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**BUSINESS WEBSITE (IF APPLICABLE):** \_\_\_\_\_

**IF CORPORATION:**

**NAME OF REGISTERED AGENT:** \_\_\_\_\_

**ADDRESS OF REGISTERED AGENT:** \_\_\_\_\_

**CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**NAME OF CEO:** \_\_\_\_\_

**IF INDIVIDUAL OWNER:**

**NAME OF OWNER:** \_\_\_\_\_

**OWNER'S HOME ADDRESS:** \_\_\_\_\_

**OWNER'S DATE OF BIRTH:** \_\_\_\_\_

**If PARTNERSHIP:**

**NAME & ADDRESS OF PARTNERS:**

**NUMBER OF VEHICLES TO BE LICENSED:** \_\_\_\_\_

<b><u>YEAR/MAKE OF VEHICLES</u></b>	<b><u>LICENSE NUMBER (S) OR VIN (S)</u></b>	<b><u>FOR CITY USE ONLY LICENSE NO.</u></b>

**APPLICANT'S CERTIFICATION**

**I hereby certify that the information provided on this application is true, that I have received a copy of the City Code governing licensing of commercial operations. I have received a copy of the rules and regulations pertaining to the operation of lawn maintenance, snow plowing, or rubbish hauling vehicles, and that I agree to abide by these provisions.**

**DATED:** \_\_\_\_\_

\_\_\_\_\_  
**X SIGNATURE OF APPLICANT**

\_\_\_\_\_  
**X PRINT NAME OF APPLICANT**

**Thank You,  
City Of East Grand Rapids**

**Please mail to:  
City of East Grand Rapids  
750 Lakeside Dr. SE  
East Grand Rapids, MI 49506**

**Office hours: M-F 8am-5pm**

## CHAPTER 71: LICENSES AND PERMITS

### Section

- 7.1 License required
- 7.2 Multiple licenses required
- 7.3 State licensed businesses
- 7.4 License application
- 7.5 License period
- 7.6 Compliance with provisions
- 7.7 Agreement by applicant
- 7.8 Certification required
- 7.9 Bond or insurance
- 7.10 Payment of fees
- 7.11 License renewals
- 7.12 Late renewals
- 7.13 Exemptions from fees
- 7.14 Suspension or revocation of license or permit
- 7.15 Cause defined
- 7.16 Issuance of license or permit
- 7.17 Denial of a license or permit
- 7.18 Exhibition of license
- 7.19 Display of license on vehicle and machine
- 7.20 Displaying invalid license; surrender required
- 7.21 Transfer, alteration or misuse of license

No person, as owner, agent, manager, employee or otherwise, shall operate, conduct, maintain or otherwise be engaged in the carrying on of any trade, business, profession, occupation, amusement, activity or privilege for which any license is required by any provision of this code without first obtaining a license from the city in the manner provided for herein. Any person duly licensed on the effective date of this code shall be deemed licensed hereunder for the balance of the current license year.

(Prior Code, ' 7.1) (Ord. effective 1-16-1989)

### ' 7.2 MULTIPLE LICENSES REQUIRED.

The granting of a license or permit to any person operating, conducting, maintaining or otherwise carrying on any trade, profession, business, occupation, amusement, activity or privilege which contains within itself, or is composed of, trades, professions, businesses or privileges which are required by this code to be licensed, shall not relieve the person to whom such license or permit is granted from the necessity of securing individual licenses or permits for each such trade, profession, business, amusement or privilege.

(Prior Code, ' 7.2) (Ord. effective 1-16-1989)

### ' 7.1 LICENSE REQUIRED.

### ' 7.3 STATE LICENSED BUSINESSES.

The fact that a license or permit has been granted to any person by the state to engage in the operation, conduct or carrying on of any trade, profession, business, occupation, amusement, activity or privilege shall not exempt such person from the necessity of securing a license or permit from the city if such license or permit is required by this code. No license required by this code shall be issued to any person who

## East Grand Rapids - Businesses and Trades

is required to have a license or permit from the state until such person shall submit evidence of having obtained the required state license or permit and having paid all fees appertaining thereto.

