

City of East Grand Rapids
Permit Application for Side Yard or Accessory Building Mechanical Equipment

Fee: \$50.00

Date: _____ Property Owner Name: _____ (Please print.)

Address: _____ Phone: _____ Email: _____

Contractor: _____ Phone: _____ Email: _____

Please note: the East Grand Rapids City Ordinance has the following requirements for all mechanical units:

- *No part of a mechanical unit may encroach more than 3' into a side and rear yard setback.*
- *The entirety of the mechanical unit(s) must be at least 2' from all property lines.*
- *The entirety of the mechanical unit(s) must not be more than 5' from the adjacent building.*
- *All mechanical units must be screened by shrubbery or fencing so as to not be visible from public view or the neighboring property. If fencing is used, it must be placed in accordance with the provisions of the City Ordinance for Fences, Chapter 83, Section 8.61.*

You Must Attach the Following:

- A **Site Plan** documenting the lot, all buildings on the lot, the proposed mechanical unit(s), and the distance to the property line – The site plan must include the location and an adequate description of the shrubbery or screening fence to be used.
- Fee payable to City of East Grand Rapids
- Other documentation as may be requested by City Staff
- Spec sheet of unity with decibel rating.

City Staff will consider the following factors when deciding on permit applications:

- The adjacent land use.
- The width of the side yard and the distance to neighboring buildings
- The proximity of residential uses
- The level of noise or sound to be emitted by the equipment.
- Other factors that may be relevant to the specific proposed location

For Office Use Only

This permit is to allow the above address to install and maintain a side yard mechanical unit on the _____ side of the property, in accordance with all local ordinances pertaining to the installation and proper screening of side yard units.

_____ Date Issued

_____ Zoning Administrator



City of East Grand Rapids
Public Works Administration Office
750 Lakeside Drive, SE East Grand Rapids, MI 49506
Phone 616.940.4817 Fax 616.831.6121