### ' 7.4 LICENSE APPLICATION.

Unless otherwise provided for by law or in this code, every person required to obtain a license as provided for in this code shall make application for such license on forms provided or prescribed by the City Clerk. The application shall require such information to be provided as will enable the Clerk to determine whether the applicant, if licensed, will serve the public in a fair, honest, safe and competent manner and in compliance with the requirements of this code and all other applicable federal, state and local laws, ordinances, rules and regulations. The person making application for any license shall state under oath or affirmation that the information provided on such application is true and shall provide such other information relative to the granting of the license or to the applicant's qualifications as the Clerk may require. No person shall make a false statement or false representation on any license application or in connection with the application for any license.

(Prior Code, ' 7.4) (Ord. effective 1-16-1989)

### ' 7.5 LICENSE PERIOD.

Except as otherwise herein provided as to certain licenses, the license period shall begin May 1 of each year and shall terminate at midnight on April 30 of the following year. Licenses shall be issued for any part of a license period at the full license fee. License applications for license renewal shall be accepted and licenses issued during the period of 15 days prior to the annual expiration date. In all cases where the provisions of this code permit the issuance of licenses for periods of less than one year, the effective date of such licenses shall be for the period provided on the face of the license by the Clerk.

(Prior Code, ' 7.5) (Ord. effective 1-16-1989)

### ' 7.6 COMPLIANCE WITH PROVISIONS.

No license shall be issued to any applicant until such applicant has complied with all the provisions of

(Prior Code, ' 7.3) (Ord. effective 1-16-1989)

this code.

(Prior Code, ' 7.6) (Ord. effective 1-16-1989)

### ' 7.7 AGREEMENT BY APPLICANT.

(A) All licenses are issued subject to the following conditions, which shall be noted on the application form.

(1) The applicant agrees to permit inspection of the licensed premises and/or activity at reasonable times by any properly identified official or employee of the city.

(2) The applicant agrees to the temporary suspension of the license without prior notice or hearing when, in the judgment of the appropriate officials, such a suspension is necessary to preserve the public health, safety or welfare.

(3) The applicant agrees that he or she will keep aware of and comply with all applicable federal, state and local law, ordinances, rules and regulations during the term of the license.

(4) The applicant agrees that he or she will not engage in the licensed trade, business, profession, occupation, amusement, activity or privilege at any time after the license has expired without having been reissued, or at any time when the license is suspended or revoked.

(5) No license shall be issued unless and until the applicant has paid all personal property taxes assessed him or her and unless the applicant has paid all other debts due and owing to the city.

(B) Each applicant shall sign a statement indicating that he or she has read the foregoing and agrees with its provisions prior to the issuance of any license.

(Prior Code, ' 7.7) (Ord. effective 1-16-1989)

## Licenses and Permits

### ' 7.8 CERTIFICATION REQUIRED.

In each case where the certification by any of the following officials or employees shall be required prior to the issuance of the license by the City Clerk, such certification shall be based upon such inspection or investigation as may be deemed appropriate by the official or employee named and shall indicate a determination that the applicable requirements have been complied with. No license shall be granted until the required certification is made.

(A) *Public Safety Director.* The provisions of the Fire Code and all other applicable regulations and requirements of the city and the state relative to fire safety have been complied with and that the criminal history of the applicant, if any, has been checked and that there is no indication that the applicant cannot serve the public in the licensed area in a fair, honest and open manner.

(B) *Building Inspector.* The building requirements of this code and of the state have been complied with and that the zoning and other land use provisions of this code will permit the licensed activity at its proposed location.

(Prior Code, ' 7.8) (Ord. effective 1-16-1989)

***Cross-reference:***

*Fire Code, see ' 9.102,*

*Zoning and subdivisions, see Chapters 50 and 54*

***Statutory reference:***

*Related provisions, see M.C.L.A. ' 29.1 et seq.*

### ' 7.9 BOND OR INSURANCE.

Where a provision of this code requires that the applicant for any license or permit furnish a bond, such bond shall be furnished in an amount deemed adequate by the proper city official or, where the amount thereof is specified in this code, in the amount so required; the form of such bond shall be acceptable to the City Attorney. In lieu of a bond, an applicant for a license or permit may furnish one or more policies of insurance in the same amounts and providing the same protection as called for in any such bond; any such policies of insurance shall be approved as to substance by the city official issuing said license or permit and as to form by the City Attorney.

(Prior Code, ' 7.9) (Ord. effective 1-16-1989)

### ' 7.10 PAYMENT OF FEES.

The fee required by this code for any license or permit shall be paid at the office of the Director of Finance/Treasurer upon or before the granting of said license or permit.

(Prior Code, ' 7.10) (Ord. effective 1-16-1989)

### ' 7.11 LICENSE RENEWALS.

It shall be the responsibility of all persons engaging in any trade, business, profession, occupation, amusement, activity or privilege required to be licensed to obtain all licenses required by this code prior to engaging in or continuing in the licensed trade, business, profession, occupation, amusement, activity or privilege. To assist in the renewal of licenses to license holders, the City Clerk may send a license renewal application and invoice for the license fee to license holders prior to the end of a license year. Upon receipt of the completed application and the appropriate fee, and after such investigation as he or she deems necessary, the Clerk may issue a license for the following year. If a licensee fails to file an application for renewal and/or fails to pay the license renewal fee prior to the expiration of a license year, that application shall be considered to be an application for a new license and compliance with the provisions of ' 7.12 shall be required prior to the granting of a license.

(Prior Code, ' 7.11) (Ord. effective 1-16-1989)

### ' 7.12 LATE RENEWALS.

All fees for the renewal of any license which are not paid at the time said fee shall be due, shall be paid as late fees with an additional 25% of the license fee required for such licenses under the provisions of Chapter 72 for the first 15 days that such license fee remains unpaid and thereafter the license fee shall be that stipulated for such licenses under Chapter 72, plus 50% of such fee. No new or renewal license shall be issued until such fee shall have been paid.

(Prior Code, ' 7.12) (Ord. effective 1-16-1989)

## East Grand Rapids - Businesses and Trades

### ' 7.13 EXEMPTIONS FROM FEES.

No license fee shall be required from any person exempt from such fee by state or federal law. Such person shall comply with all other provisions of this chapter. The City Clerk shall in all such cases issue to such persons licenses which are clearly marked as to said exemption and the reasons therefor.

(Prior Code, ' 7.13) (Ord. effective 1-16-1989)

### ' 7.14 SUSPENSION OR REVOCATION OF LICENSE OR PERMIT.

(A) Any license issued by the city may be suspended or revoked by the City Manager for cause as herein defined. Any permit issued by the city may be suspended or revoked by the issuing official for cause as herein defined. In either case, a hearing shall be scheduled to be held by the City Manager or the City Manager=s designee or the issuing official, provided that a written request for a hearing is filed with the City Clerk within five days after receipt of such suspension or revocation. Depending upon the necessity for prompt action, the hearing shall be held in accordance with one of the following provisions.

(1) If there is no immediate threat to the public health, safety or welfare, the hearing shall be held to determine whether the license or permit should be suspended or revoked. The holder of the license or permit shall be notified of the time, date and place of the hearing and shall be notified of the reason or reasons for the proposed suspension or revocation. The license or permit holder shall be entitled to be represented by counsel, to submit evidence, to cross-examine testifying witnesses, and to make arguments concerning the factual and legal issues. The hearing officer or body shall render a written decision stating the reasons for the decision within five days.

(2) If there is an immediate threat to the public health, safety or welfare, the license or permit may be suspended prior to the hearing. If a license or permit is suspended prior to the hearing, the hearing shall be commenced as soon as is practical, but in no case more than ten days after the suspension. The hearing shall be held to determine whether to terminate or extend the suspension or whether the suspension should be converted into a revocation of the license or permit. The holder of the license or permit shall be notified of the time, date and place of the hearing and shall be notified of the reason or reasons for the already imposed suspension and for any contemplated future action. The license or permit holder shall be entitled to be represented by counsel, to submit evidence, to cross-examine testifying witnesses, and to make arguments on factual and legal issues. The hearing officer or body shall render a written decision stating the reasons for the decision within five days.

(B) In any hearing held pursuant to the provisions of this chapter, the rules of evidence shall be followed as far as practicable. The hearing officer or body may admit evidence of a type commonly relied upon by reasonably prudent people in the conduct of their affairs. Irrelevant, immaterial or unduly repetitious evidence may be excluded. Notice may be taken of facts within the general knowledge of the community.

(C) Any person dissatisfied with the decision of the City Manager or other appropriate hearing officer or body may appeal to the City Commission, provided that a written request for such an appeal shall be filed within seven days of the date of the decision to be appealed.

(D) The City Commission shall schedule a hearing on the appeal within 15 days of the receipt of the request for appeal by the City Clerk. The hearing shall be scheduled and held before the entire City Commission or a committee thereof, as the City Commission shall determine. The factual record made in the hearing below shall constitute the basic record for the appeal. Argument as to relevant factual and legal issues shall be permitted. The decision of the City Commission shall be by majority vote. The Commission may affirm, reverse or modify any action

## Licenses and Permits

taken relative to a license. The decision of the City Commission shall be final.

(Prior Code, ' 7.14) (Ord. effective 1-16-1989)

### ' 7.15 CAUSE DEFINED.

The term **CAUSE**, as used in this chapter, shall include the doing or omitting of any act, the permitting of any condition to exist in any trade, business, profession, occupation, amusement, activity or privilege for which a license is provided under the provisions of this code, or upon the premises or facilities used in connection therewith, which act, omission or condition is:

(A) Contrary to the health, morals, safety or welfare of the public;

(B) A violation of any applicable federal, state or local law, ordinance, rule or regulation;

(C) Unlawful, fraudulent or deceptive in nature;

(D) Unauthorized or beyond the scope of the license or permit granted;

(E) An abandonment of the licensed trade, business, profession, occupation, amusement, activity or privilege; and/or

(F) A failure to communicate with customers regarding complaints.

(Prior Code, ' 7.15) (Ord. effective 1-16-1989)

### ' 7.16 ISSUANCE OF LICENSE OR PERMIT.

Where proper application is made for a license or permit and the conditions, requirements and prerequisites for the issuance of the license or permit have been met, the license or permit applied for shall be issued by the City Clerk, provided that no cause, as that term is defined herein, exists for denial of the license.

(Prior Code, ' 7.16) (Ord. effective 1-16-1989)

### ' 7.17 DENIAL OF A LICENSE OR PERMIT.

Where proper application is made for a license or

permit and such a license or permit is denied by the City Clerk or other issuing person or body, the applicant shall have the right to appeal such a denial. For purposes of this section, denial of a license shall include refusal to issue an original license or refusal to renew or reissue an existing license. Within ten days of notification of denial of a license from the City Clerk, an applicant shall file with the City Clerk a written notice of appeal. The Clerk shall refer a copy of this notice to the City Manager. Upon receipt of a notice of appeal, the City Clerk shall confer with the City Manager or the City Manager's designee to set a hearing time as soon as is practical but not later than ten days after the filing of the notice of appeal with the City Clerk. The hearing provided for may be conducted by the City Manager or the City Manager's designee and it shall be conducted as provided for in ' 7.14, except that the issue to be determined is whether the denial of the license was proper. The person conducting the hearing shall render a written decision stating the reasons for the decision within five days.

(Prior Code, ' 7.17) (Ord. effective 1-16-1989)

### ' 7.18 EXHIBITION OF LICENSE.

(A) Where certain premises are licensed or where a licensed trade, business, profession, occupation, amusement, activity or privilege is carried on at a fixed place or establishment, all licenses shall be conspicuously displayed upon the premises, or at the fixed place or establishment in an area that is open to the public.

(B) Where there is no premises, fixed place or establishment, the licensee shall display the license or licenses issued on his or her person at all times when conducting, carrying on or otherwise engaging in the licensed trade, business, profession, occupation, amusement, activity or privilege.

(Prior Code, ' 7.18) (Ord. effective 1-16-1989)

### ' 7.19 DISPLAY OF LICENSE ON VEHICLE AND MACHINE.

**East Grand Rapids - Businesses and Trades**

Each license granted for a vehicle or machine as required under this code shall include the issuance of a tag, insignia or sticker which shall be prominently

displayed on the vehicle or machine.  
(Prior Code, ' 7.19) (Ord. effective 1-16-1989)

**' 7.20 DISPLAYING INVALID LICENSE;  
SURRENDER REQUIRED.**

No person shall display any expired license, any license for which a duplicate has been issued, or any license which has been suspended or revoked, nor shall any person display any license which has not been duly and regularly issued to or on behalf of the person displaying it for the trade, business, profession, occupation, amusement, activity or privilege in, at or for which the license is displayed. It shall be the duty of every licensee or any employee, agent or representative of a licensee to surrender to any properly identified representative of the city, upon demand, any license which is expired, suspended, revoked, altered, amended, modified, changed or damaged or any license for which a duplicate has been issued.

(Prior Code, ' 7.20) (Ord. effective 1-16-1989)

**' 7.21 TRANSFER, ALTERATION OR MISUSE  
OF LICENSE.**

No license issued under the provisions of this code shall be transferable or assignable unless specifically authorized by this code. No person shall transfer or assign or attempt to transfer or assign any license and no person shall receive or attempt to receive a transferred or assigned license. No person shall, except as authorized by the City Clerk, write upon, alter, amend, modify, change or damage any license.

(Prior Code, ' 7.21) (Ord. effective 1-16-1989)

## CHAPTER 72: FEES

### Section

7.31 Schedule established

7.32 Fees for licenses

#### ' 7.31 SCHEDULE ESTABLISHED.

The fees required to be paid to obtain any license to engage in the operation, conduct or carrying on of any trade, profession, business or privilege for which a license is required by the provisions of this code shall be as provided in this chapter. No license shall be issued to any applicant unless the applicant first pays to the City Clerk the fees required for the type of license desired.

(Prior Code, ' 7.31)

#### ' 7.32 FEES FOR LICENSES.

A number of sections of the city code refer to ' 7.32 as containing a fees for various licenses which are issued by the city. In order to expedite the implementation of such fees and to facilitate the updating of fees, the fees to be set by this section will now be set by resolution of the City Commission with such resolutions being updated from time to time without a formal amendment of the city code.

(Ord. effective 1-1-2010)



# City of East Grand Rapids

## Fee Schedule

Effective July 1, 2020

Service	Fee	Additional Costs/ Comments	City Code Section
<b>City Manager</b>			
Liquor License Application - New	300.00		
Liquor License Application - Transfer	150.00		
FOIA Request	\$33.78/hr	See FOIA form	
Marina License	100.00		3.101
<b>Finance Department</b>			
Data Base/Voting List	See FOIA form		
Snowplow License	100.00 + \$25 per truck		7.90
Lawn Care License	100.00 + \$25 per truck		7.86
Waste Hauler License	100.00 + \$50 per truck		2.5
NSF Checks	30.00		
Notary - Resident	No charge		
Notary - Non-resident	10.00		
<b>Public Safety Department</b>			
Accident Reports	See FOIA form		
Incident Report Copy - 1st page	See FOIA form		
Incident Report Copy - each add'l pg	See FOIA form		
Video Tape Copy	See FOIA form		
Digital Audio Recordings	See FOIA form		
Door-to-door/Transient Merchant	25/day, 100/wk, 200/yr + \$50 badge deposit		7.36
Local Background Checks	20.00		
PBT - resident	10.00		
PBT - non-resident	15.00		
OWI Cost Recovery	225.00		
False Alarm - 1st call per calendar yr	No Charge		
False Alarm - 2nd call	50.00		
False Alarm - 3rd Call	100.00		
False Alarm - 4+ Call	200.00		
Parking Violations	Separate schedule	Overdue: 10 days = fine doubles 45 days = fine quadruples	10.66
<b>Parks &amp; Recreation Department</b>			
Community Center Rental	Separate schedule		
Athletic/Park Facilities	Separate schedule		
Media Production (Film/Photo)	250.00	\$500 if less than 10 day notice	3.141
Pool Rental	Separate schedule		
Special Events	250.00		

Service	Fee	Additional Costs/ Comments	City Code Section
<b>Public Works Department</b>			
Zoning Appeal	250.00		5.121
Zoning Variance - application/processing	500.00		5.121
Zoning Variance - Post-Construction	700.00	added to application fee	5.121
Fence Variance - application/processing	250.00		
Land Division	300.00		5.406
Special Use Permit	500.00		5.121
Site Plan Review - Administrative	200.00		5.121
Site Plan Review - Intermediate	300.00		5.121
Site Plan Review - Complete *	500.00	* Escrow fees also required	5.121
PUD Application/Site Condominium*	1,000.00	* Escrow fees also required	5.121
Rezoning Application	800.00		5.121
Rental Inspection/CertificationDU	100.00	EGR notice costs \$50; Cascade Twp \$50	8.809
Building Permits	Cascade Township		
Infrastructure Impact Fees:			
New Construction	150.00		
Demo Requiring Permit (primary structure)	150.00		
Demo Requiring Permit (accessory structure)	75.00		
Addition Requiring Permit	100.00		
Accessory Structure Building Permit	75.00		
Pool	50.00		
Plumbing/Mechanical/Electrical	Cascade Township		
Construction B.O.A. Hearing	Cascade Township		
Sign Permit Application	75.00		8.21
Sign Installation Building Permit	Cascade Township		
Mechanical Appurtenances	50.00		
Utility Tap (New):			4.5
1" Meter	200.00	plus cost of materials	
1.5" Meter	300.00	plus cost of materials	
2" Meter	400.00	plus cost of materials	
Meter Replacement or New Meter:			4.5
5/8" (3/4" short) Meter	430.00		
3/4" Meter	520.00		
1" Meter	600.00		
1.5" Meter	2,650.00		
2" Meter	3,100.00		
Replacement of Non-Functioning Meters	No Charge		
Right of Way Permits:			
Non-Utility ROW (Drive Approach/Sidewalk)	100.00		4.5
Water/Service Connection/Repair	100.00	\$200 in ROW	
Sewer Connection/Repair	100.00	\$200 in ROW	
Storm Connection	NC	\$100 in ROW	
Private Utility, annual permit	No Charge		4.5
Sidewalk Encroachment (café)	No Charge		4.4, 5.70(c)
Forestry	No Charge		3.33
Dumpster Placement permit	No Charge		2.15
Temporary Storage Unit	No Charge		5.75(B)
Fence Permit	No Charge		8.61(M)
House Print Copies	5.00	each	

## CHAPTER 78: LAWN CONTRACTORS AND SNOW REMOVAL CONTRACTORS

### Section

- 7.85 Lawn contractor defined
- 7.86 Lawn contractor license requirements
- 7.87 Muffler required on lawn contractor=s equipment
- 7.88 Lawn contractors to dispose of waste; littering prohibited
- 7.88-1 Regulations governing lawn care operations
- 7.89 Snow removal contractor defined
- 7.90 Snow removal contractor license requirements
- 7.91 Muffler required on snow removal contractor=s equipment
- 7.91-1 Regulations governing snow removal operations
- 7.92 Rules and regulations

#### ' 7.85 LAWN CONTRACTOR DEFINED.

The term *LAWN CONTRACTOR*, as used in this chapter, shall include any person, partnership or corporation who offers to the general public, lawn care services, including grass mowing, leaf pickup, shrubbery trimming and the application of fertilizers or pesticides, other than a person under 21 years of age who provides lawn care service to fewer than six private homes.

(Ord. effective 7-28-2017)

#### ' 7.86 LAWN CONTRACTOR LICENSE REQUIREMENTS.

No lawn contractor shall advertise its lawn care services in the city, represent itself to be a licensed lawn contractor within the city, solicit or enter into contracts for lawn care service with residents of the city, or operate such business or service within the city without first obtaining a license from the City Clerk=s office. The license fee shall be as set forth in ' 7.32 this code resolution to set fees. Licenses shall cover the period from March 1 through February 28, and a new license must be secured for each such license year. All such lawn contractors shall abide by such reasonable regulations as to hours and methods of operation as the City Manager shall promulgate and the City Commission shall approve. No lawn contractor licensed under this chapter shall apply general use or restrictive use pesticides unless licensed to do so by the Director of the state=s Department of Agriculture under Public Act 451 of 1994, being M.C.L.A. " 324.8301 through 324.8336.

(Ord. effective 7-28-2017)

#### ' 7.87 MUFFLER REQUIRED ON LAWN CONTRACTOR=S EQUIPMENT.

All motorized equipment utilized in the performance of lawn maintenance work shall be equipped with an appropriate muffler if available commercially.

(Ord. effective 7-28-2017)

#### ' 7.88 LAWN CONTRACTORS TO DISPOSE OF WASTE; LITTERING PROHIBITED.

Any waste material accumulated must be disposed of in accordance with the provisions of Chapter 21 of this code. No leaves or grass will be permitted to be blown into the street or sidewalk.

## East Grand Rapids - Businesses and Trades

(Ord. effective 7-28-2017)

### ' 7.88-1 REGULATIONS GOVERNING LAWN CARE OPERATIONS.

(A) *Regulation No. 1.* Each applicant for a lawn contractor=s license shall file with the application certificates of insurance for both motor vehicle insurance and general liability insurance (Aoccurrence basis@). The minimum amounts for motor vehicle insurance shall be \$1,000,000 per person, or a combined single limit coverage of at least \$1,000,000 for each occurrence and \$2,000,000 for general aggregate for a term not exceeding one year. None of this coverage shall have any deductible amount, except for property damage which shall have a deductible of not more than \$500. The certificates must name the applicant as the insured and the city as an additional insured, and must include at least a 30-day notice of cancellation clause. The certificates must state that they cover commercial operations or lawn maintenance operations, and must either extend through the full license period (through February 28) or be immediately renewed so as to avoid any lapse in coverage during the license period. Proof of renewal shall be furnished to the city at least 15 days prior to the insurance expiration date.

(B) *Regulation No. 2.* Any lawn contractor who applies pesticides shall be licensed under, and comply with, all requirements of M.C.L.A. " 324.8301 through 324.8336. **PESTICIDE** means a substance or mixture of substances intended for preventing, destroying, repelling or mitigating pests, or intended for use as a plant regulator, defoliant or desiccant.

(C) *Regulation No. 3.* All lawn contractors shall comply with the requirements of Chapter 98 of this code prohibiting the use of certain fertilizers in the Reeds Lake Drainage District.

(D) *Regulation No. 4.* No lawn contractor shall apply a fertilizer other than one which is acquired from a distributor or a manufacturer licensed under M.C.L.A. ' 324.8504.

(E) *Regulation No. 5.* All contractors shall

comply with the regulations governing the collection of yard rubbish contained in ' 2.10 of this code.

(F) *Regulation No. 6.* All yard debris shall be placed on the outlawn of the premises from which it originates, next to the curb, for collection. No yard debris shall be placed or left in the streets or on boulevards.

(G) *Regulation No. 7.* All lawn contractors shall be responsible for repairing any damage to property in the public right-of-way as a result of lawn care operations. If any licensed lawn contractor shall, after written demand is served upon him or her, fail to make repairs sufficient to place the property in the same condition as it existed prior to such damage, the city may cause the same to be repaired and the cost thereof shall become a debt to the city from the lawn contractor and shall be collected as any other debt owing to the city.

(H) *Regulation No. 8.* The term **LAWN CONTRACTOR** includes a person, partnership, or corporation who offers to the general public any of the services specified in ' 7.85 of this chapter.

(Ord. effective 7-28-2017)

**Charter reference:**

*Taxation, see Charter Ch. XI*

### ' 7.89 SNOW REMOVAL CONTRACTOR DEFINED.

The term **SNOW REMOVAL CONTRACTOR**, as used in this chapter, shall include any person, partnership or corporation who performs for hire or offers to perform for hire snow plowing services by the use of an automobile type motor vehicle.

(Ord. effective 7-28-2017)

### ' 7.90 SNOW REMOVAL CONTRACTOR LICENSE REQUIREMENTS.

## Recreation, Amusements, and Games

No snow removal contractor shall advertise its snow plowing services in the city, represent itself to be a licensed snow removal contractor within the city, solicit or enter into contracts for snow plowing service with residents of the city, or operate such business or service within the city, without first obtaining a license from the City Clerk's office. The license fee shall be as set forth in ' 7.32 of this title. Licenses shall cover the period from August 1 through May 1 and a new permit must be secured for each such permit year. All such contractors shall abide by such reasonable regulations as the City Manager shall promulgate and the City Commission shall approve.  
(Ord. effective 7-28-2017)

### ' 7.91 MUFFLER REQUIRED ON SNOW REMOVAL CONTRACTOR'S EQUIPMENT.

All motor vehicles utilized in the performance of snow removal work shall be equipped with an efficient muffler.  
(Ord. effective 7-28-2017)

### ' 7.91-1 REGULATIONS GOVERNING SNOW REMOVAL OPERATIONS.

(A) *Regulation No. 1.* Snow removed from driveways and parking areas on private property shall not be so deposited as to remain within the traveled roadway after the departure of the contractor from the premises.

(B) *Regulation No. 2.* Snow shall be deposited behind the curb, where there is one, and where there is not a curb, it shall be deposited off the traveled roadway. In either case, it shall not be deposited across the street. It must be distributed along the same side of the street as the drive or parking area being plowed.

(C) *Regulation No. 3.* Snow may not be deposited onto fire hydrants or in such manner as to impede access to fire hydrants.

(D) *Regulation No. 4.* Each applicant for a snow removal contractor's license shall file with the application certificates of insurance for both motor vehicle insurance and general liability insurance

(A occurrence basis@). The minimum amounts for motor vehicle insurance shall be \$1,000,000 per person, or a combined single limit coverage of at least \$1,000,000 for each occurrence and \$2,000,000 for general aggregate for a term not exceeding one year. None of this coverage shall have any deductible amount, except for property damage which shall have a deductible of not more than \$500. The certificates must name the applicant as the insured and the city as an additional insured, and must include at least a 30-day notice of cancellation clause. The certificates must state that they cover commercial operations or snow plowing operations, and must either extend through the full license period (through April 30) or be immediately renewed so as to avoid any lapse in coverage during the license period. Proof of renewal shall be furnished to the city at least 15 days prior to the insurance expiration date.

(E) *Regulation No. 5.* In addition to the equipment required by state statutes, each vehicle used in snow removal operations shall be equipped with lights which are mounted in such position as to be visible to traffic and pedestrians. Said lights shall be on at all times during any snow plowing.

(F) *Regulation No. 6.* All snow removal contractors shall be responsible for repairing any damage to property in the public right-of-way as a result of snow plowing operations. If any licensed snow removal contractor shall, after written demand is served upon him or her, fail to make repairs sufficient to place the property in the same condition as it existed prior to such damage, the city may cause the same to be repaired and the cost thereof shall become a debt to the city from the snow removal contractor and shall be collected as any other debt owing to the city.

(Ord. effective 7-28-2017)

***Cross-reference:***

*Traffic Code, see " 10.4, 5.55C  
and Charter Ch. XI*

***Statutory reference:***

*Related provisions, see  
M.C.L.A. " 257.683 et seq.*

### ' 7.92 RULES AND REGULATIONS.

**East Grand Rapids - Businesses and Trades**

The City Manager shall promulgate and may amend from time to time rules and regulations to be followed by lawn contractors and snow removal contractors. Such regulations shall include, but not be limited to, hours of operation, insurance, license requirements, and requirements as to the manner in which snow removed from driveways shall be deposited so as to not interfere with traffic nor inconvenience other persons whose property adjoins the property from which the snow is removed. Such rules and regulations and any changes therein shall be submitted to the City Commission for approval. Failure of such contractor to abide by said rules and regulations shall be grounds for revocation of the license under which the contractor operates and shall constitute a violation of this chapter. Any person who shall violate this chapter shall have committed a civil infraction and may be ordered to pay a civil fine of not more than \$500.

(Ord. effective 7-28-2017)